5TH RAYLEIGH SCOUT GROUP

England & Wales · Charity number 1023573

Details

Status	Registered
Legal form	Other
Registered	1993-07-08
Register	View on the Charity Commission register

Contact

Address	5th Rayleigh Scout Group Scout Hut Priory Chase Rayleigh Essex SS6 9NF
Phone	07525803416
Email	joe.locke90@hotmail.co.uk
Website	www.5thrayleighscoutgroup.org.uk

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL INTELLECTUAL SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: We are a scout group for young people aged between the ages of 6 and 14. We are a mixed gender group. We run a full indoors and outdoors scout programme for Beaver, Cub and Scout sections. We operate in Rayleigh, Essex.

Classification

- **How:** Provides Human Resources
- **What:** General Charitable Purposes, Education/training, Religious Activities
- **Who:** Children/young People

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Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE RAYLEIGH
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£40,008	£46,416	-	-
2024-03-31	£45,053	£45,912	-	-
2023-03-31	£45,912	£37,959	-	-
2022-03-31	£37,959	£31,697	-	-
2021-03-31	£33,528	£19,614	-	-

Trustees

Name	Role	Appointed
Jonas Locke	Chair	2024-11-07
LESLEY TURLEY		2024-11-07
Michaela Tosh		2024-11-07
claire chandler		2025-01-08
james hedges		2026-03-15
jessica o'rourke		2025-07-25
michael turley		2025-05-23
natasha hughes		2025-01-09
sarah balkwill		2024-11-07

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5TH RAYLEIGH SCOUT GROUP

England & Wales - Charity number 1023573

Accounts

Trustees Annual Report
From 1st April 2024– 31st March 2025

1 Reference and Administration Details

Charity Name: 5th Rayleigh Scout Group
Charity Number: 1023573
Principal Address: The Birches Scout Hut, Priory Chase, Rayleigh, Essex, SS6 9NF

1.1 Trustees

Michaela Tosh
Joe Locke
Lesley Turley
Sarah Balkwill
Mike Turley
Claire Chandler
Natasha Hughes
Steve Jacobs
Jessica O'Rourke

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

2.2 Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.

2.3 Constitution

The Group is a trust established under the Policy, Organisation and Rules of the Scout Association.

It has a constitution agreed by the Group Scout Council, but which is subservient to its governing documents.

2.4 Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

2.5 Group Executive Committee

The Group is led by a Group Lead Volunteer and managed by a Board of Trustees. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Board of Trustees exists to support the Group Lead Volunteer in meeting the responsibilities of their appointment.

The Board of Trustees must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

2.6 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

2.6.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

2.6.2 Damage to Buildings, Property or Equipment

The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2.6.3 Reduced Income from Subscriptions and Fund Raising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

2.6.4 Reduction or Loss of Leaders

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections.

2.6.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

‘To actively engage and support young people in their personal development, empowering them to make a positive contribution to society.’

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun

- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–14 year old members

4 Achievements and Performance

Brief summary of key activities of the Group – All sections (Beavers, Cub, Scouts) have delivered full programmes of activities for each term within the year which consisted of numerous meetings at our scout group site and other venues. All sections have also held overnight events/camps, in addition to our annual family camp (which is open to all section members and their families).

Fundraising – Included a sweets stall on meeting nights, bag packing at a local M&S super market, bake off competition and quiz night

Building projects – Improving the exterior landscape of our site (Priory Chase). We have laid lawn to a wider area and also created a campfire enclosure.

Community engagement – Attendance of the Remembrance parade.

4.1 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

5 Financial Review

5.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a minimum sum of £6,000 which would sufficiently cover a period of 6-12 months.

The Group held reserves of approximately £6,000 against this year end. This is above the level required for operating expenses. This additional surplus can be explained by the fact the group is planning a significant additional expenditure early in the next financial year (soffits and facia boards)

