



Trustees' Annual Report for the period

	Period start date	Period end date
From	11 10 2022	To 20 09 2023

Section A Reference and administration details

Charity name **MANORCROFT SCHOOL PARENT TEACHER ASSOCIATION**

Other names charity is known by

Registered charity number (if any) **1023822**

Charity's principal address **Wesley Drive**
Egham
Surrey
Postcode TW209LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Percival	Chairperson		
2	Chris McCarthy	Secretary		
3	Elizabeth Hudson			
4	Rumen Humphryes-Kirilov	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Fundraising activities, such as, discos, shopping rooms for calendar events; mother's day, father's day, Christmas. These are of benefit to the school community for which the charity operates. Ensuring funds are raised to purchase otherwise impossible items to benefit students education and well-being.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section E Financial review

Brief statement of the charity's policy on reserves

At the start of September 2022, we had money in our NatWest account totalling £22,075. At the end of August 2022, we had £3,155.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ELIZABETH HUDSON	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	26/10/2024	

Fireworks

Profit £ 4,835
£ 5,426.03

	Income	Expenditure
Advance sales (tickets and food	£ 4,351	
On the day sales -entry, bar, me	£ 3,867	
Zettle fees		£ 23.77
Cash income	£ 1,270	
Paper wristbands		£ 13.99
Portable megaphone		£ 13.94
Laminating pouches		£ 11.95
Fire dancer		£ 300.00
Hot chocolate dispenser		£ 291.29
Hot dog machine		£ 299.99
Balloons and glow sticks		£ 169.85
Fireworks		£ 2,000.00
Radio		£ 120.00
Printing - banner		£ 120.00
Bouncy castle		£ 230.00
Booker		£ 347.19
Sainsbury		£ 74.90
Tesco		£ 90.00
Pub suppliers		£ 179.25
Glow sticks		£ 119.94
Vegan burgers and table covers		£ 43.20
*Fleur gift voucher		£100
Hi viz		£ 39.80
banners		£ 64.19
TOTALS	£ 9,488	£ 4,653

Profit £ 20,772.80
Cost
Income

Glow disco

Profit

	Income	Expenditure
Advance sales (tickets and food	£ 1,436	
On the day sales -entry, bar.	£ 258	
Zettle fees		£ 4.06
Cash income		£ -
Paper wristbands		£ 11.98
Glow face paint		£ 19.98
Lollipops		£ 19.98
LED cat ears		£ 40.99
DJ		£ 280.00
Party bags		£ 35.52
hot dogs		£ 19.20
TOTALS	£ 1,694	£ 432

£ 1,262	Elfridges	Profit	£ 1,742	Xmas Fayre	Profit	£ 4,721
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	Income	Expenditure
Advance sale:	£ 1,344	
On the day sa	£ 453	
Shein		£ 55.00

	Income	Expenditure
Advance sale:	£ 326	
Pick a bottle	£ 41	
PS5	£ 80	
all other card	£ 799	
Grotto	£ 1,750	
Cash in on the	£ 2,124	
Bingo chips		£ 11.89
candles LED		£ 39.98
photo backdrop		£ 9.99
envelopes		£ 33.10
brown paper		£ 23.97
soup container		£ 117.83
Fake snow		£ 11.89
paper cups		£ 11.94
clear plastic cups		£ 34.80
cable guard		£ 17.11
bottle bags		87

£ 1,262	£ 1,797	£ 55	£ 1,742	£ 5,120	£ 400	£ 4,721
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Panto **Profit** **£ 1,029**

	Income	Expenditure
Advance sale: £	1,704	
		£ 675.00

£	1,704	£	675	£	1,029
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Mother's day room **Profit**

	Income	Expenditure
Advance sale: £	1,092	
cash sales £	236	
		£ 1,060.00

£	1,328	£	1,060
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£ 268

Valentine's disco

Profit

£ 907

Easter disco

	Income	Expenditure
Advance sale: £	1,187	
Crazy hazy		£ 280.00

	Income
Online sales	£ 867
Crazy hazy	
Ketchup, mayo	
Cash sales	£ 167
Card sales	£ 162
Fresh fruit	

£ 268

£ 1,187 £ 280

£ 907

£ 1,196

	Profit	£	893	Fathers day s	Mufti day coronation	Summer event	
				447.46	340		
Expenditure						Income	
£ 280.00						Online sales £ 1,583	
£ 23.20						zettle £ 1,753	
						on the day ca: 672	
						floats	
						silent disco	
						tesco food	
						tesco prosecco	
						ice+hot dogs	
£ 303		£	893				£ 4,008

	Profit	£	2,444	Colour run	Profit	£	1,885	
Expenditure				Income			Expenditure	
				Online sales	£	1,716		
				zettle	£	1,062		
				on the day ca:		28		
£	170.00			beehive			£	254.00
£	1,095.00			costs			£	667.00
£	166.00							
£	93.00							
£	40.00							



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Signature(s)		
Full name(s)	ELIZABETH HUDSON	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	26/10/2024	