

LYMINGTON PRE SCHOOL

England & Wales · Charity number 1024056

Details

Other names	LYMINGTON PLAYGROUP, LYMINGTON PRE SCHOOL PLAYGROUP
Status	Registered
Legal form	Other
Registered	1993-07-27
Register	View on the Charity Commission register

Contact

Address
Community Room
Lymington Infant School
Avenue Road
Lymington
Hampshire
SO41 9GP

Phone 07943039493

Email littledolphins@live.co.uk

Website www.lymingtonlittledolphins.co.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: The charity provides childcare to the local community.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£154,706	£127,495	-	-
2023-08-31	£124,989	£107,085	-	-
2022-08-31	£102,796	£90,591	-	-
2021-08-31	£125,920	£135,485	-	-
2020-08-31	£130,172	£124,299	-	-

Trustees

Name	Role	Appointed
ANNE-MARIE WINTER		2019-09-19
Chloe Saunders		2025-10-14
Claire Freeman		2025-10-14
Franki Pellow		2025-10-14
Hayley Vickery		2024-11-12
Kimberley Disney		2023-10-16
Laura Jenkins		2024-11-12
Louise Pamela Gates		2022-01-10
Rosanne Geyman		2025-10-14
Zoe Sasso		2024-11-12

LYMINGTON PRE SCHOOL

England & Wales - Charity number 1024056

Accounts

Lymington Little Dolphins Preschool

Annual report – school year 2023/2024

Children and numbers overview:

This year we started with 32 children on role, with the majority of them doing 3 or more full day sessions. Every session was at capacity (20). The majority of our waiting list had been accommodated within the preschool, with 2-3 children opting not to come (settled at another setting).

Throughout the year we had lots of parents make contact to put their child on the waiting list and a healthy September 2024 intake is expected.

Staff changes:

- Kirsty left the setting in March 2024 due to taking on more responsibility within her husband's company.
- Sydney was employed in February 2024 to take over Kirsty's hours and key children.
- Michelle B left the setting in July 2024 due to moving away from the area.

Courses attended:

Over the course of the year the preschool management and staff team have attended regular Services for Young Children (SFYC) briefings and training courses, this has included; PVI briefings, SENCO support meetings, Lead Practitioner Safeguarding briefings and Birth to Four support meetings. Attending these meetings has ensured that we have the latest advice and guidance available to us, ensuring we can continue to work to a high standard and be compliant with all new and developing Government legislations.

A lot of the training is still webinar based, both bringing a positive and negative experience. A positive impact has been staff are able to attend the course within the office at work, cutting down travelling time and cover costs. A negative impact is not having the face-to-face networking, and being able to share ideas and advice with other settings.

Other training courses that staff have attended include;

- Designated Safeguarding Lead retaining course.
- Started a year-long project – First Opportunities Speech, Language and Communication Project.
 - The Early Years Communication Commitment
 - Wellcomm training
- Makaton training (inhouse)
- FGM training (inhouse)

Planning & new curriculum:

We have continued to plan our curriculum around the needs and interests of the children. Last year we created a 2-year planning cycle with this year being the first year of the cycle.

Topics this year have included:

- All about me, Nursery Rhymes and Autumn.
- Transport (including Light and Dark)

- Christmas
- The 5 senses
- Princesses and Pirates
- Our Seas and Oceans
- Our World

Links with the local community:

- Christmas Tree Festival – we made decorations and took a small group of children to St. Thomas's church to decorate our tree.
- Visits from people from the community (fire service, ambulance service, local farmer, teacher, dentists, Hampshire healthy families etc.)
- Litter pick around the school grounds.
- Promoting other businesses that donated to our Easter Raffle on our social media pages.
- Social media posts – sharing what we have been doing at preschool.

Improvements to the setting:

Over the year we have started to replace the run-down toys and books. This is an ongoing process and we have created a wish list for the items we still need to get.

- Our focus has been securing a Tesco's community grant for outside equipment and revamp of the garden and patio.
- Revamped the office and decluttered old paperwork
- Looked at and improved the settling in process (to include a mini guide on key information).
- Purchased a Smart TV and had it installed on the wall
- Purchased a new office computer

Focus for the coming year:

- Fundraise for replacement iPads/tablets
- Continue to replace the run-down toys and resources
- Continue to update files and documents
- Update website
- Revamp the garden and patio (Tesco Grant)

I would like to take this moment to thank you all for joining us tonight, and giving up your own time to support the preschool. Lastly, I would like to say a very big and heartfelt thank you to last year's committee for your time and support during the last year.



NEW FOREST BOOKKEEPING

REPORT

TO: Lymington Little Dolphins Pre-School
Community Room
Lymington Infants School
Avenue Road
Lymington
Hampshire
SO41 9GP

Accounts Year Ending August 31st 2024

I have now completed my examination of the accounts for year ending 31st of August 2024. All transactions appear to have been correctly recorded, including transfers between accounts.

The transactions have been recorded with detail and are supported by the correct documentation.

The three bank accounts reconcile, details of the opening and closing balances are attached in my reconciliation report.

It is my opinion that the Pre-School Accounts have been maintained comprehensively and to a high standard, I have no concerns regarding the bookkeeping and running of the accounts.

