

# HEPWORTH COMMUNITY ASSOCIATION

England & Wales · Charity number 1023644

## Details

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Other names	HEPWORTH VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1993-07-15
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Down Shutts Farm Far Lane Hepworth Holmfirth HD9 1RN
Phone	01484681600
Website	<a href="http://www.hepworthvillagehall.org.uk">http://www.hepworthvillagehall.org.uk</a>

## Activities

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**Objects:** THE OBJECTS ARE:(A) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE (HEREINAFTER CALLED "THE CENTRE")TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS OF THE ECCLESIASTICAL PARISH OF HEPWORTH (THE "AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS.(B) TO MAINTAIN AND MANAGE, OR TO COOPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF HEPWORTH COMMUNITY CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY AND ITS CONSTITUENT BODIES IN FURTHERANCE OF THE ABOVE OBJECT.

**Activities:** The Association (HCA) maintains, improves, uses and runs Hepworth Village Hall, a former day-school owned by the Anglican church. HCA lets space, at low rates, to local groups (sports, craft, playgroup, charities, drama etc) and to individuals for social events and parties. HCA runs regular community events, eg Film Night, Folk Night, food-evenings, concerts, plays, quiz-nights etc.

## Classification

- **How:** Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** The General Public/mankind

## Geography

- Kirklees

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-11-30	£41,621	£49,492	-	-
2023-11-30	£40,038	£30,471	-	-
2022-11-30	£25,443	£29,829	-	-
2021-11-30	£4,813	£10,389	-	-
2020-11-30	£23,615	£12,334	-	-

## Trustees

Name	Role	Appointed
ALAN BROOK	Chair	2013-05-02
Dr RICHARD MICHAEL SOUTHAM		
Gary Thomas Kelly		2023-03-13
Mick Kirkby-Geddes		2019-03-11
Nigel John Peters		2018-03-12
Vivien Louise Kelly		2023-03-13

**HEPWORTH COMMUNITY ASSOCIATION**

England & Wales - Charity number 1023644

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# Accounts

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Hepworth Community Association  
(Registered Charity: 1023644)

## Trustees' Report for the year to 30th November 2024

### Address

The Village Hall, Towngate, Hepworth, Holmfirth, West Yorkshire, HD9 1TE

### Trustees

#### (a) To March 2024

Alan Brook (Chair of Trustees; Elected Trustee), Nigel Peters (Elected Trustee), Mick Kirkby-Geddes (Elected Trustee), Carolynn Williams (Elected Trustee), Tracy Clark (Elected Trustee), Vivien Kelly (Elected Trustee), Gary Kelly (Co-opted Trustee), Richard Southam (Co-opted Trustee).

#### (b) From March 2024

Alan Brook (Chair of Trustees; Elected Trustee), Nigel Peters (Elected Trustee), Mick Kirkby-Geddes (Elected Trustee), Carolynn Williams (Elected Trustee), Tracy Clark (Elected Trustee), Vivien Kelly (Elected Trustee), Gary Kelly (Co-opted Trustee), Richard Southam (Co-opted Trustee).

### Charity Structure

The charity was registered with the Charity Commission in 1992. In 2013, a revised constitution was drawn up and was lodged with the Commission. The charity is now run in conformity with this 2013 constitution which specifies that Hepworth Community Association (= HCA) should have between 3 and 12 Trustees, all of whom must be members or authorised representatives. Of these, up to 12 may be Elected Trustees, a quarter of whom must retire at each AGM, those longest in office retiring first. Retiring trustees may stand for re-election. Up to 3 Co-opted Trustees may be appointed by resolution of the Trustees, to hold office until the next AGM. The Association currently (at 30th November 2024) has 6 Elected Trustees, 1 of whom retires, by rotation, at each AGM, and 2 Co-opted Trustees. All Trustees are required to sign a Trustee Declaration Form confirming both their eligibility and suitability for office in relation to the criteria set out by the Commission in its publications.

Prospective new Trustees are given advance notice of this requirement. Checks are made on all Trustees by use of the Insolvency Register. The Trustees meet a number of times a year.

Although the Trustees are ultimately responsible for control of the charity and its property and funds, running of the HCA is - by delegation - largely in the hands of its membership at the Bimonthly Meeting. Anyone may attend the Bimonthly Meeting, although only signed-up members may vote. Membership of the HCA is open to any individual or organisation interested in supporting its objects. The Association currently has just over 40 members. At the AGM, the membership votes for a Chair of the Bimonthly Meeting, a Secretary of the

Bimonthly Meeting, a Treasurer, a Bookings Secretary and any replacement Elected Trustees.

## **Objectives and Activities**

The Association maintains, improves, uses and administers Hepworth Village Hall, a former day-school owned by the Anglican church. The HCA holds the Hall by licence from the church. HCA lets space, at low rates, to local groups (sports, fitness, craft, playgroup, charities, drama etc) and to individuals for social events and parties. HCA also runs events, eg Film Night, HepworthLIVE (a folk-music night), concerts, plays, etc., as community occasions and as fund-raisers. In addition, the HCA also administers the production and distribution of "Focus", a quarterly community magazine with a print-run of about 750 copies, free to householders in the area.

## **Achievements and Performance**

*(The Report below was delivered to the March 2025 AGM by the Chair of the Bimonthly Meeting, Mr Gary Kelly.)*

"I am pleased to report another successful year for Hepworth Community Association and the Village Hall. The level of bookings has continued to be healthy and the play, panto, film and HepworthLIVE nights continued to bring in a significant level of income and bar takings as outlined in the audited accounts. The quiz nights have proved to be a great success and the coffee mornings continue to be well attended and raise money for a wide range of charities which I am sure are very grateful for the contributions. I would like to express my thanks to all involved in the planning and running of these events. There has been significant expenditure of £18K on repairs, renovations and maintenance of the Village Hall during the year. This work has included completion of the external structural work, a new kitchen door, fire protection to the ceiling, painting and decorating of the hall and new wall lights; feedback from users of the village hall has been very positive about the works. Thanks must go to Mick Charlesworth, Lockwood Windows and Cameron Kelly for undertaking the works. We hope to continue with various improvements including sanding and refinishing the Village Hall floor during the summer [of 2025]. The cleaning contract has been revised and a new cleaning company employed to ensure the Hall is maintained effectively. There has been a change in editorship of the Focus Magazine this year. On behalf of the Committee and the Village, I would like to record our thanks to Simon and Helen Cave for their many years of dedication in producing the Focus and our thanks, too, to Lisa Hoad who has now taken over as editor. The magazine is a valuable source of information and provides a diary of events taking place within the community. I would

like to thank our various hirers for their continued support in using the Village Hall and ensuring a wide variety of events, classes and groups are available to the community. I thank, too, the Trustees, Secretary, Treasurer and Booking Secretary for their hard work behind the scenes and others who volunteer their time doing lighting, sound, maintenance and bar cover; all their efforts ensure the Hall is a successful community asset."

