

FLEETVILLE JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION (PTA)

England & Wales · Charity number 1023670

Details

Other names	FLEETVILLE JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION
Status	Registered
Legal form	Other
Registered	1993-07-12
Register	View on the Charity Commission register

Contact

Address	Fleetville JM School 228 Hatfield Road St. Albans AL1 4LW
Phone	01727519224
Email	pta@fleetvillejm.herts.sch.uk
Website	www.fleetvillejm.herts.sch.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL

Activities: The Association's main activities are to organize and run events throughout the year for the purpose of raising funds for the school, to engage in activities that support the school and advance the educational aims of the school, and to develop more extended relationships between the parents, staff, and other associates of the school.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE THE CATCHMENT AREA OF THE SCHOOL
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£45,956	£21,665	-	-
2023-08-31	£39,952	£41,305	-	-
2022-08-31	£26,899	£20,816	-	-
2021-08-31	£11,124	£2,098	-	-
2020-08-31	£20,847	£27,212	-	-

Trustees

Name	Role	Appointed
Carol Helen Morton	Chair	2021-09-03
Chloe Louise Rosemary Mann		2025-03-12
Christopher James Evans		2023-10-20
Clare Marie Whitehouse		2022-06-16
Eve Petra Templeman		2022-06-16
Josh David		2023-09-01

FLEETVILLE JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION (PTA)

England & Wales - Charity number 1023670

Accounts



Trustees' Annual Report and Accounts

Fleetville Junior School Parent Teachers Association (PTA) Operating as Friends of Fleetville Junior School (FoFJS)

For the year ended 31st August 2024

Registered Charity No 1023670

Principal address 228 Hatfield Road, St Albans, Hertfordshire, AL1 4LW

Objectives and activities

The object of the PTA is to advance the education of the pupils in the school. In furtherance of this object the Association may:

- Develop more extended relationships between staff, parents and other associates of the school.
- Engage in activities which support the school and advance the education of the pupils attending it.
- Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the Governing Body shall from time to time determine.

The broad strategy to meet this objective is to organise various social and fundraising events at the school for the children, teachers and parents over the course of the year.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit in setting this strategy.

Achievements and performance

I'm pleased to report the PTA had a net income of £24,521 for the school year 2023/24. Many thanks to the committee, teachers, parent volunteers and donors for their hard work to help us to achieve this.

I'm also very pleased to report that we have now got back to a position where fundraising remains in line, if not ahead, of where it was before the pandemic.

This year we implemented a change in how our fundraising events were planned, organised, executed and reviewed. Historically the PTA committee had sole responsibility for this with very little engagement from the wider school community in the planning, organising and reviewing events. However, with a dwindling committee and future personnel changes to plan for, this year the committee actively sought non committee parents to take on events, with the PTA committee overseeing.

We kicked off our fundraising year with the annual Spooky Discos for the children. Always a popular event that has been running for many years so a great one to start our new way of working as we have an event plan that works. We were fortunate to have a parent step forward to take this on event. We raised £1,100 which is very much in line with previous Spooky Discos. A few learnings in terms of how the committee can support parents who take on events for the first time but definitely a success of the new event model.

The annual Fireworks Spectacular swiftly followed. This is our biggest event so one that needs to be right to ensure we can maximise our fundraising. Again, a parent took the lead in managing this event and again, everything went smoothly, and we raised £12,000 – in line

with the 2022 Firework Spectacular that was our most successful ever. As always, fireworks requires a significant amount of volunteers at the actual event and this is challenging. Like in 2022, we'd like to give a special mention to the teachers and staff who again stepped in, after a long teaching day, to make the event possible. Without them the event would have been scaled back or cancelled, putting the £12,000 raised at risk. We will continue to work on sharing the very important need for volunteers at the actual events to ensure the school community understands how critical it is and how the events can't happen without them volunteering, not just attending. The Firework Spectacular continues to be well-loved beyond the school and in our wider community and would be sorely missed socially and financially.

We attempted to run a cinema morning at the local cinema, in conjunction with the infant school. We chose an inset day morning hoping that parents would appreciate something to do with the children on a rainy November day, however, it sadly was unsuccessful and just broke even. It is unlikely we will run any events like this again.

We finished the autumn term successfully, when we included the net profit from our Christmas related events that included the sale of Christmas Cards designed by the children, Christmas Trees & Wreaths, including a wreath making evening, and a variety of smaller income-generating activities including second-hand Christmas Jumper sales, Hot Chocolate Friday and Christmas Concert drinks raising another £900 in total. It's worth highlighting that the wreath making evening was more of a social event than a fundraising event so it is unlikely to feature in the fundraising event plan going forward in the format executed in 2023.

As we headed into the Spring term, it was time to revive our annual parent Quiz Night. In 2022/23 we moved this event to run early in the school year. It was poorly attended and didn't raise anywhere near as much as previous years. Therefore, we moved it back to early February, choosing the first Friday in February after the "January Blues". Two parents volunteered to lead on this event. It was hugely successful and incorporated a big winter raffle. Between both we raised £3,000. The main learning from the event was that the raffle should be stand alone and perhaps run over Christmas time. A raffle at quiz night with less prizes, that required less organising would have raised just as much. We are also conscious of not asking local small businesses for support too often during such challenging economic times. They are always very generous, and we are very grateful so it's important to make the most use their donations to maximise our fundraising.