Tara Novell MICB

nfbookkeeping@outlook.com
07796 583550



NEW FOREST BOOKKEEPING

Bank Reconciliation Report

Bank Accounts Year Ending August 31st 2024

Account No. 01046683

Opening Balance	30,242.73
Receipts	145,577.41
Payments	126,326.72
Closing Balance	49,493.42

Account No. 31412426

Opening Balance	1,241.69
Receipts	3,068.92
Payments	1,108.30
Closing Balance	3,202.31

Account No. 01471287

Opening Balance	12,000.00
Receipts	6,060.00
Payments	60.00
Closing Balance	18,000.00

Tara Novell MICB

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2023 to 31st August 2024



MAIN ACCOUNT

INCOME	
GRANTS/FUNDING	£118,455.99
FEES	£21,210.29
Vouchers	£4,905.83
OTHER (inc training)	£9

TOTAL INCOME £148,577.41

TOTAL INCOME INCLUDING TRANSFERS £148,577.41

EXPENDITURE	
WAGES	£95,454.09
HARC PAYENICS	£5,604.25
RENT	£27,500.00
PENSION	£23,306.16
PAYROLL CHARGES	£369.00
TRAINING	£1,082.10
INSURANCE	£578.90
PETTY CASH (incl. snack purchase)	£1,100.08
OFFICE COSTS (DBS applications)	£2,087.94
STAFF UNIFORM	£129.36
ACTIVITIES(INC EYPP)	£2,284.97
EE MOBILE	£203.72
Monthly Charges	£94
Ink	£136
Clinical Disposal	£231
TOTAL EXPENDITURE	£120,206.72
TRANSFERS (REFUND FEES, LOTTERY LICENCE)	£9,120.00

TOTAL EXP INCLUDING TRANSFERS £129,326.72

Main A/C opening bank bal	£30,242.73
Income 2023/24	£148,577.41
	£178,820.14
Expenditure 2023/24	£120,328.72
Main A/C closing bank bal	£58,491.42

RECONCILED

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2023 to 31st August 2024



Reserve Account

INCOME		
	£9,090.00	
EXPENDITURE		
Monthly account charge		£90.00

TOTAL INCOME	£9,090.00	TOTAL EXPENDITURE	£90.00
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TRANSFERS FROM MAIN AC TO COVER MONTHLY CHARGE

TOTAL INCOME INCLUDING TRANSFERS	£9,090.00	TOTAL EXPENDITURE INCLUDING TRANSFERS	£90.00
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Reserve Account opening bank bal
Income 2023/2024

	£12,000.00		
	£9,090.00		
	£18,090.00		
Expenditure 2023/2024		£90.00	
Hot meals closing bank bal		£18,000.00	
		<u>RECONCILED</u>	

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2023 to 31st August 2024



FUNDRAISING ACCOUNT

INCOME
 FUNDRAISING £2,490.31
 CHILDREN'S UNIFORM £433.05
 DONATIONS £20.00
 OTHER - Tfs To Cover Monthly Charge £124.96

EXPENDITURE
 EQUIPMENT £567.89
 OFFICE EXPS £94.38
 FR EXPS £144.45
 XMAS/Childrens entertainment & presents £130.98
 CHARGES £84.52

TOTAL INCOME £3,068.92

TOTAL EXPENDITURE £892.22
 TRANSFERS (TRANSFERRED TO MAIN AC) £116.08

TOTAL INCOME INCLUDING TRANSFERS £3,068.92

TOTAL EXP INCLUDING TRANSFERS £1,108.30

FUNDRAISING PROJECTS
 EASTER RAFFLE
 QUIZ & RAFFLE
 TEMPEST PHOTOGRAPHS COMM
 BROS 2 SCHOOL
 LITTLE PICKLES SALE
 XMAS TREE PRIZE
 CAKE SALE
 SPORTS DAY RAFFLE

FUNDRAISING PROJECTS
 £889.17
 £921.10
 £47.93
 £23.64
 £221.00
 £70.00
 £408.44
 £112.13

£2,490.31

FR AC opening bank bal \$1,241.69
 Income 2023/24 £3,068.92
 Expenditure 2023/24 £4,310.61
 FR AC closing bank bal £1,108.30
 £3,202.31
 RECONCILED

LYMINGTON PRE SCHOOL

England & Wales - Charity number 1024056

Accounts

Lymington Little Dolphins Preschool

Annual report – school year 2022/2023

Children and numbers overview:

This year we started with 29 children on role, with many of them doing 4 full days. We had spaces available every day, this ranged from 1 space to 4 spaces per session (Friday's being very quiet). During the year the children changed and amended their sessions, which built up our empty spaces. In January we had another child start, and in May we had 2 more children join (early starters from September 23 intake).

Throughout the year we had lots of parents make contact to put their child on the waiting list and a healthy September 2023 intake is expected.

Staff changes:

Natalie Roberts – joined the team in May 2023 and will be undertaking her level 3 Early Years Educator in September. Natalie will be supported through this by Anne-Marie and Louise.

Covid update;

Preschool continued to follow the guidance given by the government and the NHS. We are still asking children and staff to test if they have symptoms. If positive we are asking them to stay away, following the current guidelines.

We are still asking the children and staff to continue good hygiene practices, these include; regular hand washing, isolating if any illness symptoms appear, completing covid testing when appropriate and asking children to not return until a negative test is completed or until their symptoms have reduced especially a temperature (normal for 24 hours with no calpol).

Courses attended;

Over the course of the year the preschool management and staff team have attended regular Services for Young Children (SfYC) briefings and training courses, this has included; PVI briefings, SENco support meetings, Lead Practitioner Safeguarding briefings and Birth to Four support meetings. Attending these meetings has ensured that we have the latest advice and guidance available to us, ensuring we can continue to work to a high standard and be compliant with all new and developing Government legislations.

Covid has impacted the training available and how it is delivered, meaning that most of the courses are run virtually through Microsoft teams. This has been both a positive and negative experience. A positive impact has been staff are able to attend the course within the office at work, cutting down travelling time and cover costs. A negative impact is not having the face-to-face networking, and being able to share ideas and advice with other settings.

Other training courses that staff have attended include;

- Exploring the Power of Play (EPOP) festival – Anne-Marie, Louise, Sarah, Kirsty & Amy attended.
- Safeguarding refresher – all staff
- SEN story – Senco's
- Prevent duty – new staff member
- Food hygiene – new staff member

Planning & new curriculum:

We have continued to plan our curriculum around the needs and interests of the children. Topics this year have included:

- All about me, Nursery Rhymes and Autumn.
- Exploring our Senses & Christmas fun.
- Winter, Snow and Ice.
- Spring time changes.
- How things work.