## **Financial Review and Reserves Policy**

In their Annual Report for last year, the year 2022-23, the Trustees reported that increases in the retail price of energy had led the HCA to raise letting fees. This has had no noticeable effect on usage of the Hall, and, during the present year, both of our principal revenue streams (Hall Letting income, £6.3K, and the Bar surplus, £8.6K) were marginally up on last year's figures. As our regular expenditure was not very different from that in previous years, this would normally have led to an overall surplus for 2023-24 of about £7-10K. However, this year we ran a one-off operating deficit of about £9K, a consequence of our spending funds on major repair and renovation projects, as mentioned earlier in 'Achievements and Performance'. This included £10.5K on structural work at the stage end of the Village Hall, £3K on replacement of a kitchen window-and-door and over £3K on protective treatment to the internal wooden ceiling of the Hall. Despite all this expenditure, the end of year position of the HCA was a healthy one: the General Fund has a balance of over £18K, the consequence of prudent husbanding of income in past years.

The HCA operates a Reserves Policy. The assets in the Bar Fund (£1.4K) and the HepworthLIVE Fund (£1.8K) are funds designated for running the Bar and HepworthLIVE, respectively. The Trustees decided that £8,000 of the money in the Association's General Fund (£18K, as at November 2024) should be held as Operational Reserves for conducting day-to-day business of the Association, and to fund unexpected expenditure, and that the remainder (£10K) should be classified as designated funds, set aside for projects to be decided by the Bimonthly Meeting.

At the end of our financial year, in November 2024, our Independent Examiner was able to write an unqualified Report on the Association's annual accounts.

## **Public Benefit**

The Trustees are aware of the guidance of the Charity Commission (in particular PB1, PB2 and PB3) on this matter and believe that the charity is run having regard to it. As evidence, we note that the report on Achievements and Performance, above, illustrates that the Association is serving the local community in many ways, and is playing the role for which it was set up and approved by the Commission.

# Hepworth Community Association

(Registered Charity: 1023644)

## Income and Expenditure Account (General Fund) for the year ended 30th November 2024

[2023]	<b>INCOME</b>		<b>£</b>
[6107]	<b>Letting of the Hall</b>		<b>6,271.40</b>
[164]	Art & craft classes	200.00	
[470]	Badminton	480.00	
[70]	Coffee mornings	50.00	
[0]	Kirklees	900.00	
[2730]	Pre-school and Playgroup	2,730.00	
[850]	Private groups	210.00	
[678]	Private parties	727.00	
[396]	Fitness Class	360.00	
[596]	Other	509.40	
[153]	Yoga	105.00	
[3738]	<b>Special Events (net)</b>		<b>3,995.15</b>
[2023]	Pantomime (Hepworth Players)	3,075.02	
[2308]	Income	3,659.00	
[285]	Expenditure	583.98	
[1481]	Play (Hepworth Players)	920.13	
[1749]	Income	1,351.00	
[268]	Expenditure	430.87	
[234]	Other Social Occasions	0.00	
[234]	Income	0.00	
[0]	Expenditure	0.00	
[7912]	<b>Bar (net)</b>		<b>8,563.82</b>
[15868]	Bar takings (gross)	17,043.86	
[7667]	Bar expenditure (gross)	8,109.14	
[7667]	Restocking	8,109.14	
[0]	Bar assistance	0.00	
[289]	Net bar surplus retained in Bar Account	<u>370.90</u>	
[1650]	<b>HepworthLIVE</b>		<b>0.00</b>
[8481]	Ticket sales	9,165.00	
[7825]	Expenses	8,000.41	
	Fees for artistes & sound	7,682.20	
	Advertising & Websites	169.38	
	Other	148.83	
[1650]	Surplus transferred to HCA	0.00	
[-995]	Surplus retained in HepworthLIVE account	1,164.59	
[0]	<b>Donations / Grants</b>		<b>0.00</b>
	Holme Valley Parish Council	0.00	
	Common Good Fund	0.00	
	Hepworth Year 6 Donation	0.00	
[0]	Kirklees Community Grant	0.00	
[843]	<b>Other</b>		<b>367.18</b>
[843]	Film Nights	367.18	
[2022]	Ticket sales	1,365.00	
[1179]	Film hire fees	997.82	
[0]	Brit Fed of Film Socs subscrip'n	0.00	
[977]	<b>Focus Magazine</b>		<b>261.00</b>
[3073]	Advertising revenue	2415.00	
[2096]	Production costs	2154.00	
[21228]	<b>Income Sub-total</b>		<b>£ 19,458.55</b>

# Hepworth Community Association

(Registered Charity: 1023644)

## Income and Expenditure Account (General Fund) for the year ended 30th November 2024

[2023]	<b>EXPENDITURE</b>		<b>£</b>
[1062]	<b>Repairs, Renewals and Improvements</b>		<b>18,379.60</b>
[132]	Boiler & heater service	156.00	
[0]	New Boiler	473.88	
[0]	Roof Repairs	185.00	
	Wi-Fi extender	180.11	
	New Macerator	276.00	
	Purchase of Paint	240.41	
	Completion of Support pillar work	8,268.00	
	Application of Timber Protection	3,372.00	
	Replacement of Kitchen Door / Window	2,750.00	
[0]	Structural Survey	234.00	
[900]	Structural Repairs	-	
[0]	Kitchen repairs	59.58	
[0]	Repair to Steelwork Bearings	1,980.00	
[30]	Miscellaneous	204.62	
[1560]	<b>Electricity</b>		<b>880.00</b>
[3296]	<b>Gas</b>		<b>3,602.50</b>
[2311]	<b>Insurance</b>		<b>2,391.01</b>
[1160]	<b>Cleaning services</b>		<b>1,707.00</b>
[181]	<b>Consumables</b>		<b>415.74</b>
[84]	<b>Bank Charges + Interest</b>		<b>-39.03</b>
[84]	Charges	60.00	
[0]	Interest	99.03	
[1000]	<b>Donations</b>		<b>1,100.00</b>
[700]	Hepworth J&I School	750.00	
[300]	Hepworth Pre-school & Playgroup	350.00	
[0]	Holmfirth Tech		
[300]	<b>Other</b>		<b>428.36</b>
[248]	Fire equipment inspection and service	233.61	
[70]	Kirklees licence fee for Hall	70.00	
[-96]	Book Sale	-217.88	
[-100]	Authors Play Reading	0.00	
[10]	Website Domain Renewal	9.59	
[168]	PRS & PPL fees (to play music)	177.04	
	Xmas Tree Grant	-94.00	
	Xmas tTree and Lights	150.00	
[0]	Hamper	100.00	
[10955]	<b>TOTAL EXPENDITURE</b>		<b>£ 28,865.18</b>
[10273]	<b>Surplus Income over Expenditure</b>		<b>-£ 9,406.63</b>
[21228]	<b>TOTAL EXPENDITURE + Surplus Income</b>		<b>£ 19,458.55</b>