Due to the new way of running events, the PTA committee still had energy left come spring term and we made the most of it! We planned an enterprise fundraising event with school. Grow a Pound was massive. Our school community was fully engaged. We gave every child £1 and asked them to "grow" their pound as much as they could in whatever way they wanted. The children made things to sell from bracelets to cakes. Some children ran sponsor events with friends and family. Some children offered services such as gardening help or car washing. The children continued to "grow their pound" over the Easter break and when we returned to school we held a Friday afternoon mini school fair where some of the children sold their products. Everyone in school came along to the afternoon. It was a fabulous day. We raised over £5,000 from the event. The children made it a huge success and it was well supported by parents. Definitely one to do again in the future.

And we didn't stop there. In the summer term, based on our fireworks success we held an Outdoor Movie Night. We lucked out with the weather. It was a very warm sunny evening when we showed Wonka on the school field. Everyone who attended the event had a great time. We raised £1,600. This was nowhere near the levels that we raise at fireworks but it was our first time running such an event so there were plenty of learnings and our expectations were a little high but nonetheless a success and one to consider doing again taking on board the learnings.

As the school year came to a close we held the final few events. Our now annual parent drinks mini festival on the field raised almost £500 and the year 6 leavers a similar amount. Throughout the year our second-hand uniform sales and cakes sales raised around £900, taking our annual total to just under £25,000, ahead of last year.

In 2023/24 the plan for our fundraising money was as follows:

- £1,000 per year group for enrichment activities 2024/25
- Around £5,000 for the December 2024 London Theatre Trip coaches to The Lion King – this donation significantly reduces the cost of the trip for all children by nearly £14 allowing our children to experience a magnificent performance in the West End
- £500 year 6 Leavers Party 2025 donation
- All remaining funds will be secured, to be accessed when needed, for the Playground Improvements that are currently being planned – this is in addition to the £8,000 given to this fund from 2022/23
- We will also continue to support school to enrich the children's education with regular donations as and when school make a request or suggestion

Our new online platform introduced in spring 2023 continued to work well and we are pleased with the decision we made last year. For 2024/25 we are looking to see how we can use the system further for raffles and second-hand uniform sales. The volunteering part of it is not working as smooth as we'd like and we'll continue to develop how we can make this better.

Plans for 2024/25 are well under way as we continue on our new way of working for the PTA. We'd love more people to be involved to ensure that if everyone does a little then no one needs to do a lot.

All the funds will continue to contribute to various ongoing projects planned by the school (the playground improvement project currently) and will be utilised in order to improve the daily education and enjoyment of your children whilst they are at the school.

Committee Update

Caroline Piggott stood down as Treasurer in December 2023. We'd like to thank Caroline for everything she has done for Fleetville Junior School and appreciate the support she continued to give to handover the role. She will be sadly missed on the committee. Chris Evans, who was working closely with Caroline early in 2023/24, was elected as Treasurer, an important appointment to ensure our charity can continue its fundraising. We also elected Chloe Mann as the new Secretary early in 2023/24 taking over from Toni Kitchingham, with an appropriate handover phase. We'd like to thank Toni for all she has done in her role as the Secretary. Carol Morton continued as chair with a note that 2024/25 will be her final year, as in 2025/26 she will have no children attending Fleetville Junior School. A plan needs to be put in place to cover this gap. Toni Kitchingham remains on the committee in 2024/25 as a parent member with Naomi Mackenzie-Davies and Kelly Pike stepping down. Sofia Reino also continues on the committee with the organisation of second-hand uniform sales. Cerys Kilcline sadly left due to her child moving on to secondary school. We'd like to thank her for taking on the huge responsibility of Firework Spectacular for 2023. The PTA is enormously grateful to her for this. A special mention to Thea MacLeod for Spooky Disco and Caroline Bates and Rebecca Ward for Quiz Night. Two very successful events in the 2023/24 calendar.

As always, we are pleased to welcome any and all contributions from parents and carers so please do get in touch if you are able to contribute in any way.

Finally, I would like once again to encourage parents and carers to come forward and participate, especially as we move forward with the planned changes to the committee on the horizon. Being part of the school community and seeing the children benefit directly from that is a greatly rewarding and enjoyable experience.

Financial review

The PTA generated £24,521 (2023– £22,432) of funds in the year. The PTA made no major donations to the school during year 2023-24 because the ~£5,000 annual donation for the theatre trip, usually made at the beginning of the year, was made at the end of year 2022-23 and a decision was made to reserve all other funds raised for the MUGA project (see details below).

As usual, the PTA paid for Christmas crackers for everyone at the school Christmas Dinner in December 2023, a donation worth £230.

The current strategy for funds raised by the PTA that are in excess of the regular £9,000 annual donations (Theatre trip - £5,000 and Class Allowance - £4,000), is to put them into a fund to build a “Multi Use Games Area” (MUGA). This will make more of the school’s large outdoor spaces, especially during the wetter months. This is an expensive project and has been the long-term ambition of the school leadership, and the PTA are keen to support it. However, going forward we need further information from the school to indicate costs, timetable and funding approach to clarify whether this is the correct strategy, or an alternate approach is appropriate.