5.2 Investment Policy

The Group's Income and Expenditure is very small and as a consequence, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore

adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

6 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Full Name: Joe Locke

Position: Group Chair

Signature: Joe Locke **Date**: 9th January 2026

The Queen's Award for Voluntary Service
The MBE for volunteer groups

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2024	To	31st March 2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	6,956	7,409
Income from Activities	2,030	2,505
Income from Camps	7,570	7,325
Donations (Company and individual)	525	1,129
Legacies	-	-
Gift Aid	1,889	2,018
Badges and Uniform	174	328
Other similar income	-	-
Sub total	19,144	20,714
Grants		-
Maintenenace grant	1,073	405
Other grants	-	-
Sub total	1,073	405
Fundraising events (gross)		
Scouting Fundraising	2,890	2,344
Less Square Processing Costs	- 2	
Herd in the City Fundraising	-	265
DEC Ukrainian Appeal	-	-
Other Fundraising	-	-
Sub total	2,889	2,609
Scout hut income		
Hire of building	16,883	21,325
Hire of equipment	-	-
Other Scout hut income (Broadband Refund)	18	-
Sub total	16,901	21,325
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	40,008	45,053
Asset and investment sales, etc.	-	-
Total receipts	40,008	45,053

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2024	To	31st March 2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (Capitation)	3,445	3,337
Youth programme and activities	4,071	4,751
Adult support and training	108	100
Contribution to camp costs	6,884	6,698
AGM and trustee expenses	53	114
Scouting Equipment Costs	1,920	2,884
Badges and Uniform	1,543	1,013
OSM Subscription	144	140
Sundries	139	166
Sub total	18,307	19,203
The Birches Costs		
Broadband	279	227
Cleaning	970	995
Consumables	93	64
Electricity	1,695	1,966
Grounds	42	14
Insurance	861	866
Music Licence	579	139
Rates	365	152
Rent	1,500	1,500
Water	381	-
Development Costs	15,939	15,653
Equipment Costs	585	2,149
Maintenance	220	468
Adjustment	-	-
Hall Hire	-	90
Payment to District	3,800	3,571
Sub total	27,308	27,854
Fundraising and Donations		
Herd in the City	-	265
Vision School	144	144
Rayleigh Town Council Hanging Basket Sponsorship	-	30
Fundraising Expenses	257	104
Other fundraising costs (Donation Refund)	400	-
Sub total	801	543
Total Gross Expenditure	46,416	47,600
Asset and investment purchases, etc.	-	-
Total payments	46,416	47,600
Net of receipts/(payments)	- 6,408	- 2,547
Cash funds last year end	23,783	26,330
Cash funds this year end	17,375	23,783

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2024	To	31st March 2025

Statement of assets and liabilities at the end of the year

	31/03/2024 Unrestricted funds £	31/03/2023 Unrestricted funds £
Cash funds		
Bank current account	17,334	23,783
Cash received but not banked	41	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	17,375	23,783
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	4,677	6,235
Other	-	-
Sub total	4,677	6,235
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	22,052	30,018

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 25th April 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name	
	Joe Locke	Chair
	Sarah Balkwill	Treasurer

Independent examiner's report to the trustees of 5th Rayleigh Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 5th Rayleigh Scout Group for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 5th Rayleigh Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 5th Rayleigh Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 5th Rayleigh Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: P D Sharp

Relevant professional qualification or membership of professional bodies (if any): Diploma in Management Accounts

Address: 26 Hatfield Road, Rayleigh, SS6 9AR

Date: 11th April 2025

5TH RAYLEIGH SCOUT GROUP

England & Wales - Charity number 1023573

Accounts

Trustees Annual Report
From 1st April 2023– 31st March 2024

1 Reference and Administration Details

Charity Name:	5th Rayleigh Scout Group
Charity Number:	1023573
Principal Address:	The Birches Scout Hut, Priory Chase, Rayleigh, Essex, SS6 9NF

1.1 Trustees

Kyla Tosh	Team Leader – 5th Rayleigh Scout Group
Joe Locke	Group Chair
Lesley Turley	Group Secretary
Sarah Balkwill	Group Treasurer
Jo Garnett	Team Leader - Scouts
Mike Turley	Team Leader – Cubs
Brian Tosh	Team Leader - Cubs
Gary Smith	Team Member - Beavers
Natasha Hughes	Team Member – Cubs
Helen Olley	Team Member - Beavers
Steve Jacobs	Team Member – Scouts
Jess O'Rourke	Fund raiser
Claire Chandler	Fund raiser
Jo Larkin	Fund raiser
Charlotte Puncher	Fund raiser

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

2.2 Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters

- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.

2.3 Constitution

The Group is a trust established under the Policy, Organisation and Rules of the Scout Association.

It has a constitution agreed by the Group Scout Council, but which is subservient to its governing documents.

