

HAMSTEELS COMMUNITY HALL ASSOCIATION

England & Wales · Charity number 1023749

Details

Other names HAMSTEELS COMMUNITY CENTRE

Status Registered

Legal form Other

Registered 1993-07-14

Register [View on the Charity Commission register](#)

Contact

Address Hamsteels Community Centre
Western Avenue
Esh Winning
Durham
DH7 9LS

Phone 01914472332

Email info@hamsteelscommunitycentre.org.uk

Website www.hamsteelscommunitycentre.org.uk

Activities

Objects: TO PROMOTE THE BENEFIT OF THE INHABITANTS OF HAMSTEELS HOUSING ESTATE BY THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE

Activities: PROVIDE A VENUE FOR LOCAL GROUPS AND CLUBS. INC HISTORY GROUPS LUNCHEON CLUB FOR ELDERLY LOCAL RESIDENTS PARISH MEETINGS SOCIAL HOUSING MEETINGS POLICE AND COMMUNITY MEETINGS VENUE FOR LOCAL SPORTS CLUB INC BOWLS CLUB, LINE DANCING, ZUMBA History Group 0001

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Religious Activities, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** IN PRACTICE HAMSTEELS AND DISTRICT
- Durham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£32,527	£38,130	-	-
2024-02-29	£25,222	£26,322	-	-
2023-02-28	£31,244	£29,602	-	-
2022-02-28	£34,180	£42,235	-	-
2021-02-28	£37,830	£15,891	-	-

Trustees

Name	Role	Appointed
Shirley Ann Burnard	Chair	2014-04-01
Amanda Chisholm		2014-04-01
David Walker		2014-04-01
Dennis Wilson		2011-05-12
Mark Anthony Burnard		2011-05-12
Nena Chisholm		2014-04-01
RHODA MAKEPEACE		

HAMSTEELS COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1023749

Accounts



TRUSTEES ANNUAL REPORT FOR THE YEAR 1ST MARCH 2024 – 28TH FEBRUARY 2025

AIMS & OBJECTIVES

Purpose of the Charity

(i) To promote for the benefit of the inhabitants of Hamsteels Housing Estate and the neighbourhood (the 'area of benefit') without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

(ii) To establish or secure the establishment of a community centre/village hall and to maintain and manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

(iii) The Association shall be non party in politics and non sectarian in religion. The Association shall have power to affiliate to the National Federation of Community Associations, the Durham County Federation of Community Organisations and to other organisations with similar charitable objects.

Summary of main activities

We have operated the community centre for the benefit of the local community and the wider public.

Regular activities have continued throughout the year offering a wide range of choice to the community. These activities have included art classes, karate, bingo, linedancing, dance classes, yoga, bowls and new age kurling.

New sessions have included exercise classes, dance/social evenings, salsa classes, afternoon teas and country and western. During the year, we have also had a number of community events including children's discos, plays, local history events and training courses including supporting people back into work. We were also able to offer a Welcome Space with hot drinks over the colder winter months.

Charity Commission guidance

Trustees have had regard to the guidance on public benefit issued by the Charity Commission in relation to these activities.

Contribution made by volunteers

Once again our volunteers have excelled themselves. Although a fairly small group, the amount of time and effort given by them all contributes to the success of the community centre and it's ability to offer so many activities to benefit the local community.

ACHIEVEMENTS & PERFORMANCE

Summary of main achievements

It has been another successful year for the community centre. There is a varied weekly programme which has offered around 40 hours of activities each week. In addition, a number of other events have taken place including a range of Christmas activities, touring plays and children's discos. The community centre is also open during the day for local people to drop in to use the wifi, read and borrow books from our small library and meet up with friends socially.

We were very pleased to again be able to offer 'Welcome Space' sessions, offering a place to spend time and access hot drinks and company during the colder winter months. The sessions built up a regular attendance again this year.

Continuing our wish to improve the facilities and ensure the building remains welcoming, well decorated and comfortable we were pleased to be able to carry out more work to maintain and improve the building. This has included replacement of the windows in the main hall to improve natural light and ventilation followed by the redecoration of the hall. Despite the size of the room, the redecoration was completed entirely by volunteers. A little used meeting room has also been completely redecorated and transformed and is now much more suitable for training events, meetings and other activities.

Following on from feedback from community centre users that some of the furniture was tired, uncomfortable and not fit for purpose, we were successful in obtaining sufficient grant funding to allow us to purchase replacement tables and chairs. We took the opportunity to involve as many people as possible in choosing the new furniture to ensure it was suitable and it has been well received and made a substantial difference.

Support from the local parish council has made possible further improvements to the outside areas around the building. As well as improved landscaping, new seating has been provided and a patio area created that is level, accessible and much more suitable than the previous gravel surface.

Finally, despite again being faced with ever rising costs for the running of the community centre, we are pleased that we have been able to avoid increasing charges to user groups again this year. This has been achieved through the hard work of volunteers in minimising running costs and organising various events and activities to help to generate income to ensure that the centre remains affordable for the groups who in turn offer activities as a price affordable to the local community.

FINANCIAL REVIEW

Financial position of the Charity

We end the year in a healthy financial position. Despite having been faced with increased costs, Trustees and volunteers have worked extremely hard to generate additional income to support the running of the centre while maintaining affordable prices for local people and centre users.

At the year end, the sum of £22,060.81 was held. This was a reduction of around £6,000.00 from the previous year, this being due to that amount being allocated towards the replacement windows, work that was completed during the year.

