

**Whitchurch Under Fives
Annual General Meeting 5th October 2021
Pre-school Report**

Welcome to our AGM. This report reflects the previous academic year.

September 2020, the start of the **last** Academic year, we welcomed 20 children and their families into our Pre-school environment. Due to Covid, we decided to reduce numbers to allow more space for social distancing. We said 'Goodbye' to 27 leavers in July who left to start Primary School with two children returning for another year.

Pre-school remained open to all families during the second lockdown as Government deemed it was safe to do so.

We continue to offer 30-hour funding and Pre-school works in Partnership with child minders to allow families full access to the entitled 30 hours.

Fortunately, we were able to offer every child in catchment a place. We have seen a decline in places being accepted due to Covid-19 and this has been seen sector wide. We have decided to keep places low for September 2021 to support current government guidance and have increased the number of hours offered to families to the full 30 hours. Twenty families have accepted a place and we have been able to invite them onsite using our outdoor area before starting in September. A Doorstep/Covid friendly home visit, enabled practitioners to work in partnership with parents and carers.

We are still awaiting a reinspection from Ofsted however had an interim inspection in May 21 which the inspector was satisfied that previous concerns are now met. Full inspections have now resumed.

Staffing & Training

Sam is our registered Early Years Teacher and oversees the planning and curriculum. She is trained in Speech & Language, Advanced Child Protection and looks after the new intake. Sam also does the fees, accounts and wages.

Stacey is our Setting Deputy, our SENCO and has completed Speech and Language training, Advanced Child Protection training, is our Deputy Safeguarding Officer. She has completed the SENCO level 3 award, Leadership & Management certificate and has started her Foundation Degree in Early childhood studies.

Faye is our Designated Safeguarding Lead and has completed Advanced Child Protection training and attends local Council Safeguarding meetings.

Our Safeguarding Officer for the Committee is Amy Tuckwell who has also attended Advanced Child Protection training.

All Key Persons hold a minimum Level 3 qualification in Childcare & Development. Continual Professional Training Courses as recommended by Ofsted are accessed by all Practitioners, allowing them to support each child's individual educational developmental needs. Feedback from courses for staff's knowledge is supported through regular staff meetings and supervisory meetings.

Paediatric first aid, Child protection and Food Hygiene courses are also regularly updated by each practitioner.

Whitchurch Under Fives works towards the 'Bristol Standard'. This is an ongoing self-evaluation qualification of the setting as opposed to individual practitioner qualifications. This is verified by Bristol City Council and recognised by Ofsted. Our Full submission passed in January 2021 and we will submit the interim submission in January 2022.

Our Bristol City Council 'Teaching Support' visits twice a year. She is continually impressed with positive feedback from the group and all staff.

The accounts have been verified by an independent examiner. The accountants report along with this Pre-school Report will be submitted to the Charity Commission within the next few weeks.

We would like to take this opportunity to thank all Committee members, families and teaching members of staff for their support. Without their continued commitment and dedication towards the welfare of all, Pre-school would not continue to be as successful as we are, especially during these worrying times. We would like to say that without a Committee of Parents, pre-school would not be able to continue to run as a Charity. It is therefore very important we have a current representation of parent members each year.

I will be standing down from my position as Chair after many years as will Mary our Treasurer. We have both had our children come to Whitchurch Under Fives and will be sad to leave but it is time for others to have the opportunity.

Stand down FP & MS
Welcome Jenni
New Chair –
New Treasurer –

Signed Current Chair Date

Signed New Chair Date

WHITCHURCH UNDER FIVES
Treasurers report AGM
01.04.2020 to 31.03.2021

RECEIPTS

Nursery Grant	88,104.99
Fees & Insurance	1,718.55
Uniform	232.00
Easter Olympics Fund raise	829.50
Crackerjack External FR	111.00
BCC Sustain grant	8,687.26
BCC top up funding grant	3,936.00

TOTAL	103,619.30
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Opening Balance	61,948.99
Plus Receipts	103,619.30
Minus Payments	129,607.26

BALANCE	35,961.03
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PAYMENTS

Cleaning Materials/Refreshments
Wages
Tax & National Insurance
Training
Telephone, Lighting & Heating
Repairs & Maint
Insurance
Materials & Equipment
Misc
Accountnant & Q-Tac
Pension contributions
DBS
Internet & Web & Mocrosoft
Uniform
Ofsted. TV Lic, ICO BAND

TOTAL

675.88
80,578.11
9,127.36
201.60
1,939.47
27,604.98
1,294.98
2,532.09
329.09
493.20
3,902.59
113.29
271.62
250.50
292.50

129,607.26

Independent Examiner's Report to the Trustees of

The Whitchurch under Five's Trust

I report on the accounts of the Trust for the year ended 31 March 2021 which are contained in the treasurers financial reports

Respective responsibilities of Trustees and examiner –

As the charity's trustees you are responsible for preparation of the accounts: you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report -

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement -

In connection with my examination, no matter has come to my attention;

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 41 of the Act and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met

OR

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Edenborough

Kevin Edenborough BA ACA
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17th September 2021