

## North Wraxall Pre-school Playgroup

The Community Hall, North Wraxall

Chippenham, SN14 7AF

01225 891550

[www.northwraxallpreschool.co.uk](http://www.northwraxallpreschool.co.uk)

[northwraxallpreschool@hotmail.co.uk](mailto:northwraxallpreschool@hotmail.co.uk)

Chair Report 2023 - 2025, AGM Meeting: May 01 2025

Welcome blurb.....

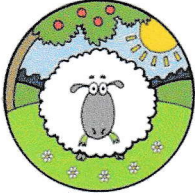
Playroom:

The core of our wonderful team remained the constant with Jas', Celia, Tamsin and Chloe added to by Lottie, Felicity, Tamika and Miranda (who came for Work Experience whilst at Bath College and who has never left thank goodness!!...), with Linda and Venetia as our incredible Bank Staff.

Due to many and varied reasons Lottie decided to take a break from Early Years and did not return to us in September 2024, luckily she is still very much part of our NW family as Elsie is still here with us. After increasing pressure from her family responsibilities, Tamsin made the decision to step away from Pre-School after the October Half Term. Felicity decided that as Atti and Arabelle were now settled into Year 1, it was time for her to make the move back into Marketing and she left us in November 2024. All in all quite an unsettling time for us all, transition periods are never without their bumps but we managed to ensure that the children were always at the front and centre of everything going on here at Pre-School.

From September 2023 we have taken children Under 2 years old, initially we took 1 year olds but realised that as we are all in one big space that was not ideal for the diddy folk or for the staff, we then upped the age to 18months and this works perfectly for us and how we are set up in the Playroom. We have been lucky to have a couple of very busy years with up to 35 children on roll last Summer and 31 currently with us.

On behalf of the Committee I would like to thank our Ladies in Blue, for the wonderful work they do with all the lovely children and families we know that we are so lucky to have here at North Wraxall.



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### Ofsted:

Despite knowing that we were overdue an inspection when the call came in, we were convinced that we weren't ready!!...Obviously, we were but the whole process is nerve-wracking!!...Ofsted's main focus was on Safeguarding and our team were able to show that we full understood our obligations and that we were correctly following requirements, processes and procedures. Phew!!... We maintained our 'Good' rating.

### Fundraising:

We had various fundraising events over the year- the Trike-a-Thon as always was great fun and raised a decent amount of money for the setting.

Various cake stalls and coffee mornings added a surprising amount along with the Easter Eggstravaganza.

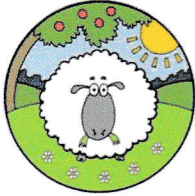
The best day though, has to be the Sports Day/Fete, and my goodness it was such fun!!...Although it was quieter than previous years, it was so lovely to see happy families thoroughly enjoying the day- thank you to the children for their boundless joy, energy and enthusiasm, the Ladies for their tireless work leading up to and on the day and to the Committee who were brilliant.

Special thanks have to go to Jenna and Patrick for bringing and making the most delicious pizzas - and yes, we are trying to "book them" again for 2025!!...

As we are a small, Charity Pre-School fundraising is absolutely vital to us. The generosity and support from our families is hugely valued and appreciated.

All the money we raise is ploughed back into the Pre-School for the children-resources for the Arts and Crafts tables, replacing worn out toys and books, subsidising Boogie Beats and In2Sport sessions, outside equipment for playing with or on, buying bulbs, seeds, vegetables, flowers for planting, mud, sand etc....without fundraising we would be unable to offer the wide variety of quality activities for our children.





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Although we had such a busy year last year, fundraising was not particularly successful in terms of money paid into the bank account before/during/after events and so Helen organised us a card reader which is actually very quick, easy and useful and will hopefully ensure money raised is paid in there and then so it does not languish on a "To Do..." list!!.....

### Committee:

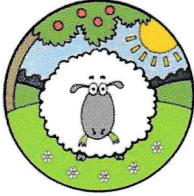
The Committee is here to fundraise and to back up and support our Ladies in Blue; we are made up of Parents, Carers and Grandparents of the children on roll.