The building is requiring more repairs and maintenance each year, particularly in relation to the hot water system which is becoming increasingly unreliable, the main entrance doors which are adversely affected in poor weather and areas of floor coverings which are showing signs of wear and tear. Accordingly, £7,500 has been allocated towards any necessary works to repair/replace as required. £2,500 has again been allocated to decoration to be undertaken during the next financial year.

Running costs have remained consistent with the previous year at around £11,000, leaving around £12,000 carried forward. Trustees consider this an appropriate amount to support the running of the community centre next year.

Policy on reserves and amount held

Trustees have made provision for additional works in the next financial year maintain, develop and improve the community centre.

Trustees have also ringfenced £7,500 towards repairs/replacement as necessary, together with £2,500 towards continued redecoration and improvements.

The funds remaining offer sufficient flexibility to support the day-to-day running of the centre, particularly as income is not consistent across the year, with much quieter periods in the summer and Christmas periods.

STRUCTURE, GOVERNANCE & MANAGEMENT

Type of governing document

Constitution

How the Charity is constituted

Unincorporated association

Trustee selection methods

Trustees are appointed, in the case of the Chairman, Secretary and Treasurer by election at the Annual General Meeting, together with 12 other elected Trustees. Each recognised section is able to appoint 2 Trustees, each affiliated organisation is entitled to appoint 1 trustee and the Local Authority 2 Trustees. Further Trustees may be co-opted.

REFERENCE & ADMINISTRATIVE DETAILS

Charity name

Hamsteels Community Hall Association

Registered Charity number

1023749

Principal address

Hamsteels Community Centre, Western Avenue, Esh Winning, Co. Durham, DH7 9LS

Charity trustees

Mr MA Burnard
Mrs SA Burnard (Chairman)
Miss A Chisholm
Mrs N Chisholm
Mrs R Makepeace (Secretary)
Mr D Walker (Treasurer)
Mr D Wilson

DECLARATION

The trustees declare that this report has been approved

Signed on behalf of the Trustees:

S. A. Burnard.

(Chairman/Secretary/Treasurer)

Dated: 24-9-25

R. Makepeace

(Chairman/Secretary/Treasurer)



ACCOUNTS FOR THE YEAR 1ST MARCH 2024 – 28TH FEBRUARY 2025

RECEIPTS

<u>Hire & Lettings</u>	
Hire & Lettings	£ 14,558.37
	£ 14,558.37
<u>Activities</u>	
	£ -

<u>Events</u>	
Tickets sales/admission/raffles etc	£ 919.00
	£ 919.00

Other Receipts

Catering	£ 2,181.89
Bar	£ 1,341.17
Bank Interest	£ 189.63
Book Donations	£ 17.99
Donations	£ 130.00
Misc Income	£ 2.55
	£ 3,863.23

Grants & Funding

Co-Op Community Fund	£ 1,936.49
Wind Farm Community Fund	£ 5,000.00
Welcome Spaces 2024-2025	£ 1,250.00
West Durham Community Fund	£ 2,000.00
Broomhill Wind Farm Fund	£ 2,000.00
Catherine Cookson Trust	£ 1,000.00
	£ 13,186.49

PAYMENTS

<u>Utilities</u>	
Gas	£ 1,464.77
Electricity	£ 1,116.13
Water	£ 679.71
	£ 3,260.61

Other Expenses

Cleaning	£ 872.80
Licences	£ 649.66
Building Compliance	£ 1,443.09
Alarms	£ 831.94
Insurance	£ 379.34
Stationery/Postage etc	£ 116.77
Card Payment Fees	£ 80.22
Volunteer Expenses	£ -
Advertising/Publicity	£ -
Misc Expenditure	£ -
Website	£ 402.95
Building Repairs/Maintenance	£ 8,209.52
Volunteer Costs/Training	£ 78.28
Administrative Costs	£ 132.00
	£ 13,196.57

Events

Entertainment	£ 1,557.00
Catering	£ 435.39
Misc Costs	£ -
Films	£ -
	£ 1,992.39

Other Payments

Catering	£ 880.26
Equipment	£ 2,149.28
Bar	£ 439.08
	£ 3,468.62

Projects

Room 2	£ 171.98
Main Hall	£ 1,347.43
New Furniture	£ 12,007.20
Drop In refurbishment	£ 2,000.66
Other Decorating	£ 57.60
Sustainability/Envt Improvements	£ 626.88
	£ 16,211.75

TOTAL RECEIPTS

£ 32,527.09

TOTAL PAYMENTS

£ 38,129.94

Balances at 28 February 2025

Lloyds Current Account	£ 2,538.75
Lloyds Savings Account	£ 13,884.91
Hampshire Trust Savings Account	£ 5,000.00
Cash to Bank	£ 228.88
Float	£ 160.00
Bar	£ 200.00
Petty Cash	£ 48.27

B/F from 2024/2024	£ 27,663.66
Add Receipts	£ 32,527.09
Less Payments	-£ 38,129.94

BALANCE

£ 22,060.81

BALANCE

£ 22,060.81

Signed on behalf of the Trustees:

Dated: 24-9-25

S.A. Burnard
R Makepeace

(Chairman/Secretary/Treasurer)

(Chairman/Secretary/Treasurer)



Section A Independent Examiner's Report

Report to the trustees

Charity Name
HAMSTEELS COMMUNITY HALL ASSOCIATION

On accounts for the year ended

28 FEB 2025
Charity no (if any) 1027749

Set out on pages

1-2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 3/7/2025

Name: DUNCAN ROSS.

