

OLD CATTON PRE-SCHOOL

England & Wales · Charity number 1024478

Details

Other names OLD CATTON PLAYGROUP

Status Registered

Legal form Other

Registered 1993-08-03

Register [View on the Charity Commission register](#)

Contact

Address Old Catton Pre School
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Norwich
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Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: We are a medium size pre-school in the north area of Norwich providing childcare and provision for early years education. We offer full day care and sessional care for children aged between 2 and half and 4 years old.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£174,348	£144,122	-	-
2023-08-31	£153,426	£149,420	-	-
2022-08-31	£125,949	£129,733	-	-
2021-08-31	£128,197	£120,989	-	-
2020-08-31	£135,046	£113,183	-	-

Trustees

Name	Role	Appointed
Alisha Tinsley	Chair	2024-09-24
Amy Louise Radcliffe		2018-09-18
Laura Junka		2024-06-10
Sam Browne		2024-09-24
Sarah Billington		2021-12-13
William Powell		2024-09-24

OLD CATTON PRE-SCHOOL

England & Wales - Charity number 1024478

Accounts

Old Catton Pre School
Profit and Loss Accounts
For the year ended 31 August 2024

		2024		2023	
		£		£	
Income	Training refund	£	19	£	732
	Go Fund Me	£	-	£	963
	Fees	£	7,339	£	23,316
	Fundraising	£	1,462	£	1,908
	Interest	£	652	£	230
	NCC Funding	£	163,382	£	117,849
	Photographs	£	-	£	-
	Uniform	£	1,495	£	1,228
	DONATIONS	£	-	£	7,201
		£	174,348	£	153,426
Expenses	Accountancy	-£	2,323	-£	2,194
	Cleaning	-£	1,821	-£	2,005
	Equipment,Materials & Stationery	-£	3,618	-£	4,383
	Events/Outings	-£	485	-£	222
	Insurance	-£	977	-£	932
	Ofsted, PLA, Licences, Website	-£	906	-£	1,144
	Photocopying	-£	307	-£	1,060
	Printer Ink	-£	127	-£	234
	Refund fees	£	-	-£	30
	Rent	-£	10,890	-£	9,900
	Repair/Maintenance	-£	442	-£	98
	Snack	-£	1,128	-£	1,078
	Tax/NI	-£	13,218	-£	12,125
	Telephone	-£	86	-£	171
	Training	-£	482	-£	1,156
	Uniforms	-£	1,856	-£	1,997
Wages	-£	105,457	-£	100,020	
		-£	144,122	-£	149,420
Net Profit		£	30,226	£	4,006

Old Catton Pre School

Balance Sheet

As at 31 August 2024

		2024		2023
Bank	Current a/c	28,868		39,294
	Deposit a/c	85,989		45,337
	Petty Cash	26		26
			114,883	84,657
Accruals				
Opening balance contra		- 35,491	- 35,491	- 35,491
			- 35,491	- 35,491
			<u>79,392</u>	<u>49,166</u>
Profit and Loss account		49,166		45,160
Net Profit		30,226		4,006
Total Funds			<u>79,392</u>	<u>49,166</u>

Chairperson's Report 2024

Good evening and thank you all for taking the time to attend our 2024 AGM.

Before we launch into the formalities, I would like to take a moment to acknowledge and thank the serving committee:

Amber Ferguson – Secretary

Sarah Pipes – Treasurer

Beccy Dewing – Deputy Chair

Along with the rest of the members. It's important to note that without the committee the pre-school would not be able to open and I am grateful for your input and commitment to your roles.

I'd also like to take this opportunity to thank the management team of Jo and Amy along with the rest of the teaching staff for the hard work and dedication they've shown throughout the year. They have high standards and expectations which really comes across when we look at the development of the children that are cared for within the setting. They put the children and their families first and it creates an environment which allows the children to flourish.