We urgently require someone to take on the Named Treasurer title on the Committee as Chris is stepping down at the end of this academic year after 4 years in the role, if anyone here feels that they might be interested or if you know of someone who might be interested but not here tonight-please do let me know. The role can be shared and we do have an accountant who does the "heavy lifting".

Without all of the Named roles filled we are breaching our legal Charity Commission requirements and will nullify our insurance as we will not be adhering to our Constitution.

We meet half termly unless we have an event coming up when we might squeeze in an extra face to face meeting and keep in contact via email and WhatsApp where needed.

If you feel unable to commit to joining us but would like to be involved in helping at events or have ideas to contribute, please come and have a chat- I think at least one or two of us are around each day at drop off and pick up times.



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### Conclusion:

Another year of "Hello's and Goodbye's", some up's and some fairly serious down's but as always the constant and the focal point being the amazing children and families we have here at North Wraxall!!!...

Jas', Celia, Tamika, Chloe, Miranda, Linda and Venetia, it is always lovely to spend time with you all in the Playroom-the warmth, the fun and the support you are giving to the children and to one another is so lovely to see and the learning I continue to see, for all of you, as well as the little folk is fantastic. I/we are so very proud of and grateful to you all; please keep up the good work!!.

Thank you to Chris, Clemmie, Helen, Rhiannon, Jenna and Zara for your unstinting efforts and unwavering love and support for North Wraxall. I probably should tell you more often, but I am so grateful and so pleased to be working alongside you all. Clemmie in particular, your support last Summer and into the Autumn term kept me afloat and (mainly) sane!!...

To Georgie, Lara, Jess and Hannah who have already started the process to join our Committee, thank you, we look forward to working with you over the coming years.

I also need to take a minute to say an enormous thank you to the Hall Committee, especially Kim, Jilly, Bianca and Anna without whom we may not have been able to open our doors again after Christmas 2024, their support, empathy and generosity is incredible and we are so very grateful that they are in our corner.

To Chunky for his continued support, strength and enormous patience with all things North Wraxall- thank you isn't adequate but it is heartfelt and frankly we'd all be completely lost without you!!....



**North Wraxall  
Pre-school  
Playgroup**

**Financial Accounts for the Year Ended 31st August 2024**

**AGM**

**2nd May 2025**

# North Wraxall Pre-School Playgroup

Accounts for the Year Ended 31st August 2024

Registered Charity Number 1023793

## Operational P&L

		2023/24	2022/23	2021/22	YoY	Notes
Receipts	Playgroup Fees	37,224	16,501	27,488	20,723	1
	Wiltshire Council Funding	53,350	50,808	44,020	2,541	1
	Fundraising	978	964	1,458	14	
	Donation	548	2,320	1,025	(1,772)	2
	Activity Donation	181	250	378	(70)	
	Interest	0	0	0	0	
	Sundry 1	0	87	0	(87)	
	Sundry 2 (T-Shirt & Hoodie Purchases)	0	0	0	0	
	Sundry 3 (Leaving Gifts & Wish List)	0	0	180	0	
	Account Transfers	0	0	0	0	
	Other	0	1	9,342	(1)	
	<b>Total Receipts</b>	<b>92,280</b>	<b>70,931</b>	<b>83,891</b>	<b>21,349</b>	
Expenses	Rent	(7,670)	(6,975)	(6,554)	(695)	3
	Staff Costs	(78,403)	(58,621)	(59,270)	(19,783)	4
	HMRC Tax	(2,108)	(2,263)	0	154	
	Accountancy Fees	(636)	(576)	(780)	(60)	
	Food & Drink	(2,251)	(1,489)	(1,793)	(762)	5
	Consumables	(3,102)	(708)	(1,431)	(2,394)	6
	Equipment	(178)	(820)	(925)	642	
	Activities - In2Sport	(1,404)	(1,440)	(1,110)	36	
	Activities - Yogamatics	0	0	(200)	0	
	Activities Other	(630)	(540)	(210)	(90)	
	Inclusively Funded	0	(445)	0	445	
	Ofsted	(50)	(50)	0	0	
	Fundraising Costs	0	(21)	(36)	21	
	Advertising	(522)	(916)	(509)	394	7
	Admin	(1,112)	(660)	(179)	(451)	8
	Insurance	(679)	(648)	(630)	(31)	
	A/C Transfers	0	0	0	0	
	Training	(883)	(591)	(475)	(292)	
	Other Expense	(688)	(620)	(751)	(69)	
	Banking Fees	(108)	(60)	(40)	(48)	
	Summer Party & Gifts	0	0	0	0	
	Sundry A - Gifts	0	(252)	0	252	
	Sundry B - Petty Cash	0	0	0	0	
	Sundry C (Leaving Gifts)	0	0	0	0	
	<b>Total Expenses</b>	<b>(100,425)</b>	<b>(77,695)</b>	<b>(74,893)</b>	<b>(22,730)</b>	
	<b>Subtotal</b>	<b>(8,145)</b>	<b>(6,763)</b>	<b>8,998</b>	<b>(1,382)</b>	