Relevant professional qualification(s) or body

[Empty box for professional qualification]

(if any):

[Empty box]

Address:

SMITHY COTTAGE

COKESAY

SH7 9EL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]

Signed:

[Signature]

Name:

DUNCAN GILL

[Empty box for professional details]

HAMSTEELS COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1023749

Accounts



TRUSTEES ANNUAL REPORT FOR THE YEAR 1ST MARCH 2023 – 29TH FEBRUARY 2024

AIMS & OBJECTIVES

Purpose of the Charity

- (i) To promote for the benefit of the inhabitants of Hamsteels Housing Estate and the neighbourhood (the 'area of benefit') without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- (ii) To establish or secure the establishment of a community centre/village hall and to maintain and manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.
- (iii) The Association shall be non party in politics and non sectarian in religion. The Association shall have power to affiliate to the National Federation of Community Associations, the Durham County Federation of Community Organisations and to other organisations with similar charitable objects.

Summary of main activities

We have operated the community centre for the benefit of the local community and the wider public.

Activities taking place include karate, dance classes, carpet bowls, line dancing, exercise classes, healthy eating sessions, history group, indoor kurling, arts and crafts, bingo, art groups and baby and toddler sessions. New sessions starting during the year have included a monthly folk night and activities for pre-school children. Throughout the year a number of plays, community events, Christmas events and celebrations have also been held for the local community and during the winter months, we were able, once again, to offer a Welcome Space with free hot drinks and soup for people in the local community.

Charity Commission guidance

Trustees have had regard to the guidance on public benefit issued by the Charity Commission in relation to these activities.

Contribution made by volunteers

The exceptional contribution made by our team of volunteers and the hundreds of hours of time given during the year must be remarked upon.

Without this dedicated group of people, the community centre would not be able to function. From opening up the centre for user groups, organising events and activities, administration, cleaning, maintaining, decorating and so much more, these people are owed a huge amount of thanks for all that they do.

ACHIEVEMENTS & PERFORMANCE

Summary of main achievements

The community centre has had a successful year and is busy each week with art classes, karate, parent and toddler group, dance classes, carpet bowls, line dancing, yoga, indoor kurling, exercise classes and craft groups using the centre. This brings a wide range of activities to the local community and helps local people to participate without the need to travel.

A number of other events and activities have also taken place. Following feedback the previous year, we were able to bring another touring play this year. Children's discos and holiday activities have been organised, and events for the community and Christmas celebrations also took place.

The community centre is open during the day for local people to use to meet with others, access computers and the internet and read and borrow books. This year the community centre again offered 'warm space' sessions, opening for local people who were struggling

to afford to heat their homes during the cold weather. The sessions offered somewhere warm to spend time, hot drinks and light lunch and chance to meet and socialise with other people. These sessions built up a number of regular attendees.

We are also pleased that, despite being faced with rising costs for the running of the community centre, we have been able to avoid making any increase in charges to user groups which is of benefit to people with lower incomes as activities remain as affordable as possible to remain accessible.

Continuing our work to maintain and improve the building, the year we were able to complete redecoration and improvements to one of the multipurpose rooms and also a number of corridors and the toilets areas with further work planned in future years too.

The grant we obtained for environmental improvements has been used during the year with new LED lighting in the main hall, smart heating controls being fitted throughout the building and work commenced on the installation of a solar panel system too which will reduce the carbon footprint of the building and reduce energy costs too.

FINANCIAL REVIEW

Financial position of the Charity

We end the year in a healthy financial position. Despite having been faced with increased costs, Trustees and volunteers have worked extremely hard to generate additional income to support the running of the centre while maintaining affordable prices for local people and centre users.

At the year end, the sum of £27,663,66 was held. Of this, £6,000 had been allocated towards replacement windows for the main hall to improve natural light and ventilation, a further £6,000 towards continuing redecoration and improvements throughout the building and £2,500 towards replacement of furniture which is reaching the end of its life.

This left around £13,000 which, based on the general running costs of the building of approximately £11,000 is considered an appropriate amount to carry forward to support running costs of the centre and community events and activities next year.

Policy on reserves and amount held

Trustees have made provision for additional works in the next financial year maintain, develop and improve the community centre.

Trustees have also ringfenced £6,000 towards further redecoration and refurbishment of the building. While redecoration work undertaken to date has been carried out substantially by volunteers, it is anticipated that, due to its size and height, the main hall will require professional contractors to redecorate.

The sum of £3,000 has been ringfenced to cover unforeseen expenses such as breakdown of key equipment.

The funds remaining offer sufficient flexibility to support the day-to-day running of the centre, particularly as income is not consistent across the year, with much quieter periods in the summer and Christmas periods. While both gas and electricity are in contract at fairly reasonable rates, both fall due for renewal next financial year and it is considered prudent to retain sufficient flexibility as we recognise that these rates will increase substantially above the amount currently being paid.

STRUCTURE, GOVERNANCE & MANAGEMENT

Type of governing document

Constitution

How the Charity is constituted

Unincorporated association

Trustee selection methods

Trustees are appointed, in the case of the Chairman, Secretary and Treasurer by election at the Annual General Meeting, together with 12 other elected Trustees. Each recognised section is able to appoint 2 Trustees, each affiliated organisation is entitled to appoint 1 trustee and the Local Authority 2 Trustees. Further Trustees may be co-opted.

