

# SHEPPERTON COMMUNITY CHURCH

England & Wales · Charity number 1023505

## Details

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Other names	SHEPPERTON CHRISTIAN FELLOWSHIP, DEBTSCAPE SHEPPERTON, JUBILEE CHURCH SHEPPERTON
Status	Registered
Legal form	Other
Registered	1993-07-07
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Manygate Lane  
Shepperton  
Middlesex  
TW17 9EE

Phone 01932 228882

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Website [www.jubileechurchshepperton.org](http://www.jubileechurchshepperton.org)

## Activities

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**Objects:** 1. TO ADVANCE THE CHRISTIAN RELIGION TO PROCLAIM AND FURTHER THE GOSPEL OF GOD AND HIS SON THE LORD JESUS CHRIST AND TO PREACH AND TEACH THE CHRISTIAN FAITH. 2.TO RELIEVE POVERTY HARDSHIP AND DISTRESS IN SUCH MANNER AS THE TRUSTEES SHALL FROM TIME TO TIME DECIDE. 3.TO ADVANCE EDUCATION WHETHER OF CHILDREN (ABOVE OR BELOW COMPULSORY SCHOOL AGE) OR OF ADULTS.

**Activities:** ++Â++<sup>0</sup>+-<sup>a</sup> To advance the Christian Religion by proclaiming the gospel of God and His son the Lord Jesus Christ and to preach and teach the Christian faith.++Â++<sup>0</sup>+-<sup>a</sup> To relieve poverty, hardship and distress in such manner as the Trustees shall from time to time decide.++Â++<sup>0</sup>+-<sup>a</sup> To advance education whether of children (above or below compulsory school age) or of adults.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services
- **What:** Education/training, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

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- Surrey

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£120,000	£146,000	-	-
2023-12-31	£179,857	£123,779	-	-
2022-12-31	£149,571	£170,847	-	-
2021-12-31	£175,615	£193,507	-	-
2020-12-31	£169,473	£171,064	-	-

## Trustees

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Name	Role	Appointed
Penelope Cobban	Chair	2024-10-30
KEITH SAYNOR		2024-05-07
Mrs Alison Joanne Jones		2016-05-09
Rob Fry		2024-07-31

**SHEPPERTON COMMUNITY CHURCH**

England & Wales - Charity number 1023505

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# Accounts

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Charity registration number: 1023505

# Jubilee Church Shepperton

Annual Report and Financial Statements

for the Year Ended 31 December 2024

## **Jubilee Church Shepperton**

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# Jubilee Church Shepperton

## Trustee's Report

### Reference and Administrative Details

The Trustees present their report with the financial statements of the charity for the year ending 31 December 2024. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**Names of the charity Trustees who manage the charity:** Mr T Cowles (resigned 27 June 2024) .  
Mrs J Jones  
Ms L McLaren (resigned 20 March 2025)  
Mr C Satterthwaite (resigned 15 August 2024)  
Mr K Saynor (appointed 7 May 2024)  
Mrs P Coban (appointed 30 July 2024)  
Mr R Fry (appointed 30 July 2024)

**Charity Registration Number** 1023505

**Charity Name** Shepperton Community Church

**Other names the charity uses** Jubilee Church Shepperton  
Debtscape Shepperton

**Principal Office** The Jubilee Centre  
Manygate Lane  
Shepperton  
Middlesex, TW17 9EE

**Independent Examiner** L A Evans BSc FCA  
Stewart and Co Chartered Accountants LLP  
Knoll House, Knoll Road  
Camberley, GU15 3SY

**Solicitors** Graham Pearce, Pearce legal  
2 The Square, Solihull  
West Midlands, B9 1RB

**Bankers** Santander Corporate Account Management  
8th Floor East, Admin Block  
Bridle Road, Bootle  
Merseyside, GIR 0AA

## **Jubilee Church Shepperton**

### **Trustee's Report (continued)**

#### **Structure, governance and management**

##### **The Charity**

Shepperton Community Church was registered under a Deed of Trust on 7 July 1993 with the registration number 1023505 originally with the name Shepperton Christian Fellowship. The name Shepperton Community Church was adopted in April 1995. In the autumn of 2009, the Charity Commission approved the use of the working name Jubilee Church Shepperton and in October 2012 approved the additional working name of Debtscape Shepperton. The Deed of Trust was amended with a Supplemental Deed of Trust on 1 October 2013. Jubilee Church Shepperton is part of Commission, a Sphere of the Newfrontiers family of churches, and a member of the Evangelical Alliance.

##### **Recruitment and appointment of trustee**

The Trust Deed specifies that all Trustees are appointed by the Elders. Trustees attend training courses when suitable courses are identified. They also receive copies of the Charity Commission News when they are published.

##### **Trust Management**

Within the church the primary decision-making body is the Eldership, and it is the role of the Trustees to implement their policy whilst ensuring that at all times adherence to the requirements of both the Trust Deed and relevant legislation is maintained. The Elders together govern the church, and the Trustees implement the policy decisions of the Elders. Mrs J Jones and Mr K Saynor are the only remunerated Trustee.

##### **Risk management**

The Trustees regularly review the risks associated with the charity. Financially this is achieved by setting an annual budget for unrestricted funds. The Trustees use budget holders for different areas of the church to assist in the budget setting and monitoring process. However, the ultimate responsibility still lies with the Elders and Trustees.

The financial position of the Trust is regularly reviewed by means of the treasurer providing the Trustees and Elders with management accounts of both spend against budget and income figures on a monthly basis. The Trustees have a number of policy documents in place to manage the charity and premises, these are currently being reviewed and updated. General risks are covered with two insurance policies. The first is a general insurance policy designed for churches without premises (in addition Thamesmead School provides insurance cover for the building) which includes Trustees' Liability Insurance which provides a limit of indemnity of £100,000. This insurance policy is with Ansvar Insurance. There is also a Professional Indemnity Insurance policy with Markel International Insurance Company Limited which provides a Professional Indemnity limit of indemnity of £1,000,000 and Management Liability limit of indemnity of £500,000 to cover the work of Debtscape Shepperton. (Although Debtscape closed in October 2021 we are required to hold run off insurance for 7 years).

The Trustees undertake a Health and Safety survey of the premises regularly. We have reviewed the data protection legislation and are registered with the ICO for the work of Debtscape Shepperton and the Church. We have a Safeguarding Lead and Deputy Safeguarding Lead who are both members of the church, and not Trustees. The church continues to be a member of thirtyone:eight. The church continues with its policy of DBS checks for all children and youth workers and for those working with vulnerable adults. There was also a requirement that all Debt Advisors with Debtscape Shepperton were checked. We check all new workers and existing workers; trustees and Elders are rechecked regularly.

## **Jubilee Church Shepperton**

### **Trustee's Report (continued)**

The majority of our income is received by Standing Orders and BACS payments, some income that was previously received via the collection baskets on Sunday mornings moved to being sent by BACS or Standing Orders.

The Trustees took the decision in May 2024 to increase the hours of the lead Elder to 40 hours per week. This has previously been reduced in 2022. The Youth and Children's Co-Ordinator role became voluntary. The role of Communications Co-Ordinator was reduced to 10 hours per week to reduce staffing costs.

The Treasurer resigned in August 2023 and the role was taken over on a voluntary basis.

Should the situation change further we have sufficient reserves to enable us to continue with our objectives for several months, this is being kept under regular review by trustees.

#### **Public benefit**

We continue to review the activities of the church in order to identify ways in which we can provide a greater service to the community in which it is situated.

Although there has been an impact on our activities since March 2020 the church has continued to provide public benefit in numerous ways which include the following activities: -

- **Jubilees** - is a Mother and Toddler group which is attended by mothers and fathers from the local community who do not attend the church. Jubilees ran with a reduced capacity and pre-booking requirement to manage numbers attending until April 2022 when restrictions were removed
- **Debtscape Shepperton** - our debt advisory service, provided debt advice to the community in which the church is situated. Debtscape closed on 31st October 2021.
- **The Alpha courses** - These enable non-believers or those on the threshold of faith to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. No courses were run in 2024.
- **Oak Tree Café** - The church runs a weekly small group for those with well being issues. It is open to anyone in the local community.
- **Bags of Food** - The church runs a food bank project called Bags of Food. This involves providing people, predominantly families, who are in need with bags of food and hygiene items. This has escalated since the Covid-19 pandemic and we have taken responsibility for the TW17 postcode. The local community has supported this project with significant and regular donations (of both food and finances) throughout the Covid 19 pandemic and now cost of living crisis.
- **Bags of Christmas** - The church has a Christmas Hamper project. Since 2020 this has been rebranded as Bags of Christmas to run alongside Bags of Food. In December 2024 the church gave boxes to about 60 households in need in the local community, these contained food supplies as well as other Christmas treats. We were given food by local schools, members of the church and the community. Local businesses also supplied some donations of food and financial support.
- **Bread café** - During 2024, arising out of the kindness of the Cavan Bakery who kindly donate surplus bread and cakes for collection and distribution at the Food Bank, the church started the Bread Café, a new venture to support people who are lonely and isolated with refreshments and an opportunity to come and chat.

The trustee confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Objectives and activities**

##### ***Objects and aims***

During the last year, the church has continued to fulfil the objectives of the charity, which are:

## **Jubilee Church Shepperton**

### **Trustee's Report (continued)**

- to advance the Christian Religion by proclaiming the gospel of God and His Son, the Lord Jesus Christ, and to preach and teach the Christian Faith.
- to relieve poverty, hardship, and distress in such matter as the Trustees shall from time to time decide.
- to advance education whether of children (above or below compulsory school age) or of adults.

#### **Significant activities**

These objectives have been achieved by holding regular weekly worship services on Sunday mornings.

Small group meetings take place mid-week, some groups meet online while others meet in person. These give members of the church opportunities to worship God and to be taught the Christian faith. The proclamation of the Gospel to non-believers has been undertaken through the church services, small group meetings, outreach events including a programme of social action and, in particular, through the medium of Alpha courses. Alpha courses enable non-believers, or those on the threshold of faith, to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. Bags of Food, has been a significant activity within the local community since 2020.

There are currently three small groups, which give opportunity for members to explore faith further, to develop closer relationships within the church and to provide another forum through which to introduce non-Christian friends to the Gospel. One of these is for young people.

During the last year, the church has continued its activities within the local community.

The Mother and Toddler group (Jubilees) that runs one morning a week at The Jubilee Centre is managed by one of our church members who is a primary school teacher.

The church runs a support group for those with well being issues (Oak Tree Café) and this is open to anyone in the local community.

The church has a Christmas Hamper project (Bags of Christmas), in December 2024 the church gave boxes to about 60 households in need in the local community. We were given Christmas food and luxuries by members of the church, the local community and local schools. Local businesses also supplied some donations of food and money. The boxes consisted of Christmas food and luxuries which the recipients may not have been able to afford. The recipients were mainly referrals from Bags of Food and local schools.

Since March 2020 our Bags of Food project has served as the food bank for the TW17 area. This involves giving people, predominantly families, who are in need bags of food. Food is collected and delivered on a weekly basis with volunteers sorting and packing during the week. Food is given by members of the church as well as the local community with volunteers coming from within the community as well as the church. A local bakery also donates their leftover goods one day a week. Since the beginning of the Covid-19 pandemic, we have seen increased demand and support for this service. This demand is now continuing through the cost of living crisis. Bags of Food receives referrals from local schools, job centres, social services and other agencies. We have also received support in terms of donations of food, money and time from the local community, local groups and businesses which has enabled us to provide food and hygiene items to those in need.

From January to March 2024 we ran a Warm Hub in the Jubilee Centre. The lounge was open for 3 hours once a week and was open to anyone in the local community.

During 2024, arising out of the kindness of the Cavan Bakery who kindly donate surplus bread and cakes for collection and distribution at the Food Bank, the church continued the Bread Café, a new venture to support local people who are lonely and isolated with refreshments and an opportunity to come and chat.

In May 2024 Keith Saynor was appointed as lead elder and the hours were increased to 40 per week.

## **Jubilee Church Shepperton**

### **Trustee's Report (continued)**

#### **Achievements and performance**

Jubilee Church Shepperton continues with all the normal church activities as well as those listed as benefits to the community. The Mother and Toddler group (Jubilees) continues to thrive. Oak Tree Café has grown and usually has 15 to 20 attendees each week. The church has a Christmas Hamper project (Bags of Christmas), in December 2024 the church gave boxes to about 60 households in need in the local community. The Bags of Food project has been very successful in meeting the needs of people and predominantly families who are in need in the local community by giving them bags of food. The Elders are always looking for new projects that will benefit the community, particularly where social justice is involved.

#### **Financial review**

The largest item of expenditure continues to be Ministry expenses, and these include gifts to visiting preachers. Expenditure on Ministry fees this year has been £108,621 (47.3%) of the church's unrestricted income, mainly salaries for the Lead Elder (Mr D Webb-Peploe) and Children's Work Coordinator (Mrs J Jones). Although Jo Jones left during the year several of these stopped during the year.

The heading 'Missionary and charitable giving' shows £24,450 (7%) of the church's unrestricted income was given to other organisations and individuals for the relief of poverty. The restricted funds under the heading 'Missionary and wider gifts' are specific gifts, which have been given in support of other charities and individuals. The only recipients of the unrestricted gifts were Commission. Commission is a family of churches in the UK and other nations led by Guy Miller and his team. It is passionate about planting churches, equipping the Saints, training leaders, reaching the unreached and caring for the poor with which the charity is associated, and which helps the development of like-minded churches throughout the world.

The premises continues to be a shared facility with Thamesmead School, which is using the main hall as a drama facility during school time, in return for which the land is leased to the charity at a nominal rent and we continue to be able to use the school classrooms rent-free on Sundays.

In addition, to minimise costs and risks associated with the building project, the Trust appointed Jubilee Centre Developments Limited ("JCDL") as the development company to deliver the completed project to the Trust. This company is limited by share capital and registered in England and Wales. Mr D Webb-Peploe is the only director and shareholder. This company is no longer trading, having fulfilled its purpose and contract to the Trust. The church also has a further account known as New Covenant Trust. This account is for the benefit of the members if and when they face financial hardship. It is not a trust fund and is not related to the church's trust funds, and accordingly, has not been included in these accounts

#### ***Policy on reserves***

The terms of the Trust Deed allow the Trustees to invest monies in stocks and shares or other investments or property. Alternatively, the monies may be left invested on deposit at a bank as the Trustees see fit. The major source of monies that the church has had at its disposal to invest during the last year has been the general funds. In these circumstances the Trustees have invested the money in a deposit account which currently gives the best rate for practical operations.

The church's income reserves policy is to aim to have £10,000 of general funds available to meet current needs.

At the end of the reporting period, the church had £60,466 in unrestricted funds. In addition, the church had restricted funds totalling £509,940 consisting of the building fund of £456,789 the Bags of Food fund of £53,042 and the Christmas Hampers fund (Bags of Christmas) of £109.

## Jubilee Church Shepperton

### Trustee's Report (continued)

#### Statement of Trustee's Responsibilities

The trustee is responsible for preparing the trustee's report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

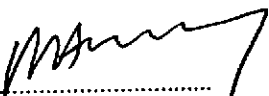
The law applicable to charities requires the trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the member is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The member is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The member is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustee is responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the member of the charity on 10 December 2025 and signed on its behalf by:

.....

Trustee

ROBERT FRY  
TREASURER

## Jubilee Church Shepperton

### Independent Examiner's Report to the trustee of Jubilee Church Shepperton

I report to the trustee on my examination of the accounts of Jubilee Church Shepperton for the year ended 31 December 2024.

#### Responsibilities and basis of report

As the charity trustee of Jubilee Church Shepperton you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Jubilee Church Shepperton's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Jubilee Church Shepperton as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



L A Evans BSc FCA  
Stewart & Co Chartered Accountants LLP  
Knoll House  
Knoll Road  
Camberley  
Surrey  
GU15 3SY

10 December 2025

## Jubilee Church Shepperton

### Statement of Financial Activities for the Year Ended 31 December 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and legacies		90,489	20,712	111,201
Other trading activities		7,576	-	7,576
Investment income	4	1,043	-	1,043
Other income		401	-	401
<b>Total income</b>		<u>99,509</u>	<u>20,712</u>	<u>120,221</u>
<b>Expenditure on:</b>				
Charitable activities		(113,195)	(33,028)	(146,223)
<b>Total expenditure</b>		<u>(113,195)</u>	<u>(33,028)</u>	<u>(146,223)</u>
<b>Net expenditure</b>		<u>(13,686)</u>	<u>(12,316)</u>	<u>(26,002)</u>
<b>Net movement in funds</b>		(13,686)	(12,316)	(26,002)
<b>Reconciliation of funds</b>				
Total funds brought forward		74,152	522,256	596,408
Total funds carried forward	18	<u>60,466</u>	<u>509,940</u>	<u>570,406</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies		110,389	56,228	166,617
Charitable activities		-	140	140
Other trading activities		8,811	-	8,811
Investment income	4	441	-	441
Other income		3,848	-	3,848
<b>Total income</b>		<u>123,489</u>	<u>56,368</u>	<u>179,857</u>
<b>Expenditure on:</b>				
Charitable activities		(92,917)	(30,862)	(123,779)
<b>Total expenditure</b>		<u>(92,917)</u>	<u>(30,862)</u>	<u>(123,779)</u>
<b>Net income</b>		<u>30,572</u>	<u>25,506</u>	<u>56,078</u>
<b>Net movement in funds</b>		30,572	25,506	56,078
<b>Reconciliation of funds</b>				
Total funds brought forward		43,580	496,750	540,330
Total funds carried forward	18	<u>74,152</u>	<u>522,256</u>	<u>596,408</u>

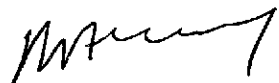
All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2023 is shown in note 18.

