

BARTON-LE-CLAY PRE-SCHOOL

England & Wales · Charity number 1023883

Details

Other names BARTON SPRINGS FAMILY GROUP

Status Registered

Legal form Other

Registered 1993-07-16

Register [View on the Charity Commission register](#)

Contact

Address Our Space
Manor Road
Barton-Le-Clay
Bedfordshire
MK45 4NS

Phone 07429664363

Email info@bartonleclaypreschool.org

Website www.bartonleclaypreschool.org

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: We are a pre-school providing places for children aged 2yrs9mths to 4+years.

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- Bedford
- Central Bedfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£252,337	£217,176	-	-
2024-06-30	£200,917	£192,485	-	-
2023-06-30	£154,225	£165,005	-	-
2022-06-30	£159,006	£172,006	-	-
2021-06-30	£174,287	£175,373	-	-

Trustees

Name	Role	Appointed
Ashleigh Griffin		2023-10-18
Charlotte Wardle		2023-10-18
Marilyn Gillard		2022-09-15

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2024		30	06	2025

Section A Reference and administration details

Charity name Barton-le-Clay Pre-School

Other names charity is known by

Registered charity number (if any) 1023883

Charity's principal address Our Space

Manor Road

Barton-le-Clay, Bedfordshire

Postcode

MK45 4NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlie Wardle	Chairperson		
2	Ashleigh Griffin	Secretary		
3	Marilyn Gillard	Treasurer		
4				
5				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected by parents

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provide accommodation and equipment

Raise money to pay for Pre-School activities

To make payments as necessary

To fix and collect fee's in respect of attendance

Adhere to applicable legislation

Employ staff

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

A year of successfully providing high quality care resulting in happy children and parents.

Working to have a standalone lease.

Continuous fundraising

Healthy child healthy workforce Accreditation.

Communication Friendly award.

Brief statement of the charity's policy on reserves**Aims**

Retain funds to cover redundancy and contracts, any other termed commitments we may have in the future.

Manage out funds responsibly

Provide a budget to enable us to predict fluctuations in our revenues and expenditures quickly to enable quick resolutions

In the event that funds are used to recover from unexpected incidences, we will aim to rebuild our reserves primarily to meet redundancy obligations, and continue to rebuild our funds to cover a business disaster.

Procedures

As per recommendations, we operate 3 bank accounts

We use a business current account for our business transactions

We have a reserves/investment savings account and a fundraising account

Each year after our AGM we review our reserves. We base the calculation on the cost of redundancy for the full pre-school team, essential costs such as contracts. The fund must cover at least these costs at a minimum.

We aim to cover the cost of notice to staff.

Our redundancy fund grows each year and will continue to do so as we employ the changes of the living wage. Also if we take on a new member of staff, we cover the notice period in the redundancy calculation.

There may be other costs that will be taken into consideration, this will be reviewed by the committee and if agreed, will be reflected in our policy.

We will make suitable risk assessments before using reserves.

The money in reserves are for the described reasons. Should we encounter a situation that does not reach this criteria, the committee will meet to discuss alternative options. If the only solution is to use our reserves, then this will be done by a committee vote.

Our reserves will be grown using good business practice techniques. We will aim to ensure our income is greater than expenditure.

We will actively seek opportunities to fund the pre-school activities by fundraising, parent/carer inclusion and donations.

If using our reserves results in a balance of £20,000 or less, we will look at alternative options to funding the activity.

Our reserves policy will be reviewed periodically.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding:-

- Council funding
- Fee's for unfunded sessions
- Fundraising within the community

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



Barton-le-Clay Pre-School		1023883		CC16a
Receipts and payments accounts				
For the period from	01.07.24	To	30.06.25	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Funding	220,754	-	-	220,754	153,058
Session Fees	25,967	-	-	25,967	41,833
Other Income	2,245	-	-	2,245	3,700
Fundraising Income	3,371	-	-	3,371	2,326
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	252,337	-	-	252,337	200,917
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	252,337	-	-	252,337	200,917
A3 Payments					
Rent	8,074	-	-	8,074	8,252
Insurance & Bank Charges	354	-	-	354	132
Payroll	179,373	-	-	179,373	162,396
Activities & Refreshments	5,352	-	-	5,352	10,885
Other Admin Cost	1,301	-	-	1,301	1,788
Equipment & Repairs	14,231	-	-	14,231	6,253
Professional Fees	2,285	-	-	2,285	2,737
Other Costs	6,206	-	-	6,206	14
Fundraising Cost	-	-	-	-	28
Sub total	217,176	-	-	217,176	192,485
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	217,176	-	-	217,176	192,485
Net of receipts/(payments)	35,161	-	-	35,161	8,432
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	160,672	-	-	160,672	152,240
Cash funds this year end	195,833	-	-	195,833	160,672

