

**Whitchurch Under Fives
Annual General Meeting 26th September 2024
Pre-school Report**

Welcome to our AGM, I'm Amy Tuckwell and my role is Chairperson for the Committee. This report reflects the completed previous academic year.

September 2023, the start of the **last** Academic year, we welcomed 17 new children and 11 returning.

We continue to offer 30-hour funding and Pre-school works in Partnership with other settings and child minders to allow families full access to the entitled 30 hours. Thankfully, we were able to offer every child in catchment a place as well as reaching a few outside catchments. We had many home visits, enabling practitioners to support and build working in partnership with parents.

Ofsted Inspected at the beginning of the academic year in October 2021. Our overall outcome was 'Good' and this was graded in all four areas.

Staffing & Training

Sam is our registered Early Years Teacher and oversees the setting, team planning and curriculum. She is trained in Speech & Language, Advanced Child Protection and looks after the new intake. Sam also reviews policies, liaise with Lead teachers and BAND along with doing accounts, wages, and the Bristol Standard certificate.

Stacey is our Setting Deputy and Special Educational Needs Coordinator. She is trained in Speech and Language, Advanced Child Protection and is our Deputy Safeguarding Officer. She has completed the SENCO level 3 award and has just completed her three years at Bath Spa University studying the BA Honours in Early Childhood Studies.

Faye is our Designated Safeguarding Lead and has completed Advanced Child Protection training and attends all Local Authority Council Safeguarding meetings as well as ensuring everyone is safe. Faye is also trained in speech & language.

Karen & Kelly are our other two key members of our team, who both have many years' experiences in childcare and development. Both hold current First Aid, Child protection and speech & language training.

All staff working directly with children hold a minimum Level 3 in Childcare & Development as well as Paediatric first aid, Child protection and Food Hygiene which are regularly updated. Training Courses are accessed by all to allowing staff to support each child's individual educational developmental needs.

Whitchurch Under Fives works towards the 'Bristol Standard'. This is an ongoing self-evaluation qualification of the setting. This is verified by Bristol City Council and recognised by Ofsted. Our submission passed in March 2024 and this year's submission was used as an example/training tool to deliver across the city for Lead Teachers.

The pre-school accounts have been verified by an independent examiner. The accountants report along with this Pre-school Report will be submitted to the Charity Commission within the next few weeks.

We would like to thank all Committee members, families and members of staff for their support. Without their continued commitment and dedication towards the welfare of all, Pre-school would not continue to be as successful as we are. We would like to add that without a Committee of Parents, pre-school would not be able to continue to run as a Charity. It is therefore very important we have a current representation of parent members each year.

As Chair I have had both had my children come to Whitchurch Under Fives and they both enjoyed their time here. If you think you could spare an hour each term to be a part of our Committee, please ask how you can join.

Stand down Carly Gibbens
Welcome Rosie
Chair – Amy Tuckwell
Treasurer – Jennifer Inman

Signed Current Chair Date

Signed New Chair Date

WHITCHURCH UNDER FIVES
Treasurers report AGM
01.04.2023 to 31.03.2024

RECEIPTS

Nursery Grant	119,173.27
Fees & Insurance	3,630.00
Fundraising	924.25
Misc	710.00

TOTAL	<u><u>124,437.52</u></u>
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PAYMENTS

Cleaning Materials/Refreshments	1,361.82
Wages	85,373.25
Tax & National Insurance	11,892.03
Pension contributions	5,256.30
Telephone, Lighting & Heating	2,952.11
Repairs & Maint	4,553.44
Insurance	1,532.46
Materials & Equipment	2,019.75
Rates	940.11
Misc	2,603.01
Post	14.40

TOTAL	<u><u>118,498.68</u></u>
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Opening Balance	31,221.82
Plus Receipts	124,437.52
Minus Payments	118,498.68

BALANCE	<u><u>37,160.66</u></u>
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Independent Examiner's Report to the Trustees of

The Whitchurch under Five's Trust

I report on the accounts of the Trust for the year ended 31 March 2024 which are contained in the treasurers financial reports

Respective responsibilities of Trustees and examiner –

As the charity's trustees you are responsible for preparation of the accounts: you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report -

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement -

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 41 of the Act and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been metOR
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

k edenborough

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3rd July 2024