



Trustees' Annual Report for the period

Period start date			To	Period end date		
Day	Month	Year		Day	Month	Year
From	01	04	2020	31	03	2021

Section A Reference and administration details

Charity name

Clapham Preschool (Bedford)

Other names charity is known by

Registered charity number (if any) 1023729

Charity's principal address

King George V1 playing field

High Street

Clapham , Bedfordshire

Postcode

MK41 6BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joan Cantwell			
2	Derek Wright			
3	Jane Walker			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted from the Preschool Learning Alliance Model Preschool Constitution 2011
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected or re-elected at the Annual General Meeting; They may be co-opted and join at the invitation of the trustees and then may stand for election or retire at the next Annual General meeting

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies & Procedures Adopted for Induction of Trustees

DBS checks are undertaken prior to trustees taking up post.

Organisation Structure

The organisation consists of a management committee with three officers holding posts of Chair, Secretary and Treasurer and ordinary members. The preschool itself has a manager, deputy manager and administration manager to run the preschool on a day to day basis.

Relationship with any Related Parties

There are no Related Party relationships.

Trustees Consideration of Major Risk & Process of Management

The Trustees and managers continually monitor changes in Government legislations and recommendations in both funding of childcare as well as the practice of the providing of childcare. At this time there is deemed to be no major risks

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide preschool education in a safe, warm and friendly setting for children to develop and grow as an individual within a happy, positive and stimulating atmosphere.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In the undertaking of all our activities in the preschool, the guidance issued by the Charity Commission on public benefit is taken into account

The preschool provides early years care and education for a maximum of 59 children per session, from 2 years to 5 years from the local area.

We provide high quality care and education for children below statutory school age. We work in partnership with parents to help children learn and develop; add to the life and well-being of our local community and offer children and their parents a positive and supportive environment in which we promote equality and value diversity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Numbers are steady, across all rooms with all ages enjoying their preschool experience

We have been able to offer every family that has enquired a place for their child. We do not have a waiting list and all children from the village and surrounding areas are able to attend the preschool with a flexible choice of sessions – in line with the needs of the parent.

This was a year like we have never seen - COVID and lock downs and unprecedented times. We remained open throughout - during the first lockdown only allowing keyworker children and vulnerable, some staff worked on a rotation some had to isolate due to elderly parents or young children but all were amazing. Management was in throughout, even over the Easter holidays. We supported parents, working with them to give childcare when they needed it, flexible and caring to their extremely stressful jobs giving as much support as we could. We still had enough children to make sessions fun and parents were extremely grateful we were here.

When we could open again, we did, and children came back we had just over 50% return parents glad to get them back to preschool, by the end term were at about 65% capacity. It was lovely to see them all and again be a busy, bustling settling.

We had measures in place to keep staff & children safe and it was great to have it back to 'normal'

We did all however thoroughly look forward to having our summer holiday break.

New term started in September and we came back – we opened again with full staff, lots of children, everyone pleased to be back.

We are very proud of the fact we stayed open throughout – manager & admin manager caught COVID in January 21 but the rest of the staff continued but luckily did not take it into the setting and everyone else stayed well.

The setting remained COVID free and open to all who wanted to come. We followed guidelines and kept up to date with information and it kept us all safe.

Section E Financial review

Brief statement of the charity's policy on reserves

We currently hold reserves for the purpose of the maintenance & servicing of the building, our fundraising events are raising money for improving the garden area, following the extension.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

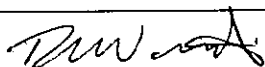
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Derek Wright

Position (eg Secretary, Chair, etc)

Date

20/01/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Clapham Preschool (Bedford)

No (if any)
1023729

Receipts and payments accounts

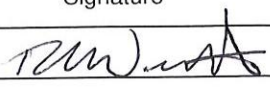
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For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	29,635	-	-	29,635	31,526
Funding	169,348	13,573	-	182,921	175,586
Voluntary and fund raising	1,159	-	-	1,159	5,875
Grants received	2,075	-	-	2,075	7,689
Interest	-	-	-	-	46
Other	1,620	-	-	1,620	1,817
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	203,837	13,573	-	217,410	222,539
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	203,837	13,573	-	217,410	222,539
A3 Payments					
Staff costs	152,946	13,573	-	166,519	162,907
Premises costs and repairs	14,061	-	-	14,061	25,285
Equipment costs	372	-	-	372	1,985
Items for resale	2,098	-	-	2,098	3,068
Hot meals provision	3,110	-	-	3,110	5,343
Office and administration costs	9,939	-	-	9,939	10,072
Pre-school expenses	1,361	-	-	1,361	1,773
Professional fees	4,047	-	-	4,047	4,284
Other costs	1,642	-	-	1,642	4,354
Sub total	189,576	13,573	-	203,149	219,071
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	189,576	13,573	-	203,149	219,071
Net of receipts/(payments)	14,261	-	-	14,261	3,468
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,768	-	-	32,768	29,300
Cash funds this year end	47,029	-	-	47,029	32,768

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	23,851	-	-
	Savings account	23,112	-	-
	Cash	66	-	-
	Total cash funds	47,029	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold Property		151,044	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			D. WRIGHT	30-1-22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Clapham Pre-School (Bedford)

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

1023729

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30/1/2022

Name:

Garner Associates LLP

**Relevant professional
qualification(s) or body
(if any):**

Association of Chartered Certified Accountants

Address:

Northwood House

138 Bromham Road

Bedford, Beds, MK40 2QW

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.