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank in Hand	195,833		-
		-	-	-
		-	-	-
	Total cash funds	195,833	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
CCXX R2 accounts (SS)	2			26/03/2026

Independent Examiner's Report to the Trustees of the Barton-le-Clay Pre-School

I report to the trustees on my examination of the accounts of the above charity for the year ended 30 June 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Suzanne Spicer FCA

March 20, 2026

Staple House
5 Eleanor's Cross
Dunstable LU6 1SU

Accounts



Trustees' Annual Report for the period

Period start date				Period end date		
From	01	07	2023	To	30	06 2024

Section A Reference and administration details

Charity name Barton-le-Clay Pre-School

Other names charity is known by

Registered charity number (if any) 1023883

Charity's principal address Our Space

Manor Road

Barton-le-Clay, Bedfordshire

Postcode

MK45 4NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlie Wardle	Chairperson		
2	Ashleigh Griffin	Secretary		
3	Marilyn Gillard	Treasurer		
4				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected by parents

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provide accommodation and equipment

Raise money to pay for Pre-School activities

To make payments as necessary

To fix and collect fee's in respect of attendance

Adhere to applicable legislation

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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

A year of successfully providing high quality care resulting in happy children and parents.

Working to have a standalone lease.

Working to become a CIO run charity

Continuous fundraising

Brief statement of the charity's policy on reserves**Aims**

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Procedures

As per recommendations, we operate 3 bank accounts

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There may be other costs that will be taken into consideration, this will be reviewed by the committee and if agreed, will be reflected in our policy.

We will make suitable risk assessments before using reserves.

The money in reserves are for the described reasons. Should we encounter a situation that does not reach this criteria, the committee will meet to discuss alternative options. If the only solution is to use our reserves, then this will be done by a committee vote.

Our reserves will be grown using good business practice techniques. We will aim to ensure our income is greater than expenditure.

We will actively seek opportunities to fund the pre-school activities by fundraising, parent/carers inclusion and donations.

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Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding:-

- Council funding
- Fee's for unfunded sessions
- Fundraising within the community

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	C. WARDLE	
Position (eg Secretary, Chair, etc)	CHAIRPERSON	
Date	31-1-25.	



Barton-le-Clay Pre-School		1023883		CC16a
Receipts and payments accounts				
For the period from	01.07.23	To	30.06.24	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Funding	153,058	-	-	153,058	121,855
Session Fees	41,833	-	-	41,833	27,570
Other Income	3,700	-	-	3,700	3,087
Fundraising Income	2,326	-	-	2,326	6,494
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	200,917	-	-	200,917	159,006
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	200,917	-	-	200,917	159,006
A3 Payments					
Rent	8,252	-	-	8,252	4,469
Insurance & Bank Charges	132	-	-	132	153
Payroll	162,396	-	-	162,396	134,545
Activities & Refreshments	10,885	-	-	10,885	21,000
Other Admin Cost	1,788	-	-	1,788	-
Equipment & Repairs	6,253	-	-	6,253	7,387
Professional Fees	2,737	-	-	2,737	2,834
Other Costs	14	-	-	14	1,618
Fundraising Cost	28	-	-	28	-
Sub total	192,485	-	-	192,485	172,006
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	192,485	-	-	192,485	172,006
Net of receipts/(payments)	8,432	-	-	8,432	- 13,000
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	152,240	-	-	152,240	-
Cash funds this year end	160,672	-	-	160,672	- 13,000

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank in Hand	160,672		-
		-	-	-
		-	-	-
	Total cash funds	160,672	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
			09/04/2025

Independent Examiner's Report to the Trustees of the Barton-le-Clay Pre-School

I report to the trustees on my examination of the accounts of the above charity for the year ended 30 June 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Suzanne Spicer FCA

April 9, 2025

Staple House
5 Eleanor's Cross
Dunstable LU6 1SU

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2022		30	06	2023

Section A

Reference and administration details

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Other names charity is known by

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Brief statement of the charity's policy on reserves**Aims**

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Principal sources of funding:-

- Council funding
- Fee's for unfunded sessions
- Fundraising within the community