- Our Town and the surrounding areas.

In July we created a curriculum plan which will be for 24 months, each topic is planned for and spread across this time frame, which means that the children do not repeat a topic during their time here (with a few exceptions – All about Me, Christmas etc.) – this is an ongoing document which will be added to and amended depending on each years cohort; for example the next school year is very boy heavy so we will be adapting the activities to the interests and needs of these children.

Links with the local community:

- Christmas Tree Festival – we made decorations and took a small group of children to St. Thomas's church to decorate our tree.
- Litter pick around the school grounds
- Throughout the year we have promoted being kind to our planet, growing plants, and looking after ourselves. We have shared information and posts from different agencies and business in the area which have supported these values.

Improvements to the setting:

Over the year we have started to replace the run-down toys and books. This is an ongoing process and we have created a wish list for the items we still need to get.

- Our focus has been updating the home corner food, utensils, and resources.

Focus for the coming year:

- Fundraise for Smart TV, replacement of iPads, office computer, sensory garden, role play house front, role play fire place and small world resources.
- To continue to replace the run-down toys and resources
- Update all files & documents (office)
- Update website

I would like to take this moment to thank you all for joining us tonight, and giving up your own time to support the preschool. Lastly, I would like to say a very big and heartfelt thank you to last year's committee for your time and support during the last year.

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023



MAIN ACCOUNT

INCOME

GRANTS/FUNDING	£90,645.06
FEEES	£21,029.00
Vouchers	£5,665.83
Donation	£25

TOTAL INCOME **£117,364.89**

TOTAL INCOME INCLUDING TRANSFERS **£117,364.89**

EXPENDITURE

WAGES	£77,714.88
HMRC PAYE/NICS	£5,602.02
RENT	£6,000.00
PENSION	£2,673.45
PAYROLL CHARGES	£310.00
TRAINING	£793.45
INSURANCE	£1,280.92
PETTY CASH (Incl. snack purchase)	£988.08
OFFICE COSTS (DBS applications)	£1,544.75
STAFF UNIFORM	£325.20
ACTIVITIES(INC EYPP)	£1,670.57
EE MOBILE	£152.00
Monthly Charges	£64
PPE Supplies	£0
Ink	£153
Clinical Disposal	£239
TOTAL EXPENDITURE	£99,511.81

TRANSFERS (REFUND FEES, LOTTERY LICENCE) £6,416.00

TOTAL EXP INCLUDING TRANSFERS **105927.81**

Main A/C opening bank bal	£18,805.65
Income 2022/23	£117,364.89
	<u>£136,170.54</u>
Expenditure 2022/23	£105,927.81
Main A/C closing bank bal	<u>£30,242.73</u> RECONCILED

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023



FUNDRAISING ACCOUNT

INCOME		EXPENDITURE	
FUNDRAISING	£1,064.45	EQUIPMENT	£202.67
CHILDREN'S UNIFORM	£260.53	SUMMER TRIP (Alice in Wonderland entry and coach)	£0.00
DONATIONS	£184.41	RENEWABLES (HCC orders: paint, paper, glue etc)	£0.00
OTHER - Tfrs To Cover Monthly Charge	£60.00	STAFF BONUS	£0.00
		FR EXPS	£289.08
		CHILDREN'S UNIFORM	£498.00
		PUBLICITY	£0.00
		XMAS (children's entertainment & presents)	£46.99
		CHARGES	£66
		FLOATS	£0.00
TOTAL INCOME	£1,569.39	TOTAL EXPENDITURE	£1,102.38
		TRANSFERS (TRANSFERRED TO MAIN A/C)	£0.00
TOTAL INCOME INCLUDING TRANSFERS	£1,569.39	TOTAL EXP INCLUDING TRANSFERS	£1,102.38

FUNDRAISING PROJECTS

	FUNDRAISING PROFITS
EASTER RAFFLE	£791.20
SUMMER RAFFLE	£131.79
PHOTOGRAPHY COMMISSION	£96.30
XMAS TREE COMP	£40.00
SUM UP FR	£5.16
	<hr/>
	£1,064.45

FR A/C opening bank bal	£774.68
Income 2022/23	£1,569.39
	<hr/>
	£2,344.07
Expenditure 2022/23	£1,102.38
FR A/C closing bank bal	<u>£1,241.69</u>
	<i>RECONCILED</i>

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023



Reserve Account

INCOME

Transfer from Main Ac to Top Up Reserve £6,000.00

EXPENDITURE

Monthly account charge £55.00

TOTAL INCOME £6,000.00

TOTAL EXPENDITURE £55.00

TRANSFERS FROM MAIN AC TO COVER MONTHLY CHARGE £55.00

TOTAL INCOME INCLUDING TRANSFERS £6,055.00

TOTAL EXPENDITURE INCLUDING TRANSFERS £55.00

Reserve Account opening bank bal	£6,000.00
Income 2022/23	£6,055.00
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	£12,055.00
Expenditure 2022/23	£55.00
Hot meals closing bank bal	£12,000.00
	<hr/>
	RECONCILED

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2022 to 31st August 2023





NEW FOREST BOOKKEEPING

REPORT

TO: Lymington Little Dolphins Pre-School
Community Room
Lymington Infants School
Avenue Road
Lymington
Hampshire
SO41 9GP

Accounts Year Ending August 31st 2023

I have now completed my examination of the accounts for year ending 31st of August 2023. All transactions appear to have been accounted for correctly including transfers between accounts. The transactions have been recorded with detail and are supported by the correct documentation. The three bank accounts reconcile, details of the opening and closing balances are attached in my reconciliation report.

It is my opinion that the Pre-School Accounts continue to be maintained comprehensively and to a high standard.

