
GRANTHAM AND DISTRICT MENCAP LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

GRANTHAM AND DISTRICT MENCAP LIMITED
(A company limited by guarantee)

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GRANTHAM AND DISTRICT MENCAP LIMITED
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023**

Trustees	Miss J A Burnett, Chief Executive Officer (Until 30 May 2023) (resigned 30 May 2023) Mr Paul Bratton (resigned 28 September 2022) Mrs Natasha Peters Mr Malcolm Andrew, Chair of Trustees (From 30 May 2023) (appointed 11 November 2022) Mrs Christine Andrew (appointed 11 November 2022)
Company registered number	02035303
Charity registered number	1023576
Registered office	Cree Centre Aire Road Grantham Lincolnshire NG31 7QP
Chief executive officer	Mrs Karena Brooks
Independent auditor	Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln LN1 1XW
Bankers	Lloyds Bank plc 42 St Peter's Hill Grantham Lincolnshire NG31 6QF

GRANTHAM AND DISTRICT MENCAP LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report together with the audited financial statements for the year 1 April 2022 to 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended.

Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. OBJECTIVES AND AIMS

The objectives of the Charity are as follows:

- The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents and carers, and to prevent learning disabilities for the public benefit and to advance religion amongst persons with a learning disability; and
- To provide or assist in the provision of facilities of the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

Public Benefit Statement

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit, published by the Charity Commission, in exercising their powers or duties.

b. STRATEGIES AND ACTIVITIES FOR ACHIEVING OBJECTIVES

The Charity provides both residential and daycare facilities to meet its objectives. Throughout the current year to 31 March 2023 the Charity has continued to offer support and daytime activities at the Cree Centre and longterm residential care at Fairview Farm.

The Charity also provides an essential transport service, operating with two minibuses and two cars, including one wheelchair accessible car for any appointment or trip out.

The Charity provides care, support and help to people with learning disabilities both in the residential home and the day centre. The Charity also provides help and support to the families of the ladies and gentlemen who use the Charity's services. In addition, the Charity improves the standard of their service users lives by providing recreational facilities, visits and trips and other leisure activities.

These activities have been beneficial for the Charity's service users as they have more enriched lives and have access to the help and support they need. The families of the service users can also feel reassured that their loved ones are in good hands and that they can receive all the help and support they need.

GRANTHAM AND DISTRICT MENCAP LIMITED
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

c. VOLUNTEERS

The Trustees are all volunteers and devote their time to attend Board meetings and other meetings as required. The Charity also recruits and trains a number of volunteers to provide essential assistance with the provision of its services.

Achievements and performance

a. REVIEW OF ACTIVITIES

The activities undertaken over the last 12 months are as follows:

Cree Centre

The Cree Centre was opened by carers in 1975 to provide support and daytime activities to local people with a learning disability.

Today, the centre provides day opportunities to people with a learning disability and PIMD. The centre offers two fully accessible changing places where your care needs can be met with dignity and comfort. Our kitchen (rated 5 by S.K.D.C.) has height adjustable workstations and sink, to enable you to get involved in meal preparation or baking as part of the Cree8cakes team.

We have developed Cree8blooms adding a greenhouse to our garden where we can learn new skills and grow our own flowers, fruit and vegetable. Our sensory room provides the perfect place to relax and unwind.

Fairview Farm

Fairview Farm is an old farmhouse in large gardens. Homes are in five living areas in three buildings. Everyone has their own care plan and are helped to choose where they spend their days. A busy social life is very important to people who live at Fairview Farm.

Fairview Farm is registered with the Care Quality Commission and adheres to essential standards of quality and safety to comply with the Health and Social Care Act 2008. We have been awarded 5 stars by South Kesteven District Council and we work within a framework agreement with Lincolnshire County Council.

Transport

We operate a transport service available to all our members.

We are very proud of our service. We like to keep our members mobile, we have two minibuses and two cars including one wheelchair accessible car for any appointment or trip out.

All our drivers are trained and our staff are trained to ensure passengers are safe before going out and to deal with any problem should it happen.

GRANTHAM AND DISTRICT MENCAP LIMITED
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

b. FUNDRAISING ACTIVITIES/INCOME GENERATION

No material fundraising has taken place over the period.

c. INVESTMENT POLICY AND PERFORMANCE

The Charity holds a significant proportion of its cash resources in what the Trustees consider to be low risk liquid investments.

The Charity also holds a minimal sum in listed shares.