2.4 Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

2.5 Group Executive Committee

The Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees

- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

2.6 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

2.6.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

2.6.2 Damage to Buildings, Property or Equipment

The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2.6.3 Reduced Income from Subscriptions and Fund Raising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

2.6.4 Reduction or Loss of Leaders

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections.

2.6.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

'To actively engage and support young people in their personal development, empowering them to make a positive contribution to society.'

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–14 year old members

4 Achievements and Performance

Brief summary of key activities of the Group – *All sections (Beavers, Cub, Scouts) have delivered full programmes of activities for each term within the year which consisted of numerous meetings at our scout group site and other venues. All sections have also held overnight events/camps, in addition to our annual family camp (which is open to all section members and their families).*

Fundraising – *Included a sweets stall on meeting nights, bake off competition and curry night*

Building projects – *Improving the exterior landscape of our site (Priory Chase). We have laid lawn to a wider outdoor area and laid further pathways.*

Community engagement – *<anything over the last financial year? – normally litter collecting>*

4.1 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

5 Financial Review

5.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a minimum sum of £3,000 which would sufficiently cover a period of 6-12 months.

The Group held reserves of approximately £6,000 against this year end. This is above the level required for operating expenses. This additional surplus can be explained by the fact the group is planning additional expenditure on the hall and outside landscaping.

5.2 Investment Policy

The Group's Income and Expenditure is very small and as a consequence, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

6 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Full Name: Joe Locke

Position: Group Chair

Signature: **Date**:

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2023	To	31st March 2024

Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,409	7,306
Income from Activities	2,505	1,125
Income from Camps	7,325	8,381
Donations (Company and individual)	1,129	878
Legacies	-	-
Gift Aid	2,018	1,569
Badges and Uniform	328	-
Other similar income	-	343
Sub total	20,714	19,602
Grants	-	
Maintenenace grant	405	2,747
Other grants	-	-
Sub total	405	2,747
Fundraising events (gross)		
Scouting Fundraising	2,344	1,943
Herd in the City Fundraising	265	
DEC Ukrainian Appeal	-	55
Other Fundraising	-	-
Sub total	2,609	1,998
Scout hut income		
Hire of building	21,325	21,564
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	21,325	21,564
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	45,053	45,912
Asset and investment sales, etc.	-	-
Total receipts	45,053	45,912

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2023	To	31st March 2024

Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (Capitation)	3,337	3,204
Youth programme and activities	4,751	2,846
Adult support and training	100	-
Contribution to camp costs	6,698	7,972
AGM and trustee expenses	114	-
Scouting Equipment Costs	2,884	1,355
Badges and Uniform	1,013	1,398
OSM Subscription	140	164
Sundries	166	163
Sub total	19,203	17,102
The Birches Costs		
Broadband	227	213
Cleaning	995	976
Consumables	64	65
Electricity	1,966	2,669
Grounds	14	8
Insurance	866	1,062
Music Licence	139	579
Rates	152	80
Rent	1,500	1,500
Development Costs	15,653	11,322
Equipment Costs	2,149	792
Maintenance	468	218
Adjustment	-	-
Hall Hire	90	-
Payment to District	3,571	2,000
Sub total	27,854	21,484
Fundraising and Donations		
DEC Ukrainian Appeal	-	55
Herd in the City	265	
Vision School	144	144
Rayleigh Town Council Hanging Basket Sponsorship	30	-
Fundraising Expenses	104	479
Other fundraising costs	-	-
Sub total	543	678
Total Gross Expenditure	47,600	39,264
Asset and investment purchases, etc.	-	-
Total payments	47,600	39,264
Net of receipts/(payments)	- 2,547	6,648
Cash funds last year end	26,330	19,682
Cash funds this year end	23,783	26,330

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2023	To	31st March 2024

Statement of assets and liabilities at the end of the year

	31/03/2024 Unrestricted funds £	31/03/2023 Unrestricted funds £
Cash funds		
Bank current account	23,783	26,330
Cash received but not banked	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	23,783	26,330
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	4,677	6,235
Other	-	-
Sub total	4,677	6,235
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	28,460	32,565

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf bv

Signature	Print Name	
	Joe Locke	Chair
	Sarah Balkwill	Treasurer

Independent examiner's report to the trustees of 5th Rayleigh Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 5th Rayleigh Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 5th Rayleigh Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