## **Independent Examiner's Unqualified Report**

### **Independent Examiner's Report to the Trustees of Hepworth Community Association**

I report on the accounts for the year ended 30 November 2024.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

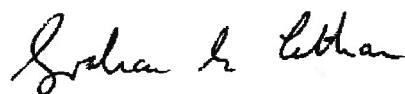
#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



GCM Latham

Date: 5<sup>th</sup> March 2025

27 White Wells Gardens, Scholes, HD9 1TZ

# Hepworth Community Association

(Registered Charity: 1023644)

## Income and Expenditure Account (General Fund) for the year ended 30th November 2024

[2023]	INCOME		£
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[10273]	<b>Surplus Income over Expenditure</b>		<b>-£ 9,406.63</b>
[21228]	<b>TOTAL EXPENDITURE + Surplus Income</b>		<b>£ 19,458.55</b>

# Hepworth Community Association

(Registered Charity: 1023644)

## Balance Sheet as at 30th November 2024

		£	
[2023]			<b>22,068.30</b>
[29939]	<b>Gross Cash Assets</b>		
[28310]	<b>Main Account</b>	18,903.13	
	Cash in Current Account (HSBC)	4,326.27	
	Cash in Current Account (CO-OP)	6,111.41	
	Cash in Deposit Account (HSBC)	8,099.06	
	Cash in Hand	295.00	
	Petty Cash	71.39	
[1000]	<b>Bar Account</b>	1,370.90	
	Cash in Bar Account (Barclays)	427.03	
	Bar Cash in Hand	943.87	
[630]	<b>HepworthLIVE Account</b>	1,794.27	
	Cash in HepworthLIVE Account (Barclays)	1,794.27	
	HepworthLIVE Cash in Hand	-	
[219]	<b>Cash Liabilities</b>		<b>218.70</b>
[219]	Cash held for Art Group	218.70	
[0]	HepworthLIVE: advance ticket sales	-	
[29721]	<b>NET CASH ASSETS</b>		<b>£ 21,849.60</b>
	<i>The total gross cash assets are represented by:</i>		
	<b>General Fund</b>		
[28091]	Balance at 30/11/2024		<b>18,684.43</b>
	Balance at 30/11/2023	28,091.06	
[8623]	Increase for year to 1/12/2024	- 9,406.63	
[0]	Transfer from Hepworth Live	-	
[8623]	Increase in cash (= deficit - transfer)	9,406.63	
	<b>Bar Fund</b>		
[1000]	Balance at 30/11/2024		<b>1,370.90</b>
	Balance at 30/11/2023	1,000.00	
[711]	Surplus for year to 30/11/2024	370.90	
[289]	Transfer to General Fund	-	
[0]	Increase in cash (= surplus - transfer)	370.90	
[289]			
	<b>HepworthLIVE Fund</b>		
[630]	Balance at 30/11/2024		<b>1,794.27</b>
	Balance at 30/11/2023	629.68	
[1624]	Surplus for year to 30/11/2024	1,164.59	
[655]	Transfer to General Fund	0.00	
[1650]	Increase in cash (= surplus - transfer)	1,164.59	
[-994]			
	<b>TOTAL GROSS CASH ASSETS</b>		
[29720]	Balance at 30/11/2024		<b>£ 21,849.60</b>
	Balance at 30/11/2023	29,720.74	
[20372]	Main Fund Surplus for year to 30/11/2024	-9,406.63	
[10273]	Bar Fund Surplus for year to 30/11/2024	370.90	
[289]	Hepworth Live Surplus for year to 30/11/2024	1,164.59	
[-994]	Cash held for Art Group	-218.70	
[219]			

### Statement on Assets and the Reserves Policy

The assets in the Bar Fund and in the HepworthLIVE Fund are designated funds set aside for running the Bar and HepworthLIVE, respectively. Of the balance in the General Fund, £8,000 has been set aside as Operational Reserves, whilst the remainder, approximately £10K, is money designated for future projects.

### Signed as Approved

	Print	Date	Signed
Trustee Representative	R Southam	05/03/2025	<i>RM Southam</i>
Treasurer	N Peters	05/03/2025	<i>N J Peters</i>
Accounts Auditor	G Latham	05/03/2025	

## **Independent Examiner's Unqualified Report**

### **Independent Examiner's Report to the Trustees of Hepworth Community Association**

I report on the accounts for the year ended 30 November 2024.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

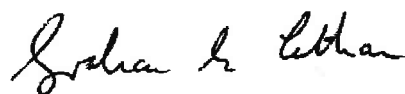
#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



GCM Latham

Date: 5<sup>th</sup> March 2025

27 White Wells Gardens, Scholes, HD9 1TZ

**HEPWORTH COMMUNITY ASSOCIATION**

England & Wales - Charity number 1023644

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# Accounts

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Hepworth Community Association  
(Registered Charity: 1023644)

## Trustees' Report for the year to 30th November 2023

### Address

The Village Hall, Towngate, Hepworth, Holmfirth, West Yorkshire, HD9 1TE

### Trustees

#### (a) To March 2023

Kevin Dessoy (Chair of Trustees; Elected Trustee), Nigel Peters (Elected Trustee), Mick Kirkby-Geddes (Elected Trustee), Sarah Brackenbury (Elected Trustee), Carolynn Williams (Elected Trustee), Alan Brook (Co-opted Trustee), Richard Southam (Co-opted Trustee).

#### (b) From March 2023

Alan Brook (Chair of Trustees; Elected Trustee), Nigel Peters (Elected Trustee), Mick Kirkby-Geddes (Elected Trustee), Carolynn Williams (Elected Trustee), Tracy Clark (Elected Trustee), Vivien Kelly (Elected Trustee), Gary Kelly (Co-opted Trustee), Richard Southam (Co-opted Trustee).

### Charity Structure

The charity was registered with the Charity Commission in 1992. In 2013, a revised constitution was drawn up and was lodged with the Commission. The charity is now run in conformity with this 2013 constitution which specifies that Hepworth Community Association (= HCA) should have between 3 and 12 Trustees, all of whom must be members or authorised representatives. Of these, up to 12 may be Elected Trustees, a quarter of whom must retire at each AGM, those longest in office retiring first. Up to 3 Co-opted Trustees may be appointed by resolution of the Trustees, to hold office until the next AGM. The Association currently (at 30th November 2023) has 6 Elected Trustees, 1 of whom retires, by rotation, at each AGM, and 2 Co-opted Trustees. All Trustees are required to sign a Trustee Declaration Form confirming both their eligibility and suitability for office in relation to the criteria set out by the Commission in its publications. Prospective new Trustees are given advance notice of this requirement. Checks are made on all Trustees by use of the Insolvency Register. The Trustees meet a number of times a year.