Tara Novell MICB

www.newforestbookkeeping.co.uk

nfbookkeeping@outlook.com

07796 583550



NEW FOREST BOOKKEEPING

Bank Reconciliation Report

Bank Accounts Year Ending August 31st 2023

Account No. 01046683

Opening Balance	18,805.65
Receipts	117,364.89
Payments	105,927.81
Closing Balance	30,242.73

Account No. 31412426

Opening Balance	774.68
Receipts	1,569.39
Payments	1,102.38
Closing Balance	1,241.69

Account No. 01471287

Opening Balance	6,000.00
Receipts	6,055.00
Payments	55.00
Closing Balance	12,000.00

Tara Novell MICB

LYMINGTON PRE SCHOOL

England & Wales - Charity number 1024056

Accounts

Lymington Little Dolphins Preschool

Annual report - school year 2021/2022

Children and numbers overview:

This year we started with the lowest intake of children we have seen for a long time; reports are showing that between 2017 - 2020 of having the lowest birth rates since records began in 1937.

Before the summer holiday we only had 23 children on role, which meant financially that we would struggle. We had to advertise spaces, which is something we haven't had to do before. We created posts and put them over all our social media platforms, shared them onto the school's (Infants & juniors) social media platforms and had an advert in the Lymington Times.

This advertisement created some interest in spaces and we accepted 5 more children to the September intake. With a further 4 children joining us after Christmas, bringing our total to 31 children on roll.

We have 19 children who will be going to school in September 2022 and 13 children who will be with us for 2 school years. This returning child rate has been the highest we have seen in quite a few years.

Funding - we have seen a decrease in the number of children taking their full 30-hour entitlement, opting to do between 2.5 days and 4 full days. We have 10 children who have a 30-hour code, 2 children who have 2-year-old funding, 8 children who use the universal 15-hour funding, 7 children who are fee paying and 4 children starting after Christmas who will be entitled to the universal 15-hour funding.

Staff changes:

Jill Moodie - took a step back in September 2021 to an administrative role as Business support.

Anne-Marie Winter - became manager of the preschool in September 2021.

Louise Gates - became deputy manager in January 2022.

Amy Rickman - re-joined us at the end of January 2022 after an extended maternity leave.

Covid update:

During the year we saw a reduction to covid restrictions and the preschool continued to follow the guidance given by the government. In February the guidance was lifted for mandatory testing twice a week, and we as a setting agreed to test if we had any symptoms or if a positive case came into the setting. Numbers for covid have been low and no major outbreaks have happened. We followed the correct procedures in reporting these cases to OFSTED and the local authority. This requirement has now stopped.

We are still asking the children and staff to continue good hygiene practices, these include; regular hand washing, isolating if any illness symptoms appear, completing covid testing when appropriate and asking children to not return until a negative test is completed.

Courses attended:

Over the course of the year the preschool management and staff team have attended regular Services for Young Children (SfYC) briefings and training courses, this has included; PVI briefings, SENco support meetings, Lead Practitioner Safeguarding briefings and Birth to Four support meetings. Attending these meetings has ensured that we have the latest advice and guidance available to us, ensuring we can continue to work to a high standard and be compliant with all new and developing Government legislations.

Covid has impacted the training available and how it is delivered, meaning that most of the courses are run virtually through Microsoft teams. This has been both a positive and negative experience. A positive impact has been staff are able to attend the course within the office at work, cutting down travelling time and cover costs. A negative impact is not having the face-to-face networking, and being able to share ideas and advice with other settings.

Other training courses that staff have attended include;

- Paediatric first aid - all staff
- Education, Health and Care plan training
- Reforms to the new EYFS
- Intention to Impact training
- Shared conversation with SfYC - which was a mini-inspection which looked at our practice and highlighted our strengths and improvements.

OFSTED: 11th March 2022

We had our OFSTED inspection in March, and received our second Outstanding. This was a major achievement after a challenging couple of years with covid restrictions, lockdowns and staff changes. The inspection took place on Friday 11th March and a total of 5 staff were present, 2 of which had never participated in an Ofsted inspection before. The management team had completely changed since the last inspection and this was the first time, they had experienced Ofsted in that capacity.

The inspection lasted a day and feedback was given at 2:30pm. It was a positive experience from start to finish. The inspector observed the day-to-day activities, ask questions about safeguarding and children's development, spoke with parents of the setting and spend time with the manager and chairperson. She praised the setting in all areas, stating that 'Children thrive through the outstanding care and support they received from staff at Little Dolphins.' Giving us no recommendations to work towards.

Planning & new curriculum:

In September 2021, the government released an updated version of the Early Years Foundation Stage and Statutory framework. All staff were given new copies of these documents and training was provided in staff meetings. We continued to plan for each cohort of children every half term, allowing for their interests and needs to be taken into consideration. We added in words of the term, to encourage further vocabulary development and added links to websites and resources that could be done at home.

Our topic included; Autumn and Winter, Winter festivals, Fairy tales, Spring time changes, People who help us and Summer fun.

Links with the local community:

During our People who help us topic, we invited visitors into the setting for the first time since covid restrictions, these included; a teacher, a dentist, a farmer, the deputy major and a cook. We also had a trip to the fire station.

We also exchanged postcards with 3 other settings, 2 in America and 1 in Canada. This is something we would like to expand on, as it allows opportunities for us to speak to the children about the wider world.

Improvements to the setting:

During the summer (July & August 2021) we had a major refurbishment, which saw the room transform into a bright and exciting place to play. This included; a whole new home corner, book corner, new tables and chairs, storage cupboards and drying rack.

We had a major clear out and donated toys to other charities that we no longer needed. The resources were organised better and became more accessible to both the staff and the children.

We continued to renovate the garden, adding a digging pit, a planting area and spaces to draw. This allowed the children to be able to have more experiences when being in the garden.