The notes on pages 10 to 19 form an integral part of these financial statements.

**Jubilee Church Shepperton**  
**(Registration number: 1023505)**  
**Balance Sheet as at 31 December 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	15	478,929	477,485
<b>Current assets</b>			
Debtors	16	799	795
Cash at bank and in hand		<u>100,579</u>	<u>123,551</u>
		101,378	124,346
<b>Creditors: Amounts falling due within one year</b>	17	<u>(9,901)</u>	<u>(5,423)</u>
<b>Net current assets</b>		<u>91,477</u>	<u>118,923</u>
<b>Net assets</b>		<u>570,406</u>	<u>596,408</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		509,940	522,256
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>60,466</u>	<u>74,152</u>
<b>Total funds</b>	18	<u>570,406</u>	<u>596,408</u>

The financial statements on pages 8 to 19 were approved by the , and authorised for issue on 10 December 2025 and signed on his behalf by:

  
**ROBERT FRY**  
**TREASURER**

## **Jubilee Church Shepperton**

### **Notes to the Financial Statements for the Year Ended 31 December 2024**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Jubilee Church Shepperton meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

##### **Going concern**

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Investment income***

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

##### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

##### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £1,000.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold property	2% on cost
Fittings and equipment	20% on cost
Solar panels	straight line over 15 years

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions payable for the year are charged to the SoFA in the period to which they relate.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies;				
Offerings and gifts	79,624	-	79,624	89,721
Income tax recoverable	10,865	-	10,865	20,668
Special collections and support	-	20,712	20,712	56,228
	<u>90,489</u>	<u>20,712</u>	<u>111,201</u>	<u>166,617</u>

In 2023 £56,228 of donation income (analysed to special collections and support) related to restricted funds.

#### 3 Income from charitable activities

	Total 2024 £	Total 2023 £
Children's Theatre Group (Themba)	-	140

In 2023, £140 of income from charitable activities related to restricted funds.

#### 4 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income:			
Interest receivable on bank deposits	<u>1,043</u>	<u>1,043</u>	<u>441</u>

In the prior year, all of the investment income related to unrestricted funds.

#### 5 Other income

	Unrestricted funds General £	Total funds £
Solar panel – Feed-in tariff	401	401
<b>Total for 2024</b>	<b>401</b>	<b>401</b>

In the prior year, all of the other income related to unrestricted funds.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 6 Expenditure on charitable activities

##### *By Fund*

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Missionary and charitable giving	7	8,315	16,135	24,450	21,247
Provision of debt advisory service		384	-	384	3,625
Ministry	8	95,107	13,514	108,621	87,951
Activities	9	9,389	3,379	12,768	10,956
		<u>113,195</u>	<u>33,028</u>	<u>146,223</u>	<u>123,779</u>

In 2023, £30,862 of the total expenditure on charitable activities related to restricted funds.

##### *By Activity*

	Activity undertaken directly £	Activity support costs £	Total expenditure £
Missionary and charitable giving	23,856	594	24,450
Provision of debt advisory service	338	46	384
Ministry	52,008	56,613	108,621
Activities	-	12,768	12,768
<b>Total for 2024</b>	<u>76,202</u>	<u>70,021</u>	<u>146,223</u>

#### 7 Analysis of direct expenditure on missionary and charitable giving

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Commission	-	-	-	6,672
Mission	7,721	-	7,721	180
Special collections and individual support	-	16,135	16,135	13,829
	<u>7,721</u>	<u>16,135</u>	<u>23,856</u>	<u>20,681</u>

In 2023, £13,829 of the expenditure on missionary and charitable giving related to restricted funds.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 7.1 Analysis of donations paid

##### Analysis

	Donations to institutions £	Donations to individuals £	Total £
Charitable giving	-	-	-
Relief of poverty	-	24,247	24,247
	-	24,247	24,247
	-	24,247	24,247

#### 8 Analysis of direct expenditure on ministry

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Trustees' remuneration	34,721	34,721	25,798
Trustees' pension costs	3,351	3,351	2,064
Wages and salaries	-	-	6,295
Pension costs	-	-	504
Telephone	965	965	745
Young people and children	10,196	10,196	4,359
Guest Preachers and Apostolic Oversight	437	437	494
Miscellaneous pastoral	1,825	1,825	458
Publicity and website	513	513	1,181
	52,008	52,008	41,898
	52,008	52,008	41,898

#### 9 Analysis of direct expenditure on activities

	Total 2024 £	Total 2023 £
Children's' Theatre Group (Themba)	-	140
	-	140
	-	140

In 2023, £140 of the expenditure on activities related to restricted funds.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 10 Analysis of support costs

	Missionary and charitable giving £	Provision of debt service £	Ministry £	Activities £	Total 2024 £	Total 2023 £
Heat, light, power and water	-	-	13,630	3,407	17,037	18,536
Insurance	-	-	5,002	1,250	6,252	1,462
Building maintenance and service contracts	-	-	9,025	2,256	11,281	3,504
Equipment maintenance and renewals	-	-	-	-	-	213
Cleaning	-	-	5,020	1,255	6,275	7,997
Depreciation of tangible fixed assets	-	-	15,300	3,825	19,125	18,668
Printing, photocopying and stationery	-	-	5,485	-	5,485	957
IT subscriptions and sundries	-	-	-	-	-	1,786
	<u>-</u>	<u>-</u>	<u>53,462</u>	<u>11,993</u>	<u>65,455</u>	<u>53,123</u>
<b><i>Governance Costs</i></b>						
Accountancy	326	25	1,731	426	2,508	2,394
Independent examiner's fee	268	21	1,420	349	2,058	1,962
	<u>594</u>	<u>46</u>	<u>3,151</u>	<u>775</u>	<u>4,566</u>	<u>4,356</u>
	<u>594</u>	<u>46</u>	<u>56,613</u>	<u>12,768</u>	<u>70,021</u>	<u>57,479</u>

Of these support costs, £16,893 (2023: £16,893) in relation to depreciation of tangible assets is restricted expenditure.

#### 11 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	18,903	18,668
Trustees' remuneration	34,721	25,798
Trustees' pension costs (defined contribution scheme)	3,351	2,094
Independent examiner's fee	2,058	1,962
Accountancy services	<u>2,508</u>	<u>2,394</u>

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 12 Trustee remuneration and expenses

David Webb-Peploe, a Trustee, received no reimbursed expenses in either year. His wife Ruth Webb-Peploe received payments totalling £2,113 (2023: £2,113) in respect of running the mother and toddler group.

Jo Jones, a Trustee, was not reimbursed any expenses (2023: £nil).

No other Trustees have been reimbursed in respect of mileage expenses during 2024 or 2023.

#### 13 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
<b>Staff costs during the year were:</b>		
Wages and salaries	34,721	32,093
Pension costs	3,351	2,568
	38,072	34,661

#### Particulars of employees:

The average number of employees during the year was as follows:

	2024 No	2023 No
Ministry	1	1
Treasurer	1	1
Children's work	1	1
	3	3

Contributions to the employee pension schemes for the year totalled £2,868 (2023 - £Nil) . All of the contributions are allocated to ministry costs and relate to unrestricted funds.

No employee received emoluments of more than £60,000 during the year

		Amounts paid or benefit value			
		2024			2023
Name of trustee	Legal authority	Remuneration £	Pension contribution £	TOTAL £	TOTAL £
Mr D Webb-Peploe	Deed of trust	-	-	-	8,314
Mr K Saynor	Deed of trust	28,689	2,868	31,557	19,548
Mrs J Jones	Deed of trust	6,032	483	6,515	19,548

Mr K Saynor is remunerated for his work as pastor.

Mrs Jo Jones received her salary for her work as our Children's Work Coordinator.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 14 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 15 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Solar panels £	Total £
<b>Cost</b>				
At 1 January 2024	844,649	3,665	15,635	863,949
Additions	<u>19,978</u>	<u>591</u>	-	<u>20,569</u>
At 31 December 2024	<u>864,627</u>	<u>4,256</u>	<u>15,635</u>	<u>884,518</u>
<b>Depreciation</b>				
At 1 January 2024	370,967	2,993	12,504	386,464
Charge for the year	<u>17,293</u>	<u>790</u>	<u>1,042</u>	<u>19,125</u>
At 31 December 2024	<u>388,260</u>	<u>3,783</u>	<u>13,546</u>	<u>405,589</u>
<b>Net book value</b>				
At 31 December 2024	<u>476,367</u>	<u>473</u>	<u>2,089</u>	<u>478,929</u>
At 31 December 2023	<u>473,682</u>	<u>672</u>	<u>3,131</u>	<u>477,485</u>

#### 16 Debtors

	2024 £	2023 £
Prepayments	299	295
Other debtors	<u>500</u>	<u>500</u>
	<u>799</u>	<u>795</u>

#### 17 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	1,948	1,067
Other creditors	3,387	-
Accruals	<u>4,566</u>	<u>4,356</u>
	<u>9,901</u>	<u>5,423</u>

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 18 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Balance at 31 December 2024 £
<b>Unrestricted funds</b>				
General funds	74,152	99,509	(113,195)	60,466
	<u>74,152</u>	<u>99,509</u>	<u>(113,195)</u>	<u>60,466</u>
<b>Restricted</b>				
Building	473,682	-	(16,893)	456,789
Bags of Food	48,465	20,712	(16,135)	53,042
Food Hampers	109	-	-	109
	<u>522,256</u>	<u>20,712</u>	<u>(33,028)</u>	<u>509,940</u>
<b>Total funds</b>	<u>596,408</u>	<u>120,221</u>	<u>(146,223)</u>	<u>570,406</u>
	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
<b>Unrestricted funds</b>				
General funds	43,580	123,489	(92,917)	74,152
<b>Restricted Funds</b>				
Building Fund	490,575	-	(16,893)	473,682
Bags of Food	6,066	56,228	(13,829)	48,465
Food Hampers	109	-	-	109
Themba	-	140	(140)	-
	<u>496,750</u>	<u>56,368</u>	<u>(30,862)</u>	<u>522,256</u>
<b>Total funds</b>	<u>540,330</u>	<u>179,857</u>	<u>(123,779)</u>	<u>596,408</u>

#### Unrestricted funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

#### Restricted funds

The restricted "Building" fund is made up of collections received from members of the church for the purpose of building the Jubilee Centre.

The restricted "Bags of Food" and "Food Hampers" funds represent amounts donated by members of the church in order to supply food to families in need.

The restricted "Themba" fund represents amounts donated for the purpose of supporting the Themba Theatre run at Jubilee Church. Themba ceased to be a part of Jubilee Church from 01/09/2022.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 19 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2024 £
Tangible fixed assets	22,140	456,789	478,929
Current assets	48,227	53,151	101,378
Current liabilities	(9,901)	-	(9,901)
<b>Total net assets</b>	<b>60,466</b>	<b>509,940</b>	<b>570,406</b>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	3,803	473,682	477,485
Current assets	75,772	48,574	124,346
Current liabilities	(5,423)	-	(5,423)
<b>Total net assets</b>	<b>74,152</b>	<b>522,256</b>	<b>596,408</b>

#### 20 Analysis of net funds

	At 1 January 2024 £	Financing cash flows £	At 31 December 2024 £
Cash at bank and in hand	123,551	(22,972)	100,579
	<b>123,551</b>	<b>(22,972)</b>	<b>100,579</b>
	At 1 January 2023 £	Financing cash flows £	At 31 December 2023 £
Cash at bank	46,324	77,227	123,551
	<b>46,324</b>	<b>77,227</b>	<b>123,551</b>

**SHEPPERTON COMMUNITY CHURCH**

England & Wales - Charity number 1023505

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# Accounts

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# **JUBILEE CHURCH SHEPPERTON**

Report of the Trustees and  
Financial Statements  
for the year ended 31 December 2023

**Jubilee Church Shepperton**

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for the year ended 31 December 2023**

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**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2023**

The Trustees present their report with the financial statements of the charity for the year ending 31 December 2023. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Charity name</b>	Shepperton Community Church
<b>Other names the charity uses</b>	Jubilee Church Shepperton Debtscape Shepperton
<b>Registered charity number</b>	1023505
<b>Charity's principal address</b>	The Jubilee Centre Manygate Lane Shepperton Middlesex TW17 9EE

**Names of the charity Trustees who manage the charity:**

Mr T Cowles	Resigned 27 June 2024
Mrs J Jones	
Ms L McLaren	Appointed 11 December 2023
Mr C Satterthwaite	Appointed 24 April 2023, Chair from 24 April 2023 resigned 15 August 2024
K Saynor	Appointed 07 May 2024
Mrs P Cobban	Appointed 30 July 2024
Mr R Fry	Appointed 30 July 2024

**Principal Bankers**

Santander  
Corporate Account Management  
8<sup>th</sup> Floor East  
Admin Block  
Bridle Road  
Bootle  
Merseyside, GIR 0AA

**Solicitors**

Graham Pearce  
Pearcelegal  
2 The Square  
Solihull  
West Midlands, B9 1RB

**Independent Examiner**

L A Evans BSc FCA  
Stewart & Co Chartered Accountants LLP  
Knoll House  
Knoll Road  
Camberley, GU15 3SY

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2023**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **The Charity**

Shepperton Community Church was registered under a Deed of Trust on 7 July 1993 with the registration number 1023505 originally with the name Shepperton Christian Fellowship. The name Shepperton Community Church was adopted in April 1995. In the autumn of 2009, the Charity Commission approved the use of the working name Jubilee Church Shepperton and in October 2012 approved the additional working name of Debtscape Shepperton. The Deed of Trust was amended with a Supplemental Deed of Trust on 1 October 2013. Jubilee Church Shepperton is part of Commission, a Sphere of the Newfrontiers family of churches, and a member of the Evangelical Alliance.

### **Recruitment, induction, and training of new Trustees**

The Trust Deed specifies that all Trustees are appointed by the Elders. Trustees attend training courses when suitable courses are identified. They also receive copies of the Charity Commission News when they are published.

### **Trust Management**

Within the church the primary decision-making body is the Eldership, and it is the role of the Trustees to implement their policy whilst ensuring that at all times adherence to the requirements of both the Trust Deed and relevant legislation is maintained. The Elders together govern the church, and the Trustees implement the policy decisions of the Elders. Mr D Webb-Peploe and Mrs J Jones are the only remunerated Trustees.

### **Risk management**

The Trustees regularly review the risks associated with the charity. Financially this is achieved by setting an annual budget for unrestricted funds. The Trustees use budget holders for different areas of the church to assist in the budget setting and monitoring process. However, the ultimate responsibility still lies with the Elders and Trustees.

The financial position of the Trust is regularly reviewed by means of the treasurer providing the Trustees and Elders with management accounts of both spend against budget and income figures on a monthly basis. The Trustees have a number of policy documents in place to manage the charity and premises, these are currently being reviewed and updated. General risks are covered with two insurance policies. The first is a general insurance policy designed for churches without premises (in addition Thamesmead School provides insurance cover for the building) which includes Trustees' Liability Insurance which provides a limit of indemnity of £100,000. This insurance policy is with Ansvar Insurance. There is also a Professional Indemnity Insurance policy with Markel International Insurance Company Limited which provides a Professional Indemnity limit of indemnity of £1,000,000 and Management Liability limit of indemnity of £500,000 to cover the work of Debtscape Shepperton. (Although Debtscape closed in October 2021 we are required to hold run off insurance for 7 years)

The Trustees undertake a Health and Safety survey of the premises regularly. We have reviewed the data protection legislation and are registered with the ICO for the work of Debtscape Shepperton and the Church. We have a Safeguarding Lead and Deputy Safeguarding Lead who are both members of the church, and not Trustees. The church continues to be a member of thirtyone:eight. The church continues with its policy of DBS checks for all children and youth workers and for those working with vulnerable adults. There was also a requirement that all Debt Advisors with Debtscape Shepperton were checked. We check all new workers and existing workers; trustees and Elders are rechecked regularly.