Although the Trustees are ultimately responsible for control of the charity and its property and funds, running of the HCA is - by delegation - largely in the hands of its membership at the Bimonthly Meeting. Anyone may attend the Monthly Meeting, although only signed-up members may vote. Membership of the HCA is open to any individual or organisation interested in supporting its objects. The Association currently has just over 40 members. At the AGM, the membership votes for a Chair of the Bimonthly Meeting, a Secretary of the Bimonthly Meeting, a Treasurer, a Bookings Secretary and any replacement Elected Trustees.

## **Objectives and Activities**

The Association maintains, improves, uses and administers Hepworth Village Hall, a former day-school owned by the Anglican church. The HCA holds the Hall by licence from the church. HCA lets space, at low rates, to local groups (sports, fitness, craft, playgroup, charities, drama etc) and to individuals for social events and parties. HCA also runs events, eg Film Night, HepworthLIVE (a folk-music night), concerts, plays, etc., as community occasions and as fund-raisers. In addition, the HCA also administers the production and distribution of "Focus", a quarterly community magazine with a print-run of about 750 copies, free to householders in the area.

## **Achievements and Performance**

*(The Report below was prepared by the Chair of the Bimonthly Meeting, Mr Gary Kelly.)*

"It has been another great year for the Village Hall and it's a joy to see it being used so much. It is truly the beating heart of our village and a meeting point for all villagers and people from the surrounding areas.

The events taking place are going from strength to strength. Events such as the folk evenings of "Hepworth Live" were sold out way in advance of the events themselves. The great musicians, and the variety on offer, ensured sell-out crowds and wonderful evenings for all who attended. The regular film nights also prove very popular with a variety of films to please all tastes. The re-established quiz nights have been a huge success and are always a sell-out event when they take place. As ever, ideas or suggestions for other events are always welcomed.

As in previous years, the monthly charity coffee morning events are always very well attended. The volunteers and children from the school do an amazing job which is much appreciated by all who attend. All the monies generated go to very worthy causes, both at home and abroad, and are very much appreciated by all the partner charities.

As ever, "The Hepworth Players" hold their annual Pantomime over the Xmas period to sell-out audiences. They are highly entertaining and very much enjoyed by all who attend. Their efforts create much-needed funds for the Village Hall. A huge thank you to them all for their hard work and dedication! I am pleased to report that a pool of volunteers to run the bar is now established and is working excellently. All events are covered as required. A huge thank you to all who assist! Any other volunteers who wish to be involved with the bar or to join in any other activities would be more than welcome.

Regarding structural works to the building, the final painting and re-coating of the steel structure, under the stage, has now taken place and this should complete these works.

Other works to maintain the Village Hall are in the early stages of discussion by the committee. These works are redecorating the inside of the village hall and looking into getting the floor and roof recoated. We are also looking to replace the door and window leading into the kitchen and bar area as these are in a very poor condition. Once discussion with the committee has taken place we will start to get quotes for the works and make decisions accordingly. With all the collective effort from everyone involved in the Village Hall on the committee, the Village Hall funds are in a very healthy state allowing us to do these essential works in the fullness of time.

Again I would like to take this opportunity personally to thank all the members of the committee and volunteers for that hard work and effort throughout the year. None of this happens without hard work and dedication from the volunteers and people of the village and the surrounding area and their efforts are very much appreciated by all who use the Village Hall. I would like to take this opportunity to thank the committee, trustees and volunteers who have helped run and support the Village Hall over the past year and look forward to your continued support in the future."

## **Financial Review and Reserves Policy**

In their Annual Report for last year, the year 2021-22, the Trustees expressed their confidence that, in 2022-23, the income for the HCA would return to pre-pandemic levels. Now that the Hall is fully open again, this has proved to be the case. Total gross income rose from £25K to £39K, and the bar surplus, always a major factor in guaranteeing a satisfactory end-of-year situation, was up from £2.6K to £8.2. The increase in the retail price of energy during the year led us to reassess, and increase, our letting charges. Our letting charges had previously been relatively low and our enforced increases seemed to have no detrimental effects upon the usage of the Hall. With no significant, unusual, one-off expenditure, the HCA finished the year with a healthy surplus of £9.6K, and a balance of £30K in its accounts.

The HCA operates a Reserves Policy. The assets in the Bar Fund (£1K) and the HepworthLIVE Fund (£0.6K) are funds designated for running the Bar and HepworthLIVE, respectively. The Trustees decided that £8,000 of the money in the Association's General Fund (£28K, as at November 2023) should be held as Operational Reserves for conducting day-to-day business of the Association, and to fund unexpected expenditure, and that the remainder (£20K) should be

classified as designated funds, set aside for projects to be decided by the Bimonthly Meeting.

At the end of our financial year, in November 2023, our Independent Examiner was able to write an unqualified Report on the Association's annual accounts.

## **Public Benefit**

The Trustees are aware of the guidance of the Charity Commission (in particular PB1, PB2 and PB3) on this matter and believe that the charity is run having regard to it. As evidence, we note that the report on Achievements and Performance, above, illustrates that the Association is serving the local community in many ways, and is playing the role for which it was set up and approved by the Commission.

# Hepworth Community Association

(Registered Charity: 1023644)

## Income and Expenditure Account (General Fund) for the year ended 30th November 2023

[2022]	<b>INCOME</b>		£
[4098]	<b>Letting of the Hall</b>		<b>6,107.37</b>
[180]	Art & craft classes	164.00	
[222]	Badminton	470.00	
[30]	Coffee mornings	70.00	
[0]	Kirklees	0.00	
[1716]	Pre-school and Playgroup	2,730.00	
[415]	Private groups	850.00	
[230]	Private parties	678.00	
[260]	Fitness Class	396.00	
[645]	Pilates		
[0]	Other	596.37	
[0]	Toddlers		
[400]	Yoga	153.00	
[490]	<b>Special Events (net)</b>		<b>3,738.02</b>
[-305]	Pantomime (Hepworth Players)	2,023.00	
[0]	Income	2,308.00	
[305]	Expenditure	285.00	
[796]	Play (Hepworth Players)	1,481.17	
[923]	Income	1,749.00	
[127]	Expenditure	267.83	
[0]	Other Social Occasions	233.85	
[0]	Income	233.85	
[0]	Expenditure	0.00	
[2566]	<b>Bar (net)</b>		<b>7,912.15</b>
[5701]	Bar takings (gross)	15,867.99	
[3101]	Bar expenditure (gross)	7,667.03	
[3071]	Restocking	7,667.03	
[30]	Bar assistance	0.00	
[34]	Net bar surplus retained in Bar Account	288.81	
[0]	<b>HepworthLIVE</b>		<b>1,650.00</b>
[2370]	Ticket sales	8,480.68	
[1377]	Expenses	7,825.31	
	Fees for artistes & sound	7,651.60	
	Advertising & Websites	108.00	
	Other	65.71	
	Surplus transferred to HCA	1,650.00	
[993]	Surplus retained in HepworthLIVE account	-994.63	
[10050]	<b>Donations / Grants</b>		<b>0.00</b>
	Holme Valley Parish Council	0.00	
	Common Good Fund	0.00	
	Hepworth Year 6 Donation	0.00	
[0]	Kirklees Community Grant	0.00	
[201]	<b>Other</b>		<b>842.92</b>
[201]	Film Nights	842.92	
[410]	Ticket sales	2,022.00	
[209]	Film hire fees	1,179.08	
[0]	Brit Fed of Film Socs subscrip'n	0.00	
[-34]	<b>Focus Magazine</b>		<b>977.46</b>
	Advertising revenue	3073.00	
	Production costs	2095.54	