I'd like to take this moment to thank you all for joining us tonight, and giving up your own time to support the preschool. Lastly, I would like to say a very big and heartfelt thank you to last year's committee for your time and support during the last year.

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022

MAIN ACCOUNT

INCOME

GRANTS/FUNDING	£79,153.62
FEES	£15,061.79
Vouchers	£5,293.61
OTHER (inc training)	£1,511

TOTAL INCOME **£101,020.39**

TOTAL INCOME INCLUDING TRANSFERS **£101,020.39**

Main A/C opening bank bal	£7,040.75	
Income 2021/22	£101,020.39	
	<u>£108,061.14</u>	
Expenditure 2021/22	£89,255.49	
Main A/C closing bank bal	<u>£18,805.65</u>	RECONCILED

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022

FUNDRAISING ACCOUNT

INCOME

FUNDRAISING	£52.73
CHILDREN'S UNIFORM	£606.22
DONATIONS	£0.00
OTHER - Refund Room Furniture & Tfrs To Cover Monthly Charge	£447.39
EASTER RAFFLE	£629.76

TOTAL INCOME **£1,736.10**

TOTAL INCOME INCLUDING TRANSFERS **£1,736.10**

FUNDRAISING PROJECTS

EASTER RAFFLE	
MOORE & BLATCH	
TEMPEST PHOTOGRAPHS	
XMAS FAYRE	
XMAS CARDS	
INFANT SCH SUMMER FAYRE/EXTRAVAGANZA	
CAKE SALE	
TOMBOLA/STALLS	
DONATIONS	

FUNDRAISING PROFITS

£629.76

£629.76

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022

Reserve Account

INCOME

TOTAL INCOME	£0.00
TRANSFERS FROM MAIN AC TO COVER MONTHLY CHARGE	£40.00
TOTAL INCOME INCLUDING TRANSFERS	£40.00

Reserve Account opening bank bal	£6,000.00
Income 2021/2022	£40.00
	<hr/>
	£6,040.00
Expenditure 2021/2022	£40.00
	<hr/>
Hot meals closing bank bal	£6,000.00
	<hr/> <hr/>
	<i>RECONCILED</i>

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022



EXPENDITURE

	WAGES	£67,049.13
HMRC PAYE/NICS		£5,039.95
RENT		£5,092.24
PENSION		£2,244.29
PAYROLL CHARGES		£310.00
TRAINING		£3,275.79
INSURANCE		£0.00
PETTY CASH (Incl. snack purchase)		£747.19
OFFICE COSTS (DBS applications)		£990.44
STAFF UNIFORM		£587.02
ACTIVITIES(INC EYPP)		£1,600.42
EE MOBILE		£161.07
Premises Exps		£1,460
PPE Supplies		£30
Ink		£438
Clinical Disposal		£229
TOTAL EXPENDITURE		£89,255.49

TRANSFERS (REFUND FEES, LOTTERY LICENCE)

TOTAL EXP INCLUDING TRANSFERS **89255.49**

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022



EXPENDITURE

EQUIPMENT	£299.49
SUMMER TRIP (Alice in Wonderland entry and coach)	
RENEWABLES (HCC orders: paint, paper, glue etc)	
STAFF BONUS	
FR EXPS	£105.79
CHILDREN'S UNIFORM	£746.33
PUBLICITY	
XMAS (children's entertainment & presents)	£104.00
CHARGES	£40
FLOATS	
TOTAL EXPENDITURE	£1,296.06
TRANSFERS (TRANSFERRED TO MAIN A/C)	

TOTAL EXP INCLUDING TRANSFERS **£1,296.06**

FR A/C opening bank bal	£334.64
Income 2021/22	£1,736.10
	<u>£2,070.74</u>
Expenditure 2021/22	£1,296.06
FR A/C closing bank bal	<u>£774.68</u>
	<u>RECONCILED</u>

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2021 to 31st August 2022



EXPENDITURE

Monthly account charge

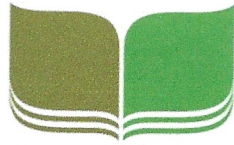
£40.00

TOTAL EXPENDITURE

£40.00

TOTAL EXPENDITURE INCLUDING TRANSFERS

£40.00



NEW FOREST BOOKKEEPING

REPORT

TO: Lymington Little Dolphins Pre-School
Community Room
Lymington Infants School
Avenue Road
Lymington
Hampshire
SO41 9GP

Accounts Year Ending August 31st 2022

Having completed my examination of the accounts I am happy to confirm that all receipts and purchases have been entered correctly including transfers between accounts. Everything has been recorded with detail and is supported with the correct documentation.

All receipts and purchases are being handled correctly

All entries in the bank accounts have been reconciled.

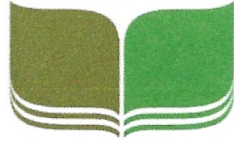
It is my opinion that the Pre-School Accounts are maintained comprehensively and to a high standard.

Tara Novell MICB

www.newforestbookkeeping.co.uk

nfbookkeeping@outlook.com

07796 583550



NEW FOREST BOOKKEEPING

Bank Reconciliation Report

Bank Accounts Year Ending August 31st 2022

Account No. 01046883

Opening Balance	7,040.75
Receipts	101,020.39
Payments	89,255.49
Closing Balance	18,805.65

Account No. 31412426

Opening Balance	334.64
Receipts	1,736.10
Payments	1,296.06
Closing Balance	774.68

Account No. 01471287

Opening Balance	6,000.00
Receipts	40.00
Payments	40.00
Closing Balance	6,000.00

Tara Novell MICB

LYMINGTON PRE SCHOOL

England & Wales - Charity number 1024056

Accounts

Lymington Little Dolphins Pre-School – AGM 6th December 2021
Managers Report
2020 – 2021

For the school year 20/21, we had a total of 29 children, 27 of which moved onto school at end of the year. This total was less than normal, we believe this is due to the higher uptake of the 30 hour funding. This then impacted on the amount of younger children we could invite into the preschool, giving us only 2 children who would be staying with us for 2 years.