Section F**Other optional information**

--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



Horton-le-Clay Pre-School		1023883		CC16a
Receipts and payments accounts				
For the period from	01.07.22	To	30.06.23	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Funding	108,083	-	-	108,083	121,855
Session Fees	31,001	-	-	31,001	27,570
Other Income	2,232	-	-	2,232	3,087
Fundraising Income	12,909	-	-	12,909	6,494
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	154,225	-	-	154,225	159,006
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	154,225	-	-	154,225	159,006
A3 Payments					
Rent	9,183	-	-	9,183	4,469
Insurance & Bank Charges	150	-	-	150	153
Payroll	125,906	-	-	125,906	134,545
Activities & Refreshments	12,963	-	-	12,963	21,000
Other Admin Cost	1,736	-	-	1,736	-
Equipment & Repairs	10,091	-	-	10,091	7,387
Professional Fees	3,843	-	-	3,843	2,834
Other Costs	1,107	-	-	1,107	1,618
Fundraising Cost	26	-	-	26	-
Sub total	165,005	-	-	165,005	172,006
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	165,005	-	-	165,005	172,006
Net of receipts/(payments)	- 10,780	-	-	- 10,780	- 13,000
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 10,780	-	-	- 10,780	- 13,000

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank in Hand	147,030		-
		-	-	-
		-	-	-
	Total cash funds	147,030	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
CCXX R2 accounts (SS)	2		16/05/2024	

Independent Examiner's Report to the Trustees of the Barton-le-Clay Pre-School

I report to the trustees on my examination of the accounts of the above charity for the year ended 30 June 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Suzanne Spicer FCA

April 30, 2024

Staple House
5 Eleanor's Cross
Dunstable LU6 1SU

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2021		30	06	2022

Section A Reference and administration details

Charity name Barton-le-Clay Pre-School

Other names charity is known by

Registered charity number (if any) 1023883

Charity's principal address

Our Space
 Manor Road
 Barton-le-Clay, Bedfordshire
Postcode MK45 4NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janine Hemmings	Chairperson		
2	Helen Hall	Secretary		
3	Marilyn Gillard	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected by parents

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provide accommodation and equipment

Raise money to pay for Pre-School activities

To make payments as necessary

To fix and collect fee's in respect of attendance

Adhere to applicable legislation

Employ staff

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

A year of successfully providing high quality care resulting in happy children and parents.

Working to have a standalone lease.

Working to become a CIO run charity

Continuous fundraising

Brief statement of the charity's policy on reserves

Aims

Retain funds to cover redundancy and contracts, any other termed commitments we may have in the future.

Manage out funds responsibly

Provide a budget to enable us to predict fluctuations in our revenues and expenditures quickly to enable quick resolutions

In the event that funds are used to recover from unexpected incidences, we will aim to rebuild our reserves primarily to meet redundancy obligations, and continue to rebuild our funds to cover a business disaster.

Procedures

As per recommendations, we operate 3 bank accounts

We use a business current account for our business transactions

We have a reserves/investment savings account and a fundraising account

Each year after our AGM we review our reserves. We base the calculation on the cost of redundancy for the full pre-school team, essential costs such as contracts. The fund must cover at least these costs at a minimum.

We aim to cover the cost of notice to staff.

Our redundancy fund grows each year and will continue to do so as we employ the changes of the living wage. Also if we take on a new member of staff, we cover the notice period in the redundancy calculation.

There may be other costs that will be taken into consideration, this will be reviewed by the committee and if agreed, will be reflected in our policy.

We will make suitable risk assessments before using reserves.

The money in reserves are for the described reasons. Should we encounter a situation that does not reach this criteria, the committee will meet to discuss alternative options. If the only solution is to use our reserves, then this will be done by a committee vote.

Our reserves will be grown using good business practice techniques. We will aim to ensure our income is greater than expenditure.

We will actively seek opportunities to fund the pre-school activities by fundraising, parent/carer inclusion and donations.

If using our reserves results in a balance of £20,000 or less, we will look at alternative options to funding the activity.

Our reserves policy will be reviewed periodically.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding:-

- Council funding
- Fee's for unfunded sessions
- Fundraising within the community

Section F**Other optional information**

--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



Horton-le-Clay Pre-School		1023883		CC16a
Receipts and payments accounts				
For the period from	01.07.21	To	30.06.22	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Funding	121,855	-	-	121,855	152,110
Session Fees	27,570	-	-	27,570	16,097
Other Income	3,087	-	-	3,087	6,095
Fundraising Income	6,494	-	-	6,494	1,955
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	159,006	-	-	159,006	176,257
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	159,006	-	-	159,006	176,257
A3 Payments					
Rent	4,469	-	-	4,469	631
Insurance & Bank Charges	153	-	-	153	119
Payroll	134,545	-	-	134,545	145,377
Activities & Refreshments	21,000	-	-	21,000	15,380
Other Admin Cost	-	-	-	-	1,643
Equipment & Repairs	7,387	-	-	7,387	7,300
Professional Fees	2,834	-	-	2,834	4,742
Other Costs	1,618	-	-	1,618	141
Fundraising Cost	-	-	-	-	40
Sub total	172,006	-	-	172,006	175,373
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	172,006	-	-	172,006	175,373
Net of receipts/(payments)	- 13,000	-	-	- 13,000	884
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 13,000	-	-	- 13,000	884