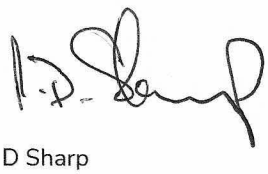
I report in respect of my examination of the 5th Rayleigh Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 5th Rayleigh Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: P D Sharp

Relevant professional qualification or membership of professional bodies (if any): Diploma of Management Accounts(CIMA)

Address: 26 Hatfield Road, Rayleigh, Essex, SS6 9AR

Date: 10th April 2024

5TH RAYLEIGH SCOUT GROUP

England & Wales - Charity number 1023573

Accounts

Trustees Annual Report
From 1st April 2022– 31st March 2023

1 Reference and Administration Details

Charity Name:	5th Rayleigh Scout Group
Charity Number:	1023573
Principal Address:	The Birches Scout Hut, Priory Chase, Rayleigh, Essex, SS6 9NF

1.1 Trustees

Kyla Tosh	Group Scout Leader (Beaver Leader)
Joe Locke	Group Chair
Lesley Turley	Group Secretary
Sarah Balkwill	Group Treasurer
Jo Garnett	Section Leader
Mike Turley	Section Leader
Brian Tosh	Assistance Section Leader
Gary Smith	Assistant Section Leader
Helen Olly	Assistant Section Leader
Natasha Hughes	Assistant Section Leader
Steve Jacobs	Assistant Section Leader

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

2.2 Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors

- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.

2.3 Constitution

The Group is a trust established under the Policy, Organisation and Rules of the Scout Association.

It has a constitution agreed by the Group Scout Council, but which is subservient to its governing documents.

2.4 Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

2.5 Group Executive Committee

The Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of sections as necessary.

- And all other duties as set out in Policy, Organisation and Rules.

2.6 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

2.6.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

2.6.2 Damage to Buildings, Property or Equipment

The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2.6.3 Reduced Income from Subscriptions and Fund Raising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

2.6.4 Reduction or Loss of Leaders

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections.

2.6.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

Trustees Annual Report
From 1st April 2022– 31st March 2023

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

'To actively engage and support young people in their personal development, empowering them to make a positive contribution to society.'

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–14 year old members

4 Achievements and Performance

Brief summary of key activities of the Group – *All sections (Beavers, Cub, Scouts) have delivered full programmes of activities for each term within the year which consisted of numerous meetings at our scout group site and other venues. All sections have also held overnight events/camps, in addition to our annual family camp (which is open to all section members and their families).*

Fundraising – *Included a sweets stall on meeting nights, bake off competition, curry night.*

Building projects – *Improving the exterior landscape of our site (Priory Chase). Two large containers have been purchased and delivered to increase storage, we have increased our car park area and*

have undertaken further landscaping of the site in preparation for creating a natural trail and other projects over the next couple of years.

Community engagement *– Litter collection at Sweyne Park.*

4.1 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

5 Financial Review

5.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a minimum sum of £3,000 which would sufficiently cover a period of 6-12 months.

The Group held reserves of approximately £6,000 against this at year end. This is above the level required for operating expenses. This additional surplus can be explained by the fact the group is planning additional expenditure on the hall and outside landscaping.

5.2 Investment Policy

The Group's Income and Expenditure is very small and as a consequence, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

6 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature:

Date: 31/1/2024

Trustees Annual Report
From 1st April 2022– 31st March 2023

Full Name: Joe Locke

Position: Group Chair

Signature: **Date:** 31/1/2024

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2022	To	31st March 2023

Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,306	7,229
Income from Activities	1,125	585
Income from Camps	8,381	5,460
Donations (Company and individual)	878	814
Legacies	-	-
Gift Aid	1,569	5,147
Other similar income	343	78
Sub total	19,602	19,312
Grants		
Maintenenace grant	2,747	-
Other grants	-	-
Sub total	2,747	-
Fundraising events (gross)		
Scouting Fundraising	1,943	663
DEC Ukrainian Appeal	55	329
Vision School Sponsored Walk	-	756
Other Fundraising	-	-
Sub total	1,998	1,747
Scout hut income		
Hire of building	21,564	16,900
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	21,564	16,900
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	45,912	37,959
Asset and investment sales, etc.	-	-
Total receipts	45,912	37,959