Financial review

a. GOING CONCERN

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

b. RESERVES POLICY

As the Charity supports many vulnerable ladies and gentlemen, as well as employing staff, it has been decided that free reserves should be maintained at a level that allows adequate working capital for core costs and would cover contingency costs in the event of funding ending unexpectedly.

Free reserves are unrestricted funds not invested in fixed assets, designated for other purposes or otherwise committed.

At the year end the balance of free reserves was £261,037 (2022 - £363,498). The Trustees are working to increase this balance.

c. OVERVIEW

The Charity made a deficit before investment for the year of £116,212 compared to a deficit of £89,413 in 2022.

At 31 March 2023, the charity has unrestricted reserves of £780,456 compared to £896,668 in 2022 and no restricted reserves.

d. PRINCIPAL FUNDING

The principal funding source is from Lincolnshire County Council. Residential support is paid partly in arrears and partly in advance and forms the majority of the Fairview Farm income. Daycare is paid monthly in arrears and forms the majority of the Cree Centre income.

e. MATERIAL INVESTMENTS POLICY

Under the Memorandum and Articles of Association, the Charitable Company has the power to make any investment which the Trustees see fit.

GRANTHAM AND DISTRICT MENCAP LIMITED
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management

a. CONSTITUTION

Grantham and District MENCAP Limited is governed by an Articles and Memorandum of Association. Grantham and District MENCAP Limited is also a Company Limited by Guarantee (Company Number 02035303). The Society is a registered Charity and is affiliated to the Royal Society.

The principal object of the Charity is to increase public awareness and understanding of the problems of people with learning difficulties in order to secure provision for them commensurate with their needs.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

Whilst there previously has been no formal system in place for induction of new trustees, the current Trustees are mindful of the requirements of the Charity's constitution and have implemented a formal induction process which includes an application, interview and training.

c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

Whilst there is no formal system in place for induction and training of new trustees, the current directors/trustees are mindful of the requirement that they receive adequate ongoing training.

d. PAY POLICY FOR SENIOR STAFF

The Trustees consider the board of trustees as comprising the senior staff of the Charity in charge of directing and controlling the Charity. All trustees give their time freely and no trustee remuneration was paid in the year.

e. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Trustees intend to continue to develop the Charity in line with its present objectives. The Trustees continue to review carefully all major risks to which the Charity is exposed and procedures have been established to manage those risks. Trustees are responsible for strategy and implementing the objectives set. Day to day running is devolved to the paid managers and staff.

f. RELATED PARTY RELATIONSHIPS

Grantham and District MENCAP Limited does not have any relationships with related parties.

g. RISK MANAGEMENT

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

The most significant external risk identified is the dependence upon governmental funding which can be subject to changes in political priorities and social policy. As a result, our free reserves have been established at a level that would allow the organisation to provide sufficient resources in the short-term in the event of policy changes affecting funding.

Identified internal risks have been minimised. For example all staff and volunteers undertake Enhanced DBS vetting to support safeguarding principals. Procedures are in place for the authorisation of all transactions and to ensure consistent delivery of all operational aspects of the charitable company.

These procedures are reviewed regularly to ensure the needs of the organisation continue to be met.

GRANTHAM AND DISTRICT MENCAP LIMITED
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

h. PRINCIPAL ACTIVITIES

The Society operates the Cree Centre as a day care centre and Fairview Farm as a residential home and offers structured appropriate activities at both establishments. There have been no significant changes in policy since the date of the last report.

Plans for future periods

a. FUTURE DEVELOPMENTS

The Charity plans to continue many of the activities outlined above in forthcoming years, subject to satisfactory funding arrangements. In addition, as new needs are identified, the Charity will assess the relevance and suitability of sourcing funding to broaden its provision base, whilst continuing to meet the overall aims of the Charity.

FUNDS HELD AS CUSTODIAN

At the year end the Charity held funds amounting to £73,000 on behalf of residents of Fairview Farm. This amount, which was held in separate designated business call bank accounts, has not been included in the Financial Report.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Mr Malcolm Andrew
Chair of Trustees

Date: 28 June 2023

GRANTHAM AND DISTRICT MENCAP LIMITED
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



Mr Malcolm Andrew
Chair of Trustees

Date: 28 June 2023

GRANTHAM AND DISTRICT MENCAP LIMITED
(A company limited by guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GRANTHAM AND DISTRICT MENCAP LIMITED

Opinion

We have audited the financial statements of Grantham and District MENCAP Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