In relation to staff changes, Emma Taylor left the pre-school in May after 6 years with us. This created the opportunity for Amy to progress her career by stepping in to the position. It's great to see colleagues wanting to progress and develop their careers with us and I wish Amy every success in the role.

I'd also like to update you on a potentially significant change. As I mentioned in my last Chairperson's report we have been looking at the best ways to future proof the pre-school. This saw us move from providing a session-based provision to an all-day provision in 2019, a change which helped us stabilise finances by providing a more consistent number of children cared for within the setting. As we look forward, the biggest challenge the pre-school faces is a regulatory one. Our pre-school is currently committee run and over the past 2 years we have been working with the Wensum Trust with the aim of joining the Trust. Unfortunately, we have now reached the position where this proposal is no longer viable as the Trust have shifted their focus to Secondary Schools and are no longer looking to take on pre-schools.

Finally, regarding the Committee, I've been incredibly proud of what we have achieved during my 6 years at the helm but feel that now is the right time to pass on the baton. Myself, the Secretary Amber Ferguson and the Treasurer Sarah Pipes will all be stepping down from our positions. I'd like to thank Amber and Sarah for their contributions over their time on the Committee. As a result we are looking to fill these officer positions along with electing new Committee members to meet our constitutional requirements. It's important to note that without the correct number of committee members we would regrettably have to close.

Thanks again to all those that have contributed to making this year a success and I look forward to seeing what the future of the pre-school holds.

OLD CATTON PRE-SCHOOL

England & Wales - Charity number 1024478

Accounts

Old Catton Pre School
Profit and Loss Accounts
For the year ended 31 August 2023

		2023		2022	
		£		£	
Income	Training refund	£	732	£	138
	Go Fund Me	£	963	£	-
	Fees	£	23,316	£	5,773
	Fundraising	£	1,908	£	2,219
	Interest	£	230	£	6
	NCC Funding	£	117,849	£	116,160
	Photographs	£	-	£	-
	Uniform	£	1,228	£	1,054
	GRANT	£	-	£	500
	DONATIONS	£	7,201	£	99
			£ 153,426		£ 125,948
Expenses	Accountancy	-£	2,194	-£	2,111
	Cleaning	-£	2,005	-£	2,357
	Donations made	£	-	-£	91
	Equipment, Materials & Stationery	-£	4,383	-£	5,986
	Events/Outings	-£	222	-£	683
	Insurance	-£	932	-£	906
	Ofsted, PLA, Licences, Website	-£	1,144	-£	770
	Outdoor sensory shed	-£	10,672	£	-
	Photocopying	-£	1,060	-£	1,373
	Printer Ink	-£	234	-£	172
	Rates	£	-	-£	108
	Refund fees	-£	30	-£	152
	Rent	-£	9,900	-£	9,000
	Repair/Maintenance	-£	98	£	-
	Snack	-£	1,078	-£	645
	Tax/NI	-£	12,125	-£	11,451
	Telephone	-£	171	-£	80
	Training	-£	1,156	-£	156
	Uniforms	-£	1,997	-£	711
	Wages	-£	100,020	-£	92,981
			-£ 149,420		-£ 129,733
Net Profit			£ 4,006		-£ 3,784

Old Catton Pre School

Balance Sheet

As at 31 August 2023

		2023		2022
Bank	Current a/c	39,294		35,436
	Deposit a/c	45,337		45,107
	Petty Cash	26		108
			84,657	80,649
Accruals				
Opening balance contra		- 35,491	- 35,491	- 35,491
			- 35,491	- 35,491
			<u>49,166</u>	<u>45,158</u>
Profit and Loss account		45,160		48,943
Net Profit		4,006	-	3,783
Total Funds			<u>49,166</u>	<u>45,160</u>

Chairperson's Report 2023

Good evening and thank you all for taking the time to attend our 2023 AGM.

Before we launch into the formalities, I would like to take a moment to acknowledge and thank the serving committee:

Amber Ferguson – Secretary

Sarah Pipes – Treasurer

Beccy Dewing – Deputy Chair

Along with the rest of the members. It's important to note that without the committee the pre-school would not be able to open and I am grateful for your input and commitment to your roles.