COVID-19 update:

- Bubble system had been in place at the start of year due to COVID, and we were unable to mix with children infant school.
- The school site was subject to a one way system and to reduce cross over, we reduced our session times to allow for drop off and pickup times to coincide with the schools plan. We used a different gate to enter and exit the preschool.
- Meetings were held in the garden, no visitors were allowed within the setting. This included the settling in sessions for the 21/22 children. On a positive note, we noticed that the children settled much quicker and managed well.
- Extra PPE was needed in 20/21 – Face masks, visors, aprons, sterilising equipment for toys on a daily basis. Strict illness policies, and temperatures taken daily.
- Staff complete Lateral Flow Tests twice a week.
- 2nd Lockdown in Jan/Feb - We opted for Key worker children only. Staff were able to reduce their hours so they could look after their own children.
- We kept in touch with children not in the setting by doing Zoom story times and sending home a weekly email with activities for the children to do.

Staff changes during the year:

Rebecca and Alison left in July 2020, to continue working in the infants school.

In Feb 2021 Jane left due to family reasons.

In April 2021 Belinda left to pursue her fitness business.

Amy did not return after maternity leave due to family circumstances.

Jill stepped down from her role as manger at the end of the school year 20/21, reducing her hours from 28 to 8 hours per week. She took on a supportive role give support to the new manager.

Anne-Marie becomes the new manager of the preschool from September 2021.

Training:

All staff completed lots of training, including; Safeguarding, Prevent Duty, EYFS training, Provider Briefings and SENCO meetings. All staff were aware and up to date on government guidelines due to COVID and with guidelines from Services for Young Children. All these meetings were virtual so we missed out on networking with staff from other settings.

Improvements:

Over the summer holidays the pre-school whole underwent a whole room refurbishment. We spent a total of £6000 spent on new tables and chairs, book

corner, book cases, sofa, bean bags, role play corner – kitchen, puppet theatre and dressing up area as well as storage trays and a new fridge.

Lastly I would like to say a big thank you to all committee members for their hard work during this unprecedented year.

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2020 to 31st August 2021

MAIN ACCOUNT

INCOME

GRANTS/FUNDING	£95,454.35
FEES	£8,388.31
Transfers In	£6,946.77
OTHER (inc training)	£2,026

TOTAL INCOME **£112,814.95**

TOTAL INCOME INCLUDING TRANSFERS **£112,814.95**

Main A/C opening bank bal	£22,128.40	
Income 2020/21	£112,814.95	
	<u>£134,943.35</u>	
Expenditure 2020/21	£127,902.60	
Main A/C closing bank bal	<u>£7,040.75</u>	RECONCILED

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2020 to 31st August 2021

FUNDRAISING ACCOUNT

INCOME

FUNDRAISING	£269.80
CHILDREN'S UNIFORM	£305.50
DONATIONS	£530.00
OTHER - (Payments from parents for AW Trip)	
SPONSORED BOUNCE	

TOTAL INCOME **£1,105.30**

TOTAL INCOME INCLUDING TRANSFERS **£1,105.30**

FUNDRAISING PROJECTS

SPONSORED SCOOT	
MOORE & BLATCH	
TEMPEST PHOTOGRAPHS	
XMAS FAYRE	
XMAS CARDS	
INFANT SCH SUMMER FAYRE/EXTRAVAGANZA	
CAKE SALE	
TOMBOLA/STALLS	
DONATIONS	

FUNDRAISING PROFITS

£269.80

£530.00

£799.80

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2020 to 31st August 2021

Reserve Account

INCOME

TOTAL INCOME	£0.00
TRANSFERS	£12,000.00
TOTAL INCOME INCLUDING TRANSFERS	£12,000.00

Reserve Account opening bank bal	£89.20
Income 2020/2021	£12,000.00
	<hr/>
	£12,089.20
Expenditure 2020/2021	£6,089.20
	<hr/>
Hot meals closing bank bal	£6,000.00
	<hr/>
	<i>RECONCILED</i>

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2020 to 31st August 2021



EXPENDITURE

	WAGES	£85,686.80
HMRC PAYE/NICS		£2,868.65
RENT		£5,915.90
PENSION		£2,895.36
PAYROLL CHARGES		£310.00
TRAINING		£0.00
INSURANCE		£622.86
PETTY CASH (Incl. snack purchase)		£353.80
OFFICE COSTS (DBS applications)		£1,383.66
STAFF UNIFORM		£235.20
ACTIVITIES(INC EYPP)		£4,446.31
EE MOBILE		£136.65
Garden/Play Area Refurbishment		£9,968
PPE Supplies		£371
Ink		£349
Clinical Disposal		£360
TOTAL EXPENDITURE		£115,902.60
TRANSFERS (REFUND FEES, LOTTERY LICENCE)		£12,000.00
TOTAL EXP INCLUDING TRANSFERS		127902.60

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2020 to 31st August 2021



EXPENDITURE

Transfer to Main Account - New Furniture
Hot Meals Balance to Main Ac

£6,000.00
£89

TOTAL EXPENDITURE

£6,089.20

TOTAL EXPENDITURE INCLUDING TRANSFERS

£6,089.20



REPORT

TO: Lymington Little Dolphins Pre-School
Community Room
Lymington Infants School
Avenue Road
Lymington
Hampshire
SO41 9GP

Accounts Year Ending August 31st 2021

Having completed my examination of the accounts I am happy to confirm that all receipts and purchases have been entered correctly including transfers between accounts. Everything has been recorded with detail and is supported with the correct documentation.

All receipts and purchases are being handled correctly

All entries in the bank accounts have been reconciled.