[17405] **Income Sub-total**

£ 21,227.92

## Hepworth Community Association

(Registered Charity: 1023644)

### Income and Expenditure Account (General Fund) for the year ended 30th November 2023

[2022] <b>EXPENDITURE</b>		£
[15516] <b>Repairs, Renewals and Improvements</b>		<b>1,062.24</b>
[168] Boiler & heaters service	132.00	
[328] New Boiler Fan	-	
[7] Lighting	-	
[0]		
[12749] Structural Repairs	900.00	
[1854] Electrical repairs	-	
[220] Replacement of Steel Grill	-	
[190] Miscellaneous	30.24	
[1560] <b>Electricity</b>		<b>1,560.00</b>
[1560] <b>Gas</b>		<b>3,296.32</b>
[2203] <b>Insurance</b>		<b>2,311.00</b>
[720] <b>Cleaning services</b>		<b>1,160.00</b>
[66] <b>Consumables</b>		<b>181.34</b>
[76] <b>Bank Charges + Interest</b>		<b>84.07</b>
	Charges	84.16
	Interest	0.09
[0] <b>Donations</b>		<b>1,000.00</b>
[0] Hepworth J&I School	700.00	
[0] Hepworth Pre-school & Playgroup	300.00	
[50] Holmfirth Tech		
[1083] <b>Other</b>		<b>300.17</b>
[226] Fire equipment inspection and service	248.05	
[70] Kirkees licence fee for Hall	70.00	
Book Sale	-95.97	
Authors Play Reading	-100.00	
Website Domain Renewal	9.59	
[139] PRS & PPL fees (to play music)	168.50	
[648] Electrical Inspection		
[22818] <b>TOTAL EXPENDITURE</b>		<b>£ 10,955.14</b>
[-5413] <b>Surplus Income over Expenditure</b>		<b>£ 10,272.78</b>
[17405] <b>TOTAL EXPENDITURE + Surplus Income</b>		<b>£ 21,227.92</b>

# Hepworth Community Association

(Registered Charity: 1023644)

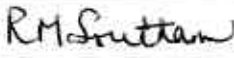
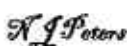
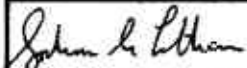
## Balance Sheet as at 30th November 2023

[2022]			£
[20372] <b>Gross Cash Assets</b>			<b>29,939.44</b>
[18037] <b>Main Account</b>		28,309.76	
	Cash in Current Account (HSBC)	20,881.81	
	Cash in Current Account (CO-OP)	7,257.50	
	Cash in Deposit Account (HSBC)	0.03	
	Cash in Hand	80.00	
	Petty Cash	80.42	
[711] <b>Bar Account</b>		1,000.00	
	Cash in Bar Account (Barclays)	444.35	
	Bar Cash in Hand	555.65	
[1624] <b>HepworthLIVE Account</b>		629.68	
	Cash in HepworthLIVE Account (Barclays)	629.68	
	HepworthLIVE Cash in Hand	-	
	iZettle Balance	-	
	Cash in HepworthLIVE Account (PayPal)	-	
[219] <b>Cash Liabilities</b>			<b>218.70</b>
[219] Cash held for Art Group	218.70		
[0] HepworthLIVE: advance ticket sales	-		
[20154] <b>NET CASH ASSETS</b>			<b>£ 29,720.74</b>
<i>The total gross cash assets are represented by:</i>			
<b>General Fund</b>			
[17818] Balance at 30/11/2023			<b>28,091.06</b>
	Balance at 30/11/2022	17,818.28	
[-5412] Increase for year to 1/12/2023	8,622.78		
[0] Transfer from Hepworth Live	1,850.00		
[-5412] Increase in cash (= deficit - transfer)		10,272.78	
<b>Bar Fund</b>			
[711] Balance at 30/11/2023			<b>1,000.00</b>
[677] Balance at 30/11/2022		711.19	
[34] Surplus for year to 30/11/2023	288.81		
[0] Transfer to General Fund	-		
[34] Increase in cash (= surplus - transfer)		288.81	
<b>HepworthLIVE Fund</b>			
[1624] Balance at 30/11/2023			<b>629.68</b>
[631] Balance at 30/11/2022		1624.31	
[993] Surplus for year to 30/11/2023	655.37		
[0] Transfer to General Fund	-1,650.00		
[993] Increase in cash (= surplus - transfer)		-994.63	
[20,154] <b>TOTAL GROSS CASH ASSETS</b>			<b>£ 29,720.74</b>
[20,372] Balance at 30/11/2023			
[24758] Balance at 30/11/2022	20,372.48		
[-5412] Main Fund Surplus for year to 30/11/2023	10,272.78		
[34] Bar Fund Surplus for the year to 30/11/2023	288.81		
[993] Hepworth Live Surplus for year to 30/11/2023	-994.63		
[-219] Cash held for Art Group at 30/11/2023	-218.70		

### Statement on Assets and the Reserves Policy

The assets in the Bar Fund and in the HepworthLIVE Fund are designated funds set aside for running the Bar and HepworthLIVE, respectively. Of the balance in the General Fund, £8,000 has been set aside as Operational Reserves, whilst the remainder, approximately £20K, is money designated for future projects.