I'd also like to take this opportunity to thank the management team of Jo and Emma along with the rest of the teaching staff for the hard work and dedication they've shown throughout the year. They have high standards and expectations which really comes across when we look at the development of the children that are cared for within the setting. They put the children and their families first and it creates an environment which allows the children to flourish.

As always, 2023 has been a busy year with some real highlights:

- The biggest change we've seen since we moved into the purpose built classroom with the addition of the bespoke sensory room. This is a truly fantastic space that is used by all and has added another string to our bow in creating the best environment we can for the children to grow.
- Continued engagement with the local community which has led to donations from individuals and businesses such as Tesco and the Smile Shop. These donations have meant that the team have been able to offer wider and more varied learning experiences for the children, leading to unique opportunities for their development.
- The celebration event for the King's coronation. A lot of fun was had with party games, entertainment and the all important tea and cakes!
- Participation in numerous awareness days, the most recent of which was Mental Health Awareness Day earlier this week which was marked by everyone wearing green.

In relation to staff change, Michelle has decided to leave the pre-school after 12 years. I'd like to place on record my thanks to Michelle for the many years of hard work she has provided to the pre-school and wish her well in her future ventures. We are currently advertising for a new colleague to join the team and take on the vacated position.

Finally, I'd like to cover a potentially significant change. Over the last few years we've been looking at the best ways to future proof the pre-school. This saw us move from providing a session-based provision to an all-day provision in 2019, a change which helped us stabilise finances by providing a more consistent number of children cared for within the setting. As we look forward, the biggest challenge the pre-school faces is a regulatory one. Our pre-school is currently committee run and over the last couple of years there have been a number of other committee run pre-schools in the local area that have had to close as they were unable to get enough members on to the committee.

Our constitution requires us to have a number of committee members who are parents of children within the pre-school, and this continues to be an annual challenge. With this in mind, throughout this year we have been in discussion with the Wensum Trust with the aim of becoming a Trust run setting. These discussions are on-going and we are hoping to have some positive news on this front over the coming months.

In the meantime, we are also hoping to elect some new committee members to meet our constitutional requirements so please let us know if you would like to become a member, we would really value your support. Without the correct number of committee members regrettably we would have to close.

Thanks again to all those that have contributed to making this year a success and I look forward to what the new school year may bring.

OLD CATTON PRE-SCHOOL

England & Wales - Charity number 1024478

Accounts

Chairperson's Report 2022

Good evening and thank you all for taking the time to attend our 2022 AGM.

This last year has seen a welcome return to 'almost normal'. I can't speak highly enough of the job the staff have done and the parents among us can be incredibly proud of the resilience and adaptability your children have shown.

Before we launch into the formalities, I would like to take a moment to acknowledge and thank the serving committee:

Rachel Bailey – Secretary

Rebecca Eagling – Treasurer

Along with the rest of the members. It's important to note that without the committee the pre-school would not be able to open and I am grateful for your input.

In addition, I'd also like to thank the fundraising sub-committee who give their time to raise additional funds for the school.

I'd also like to take this opportunity to thank the management team of Jo and Emma along with the rest of the teaching staff for the hard work and dedication they've shown throughout the year. They have had to continually adapt to changing guidance as we returned to a more usual school year and they have done this with professionalism whilst putting the welfare of the children and families first, ensuring that they have the best experiences they possibly can.

When taking this in to consideration, what Jo and her team have achieved this year is even more remarkable. Throughout the year they have done so much for the children, too much for me to mention here, but some of the things I would like to highlight are:

- Engagement with the local community which has led to donations from individuals and businesses such as Morrisons and Dunelm. These donations have meant that the team have been able to offer wider and more varied learning experiences for the children, leading to unique opportunities for their development.
- Our fantastic Jubilee celebrations brought everyone together and enabled the children to be part of a once-in-a-lifetime event.
- Further improvements to the outside area, including a new shelter and the fantastic literacy and numeracy sheds that have really enhanced the children's learning.
- Reaching out to the local community and creating a Christmas Tree trail which was extremely successful and resulted in 30 trees being displayed in the local area.
- Participation in numerous awareness days, such as the Turner's Syndrome awareness day earlier this week.