Since March 2020 we have experienced the effects of the COVID-19 pandemic. The majority of our income is received by Standing Orders and BACS payments, some income that was previously received via the collection baskets on Sunday mornings moved to being sent by BACS or Standing Orders. Towards the end of 2021 this began to impact on our income as people moved churches following the lifting of restrictions. Trustees therefore took the decision to temporarily reduce the hours of the Lead Elder and Youth and Children's Coordinator by 1 day a week from January 2022 and from June 2022 the Treasurer and Communications Coordinator's hours were also reduced by 1 day a week to reduce staffing costs. The Treasurer resigned in August 2023 and the role was taken over on voluntary basis. Should the situation change further we have sufficient reserves to enable us to continue with our objectives for several months, this is being kept under regular review by trustees.

### **Public Benefit**

We continue to review the activities of the church in order to identify ways in which we can provide a greater service to the community in which it is situated.

Although there has been an impact on our activities since March 2020 the church has continued to provide public benefit in numerous ways which include the following activities: -

- **Jubilees** - is a Mother and Toddler group which is attended by mothers and fathers from the local community who do not attend the church. Jubilees ran with a reduced capacity and pre-booking requirement to manage numbers attending until April 2022 when restrictions were removed.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2023**

**Public Benefit (continued)**

- **Alpha courses** - enable non-believers or those on the threshold of faith to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. No courses were run in 2023.
- **Oak Tree Café** - The church runs a weekly small group for those with mental health issues. It is open to anyone in the local community.
- **Bags of Food** - The church runs a food bank project called Bags of Food. This involves providing people, predominantly families, who are in need with bags of food and hygiene items. This has escalated since the Covid-19 pandemic and we have taken responsibility for the TW17 postcode. The local community has supported this project with significant and regular donations (of both food and finances) throughout the Covid 19 pandemic and now cost of living crisis.
- **Bags of Christmas** - The church has a Christmas Hamper project. Since 2020 this has been rebranded as Bags of Christmas to run alongside Bags of Food. In December 2023 the church gave boxes to about 66 households in need in the local community, these contained food supplies as well as other Christmas treats. We were given food by local schools, members of the church and the community. Local businesses also supplied some donations of food and financial support.
- **Warm Hub** - From January to March 2023 we ran a Warm Hub in the Jubilee Centre. The lounge was open for 3 hours once a week and was open to anyone in the local community.
- **Bread café** - During 2023, arising out of the kindness of the Cavan Bakery who kindly donate surplus bread and cakes for collection and distribution at the Food Bank, the church started the Bread Café, a new venture to support people who are lonely with refreshments and an opportunity to come and chat.

In these ways, the Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance issued by the charity Commission in respect of public benefit.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

During the last year, the church has continued to fulfil the objectives of the charity, which are:

- to advance the Christian Religion by proclaiming the gospel of God and His Son, the Lord Jesus Christ, and to preach and teach the Christian Faith.
- to relieve poverty, hardship, and distress in such matter as the Trustees shall from time to time decide.
- to advance education whether of children (above or below compulsory school age) or of adults.

**Significant activities**

These objectives have been achieved by holding regular weekly worship services on Sunday mornings.

Small group meetings take place mid-week, the majority of groups meet in person with a minority preferring to use online means. These give members of the church opportunities to worship God and to be taught the Christian faith. The proclamation of the Gospel to non-believers has been undertaken through the church services, small group meetings, outreach events including a programme of social action and, in particular, through Alpha courses. Alpha courses enable non-believers, or those on the threshold of faith, to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. Bags of Food, has been a significant activity within the local community since 2020.

There are currently four small groups, which give opportunity for members to explore faith further, to develop closer relationships within the church and to provide another forum through which to introduce non-Christian friends to the Gospel. One of these is for young people.

During the last year, the church has continued its activities within the local community. The Mother and Toddler group (Jubilees) that runs one morning a week at The Jubilee Centre is managed by one of our church members who is a primary school teacher. The church also runs a support group for those with mental health issues (Oak Tree Café) and this is open to anyone in the local community.

The church has a Christmas Hamper project (Bags of Christmas), in December 2023 the church gave boxes to about 66 households in need in the local community. We were given Christmas food and luxuries by members of the church, the local community and local schools. Local businesses also supplied some donations of food and money. The boxes consisted of Christmas food and luxuries which the recipients may not have been able to afford. The recipients were mainly referrals from Bags of Food and local schools.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2023**

**Significant activities (continued)**

Since March 2020 our Bags of Food project has served as the food bank for the TW17 area. This involves giving people, predominantly families, who are in need bags of food. Food is collected and delivered on a weekly basis with volunteers sorting and packing during the week. Food is given by members of the church as well as the local community with volunteers coming from within the community as well as the church. A local bakery also donates their leftover goods one day a week. Since the beginning of the Covid-19 pandemic, we have seen increased demand and support for this service. This demand is now continuing through the cost of living crisis. Bags of Food receives referrals from local schools, job centres, social services and other agencies. We have also received support in terms of donations of food, money and time from the local community, local groups and businesses which has enabled us to provide food and hygiene items to those in need.

From January to March 2023 we ran a Warm Hub in the Jubilee Centre. The lounge was open for 3 hours once a week and was open to anyone in the local community.

During 2023, arising out of the kindness of the Cavan Bakery who kindly donate surplus bread and cakes for collection and distribution at the Food Bank, the church started the Bread Café, a new venture to support local people who are lonely with refreshments and an opportunity to come and chat.

The Trustees agreed to our Lead Elder (Dave Webb-Peploe) taking a year's Compassionate leave from 1st October 2022 until 30th September 2023. It was agreed that he will be paid 50% of his salary during this time. He has also stepped down as a Trustee during this time. Tim Cowles has stepped in as Lead Elder in a voluntary capacity and therefore does not receive a salary for this role, he formally stepped down in September 2023 as Lead Elder with the Elders sharing the responsibility pending the appointment of a new pastor (in 2024).

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities**

Jubilee Church Shepperton continues with all the normal church activities as well as those listed as benefits to the community. The Mother and Toddler group (Jubilees) continues to thrive. Oak Tree Café has grown and usually has 15 to 20 attendees each week. The church has a Christmas Hamper project (Bags of Christmas), in December 2023 the church gave boxes to about 66 households in need in the local community. The Bags of Food project has been very successful in meeting the needs of people and predominantly families who are in need in the local community by giving them bags of food. The Warm Hub had about 6 attendees. The Elders are always looking for new projects that will benefit the community, particularly where social justice is involved.

**FINANCIAL REVIEW**

The largest item of expenditure continues to be Ministry expenses, and these include gifts to visiting preachers. Expenditure on Ministry fees this year has been £41,898 (33.9%) of the church's unrestricted income, mainly salaries for the Lead Elder (Mr D Webb-Peploe), Children's Work Coordinator (Mrs J Jones) and Treasurer and Communications Coordinator (Mrs J Wilsher). Although these several of these stopped during the year.

The heading 'Missionary and charitable giving' shows £6,582 (5.5%) of the church's unrestricted income was given to other organisations and individuals for the relief of poverty. The restricted funds under the heading 'Missionary and wider gifts' are specific gifts, which have been given in support of other charities and individuals. The only recipients of the unrestricted gifts were Commission. Commission is a family of churches in the UK and other nations led by Guy Miller and his team. It is passionate about planting churches, equipping the Saints, training leaders, reaching the unreached and caring for the poor with which the charity is associated, and which helps the development of like-minded churches throughout the world.

The premises continues to be a shared facility with Thamesmead School, which is using the main hall as a drama facility during school time, in return for which the land is leased to the charity at a nominal rent and we continue to be able to use the school classrooms rent-free on Sundays.

In addition, to minimise costs and risks associated with the building project, the Trust appointed Jubilee Centre Developments Limited ("JCDL") as the development company to deliver the completed project to the Trust. This company is limited by share capital and registered in England and Wales. Mr D Webb-Peploe is the only director and shareholder. This company is no longer trading, having fulfilled its purpose and contract to the Trust. The church also has a further account known as New Covenant Trust. This account is for the benefit of the members if and when they face financial hardship. It is not a trust fund and is not related to the church's trust funds, and accordingly, has not been included in these accounts.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2023**

**RESERVES POLICIES**

The terms of the Trust Deed allow the Trustees to invest monies in stocks and shares or other investments or property. Alternatively, the monies may be left invested on deposit at a bank as the Trustees see fit. The major source of monies that the church has had at its disposal to invest during the last year has been the general funds. In these circumstances the Trustees have invested the money in a deposit account which currently gives the best rate for practical operations.

The church's income reserves policy is to aim to have £10,000 of general funds available to meet current needs.

At the end of the reporting period, the church had £74,152 in unrestricted funds. In addition, the church had restricted funds totalling £522,256 consisting of the building fund of £473,682 the Bags of Food fund of £48,465 and the Christmas Hampers fund (Bags of Christmas) of £109.

**RESPONSIBILITIES OF THE TRUSTEES**

The charity's Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the applicable Charities (Accounts and Reports) Regulations. The Trustees are also responsible for safeguarding the assets of the charity and hence taking all reasonable steps for the prevention and detection of fraud and other irregularities.

**BY ORDER OF THE TRUSTEES**

.....  
Christopher Satterthwaite

**Independent Examiner's Report to the Trustees of  
Jubilee Church Shepperton  
for the year ended 31 December 2023**

**Independent Examiner's report to the Trustees of Jubilee Church Shepperton**

I report on the accounts of the charity for the year ended 31 December 2023, which are set out on pages seven to sixteen.

**Respective responsibilities of Trustees and Examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
3. to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention other than that disclosed below

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the regulations made thereunderhave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Your attention is to drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn. We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L A Evans BSc FCA  
Stewart & Co Chartered Accountants LLP  
Knoll House  
Knoll Road  
Camberley  
Surrey  
GU15 3SY

**Jubilee Church Shepperton**  
**Statement of Financial Activities**  
**for the year ended 31 December 2023**

	Note	Unrestricted £	Restricted £	2023 Total funds £	2022 Total funds £
<b>INCOME</b>					
Donations and legacies	2	110,389	56,228	166,617	130,490
Income from charitable activities	3	-	140	140	13,563
Income from other trading activities Other trading activities: Letting		8,811	-	8,811	4,328
Investment income	4	441	-	441	40
Other income Solar panel – Feed-in tariff	5	3,848	-	3,848	1,150
<b>TOTAL INCOME</b>		<u>123,489</u>	<u>56,368</u>	<u>179,857</u>	<u>149,571</u>
<b>EXPENDITURE</b>					
Expenditure on charitable activities:	6	(92,917)	(30,862)	(123,779)	(170,847)
<b>TOTAL EXPENDITURE</b>		<u>(92,917)</u>	<u>(30,862)</u>	<u>(123,779)</u>	<u>(170,847)</u>
<b>NET EXPENDITURE AND NET MOVEMENT IN FUNDS FOR THE YEAR</b>	18	30,572	25,506	56,078	(21,276)
<b>TRANSFERS BETWEEN FUNDS</b>		-	-	-	-
<b>RECONCILIATION OF FUNDS</b>					
Total Funds brought forward		43,580	496,750	540,330	561,606
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>74,152</u>	<u>522,256</u>	<u>596,408</u>	<u>540,330</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements

**Jubilee Church Shepperton**

**Balance Sheet  
as at 31 December 2023**

	Note	Unrestricted £	Restricted £	2023 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	15	<u>3,803</u>	<u>473,682</u>	<u>477,485</u>	<u>496,153</u>
<b>TOTAL FIXED ASSETS</b>		<b>3,803</b>	<b>473,682</b>	<b>477,485</b>	<b>496,153</b>
<b>CURRENT ASSETS</b>					
Debtors	16	795	-	795	3,347
Cash at bank and in hand	20	<u>74,977</u>	<u>48,574</u>	<u>123,551</u>	<u>46,324</u>
<b>TOTAL CURRENT ASSETS</b>		<b>75,772</b>	<b>48,574</b>	<b>124,346</b>	<b>49,671</b>
<b>LIABILITIES</b>					
Creditors falling due within one year	17	<u>(5,423)</u>	-	<u>(5,423)</u>	<u>(5,494)</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<b>70,349</b>	<b>48,574</b>	<b>118,923</b>	<b>44,177</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>74,152</b>	<b>522,256</b>	<b>596,408</b>	<b>540,330</b>
<b>NET ASSETS</b>		<b>74,152</b>	<b>522,256</b>	<b>596,408</b>	<b>540,330</b>
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted income funds	18	74,152	-	74,152	43,580
Restricted income funds	18	<u>-</u>	<u>522,256</u>	<u>522,256</u>	<u>496,750</u>
<b>TOTAL CHARITY FUNDS</b>		<b>74,152</b>	<b>522,256</b>	<b>596,408</b>	<b>540,330</b>

The financial statements were approved and authorised for issue by the Board of Trustees on \_\_\_\_\_ and were signed on its behalf by:

.....

.....

The notes on pages 9 to 16 form part of these financial statements

## Jubilee Church Shepperton

### Notes to the Financial Statements for the year ended 31 December 2023

#### 1. ACCOUNTING POLICIES

##### 1.1 General information

The charity is a registered charity in England and Wales and is unincorporated. The Trustees are the members of the church named on page 1. The address of the principal office is The Jubilee Centre, Manygate Lane, Shepperton, Middlesex, TW17 9EE

##### 1.2 Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### 1.3 Basis of preparation

The objectives of the charity are to advance the Christian Religion, relieve poverty, hardship and distress, and to advance education. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the entity.

Monetary amounts within the financial statements are rounded to the nearest £.

##### 1.4 Preparation of the accounts on a going concern basis

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The Trustees have made this assessment in respect to a period of one year from the date of approval of these financial statements, and they are of the view that the level of reserves will support the charity going forward.

##### 1.5 Significant judgements and estimates

In the opinion of the Trustees, no significant judgements or estimates were made during the preparation of the financial statements that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

##### 1.6 Income

###### Income recognition

Income is recognised in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the Trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

###### Offsetting

There has been no offsetting of assets and liabilities, or income and expenses.

###### Donations

Donations are only included in the SoFA when the general income recognition criteria are met.

###### Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

###### Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

###### Income from interest

This is included in the accounts when receipt is probable, and the amount receivable can be measured reliably.

Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the year ended 31 December 2023

#### 1. ACCOUNTING POLICIES (*continued*)

##### 1.7 Expenditure

###### Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

###### Governance and support costs

Support and governance costs incurred are apportioned across the charitable activities on a basis consistent with the use of resources.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

###### Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

##### 1.8 Basic financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Financial assets held at amortised cost comprise cash at bank and in hand, together with other debtors. Cash at bank and in hand is defined as all cash held in instant access bank accounts and used as working capital. Financial liabilities held at amortised cost comprise all creditors except social security and other taxes.

##### 1.9 Tangible fixed assets

All assets costing more than £1,000 are capitalised and valued at historical cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property	-	2% on cost
Fittings and equipment	-	20% on cost
Solar panels	-	straight line over 15 years

##### 1.10 Taxation

The charity is a registered charity and is exempt under Part 11 of the Corporation Tax Act 2010 on its income and section 256 of the Taxation of Chargeable Gains Act 1992 on its capital gains.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

##### 1.8 Operating leases

Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

##### 1.9 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. Designated funds represent funds earmarked for specific reasons as decided by the Trustees. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### 1.10 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity of one year from the date of acquisition or opening of the deposit or similar account.

##### 1.11 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

##### 1.12 Pension costs

The charity operates a defined contribution pension scheme. Contributions payable for the year are charged to the SoFA in the period to which they relate.

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2023**

**2. DONATIONS AND LEGACIES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2023 £</b>	<b>Total Funds 2022 £</b>
Offerings and gifts	89,721	-	89,721	90,847
Income tax recoverable	20,668	-	20,668	22,276
Special collections and support	-	56,228	56,228	17,367
	<u>110,389</u>	<u>56,228</u>	<u>166,617</u>	<u>130,490</u>

In 2022, £17,367 of donation income (analysed to special collections and support) related to restricted funds.

**3. INCOME FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2023 £</b>	<b>Total Funds 2022 £</b>
Youth, mission development, and other ministries	-	-	-	256
Other charitable activities	-	-	-	134
Bookstall	-	-	-	-
Guest Events	-	-	-	-
Children's Theatre Group (Themba)	-	140	140	13,173
	<u>-</u>	<u>140</u>	<u>140</u>	<u>13,563</u>

In 2022, £13,173 of income from charitable activities related to restricted funds.