REFERENCE & ADMINISTRATIVE DETAILS

Charity name

Hamsteels Community Hall Association

Registered Charity number

1023749

Principal address

Hamsteels Community Centre, Western Avenue, Esh Winning, Co. Durham, DH7 9LS

Charity trustees

Mr MA Burnard
Mrs SA Burnard (Chairman)
Miss A Chisholm
Mrs N Chisholm
Mrs R Makepeace (Secretary)
Mr D Walker (Treasurer)
Mr D Wilson

DECLARATION

The trustees declare that this report has been approved

Signed on behalf of the Trustees:

S. A. Burnard

(Chairman/Secretary/Treasurer)

Dated: 25-9-24

R Makepeace

(Chairman/Secretary/Treasurer)



ACCOUNTS FOR THE YEAR 1ST MARCH 2023 – 29TH FEBRUARY 2024

RECEIPTS

Hire & Lettings		
Hire & Lettings	£ 15,822.34	
		£ 15,822.34
Activities		
Parent & Toddler Group	£ 44.00	
		£ 44.00
Events		
Tickets sales/admission/raffles etc	£ 1,638.31	
		£ 1,638.31
Other Receipts		
Catering	£ 2,732.80	
Bar	£ 2,295.38	
Bank Interest	£ 171.85	
Book Donations	£ 31.62	
Donations	£ 100.00	
Misc Income	£ 640.59	
		£ 5,972.24
Grants & Funding		
Community Grant	£ 900.00	
CDCF Welcome Spaces	£ 845.00	
		£ 1,745.00

PAYMENTS

Utilities		
Gas	£ 459.32	
Electricity	£ 4,038.88	
Water	£ 650.00	
		£ 5,148.20
Other Expenses		
Cleaning	£ 512.51	
Licences	£ 327.00	
Building Compliance	£ 1,627.26	
Alarms	£ 1,299.87	
Insurance	£ 374.57	
Stationery/Postage etc	£ 212.73	
Card Payment Fees	£ 65.03	
Volunteer Expenses	£ -	
Advertising/Publicity	£ -	
Misc Expenditure	£ 0.09	
Website	£ 55.16	
Building Repairs/Maintenance	£ 1,025.25	
Volunteer Costs/Training	£ 97.08	
Administrative Costs	£ 72.00	
		£ 5,668.55
Events		
Entertainment	£ 2,497.51	
Catering	£ 636.78	
Misc Costs	£ 203.14	
Films	£ 104.40	
		£ 3,441.83
Other Payments		
Catering	£ 1,053.74	
Equipment	£ 2,273.48	
		£ 3,327.22
Projects		
Kitchen	£ 30.00	
Computer Room	£ -	
Foyer	£ -	
Room 1	£ 52.50	
Room 2	£ 451.52	
Main Hall	£ 1,591.90	
Other Decorating	£ 1,152.84	
Sustainability/Env't Improvements	£ 5,457.31	
		£ 8,736.07

TOTAL RECEIPTS £ 25,221.89

TOTAL PAYMENTS £ 26,321.87

Balances at 29 February 2024

Current Account	£ 7,535.19
Savings Account	£ 18,595.28
Cash to Bank	£ 1,024.89
Float	£ 160.00
Bar	£ 200.00
Kitchen	£ 148.30

B/F from 2022/2023	£ 28,763.64
Add Receipts	£ 25,221.89
Less Payments	-£ 26,321.87

BALANCE £ 27,663.66

BALANCE £ 27,663.66

Signed on behalf of the Trustees:

Dated: 25-9-24

S.A. Burnard
R. Makepeace

(Chairman/Secretary/Treasurer)

(Chairman/Secretary/Treasurer)



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
HAMSTERS COMMUNITY HALL ASSOCIATION

On accounts for the year ended

29th FEBRUARY 2024 Charity no (if any) 1023749

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29/02/2024

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 12/6/2024

Name: DUNYAN RISS

Relevant professional qualification(s) or body

[Empty box for professional qualification]

(if any):

--

Address:

SMITH COTTAGE, COLNSAY
COUNTY DURHAM
DH7 9EL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

HAMSTEELS COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1023749

Accounts



TRUSTEES ANNUAL REPORT FOR THE YEAR 1ST MARCH 2022 – 28TH FEBRUARY 2023

AIMS & OBJECTIVES

Purpose of the Charity

(i) To promote for the benefit of the inhabitants of Hamsteels Housing Estate and the neighbourhood (the 'area of benefit') without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

(ii) To establish or secure the establishment of a community centre/village hall and to maintain and manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

(iii) The Association shall be non party in politics and non sectarian in religion. The Association shall have power to affiliate to the National Federation of Community Associations, the Durham County Federation of Community Organisations and to other organisations with similar charitable objects.

Summary of main activities

We have operated the community centre for the benefit of the local community and the wider public.

Activities taking place include karate, dance classes, carpet bowls, line dancing, exercise classes, healthy eating sessions, history group, indoor kurling, arts and crafts, bingo, art groups and baby and toddler sessions. Throughout the year a number of film shows, plays, community events, Christmas events and celebrations to mark the Platinum Jubilee of HM The Queen have also been held for the local community.

Charity Commission guidance

Trustees have had regard to the guidance on public benefit issued by the Charity Commission in relation to these activities.

Contribution made by volunteers

The exceptional contribution made by our team of volunteers and the hundreds of hours of time given during the year must be remarked upon.

Without this dedicated group of people, the community centre would not be able to function. From opening up the centre for user groups, organising events and activities, administration, cleaning, maintaining, decorating and so much more, these people are owed a huge amount of thanks for all that they do, with good humour and in sometimes difficult circumstances and the Trustees take this opportunity to place on record our thanks and appreciation for the work which has been done during the year.

ACHIEVEMENTS & PERFORMANCE

Summary of main achievements

The community centre has had a successful year. Following some difficult years during the Covid pandemic, this year has seen things returning to something more normal.