GRANTHAM AND DISTRICT MENCAP LIMITED
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GRANTHAM AND DISTRICT MENCAP LIMITED (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditor's report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

GRANTHAM AND DISTRICT MENCAP LIMITED
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GRANTHAM AND DISTRICT MENCAP LIMITED (CONTINUED)

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- We identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the company and sector in which it operates;
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation, data protection, employment, environmental and health and safety legislation;
- We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships;

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GRANTHAM AND DISTRICT MENCAP LIMITED (CONTINUED)

- Tested journal entries to identify unusual transactions; and
- Investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- Agreeing financial statement disclosures to underlying supporting documentation;
- Reading the minutes of meetings of those charged with governance;
- Enquiring of management as to actual and potential litigation and claims; and
- Reviewing correspondence with HMRC, relevant regulators and the company's legal advisors.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Streets Audit LLP

Chartered Accountants & Statutory Auditor
Tower House
Lucy Tower Street
Lincoln
LN1 1XW

Date: 03/07/2023

Streets Audit LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

GRANTHAM AND DISTRICT MENCAP LIMITED
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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:				
Donations and legacies	4	13,640	13,640	588
Charitable activities	5	1,212,781	1,212,781	1,060,940
Investments	6	222	222	299
Other income		-	-	40,766
Total income		1,226,643	1,226,643	1,102,593
Expenditure on:				
Charitable activities		1,342,855	1,342,855	1,192,006
Total expenditure		1,342,855	1,342,855	1,192,006
Net movement in funds		(116,212)	(116,212)	(89,413)
Reconciliation of funds:				
Total funds brought forward		896,668	896,668	986,081
Net movement in funds		(116,212)	(116,212)	(89,413)
Total funds carried forward		780,456	780,456	896,668

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 31 form part of these financial statements.

GRANTHAM AND DISTRICT MENCAP LIMITED
(A company limited by guarantee)
REGISTERED NUMBER: 02035303

BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	11	519,419	533,170
Investments	12	918	98,074
		<u>520,337</u>	<u>631,244</u>
Current assets			
Debtors	13	35,422	71,059
Investments	14	63,521	170,000
Cash at bank and in hand		173,072	38,891
		<u>272,015</u>	<u>279,950</u>
Creditors: amounts falling due within one year	15	(11,896)	(14,526)
Net current assets		<u>260,119</u>	<u>265,424</u>
Total assets less current liabilities		<u>780,456</u>	<u>896,668</u>
Net assets excluding pension asset		<u>780,456</u>	<u>896,668</u>
Total net assets		<u><u>780,456</u></u>	<u><u>896,668</u></u>

GRANTHAM AND DISTRICT MENCAP LIMITED
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REGISTERED NUMBER: 02035303

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Charity funds			
Restricted funds	16	-	-
Unrestricted funds	16	780,456	896,668
Total funds		780,456	896,668

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mr Malcolm Andrew
Chair of Trustees

Date: 28 June 2023

The notes on pages 16 to 31 form part of these financial statements.

GRANTHAM AND DISTRICT MENCAP LIMITED
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STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	2023	<i>2022</i>
	£	£
Cash flows from operating activities		
Net cash used in operating activities	(60,933)	<i>(115,646)</i>
Cash flows from investing activities		
Purchase of tangible fixed assets	(8,743)	<i>(8,482)</i>
Proceeds from sale of investments	97,378	<i>-</i>
Net cash provided by/(used in) investing activities	88,635	<i>(8,482)</i>
Cash flows from financing activities		
Net cash provided by financing activities	-	<i>-</i>
Change in cash and cash equivalents in the year	27,702	<i>(124,128)</i>
Cash and cash equivalents at the beginning of the year	208,891	<i>333,019</i>
Cash and cash equivalents at the end of the year	236,593	<i>208,891</i>

The notes on pages 16 to 31 form part of these financial statements

GRANTHAM AND DISTRICT MENCAP LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. General information

As set out in the Trustee's report, Grantham and District MENCAP Limited is an incorporated registered charity in England & Wales. The principal office of the charity is Cree Centre, Aire Road, Grantham, Lincolnshire, NG31 7QP.

The principle objectives of the charity are:

- The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents and carers, and to prevent learning disabilities for the public benefit and to advance religion amongst persons with a learning disability; and
- To provide or assist in the provision of facilities of the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Grantham and District MENCAP Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

GRANTHAM AND DISTRICT MENCAP LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. Accounting policies (continued)

2.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants received relating to charitable income and expenditure are treated as deferred income and released to the Statement of financial activities when the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the most appropriate method. .