### Signed as as Approved

	Print	Date	Signed
Trustee Representative	R Southam	6/3/2024	
Treasurer	N Peters	6/3/2024	
Accounts Auditor	G Latham	6/3/2024	

## **Independent Examiner's Unqualified Report**

### **Independent Examiner's Report to the Trustees of Hepworth Community Association**

I report on the accounts for the year ended 30 November 2023.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

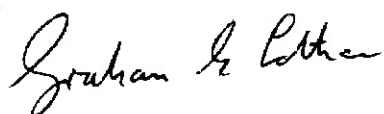
#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

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- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



GCM Latham

Date: 5<sup>th</sup> March 2024

27 White Wells Gardens, Scholes, HD9 1TZ

# Hepworth Community Association

(Registered Charity: 1023644)

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	Production costs	2095.54	

[17405] **Income Sub-total**

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## Hepworth Community Association

(Registered Charity: 1023644)

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[66] <b>Consumables</b>		<b>181.34</b>
[76] <b>Bank Charges + Interest</b>		<b>84.07</b>
	Charges	84.16
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[0] <b>Donations</b>		<b>1,000.00</b>
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[-5413] <b>Surplus Income over Expenditure</b>		<b>£ 10,272.78</b>
[17405] <b>TOTAL EXPENDITURE + Surplus Income</b>		<b>£ 21,227.92</b>

# Hepworth Community Association

(Registered Charity: 1023644)

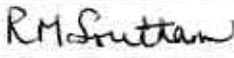
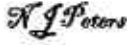
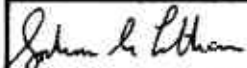
## Balance Sheet as at 30th November 2023

		£
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	Cash in Bar Account (Barclays)	444.35
	Bar Cash in Hand	555.65
[1624]	<b>HepworthLIVE Account</b>	<b>629.68</b>
	Cash in HepworthLIVE Account (Barclays)	629.68
	HepworthLIVE Cash in Hand	-
	iZettle Balance	-
	Cash in HepworthLIVE Account (PayPal)	-
[219]	<b>Cash Liabilities</b>	<b>218.70</b>
[219]	Cash held for Art Group	218.70
[0]	HepworthLIVE: advance ticket sales	-
[20154]	<b>NET CASH ASSETS</b>	<b>£ 29,720.74</b>
<i>The total gross cash assets are represented by:</i>		
<b>General Fund</b>		
[17818]	Balance at 30/11/2023	<b>28,091.06</b>
	Balance at 30/11/2022	17,818.28
[-5412]	Increase for year to 1/12/2023	8,622.78
[0]	Transfer from Hepworth Live	1,850.00
[-5412]	Increase in cash (= deficit - transfer)	10,272.78
<b>Bar Fund</b>		
[711]	Balance at 30/11/2023	<b>1,000.00</b>
[677]	Balance at 30/11/2022	711.19
[34]	Surplus for year to 30/11/2023	288.81
[0]	Transfer to General Fund	-
[34]	Increase in cash (= surplus - transfer)	288.81
<b>HepworthLIVE Fund</b>		
[1624]	Balance at 30/11/2023	<b>629.68</b>
[631]	Balance at 30/11/2022	1624.31
[993]	Surplus for year to 30/11/2023	655.37
[0]	Transfer to General Fund	-1,650.00
[993]	Increase in cash (= surplus - transfer)	-994.63
[20,154]	<b>TOTAL GROSS CASH ASSETS</b>	<b>£ 29,720.74</b>
[20,372]	Balance at 30/11/2023	
[24758]	Balance at 30/11/2022	20,372.48
[-5412]	Main Fund Surplus for year to 30/11/2023	10,272.78
[34]	Bar Fund Surplus for the year to 30/11/2023	288.81
[993]	Hepworth Live Surplus for year to 30/11/2023	-994.63
[-219]	Cash held for Art Group at 30/11/2023	-218.70

### Statement on Assets and the Reserves Policy

The assets in the Bar Fund and in the HepworthLIVE Fund are designated funds set aside for running the Bar and HepworthLIVE, respectively. Of the balance in the General Fund, £8,000 has been set aside as Operational Reserves, whilst the remainder, approximately £20K, is money designated for future projects.

### Signed as as Approved

	Print	Date	Signed
Trustee Representative	R Southam	6/3/2024	
Treasurer	N Peters	6/3/2024	
Accounts Auditor	G Latham	6/3/2024	

## **Independent Examiner's Unqualified Report**

### **Independent Examiner's Report to the Trustees of Hepworth Community Association**

I report on the accounts for the year ended 30 November 2023.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

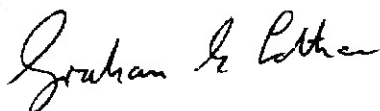
#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



GCM Latham

Date: 5<sup>th</sup> March 2024

27 White Wells Gardens, Scholes, HD9 1TZ

**HEPWORTH COMMUNITY ASSOCIATION**

England & Wales - Charity number 1023644

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# Accounts

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Hepworth Community Association  
(Registered Charity: 1023644)

## Trustees' Report for the year to 30th November 2022

### Address

The Village Hall, Towngate, Hepworth, Holmfirth, West Yorkshire, HD9 1TE

### Trustees

#### (a) To March 2022

Kevin Dessoy (Chair of Trustees; Elected Trustee), Nigel Peters (Elected Trustee), Mick Kirkby-Geddes (Elected Trustee), Sarah Brackenbury (Elected Trustee), Carolynn Williams (Elected Trustee), Alan Brook (Co-opted Trustee), Richard Southam (Co-opted Trustee).

#### (b) From March 2022

Kevin Dessoy (Chair of Trustees; Elected Trustee), Nigel Peters (Elected Trustee), Mick Kirkby-Geddes (Elected Trustee), Sarah Brackenbury (Elected Trustee), Carolynn Williams (Elected Trustee), Alan Brook (Co-opted Trustee), Richard Southam (Co-opted Trustee).

### Charity Structure

The charity was registered with the Charity Commission in 1992. In 2013, a revised constitution was drawn up and was lodged with the Commission. The charity is now run in conformity with this 2013 constitution which specifies that Hepworth Community Association (= HCA) should have between 3 and 12 Trustees, all of whom must be members or authorised representatives. Of these, up to 12 may be Elected Trustees, a quarter of whom must retire at each AGM, those longest in office retiring first. Up to 3 Co-opted Trustees may be appointed by resolution of the Trustees, to hold office until the next AGM. The Association currently (at 30th November 2022) has 5 Elected Trustees, 1 of whom retires, by rotation, at each AGM, and 2 Co-opted Trustees. All Trustees are required to sign a Trustee Declaration Form confirming both their eligibility and suitability for office in relation to the criteria set out by the Commission in its publications. Prospective new Trustees are given advance notice of this requirement. Checks are made on all Trustees by use of the Insolvency Register. The Trustees meet several times a year.

Although the Trustees are ultimately responsible for control of the charity and its property and funds, running of the HCA is - by delegation - largely in the hands of its membership at the Monthly Meeting. Anyone may attend the Monthly Meeting, although only signed-up members may vote. Membership of the HCA is open to any individual or organisation interested in supporting its objects. The Association currently has just over 40 members. At the AGM, the membership votes for a Chair of the Monthly Meeting, a Secretary of the Monthly Meeting, a Treasurer, a Bookings Secretary and any replacement Elected Trustees.