- YoY circa 30% increase in Funding / Fee Receipts vs PY. Due to circa increase of 40% of child hours vs PY.  
Non-Linear relationship will be due to both: mix of funding vs non-funded and mix of child age for the non funded children
- Large variation in the donations are driven by the timing of the Biddestone fete donation, where the second payment was made earlier than normal, and was accounted for in the PY accounts  
  
Predominantly related to maternity pay for Chloe - paid up front from by HMRC in PY, £
- YOY Rent was increased in April, from £625 to £659 (linked to RPI)
- YoY staff costs increased by circa 34%. This was mainly driven by the increase of child hours from the previous year, as well as the requirement of funding enforced staff leave. Note - this amount does not recognise the hours Tina has volunteered free of charge.
- YoY food costs increase was largely driven by the increase of child hours from the previous year, as well as rising food inflationary costs.
- YoY increase partly driven by increasing child hours, but also by the fact that a surplus of stock existed during the 2022 / 23 year
- Variance driven by lower recruitment advertising
- Variance driven by EYRS Annual Subscription

## North Wraxall Pre-School Playgroup

Accounts for the Year Ended 31st August 2024

Registered Charity Number 1023793

### Balance Sheet

		2023/24	2022/23	YoY
<b>Bank Account</b>				
	Opening Bank Account	14,713	21,476	
	Chloe's Maternity Pay		-9,262	
Financial Account	Chloe Baby Gift Provision		-180	
	Net Operating Profit / Loss	-8,145	2,678	
	Total Bank Account	6,568	14,713	-8,145
8th November 2023				
<b>BMM Account (Reserve Fund)</b>				
	Opening Bank Account	4,978	4,915	
	Interest	81	63	
		5,059	4,978	81
<b>Total Assets</b>		11,627	19,691	-8,064

- Closing Bank Account total of **£6,568**, represents a decrease of **£8,145** from the prior year. Details of movement can be seen on the Operational P&L accounts. However this is predominantly driven by the increased staff rates.

- No full P&L produced for the **BMM account** due to materiality. The only movement for the year has been **£81**, interest received over the year.