Depreciation is provided on the following bases:

Freehold property and long-leasehold	- 2% straight line
Tenant's improvements	- 2% straight line
Motor vehicles	- 25% reducing balance method
Furniture and equipment	- 10% - 20% reducing balance method

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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**NOTES TO THE FINANCIAL STATEMENTS
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2. Accounting policies (continued)

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

Tangible fixed assets are recognised at cost or valuation, less accumulated depreciation and any impairments. Depreciation takes place over the estimated useful life, down to the assessed residual value. The carrying amount of the charity's fixed assets is tested as soon as changed conditions show that a need for impairment has arisen.

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**NOTES TO THE FINANCIAL STATEMENTS
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4. Income from donations and legacies

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Donations	13,640	13,640	588
	<u> </u>	<u> </u>	<u> </u>

5. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Care, support and training	1,212,781	1,212,781	1,060,940
	<u> </u>	<u> </u>	<u> </u>

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Unlisted investments	222	222	299
	<u> </u>	<u> </u>	<u> </u>

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**NOTES TO THE FINANCIAL STATEMENTS
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7. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £
Care, support and training	1,285,386	57,469	1,342,855

	<i>Activities undertaken directly 2022 £</i>	<i>Support costs 2022 £</i>	<i>Total funds 2022 £</i>
Care, support and training	1,157,196	34,810	1,192,006

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**NOTES TO THE FINANCIAL STATEMENTS
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7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2023 £	<i>Total funds 2022 £</i>
Staff costs	985,443	861,245
Staff advertising and training	14,774	8,158
Rent and rates	3,009	1,997
Heat and light	32,223	33,198
Insurance	14,814	17,900
Repairs	32,965	37,994
Domestic expenses	25,674	24,308
Sundries	52,107	44,192
Depreciation	22,494	23,129
Transport and expenses	16,873	15,534
Lease expenses	22,985	15,896
Telephone	20,192	17,844
Grant expense	-	14,757
Food and kitchen expenses	41,833	41,044
	1,285,386	<i>1,157,196</i>

Analysis of support costs

	Total funds 2023 £	<i>Total funds 2022 £</i>
Printing, stationery, post and telephone	8,907	8,075
Subscriptions and affiliation fees	20,938	18,487
Bad debts written off	14,668	-
Legal and professional expenses	6,456	2,798
Governance costs - Auditors remuneration	6,500	5,450
	57,469	<i>34,810</i>

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**NOTES TO THE FINANCIAL STATEMENTS
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8. Auditor's remuneration

	2023 £	<i>2022</i> £
Fees payable to the charity's auditor for the audit of the charity's annual accounts	6,500	<i>5,450</i>

9. Staff costs

	2023 £	<i>2022</i> £
Wages and salaries	908,274	<i>799,169</i>
Social security costs	55,410	<i>44,148</i>
Contribution to defined contribution pension schemes	21,759	<i>17,928</i>
	985,443	<i>861,245</i>

The average number of persons employed by the charity during the year was as follows:

	2023 No.	<i>2022</i> No.
Management & administration	6	<i>6</i>
Carers, drivers & front of house	59	<i>52</i>
	65	<i>58</i>

No employee received remuneration amounting to more than £60,000 in either year.

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (*2022 - £NIL*).

During the year ended 31 March 2023, no Trustee expenses have been incurred (*2022 - £NIL*).

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**NOTES TO THE FINANCIAL STATEMENTS
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11. Tangible fixed assets

	Freehold property £	Tenant's imp'ments £	Motor vehicles £	Fixtures and fittings £	Total £
Cost					
At 1 April 2022	665,865	95,408	26,526	339,290	1,127,089
Additions	-	-	-	8,743	8,743
At 31 March 2023	665,865	95,408	26,526	348,033	1,135,832
Depreciation					
At 1 April 2022	281,553	16,800	25,995	269,571	593,919
Charge for the year	12,607	1,908	133	7,846	22,494
At 31 March 2023	294,160	18,708	26,128	277,417	616,413
Net book value					
At 31 March 2023	371,705	76,700	398	70,616	519,419
At 31 March 2022	384,312	78,608	531	69,719	533,170

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**NOTES TO THE FINANCIAL STATEMENTS
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12. Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2022	98,074
Additions	222
Disposals	(97,378)
At 31 March 2023	<u>918</u>
Net book value	
At 31 March 2023	<u>918</u>
At 31 March 2022	<u>98,074</u>

Fixed Asset Investments at the year end include long term cash deposits of £Nil (2022 - £97,156).