**4. INVESTMENT INCOME**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2023 £</b>	<b>Total Funds 2022 £</b>
Deposit account interest	441	-	441	40
	<u>441</u>	<u>-</u>	<u>441</u>	<u>40</u>

**5. OTHER INCOME**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2023 £</b>	<b>Total Funds 2022 £</b>
Solar panel – Feed-in tariff	3,848	-	3,848	1,150
	<u>3,848</u>	<u>-</u>	<u>3,848</u>	<u>1,150</u>

In 2022, all of the other income related to unrestricted funds.

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2023**

**6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

*By Fund*

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Missionary and charitable giving	7	7,418	13,829	21,247	38,336
Provision of debt advisory service		3,625	-	3,625	407
Ministry	8	74,437	13,514	87,951	104,497
Activities	9	7,437	3,519	10,956	27,607
		<u>92,917</u>	<u>30,862</u>	<u>123,779</u>	<u>170,847</u>

In 2022, £59,396 of the total expenditure on charitable activities related to restricted funds.

*By Activity*

	Activities undertaken directly £	Support costs £	Total Funds 2023 £	Total Funds 2022 £
Missionary and charitable giving	20,681	566	21,247	38,336
Provision of debt advisory service	3,581	44	3,625	407
Ministry	41,898	46,053	87,951	104,497
Activities	140	10,816	10,956	27,607
	<u>66,300</u>	<u>57,479</u>	<u>123,779</u>	<u>170,847</u>

**7. ANALYSIS OF DIRECT EXPENDITURE ON MISSIONARY AND CHARITABLE GIVING**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Commission	6,672	-	6,672	11,515
Mission	180	-	180	1,980
Special collections and individual support	-	13,829	13,829	24,302
	<u>6,852</u>	<u>13,829</u>	<u>20,681</u>	<u>37,797</u>

In 2022, £24,302 of the expenditure on missionary and charitable giving related to restricted funds.

**7.1 ANALYSIS OF DONATIONS PAID**

Analysis	Donations to institutions £	Donations to individuals £	Total £
Charitable giving	5,496	-	5,496
Relief of poverty	-	15,185	15,185
<b>Total</b>	<u>5,496</u>	<u>15,185</u>	<u>20,681</u>

**7.2 DONATIONS MADE TO INSTITUTIONS**

Names of institution	Purpose	Total amount of donations paid £
Commission	Charitable giving	5,496
<b>Total grants to institutions in reporting period</b>		<u>5,496</u>

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2023**

**8. ANALYSIS OF DIRECT EXPENDITURE ON MINISTRY**

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Trustees' remuneration	25,798	25,798	39,270
Trustees' social security costs	-	-	811
Trustees' pension costs	2,064	2,064	3,142
Wages and salaries	6,295	6,295	11,594
Pension costs	504	504	912
Travel costs	-	-	-
Telephone	745	745	582
Young people and children	4,359	4,359	3,099
Guest Preachers and Apostolic Oversight	494	494	2,099
Miscellaneous pastoral	458	458	1,899
Publicity and website	1,181	1,181	704
Conferences, training, and outreach	-	-	364
	<u>64,476</u>	<u>41,898</u>	<u>64,476</u>

In 2022, £nil ministry costs related to restricted fund.

**9. ANALYSIS OF DIRECT EXPENDITURE ON ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Children's' Theatre Group (Themba)	-	140	140	18,201
	<u>-</u>	<u>140</u>	<u>140</u>	<u>18,201</u>

In 2022, £18,201 of the expenditure on activities related to restricted funds.

**10. ANALYSIS OF SUPPORT COSTS**

	Missionary and charitable giving £	Provision of debt service £	Ministry £	Activities £	Total Funds 2023 £	Total Funds 2022 £
<i>Support Costs</i>						
Heat, light, power, and water	-	-	14,829	3,707	18,536	7,037
Insurance	-	-	1,170	292	1,462	1,090
Building maintenance and service contracts	-	-	2,803	701	3,504	7,006
Equipment maintenance and renewals	-	-	170	43	213	182
Cleaning	-	-	6,398	1,599	7,997	9,522
Depreciation of tangible fixed assets	-	-	14,934	3,734	18,668	18,668
Printing, photocopying and stationery	-	-	957	-	957	565
IT subscriptions and sundries	-	-	1,786	-	1,786	1,786
	<u>-</u>	<u>-</u>	<u>43,047</u>	<u>10,076</u>	<u>53,123</u>	<u>45,856</u>
<i>Governance Costs</i>						
Accountancy	311	24	1,652	407	2,394	2,280
Independent examiner's fee	255	20	1,354	333	1,962	1,872
	<u>566</u>	<u>44</u>	<u>3,006</u>	<u>740</u>	<u>4,356</u>	<u>4,152</u>
	<u>566</u>	<u>44</u>	<u>46,053</u>	<u>10,816</u>	<u>57,479</u>	<u>50,008</u>

Of these support costs, £16,893 (2022: £16,893) in relation to depreciation of tangible assets is restricted expenditure.

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2023**

**11. NET EXPENDITURE FOR THE YEAR**

This is stated after charging:	<b>2023</b>	2022
	£	£
Trustees' remuneration	<b>25,798</b>	39,270
Trustees' pension costs (defined contribution scheme)	<b>2,064</b>	3,142
Depreciation	<b>18,668</b>	18,668
Independent examiner's remuneration:		
Independent examiner's fee	<b>1,962</b>	1,872
Accountancy services	<b>2,394</b>	2,280
	<b>2,394</b>	2,280

**12. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL**

<b>Total staff costs were as follows</b>	<b>2023</b>	2022
	£	£
Wages and salaries	<b>32,093</b>	50,680
Social security costs	-	995
Pension costs (defined contribution scheme)	<b>2,567</b>	4,054
	<b>34,660</b>	55,729

**Particulars of employees:**

The average number of employees during the year was as follows:	<b>2023</b>	2022
	No	No
Ministry	<b>1</b>	1
Treasurer	<b>1</b>	1
Children's work	<b>1</b>	1
	<b>3</b>	3

No employees received employee benefits (excluding employer pension costs) in excess of £60,000 (2022: none).

**Key management personnel and trustee remuneration**

The charity's key management personnel comprise the Trustees. Total employment benefits including employer pension contributions of the key management personnel was £27,862 (2022: £42,412).

Name of trustee	Legal authority	Amounts paid or benefit value			
		2023			2022
		Remuneration £	Pension contribution £	TOTAL £	TOTAL £
Mr D Webb-Peploe	Deed of trust	7,698	616	8,314	22,864
Mrs J Jones	Deed of trust	18,100	1,448	19,548	19,548

Mr D Webb-Peploe is was remunerated for his work as Lead Elder of the church but resigned at the end of September. Mrs Jo Jones received her salary for her work as our Children's Work Coordinator.

**Trustees' expenses**

Type of expenses reimbursed	2023 £	2022 £
Travel costs	-	-
<b>TOTAL</b>	-	-

During the year, no Trustees were reimbursed expenses incurred in fulfilling their duties (2022: 1).

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2023**

**13. RELATED PARTY TRANSACTIONS**

David Webb-Peploe, a Trustee, received no reimbursed expenses in either year. His wife Ruth Webb-Peploe received payments totalling £2,113 (2022: £1,900) in respect of running the mother and toddler group.

Jo Jones, a Trustee, was not reimbursed any expenses (2022: £nil).

No other Trustees have been reimbursed in respect of mileage expenses during 2023 or 2022.

**14. DEFINED CONTRIBUTION PENSION SCHEME**

During the year, £2,064 of pension contributions were recognised in the SoFA as an expense (2022: £4,054). All of the contributions are allocated to ministry costs and relate to unrestricted funds.

**15. TANGIBLE FIXED ASSETS**

	Leasehold property £	Solar panels £	Fixtures, fittings and equipment £	Total £
<b>COST</b>				
As at 1 January 2023	844,649	15,635	3,665	863,949
Additions	-	-	-	-
<b>As at 31 December 2023</b>	<b>844,649</b>	<b>15,635</b>	<b>3,665</b>	<b>863,949</b>
<b>DEPRECIATION</b>				
As at 1 January 2023	354,074	11,462	2,260	367,796
Charge for the year	16,893	1,042	733	18,668
<b>As at 31 December 2023</b>	<b>370,967</b>	<b>12,504</b>	<b>2,993</b>	<b>386,464</b>
<b>NET BOOK VALUE</b>				
As at 1 January 2023	<b>490,575</b>	<b>4,173</b>	<b>1,405</b>	<b>496,153</b>
<b>As at 31 December 2023</b>	<b>473,682</b>	<b>3,131</b>	<b>672</b>	<b>477,485</b>

**16. DEBTORS**

	2023 £	2022 £
Income tax recoverable	-	1,959
Prepayments	295	888
Other debtors	500	500
	<b>795</b>	<b>3,347</b>

**17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Sundry creditors	<b>5,423</b>	5,494
	<b>5,423</b>	<b>5,494</b>

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2023**

**18. ANALYSIS OF MOVEMENT IN FUNDS**

	Balance 1 Jan 2023 £	Incoming resources £	Resources expended £	Transfers £	Funds 31 Dec 2023 £
<b>Unrestricted funds</b>					
General fund	43,580	123,489	(92,917)	-	74,152
	<u>43,580</u>	<u>123,489</u>	<u>(92,917)</u>	<u>-</u>	<u>74,152</u>
<b>Restricted funds</b>					
Building	490,575	-	(16,893)	-	473,682
Themba	-	140	(140)	-	-
Bags of Food	6,066	56,228	(13,829)	-	48,465
Food Hampers	109	-	-	-	109
	<u>496,750</u>	<u>56,368</u>	<u>(30,862)</u>	<u>-</u>	<u>522,256</u>
<b>TOTAL FUNDS</b>	<u>540,330</u>	<u>179,857</u>	<u>(123,779)</u>	<u>-</u>	<u>596,408</u>

Unrestricted funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Restricted funds

The restricted "Building" fund is made up of collections received from members of the church for the purpose of building the Jubilee Centre.

The restricted "Bags of Food" and "Food Hampers" funds represent amounts donated by members of the church in order to supply food to families in need.

The restricted "Themba" fund represents amounts donated for the purpose of supporting the Themba Theatre run at Jubilee Church. Themba ceased to be a part of Jubilee Church from 01/09/2022.

**19. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible fixed assets £	Net current assets/ (liabilities) £	Total £
Unrestricted funds	3,803	70,349	74,152
Restricted funds	473,682	48,574	522,256
	<u>477,485</u>	<u>118,923</u>	<u>596,408</u>

**20. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	Unrestricted Fund £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Cash at bank	74,977	48,574	123,551	46,324

**SHEPPERTON COMMUNITY CHURCH**

England & Wales - Charity number 1023505

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# Accounts

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REGISTERED CHARITY NUMBER: 1023505

# **JUBILEE CHURCH SHEPPERTON**

Report of the Trustees and  
Financial Statements  
for the year ended 31 December 2022

**Jubilee Church Shepperton**

**Contents of the Financial Statements  
for the year ended 31 December 2022**

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**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2022**

The Trustees present their report with the financial statements of the charity for the year ending 31 December 2022. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Charity name</b>	Shepperton Community Church
<b>Other names the charity uses</b>	Jubilee Church Shepperton Debtscape Shepperton
<b>Registered charity number</b>	1023505
<b>Charity's principal address</b>	The Jubilee Centre Manygate Lane Shepperton Middlesex TW17 9EE

**Names of the charity Trustees who manage the charity:**

Mr T Cowles	
Mr P Elliott	Chair from January 2022, Resigned 31 December 2022
Mrs J Jones	
Mr M McLaren	Resigned January 2022
Mr C Satterthwaite	Appointed 24 April 2023, Chair from 24 April 2023
Mr M Stevens	Chair Resigned 17 January 2022
Mr C Uzo	Resigned January 2022
Mr D Webb-Peploe	Resigned 1 October 2022

**Principal Bankers**

Santander  
Corporate Account Management  
8<sup>th</sup> Floor East  
Admin Block  
Bridle Road  
Bootle  
Merseyside, GIR 0AA

**Solicitors**

Graham Pearce  
Pearcelegal  
2 The Square  
Solihull  
West Midlands, B9 1RB

**Independent Examiner**

L A Evans BSc FCA  
Stewart & Co Chartered Accountants LLP  
Knoll House  
Knoll Road  
Camberley, GU15 3SY

**Jubilee Church Shepperton**  
**Report of the Trustees**  
**for the year ended 31 December 2022**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **The Charity**

Shepperton Community Church was registered under a Deed of Trust on 7 July 1993 with the registration number 1023505 originally with the name Shepperton Christian Fellowship. The name Shepperton Community Church was adopted in April 1995. In the autumn of 2009, the Charity Commission approved the use of the working name Jubilee Church Shepperton and in October 2012 approved the additional working name of Debtscape Shepperton. The Deed of Trust was amended with a Supplemental Deed of Trust on 1 October 2013. Jubilee Church Shepperton is part of Commission, a Sphere of the Newfrontiers family of churches, and a member of the Evangelical Alliance.

### **Recruitment, induction, and training of new Trustees**

The Trust Deed specifies that all Trustees are appointed by the Elders. Trustees attend training courses when suitable courses are identified. They also receive copies of the Charity Commission News when they are published.

### **Trust Management**

Within the church the primary decision-making body is the Eldership, and it is the role of the Trustees to implement their policy whilst ensuring that at all times adherence to the requirements of both the Trust Deed and relevant legislation is maintained. The Elders together govern the church, and the Trustees implement the policy decisions of the Elders. Mr D Webb-Peploe and Mrs J Jones are the only remunerated Trustees.

### **Risk management**

The Trustees regularly review the risks associated with the charity. Financially this is achieved by setting an annual budget for unrestricted funds. The Trustees use budget holders for different areas of the church to assist in the budget setting and monitoring process. However, the ultimate responsibility still lies with the Elders and Trustees.

The financial position of the Trust is regularly reviewed by means of the treasurer providing the Trustees and Elders with management accounts of both spend against budget and income figures on a monthly basis. The Trustees have a number of policy documents in place to manage the charity and premises, these are currently being reviewed and updated. General risks are covered with two insurance policies. The first is a general insurance policy designed for churches without premises (in addition Thamesmead School provides insurance cover for the building) which includes Trustees' Liability Insurance which provides a limit of indemnity of £100,000. This insurance policy is with Ansvar Insurance. There is also a Professional Indemnity Insurance policy with Markel International Insurance Company Limited which provides a Professional Indemnity limit of indemnity of £1,000,000 and Management Liability limit of indemnity of £500,000 to cover the work of Debtscape Shepperton. (Although Debtscape closed in October 2021 we are required to hold run off insurance for 7 years)

The Trustees undertake a Health and Safety survey of the premises regularly. We have reviewed the data protection legislation and are registered with the ICO for the work of Debtscape Shepperton and the Church. We have a Safeguarding Lead and Deputy Safeguarding Lead who are both members of the church, and not Trustees. The church continues to be a member of thirtyone:eight. The church continues with its policy of DBS checks for all children and youth workers and for those working with vulnerable adults. There was also a requirement that all Debt Advisors with Debtscape Shepperton were checked. We check all new workers and existing workers; trustees and Elders are rechecked regularly.

Since March 2020 we have experienced the effects of the COVID-19 pandemic. The majority of our income is received by Standing Orders and BACS payments, some income that was previously received via the collection baskets on Sunday mornings moved to being sent by BACS or Standing Orders. Towards the end of 2021 this began to impact on our income as people moved churches following the lifting of restrictions. Trustees therefore took the decision to temporarily reduce the hours of the Lead Elder and Youth and Children's Coordinator by 1 day a week from January 2022 and from June 2022 the Treasurer and Communications Coordinator's hours were also reduced by 1 day a week to reduce staffing costs. Should the situation change further we have sufficient reserves to enable us to continue with our objectives for several months, this is being kept under regular review by trustees.

### **Public Benefit**

We continue to review the activities of the church in order to identify ways in which we can provide a greater service to the community in which it is situated.