This was another fantastic year of fundraising, setting a record for the amount raised. It came from a great combination of successfully running both well-known, regular events, such as Fireworks, and introducing new and highly profitable events, such as “Grow a pound”.

The PTA maintains a reserve of £5,000 to fund expenses in advance of fundraising events and for any unforeseen expenditure.

The remaining funds are held for future distribution to the school and stand at £32,861 (2023 - £8,570).

Structure, governance and management

The PTA is governed by a constitution adopted in 2012.

Trustees are elected at the Annual General Meeting and shall serve until the commencement of the next Annual General Meeting. The trustees who manage the PTA are:

Name	Office	Relevant dates
Carol Morton	Chair/ Trustee	
Caroline Piggott	Treasurer/ Trustee	Resigned 20 th October '23
Clare Whitehouse	Trustee (Headteacher, Fleetville Junior School)	
Eve Templeman	Trustee	
Josh David	Trustee	Appointed 1 September 2023
Chris Evans	Trustee (incoming Co-Treasurer)	Appointed 20 October 2023
Chloe Mann	Secretary	Appointed 20 October 2023

The trustees have all acted for the whole year except as indicated. They form part of a committee which manages the affairs of the PTA. This committee is governed by the constitution and meets at least once per term to plan future activities and review past performance.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of all the trustees.

Signed

Carol Morton, Chair

Independent examiner's report to the Trustees of the Fleetville Junior School Parent Teachers Association (PTA) -

I report on the accounts of the charity for the year ended 31 August 2024 which are set out on pages 1 to 11.

Responsibilities and basis of report

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Helen Price - BA (Hons), CTA, TEP, PGCert

helenprice79@yahoo.com

Date: 26 June 2025

Statement of Financial Activities for the year ended 31 August 2024

	Note	2024	2023
		£	£
Incoming resources			
Donations		505	261
Gift Aid		0	0
Fundraising events income	3	44,265	38,120
Other activities	4	1,012	1,465
Investment income		174	106
Total incoming resources		45,956	39,952
Resources expended			
Fundraising events expenditure	3	(20,746)	(16,953)
Other expenses		(689)	(567)
Total resources expended		(21,435)	(17,520)
Net funds generated for the school		24,521	22,432
Expenditure benefitting the school	5	(230)	(23,785)
Net movement in funds		24,291	(1,353)

Balance sheet as at 31st August 2024

	Note	2024	2023
		£	£
Current assets			
Debtors and prepayments	6	405	150
Cash on deposit		3,509	3,335
Cash in current account		33,742	10,173
Cash		205	0
Current liabilities			
Trade creditors		0	(88)
Net assets		37,861	13,570
Net movement in funds		24,291	(1,353)
Funds brought forward		13,570	14,923
Total funds		37,861	13,570

Signed on behalf of all the trustees.

Signed Caroline Piggott, Co-Treasurer Date 25 June 2025

Signed Christopher Evans, Co-Treasurer Date 25 June 2025

Signed Carol Morton, Chair Date 25 June 2025

Notes to the accounts

Note 1 Basis of preparation

Basis of accounting - These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts have been prepared on the going concern basis and present a true and fair view. The accounting policies adopted are those outlined in note 2.

No changes to accounting estimates have occurred and no material prior year errors have been identified in the reporting period. No reconciliation adjustment to funds under previous GAAP to funds determined under FRS 102 is required.

Note 2 Accounting policies

Income is included in the Statement of Financial Activities when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

Restrictions to income - All income in the current and prior years was unrestricted.

Gift Aid receivable is included in income when there is a valid declaration from the donor and is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Donated goods and services received are not included in the statement of financial activities due to the impractical nature of measuring them. The value of any voluntary help is described in the trustees' annual report.

Debtors are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Liability recognition - Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Note 3 - Fundraising events

	2024	2024	2024	2023
	Income	Expenditure	Net	Net
	£	£	£	£
Disco - Autumn term	1,666	(604)	1,062	1,135
Fireworks	17,115	(5,665)	11,450	12,135
Xmas activities	4,416	(3,271)	1,146	884
Movie Morning 2023	677	(654)	23	0
Grow a Pound 2024 /Coronation 2023	5,428	(486)	4,942	1,934
Ice Lollies Summer Term	130	0	130	339
Sports Day	8,939	(7,823)	1,116	386
Fleetville Arms	937	(288)	650	436
Year 6 Leavers Party	779	(789)	-11	0
Quiz night and Winter raffle (2024)	4,177	(1,166)	3,011	834
Year 6 Performances	0	0	0	-46
Disco / Movie Night - Lent / Easter	0	0	0	882
Circus			0	1,787
Summer Disco	0	0	0	462
Total	44,265	(20,746)	23,519	21,168

Note 4 Other activities

	2024	2024	2024	2023
	Income	Expenditure	Net	Net
	£	£	£	£
Photo Commission	0		0	595
Easyfundraising	97		97	514
Recycling (Clothes bank + other)	0		0	220
Other / Used Uniform	915		915	137
Total other trading activities	1,012	0	1,012	1,465