13. Debtors

	2023 £	<i>2022 £</i>
Due within one year		
Trade debtors	35,422	71,059
	<u>35,422</u>	<u>71,059</u>

14. Current asset investments

	2023 £	<i>2022 £</i>
Short-term cash deposits	63,521	170,000
	<u>63,521</u>	<u>170,000</u>

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15. Creditors: Amounts falling due within one year

	2023	<i>2022</i>
	£	£
Other creditors	5,396	<i>9,076</i>
Accruals and deferred income	6,500	<i>5,450</i>
	11,896	<i>14,526</i>

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**NOTES TO THE FINANCIAL STATEMENTS
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16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Unrestricted funds					
Designated funds					
The Porter Family Trust	31,872	-	-	-	31,872
Thompson Fund	-	-	-	12,140	12,140
	<u>31,872</u>	<u>-</u>	<u>-</u>	<u>12,140</u>	<u>44,012</u>
General funds					
General Funds - all funds	864,796	1,226,643	(1,342,855)	(12,140)	736,444
	<u>864,796</u>	<u>1,226,643</u>	<u>(1,342,855)</u>	<u>(12,140)</u>	<u>736,444</u>
Total Unrestricted funds	<u>896,668</u>	<u>1,226,643</u>	<u>(1,342,855)</u>	<u>-</u>	<u>780,456</u>

Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Balance at 31 March 2022 £
Unrestricted funds				
Designated funds				
The Porter Family Trust	31,872	-	-	31,872
	<u>31,872</u>	<u>-</u>	<u>-</u>	<u>31,872</u>
General funds				
General Funds - all funds	954,209	1,102,593	(1,192,006)	864,796
	<u>954,209</u>	<u>1,102,593</u>	<u>(1,192,006)</u>	<u>864,796</u>
Total Unrestricted funds	<u>986,081</u>	<u>1,102,593</u>	<u>(1,192,006)</u>	<u>896,668</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

16. Statement of funds (continued)

General fund

General funds are those funds not designated towards any project in particular and can be used towards any of the Charity's objectives.

Designated funds

The Porter Family Trust - during a prior year the charity received a donation from the Porter Family Trust, created by the late Nina Betty Porter.

During the year, a legacy was donated from the late Mary Thompson.

Whilst no legally binding obligations were imposed on the donation, it was the wish that the funds be used for the future benefit of the residents at Fairview Farm for The Porter Family Trust amount and The Cree Centre for the Mary Thompson donations. Accordingly the Trustees have designated the funds for this purpose.

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**NOTES TO THE FINANCIAL STATEMENTS
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17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	519,419	519,419
Fixed asset investments	918	918
Current assets	272,015	272,015
Creditors due within one year	(11,896)	(11,896)
Total	<u>780,456</u>	<u>780,456</u>

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	533,170	533,170
Fixed asset investments	98,074	98,074
Current assets	279,950	279,950
Creditors due within one year	(14,526)	(14,526)
Total	<u>896,668</u>	<u>896,668</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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18. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net expenditure for the year (as per Statement of Financial Activities)	(116,212)	(89,413)
Adjustments for:		
Depreciation charges	22,494	23,129
Dividends, interests and rents from investments	(222)	(299)
Decrease/(increase) in debtors	35,637	(38,095)
Decrease in creditors	(2,630)	(10,968)
Net cash used in operating activities	(60,933)	(115,646)

19. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash at bank and in hand	173,072	38,891
Notice deposits (less than 3 months)	63,521	170,000
Total cash and cash equivalents	236,593	208,891

20. Analysis of changes in net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	38,891	134,181	173,072
Liquid investments	170,000	(106,479)	63,521
	208,891	27,702	236,593

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21. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £21,759 (2022 - £17,928). Contributions totalling £1,786 (2022 - £1,439) were payable to the fund at the balance sheet date.

22. Operating lease commitments

At 31 March 2023 the charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	<i>2022</i> £
Not later than 1 year	20,719	<i>11,947</i>
Later than 1 year and not later than 5 years	34,337	<i>32,395</i>
	<hr/> 55,056 <hr/>	<hr/> <i>44,342</i> <hr/>

23. Related party transactions

During the year, there were no related party transactions that are required to be disclosed under the SORP.