



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 04 2021	To	31 03 2022

Section A Reference and administration details

Charity name Quarrendon & Meadowcroft Community Association

Other names charity is known by

Registered charity number (if any) 1023940

Charity's principal address Bowlers Road

147 Meadowcroft

Aylesbury, Buckinghamshire

Postcode

HP19 9HH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	R Willetts	Treasurer		
2	P Humm	Secretary		
3	P Charlesworth	Chairman		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
A Huxley	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution Based on the Community
How the charity is constituted (eg. trust, association, company)	Matters Model Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed voluntarily when required, this is then confirmed by a full meeting of the Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Promote the benefits of the inhabitants of the Quarrendon and Meadowcroft area of Aylesbury and provide facilities for all, without distinction. Manage and maintain the community building.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Facilities provided for all sections of the community from sporting events to social functions, mother & toddler and pre-school groups together with religious groups meet at the centre, various major international events held, all activities have due regard to the guidance issued by the Charity Commission.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

To provide facilities for local people to enjoy and help them improve their lives.

To provide a reliable & safe environment for groups to maintain and expand their activities and service to the public.

Provide facilities for several large local and national events (200/400 attendees), a pantomime (180 attendees) and smaller events run by volunteers.

Total footfall in excess of 50,000 in the year.

Section E Financial review

Brief statement of the charity's policy on reserves

Maintain sufficient reserves to allow for service charges and unexpected costs, together with projects to improve facilities and services to the community.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Pauline Humm	
Secretary	
15/12/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Quarrendon & Meadowcroft Community Association

1023940

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2021

To

Period end date
31/03/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Local Authority Grants	18,589	-	-	18,589	18,269
Hall Hire Receipts	42,828	-	-	42,828	9,126
Bank Account Interest Received	4	-	-	4	14
Vending Machine Receipts	-	-	-	-	-
Furlough	2,698	-	-	2,698	8,625
Covid Grant	-	-	-	-	25,000
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	64,119	-	-	64,119	61,034
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	64,119	-	-	64,119	61,034
A3 Payments					
Wages	36,398	-	-	36,398	33,402
Hall Maintenance & Service Charges	27,643	-	-	27,643	22,212
Insurance & Licenses	-	-	-	-	2,281
Light & Heat, Rates, Etc	-	-	-	-	2,243
Bank Charges	-	-	-	-	-
Telephone & Internet	1,369	-	-	1,369	1,198
Postage, Stationery & Computer Costs	251	-	-	251	143
Travel Costs	-	-	-	-	-
Office Overheads & Support	420	-	-	420	-
Independent Examiner	450	-	-	450	440
Donations	-	-	-	-	-
Sundry	100	-	-	100	14
Equipment Maint.	1,063	-	-	1,063	677
Sub total	67,694	-	-	67,694	62,610
A4 Asset and investment purchases. (see table)					
Equipment	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	67,694	-	-	67,694	62,610
Net of receipts/(payments)	- 3,575	-	-	- 3,575	- 1,576
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	53,915	-	-	53,915	53,915
Cash funds this year end	50,340	-	-	50,340	52,339

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty Cash	45	-	-
	Lloyds Current Account	5,601	-	-
	Lloyds Deposit Account	40,567	-	-
	Total cash funds	46,213	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Hall Hire Debtors, Etc	3,796	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Office Equipment		-	-
	Games & Sports Equipment		-	-
	Fixtures, Fittings & Equipment		-	-
	Sound System		-	-
	LED Lighting System		-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Independent Examiner	450	440	
	Wages & PAYE	795	506	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Hayes	15/12/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Quarrendon & Meadowcroft Community Association Charity Name

Formatted: Font: 12 pt

On accounts for the year
ended

01/04/2021 to 31/03/2022

Charity no
(if any)

1023940

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Set out on pages

(remember to include the page numbers of additional sheets)

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Kevin Wise

Date:

07/09/2022

Formatted: Font: 12 pt

Name:

Kevin Wise

Relevant professional
qualification(s) or body
(if any):

Accountancy Service Provider (AML Lic. No. 12400179)

Address:

Redwood BMS

46 Fremantle Road, Aylesbury
Buckinghamshire HP21 8EJ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.