Note 5 – Expenditure Benefitting the school

	2024	2023
	Net	Net
	£	£
Theatre trip (2022 & 2023)		(9,125)
Wicked Workshop Contribution		(875)
MUGA contribution		(8,000)
Pencil Cases		(426)
Class Allowance		(4,000)
Year 6		(189)
Christmas Crackers	(230)	(230)
Commemorative Medals		(529)
Netball Posts		(411)
Total expenditure benefitting school	(230)	(23,785)

Note 6 Debtors

Trade debtors
Film society deposit
Prepaid expenses
Total

2024	2023
£	£
255	-
150	150
-	-
405	150

FLEETVILLE JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION (PTA)

England & Wales - Charity number 1023670

Accounts



Trustees' Annual Report and Accounts

**Fleetville Junior School Parent Teachers Association (PTA)
Operating as Friends of Fleetville Junior School (FoFJS)**

For the year ended 31st August 2023

Registered Charity No 1023670

Principal address 228 Hatfield Road, St Albans, Hertfordshire, AL1 4LW

Objectives and activities

The object of the PTA is to advance the education of the pupils in the school. In furtherance of this object the Association may:

- Develop more extended relationships between staff, parents and other associates of the school.
- Engage in activities which support the school and advance the education of the pupils attending it.
- Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the Governing Body shall from time to time determine.

The broad strategy to meet this objective is to organise various social and fundraising events at the school for the children, teachers and parents over the course of the year.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit in setting this strategy.

Achievements and performance

I'm pleased to report the PTA had a net income of £22,432 for the school year 2022/23. Many thanks to the committee, teachers, parent volunteers and donors for their hard work to help us to achieve this.

I'm also very pleased to report that we have now got back to a position where fundraising is in line, if not ahead, of where it was before the pandemic.

The year got off to a flying start with The Circus coming to town in September. We shared this event with Fleetville Infant and Nursery School, and still raised net income of £1,787. This was closely followed by our Quiz Night. This raised net income of £834, a very respectable amount. However, quiz nights are normally more successful fundraisers than this, so we need to review how to maximise this going forward.

The annual Fireworks Spectacular that has been running for many years, was the most successful ever and raised net income of £12,135. Once again, feedback was positive on the organisation and execution of the event and plans for Fireworks 2023 are well underway. It's important to recognise that the main challenge in 2022 was the lack of parent volunteers to support on the night of the event. We'd like to give a special mention to the teachers and staff who stepped in, after a long teaching day, to make the event possible in 2022. Without them the event would have been scaled back or cancelled, putting the £12,000 raised at risk. We are hoping that this is not a recurrent challenge, as the event is critically important to our fundraising. We would like to urge members of our community who are able to volunteer at

this event, as it is hugely well-loved beyond the school and in our wider community and would be sorely missed socially and financially.

We finished the first term very successfully, when we included the net profit from the Christmas Discos (£1,135), the sale of Christmas Cards, Trees and Wreaths (£884) and a variety of smaller income-generating activities including second-hand uniform sales (shown as an annual total in the accounts). The children's discos continue to be very popular events, and our Christmas fundraising opportunities offer something for everyone. They are a great way to support our fundraising with minimal effort. Watch out for these again this year, including the introduction of a fabulous Wreath Making evening.

Due to the successful Autumn term of 2022/23 we were able to make a substantial donation of £6,000 to the school at the end of the term. This was used to ensure the cost to parents of the Christmas theatre trip to see the musical Wicked! was significantly reduced for all pupils. It also subsidised the cost of the anti-bullying workshops delivered during the week of the trip. We also donated funds for the purchase of new netball nets and posts and a pencil case for every child.

As we headed into the Spring term, events slowed down a little due to the amount of fundraising activity in the previous term, combined with the limited number of volunteers and committee members to organise the events. However, by the end of the school year we had reached a net total of funds raised of just over £22,000. This was raised from Movie Night (£882), including the mega popular tuck shop, the Coronation Fair (£1,934), a Summer Disco (£462) and the now annual Fleetville Arms event (£436), as well Ice lolly Fridays, Sports Day refreshments and second-hand uniform sales. Moreover, the Year 6 cohort from 2022/23 raised a significant amount of money from legacy fundraising throughout their time with us and we supported their leaving celebrations with a £189 donation. We thank the children, their families and carers for their support throughout their time at Fleetville and wish them all well as they embark on their secondary school journeys.

At the end of 2022/23 we were able to donate an incredible £17,500 more to the school, taking the annual donation for 2022/23 to £23,785; a fantastic achievement to support the children, enriching their learning and their experience at Fleetville Junior School. With this money, once again each child will benefit from an almost £14 reduction in the cost of the upcoming London theatre trip in December 2023. A huge opportunity for our children to experience a magnificent performance in the West End.

£8,000 of the donation from 2022/23 has been ring-fenced to go towards the playground improvement project that the school is working on. Going forward, much of the fundraising will also go towards this project.

In 2022/23 we also paid for Christmas Crackers for Christmas lunch, a second-hand uniform recycling bin, made a donation (as mentioned above) to the Year 6 Leavers' Party and gave £1,000 to each year group to support enrichment during 2023/24.