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2022	To	31st March 2023

Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (Capitation)	3,204	3,103
Youth programme and activities	2,846	1,964
Adult support and training	-	-
Contribution to camp costs	7,972	2,239
AGM and trustee expenses	-	-
Scouting Equipment Costs	1,355	170
Badges and Uniform	1,398	1,160
OSM Subscription	164	86
Sundries	163	181
Sub total	17,102	8,903
The Birches Costs		
New Hut Building Costs	-	4,100
Broadband	213	234
Cleaning	976	742
Consumables	65	75
Electricity	2,669	721
Grounds	8	38
Insurance	1,062	1,030
Music Licence	579	68
Rates	80	454
Rent	1,500	4,500
Development Costs	11,322	17,978
Equipment Costs	792	16
Maintenance	218	-
Adjustment	-	- 9
Hall Hire	-	125
Payment to District	2,000	-
Sub total	21,484	30,071
Fundraising and Donations		
DEC Ukrainian Appeal	55	329
Vision School	144	144
Rayleigh Town Council Hanging Basket Sponsorship	-	30
Fundraising Expenses	479	15
Other fundraising costs	-	-
Sub total	678	518
Total Gross Expenditure	39,264	39,492
Asset and investment purchases, etc.	-	-
Total payments	39,264	39,492
Net of receipts/(payments)	6,648	- 1,533
Cash funds last year end	19,682	21,215
Cash funds this year end	26,330	19,682

5th Rayleigh Scout Group (Charity no. 1023573)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2022	To	31st March 2023

Statement of assets and liabilities at the end of the year

	31/03/2023 Unrestricted funds £	31/03/2022 Unrestricted funds £
Cash funds		
Bank current account	26,330	19,521
Cash received but not banked	-	162
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	26,330	19,682
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	6,235	7,794
Other	-	-
Sub total	6,235	7,794
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	32,565	27,476

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf bv

Signature	Print Name	
	Joe Locke	Chair
S Balkwill	Sarah Balkwill	Treasurer

5TH RAYLEIGH SCOUT GROUP

England & Wales - Charity number 1023573

Accounts

Trustees Annual Report
From 1st April 2021– 31st March 2022

1 Reference and Administration Details

Charity Name: 5th Rayleigh Scout Group
Charity Number: 1023573
Principal Address: The Birches Scout Hut, Priory Chase, Rayleigh, Essex, SS6 9NF

1.1 Trustees

Joe Locke	Group Chair
Lesley Turley	Group Secretary
Sarah Balkwill	Group Treasurer
Kyla Tosh	Group Scout Leader

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

2.2 Group Scout Council

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- The sponsoring authority or its nominee – ***can be removed if not a sponsored Group***
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- Explorer Scout Leaders (if stated in a Partnership Agreement) – ***if no agreement, remove this line.***

- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.

2.3 Constitution

The Group is a trust established under the Policy, Organisation and Rules of the Scout Association.

If your Group has it's own constitution please add this sentence

It has a constitution agreed by the Group Scout Council, but which is subservient to its governing documents.

2.4 Trustee Selection

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association ***and the Group's constitution if you have one***.

2.5 Group Executive Committee

The Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

2.6 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

These are the minimum risks that should be considered, your Group may have other particular risks that would need to be added.

2.6.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

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The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

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The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

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The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections.

2.6.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

'to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.'

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–14 year old members

4 Achievements and Performance

Brief summary of key activities of the Group *– during this financial year the group has faced severe restrictions as a result of COVID 19, As a result, only limited activities have taken place on a virtual basis (using Zoom meetings)*

Fundraising –

New sections / group development – the focus of the group has been to try and keep contact and engagement with its existing members during COVID in order to keep as many members as possible when normal scouting resumes.

Building projects *– Having completed the building of the new scout hall in 2019, the focus of the group during this year has been one of maintenance to both the internal and outdoor parts of the site*

Community engagement *– not possible as a result of COVID 19 during this financial year*

4.1 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

5 Financial Review

5.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a minimum sum of £3,000 which would sufficiently cover a period of 6-12 months.

The Group held reserves of approximately £5,000 against this at year end. This is above the level required for operating expenses. This additional surplus can be explained by the fact the group is planning additional expenditure on the hall and outside landscaping.