Although there has been an impact on our activities since March 2020 the church has continued to provide public benefit in numerous ways which include the following activities: -

- **Jubilees** - is a Mother and Toddler group which is attended by mothers and fathers from the local community who do not attend the church. Jubilees ran with a reduced capacity and pre-booking requirement to manage numbers attending until April 2022 when restrictions were removed.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2022**

**Public Benefit (continued)**

- **Alpha courses** - enable non-believers or those on the threshold of faith to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. We ran an Alpha course between April and July 2022.
- **Oak Tree Café** - The church runs a weekly small group for those with mental health issues. It is open to anyone in the local community.
- **Bags of Food** - The church runs a food bank project called Bags of Food. This involves providing people, predominantly families, who are in need with bags of food and hygiene items. This has escalated since the Covid-19 pandemic and we have taken responsibility for the TW17 postcode. The local community has supported this project with significant and regular donations (of both food and finances) throughout the Covid 19 pandemic and now cost of living crisis.
- **Bags of Christmas** - The church has a Christmas Hamper project. Since 2020 this has been rebranded as Bags of Christmas to run alongside Bags of Food. In December 2022 the church gave boxes to about 60 households in need in the local community, these contained food supplies as well as other Christmas treats. We were given food by local schools, members of the church and the community. Local businesses also supplied some donations of food and financial support.
- **Warm Hub** - From January to March 2023 we ran a Warm Hub in the Jubilee Centre. The lounge was open for 3 hours once a week and was open to anyone in the local community.
- **Themba Theatre** - is a children's theatre group. It is open to anyone in the local community. From 1st September 2022 Themba Theatre is no longer part of Jubilee Church Shepperton, their balance was transferred to their own new account in August 2022.

In these ways, the Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance issued by the charity Commission in respect of public benefit.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

During the last year, the church has continued to fulfil the objectives of the charity, which are:

- to advance the Christian Religion by proclaiming the gospel of God and His Son, the Lord Jesus Christ, and to preach and teach the Christian Faith.
- to relieve poverty, hardship, and distress in such matter as the Trustees shall from time to time decide.
- to advance education whether of children (above or below compulsory school age) or of adults.

**Significant activities**

These objectives have been achieved by holding regular weekly worship services on Sunday mornings.

Small group meetings take place mid-week, the majority of groups meet in person with a minority preferring to use online means. These give members of the church opportunities to worship God and to be taught the Christian faith. The proclamation of the Gospel to non-believers has been undertaken through the church services, small group meetings, outreach events including a programme of social action and, in particular, through Alpha courses. Alpha courses enable non-believers, or those on the threshold of faith, to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. Bags of Food, has been a significant activity within the local community since 2020.

There are currently six small groups, which give opportunity for members to explore faith further, to develop closer relationships within the church and to provide another forum through which to introduce non-Christian friends to the Gospel. One of these is for young people.

During the last year, the church has continued its activities within the local community.

The Mother and Toddler group (Jubilees) that runs one morning a week at The Jubilee Centre is managed by one of our church members who is a primary school teacher.

The Youth Work continues, and they meet on Thursday evenings and during the service on two Sundays each month.

The church runs a support group for those with mental health issues (Oak Tree Café) and this is open to anyone in the local community.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2022**

**Significant activities (continued)**

The church has a Christmas Hamper project (Bags of Christmas), in December 2022 the church gave boxes to about 60 households in need in the local community. We were given Christmas food and luxuries by members of the church, the local community and local schools. Local businesses also supplied some donations of food and money. The boxes consisted of Christmas food and luxuries which the recipients may not have been able to afford. The recipients were mainly referrals from Bags of Food and local schools.

Since March 2020 our Bags of Food project has served as the food bank for the TW17 area. This involves giving people, predominantly families, who are in need bags of food. Food is collected and delivered on a weekly basis with volunteers sorting and packing during the week. Food is given by members of the church as well as the local community with volunteers coming from within the community as well as the church. A local bakery also donates their leftover goods one day a week. Since the beginning of the Covid-19 pandemic, we have seen increased demand and support for this service. This demand is now continuing through the cost of living crisis. Bags of Food receives referrals from local schools, job centres, social services and other agencies. We have also received support in terms of donations of food, money and time from the local community, local groups and businesses which has enabled us to provide food and hygiene items to those in need.

From January to March 2023 we ran a Warm Hub in the Jubilee Centre. The lounge was open for 3 hours once a week and was open to anyone in the local community.

The Trustees agreed to our Lead Elder (Dave Webb-Peploe) taking a year's Compassionate leave from 1st October 2022 until 30th September 2023. It was agreed that he will be paid 50% of his salary during this time. He has also stepped down as a Trustee during this time. Tim Cowles has stepped in as Lead Elder in a voluntary capacity and therefore does not receive a salary for this role.

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities**

Jubilee Church Shepperton continues with all the normal church activities as well as those listed as benefits to the community. The Mother and Toddler group (Jubilees) continues to thrive. Oak Tree Café usually has 15 to 20 attendees each week. The church has a Christmas Hamper project (Bags of Christmas), in December 2022 the church gave boxes to about 60 households in need in the local community. The Bags of Food project has been very successful in meeting the needs of people and predominantly families who are in need in the local community by giving them bags of food. The Warm Hub had 7 attendees. The Elders are always looking for new projects that will benefit the community, particularly where social justice is involved.

**FINANCIAL REVIEW**

The largest item of expenditure continues to be Ministry expenses, and these include gifts to visiting preachers. Expenditure on Ministry fees this year has been £64,476 (54.2%) of the church's unrestricted income, mainly salaries for the Lead Elder (Mr D Webb-Peploe), Children's Work Coordinator (Mrs J Jones) and Treasurer and Communications Coordinator (Mrs J Wilsher).

The heading 'Missionary and charitable giving' shows £13,495 (11.3%) of the church's unrestricted income was given to other organisations and individuals for the relief of poverty. The restricted funds under the heading 'Missionary and wider gifts' are specific gifts, which have been given in support of other charities and individuals. The only recipients of the unrestricted gifts were Commission. Commission is a family of churches in the UK and other nations led by Guy Miller and his team. It is passionate about planting churches, equipping the Saints, training leaders, reaching the unreached and caring for the poor with which the charity is associated, and which helps the development of like-minded churches throughout the world. The church spent £364 (less than 1%) of the unrestricted funds on attendance at conferences, training, and outreach.

The premises continues to be a shared facility with Thamesmead School, which is using the main hall as a drama facility during school time, in return for which the land is leased to the charity at a nominal rent and we continue to be able to use the school classrooms rent-free on Sundays.

In addition, to minimise costs and risks associated with the building project, the Trust appointed Jubilee Centre Developments Limited ("JCDL") as the development company to deliver the completed project to the Trust. This company is limited by share capital and registered in England and Wales. Mr D Webb-Peploe is the only director and shareholder. This company is no longer trading, having fulfilled its purpose and contract to the Trust. The church also has a further account known as New Covenant Trust. This account is for the benefit of the members if and when they face financial hardship. It is not a trust fund and is not related to the church's trust funds, and accordingly, has not been included in these accounts.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2022**

**RESERVES POLICIES**

The terms of the Trust Deed allow the Trustees to invest monies in stocks and shares or other investments or property. Alternatively, the monies may be left invested on deposit at a bank as the Trustees see fit. The major source of monies that the church has had at its disposal to invest during the last year has been the general funds. In these circumstances the Trustees have invested the money in a deposit account which currently gives the best rate for practical operations.

The church's income reserves policy is to aim to have £10,000 of general funds available to meet current needs.

At the end of the reporting period, the church had £40,159 in unrestricted funds. In addition, the church had restricted funds totalling £496,750 consisting of the building fund of £490,575 the Bags of Food fund of £6,066 and the Christmas Hampers fund (Bags of Christmas) of £109.

**RESPONSIBILITIES OF THE TRUSTEES**

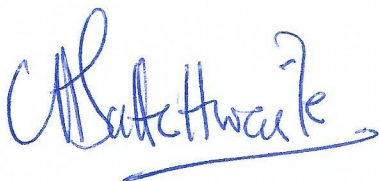
The charity's Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the applicable Charities (Accounts and Reports) Regulations. The Trustees are also responsible for safeguarding the assets of the charity and hence taking all reasonable steps for the prevention and detection of fraud and other irregularities.

**BY ORDER OF THE TRUSTEES**



.....  
Christopher Satterthwaite

**Independent Examiner's Report to the Trustees of  
Jubilee Church Shepperton  
for the year ended 31 December 2022**

**Independent Examiner's report to the Trustees of Jubilee Church Shepperton**

I report on the accounts of the charity for the year ended 31 December 2022, which are set out on pages seven to sixteen.

**Respective responsibilities of Trustees and Examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
3. to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention other than that disclosed below

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the regulations made thereunderhave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn. We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L A Evans BSc FCA  
Stewart & Co Chartered Accountants LLP  
Knoll House  
Knoll Road  
Camberley  
Surrey  
GU15 3SY

**Jubilee Church Shepperton**  
**Statement of Financial Activities**  
**for the year ended 31 December 2022**

	Note	Unrestricted £	Restricted £	2022 Total funds £	2021 Total funds £
<b>INCOME</b>					
Donations and legacies	2	113,123	17,367	130,490	160,263
Income from charitable activities	3	390	13,173	13,563	11,269
Income from other trading activities Other trading activities: Letting		4,328	-	4,328	569
Investment income	4	40	-	40	5
Other income Solar panel – Feed-in tariff	5	1,150	-	1,150	3,509
<b>TOTAL INCOME</b>		<u>119,031</u>	<u>30,540</u>	<u>149,571</u>	<u>175,615</u>
<b>EXPENDITURE</b>					
Expenditure on charitable activities:	6	(111,451)	(59,396)	(170,847)	(193,507)
<b>TOTAL EXPENDITURE</b>		<u>(111,451)</u>	<u>(59,396)</u>	<u>(170,847)</u>	<u>(193,507)</u>
<b>NET EXPENDITURE AND NET MOVEMENT IN FUNDS FOR THE YEAR</b>	18	7,580	(28,856)	(21,276)	(17,892)
<b>TRANSFERS BETWEEN FUNDS</b>					
		-	-	-	-
<b>RECONCILIATION OF FUNDS</b>					
Total Funds brought forward		36,000	525,606	561,606	579,498
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>43,580</u>	<u>496,750</u>	<u>540,330</u>	<u>561,606</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

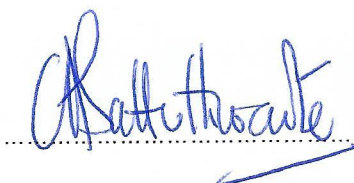
The notes on pages 9 to 16 form part of these financial statements


Jubilee Church Shepperton

Balance Sheet  
as at 31 December 2022

	Note	Unrestricted £	Restricted £	2022 Total funds £	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	15	<u>5,578</u>	<u>490,575</u>	<u>496,153</u>	<u>514,821</u>
<b>TOTAL FIXED ASSETS</b>		<b>5,578</b>	<b>490,575</b>	<b>496,153</b>	<b>514,821</b>
<b>CURRENT ASSETS</b>					
Debtors	16	3,347	-	3,347	2,840
Cash at bank and in hand	20	<u>40,149</u>	<u>6,175</u>	<u>46,324</u>	<u>50,060</u>
<b>TOTAL CURRENT ASSETS</b>		<b>43,496</b>	<b>6,175</b>	<b>49,671</b>	<b>52,900</b>
<b>LIABILITIES</b>					
Creditors falling due within one year	17	<u>(5,494)</u>	-	<u>(5,494)</u>	<u>(6,115)</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<b>38,002</b>	<b>6,175</b>	<b>44,177</b>	<b>46,785</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>43,580</b>	<b>496,750</b>	<b>540,330</b>	<b>561,606</b>
<b>NET ASSETS</b>		<b>43,580</b>	<b>496,750</b>	<b>540,330</b>	<b>561,606</b>
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted income funds	18	43,580	-	43,580	36,000
Restricted income funds	18	-	<u>496,750</u>	<u>496,750</u>	<u>525,606</u>
<b>TOTAL CHARITY FUNDS</b>		<b>43,580</b>	<b>496,750</b>	<b>540,330</b>	<b>561,606</b>

The financial statements were approved and authorised for issue by the Board of Trustees on 26th June 2023 and were signed on its behalf by:





The notes on pages 9 to 16 form part of these financial statements

## Jubilee Church Shepperton

### Notes to the Financial Statements for the year ended 31 December 2022

#### 1. ACCOUNTING POLICIES

##### 1.1 General information

The charity is a registered charity in England and Wales and is unincorporated. The Trustees are the members of the church named on page 1. The address of the principal office is The Jubilee Centre, Manygate Lane, Shepperton, Middlesex, TW17 9EE

##### 1.2 Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### 1.3 Basis of preparation

The objectives of the charity are to advance the Christian Religion, relieve poverty, hardship and distress, and to advance education. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the entity.

Monetary amounts within the financial statements are rounded to the nearest £.

##### 1.4 Preparation of the accounts on a going concern basis

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The Trustees have made this assessment in respect to a period of one year from the date of approval of these financial statements, and they are of the view that the level of reserves will support the charity going forward.

##### 1.5 Significant judgements and estimates

In the opinion of the Trustees, no significant judgements or estimates were made during the preparation of the financial statements that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

##### 1.6 Income

###### Income recognition

Income is recognised in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the Trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

###### Offsetting

There has been no offsetting of assets and liabilities, or income and expenses.

###### Donations

Donations are only included in the SoFA when the general income recognition criteria are met.

###### Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

###### Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

###### Income from interest

This is included in the accounts when receipt is probable, and the amount receivable can be measured reliably.

Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the year ended 31 December 2022

#### 1. ACCOUNTING POLICIES (*continued*)

##### 1.7 Expenditure

###### Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

###### Governance and support costs

Support and governance costs incurred are apportioned across the charitable activities on a basis consistent with the use of resources.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

###### Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

##### 1.8 Basic financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Financial assets held at amortised cost comprise cash at bank and in hand, together with other debtors. Cash at bank and in hand is defined as all cash held in instant access bank accounts and used as working capital. Financial liabilities held at amortised cost comprise all creditors except social security and other taxes.

##### 1.9 Tangible fixed assets

All assets costing more than £1,000 are capitalised and valued at historical cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property	-	2% on cost
Fittings and equipment	-	20% on cost
Solar panels	-	straight line over 15 years

##### 1.10 Taxation

The charity is a registered charity and is exempt under Part 11 of the Corporation Tax Act 2010 on its income and section 256 of the Taxation of Chargeable Gains Act 1992 on its capital gains.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

##### 1.8 Operating leases

Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

##### 1.9 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. Designated funds represent funds earmarked for specific reasons as decided by the Trustees. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### 1.10 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity of one year from the date of acquisition or opening of the deposit or similar account.

##### 1.11 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

##### 1.12 Pension costs

The charity operates a defined contribution pension scheme. Contributions payable for the year are charged to the SoFA in the period to which they relate.

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2022

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Offerings and gifts	90,847	-	90,847	102,059
Income tax recoverable	22,276	-	22,276	22,233
Special collections and support	-	17,367	17,367	35,971
	<u>113,123</u>	<u>17,367</u>	<u>130,490</u>	<u>160,263</u>

In 2021, £35,971 of donation income (analysed to special collections and support) related to restricted funds.

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Youth, mission development, and other ministries	256	-	256	-
Other charitable activities	134	-	134	-
Bookstall	-	-	-	73
Guest Events	-	-	-	-
Children's Theatre Group (Themba)	-	13,173	13,173	11,196
	<u>390</u>	<u>13,173</u>	<u>13,563</u>	<u>11,269</u>

In 2021, £11,196 of income from charitable activities related to restricted funds.

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Deposit account interest	40	-	40	5
	<u>40</u>	<u>-</u>	<u>40</u>	<u>5</u>

5. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Solar panel – Feed-in tariff	1,150	-	1,150	3,509
	<u>1,150</u>	<u>-</u>	<u>1,150</u>	<u>3,509</u>

In 2021, all of the other income related to unrestricted funds.

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2022**

**6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

*By Fund*

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Missionary and charitable giving	7	14,034	24,302	38,336	42,317
Provision of debt advisory service		407	-	407	2,363
Ministry	8	90,983	13,514	104,497	129,348
Activities	9	6,027	21,580	27,607	19,479
		<u>111,451</u>	<u>59,396</u>	<u>170,847</u>	<u>193,507</u>

In 2021, £51,719 of the total expenditure on charitable activities related to restricted funds.

*By Activity*

	Activities undertaken directly £	Support costs £	Total Funds 2022 £	Total Funds 2021 £
Missionary and charitable giving	37,797	539	38,336	42,317
Provision of debt advisory service	365	42	407	2,363
Ministry	64,476	40,021	104,497	129,348
Activities	18,201	9,406	27,607	19,479
	<u>120,839</u>	<u>50,008</u>	<u>170,847</u>	<u>193,507</u>

**7. ANALYSIS OF DIRECT EXPENDITURE ON MISSIONARY AND CHARITABLE GIVING**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Commission	11,515	-	11,515	14,511
Mission	1,980	-	1,980	780
Special collections and individual support	-	24,302	24,302	26,511
	<u>13,495</u>	<u>24,302</u>	<u>37,797</u>	<u>41,802</u>

In 2021, £26,511 of the expenditure on missionary and charitable giving related to restricted funds.