In relation to staff change, Lorraine has decided to leave the pre-school after 18 years. I'd like to place on record my thanks to Lorraine for the many years of hard work she has provided to the pre-school and wish her well in her future ventures. We are currently advertising for a new colleague to join the team and take on the vacated position.

Finally, I'd like to cover changes to the committee. Both Rachel Bailey and Rebecca Eagling have decided to step down from their respective roles meaning we are in need of a new Secretary and a

new Treasurer. We are also hoping to elect some new committee members so please let us know if you would like to become a member, we would really value your support.

Thanks again to all those that have contributed to making this year a success and I look forward to what the new school year may bring.

OCPS Treasurer's Report – 23/06/22

Bank Balances:

Main accounts	£37,911.56
Deposit account	£45,105.32 (to cover redundancies)

As OCPS is a non-profit organisations, which means any profits made have to be reinvested into the Pre School. In order to have reached the level of free reserves OCPS currently have (main bank account balance) the Pre School has to have had many years of high profits and has not seen a loss for a number of years.

The free reserves have been built in order to absorb small losses whilst future planning with waiting lists and projections are well managed.

Profit & Loss

- ❖ OCPS current position shows a loss of £1,111.
- ❖ The projected budget to the end of the academic year is showing a loss. This is an expected loss with rising prices and one that can be absorbed by high reserves.
- ❖ There are still plenty of free reserves to cover any deficits and redundancies.
- ❖ As we move into 2022/23, there are already planned increases in fees to offset increases in running costs. All costs are closely monitored and where needed additional fundraising events will be held.

Old Catton Pre School
Profit and Loss Accounts
For the year ended 31 August 2022

			2022		2021
			£		£
Income	Training refund	£	138	£	138
	Easyfundraising	£	-	£	43
	Fees	£	5,773	£	5,045
	Fundraising	£	2,219	£	2,587
	Interest	£	6	£	4
	NCC Funding	£	116,160	£	116,639
	Photographs	£	-	£	-
	Uniform	£	1,054	£	1,407
	GRANT	£	500	£	1,000
	DONATIONS	£	99	£	1,335
			£ 125,949		£ 128,197
Expenses	Accountancy	-£	2,111	-£	2,485
	Cleaning	-£	2,357	-£	3,608
	Donations made	-£	91		
	Equipment, Materials & Stationery	-£	5,986	-£	3,853
	Events/Outings	-£	683	-£	217
	Insurance	-£	906	-£	483
	Ofsted, PLA, Licences	-£	770	-£	906
	Outdoor Area - from donations	£	-	-£	1,506
	Photocopying	-£	1,373	-£	718
	Printer Ink	-£	172	-£	352
	Rates	-£	108	£	-
	Refund fees	-£	152	£	-
	Rent	-£	9,000	-£	8,500
	Repair/Maintenance	£	-	-£	601
	Snack	-£	645	-£	377
	Tax/NI	-£	11,451	-£	8,012
	Telephone	-£	80	-£	90
	Training	-£	156	-£	210
	Uniforms	-£	711	-£	2,875
	Wages	-£	92,981	-£	86,196
			-£ 129,733		-£ 120,989
Net Profit			<u>-£ 3,783</u>		<u>£ 7,208</u>

Old Catton Pre School

Balance Sheet

As at 31 August 2022

		2022		2021
Bank	Current a/c	35,436		38,781
	Deposit a/c	45,107		45,102
	Petty Cash	108		108
			80,651	83,989
Accruals				445
Opening balance contra		- 35,491	- 35,491	- 35,491
			- 35,491	- 35,491
			<u>45,160</u>	<u>48,943</u>
Profit and Loss account		48,943		41,735
Net Profit		- 3,783		7,208
Total Funds			<u>45,160</u>	<u>48,943</u>

OLD CATTON PRE-SCHOOL

England & Wales - Charity number 1024478

Accounts

Chairperson's Report 2021

Good evening and thank you all for taking the time to attend our 2021 AGM.