In spring 2023, Plan Social, the online platform used for ticket sales and volunteering at events sadly closed. We needed to find a replacement platform, as the technology is key to

fundraising. After researching the market carefully, the committee chose ClassList as our new system. ClassList brings many benefits to our PTA: ultimately it could replace the informal WhatsApp class groups that are used to pass on updates on events and volunteering opportunities. Thank you to everyone who has signed up. As always, change does bring some challenges, but we have embraced these and continue to learn from them.

Plans for 2023/24 are well under way as we embark on a new way of working for the PTA. We'd love more people to be involved to ensure that if everyone does a little then no one needs to do a lot.

All the funds will continue to contribute to various ongoing projects planned by the school and will be utilised promptly in order to improve the daily education and enjoyment of your children whilst they are at the school.

Committee Update

At the end of the financial year 2022/23 Rebecca Rowe stood down as co-chair. We'd like to thank Rebecca for everything she has done for the Fleetville Schools over the years. She is sadly missed on the committee.

Carol Morton continued as chair. Caroline Piggott continued as Treasurer, and Toni Kitchingham stepped into the role of Secretary for the year. Cerys Kilcline and Naomi Mackenzie Davis joined the committee as parent members, enabling Kelly Pike to take a well-deserved break from committee commitments (whilst still taking responsibility for sponsorship negotiations, Christmas Card organisation and second-hand uniform sales during the year). We are delighted to report that Kelly has passed Christmas Card coordination on to Maxine Finding and organisation of second-hand uniform sales on to Sofia Reino for 2023/24.

During 2023/24, Chris Evans has stepped into the role of Co-Treasurer, working alongside Caroline Piggott until the academic year, and Chloe Mann took over as Secretary.

Naomi Mackenzie Davis and Cerys Kilcline will continue on the committee as parent members. Cerys has taken on the huge responsibility of organising the Firework Spectacular for 2023. The PTA is enormously grateful to her for this.

As always, we are pleased to welcome any and all contributions from parents and carers so please do get in touch if you are able to contribute in any way.

Finally, I would like once again to encourage parents and carers to come forward and participate, especially as we move forward with the planned changes to the committee on the horizon. Being part of the school community and seeing the children benefit directly from that is a greatly rewarding and enjoyable experience.

Financial review

The PTA generated £22,432 (2022– £14,732) of funds in the year. The PTA donated £23,785 (2022 - £8,649) to the school. This total comprised of a £426 donation to cover the costs of a pencil case for every pupil, £411 to buy new netball posts; £5,000 towards the cost of coach hire and anti-bullying workshops for the whole school trip to see Wicked in December 2022; £529 for commemorative Coronation medals for every pupil; £4,000 as a donation to each year group for the year 2023-24; £5,000 towards the cost of coach hire for the whole school trip to The Lion King in December 2023; and £8,000 towards the cost of the planned multi-use games area (aka the MUGA) on part of the school grounds. The PTA also contributed £189 to the Year 6 Leaver’s celebration (traditionally the PTA gives £500 to support this event, but ticket sales and judicious budgeting reduced the contribution needed). As usual, the PTA paid for Christmas crackers for everyone at the school Christmas Dinner in December 2022, a donation worth £230.

We were delighted to see a post-pandemic bounce in our fundraising capacity, and this year was our most successful since 18/19, because we ran more events, and did so more profitably. This enabled us to both consolidate our reserves to enable us to support the school in fallow periods, and dramatically increase our donations to the school this year. Given the slightly uncertain future for the PTA in terms of volunteer capacity as the end of 2022-23 came around, the decision was made to keep some funds in reserve over and about the £5,000 in the PTA’s reserves policy, but if the 2023-24 year is successful, this money will be donated to the school after discussion.

The PTA is considering making further contributions from funds generated for the MUGA project, which is expected to be expensive, but which will make more of the school’s large outdoor spaces useable at playtime in the wetter months. The PTA will also make other specific contributions to enhance pupil’s school experience, agreed with the School’s Senior Leadership Team.

The PTA maintains a reserve of £5,000 to fund expenses in advance of fundraising events and for any unforeseen expenditure.

The remaining funds are held for future distribution to the school and stand at £8,570 (2022 - £9,923).

Structure, governance and management

The PTA is governed by a constitution adopted in 2012.

Trustees are elected at the Annual General Meeting and shall serve until the commencement of the next Annual General Meeting. The trustees who manage the PTA are:

Trustee name	Office	Relevant dates
Carol Morton	Co-chair / Chair	
Rebecca Rowe	Co-chair	Resigned 31 August 2023

Caroline Piggott	Treasurer	
Clare Whitehouse	Trustee (Headteacher, Fleetville Junior School)	
Fran Andrew	Trustee	Resigned 31 August 2023
Eve Templeman	Trustee	
Josh David	Trustee	Appointed 1 September 2023
Chris Evans	Trustee (incoming Co- Treasurer)	Appointed 20 October 2023

The trustees have all acted for the whole year except as indicated. They form part of a committee which manages the affairs of the PTA. This committee is governed by the constitution and meets at least once per term to plan future activities and review past performance.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of all the trustees.

Signed

Carol Morton, Chair

Independent examiner's report to the Trustees of the Fleetville Junior School Parent Teachers Association (PTA)

I report on the accounts of the charity for the year ended 31 August 2023 which are set out on pages 1 to 16.