**7.1 ANALYSIS OF DONATIONS PAID**

Analysis	Donations to institutions £	Donations to individuals £	Total £
Charitable giving	11,515	-	11,515
Relief of poverty	-	26,282	26,282
<b>Total</b>	<u>11,515</u>	<u>26,282</u>	<u>37,797</u>

**7.2 DONATIONS MADE TO INSTITUTIONS**

Names of institution	Purpose	Total amount of donations paid £
Commission	Charitable giving	11,515
<b>Total grants to institutions in reporting period</b>		<u>11,515</u>

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2022

8. ANALYSIS OF DIRECT EXPENDITURE ON MINISTRY

	Unrestricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Trustees' remuneration	39,270	39,270	51,882
Trustees' social security costs	811	811	1,070
Trustees' pension costs	3,142	3,142	4,150
Wages and salaries	11,594	11,594	14,259
Pension costs	912	912	1,128
Travel costs	-	-	108
Telephone	582	582	697
Young people and children	3,099	3,099	1,304
Guest Preachers and Apostolic Oversight	2,099	2,099	1,721
Miscellaneous pastoral	1,899	1,899	994
Publicity and website	704	704	3,987
Conferences, training, and outreach	364	364	90
	<u>64,476</u>	<u>64,476</u>	<u>81,390</u>

In 2021, £nil ministry costs related to restricted fund.

9. ANALYSIS OF DIRECT EXPENDITURE ON ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Children's' Theatre Group (Themba)	-	18,201	18,201	8,315
	<u>-</u>	<u>18,201</u>	<u>18,201</u>	<u>8,315</u>

In 2021, £8,315 of the expenditure on activities related to restricted funds.

10. ANALYSIS OF SUPPORT COSTS

	Missionary and charitable giving £	Provision of debt service £	Ministry £	Activities £	Total Funds 2022 £	Total Funds 2021 £
<i>Support Costs</i>						
Heat, light, power, and water	-	-	5,630	1,407	7,037	5,617
Insurance	-	-	872	218	1,090	1,011
Building maintenance and service contracts	-	-	5,605	1,401	7,006	14,477
Equipment maintenance and renewals	-	-	146	36	182	268
Cleaning	-	-	7,618	1,904	9,522	12,419
Depreciation of tangible fixed assets	-	-	14,934	3,734	18,668	18,668
Printing, photocopying and stationery	-	-	565	-	565	1,166
IT subscriptions and sundries	-	-	1,786	-	1,786	2,091
	<u>-</u>	<u>-</u>	<u>37,156</u>	<u>8,700</u>	<u>45,856</u>	<u>55,717</u>
<i>Governance Costs</i>						
Accountancy	296	23	1,573	388	2,280	2,178
Independent examiner's fee	243	19	1,292	318	1,872	1,782
	<u>539</u>	<u>42</u>	<u>2,865</u>	<u>706</u>	<u>4,152</u>	<u>3,960</u>
	<u>539</u>	<u>42</u>	<u>40,021</u>	<u>9,406</u>	<u>50,008</u>	<u>59,677</u>

Of these support costs, £16,893 (2021: £16,893) in relation to depreciation of tangible assets is restricted expenditure.

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2022**

**11. NET EXPENDITURE FOR THE YEAR**

This is stated after charging:	<b>2022</b>	<b>2021</b>
	£	£
Trustees' remuneration	39,270	51,882
Trustees' pension costs (defined contribution scheme)	3,142	4,150
Depreciation	18,668	18,668
Independent examiner's remuneration:		
Independent examiner's fee	1,872	1,782
Accountancy services	2,280	2,178
	<b>2,280</b>	<b>2,178</b>

**12. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL**

Total staff costs were as follows	<b>2022</b>	<b>2021</b>
	£	£
Wages and salaries	50,680	65,977
Social security costs	995	1,235
Pension costs (defined contribution scheme)	4,054	5,278
	<b>55,729</b>	<b>72,490</b>

**Particulars of employees:**

The average number of employees during the year was as follows:

	<b>2022</b>	<b>2021</b>
	No	No
Ministry	1	1
Treasurer	1	1
Children's work	1	1
	<b>3</b>	<b>3</b>

No employees received employee benefits (excluding employer pension costs) in excess of £60,000 (2021: none).

**Key management personnel and trustee remuneration**

The charity's key management personnel comprise the Trustees. Total employment benefits including employer pension contributions of the key management personnel was £42,412 (2021: £56,032).

Name of trustee	Legal authority	Amounts paid or benefit value			
		2022			2021
		Remuneration £	Pension contribution £	TOTAL £	TOTAL £
Mr D Webb-Peploe	Deed of trust	21,170	1,694	22,864	31,023
Mrs J Jones	Deed of trust	18,100	1,448	19,548	25,008

Mr D Webb-Peploe is remunerated for his work as Lead Elder of the church. Mrs Jo Jones received her salary for her work as our Children's Work Coordinator.

**Trustees' expenses**

Type of expenses reimbursed	2022 £	2021 £
Travel costs	-	108
<b>TOTAL</b>	<b>-</b>	<b>108</b>

During the year, no Trustees were reimbursed expenses incurred in fulfilling their duties (2010: 1).

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2022**

**13. RELATED PARTY TRANSACTIONS**

David Webb-Peploe, a Trustee, received no reimbursed expenses in either year. His wife Ruth Webb-Peploe received payments totalling £1,900 (2021: £500) in respect of running the mother and toddler group.

Jo Jones, a Trustee, was reimbursed expenses of £nil (2021: £108) for travel.

No other Trustees have been reimbursed in respect of mileage expenses during 2022 or 2021.

**14. DEFINED CONTRIBUTION PENSION SCHEME**

During the year, £4,054 of pension contributions were recognised in the SoFA as an expense (2021: £5,278). All of the contributions are allocated to ministry costs and relate to unrestricted funds.

<b>15. TANGIBLE FIXED ASSETS</b>	<b>Leasehold property £</b>	<b>Solar panels £</b>	<b>Fixtures, fittings and equipment £</b>	<b>Total £</b>
<b>COST</b>				
As at 1 January 2022	844,649	15,635	3,665	863,949
Additions	-	-	-	-
<b>As at 31 December 2022</b>	<b><u>844,649</u></b>	<b><u>15,635</u></b>	<b><u>3,665</u></b>	<b><u>863,949</u></b>
<b>DEPRECIATION</b>				
As at 1 January 2022	337,181	10,420	1,527	349,128
Charge for the year	16,893	1,042	733	18,668
<b>As at 31 December 2022</b>	<b><u>354,074</u></b>	<b><u>11,462</u></b>	<b><u>2,260</u></b>	<b><u>367,796</u></b>
<b>NET BOOK VALUE</b>				
As at 1 January 2022	<u>507,468</u>	<u>5,215</u>	<u>2,138</u>	<u>514,821</u>
<b>As at 31 December 2022</b>	<b><u>490,575</u></b>	<b><u>4,173</u></b>	<b><u>1,405</u></b>	<b><u>496,153</u></b>

<b>16. DEBTORS</b>	<b>2022 £</b>	<b>2021 £</b>
Income tax recoverable	1,959	2,067
Prepayments	888	273
Other debtors	500	500
	<b><u>3,347</u></b>	<b><u>2,840</u></b>

<b>17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>2022 £</b>	<b>2021 £</b>
Sundry creditors	<u>5,494</u>	<u>6,115</u>
	<b><u>5,494</u></b>	<b><u>6,115</u></b>

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2022

18. ANALYSIS OF MOVEMENT IN FUNDS

	Balance 1 Jan 2022 £	Incoming resources £	Resources expended £	Transfers £	Funds 31 Dec 2022 £
<b>Unrestricted funds</b>					
General fund	36,000	119,031	(111,451)	-	43,580
	<u>36,000</u>	<u>119,031</u>	<u>(111,451)</u>	<u>-</u>	<u>43,580</u>
<b>Restricted funds</b>					
Building	507,468	-	(16,893)	-	490,575
Themba	5,028	13,173	(18,201)	-	-
Bags of Food	13,038	17,330	(24,302)	-	6,066
Food Hampers	72	37	-	-	109
	<u>525,606</u>	<u>30,540</u>	<u>(59,396)</u>	<u>-</u>	<u>496,750</u>
<b>TOTAL FUNDS</b>	<u>561,606</u>	<u>149,571</u>	<u>(170,847)</u>	<u>-</u>	<u>540,330</u>

Unrestricted funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Restricted funds

The restricted "Building" fund is made up of collections received from members of the church for the purpose of building the Jubilee Centre.

The restricted "Bags of Food" and "Food Hampers" funds represent amounts donated by members of the church in order to supply food to families in need.

The restricted "Themba" fund represents amounts donated for the purpose of supporting the Themba Theatre run at Jubilee Church. Themba ceased to be a part of Jubilee Church from 01/09/2022.

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets/ (liabilities) £	Total £
Unrestricted funds	5,578	38,002	43,580
Restricted funds	490,575	6,175	496,750
	<u>496,153</u>	<u>44,177</u>	<u>540,330</u>

20. ANALYSIS OF CASH AND CASH EQUIVALENTS

	Unrestricted Fund £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Cash at bank	40,149	6,175	46,324	50,060

**SHEPPERTON COMMUNITY CHURCH**

England & Wales - Charity number 1023505

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# Accounts

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REGISTERED CHARITY NUMBER: 1023505

# **JUBILEE CHURCH SHEPPERTON**

Report of the Trustees and  
Financial Statements  
for the year ended 31 December 2021

**Jubilee Church Shepperton**

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for the year ended 31 December 2021**

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**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2021**

The Trustees present their report with the financial statements of the charity for the year ending 31 December 2021. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Charity name</b>	Shepperton Community Church
<b>Other names the charity uses</b>	Jubilee Church Shepperton Debtscape Shepperton
<b>Registered charity number</b>	1023505
<b>Charity's principal address</b>	The Jubilee Centre Manygate Lane Shepperton Middlesex TW17 9EE

**Names of the charity Trustees who manage the charity:**

Mr T Cowles	
Mr P Elliott	Chair from January 2022
Mrs J Jones	
Mr M McLaren	Resigned January 2022
Mr S Morris	Resigned 12 January 2021
Mr M Stevens	Chairman Resigned 17 January 2022
Mr C Uzo	Resigned January 2022
Mr D Webb-Peploe	

**Principal Bankers**

Santander  
Corporate Account Management  
8<sup>th</sup> Floor East  
Admin Block  
Bridle Road  
Bootle  
Merseyside, GIR 0AA

CAF Bank  
PO Box 289  
West Malling  
Kent, ME19 4TA

**Solicitors**

Graham Pearce  
Pearcelegal  
2 The Square  
Solihull  
West Midlands, B9 1RB

**Independent Examiner**

L A Evans BSc FCA  
Stewart & Company Chartered Accountants  
Knoll House  
Knoll Road  
Camberley, GU15 3SY

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2021**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **The Charity**

Shepperton Community Church was registered under a Deed of Trust on 7 July 1993 with the registration number 1023505 originally with the name Shepperton Christian Fellowship. The name Shepperton Community Church was adopted in April 1995. In the autumn of 2009, the Charity Commission approved the use of the working name Jubilee Church Shepperton and in October 2012 approved the additional working name of Debtscape Shepperton. The Deed of Trust was amended with a Supplemental Deed of Trust on 1 October 2013. Jubilee Church Shepperton is part of Commission, a Sphere of the Newfrontiers family of churches, and a member of the Evangelical Alliance.

### **Recruitment, induction, and training of new Trustees**

The Trust Deed specifies that all Trustees are appointed by the Elders. Trustees attend training courses when suitable courses are identified. They also receive copies of the Charity Commission News when they are published.

### **Trust Management**

Within the church the primary decision-making body is the Eldership, and it is the role of the Trustees to implement their policy whilst ensuring that at all times adherence to the requirements of both the Trust Deed and relevant legislation is maintained. The Elders together govern the church, and the Trustees implement the policy decisions of the Elders. Mr D Webb-Peploe and Mrs J Jones are the only remunerated Trustees.

### **Risk management**

The Trustees regularly review the risks associated with the charity. Financially this is achieved by setting an annual budget for unrestricted funds. The Trustees use budget holders for different areas of the church to assist in the budget setting and monitoring process. However, the ultimate responsibility still lies with the Elders and Trustees.

The financial position of the Trust is regularly reviewed by means of the treasurer providing the Trustees and Elders with management accounts of both spend against budget and income figures on a monthly basis. The Trustees have a number of policy documents in place to manage the charity and premises, these are currently being reviewed and updated. General risks are covered with two insurance policies. The first is a general insurance policy designed for churches without premises (in addition Thamesmead School provides insurance cover for the building) which includes Trustees' Liability Insurance which provides a limit of indemnity of £100,000. This insurance policy is with Ansva Insurance. There is also a Professional Indemnity Insurance policy with Markel International Insurance Company Limited which provides a Professional Indemnity limit of indemnity of £1,000,000 and Management Liability limit of indemnity of £500,000 to cover the work of Debtscape Shepperton.

The Trustees undertake a Health and Safety survey of the premises regularly. We have reviewed the data protection legislation and are registered with the ICO for the work of Debtscape Shepperton and the Church. We have a Safeguarding Lead and Deputy Safeguarding Lead who are both members of the church, and not Trustees. The church continues to be a member of Thirtyone:eight. The church continues with its policy of DBS checks for all children and youth workers and for those working with vulnerable adults. There is also a requirement that all Debt Advisors with Debtscape Shepperton are checked. We check all new workers and existing workers; trustees and Elders are rechecked regularly.

Since March 2020 we have experienced the effects of the COVID-19 pandemic. The majority of our income is received by Standing Orders and BACS payments, some income that was previously received via the collection baskets on Sunday mornings moved to being sent by BACS or Standing Orders. Towards the end of 2021 this began to impact on our income as people moved churches following the lifting of restrictions. Trustees therefore took the decision to temporarily reduce the hours of the Lead Elder and Youth and Children's Coordinator by 1 day a week from January 2022 to reduce staffing costs. Should the situation change further we have sufficient reserves to enable us to continue with our objectives for several months, this is being kept under regular review by trustees.

### **Public Benefit**

We continue to review the activities of the church in order to identify ways in which we can provide a greater service to the community in which it is situated.

Although there has been an impact on our activities since March 2020 the church has continued to provide public benefit in numerous ways which include the following activities: -

- Jubilees which is a Mother and Toddler group which is attended predominantly by mothers from the local community who do not attend the church. Jubilees was suspended in March 2020 and restarted in September 2021 with a reduced capacity and pre-booking requirement to manage numbers attending.
- Bublees is a similar group to Jubilees but is for mothers with babies up to 1 year old. Bublees was suspended in March 2020 however as a support group it was able to restart in person meetings in September 2020 under strict Covid guidelines for support groups. Bublees ceased in August 2021.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2021**

**Public Benefit (continued)**

- Debtscape Shepperton, our debt advisory service, provides debt advice to the community in which the church is situated. Debtscape closed on 31st October 2021.
- The Alpha courses enable non-believers or those on the threshold of faith to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. We did not run an Alpha course during 2021 but our next course begins in April 2022.
- The church runs a weekly small group (Oak Tree Café) for those with mental health issues. It is open to anyone in the local community. Oak Tree Café suspended in person meetings in March 2020, they continued to meet weekly on Zoom until August 2020 when they were able to restart in person meetings initially in the garden at the Jubilee Centre under strict Covid guidelines for support groups.
- The church runs a weekly small group (Addiction Recovery) for those with substance abuse issues. It is open to anyone in the local community. Addiction Recovery suspended in person meetings from March 2020 until November 2020 when they were able to restart in person meetings once a month at the Jubilee Centre under strict Covid guidelines for support groups. Addiction Recovery ceased in April 2021.
- The church runs a project which we call Bags of Food. This involves providing people, predominantly families, who are in need with bags of food and hygiene items. This project has escalated during the Covid-19 pandemic, and we have taken responsibility for the TW17 postcode. The local community has supported this project with significant and regular donations throughout the Covid 19 pandemic.
- The church has a Christmas Hamper project. Since 2020 this has been rebranded as Bags of Christmas to run alongside Bags of Food. In December 2021 the church gave away 49 bags to families in need in the local community, these contained food supplies as well as other Christmas treats. We were given some of the food by local schools that had been given it for their harvest celebrations, the rest was given by members of the church and the community. Local businesses also supplied some donations of food and financial support.
- Themba Theatre is a children's theatre group. It is open to anyone in the local community. Themba suspended in person meetings from March 2020, they were able to meet in person at the Jubilee Centre under strict Covid guidelines for youth groups and the Performing Arts during October and December 2020 and then restarted meeting regularly from April 2021.

In these ways, the Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance issued by the charity Commission in respect of public benefit.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

During the last year, the church has continued to fulfil the objectives of the charity, which are:

- to advance the Christian Religion by proclaiming the gospel of God and His Son, the Lord Jesus Christ, and to preach and teach the Christian Faith.
- to relieve poverty, hardship, and distress in such matter as the Trustees shall from time to time decide.
- to advance education whether of children (above or below compulsory school age) or of adults.