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank in Hand	147,335		-
		-	-	-
		-	-	-
	Total cash funds	147,335	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
CCXX R2 accounts (SS)		2		04/05/2023

Independent Examiner's Report to the Trustees of the Barton-le-Clay Pre-School

I report to the trustees on my examination of the accounts of the above charity for the year ended 30 June 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Suzanne Spicer FCA

27th April 2023

Staple House
5 Eleanor's Cross
Dunstable LU6 1SU

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2020		30	06	2021

Section A Reference and administration details

Charity name Barton-le-Clay Pre-School

Other names charity is known by

Registered charity number (if any) 1023883

Charity's principal address

Our Space
 Manor Road
 Barton-le-Clay, Bedfordshire
Postcode MK45 4NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janine Hemmings	Chairperson		
2	Helen Hall	Treasurer		
3	Nicola Poynter	Secretary		
4				
5				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected by parents

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provide accommodation and equipment

Raise money to pay for Pre-School activities

To make payments as necessary

To fix and collect fee's in respect of attendance

Adhere to applicable legislation

Employ staff

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

A year of successfully providing high quality care resulting in happy children and parents.

Working to have a standalone lease.

Working to become a CIO run charity

Continuous fundraising

Brief statement of the charity's policy on reserves**Aims**

Retain funds to cover redundancy and contracts, any other termed commitments we may have in the future.

Manage out funds responsibly

Provide a budget to enable us to predict fluctuations in our revenues and expenditures quickly to enable quick resolutions

In the event that funds are used to recover from unexpected incidences, we will aim to rebuild our reserves primarily to meet redundancy obligations, and continue to rebuild our funds to cover a business disaster.

Procedures

As per recommendations, we operate 3 bank accounts

We use a business current account for our business transactions

We have a reserves/investment savings account and a fundraising account

Each year after our AGM we review our reserves. We base the calculation on the cost of redundancy for the full pre-school team, essential costs such as contracts. The fund must cover at least these costs at a minimum.

We aim to cover the cost of notice to staff.

Our redundancy fund grows each year and will continue to do so as we employ the changes of the living wage. Also if we take on a new member of staff, we cover the notice period in the redundancy calculation.

There may be other costs that will be taken into consideration, this will be reviewed by the committee and if agreed, will be reflected in our policy.

We will make suitable risk assessments before using reserves.

The money in reserves are for the described reasons. Should we encounter a situation that does not reach this criteria, the committee will meet to discuss alternative options. If the only solution is to use our reserves, then this will be done by a committee vote.

Our reserves will be grown using good business practice techniques. We will aim to ensure our income is greater than expenditure.

We will actively seek opportunities to fund the pre-school activities by fundraising, parent/carer inclusion and donations.

If using our reserves results in a balance of £20,000 or less, we will look at alternative options to funding the activity.

Our reserves policy will be reviewed periodically.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding:-

- Council funding
- Fee's for unfunded sessions
- Fundraising within the community

Section F**Other optional information**

--

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



Barton-le-Clay Pre-School	1023883
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Receipts and payments accounts

CC16a

For the period from	01.07.20	To	30.06.21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Council Funding	152,110	-	-	152,110	143,785
Session Fees	16,097	-	-	16,097	14,355
Other Income	6,095	-	-	6,095	14,356
Fundraising Income	1,955	-	-	1,955	5,948
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	176,257	-	-	176,257	178,444
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	176,257	-	-	176,257	178,444
A3 Payments					
Rent	631	-	-	631	1,290
Insurance & Bank Charges	119	-	-	119	143
Payroll	145,377	-	-	145,377	139,605
Activities & Refreshments	15,380	-	-	15,380	8,791
Other Admin Cost	1,643	-	-	1,643	1,679
Equipment & Repairs	7,300	-	-	7,300	5,072
Professional Fees	4,742	-	-	4,742	5,417

Other Costs	141	-	-	141	113
Fundraising Cost	40	-	-	40	-
Sub total	175,373	-	-	175,373	162,110
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	175,373	-	-	175,373	162,110
Net of receipts/(payments)	884	-	-	884	16,334
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	884	-	-	884	16,334

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank in Hand	144,486		-
		-	-	-
		-	-	-
	Total cash funds	144,486	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Barton-le-Clay Pre-School

**On accounts for the year
ended**

30th June 2021

**Charity no
(if any)**

1023883

Set out on pages

1 & 2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

17.06.2022

Name:

Suzanne Spicer

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:	Spicer & Co, Staple House, 5 Eleanors Cross, Dunstable, LU6 1SU

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.