Responsibilities and basis of report

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Helen Price - BA (Hons), CTA, TEP, PGCert

helenprice79@yahoo.com

Date: 25 June 2024

Statement of Financial Activities for the year ended 31st August 2023

	Note	2023	2022
		£	£
Incoming resources			
Donations		261	55
Gift Aid		0	0
Fundraising events income	3	38,120	25,869
Other activities	4	1,465	964
Investment income		106	11
Total incoming resources		39,952	26,899
Resources expended			
Fundraising events expenditure	3	(16,953)	(11,457)
Other expenses		(567)	(710)
Total resources expended		(17,520)	(12,167)
Net funds generated for the school		22,432	14,732
Expenditure benefitting the school	5	(23,785)	(8,649)
Net movement in funds		(1,353)	6,083

Balance sheet as at 31st August 2023

	Note	2023	2022
		£	£
Current assets			
Debtors and prepayments	6	0	642
Cash on deposit		3,335	3,229
Cash in current account		10,173	11,174
Current liabilities			
Trade creditors		(88)	(122)
Net assets		13,570	14,923
Net movement in funds		(1,353)	8,840
Funds brought forward		14,923	6,083
Total funds		13,570	14,923

Signed on behalf of all the trustees.

Signed	Caroline Piggott, Co-Treasurer	Date 25 June 2024
Signed	Christopher Evans, Co-Treasurer	Date 25 June 2024
Signed	Carol Morton, Chair	Date 25 June 2024

Notes to the accounts

Note 1 Basis of preparation

Basis of accounting - These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts have been prepared on the going concern basis and present a true and fair view. The accounting policies adopted are those outlined in note 2.

No changes to accounting estimates have occurred and no material prior year errors have been identified in the reporting period. No reconciliation adjustment to funds under previous GAAP to funds determined under FRS 102 is required.

Note 2 Accounting policies

Income is included in the Statement of Financial Activities when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

Restrictions to income - All income in the current and prior years was unrestricted.

Gift Aid receivable is included in income when there is a valid declaration from the donor and is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Donated goods and services received are not included in the statement of financial activities due to the impractical nature of measuring them. The value of any voluntary help is described in the trustees' annual report.

Debtors are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Liability recognition - Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Note 3 Fundraising events	2023	2023	2023	2022
	Income	Expenditure	Net	Net
	£	£	£	£
Fireworks	17,996	(5,860)	12,135	9,612
Disco – Autumn term	1,803	(668)	1,135	880
Pumpkin Trail	-	-	-	166
Christmas activities: trees, wreaths, keyrings etc	2,757	(1,873)	884	913
Movie / Disco – Lent term	1,391	(509)	882	842
Coronation/Jubilee Street party	3,216	(1,282)	1,934	997
Ice lolly Fridays - summer term	469	(130)	339	308
Sports Day	484	(99)	386	71
The Fleetville Arms – summer term	1,473	(1,037)	436	514
Year 6 performances	101	(147)	(46)	(87)
Girls’ football tournament	-	-	-	196
Circus	5,424	(3,637)	1,787	-
Quiz night	1,356	(523)	834	-
Disco – Summer term	885	(423)	462	-
Year 6 Leavers’ Party	765	(765)	-	-
Total	38,120	(16,953)	21,168	14,412

Note 4 Other activities	2023	2022
	£	£
Photo commissions	595	725
Easyfundraising	514	409
Marshalling	-	(300)
Recycling	220	131
Other (used uniform sales)	137	-
Total	1,465	965

Note 5 Expenditure benefitting the school	2023	2022
	£	£
Projector contribution	-	(8,000)
Coaches for Wicked (2022) & Lion King (2023) theatre trip	(9,125)	-
Contribution to Wicked workshops	(875)	-
MUGA contribution	(8,000)	-
Pencil cases	(426)	-
Class allowance	(4,000)	-
Year 6	(189)	(122)
Christmas crackers	(230)	(153)
Commemorative medals (Jubilee, Coronation)	(529)	(374)
Netball posts	(411)	-
Total	(23,785)	(8,649)

Note 6 Debtors	2023	2022
	£	£
Trade debtors	-	492
Film society deposit	150	150
Prepaid expenses	-	-
Total	150	642

FLEETVILLE JUNIOR SCHOOL PARENT TEACHERS ASSOCIATION (PTA)

England & Wales - Charity number 1023670

Accounts



Trustees' Annual Report and Accounts

Fleetville Junior School Parent Teachers Association (PTA)

For the year ended 31st August 2022

Registered Charity No 1023670

Principal address 228 Hatfield Road, St Albans, Hertfordshire, AL1 4LW

Objectives and activities

The object of the PTA is to advance the education of the pupils in the school. In furtherance of this object the Association may:-

- Develop more extended relationships between staff, parents and other associates of the school.
- Engage in activities which support the school and advance the education of the pupils attending it.
- Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee in consultation with the Governing Body shall from time to time determine.

The broad strategy to meet this objective is to organise various social and fundraising events at the school for the children, teachers and parents over the course of the year.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit in setting this strategy.

Achievements and performance

I'm pleased to report the PTA had a net income of £14,732 for the school year 2021/22. Many thanks to the committee, teachers, parent volunteers and donors for their hard work to help us to achieve this.