It is my opinion that the Pre-School Accounts are maintained comprehensively and to a high standard.

Tara Novell MICB

www.newforestbookkeeping.co.uk

nfbookkeeping@outlook.com

07796 583550



**NEW FOREST
BOOKKEEPING**

Bank Reconciliation Report

Bank Accounts Year Ending August 31st 2021

Account No. 01046883

Opening Balance	22,128.40
Receipts	112,814.95
Payments	127,902.60
Closing Balance	7,040.75

Account No. 31412426

Opening Balance	722.42
Receipts	1,105.30
Payments	1,493.08
Closing Balance	334.64

Account No. 01471287

Opening Balance	89.20
Receipts	12,000.00
Payments	6,089.20
Closing Balance	6,000.00

Tara Novell MICB

LYMINGTON PRE SCHOOL

England & Wales - Charity number 1024056

Accounts

LYMINGTON LITTLE DOLPHINS PRE-SCHOOL

ANNUAL REPORT - SCHOOL YEAR 2019/20

We began our pre-school year with a few more more children on roll than the previous year – 35 in total. We also set aside some spaces to enable us to accommodate a small group of children who turned three years old during the Autumn term, taking the total on roll to 39.

Over the course of the year the Pre-School management team and staff attended regular PVI briefings, SENCO briefings, Safeguarding Support Groups & Birth To Four Networks, all with Services For Young Children (SFYC). Doing so helps ensure we are fully up to date and compliant with all new and developing government legislation and that we continue to offer a service of the highest standard. Covid has affected the availability of face-to-face meetings, briefings etc. but we continue to access these on-line where they are available and we are able to do so.

'Tapestry', the software programme we use for recording childrens' development and progress within the EYFS framework, was once more successfully employed during the school year – its fifth year of use. Anne-Marie & Amy continued to meet with the rest of the team on a regular quarterly basis and to lead a process of continuing assessment and evaluation to ensure the ongoing improvement, development and best use of Tapestry.

Training and staff development is always a key priority and this year, until Covid became an issue, staff attended a wide range of courses and undertook training and development in areas such as Speech & Language, Safeguarding, First Aid, Vulnerable Children and Special Educational Needs (SEN). All staff undertook Prevent Duty training. Anne-Marie has put the First Class Honours Degree in Childhood Studies which she attained during 2019/20 to good use within the setting and has taken a more active role as Deputy Manager.

With regard to staff changes: Jane joined us in January 2020. She brought with her extensive experience in childcare, business management and marketing, all of which have added a great deal to the wealth and range of experience which already exists within the team. Amy commenced a years maternity leave in April 2020 and we look forward to her return in the spring of 2021.

Topics covered by the children during the year included: All About Me, Nursery Rhymes, Light & Dark & Celebrations, People Who Help Us and Julia Donaldson stories.

Links with the local community normally involve outings to the Library and visits to various other settings which are both informative and fun for the children. We also usually have visits to Pre-School by Policemen, Paramedics, Vets, Forest Rangers, rescue dogs etc. In a normal year we would also hold a summer day trip to places such as Wonderland near Bournemouth Airport. Unfortunately we have been unable to do much of this because of the pandemic but we look forward to normal service being resumed in the not too distant future.

Improvements to the setting include an extensive refurbishment of the garden area. The garden looks all the better for it and it now provides increased and improved outdoor learning opportunities. We have begun using the new outdoor office/storage room following its installation during 2019/20. This increases the space available to us and allows us to hold and store a lot more in the way of resources for the children. We also totally updated the Pre-School website to provide a much improved information source for parents and also gave greater focus to our Facebook page to provide more frequent and regular updates about the activities the children have been taking part in as a group. Throughout the year Belinda has been leading the children in twice weekly music and movement sessions, held in the Music Room until Covid struck and now outdoors in the garden. These sessions focus on the improvement of fine motor and growth motor skills as well as helping develop speech and language skills, not to mention maths skills and personal, social and emotional development. They are also great fun too of course.

Finally, we would like to thank the 2019/20 Committee for their commitment, hard work and sterling support throughout what has been a challenging year for everyone.

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2019 to 31st August 2020

MAIN ACCOUNT

<u>INCOME</u>		<u>EXPENDITURE</u>
GRANTS/FUNDING	£104,978.62	WAGES
FEES	£14,267.61	HMRC PAYE/NICS
VOUCHERS	£7,622.25	RENT
OTHER (inc training)	£12	PENSION
		PAYROLL CHARGES
		TRAINING
		INSURANCE
		PETTY CASH (Incl. snack purchase)
		OFFICE COSTS (DBS applications)
		STAFF UNIFORM
		ACTIVITIES(INC EYPP)
		EE MOBILE
		Other - Garden Office
		PPE Supplies
		Clinical Disposal
TOTAL INCOME	£126,880.72	TOTAL EXPENDITURE
		TRANSFERS (REFUND FEES, LOTTERY LICENCE)
TOTAL INCOME INCLUDING TRANSFERS	£126,880.72	TOTAL EXP INCLUDING TRANSFERS

Main A/C opening bank bal	£16,805.09	
Income 2019/20	<u>£126,880.72</u>	
	£143,685.81	
Expenditure 2019/20	<u>£121,557.41</u>	
Main A/C closing bank bal	<u><u>£22,128.40</u></u> RECONCILED	

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2019 to 31st August 2020

FUNDRAISING ACCOUNT

<u>INCOME</u>		<u>EXPENDITURE</u>
FUNDRAISING	£1,311.25	EQUIPMENT
CHILDREN'S UNIFORM	£205.50	SUMMER TRIP (Alice in Wonderland entry and coach)
ART BAGS	£0.00	RENEWABLES (HCC orders: paint, paper, glue etc)
OTHER - (Payments from parents for AW Trip)	£15.00	STAFF BONUS
SPONSORED BOUNCE	£265.20	FR EXPS (Xmas cards)
		CHILDREN'S UNIFORM
		PUBLICITY
		XMAS (children's entertainment & presents)
		OFFICE EXPS
		FLOATS
TOTAL INCOME	£1,796.95	TOTAL EXPENDITURE
		TRANSFERS (TRANSFERRED TO MAIN A/C)
TOTAL INCOME INCLUDING TRANSFERS	£1,796.95	TOTAL EXP INCLUDING TRANSFERS