## Objectives and Activities

The Association maintains, improves, uses and administers Hepworth Village Hall, a former day-school owned by the Anglican church. The HCA holds the Hall by licence from the church. HCA lets space, at low rates, to local groups (sports, fitness, craft, playgroup, charities, drama etc) and to individuals for social events and parties. HCA also runs events, eg Film Night, HepworthLIVE (a folk-music night), concerts, plays, etc., as community occasions and as fund-raisers. In addition, the HCA also administers the production and distribution of "Focus", a quarterly community magazine with a print-run of about 750 copies, free to householders in the area.

## Achievements and Performance

*(The Report below was given at the AGM in March 2023 by the Chair of Monthly Meeting, Mr Gary Kelly.)*

"It's been a very positive year for the Village Hall and everyone, now that a sense of normality has returned after the dark shadow of Covid has mostly left our lives.

It's a joy to see people out and about again and enjoying the simple pleasures we all sometimes take for granted.

After the decision was taken to reopen the Village Hall, bookings and events were slow to start but the momentum and demand to host all sorts of events has been greatly received and all very successfully attended, just reinforcing how important the Village Hall is to our community.

Events such as "Hepworth Live", showcasing fantastic variations of folk music, were well attended and very much enjoyed by all. Demand for tickets is strong and it's not hard to see why: a truly great event that is going from strength to strength.

The regular "Film Nights" are proving to be very popular, with a good variety of films and are now creating a profit.

The "Coffee Morning" events that are held are very popular. It is lovely to see people of all ages attending, as well as the children from Hepworth Infant and Junior School who are there to help. It is lovely to see the children interacting; they are always very polite and respectful and are a credit to the school. The Coffee Mornings continue to be a huge success raising vital funds for various charities and many thanks to all who support these very worthy causes.

Let's not forget "The Hepworth Players", holding their annual play and pantomime. Lots of hard work goes into these productions and are greatly enjoyed by participants and audiences alike. This raises vital funds toward the running of the Village Hall.

After some initial difficulties, we now have an established pool of volunteers to aid the running of the bar for events that require it. A huge thank you to all who give up their time to allow events to take place.

Regarding building works on the Village Hall that have taken place this year. Much of the structural work to the exterior of the building has been done and will be finalised in the better weather. This has been a very important series of works that allow the hall to remain safe and structurally sound for the future. These works were partly funded by grants that Alan Brook, Village Hall Secretary, managed to obtain and we are very grateful for his efforts and diligence in order to secure the funding.

Village Hall finances are in a much healthier position thanks to the hall being utilised for events, but we still need to remain vigilant as just like our homes the cost utilities have also increased significantly for the running of the Village Hall.

I would again like to take this opportunity to thank the committee, trustees and volunteers who have helped run and support the Village Hall over the past year and look forward to your continued support in the future."

## **Financial Review and Reserves Policy**

This year was a transitional year in which the Community Association has begun to move back to the financial position it was in before Covid led to the temporary closure of the Village Hall for many months after March 2020. Private lettings have resumed, as have Film Nights, HepworthLIVE and the Hepworth Players annual play. Bar profit, a major factor in guaranteeing a very satisfactory end-of-year surplus in past years, was £3K, but is still well short of that in pre-Covid years (typically £7K). Now that the Hall is fully open again, the Trustees are confident that that source of income will recover.

As well as reduced income during the year, the Association experienced unusual expenditure on structural repairs to the Hall, the main factor accounting for an overall deficit on the year of £4.4K. Over time, the stage-end of the Village Hall had been slowly sinking and separating from the main body of the Hall and expensive remedial work (£13K) needed to be undertaken. Additional, less urgent, work is still required to complete the job, but is expected to be much less costly. Generous grants (£10K) from two bodies have helped defray the costs of this work, and these, together with the 'rainy day money' which the Trustees routinely set aside for such unpredictable eventualities, have meant that the Association has not slid into debt. Indeed, at the year end, the Association had a healthy balance of £20K.

The HCA operates a Reserves Policy. The assets in the Bar Fund (£0.7K) and the HepworthLIVE Fund (£1.6K) are funds designated for running the Bar and HepworthLIVE, respectively. The Trustees decided that £6,000 of the money in the Association's General Fund (£18K, as at November 2022) should be held as Operational Reserves for conducting day-to-day business of the Association, and to fund unexpected expenditure, and that the remainder (£12K) should be classified as designated funds, set aside for projects to be decided by Monthly Meeting. As at November 2022, some of these funds will be needed for completing the structural repair work to the Hall, discussed above.

At the end of our financial year, in November 2022, our Independent Examiner was able to write an unqualified Report on the Association's annual accounts.

## **Public Benefit**

The Trustees are aware of the guidance of the Charity Commission (in particular PB1, PB2 and PB3) on this matter and believe that the charity is run having regard to it. As evidence, we note that the report on Achievements and Performance, above, illustrates that the Association is serving the local community in many ways, and is playing the role for which it was set up and approved by the Commission.

# Hepworth Community Association

(Registered Charity: 1023644)

## Income and Expenditure Account (General Fund) for the year ended 30th November 2022

[2021]	INCOME		£
[1924]	<b>Letting of the Hall</b>		<b>4,098.00</b>
[0]	Art & craft classes	180.00	
[0]	Badminton	222.00	
[0]	Coffee mornings	30.00	
[300]	Kirklees	0.00	
[1624]	Pre-school and Playgroup	1,716.00	
[0]	Private groups	415.00	
[0]	Private parties	230.00	
[0]	Fitness Class	260.00	
[0]	Pilates	645.00	
[0]	Other	0.00	
[0]	Toddlers	0.00	
[0]	Yoga	400.00	
[0]	<b>Special Events (net)</b>		<b>490.50</b>
[0]	Pantomime (Hepworth Players)	-305.04	
[0]	Income	0.00	
[0]	Expenditure	305.04	
[0]	Play (Hepworth Players)	795.54	
[0]	Income	923.00	
[0]	Expenditure	127.46	
[0]	Bingo Night	0.00	
[0]	Income	0.00	
[0]	Expenditure	0.00	
[0]	<b>Bar (net)</b>		<b>2,565.69</b>
[358]	Bar takings (gross)	5,701.09	
[393]	Bar expenditure (gross)	3,101.15	
[393]	Restocking	3,071.15	
[0]	Bar assistance	30.00	
[-35]	Net bar surplus retained in Bar Account	34.25	
[0]	<b>HepworthLIVE</b>		<b>0.00</b>
[0]	Ticket sales	2,370.00	
[74]	Expenses	1,376.78	
	Fees for artistes & sound	1,208.00	
	Advertising & Websites	147.78	
	Other	21.00	
[-74]	Surplus retained in HepworthLIVE account	993.22	
[0]	<b>Donations / Grants</b>		<b>10,050.00</b>
	Holme Valley Parish Council	5,000.00	
	Common Good Fund	5,000.00	
	Hepwoth Year 6 Donation	50.00	
[0]	Kirklees Community Grant	0.00	
[99]	<b>Other</b>		<b>200.81</b>
[99]	Film Nights	200.81	
[99]	Ticket sales	410.00	
[0]	Film hire fees	209.19	
[0]	Brit Fed of Film Socs subscrip'n	0.00	
	<b>Income Sub-total</b>		<b>£ 17,405.00</b>