The community centre is busy each week with art classes, karate, parent and toddler group, dance classes, carpet bowls, line dancing, yoga, indoor kurling, exercise classes and craft groups using the centre. This brings a wide range of activities to the local community and helps local people to participate without the need to travel.

A number of other events and activities have also taken place. Film shows were requested by a number of people and we were able to obtain the appropriate licence to bring these to the community centre. Throughout the year, a touring play was performed, the event being a sell-out, children's discos and holiday activities have been organised, and events to mark the Platinum Jubilee of HM The

Queen and Christmas celebrations also took place. During the colder months, a community Sunday dinner was offered to bring the opportunity for people to meet with others, enjoy a hot meal and socialise within the community.

The community centre is open during the day for local people to use to meet with others, access computers and the internet and read and borrow books. This year, for the first time, the community centre offered 'warm space' sessions, opening for local people who were struggling to afford to heat their homes during the cold weather. The sessions offered somewhere warm to spend time, hot drinks and light lunch and chance to meet and socialise with other people. These sessions built up a number of regular attendees which was a particular achievement given that sessions offered elsewhere in the surrounding area often attracted few or no attendees.

We are also pleased that, despite being faced with rising costs for the running of the community centre, we have been able to avoid making any increase in charges to user groups which is of benefit to people with lower incomes as activities remain as affordable as possible to remain accessible.

The year also brought the opportunity to redecorate and improve the computer room to create a more flexible space suitable for informal activities and meetings while retaining the IT access offered to the local community. Additionally, redecoration was undertaken in one of the multipurpose rooms with the aim of creating a more inviting and welcoming space, with the redecoration of rooms and spaces planned to continue into the future.

Finally, we were successful in obtaining a grant towards environmental improvements to increase the sustainability of the community centre by reducing energy bills. These funds are to be used towards new energy efficient LED lighting, improved heating controls and ventilation alongside a project by Cornsay Parish Council, the owners of the building, to install solar panels to further reduce energy costs and the carbon footprint of the centre.

FINANCIAL REVIEW

Financial position of the Charity

We end the year in a healthy financial position. Despite having been faced with increased costs, Trustees and volunteers have worked extremely hard to generate additional income to support the running of the centre while maintaining affordable prices for local people and centre users.

At the year end, the sum of £28,763.64 was held. Of this, £5,000 was held in respect of the funding for environmental improvements. Additionally, Trustees had made provision of around £6,000 towards further works to reduce running costs in the following year together with £4,000 towards plans to continue the scheme of redecoration and refurbishment throughout the building.

This left around £13,700 which, based on the general running costs of the building of approximately £13,000 is considered an appropriate amount to carry forward to support running costs of the centre and community events and activities next year.

Policy on reserves and amount held

At the year end, we held £5,000 in restricted reserves in respect of the funding for sustainability improvements. Trustees also made provision for additional works in the next financial year to develop those to be delivered through this funding with a view to improving the ongoing sustainability of the centre by reducing energy bills.

Trustees have also ringfenced £4,000 towards further redecoration and refurbishment of the building. In particular, following the sustainability improvements an amount of making good will be necessary and while redecoration work undertaken to date has been carried out substantially by volunteers, it will be necessary to employ professional and specialist companies to carry out redecoration of the main hall due to the size, height and special nature of the wood floor which are beyond the capacity of volunteers.

The sum of £2,000 was previously ringfenced to cover unforeseen expenses such as breakdown of key equipment. With the impact of recent inflation, it has been agreed that this amount be increased to £3,000.

The funds remaining offer sufficient flexibility to support the day-to-day running of the centre, particularly as income is not consistent across the year, with much quieter periods in the summer and Christmas periods. While both gas and electricity are in contract at fairly reasonable rates, both fall due for renewal next financial year and it is considered prudent to retain sufficient flexibility as we recognise that these rates will increase substantially above the amount currently being paid.

STRUCTURE, GOVERNANCE & MANAGEMENT

Type of governing document

Constitution

How the Charity is constituted

Unincorporated association

Trustee selection methods

Trustees are appointed, in the case of the Chairman, Secretary and Treasurer by election at the Annual General Meeting, together with 12 other elected Trustees. Each recognised section is able to appoint 2 Trustees, each affiliated organisation is entitled to appoint 1 trustee and the Local Authority 2 Trustees. Further Trustees may be co-opted.

REFERENCE & ADMINISTRATIVE DETAILS

Charity name

Hamsteels Community Hall Association

Registered Charity number

1023749

Principal address

Hamsteels Community Centre, Western Avenue, Esh Winning, Co. Durham, DH7 9LS

Charity trustees

Mr MA Burnard
Mrs SA Burnard (Chairman)
Miss A Chisholm
Mrs N Chisholm
Mrs R Makepeace (Secretary)
Mr D Walker (Treasurer)
Mr D Wilson

DECLARATION

The trustees declare that this report has been approved

Signed on behalf of the Trustees:

Dated: 27/9/23

S. A. Burnard

(Chairman/Secretary/Treasurer)

R. Makepeace

(Chairman/Secretary/Treasurer)



ACCOUNTS FOR THE YEAR 1ST MARCH 2022 – 28TH FEBRUARY 2023

RECEIPTS

Hire & Lettings		
Hire & Lettings	£ 16,231.75	
		£ 16,231.75
Activities		
Parent & Toddler Group	£ 326.00	
		£ 326.00
Events		
Tickets sales/admission/raffles etc	£ 1,337.87	
		£ 1,337.87
Other Receipts		
Catering	£ 3,833.41	
Bar	£ 918.79	
Bank Interest	£ 23.31	
Book Donations	£ 57.09	
Misc Income	£ 721.00	
		£ 5,553.60
Grants & Funding		
DCA Energy Grant	£ 5,000.00	
CDCF/DCC Warm Spaces	£ 900.00	
Co-op Local Community Fund	£ 1,894.67	
		£ 7,794.67