When I did my Chairperson's report last year I talked about how different the previous year had been, little did I know that that was set to continue for the 2020/2021 school year. I can't speak highly enough of the job the staff have done and the parents among us can be incredibly proud of the resilience and adaptability your children have shown.

Before we launch into the formalities, I would like to take a moment to acknowledge and thank the serving committee:

Rachel Bailey – Secretary

Amy Radcliffe – Treasurer

Beccy Dewing, Amber Ferguson and Rowenna Hallett – Members

In addition, I'd also like to thank the fundraising sub-committee who give their time to raise additional funds for the school.

It's important to note that without the committee the pre-school would not be able to open and their efforts certainly don't go unnoticed.

I'd also like to take this opportunity to thank the management team of Jo and Emma along with the rest of the teaching staff for the hard work and dedication they've shown throughout a very challenging year. They have had to adapt to changing guidance at the drop of a hat but they have maintained their professionalism and have always put the welfare of the children first and ensured that they have the best experiences they possibly can.

When taking this in to consideration, what Jo and her team have achieved this year is even more remarkable. Throughout the year they have done so much for the children, too much for me to mention here, but some of the things I would like to highlight are:

- Engagement with the local community which has led to donations from individuals and businesses such as Morrisons and Dunelm. These donations have meant that the team have been able to offer wider and more varied learning experiences for the children, leading to unique opportunities for their development.
- Improvements to the outside area. Throughout the year you will have seen a number of changes to the outside area as the staff have progressively built outdoor learning equipment to cover all area of the early years foundation stage curriculum. This is now a fantastic space for the children to learn in and has really helped to support the varied way in which the children learn.
- The penny raising challenge in honour of Sir Captain Tom Moore was remarkable in bringing the community together.
- The indoor and outdoor loose parts areas have added a whole new dimension to our already amazing learning environments.

Finally, I'd like to cover the changes to staff. At the end of the school year Yvonne decided to leave the school and enjoy her well-earned retirement. I'd like to place on record my thanks to Yvonne for

the many years of hard work she has provided to the pre-school and wish her well in her retirement. Yvonne's hours have been redistributed amongst the existing staff so there has been no requirement to recruit a replacement.

Tonight we are hoping to elect some new committee members so please let us know if you would like to become a member, we would really value your support.

Thanks again to all those that have contributed to making this year a success and I look forward to what the new school year may bring.

Old Catton Pre School
Treasurer's report
AGM September 2021

Old Catton Pre School is a registered charity and a not for profit organisation and all proceeds get invested back into the pre school each year. The accounts presented are up to 31st August 2021, they are currently unaudited accounts, but will be audited later this year.

This year has been the first full year reopening post Covid-19 lockdown.

Income to 31st August was £128,197 of which £116,777 came from Norfolk county council funding along with fee of £5,045, fundraising of £2,587, uniform of £1,407, and other smaller income can be seen in the accounts.

The Pre School were lucky enough to receive 2 large donations this year, £1,000 from both Comic Relief and Tesco Bags of Help scheme.

Expenditure this year was £120,989, the largest expense were staff wages at £86k, followed by PAYE at £8,012 and rent increased to £8.5k.

Equipment and resources spend was down on last year to £4,638 and there was an increase on cleaning costs at £3,608. Work continued on the outdoor area with spends of £1,506.

All other expenditure can be seen in the accounts.

Overall profits were £7,208. This surplus will be used to ensure the Pre School can continue to thrive and investment made to improve facilities.

The bank accounts are showing a year-end balance of £38,781 in the current account and £45,102 in the deposit account to cover redundancies.