**Significant activities**

These objectives have been achieved by holding regular weekly worship services on Sunday mornings, in March 2020 in person services were suspended but services continued every week on YouTube. In April 2021 we began to hold in person services on Sunday mornings with a strictly limited capacity, the service was also livestreamed for those unable to attend. Attendance capacity was gradually increased until August 2021 when restrictions were lifted. Livestreaming of services also stopped from August 2021.

Small group meetings take place mid-week, these also moved online from March 2020 with groups meeting together via Zoom or other online video platforms, some groups were able to meet in person outside at times depending on the current restrictions in place. Since restrictions have been lifted, some groups have continued to meet online while others are now back to meeting in person. Together these have given members of the church opportunities to worship God and to be taught the Christian faith, even while in person meetings were suspended. The proclamation of the Gospel to non-believers has been undertaken through the church services, small group meetings, outreach events including a programme of social action and, in particular, through the medium of Alpha courses. Alpha courses enable non-believers, or those on the threshold of faith, to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. Moving our church services online allowed us to reach a much wider audience, while our social action work, specifically Bags of Food, has been a significant activity within the local community since 2020.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2021**

**Significant activities (continued)**

There are currently nine small groups, which give opportunity for members to explore faith further, to develop closer relationships within the church and to provide another forum through which to introduce non-Christian friends to the Gospel. One of these is for young people. Since March 2020 groups moved to meeting online rather than in person, groups began meeting in person as restrictions allowed although some groups have continued to meet online. Crowning Years were unable to meet online however contact was maintained with this group by delivering a printed news sheet and CD of the sermon to members weekly as well as other informal contact, either phone calls or garden visits, as restrictions allowed.

During the last year, the church has continued its activities within the local community

The Mother and Toddler group (Jublees) that runs one morning a week at The Jubilee Centre is managed by one of our church members who is a primary school teacher. We are now at the stage where we have virtually reached the capacity for the premises. This has been achieved through recommendations and no formal advertising. In addition, we had a group for mothers of young babies (Bublees) which was run by another of the church members. Jublees was impacted by the Covid 19 pandemic and was unable to meet from March 2020 to September 2021.

The Youth Work continues, and they meet on Thursday evenings. Although in person meetings were suspended in March 2020, they continued to meet every week on Zoom, with in person meetings restarting in April 2021 initially in the garden of the Jubilee Centre under strict covid guidelines.

The church ran two support groups one for those with mental health issues and the second for those suffering with substance abuse (this group ceased from April 2021). They are open to anyone in the local community.

The church has a Christmas Hamper project (Bags of Christmas) where in December 2021 the church gave away 49 bags to families in need in the local community. We were given Christmas food and luxuries by members of the church, the local community and local schools. Local businesses also supplied some donations of food and money. The bags consisted of Christmas food and luxuries which the recipients may not have been able to afford. The recipients were mainly referrals from Bags of Food, Debtscape Shepperton and local schools.

Since March 2020 our Bags of Food project has served as the food bank for the TW17 area. This involves giving people, predominantly families, who are in need bags of food. Food is collected and delivered on a weekly basis with volunteers sorting and packing during the week. Food is given by members of the church as well as the local community with volunteers also coming from within the community as well as the church. A local bakery also donates their leftover goods one day a week. Since the beginning of the Covid-19 pandemic, we have seen increased demand and support for this service. Bags of Food receives referrals from Debtscape Shepperton, local home school link workers, job centres, social services and other agencies, we have also received support in terms of donations of food, money and time from the local community, local groups and businesses which has enabled us to provide food and hygiene items to those in need. While activities that usually used the Jubilee Centre were suspended or greatly reduced Bags of Food was able to use more space within the building during this time which has helped it to meet the increased demand. In preparation for groups restarting, we invested in new storage cupboards to enable Bags of Food to continue to meet demand and not impact on the space available within the Jubilee Centre.

The majority of other church activities continued by either YouTube or Zoom and have restarted in person as restrictions were lifted.

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities**

Jubilee Church Shepperton continued with all the normal church activities as far as possible as well as those listed as benefits to the community. The Mother and Toddler group (Jublees) and the group for mothers of young babies (Bublees) both continued to thrive without the need for any publicity and were at full capacity when they reopened. Debtscape Shepperton had 6 new referrals in 2021, no new referrals were taken on after 31st March 2021. There were 36 active cases of which 17 cases were helped to become debt free before Debtscape Shepperton closed on 31st October 2021, 2 more were on Debt Management Plans, and some were enquiry only cases. Oak Tree Café usually has 10 to 15 attendees each week and the Addiction Recovery group had up to 15 attendees each month. The church has a Christmas Hamper project (Bags of Christmas) where in December 2021 the church gave away 49 bags to families in need in the local community. The Bags of Food project has become very successful in meeting the needs of people and predominantly families who are in need in the local community by giving them bags of food. The Elders are always looking for new projects that will benefit the community particularly where social justice is involved.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2021**

**FINANCIAL REVIEW**

The largest item of expenditure continues to be Ministry expenses, and these include gifts to visiting preachers. Expenditure on Ministry fees this year has been £81,390 (63.4%) of the church's unrestricted income, mainly salaries for the current full-time Elder (Mr D Webb-Peploe), Children's and Youth Work Coordinator (Mrs J Jones) and Treasurer and Communications Coordinator (Mrs J Wilsher).

The heading 'Missionary and charitable giving' shows £15,291 (11.9%) of the church's unrestricted income was given to other organisations and individuals for the relief of poverty. The restricted funds under the heading 'Missionary and wider gifts' are specific gifts, which have been given in support of other charities and individuals. The only recipients of the unrestricted gifts were Commission. Commission is a family of churches in the UK and other nations led by Guy Miller and his team. It is passionate about planting churches, equipping the Saints, training leaders, reaching the unreached and caring for the poor with which the charity is associated, and which helps the development of like-minded churches throughout the world. The church spent £90 (less than 1%) of the unrestricted funds on attendance at conferences, training, and outreach (this was lower than usual due to the Covid 19 restrictions on in person training and conferences).

The church had one interest free loan of £16,000 from a member of the church. The purpose of this loan was for the installation of solar panels on the roof of the Jubilee Centre. The terms of repayment are that we repay them with the feed-in tariff payments that we receive from the Government. The outstanding balance of £610 was paid off in February 2021.

The premises continues to be a shared facility with Thamesmead School, which is using the main hall as a drama facility during school time, in return for which the land is leased to the charity at a nominal rent and we continue to be able to use the school classrooms rent-free on Sundays.

In addition, to minimise costs and risks associated with the building project, the Trust appointed Jubilee Centre Developments Limited ("JCDL") as the development company to deliver the completed project to the Trust. This company is limited by share capital and registered in England and Wales. David Webb-Peploe is one of the two directors and shareholders, the other director and shareholder being another member of the church. This company is no longer trading, having fulfilled its purpose and contract to the Trust. The church also has a further account known as New Covenant Trust. This account is for the benefit of the members if and when they face financial hardship. It is not a trust fund and is not related to the church's trust funds, and accordingly, has not been included in these accounts.

**RESERVES POLICIES**

The terms of the Trust Deed allow the Trustees to invest monies in stocks and shares or other investments or property. Alternatively, the monies may be left invested on deposit at a bank as the Trustees see fit. The major source of monies that the church has had at its disposal to invest during the last year has been the general funds. In these circumstances the Trustees have invested the money in a deposit account which currently gives the best rate for practical operations.

The church's income reserves policy is to aim to have £10,000 of general funds available to meet current needs.

At the end of the reporting period, the church had £31,922 in unrestricted funds. In addition, the church had restricted funds totalling £525,606 consisting of the building fund of £507,468, the Themba fund of £5,028.13, the Bags of Food fund of £13,037.78 and the Christmas Hampers fund (Bags of Christmas) of £71.69.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2021**

**RESPONSIBILITIES OF THE TRUSTEES**

The charity's Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the applicable Charities (Accounts and Reports) Regulations. The Trustees are also responsible for safeguarding the assets of the charity and hence taking all reasonable steps for the prevention and detection of fraud and other irregularities.

**BY ORDER OF THE TRUSTEES**

X 

Mr P Elliott

**Independent Examiner's Report to the Trustees of  
Jubilee Church Shepperton  
for the year ended 31 December 2021**

**Independent Examiner's report to the Trustees of Jubilee Church Shepperton**

I report on the accounts of the charity for the year ended 31 December 2021, which are set out on pages seven to sixteen.

**Respective responsibilities of Trustees and Examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
3. to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention other than that disclosed below

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the regulations made thereunderhave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn. We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L A Evans BSc FCA  
Stewart & Co  
Knoll House  
Knoll Road  
Camberley  
Surrey  
GU15 3SY

**Jubilee Church Shepperton**  
**Statement of Financial Activities**  
**for the year ended 31 December 2021**

	Note	Unrestricted £	Restricted £	2021 Total funds £	2020 Total funds £
<b>INCOME</b>					
Donations and legacies	2	124,292	35,971	160,263	166,829
Income from charitable activities	3	73	11,196	11,269	1,655
Income from other trading activities Other trading activities: Letting		569	-	569	111
Investment income	4	5	-	5	130
Other income Solar panel – Feed-in tariff	5	3,509	-	3,509	748
<b>TOTAL INCOME</b>		<u>128,448</u>	<u>47,167</u>	<u>175,615</u>	<u>169,473</u>
<b>EXPENDITURE</b>					
Expenditure on charitable activities:	6	(141,788)	(51,719)	(193,507)	(171,064)
<b>TOTAL EXPENDITURE</b>		<u>(141,788)</u>	<u>(51,719)</u>	<u>(193,507)</u>	<u>(171,064)</u>
<b>NET EXPENDITURE AND NET MOVEMENT IN FUNDS FOR THE YEAR</b>	18	(13,340)	(4,552)	(17,892)	(1,591)
<b>TRANSFERS BETWEEN FUNDS</b>		-	-	-	-
<b>RECONCILIATION OF FUNDS</b>					
Total Funds brought forward		49,340	530,158	579,498	581,089
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>36,000</u>	<u>525,606</u>	<u>561,606</u>	<u>579,498</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

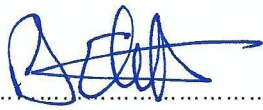
The notes on pages 10 to 17 form part of these financial statements


Jubilee Church Shepperton

Balance Sheet  
as at 31 December 2021

	Note	Unrestricted £	Restricted £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	15	<u>7,353</u>	<u>507,468</u>	<u>514,821</u>	<u>533,489</u>
<b>TOTAL FIXED ASSETS</b>		<b>7,353</b>	<b>507,468</b>	<b>514,821</b>	<b>533,489</b>
<b>CURRENT ASSETS</b>					
Debtors	16	2,840	-	2,840	3,706
Cash at bank and in hand	20	<u>31,922</u>	<u>18,138</u>	<u>50,060</u>	<u>49,059</u>
<b>TOTAL CURRENT ASSETS</b>		<b>34,762</b>	<b>18,138</b>	<b>52,900</b>	<b>52,765</b>
<b>LIABILITIES</b>					
Creditors falling due within one year	17	<u>(6,115)</u>	-	<u>(6,115)</u>	<u>(6,756)</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<b>28,647</b>	<b>18,138</b>	<b>46,785</b>	<b>46,009</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>36,000</b>	<b>525,606</b>	<b>561,606</b>	<b>579,498</b>
<b>NET ASSETS</b>		<b>36,000</b>	<b>525,606</b>	<b>561,606</b>	<b>579,498</b>
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted income funds	18	36,000	-	36,000	49,340
Restricted income funds	18	-	<u>525,606</u>	<u>525,606</u>	<u>530,158</u>
<b>TOTAL CHARITY FUNDS</b>		<b>36,000</b>	<b>525,606</b>	<b>561,606</b>	<b>579,498</b>

The financial statements were approved and authorised for issue by the Board of Trustees on 16 August 2022 and were signed on its behalf by:

X   
P.J. ELLIOTT

X   
T. Cowles

The notes on pages 10 to 17 form part of these financial statements

**Jubilee Church Shepperton**  
**Notes to the Financial Statements**  
**for the year ended 31 December 2021**

**1. ACCOUNTING POLICIES**

**1.1 General information**

The charity is a registered charity in England and Wales and is unincorporated. The Trustees are the members of the church named on page 1. The address of the principal office is The Jubilee Centre, Manygate Lane, Shepperton, Middlesex, TW17 9EE

**1.2 Statement of Compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

**1.3 Basis of preparation**

The objectives of the charity are to advance the Christian Religion, relieve poverty, hardship and distress, and to advance education. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the entity.

Monetary amounts within the financial statements are rounded to the nearest £.

**1.4 Preparation of the accounts on a going concern basis**

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The Trustees have made this assessment in respect to a period of one year from the date of approval of these financial statements, and they are of the view that the level of reserves will support the charity going forward.

**1.5 Significant judgements and estimates**

In the opinion of the Trustees, no significant judgements or estimates were made during the preparation of the financial statements that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

**1.6 Income**

**Income recognition**

Income is recognised in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the Trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses.

**Donations**

Donations are only included in the SoFA when the general income recognition criteria are met.

**Tax reclaims on donations and gifts**

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

**Income from interest**

This is included in the accounts when receipt is probable, and the amount receivable can be measured reliably.

Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the year ended 31 December 2021

#### 1. ACCOUNTING POLICIES (*continued*)

##### 1.7 Expenditure

###### Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

###### Governance and support costs

Support and governance costs incurred are apportioned across the charitable activities on a basis consistent with the use of resources.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

###### Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

##### 1.8 Basic financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Financial assets held at amortised cost comprise cash at bank and in hand, together with other debtors. Cash at bank and in hand is defined as all cash held in instant access bank accounts and used as working capital. Financial liabilities held at amortised cost comprise all creditors except social security and other taxes.

##### 1.9 Tangible fixed assets

All assets costing more than £1,000 are capitalised and valued at historical cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property	-	2% on cost
Fittings and equipment	-	20% on cost
Solar panels	-	straight line over 15 years

##### 1.10 Taxation

The charity is a registered charity and is exempt under Part 11 of the Corporation Tax Act 2010 on its income and section 256 of the Taxation of Chargeable Gains Act 1992 on its capital gains.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

##### 1.8 Operating leases

Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

##### 1.9 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. Designated funds represent funds earmarked for specific reasons as decided by the Trustees. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### 1.10 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity of one year from the date of acquisition or opening of the deposit or similar account.

##### 1.11 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

##### 1.12 Pension costs

The charity operates a defined contribution pension scheme. Contributions payable for the year are charged to the SoFA in the period to which they relate.

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2021

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Offerings and gifts	102,059	-	102,059	127,087
Income tax recoverable	22,233	-	22,233	27,899
Special collections and support	-	35,971	35,971	11,843
	<u>124,292</u>	<u>35,971</u>	<u>160,263</u>	<u>166,829</u>

In 2020, £11,843 of donation income (analysed to special collections and support) related to restricted funds.

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Youth, mission development, and other ministries	-	-	-	-
Other charitable activities	-	-	-	-
Bookstall	73	-	73	94
Guest Events	-	-	-	-
Children's Theatre Group (Themba)	-	11,196	11,196	1,561
	<u>73</u>	<u>11,196</u>	<u>11,269</u>	<u>1,655</u>

In 2020, £1,561 of income from charitable activities related to restricted funds.

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Deposit account interest	5	-	5	130
	<u>5</u>	<u>-</u>	<u>5</u>	<u>130</u>

5. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Solar panel – Feed-in tariff	3,509	-	3,509	748
	<u>3,509</u>	<u>-</u>	<u>3,509</u>	<u>748</u>

In 2020, all of the other income related to unrestricted funds.

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2021

6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

By Fund

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Missionary and charitable giving	7	15,806	26,511	42,317	28,637
Provision of debt advisory service		2,363	-	2,363	2,020
Ministry	8	115,834	13,514	129,348	127,119
Activities	9	7,785	11,694	19,479	13,288
		<u>141,788</u>	<u>51,719</u>	<u>193,507</u>	<u>171,064</u>

In 2020, £21,613 of the total expenditure on charitable activities related to restricted funds.

By Activity

	Activities undertaken directly £	Support costs £	Total Funds 2021 £	Total Funds 2020 £
Missionary and charitable giving	41,802	515	42,317	28,637
Provision of debt advisory service	2,323	40	2,363	2,020
Ministry	81,390	47,958	129,348	127,119
Activities	8,315	11,164	19,479	13,288
	<u>133,830</u>	<u>59,677</u>	<u>193,507</u>	<u>171,064</u>

7. ANALYSIS OF DIRECT EXPENDITURE ON MISSIONARY AND CHARITABLE GIVING

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Commission	14,511	-	14,511	18,464
Mission	780	-	780	450
Special collections and individual support	-	26,511	26,511	9,255
	<u>15,291</u>	<u>26,511</u>	<u>41,802</u>	<u>28,169</u>

In 2020, £9,255 of the expenditure on missionary and charitable giving related to restricted funds.