PAYMENTS

Utilities		
Gas	£ 672.96	
Electricity	£ 3,595.50	
Water	£ 372.00	
		£ 4,640.46
Other Expenses		
Cleaning	£ 654.82	
Licences	£ 367.07	
Building Compliance	£ 1,374.34	
Alarms	£ 1,856.38	
Insurance	£ 363.65	
Stationery/Postage etc	£ 45.38	
Card Payment Fees	£ 49.20	
Volunteer Expenses	£ 10.00	
Advertising/Publicity	£ 53.51	
Misc Expenditure	£ 24.21	
Website	£ 278.97	
Building Repairs/Maintenance	£ 3,417.53	
Volunteer Costs/Training	£ 90.50	
Administrative Costs	£ 72.05	
		£ 8,657.61
Events		
Entertainment	£ 1,330.00	
Catering	£ 1,130.29	
Misc Costs	£ 148.81	
Films	£ 303.60	
		£ 2,912.70
Other Payments		
Catering	£ 1,105.73	
Equipment	£ 2,491.38	
		£ 3,597.11
Projects		
Computer Room	£ 4,581.61	
Foyer	£ 24.40	
Room 1	£ 2,280.09	
Room 2	£ 738.98	
Other Decorating	£ 516.09	
Sustainability/Envnt Improvements	£ 1,652.46	
		£ 9,793.63

TOTAL RECEIPTS

£ 31,243.89

TOTAL PAYMENTS

£ 29,601.51

Balances at 28 February 2023

Current Account	£ 11,463.50
Savings Account	£ 16,423.43
Cash to Bank	£ 468.41
Float	£ 30.00
Bar	£ 144.58
Kitchen	£ 233.72

B/F from 2021/2022	£ 27,121.26
Add Receipts	£ 31,243.89
Less Payments	-£ 29,601.51

BALANCE

£ 28,763.64

BALANCE

£ 28,763.64

Signed on behalf of the Trustees:

Dated: 27/9/2023

[Signature]
[Signature]

(Chairman/Secretary/Treasurer)

(Chairman/Secretary/Treasurer)



Section A Independent Examiner's Report

Report to the trustees

Charity Name: HAMSTERS COMMUNITY WALK ASSOCIATION

On accounts for the year ended

2022 / 2023 Charity no (if any) 1023749

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 29/10/23

Name: DUNCAN ROSE

Relevant professional qualification(s) or body

[Empty box for professional qualification]

(if any):

--

Address:

SMITHY COTTAGE
CORNSAY
SH7 9EL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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HAMSTEELS COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1023749

Accounts



Trustees Annual Report

for the period 1st March 2021 to 28th February 2022

A Reference & Administration

Charity Address: Hamsteels Community Centre
Western Avenue
Esh Winning
Co. Durham
DH7 9LS

Charity Trustees: Mr MA Burnard
Mrs SA Burnard (Chairman)
Miss A Chisholm
Mrs N Chisholm
Mrs R Makepeace (Secretary)
Mr D Walker (Treasurer)
Mr D Wilson

B Structure, Governance & Management

Type of Governing Document: Constitution

How Charity is constituted: Association

Trustee selection methods: Trustees are appointed, in the case of the Chairman, Secretary and Treasurer by election at the Annual General Meeting, together with 12 other elected Trustees. Each recognised section is able to appoint 2 Trustees, each affiliated organisation is entitled to appoint 1 trustee and the Local Authority 2 Trustees. Further Trustees may be co-opted.

Additional governance issues:

C Objects & Activity

Objects of the Charity: (i) To promote for the benefit of the inhabitants of Hamsteels Housing Estate and the neighbourhood (the 'area of benefit') without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

(ii) To establish or secure the establishment of a community centre/village hall and to maintain and manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

(iii) The Association shall be non party in politics and non sectarian in religion. The Association shall have power to affiliate to the National Federation of Community Associations, the Durham County Federation of Community Organisations and to other organisations with similar charitable objects.

Summary of activities undertaken for public benefit:

We have operated the community centre for the benefit of the local community and the wider public.

Activities taking place include karate, bowls, line dancing, exercise classes, history group, indoor curling, arts and crafts, bingo, art groups and baby and toddler sessions.

Trustees have had regard to the guidance on public benefit issued by the Charity Commission in relation to these activities.

Additional details on objectives and activities:

The covid-19 pandemic lead to the community centre being closed for parts of the year and, at times when permitted to open, restrictions in place severely limited the activities that could take place.

Following full re-opening, unfortunately we lost a couple of the long standing groups who decided not to restart while the numbers attending other sessions have remained below pre-pandemic levels. We have tried new activities to try to encourage people to use the community centre and some of these have now become more regular due to demand.

D Summary of main achievements during last year

The covid pandemic affected us during the year due to the closure of the community centre for periods due to lockdown.

We used this period to have the kitchen renovated and refurbished to create a more usable space and to improve safety, this work being completed in July 2021. In addition, we were able to refurbish some of the rooms to create more multi purpose spaces which could be adapted to more activities or to allow activities to take place in different ways.

We have held a number of events for the local community during the year such as family discos, afternoon tea, jubilee celebrations and Christmas events as well as working to bring in new groups such as fitness sessions and arts and crafts.