Please let me know if you have any questions regarding the accounts, copies of the accounts are available if anyone wishes to view them.

Old Catton Pre School
Profit and Loss Accounts
For the year ended 31 August 2021

			2021		2020
			£		£
Income	Training refund	-			521
	Easyfundraising	43			-
	Fees	5,045			11,977
	Fundraising	2,587			837
	Interest	4			15
	NCC Funding	116,777			106,791
	Photographs	-			100
	Uniform	1,407			1,583
	GRANT	1,000			5,000
	DONATIONS	1,335			8,221
			128,197		135,046
Expenses	Accountancy	-	2,485	-	1,659
	Cleaning	-	3,608	-	1,843
	Equipment, Materials & Stationery	-	4,638	-	7,772
	Events/Outings	-	217	-	559
	Insurance	-	483	-	618
	Ofsted, PLA, Licences	-	906	-	509
	Outdoor Area - from donations	-	1,506	-	240
	Photocopying	-	718	-	1,159
	Printer Ink	-	352	-	332
	Rates	-	-	-	150
	Refund fees	-	-	-	386
	Rent	-	8,500	-	8,000
	Repair/Maintenance	-	601	-	64
	Snack	-	377	-	332
	Tax/NI	-	8,012	-	8,238
	Telephone	-	90	-	20
	Training	-	210	-	771
Uniforms	-	2,090	-	706	
Wages	-	86,196	-	80,126	
			- 120,989		- 113,183
Net Profit			<u>7,208</u>		<u>21,862</u>

Old Catton Pre School

Balance Sheet

As at 31 August 2021

		2021		2020
Bank	Current a/c	38,781		44,641
	Deposit a/c	45,102		32,439
	Petty Cash	108		146
			83,989	77,226
Accruals			445	
Opening balance contra		- 35,491	- 35,491	- 35,491
			- 35,491	- 35,491
			<u>48,943</u>	<u>41,735</u>
Profit and Loss account		41,735		19,873
Net Profit		7,208		21,862
Total Funds			<u>48,943</u>	<u>41,735</u>

OLD CATTON PRE-SCHOOL

England & Wales - Charity number 1024478

Accounts

Old Catton Pre School
Treasurer's report
AGM September 2020

Old Catton Pre School is a registered charity and a not for profit organisation and all proceeds get invested back into the pre school each year. The accounts presented are up to 31st August 2020, they are currently unaudited accounts, but will be audited later this year.

This year has not be a usual year for the Pre School due to its closure at the end of March due to Covid-19. Norfolk County council continued to issue funding whilst the Pre School was closed in order to continue paying staff wages, rents and other ongoing costs.

Income to 31st August was £135,046, £106,791 was from Norfolk county council funding along with fee of £11,977, fundraising of £837, uniform of £1,583, and other smaller income can be seen in the accounts.

The Pre School were lucky enough to receive 2 donations in year, one for £8,221 from School Lane pre school who closed, which will be used to improve the outdoor area and £5,000 from Broadland Council as part of the Covid recovery fund.

Expenditure was lower than the Pre School were expecting this year at £113,183, the largest expense was staff wages at £80k, followed by PAYE at £8,238 and rent at £8k. £7,772 was spent on resources and equipment for staff and children and £1,843 was spent on cleaning, in order to get the Pre School able to reopen in September. All other expenditure can be seen in the accounts.

Overall profits were higher than usual due to the closure at £21,862. This surplus will be used to ensure the Pre School is covid secure and assist in any other recovery required from the impact of coronavirus.

The bank accounts are showing a year-end balance of £44,461 in the current account and £32,439 in the deposit account to cover redundancies.

Please let me know if you have any questions regarding the accounts, copies of the accounts are available if anyone wishes to view them.