# Hepworth Community Association

(Registered Charity: 1023644)

## Income and Expenditure Account (General Fund) for the year ended 30th November 2022

[2021]	EXPENDITURE		£
[2186]	<b>Repairs, Renewals and Improvements</b>		<b>15,516.08</b>
[156]	Boiler & heaters service	168.00	
[0]	New Boiler Fan	328.12	
[30]	Lighting	7.00	
[1710]	Structural Survey	-	
[0]	Structural Repairs	12,748.80	
[0]	Electrical repairs	1,854.16	
[0]	Replacement of Steel Grill	220.00	
[289]	Miscellaneous	190.00	
[1530]	<b>Electricity</b>		<b>1,560.00</b>
[1593]	<b>Gas</b>		<b>1,559.76</b>
[1960]	<b>Insurance</b>		<b>2,203.28</b>
[0]	<b>Cleaning services</b>		<b>720.00</b>
[0]	<b>Consumables</b>		<b>65.94</b>
[0]	<b>Bank Charges + Interest</b>		<b>75.97</b>
	Charges	75.98	
	Interest	0.01	
[400]	<b>Donations</b>		<b>0.00</b>
[300]	Hepworth J&I School	0.00	
[100]	Hepworth Pre-school & Playgroup	0.00	
[-583]	<b>Focus Magazine</b>		<b>34.16</b>
	Advertising revenue	1891.00	
	Production costs	1925.16	
[405]	<b>Other</b>		<b>1083.08</b>
[186]	Fire equipment inspection and service	225.88	
[70]	Kirklees licence fee for Hall	70.00	
[149]	PRS & PPL fees (to play music)	139.20	
[0]	Electrical Inspection	648.00	
	<b>TOTAL EXPENDITURE</b>		<b>£ 22,818.27</b>
	<b>Surplus Income over Expenditure</b>		<b>-£ 5,413.27</b>
	<b>TOTAL EXPENDITURE + Surplus Income</b>		<b>£ 17,405.00</b>

# Hepworth Community Association

(Registered Charity: 1023644)

## Balance Sheet as at 30th November 2022

		£
[2021]		<b>20,372.48</b>
[24808]	<b>Cash Assets</b>	
[23500]	<b>Main Account</b>	18,036.98
	Cash in Current Account (HSBC)	17,927.04
	Cash in Deposit Account (HSBC)	9.39
	Cash in Hand	25.00
	Petty Cash	75.55
[676]	<b>Bar Account</b>	711.19
	Cash in Bar Account (Barclays)	406.59
	Bar Cash in Hand	304.60
[631]	<b>HepworthLIVE Account</b>	1,624.31
	Cash in HepworthLIVE Account (Barclays)	1,442.37
	HepworthLIVE Cash in Hand	181.94
	iZettle Balance	-
	Cash in HepworthLIVE Account (PayPal)	-
[269]	<b>Cash Liabilities</b>	<b>218.70</b>
[269]	Cash held for Art Group	218.70
[0]	HepworthLIVE: advance ticket sales	-
[24539]	<b>NET CASH ASSETS</b>	<b>£ 20,153.78</b>
	<i>These assets are represented by:</i>	
	<b>General Fund</b>	
[23500]	Balance at 30/11/2022	<b>17,818.28</b>
	Balance at 30/11/2021	23,231.55
[-5467]	Increase for year to 1/12/2022	- 5,413.27
[0]	Transfer from Bar Fund	-
[-5467]	Increase in cash (= deficit - transfer)	- 5,413.27
	<b>Bar Fund</b>	
[676]	Balance at 30/11/2022	<b>711.19</b>
[711]	Balance at 30/11/2021	676.94
[-35]	Surplus for year to 27/11/2022	34.25
[0]	Transfer to General Fund	-
[-35]	Increase in cash (= surplus - transfer)	34.25
	<b>HepworthLIVE Fund</b>	
[631]	Balance at 30/11/2022	<b>1,624.31</b>
[705]	Balance at 30/11/2021	631.09
[-74]	Surplus for year to 30/11/2022	993.22
[0]	Transfer to General Fund	0.00
[-74]	Increase in cash (= surplus - transfer)	993.22
	<b>TOTAL CASH ASSETS</b>	
[24539]	Balance at 30/11/2022	<b>£ 20,153.78</b>
[30115]	Balance at 30/11/2021	24,539.58
[-5467]	Main Fund Surplus for year to 30/11/2022	- 5,413.27
[-35]	Bar Fund Surplus for the year 30/11/2022	34.25
[-74]	Hepworth Live Surplus for year 30/11/2022	993.22

### Statement on Assets and the Reserves Policy

The assets in the Bar Fund and in the HepworthLIVE Fund are designated funds set aside for running the Bar and HepworthLIVE, respectively. Of the balance in the General Fund, £6,000 has been set aside as Operational Reserves, whilst the remainder, approximately £12K, is money designated for future projects.

### Signed as as Approved

	Print	Date	Signed
Chairman of Trustees	K Dessoy		
Treasurer	N Peters		<i>N J Peters</i>
Accounts Auditor	G Latham		

## **Independent Examiner's Unqualified Report**

### **Independent Examiner's Report to the Trustees of Hepworth Community Association**

I report on the accounts for the year ended 30 November 2022.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

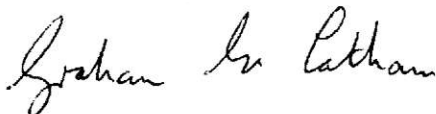
#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



GCM Latham

Date: 7<sup>th</sup> March 2023

27 White Wells Gardens, Scholes, HD9 1TZ

## **Independent Examiner's Unqualified Report**

### **Independent Examiner's Report to the Trustees of Hepworth Community Association**

I report on the accounts for the year ended 30 November 2022.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

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#### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

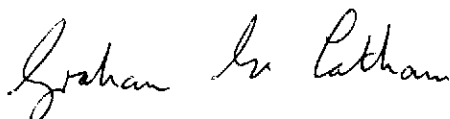
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- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



GCM Latham

Date: 7<sup>th</sup> March 2023

27 White Wells Gardens, Scholes, HD9 1TZ