Although it has taken time to build back up following the covid pandemic and the number of users has not reached previous levels, trustees and volunteers have worked hard to organise activities and events appeal to the whole community and the number of people using the centre has started to increase again.

E Financial Review

Policy on reserves:

We hold around £2,000 of restricted reserves.

Unrestricted reserves are held in the sum of £2,000 to cover unforeseen expenses such as the breakdown of a major item of equipment such as the cooker or hearing loop system.

In addition to the above, the Trustees also consider it prudent to retain a level of 'free' unrestricted reserves with which to cover running costs and manage cash-flow. Many items of expenditure vary from month to month such as utility costs or may only occur infrequently such as the annual renewal of the insurance premium of annual serving of building systems. For this purpose, Trustees maintain a level of reserves sufficient for this purpose.

These reserves are in the sum of £3,000.

In view of the above, Trustees have concluded that these sums are adequate for the Charity's needs at the present time. The sums and this Policy in general will be reviewed annually or more regularly should circumstances require.

In view of the current uncertainty around covid-19, the potential for further closures and restrictions, Trustees have considered the reserves policy and decided it appropriate to increase the level of funds held to provide increased certainty in the event of income reducing, some users not returning or increased costs as result of the pandemic.

Trustees intend to reconsider the level of reserves held throughout the forthcoming year to ensure they are at a sustainable and appropriate level.

Further details:

Principally income during the year has been in the form of covid support grants from the local authority, these coming to around £15,700, funding towards the kitchen refurbishment of £6,500 and hire and lettings of around £8,000/

Major expenditure during the year was, in general, linked to work on the refurbishment of the kitchen with work also being carried out to improve safety and security of the reception area and refurbishment of one of the multipurpose rooms.

F Other Information

Further optional information:

The Trustees would, once again, like to record their thanks and appreciation to all the volunteers who have worked so hard in difficult times to ensure the survival of the community centre and in trying to continue to support the local community.

Without the hundreds of hours of time given by trustees and volunteers, the we would not be able to operate and deliver everything we do and the commitment of everyone involved is much appreciated.

G Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees Name: Rhoda Makepeace
Signature: R Makepeace
Chairman/Secretary/Treasurer
Name: David Walker
Signature: [Signature]
Chairman/Secretary/Treasurer
Dated: 25 August 2022

Hamsteels

Community Hall Association

Charity No. 1023749



Accounts for the period 1 March 2021 - 28 February 2022

	RECEIPTS	PAYMENTS
Activities	138.00	
Bank Interest	1.28	
Bar	1326.29	1157.43
Building Facilities/Services		1856.18
Card Fees		23.25
Catering	821.87	
Cleaning		208.26
Equipment		498.57
Events 20-21	769.48	1,055.56
Funding	575.00	1,083.52
Hire & Lettings	8,029.02	0.00
Insurance		340.85
Licences/Alarms etc		1,423.92
Misc Expenditure		1,883.79
Misc Income	256.40	
Misc Income: Covid Support	15,763.00	
Projects		
Room 1 refurbishments		1,269.65
Reception security & covid safety		687.62
Kitchen refurbishments	6,500.00	28,217.51
	6,500.00	30,174.78
Stationery		9.00
Utilities		2,520.00
Total	34,180.34	42,235.11
Balances at 28 February 2022		
Current Account	11,462.84	B/F from 2020/2021 35,176.03
Deposit Account	15,250.12	Add Receipts 34,180.34
Float	30.00	Less Payments -42,235.11
Cash - Bar	354.75	
Cash - Kitchen	23.55	
Balance	27,121.26	27,121.26

Signed on behalf of the Trustees

Signed:

Chairman/Secretary/Treasurer

Dated:

25/2/22

Signed:

Chairman/Secretary/Treasurer



Section A Independent Examiner's Report

Report to the trustees/ members of HAMSTEELS COMMUNITY HALL ASSOC

On accounts for the year ended 28 FEB 2022 Charity no (if any) 1023749

Set out on pages
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date: 18/10/22

Name: Duncan Ross

Relevant professional qualification(s) or body

(if any):

--

Address:

SMITH COSTAR
CORNWALL D117 9EL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

HAMSTEELS COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1023749

Accounts



Trustees Annual Report

for the period 1st March 2020 to 28th February 2021

A Reference & Administration

Charity Address:	Hamsteels Community Centre Western Avenue Esh Winning Co. Durham DH7 9LS
Charity Trustees:	Mr MA Burnard Mrs SA Burnard (Chairman) Miss A Chisholm Mrs N Chisholm Mrs R Makepeace (Secretary) Mr D Walker (Treasurer) Mr D Wilson

B Structure, Governance & Management

Type of Governing Document:	Constitution
How Charity is constituted:	Association
Trustee selection methods:	Trustees are appointed, in the case of the Chairman, Secretary and Treasurer by election at the Annual General Meeting, together with 12 other elected Trustees. Each recognised section is able to appoint 2 Trustees, each affiliated organisation is entitled to appoint 1 trustee and the Local Authority 2 Trustees. Further Trustees may be co-opted.
Additional governance issues:	Trustees are currently looking to review and update the Association's governing document using the Charity Commission's model constitution so that it better meets today's needs.

C Objects & Activity

Objects of the Charity:	(i) To promote for the benefit of the inhabitants of Hamsteels Housing Estate and the neighbourhood (the 'area of benefit') without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of
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social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

(ii) To establish or secure the establishment of a community centre/village hall and to maintain and manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

(iii) The Association shall be non party in politics and non sectarian in religion. The Association shall have power to affiliate to the National Federation of Community Associations, the Durham County Federation of Community Organisations and to other organisations with similar charitable objects.