Old Catton Pre School
Profit and Loss Accounts
For the year ended 31 August 2020

		2020		2019
		£		£
Income	Training refund	521		
	Bags 2 School			36
	Easyfundraising	-		42
	Fees	11,977		17,680
	Fundraising	837		1,988
	Interest	15		13
	NCC Funding	106,791		86,581
	Photographs	100		203
	Spree Books	-		340
	Trips	-		1,089
	Uniform	1,583		1,599
	GRANT	5,000		-
	DONATIONS	8,221		-
		<u>135,046</u>		<u>109,571</u>
Expenses	Accountancy	-	-	1,928
	Cleaning	-	-	1,093
	Equipment, Materials & Stationery	-	-	6,672
	Events/Outings	-	-	1,919
	Insurance	-	-	590
	Ofsted, PLA, Licences	-	-	504
	Outdoor Area - from donations	-	-	1,715
	Photocopying	-	-	1,092
	Printer Ink	-	-	100
	Rates	-	-	150
	Refund fees	-	-	240
	Rent	-	-	7,700
	Repair/Maintenance	-	-	658
	Snack	-	-	593
	Spree	-	-	272
	Tax/NI	-	-	6,425
	Telephone	-	-	-
	Training	-	-	940
	Uniforms	-	-	717
	Wages	-	-	69,740
		<u>113,183</u>		<u>103,046</u>
Net Profit		<u><u>21,862</u></u>		<u><u>6,525</u></u>

Natalie Day (natalie@nedaybookkeeping.co.uk)

From: Peter Bailey <peterbaileynorwich@gmail.com>
Sent: 28 June 2021 09:58
To: natalie@nedaybookkeeping.co.uk
Subject: Re: OCPS Audit

Morning Natalie,

All looks good, happy for them to be filed etc

Thanks

On Wed, Jun 23, 2021 at 1:20 PM <natalie@nedaybookkeeping.co.uk> wrote:

Hello Peter

Hope you are well?

I just wondered if you have had a chance to look at the pre school accounts yet?

The accounts need to be filed by 30th June 2021.

Many kind thanks

Natalie

M: 07919 374054



From: Peter Bailey [mailto:peterbaileynorwich@gmail.com]
Sent: 18 May 2021 09:39
To: natalie@nedaybookkeeping.co.uk
Subject: Re: OCPS Audit

Hi Natalie,

Its 1 Longland Close, Old Catton, NR6 7LW

There is someone there after the school run pickup most days after 3.30 sort of time.

Thanks

On Wed, May 12, 2021 at 8:29 AM <natalie@nedaybookkeeping.co.uk> wrote:

Hello Peter

Thank you for agreeing to audit OCPS accounts.

Can you please advise when I can drop the folder round and a reminder of your address?

I have attached the accounts spreadsheet.

Please let me know if you have any queries.

Kind regards

Natalie

M: 07919 374054



NE Day Bookkeeping
PAYROLL & ACCOUNTING

From: Peter Bailey [mailto:peterbaileynorwich@gmail.com]
Sent: 30 April 2021 19:46
To: natalie@nedaybookkeeping.co.uk
Subject: Re: OCPS Audit

Hi Natalie,

Yes should be fine

Thanks

Peter

On Fri, 30 Apr 2021 at 15:54, <natalie@nedaybookkeeping.co.uk> wrote:

Hello Peter

I hope you are well?

I wondered if you would have time to do Old Catton Pre School audit as per my email below?

Many kind thanks

Natalie

M: 07919 374054



NE Day Bookkeeping
PAYROLL & ACCOUNTING

From: Natalie Day (natalie@nedaybookkeeping.co.uk) [mailto:natalie@nedaybookkeeping.co.uk]
Sent: 07 April 2021 22:09
To: 'Peter Bailey' <peterbaileynorwich@gmail.com>
Subject: OCPS Audit

Hello Peter

I hope you are well?

I wondered whether you would mind doing the pre school audit again this year?

The accounts need to be submitted to charity commission by the end of June.

Please let me know if this is something you would be able to do and what sort of timeline you would have?

Kind regards

Natalie

M: 07919 374054



NE Day Bookkeeping
PAYROLL & ACCOUNTING