## North Wraxall Pre-School Playgroup

Accounts for the Year Ended 31st August 2024

Registered Charity Number 1023793

### Invoice Summary

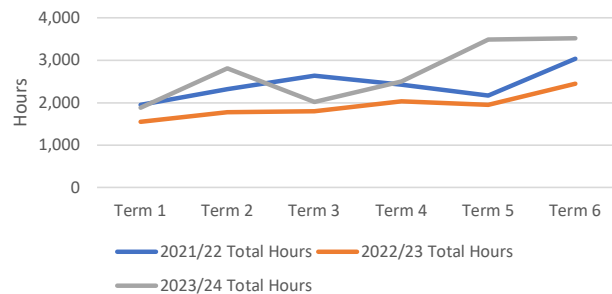
2023 / 2024

2022 / 2023

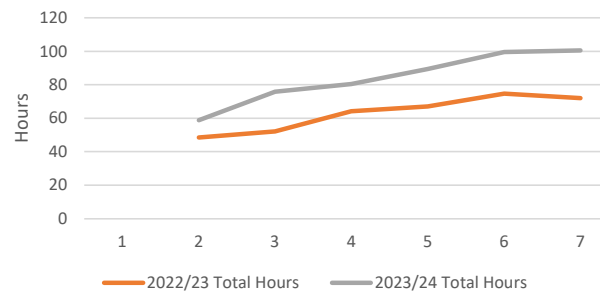
YoY Variance

Term	Funded Hours	Non Funded Hours	Total Hours	No. of Children	Funded Hours	Non Funded Hours	Total Hours	No. of Children	Funded Hours	Non Funded Hours	Total Hours	No. of Children
Financial Accounts for the Year Ended 31st August 2023												
1	1,355	527	1,882	22	1,026	527	1,553	21	329	0	329	1
2	1,810	1,002	2,812	26	1,103	670	1,773	21	707	332	1,039	5
3	1,248	765	2,013	30	1,402	395	1,797	23	-154	370	216	7
4	1,430	1,074	2,504	33	1,458	576	2,034	26	-28	498	470	7
5	2,074	1,415	3,489	33	1,615	330	1,945	27	459	1,085	1,544	6
6	2,125	1,394	3,519	33	2,002	449	2,451	27	123	945	1,068	6
Total	10,041	6,177	16,218		8,606	2,947	11,553		1,435	3,230	4,665	
									17%	110%	40%	

Child Hours per Term



Average Child Hours per Day





## Independent Examiners' report to the Trustees of the North Wraxall Playgroup

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2024** which are set out on pages 6 to 9

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Luke Morris  
4 Bybrook View  
Rudloe  
Corsham  
Wiltshire  
SN13 0PH  
15<sup>th</sup> June 2025

## **Summary of work done / record of independent examination**

Further details of review as aligned to CC32 Directives

1. Charity is eligible for independent examination. Income is more than £25,000, but no audit required as gross income does not exceed £250,000. There are no subsidiaries or branches. Accounts prepared on receipts and payments basis.
2. No conflict of interest to prevent independent examination. I am qualified by the Chartered Institute of Management Accountants (CIMA).
3. This is the record of the review, providing details on how I have completed the review by the recommended Directions 1-13.
4. The examination has included a review of the organisation, verifying its activities during the year.
5. Accounting records kept to the required standard. The accounts are up to date and all details of income and expenditure have been recorded accurately.
6. Computerised accounting and records have been reviewed and reconciled to the bank statements and the annual accounts.
7. Accounts prepared cash receipts basis, therefore N/A.
8. No concerns identified with the accounts. Materially correct.
9. No material outstanding invoices.
10. Accounts prepared on a cash receipts basis for this year, unlike previous years.
11. Year on year income and expenses review complete
12. Annual report compared to the accounts.
13. Statement of independent examination.

### Financial statement review

Transaction file = £8,145, checked back to the cashbook file

Transactions £8.1k match the mvmt in the banks opening and closing position

Verified HSBC bank opening bank statement - £14.7k

Verified HSBC closing bank statement - £6.6k

Verified HSBC reserve fund opening bank statement - £5k

Verified HSBC reserve fund closing bank statement - £5.1k

### AOB

Assumption that the drafted accounts approved by the Trustees will match the accounts when submitted.

Direction	Direction heading (first line of the Direction)	Applicable to receipts and payments	Applicable to accruals accounts
1	Check whether the charity is eligible to have an independent examination	√	√
2	Check for any conflict of interest that prevents the examiner from carrying out their independent examination	√	√
3	Record your independent examination	√	√
4	Plan the independent examination	√	√
5	Check that accounting records are kept to the required standard	√	√
6	Check that the accounts are consistent with the accounting records	√	√
7	If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts.	-	√
8	Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of fund held and in the preparation of the accounts	Part	√