<u>FUNDRAISING PROJECTS</u>	<i>FUNDRAISING PROFITS</i>	
SPONSORED BOUNCE	£265.20	FR A/C opening bank bal
MOORE & BLATCH		Income 2019/20
TEMPEST PHOTOGRAPHS		
XMAS FAYRE		Expenditure 2019/20
XMAS CARDS		FR A/C closing bank bal
INFANT SCH SUMMER FAYRE/EXTRAVAGANZA		
CAKE SALE		
TOMBOLA/STALLS		
DONATIONS	£1,311.25	
	<u>£1,576.45</u>	

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2019 to 31st August 2020

HOT MEALS ACCOUNT

INCOME

Hot Meals	£1,473.00
D2 Funds in - Incorrect Ac	£21.60

EXPENDITURE

HCC - Hot Meals Costs	
Hot Meals Refund	

TOTAL INCOME **£1,494.60**

TOTAL EXPENDITURE

TRANSFERS

TOTAL INCOME INCLUDING TRANSFERS **£1,494.60**

TOTAL EXPENDITURE INCLUDING TRANSFERS

Hot Meals opening bank bal	£0.00
Income 2019/2020	£1,494.60
	£1,494.60
Expenditure 2019/2020	£1,405.40
Hot meals closing bank bal	£89.20
	£89.20
	<i>RECONCILED</i>

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2019 to 31st August 2020



£98,641.72
£5,037.12
£5,090.66
£3,062.85
£275.00
£1,089.11
£672.93
£1,695.63
£715.08
£163.59
£2,066.45
£133.30
£1,883
£215
£269
£121,009.96

£547.45

121557.41

Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2019 to 31st August 2020



£785.92

£0.00

£173.18

£0.00

£0.00

£191.20

£0.00

£125.00

£61.00

£1,336.30

£0.00

£1,336.30

£261.77

£1,796.95

£2,058.72

£1,336.30

£722.42

RECONCILED

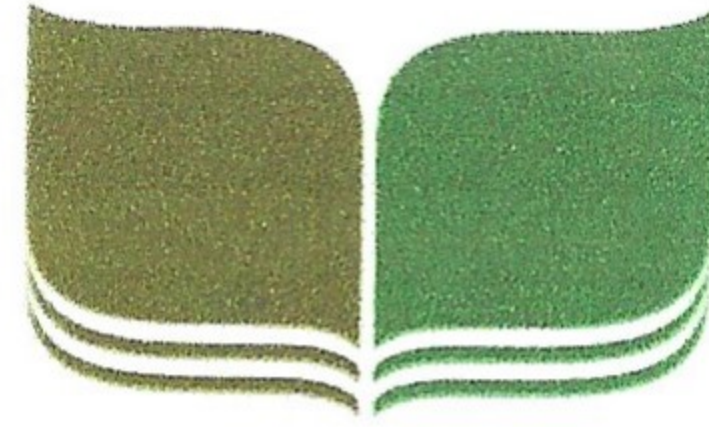
Lymington Little Dolphins Pre-school - End of Year Accounts - 1st September 2019 to 31st August 2020



£1,223.60
£182

£1,405.40

£1,405.40



NEW FOREST BOOKKEEPING

REPORT

TO: Lymington Little Dolphins Pre-School
Community Room
Lymington Infants School
Avenue Road
Lymington
Hampshire
SO41 9GP

Accounts Year Ending August 31st 2020

I have completed my audit of the accounts for the year ending 31/08/20 in my opinion the Pre-School records have been kept to a high standard with attention to detail and supported thoroughly with the correct paperwork. I can see no cause for concern in how the accounts are being managed.

All receipts and purchases are being handled correctly

All entries in the bank accounts have been reconciled.

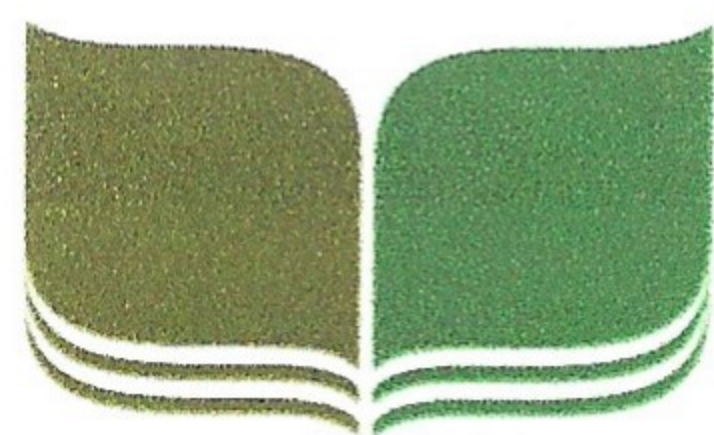
It is my opinion that the Pre-School Accounts are maintained comprehensively and to a high standard.

Tara Novell MICB

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07796 583550



NEW FOREST
BOOKKEEPING

Bank Reconciliation Report

Bank Accounts Year Ending August 31st 2020

Account No. 01046883

Opening Balance	16,805.09
Receipts	126,880.72
Payments	121,557.41
Closing Balance	22,128.40

Account No. 31412426

Opening Balance	261.77
Receipts	1,796.95
Payments	1,336.30
Closing Balance	722.42

Account No. 01471287

Opening Balance	0.00
Receipts	1,494.60
Payments	1,405.40
Closing Balance	89.20

Tara Novell MICB