We were pleased to be able to get back to a more usual fundraising year following the COVID-19 impact over the past 2 years. It wasn't without its challenges, with fireworks almost being cancelled at the last minute, a music COVID-19 crisis for our Fleetville Arms event and the continued struggle to increase the committee to make sure we can run more events.

The use of the Plan Social web portal for selling tickets (not just tracking volunteers) and our Zettle machines for taking payments at events has greatly increased the ease of payments and administering them in a post COVID-19 world.

Fireworks was, as in previous non-pandemic years, our biggest fundraising event. It raised £9,612 of net income. This was a record year of fundraising for fireworks and feedback from those involved in helping at the event and those who attended was very positive. Fireworks continues to be the biggest challenge to execute from planning and volunteers needed but it's critically important to the fundraising. It's also a well-loved community event and would be sorely missed.

We held two children's discos raising £880 and £842. Disco events are much loved by the children. They are easy to execute, with minimal organisational requirements.

Christmas saw the sale of trees, wreaths and cards raising £913 net income, another successful year. Like the discos, these sales are simple to execute.

At the end of the summer term we held a new event - a drinks evening on the school field for parents, carers and teachers. We had live music and a gin bar and it was a huge success. A net income of £514 was generated. This is definitely an event we will look to run again on a larger scale next year. It was simpler to execute and accessible to more people than the camp night held in previous years.

This year included the Jubilee of Queen Elizabeth II and we ran a street party with the Infant School where a net income for FJS PTA was £997. This event replaced the usual summer term fair that was run pre-COVID-19. Next year we have the opportunity to take advantage of the Coronation of King Charles III in the summer term by having a similar event using our learnings from this year.

The pumpkin trail in October half term, ice lolly sales in the last half of the summer term and sales of refreshments at sports day, year 6 performances and the girls' football tournament, all contributed to a very successful year.

As a result of our fundraising this year the PTA has provided the school with £8,649. This was made up of £8,000 to fund the new projector and associated equipment in the main hall. The school was very grateful for our funding of this as it has made a huge difference and looked fantastic at the year 5 end of year performance.

We also funded Christmas crackers and bought every child a commemorative pin badge for the Jubilee.

We look forward to updating our plans for 2022/23 in due course.

All the PTA funds will continue to contribute to various ongoing projects planned by the school and will be utilised promptly in order to improve the daily education and enjoyment of your children whilst they are at the school.

Name Change

Before the end of the financial year, we consulted and held a vote at an EGM to change the name of the charity to Friends of Fleetville Junior School.

The decision to propose the name change was to make the organisation all-encompassing to ensure everyone from the school and the wider local community and school families can be members of the organisation and to engage everyone. It was to strengthen the links between the school and the organisation. An exciting opportunity to see what we can achieve together. Although the school children can't be members (over 18 years only), involving the children of Fleetville Junior School in the events we hold, and in inspiring us as to how the money raised is spent, lie at the heart of this proposal.

The vote was in favour of the change and going forward the organisation is now known as Friends of Fleetville Junior School (FoFJS). Over the coming months, the Trustees will be updating the official records to reflect this name.

Committee Update

We held an AGM and are pleased to report that myself (Carol Morton) and Becca Rowe will be continuing as co-chairs through the 2022/23 financial year. It is important to point out that for 2023/24 a new chair or co-chairs will be required as both myself and Becca committed to a 2-year term only. Furthermore, Caroline Piggott, treasurer, will also be standing down from her role for 2023/24. This year Alison Gee stood down from her role as secretary for 2022/23. We'd like to thank Alison for all her hard work, especially over such a challenging period where COVID-19 impacted fundraising. We welcome Toni Kitchingman to the role of secretary for 2022/23, as well as Naomi Mackenzie Davis and Cerys Kilcline to the committee as parent members.

As always, we are pleased to welcome any and all contributions from parents and carers so please do get in touch.

On behalf of the PTA and the school community I would like to extend a huge thank you to all of our parents who have now moved on, particularly those who have been involved in countless fundraising events on FJS's behalf over the year and who have been longstanding supporters of the PTA.

Finally, I would like once again to encourage parents and carers to come forward and participate, especially as we move forward with the planned changes to the committee on the horizon. Being part of the school community and seeing the children benefit directly from that is a greatly rewarding and enjoyable experience.

Financial review

The PTA generated £14,732 (2021 - £9,026) of funds in the year. The PTA donated £8,649 (2021 - £12,780) to the school including £8,000 towards the cost of a new projector, £374 for Jubilee medals for every pupil as part of the school's celebration of the Queen's Jubilee, as well as our usual planned contributions of £122 towards the year 6 Leavers' celebration, and £153 on Christmas crackers for everyone for the Christmas Dinner.

COVID-19 restrictions in the financial years 19/20 and 20/21 affected the PTA's ability to fundraise dramatically and depleted its reserves, and we were aware that the financial year 21/22 needed to re-build capacity within the parent body to volunteer time and skills to fundraising activities.

The PTA will consider making further contributions from funds generated for ICT equipment in the future, as well as other specific contributions to enhance pupil's school experience, agreed with the School's Senior Leadership Team.

The PTA maintains a reserve of £5,000 to fund expenses in advance of fundraising events and for any unforeseen expenditure.