5.2 Investment Policy

The Group's Income and Expenditure is very small and as a consequence, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

6 Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature: **Date:**

Trustees Annual Report
From 1st April 2021– 31st March 2022

Full Name: Joe Locke

Position: Group Chair

Signature: **Date**:

5th Rayleigh Scout Group
Income and Expenditure Account for the Year Ended 31/03/2022

Income	**Year Ended 31/03/2022**		**Year Ended 31/03/2021**	
	£	**£**	**£**	**£**
Subscriptions Received	7,229.00		3,338.00	
Received for Camps and Activities	6,045.10		235.00	
Gift Aid	5,146.66		0.00	
Other Income	77.50		18.00	
Fundraising and Donations - General	2,560.81		6,814.79	
Fundraising and Donations - Container Fund	0.00		511.00	
Rochford District Council Grants	0.00		21,486.00	
The Birches Hall Hire	16,900.00		1,125.00	
		37,959.07		**33,527.79**
Expenditure				
	£	**£**	**£**	**£**
Cost of Camps and Activities	4,203.38		857.72	
Capitation	3,102.50		2,700.00	
Hire of The Birches	125.00		275.00	
The Birches Equipment Costs	16.00		426.37	
The Birches Running Costs	7,852.29		2,006.89	
The Birches Development Costs	17,977.73		0.00	
Equipment Purchases	170.00		0.00	
Clothing and Badges	1,159.66		295.22	
Fundraising / Donations - General	518.00		304.00	
Sundries	267.10		95.30	
Building Costs	4,100.00		12,653.75	
		39,491.66		**19,614.25**
Less: Containers (to be depreciated)	7,794.00			
Revised Expenditure		**31,697.66**		
Net Surplus of Income over Expenditure		**6,261.41**		**13,913.54**

Independent Examiner's Report

1. I am satisfied that the entries contained within the annual Treasurer's Statement reflect the monetary activity during the year 2021-2022. The finances of the 5th Rayleigh Scout Group are in good order.
2. I have examined the accounts for the 5th Rayleigh Scout Group. All bank statements together with all receipts and working papers are in good order. The Treasurer's working meeting papers reflect the general financial wellbeing of the Group's funds and associated book entries.
3. I have inspected all the paperwork held by the Group as presented by the Treasurer and can vouch that they truly represent the general workings and financial aspects of the Group. The papers are contained for each financial year in a year folder.
4. I can therefore recommend that the Group members accept the accounts as presented by the Treasurer.

Nicole Tomlin
Independent Examiner

Date: 13 June 2022

5th Rayleigh Scout Group
Income and Expenditure Account for the Year Ended 31/03/2022

Income	**Year Ended 31/03/2022**		**Year Ended 31/03/2021**	
	£	**£**	**£**	**£**
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Nicole Tomlin
Independent Examiner

Date: 13 June 2022

5TH RAYLEIGH SCOUT GROUP

England & Wales - Charity number 1023573

Accounts

5th Rayleigh Trustees Annual Report
From 1st April 2020 – 31st March 2021

1 Reference and Administration Details

Charity Name:	5th Rayleigh Scout Group
Charity Number:	1023573
Principal Address:	The Birches Scout Hut, Priory Chase, Rayleigh, Essex, SS6 9NF

1.1 Trustees

Lesley Turley	Group Secretary
Sarah Balkwill	Group Treasurer
Joe Locke	Group Scout Leader
<Vacant>	Group Chair

2 Structure, Governance and Management

2.1 Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

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The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

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- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.

5th Rayleigh Trustees Annual Report
From 1st April 2020 – 31st March 2021

2.3 Constitution

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It has a constitution agreed by the Group Scout Council, but which is subservient to its governing documents.

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The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association and the Group's constitution if you have one.

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The Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

2.6 Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

2.6.1 Injury to Leaders, Helpers, Supporters or Members

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

2.6.2 Damage to Buildings, Property or Equipment

The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

2.6.3 Reduced Income from Subscriptions and Fund Raising

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

2.6.4 Reduction or Loss of Leaders

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections.

2.6.5 Reduction or Loss of Members

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

3 Objectives and Activities

The primary objective of the Group is that of the Scout Association generally, namely:

'to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.'