Summary of activities undertaken for public benefit:

We have operated the community centre for the benefit of the local community and the wider public.

Activities taking place include karate, bowls, line dancing, exercise classes, history group, sugarcraft, indoor kurling, arts and crafts, bingo, baby and toddler sessions as well as activities such as Stop Smoking.

Trustees have had regard to the guidance on public benefit issued by the Charity Commission in relation to these activities.

Additional details on objectives and activities:

The covid-19 pandemic lead to the community centre being closed for large parts of the year and, at times when permitted to open, restrictions in place severely limited the activities that could take place.

D Summary of main achievements during last year

The covid-19 pandemic had a major impact on us as the community centre was closed during lockdown periods and, when allowed to open, restrictions in place

had a severe impact on the activities which could take place.

In the earlier part of the year, trustees and volunteers had planned a wide range of activities and events to benefit the local community and a huge amount of effort then was put in to rearranging and reorganising many of these events to future dates and times.

Over the summer period we undertook a community survey to find out the types of activities people would like and looked to introduce these in a safe way eg film shows were suggested by a number of people and, as they were something which could take place in a socially distanced manner with additional precautions we were able to successfully introduce these in the autumn.

We tried our best to continue to offer support to the local community during this difficult time as well and were able to re-arrange our community Christmas dinner as a take-away event and also managed to organise a visit from santa for local children.

Finally, during the year it was decided to undertake a complete renovation and renewal of the community centre's kitchen and redecoration of various rooms. An architect was instructed to draw up plans for which quotations were sought and funding applied for with the work commencing in March 2021.

E Financial Review

Policy on reserves:

We hold £6,000 of restricted reserves.

Unrestricted reserves are held in the sum of £2,000 to cover unforeseen expenses such as the breakdown of a major item of equipment such as the cooker or hearing loop system.

In addition to the above, the Trustees also consider it prudent to retain a level of 'free' unrestricted reserves with which to cover running costs and manage cash-flow. Many items of expenditure vary from month to month such as utility costs or may only occur infrequently such as the annual renewal of the insurance

premium of annual serving of building systems. For this purpose, Trustees maintain a level of reserves sufficient for this purpose.

These reserves are in the sum of £3,000.

In view of the above, Trustees have concluded that these sums are adequate for the Charity's needs at the present time. The sums and this Policy in general will be reviewed annually or more regularly should circumstances require.

In view of the current uncertainty around covid-19, the potential for further closures and restrictions, Trustees have considered the reserves policy and decided it appropriate to increase the level of funds held to provide increased certainty in the event of income reducing, some users not returning or increased costs as result of the pandemic.

Trustees intend to reconsider the level of reserves held throughout the forthcoming year to ensure they are at a sustainable and appropriate level.

Further details:

Principally income this year had been in the form of covid support grants from the local authority, these coming to around £21,000, while around £9,000 was received in Lottery funding to support our work which had been affected by the pandemic; this was used to support running costs, introduce new activities eg film shows, and for the purchase of equipment for the centre.

Major expenditure during the year was, in general, linked to work required as a result of the pandemic. Substantial work was undertaken to the entrance/reception area to create a covid-secure reception area to protect both volunteers and centre users, while further expenditure was incurred on items such as divider screens, devices to hold open fire doors, hand sanitiser and dispensers and similar.

Development work for the kitchen renovations was also included within expenditure, this mainly being linked to the costs of the architect and building

regulations submissions to the local authority. In relation to the accounts, an amount of funding was received within the year 2020/2021 towards the kitchen project, however this will be spent during the year 2021/2022 as the work is due to commence in March 2021.

Finally, during the periods of closure, various rooms were redecorated with costs being incurred on the likes of paint and materials, although the work itself was completed by volunteers.

F Other Information

Further optional information:

The Trustees would like to record their thanks and appreciation to all the volunteers who have worked tirelessly in difficult and uncertain times to ensure the survival of the community centre in trying to continue to support the local community in such strange times.

All work carried out by the trustees and volunteers, many hundreds of hours over the year, has been unpaid and done with goodwill, good humour and in many creative, new and different ways.

G Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees

Name: Rhoda MAKEPEACE

Signature: 

Chairman/Secretary/Treasurer

Name: DAN WALKER

Signature: 

Chairman/Secretary/Treasurer

Dated: 7/8 2021

Hamsteels

Community Hall Association

Charity No. 1023749



Accounts for the period 1 March 2020 - 29 February 2021

	RECEIPTS	PAYMENTS
Activities	142.75	
Bank Interest	2.65	
Bar	54.75	
Building Facilities/Services		72.36
Card Fees		12.27
Catering	105.12	118.80
Cleaning		217.51
Equipment		577.43
Events 20-21	496.64	44.50
Funding	11,503.96	2,959.28
Hire & Lettings	3,623.02	
Insurance		358.14
Licences/Alarms etc		1,537.67
Misc Expenditure		5,690.55
Misc Income	150.00	
Misc Income: Covid Support	21,641.71	
Projects		1,814.00
Stationery		303.01
Utilities	108.91	2,185.00
Total	37,829.51	15,890.52
Balances at 28 February 2021		
Current Account	23,501.52	B/F from 2019/2020 13,237.04
Deposit Account	11,266.21	Add Receipts 37,829.51
Float	30.00	Less Payments -15,890.52
Cash - Bar	300.00	
Cash - Kitchen	78.30	
Balance	35,176.03	35,176.03

Signed on behalf of the Trustees

Signed:

Chairman/Secretary/Treasurer

Dated:

7/8/21

Signed:

Chairman/Secretary/Treasurer