The remaining funds are held for future distribution to the school and stand at £9,923 (2021 - £3,840).

Structure, governance and management

The PTA is governed by a constitution adopted in 2012.

Trustees are elected at the Annual General Meeting and shall serve until the commencement of the next Annual General Meeting. The trustees who manage the PTA are:

Trustee name	Office	
Carol Morton	Co-Chairs	Appointed 3 September 2021
Rebecca Rowe		Appointed 3 September 2021
Caroline Piggott	Treasurer	
Gareth Linwood		Resigned 16 June 2022
Clare Whitehouse		Appointed 16 June 2022
Helen Maher		Resigned 30 April 2022
Lucille Feather		Resigned 2 December 2021
Fran Andrew		Appointed 30 April 2022
Eve Templeman		Appointed 16 June 2022

The trustees have all acted for the whole year except as indicated. They form part of a committee which manages the affairs of the PTA. This committee is governed by the constitution and meets at least once per term to plan future activities and review past performance.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of all the trustees.

Signed	Carol Morton, Chair	Date 26 June 2023
	Rebecca Rowe, Chair	Date 26 June 2023

Independent examiner's report to the Trustees of the Fleetville Junior School Parent Teachers Association (PTA)

I report on the accounts of the charity for the year ended 31 August 2022, which are set out on pages 1 to 9.

Responsibilities and basis of report

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Helen Price - BA (Hons), CTA, TEP, PGCert

helenprice79@yahoo.com

Date: 28 June 2023

Statement of Financial Activities for the year ended 31st August 2022

	Note	2022	2021
		£	£
Incoming resources			
Donations		55	6,165
Gift Aid		0	1,240
Fundraising events income	3	25,869	2,555
Other activities	4	964	1,163
Investment income		11	1
Total incoming resources		26,899	11,124
Resources expended			
Fundraising events expenditure	3	(11,457)	(1,543)
Other expenses		(710)	(555)
Total resources expended		(12,167)	(2,098)
Net funds generated for the school		14,732	9,026
Expenditure benefitting the school	5	(8,649)	(12,780)
Net movement in funds		6,083	(3,754)

Balance sheet as at 31st August 2022

	Note	2022	2021
		£	£
Current assets			
Debtors and prepayments	6	642	1,004
Cash on deposit		3,229	3,218
Cash in current account		11,174	5,072
Current liabilities			
Trade creditors		(122)	(454)
Net assets		14,923	8,785
Net movement in funds		8,840	(3,754)
Funds brought forward		6,083	12,594
Total funds		14,923	8,840

Signed on behalf of all the trustees.

Signed	Caroline Piggott, Treasurer	Date 26 June 2023
Signed	Carol Morton, Chair	Date 26 June 2023
	Rebecca Rowe, Chair	Date 26 June 2023

Notes to the accounts

Note 1 Basis of preparation

Basis of accounting - These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts have been prepared on the going concern basis and present a true and fair view. The accounting policies adopted are those outlined in note 2.

No changes to accounting estimates have occurred and no material prior year errors have been identified in the reporting period. No reconciliation adjustment to funds under previous GAAP to funds determined under FRS 102 is required.

Note 2 Accounting policies

Income is included in the Statement of Financial Activities when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

Restrictions to income - All income in the current and prior years was unrestricted.

Gift Aid receivable is included in income when there is a valid declaration from the donor and is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Donated goods and services received are not included in the statement of financial activities due to the impractical nature of measuring them. The value of any voluntary help is described in the trustees' annual report.

Debtors are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Liability recognition - Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Note 3 Fundraising events	2022	2022	2022	2021
	Income	Expenditure	Net	Net
	£	£	£	£
Fireworks	16,198	(6,586)	9,612	-
Disco – Autumn term	1,458	(578)	880	-
Pumpkin Trail	260	(94)	166	-
Christmas activities: trees, wreaths, keyrings etc	2,250	(1,337)	913	1,012
Fleetville Community Centre Disco (FJSPTA supported ticket sales for charity event)	430	(430)	-	-
Disco – Lent term	1,391	(549)	842	-
Jubilee Street party	1,653	(656)	997	-
Ice lolly Fridays - summer term	458	(150)	308	-
Sports Day	140	(69)	71	-
The Fleetville Arms – summer term	1,292	(778)	514	-
Year 6 performances	143	(230)	(87)	-
Girls' football tournament	196	-	196	-
Total	25,869	(11,457)	14,412	1,012

Note 4 Other activities	2022	2021
	£	£
Photo commissions	725	647
Easyfundraising	409	309
Marshalling (reverse previous accrual)	(300)	-
Recycling	131	206
Other	-	-
Total	965	1,162

Note 5 Expenditure benefitting the school	2022	2021
	£	£
IT Equipment	-	(6,050)
Projector contribution	(8,000)	-
'Forest School' contribution	-	(5,438)
iPad contribution	-	(512)
Class allowance	-	-
Year 6	(122)	-
Christmas crackers	(153)	-
Commemorative medals (Jubilee, Coronation)	(374)	-
Sensory garden	-	(780)
Total	(8,649)	(12,780)

Note 6 Debtors	2022	2021
	£	£
Trade debtors	492	658
Film society deposit	150	150
Prepaid expenses	-	196
Total	642	1,004