The Values of Scouting

5th Rayleigh Trustees Annual Report
From 1st April 2020 – 31st March 2021

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 6–14 year old members

4 Achievements and Performance

Brief summary of key activities of the Group *– during this financial year the group has faced severe restrictions as a result of COVID 19, As a result, only limited activities have taken place on a virtual basis, using Zoom meetings, across all sections (Beavers, Cubs and Scouts).*

Fundraising *–*

New sections / group development – the focus of the group has been to try and keep contact and engagement with its existing members during COVID in order to keep as many members as possible when normal scouting resumes.

Building projects *– Having completed the building of the new scout hall in 2019, the focus of the group during this year has been one of maintenance to both the internal and outdoor parts of the site*

Community engagement *– not possible as a result of COVID 19 during this financial year*

4.1 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

5 Financial Review

5.1 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a minimum sum of £3,000 which would sufficiently cover a period of 6-12 months.

The Group held reserves of approximately £5,000 against this at year end. This is above the level required for operating expenses. This additional surplus can be explained by the fact the group is planning additional expenditure on the hall and outside landscaping.

5.2 Investment Policy

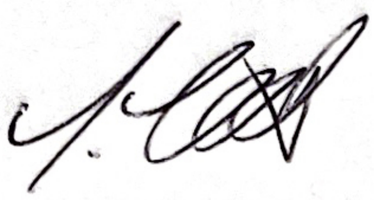
The Group's Income and Expenditure is very small and as a consequence, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

Trustees Annual Report
From 1st April 2020– 31st March 2021

6 Declaration

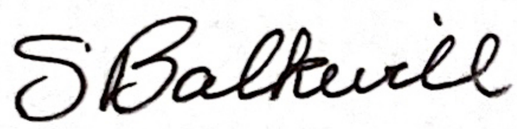
The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature:  **Date:** 6.2.2022

Full Name: Joe Locke

Position: Group Scout Leader

Signature:  **Date:** 6.2.2022.

Full Name: Sarah Balkwill

Position: Group Treasurer

5th Rayleigh Scout Group
Income and Expenditure Account for the Year Ended 31/03/2021

5th Rayleigh Scout Group
Income and Expenditure Account For the year ended 31/03/2021

Income	Year Ended 31/03/2021		Year Ended 31/03/2020	
	£	£	£	£
Subscriptions Received	3,338.00		6,342.00	
Received for Camp and Activities	235.00		6,599.50	
Gift Aid	0.00		0.00	
Other Income	18.00		431.15	
Fundraising and Donations- New Hut	0.00		100.00	
Fundraising and Donations - General	6,814.79		3,806.07	
Fundraising and Donations - Container Fund	511.00		0.00	
Rochford District Council Grants	21,486.00		0.00	
The Birches Hall Hire	1,125.00		1,125.00	
Charity Account Closure	0.00		26,023.26	
		33,527.79		**44,426.98**
Expenditure				
Cost of Camps and Activites	857.72		7,366.93	
Capitation	2,700.00		2,656.50	
Hire of The Birches	275.00		375.00	
The Birches Equipment Costs	426.37		790.17	
The Birches Running Costs	1,292.27		717.24	
Depreciation of Trailer	0.00		441.00	
Insurance	714.62		676.33	
Equipment Purchases	0.00		0.00	
Clothing and Badges	295.22		1,096.28	
Printing and Stationery	0.00		7.98	
Training	0.00		0.00	
Fundraising / Donations - General	304.00		702.50	
Sundries	95.30		610.12	
Building Costs	12,653.75		31,459.00	
		19,614.25		**46,899.05**
Net Surplus of Income over Expenditure		**13,913.54**		**-2,472.07**

Independent Examiner's Report

1. I am satisfied that the entries contained within the annual Treasurer's Statement reflect the monetary activity during the year 2020-2021. The finances of the 5th Rayleigh Scout Group are in good order.
2. I have examined the accounts for the 5th Rayleigh Scout Group. All bank statements together with all receipts and working papers are in good order. The Treasurer's working meeting papers reflect the general financial wellbeing of the Group's funds and associated book entries.
3. I have inspected all the paperwork held by the Group as presented by the Treasurer and can vouch that they truly represent the general workings and financial aspects of the Group. The papers are contained for each financial year in a year folder.
4. I can therefore recommend that the Group members accept the accounts as presented by the Treasurer.

Nicole Tomlin
Independent Examiner

Date: 18 May 2021

5th Rayleigh Scout Group
Income and Expenditure Account for the Year Ended 31/03/2021

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Nicole Tomlin
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Date: 18 May 2021