7.1 ANALYSIS OF DONATIONS PAID

Analysis	Donations to institutions £	Donations to individuals £	Total £
Charitable giving	14,511	-	14,511
Relief of poverty	-	27,291	27,291
<b>Total</b>	<u>14,511</u>	<u>27,291</u>	<u>41,802</u>

7.2 DONATIONS MADE TO INSTITUTIONS

Names of institution	Purpose	Total amount of donations paid £
Commission	Charitable giving	14,511
<b>Total grants to institutions in reporting period</b>		<u>14,511</u>

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2021

8. ANALYSIS OF DIRECT EXPENDITURE ON MINISTRY

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Trustees' remuneration	51,882	51,882	52,480
Trustees' social security costs	1,070	1,070	1,139
Trustees' pension costs	4,150	4,150	4,080
Wages and salaries	14,259	14,259	12,701
Pension costs	1,128	1,128	466
Travel costs	108	108	244
Telephone	697	697	1,746
Young people and children	1,304	1,304	1,759
Guest Preachers and Apostolic Oversight	1,721	1,721	1,200
Miscellaneous pastoral	994	994	1,809
Publicity and website	3,987	3,987	10,234
Conferences, training, and outreach	90	90	2,460
	<u>81,390</u>	<u>81,390</u>	<u>90,318</u>

In 2020, £nil ministry costs related to restricted fund.

9. ANALYSIS OF DIRECT EXPENDITURE ON ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Children's' Theatre Group (Themba)	-	8,315	8,315	4,720
	<u>-</u>	<u>8,315</u>	<u>8,315</u>	<u>4,720</u>

In 2020, £4,720 of the expenditure on activities related to restricted funds.

10. ANALYSIS OF SUPPORT COSTS

	Missionary and charitable giving £	Provision of debt service £	Ministry £	Activities £	Total Funds 2021 £	Total Funds 2020 £
<i>Support Costs</i>						
Heat, light, power, and water	-	-	4,494	1,123	5,617	5,241
Insurance	-	-	809	202	1,011	942
Building maintenance and service contracts	-	-	11,582	2,895	14,477	5,438
Equipment maintenance and renewals	-	-	214	54	268	460
Cleaning	-	-	9,935	2,484	12,419	9,031
Depreciation of tangible fixed assets	-	-	14,934	3,734	18,668	18,668
Printing, photocopying and stationery	-	-	1,166	-	1,166	785
IT subscriptions and sundries	-	-	2,091	-	2,091	1,708
	<u>-</u>	<u>-</u>	<u>45,225</u>	<u>10,492</u>	<u>55,717</u>	<u>42,273</u>
<i>Governance Costs</i>						
Accountancy	283	22	1,503	370	2,178	1,980
Independent examiner's fee	232	18	1,230	302	1,782	1,620
	<u>515</u>	<u>40</u>	<u>2,733</u>	<u>672</u>	<u>3,960</u>	<u>3,600</u>
	<u>515</u>	<u>40</u>	<u>47,958</u>	<u>11,164</u>	<u>59,677</u>	<u>45,873</u>

Of these support costs, £16,893 (2020: £16,893) in relation to depreciation of tangible assets is restricted expenditure.

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2021**

**11. NET EXPENDITURE FOR THE YEAR**

This is stated after charging:	<b>2021</b>	<b>2020</b>
	£	£
Trustees' remuneration	<b>51,882</b>	52,480
Trustees' pension costs (defined contribution scheme)	<b>4,150</b>	4,080
Depreciation	<b>18,668</b>	18,668
Independent examiner's remuneration:		
Independent examiner's fee	<b>1,782</b>	1,620
Accountancy services	<b>2,178</b>	1,980
	<u>2,178</u>	<u>1,980</u>

**12. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL**

<b>Total staff costs were as follows</b>	<b>2021</b>	<b>2020</b>
	£	£
Wages and salaries	<b>65,977</b>	65,181
Social security costs	<b>1,235</b>	1,139
Pension costs (defined contribution scheme)	<b>5,278</b>	4,546
	<u>72,490</u>	<u>70,866</u>

**Particulars of employees:**

The average number of employees during the year was as follows:

	<b>2021</b>	<b>2020</b>
	No	No
Ministry	1	2
Treasurer	1	1
Youth work	1	1
	<u>3</u>	<u>4</u>

No employees received employee benefits (excluding employer pension costs) in excess of £60,000 (2020: £nil).

**Key management personnel and trustee remuneration**

The charity's key management personnel comprise the Trustees. Total employment benefits including employer pension contributions of the key management personnel was £56,032 (2020: £56,559).

Name of trustee	Legal authority	Amounts paid or benefit value			
		2021			2020
		Remuneration £	Pension contribution £	TOTAL £	TOTAL £
Mr D Webb-Peploe	Deed of trust	28,725	2,298	31,023	30,495
Mr J Cowles	Deed of trust	-	-	-	1,482
Mrs J Jones	Deed of trust	23,156	1,852	25,008	24,583

Mr D Webb-Peploe is remunerated for his work as Lead Elder of the church. Mrs Jo Jones received her salary for her work as our Youth Worker/Children's' Worker Coordinator. John Cowles was paid as a consultant treasurer between January and March 2020.

**Trustees' expenses**

Type of expenses reimbursed	2021 £	2020 £
Travel costs	108	244
<b>TOTAL</b>	<b>108</b>	<b>244</b>

During the year, 1 Trustee was reimbursed expenses incurred in fulfilling their duties (2020: 2).

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2021

13. RELATED PARTY TRANSACTIONS

David Webb-Peploe, a Trustee, received no reimbursed expenses in either year. His wife Ruth Webb-Peploe received payments totalling £500 (2020: £512) in respect of running the mother and toddler group.

Diana Cowles, the wife of John Cowles who was the charity's consultant treasurer until March 2020, was reimbursed expenses of £nil (2020: £170 for travel).

Jo Jones, a Trustee, was reimbursed expenses of £108 (2020: £244) for travel.

No other Trustees have been reimbursed expenses in 2020 or 2021.

14. DEFINED CONTRIBUTION PENSION SCHEME

During the year, £5,278 of pension contributions were recognised in the SoFA as an expense (2020: £4,546). All of the contributions are allocated to ministry costs and relate to unrestricted funds.

15. TANGIBLE FIXED ASSETS	Leasehold property £	Solar panels £	Fixtures, fittings and equipment £	Total £
<b>COST</b>				
As at 1 January 2021	844,649	15,635	3,665	863,949
Additions	-	-	-	-
<b>As at 31 December 2021</b>	<b>844,649</b>	<b>15,635</b>	<b>3,665</b>	<b>863,949</b>
<b>DEPRECIATION</b>				
As at 1 January 2021	320,288	9,378	794	330,460
Charge for the year	16,893	1,042	733	18,668
<b>As at 31 December 2021</b>	<b>337,181</b>	<b>10,420</b>	<b>1,527</b>	<b>349,128</b>
<b>NET BOOK VALUE</b>				
As at 1 January 2021	524,361	6,257	2,871	533,489
<b>As at 31 December 2021</b>	<b>507,468</b>	<b>5,215</b>	<b>2,138</b>	<b>514,821</b>

16. DEBTORS	2021 £	2020 £
Income tax recoverable	2,067	2,937
Prepayments	273	269
Other debtors	500	500
	<b>2,840</b>	<b>3,706</b>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2021 £	2020 £
Solar panel loan	-	610
Sundry creditors	6,115	6,146
	<b>6,115</b>	<b>6,756</b>

The solar panel loan is interest-free, repayable over a period of 10 years.

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2021

18. ANALYSIS OF MOVEMENT IN FUNDS

	Balance 1 Jan 2021 £	Incoming resources £	Resources expended £	Transfers £	Funds 31 Dec 2021 £
<b>Unrestricted funds</b>					
General fund	49,340	128,448	(141,788)	-	36,000
	<u>49,340</u>	<u>128,448</u>	<u>(141,788)</u>	<u>-</u>	<u>36,000</u>
<b>Restricted funds</b>					
Building	524,361	-	(16,893)	-	507,468
Themba	2,147	11,196	(8,315)	-	5,028
Bags of Food	3,346	35,866	(26,174)	-	13,038
Food Hampers	304	105	(337)	-	72
	<u>530,158</u>	<u>47,167</u>	<u>(51,719)</u>	<u>-</u>	<u>525,606</u>
<b>TOTAL FUNDS</b>	<u>579,498</u>	<u>175,615</u>	<u>(193,507)</u>	<u>-</u>	<u>561,606</u>

Unrestricted funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Restricted funds

The restricted "Building" fund is made up of collections received from members of the church for the purpose of building the Jubilee Centre.

The restricted "Bags of Food" and "Food Hampers" funds represent amounts donated by members of the church in order to supply food to families in need.

The restricted "Themba" fund represents amounts donated for the purpose of supporting the Themba Theatre run at Jubilee Church.

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets/ (liabilities) £	Total £
Unrestricted funds	7,353	28,647	36,000
Restricted funds	507,468	18,138	525,606
	<u>514,821</u>	<u>46,785</u>	<u>561,606</u>

20. ANALYSIS OF CASH AND CASH EQUIVALENTS

	Unrestricted Fund £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Cash at bank	<u>31,922</u>	<u>18,138</u>	<u>50,060</u>	<u>49,059</u>



**SHEPPERTON COMMUNITY CHURCH**

England & Wales - Charity number 1023505

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# Accounts

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REGISTERED CHARITY NUMBER: 1023505

# **JUBILEE CHURCH SHEPPERTON**

**Report of the Trustees and  
Financial Statements  
for the year ended 31 December 2020**

**Jubilee Church Shepperton**

**Contents of the Financial Statements  
for the year ended 31 December 2020**

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**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2020**

The Trustees present their report with the financial statements of the charity for the year ending 31 December 2020.

The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Charity name</b>	Shepperton Community Church
<b>Other names the charity uses</b>	Jubilee Church Shepperton Debtscape Shepperton
<b>Registered charity number</b>	1023505
<b>Charity's principal address</b>	The Jubilee Centre Manygate Lane Shepperton Middlesex TW17 9EE

**Names of the charity Trustees who manage the charity:**

Mr T Cowles	
Mr P Elliott	
Mrs J Jones	
Mr M McLaren	Appointed January 2020
Mr S Morris	Resigned 12 January 2021
Mr M Stevens	Chairman
Mr D Webb-Peploe	
Mr C Uzo	Appointed January 2020

**Principal Bankers**

Santander  
Corporate Account Management  
8<sup>th</sup> Floor East  
Admin Block  
Bridle Road  
Bootle  
Merseyside, GIR 0AA

CAF Bank  
PO Box 289  
West Malling  
Kent, ME19 4TA

**Solicitors**

Graham Pearce  
Pearcelegal  
2 The Square  
Solihull  
West Midlands, B9 1RB

**Independent Examiner**

L A Evans BSc FCA  
Stewart & Co.  
Knoll House  
Knoll Road  
Camberley, GU15 3SY

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**The Charity**

Shepperton Community Church was registered under a Deed of Trust on 7 July 1993 with the registration number 1023505 originally with the name Shepperton Christian Fellowship. The name Shepperton Community Church was adopted in April 1995. In the autumn of 2009, the Charity Commission approved the use of the working name Jubilee Church Shepperton and in October 2012 approved the additional working name of Debtscape Shepperton. The Deed of Trust was amended with a Supplemental Deed of Trust on 1 October 2013. Jubilee Church Shepperton is part of Commission, a Sphere of the Newfrontiers family of churches, and a member of the Evangelical Alliance.

**Recruitment, Induction, and Training of New Trustees**

The Trust Deed specifies that all Trustees are appointed by the Elders. Trustees attend training courses when suitable courses are identified. They also receive copies of the Charity Commission News when they are published.

**Trust Management**

Within the church the primary decision-making body is the Eldership and it is the role of the Trustees to implement their policy whilst ensuring that at all times adherence to the requirements of both the Trust Deed and relevant legislation is maintained. The Elders together govern the church and the Trustees implement the policy decisions of the Elders. Mr D Webb-Peploe and Mrs J Jones are the only remunerated Trustees.

**Risk Management**

The Trustees regularly review the risks associated with the charity. Financially this is achieved by setting an annual budget for unrestricted funds. The Trustees use budget holders for different areas of the church to assist in the budget setting and monitoring process. However, the ultimate responsibility still lies with the Elders and Trustees.

The financial position of the Trust is regularly reviewed by means of the treasurer providing the Trustees and Elders with management accounts of both spend against budget and income figures on a monthly basis. The Trustees have a number of policy documents in place to manage the charity and premises, these are currently being reviewed and updated. General risks are covered with two insurance policies. The first is a general insurance policy designed for churches without premises (in addition Thamesmead School provides insurance cover for the building) which includes Trustees' Liability Insurance which provides a limit of indemnity of £100,000. This insurance policy is with Ansvar Insurance. There is also a Professional Indemnity Insurance policy with Markel International Insurance Company Limited which provides a Professional Indemnity limit of indemnity of £1,000,000 and Management Liability limit of indemnity of £500,000 to cover the work of Debtscape Shepperton.

The Trustees undertake a Health and Safety survey of the premises regularly. We have reviewed the data protection legislation and are registered with the ICO for the work of Debtscape Shepperton and the Church. We have a Safeguarding Lead and Deputy Safeguarding Lead who are both members of the church, and not Trustees. The church continues to be a member of Thirtyone:eight. The church continues with its policy of DBS checks for all children and youth workers and for those working with vulnerable adults. There is also a requirement that all Debt Advisors with Debtscape Shepperton are checked. We check all new workers and existing workers, trustees' and Elders' are rechecked regularly.

Since March 2020 we have experienced the effects of the COVID-19 pandemic, this has had little impact on our income up until now as the majority of our income is received by Standing Orders and BACS payments, some income that was previously received via the collection baskets on Sunday mornings has moved to being sent by BACS or Standing Orders. Should this change, we have sufficient reserves to enable us to continue with our objectives for the foreseeable future.

**Public Benefit**

We continue to review the activities of the church in order to identify ways in which we can provide a greater service to the community in which it is situated.

Although there has been an impact on our activities since March 2020 the church has continued to provide public benefit in numerous ways which include the following activities: -

- Jublees which is a Mother and Toddler group which is attended predominantly by mothers from the local community who do not attend the church. Jublees was suspended in March 2020, we have so far be unable to restart this group.
- Bublees is a similar group to Jublees but is for mothers with babies up to 1 year old. Bublees was suspended in March 2020 however as a support group it was able to restart in person meetings in September 2020 under strict Covid guidelines for support groups. While they were unable to meet in person contact was maintained with many parents to provide support and connect them with other parents to meet up with for 1:1 walks when restrictions allowed.
- Debtscape Shepperton, our debt advisory service, provides debt advice to the community in which the church is situated.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2020**

**Public Benefit (continued)**

- The Alpha courses enable non-believers or those on the threshold of faith to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. We ran an Alpha course from January to March 2020, although the group had to stop in person meetings just before the course finished it was able to continue meeting via Zoom. Once the course finished people were encouraged to join other groups that were meeting online.
- The church runs a weekly small group (Oak Tree Café) for those with mental health issues. It is open to anyone in the local community. Oak Tree Café suspended in person meetings in March 2020, they continued to meet weekly on Zoom until August 2020 when they were able to restart in person meetings in the garden at the Jubilee Centre under strict Covid guidelines for support groups.
- The church runs a weekly small group (Addiction Recovery) for those with substance abuse issues. It is open to anyone in the local community. Addiction Recovery suspended in person meetings from March 2020 until November 2020 when they were able to restart in person meetings once a month at the Jubilee Centre under strict Covid guidelines for support groups. Addiction Recovery ceased in April 2021.
- The church runs a project which we call Bags of Food. This involves providing people, predominantly families, who are in need with bags of food and hygiene items. This project has escalated during the Covid-19 pandemic and we have taken responsibility for the TW17 postcode. The local community has supported this project with significant and regular donations throughout the Covid 19 pandemic.
- The church has a Christmas Hamper project. In 2020 this was rebranded as Bags of Christmas to run alongside Bags of Food. In December 2020 the church gave away over 50 bags to families in need in the local community, these contained food supplies as well as other Christmas treats. We were given some of the food by local schools that had been given it for their harvest celebrations, the rest was given by members of the church and the community. Local businesses also supplied some donations of food and financial support.
- Themba Theatre is a children's theatre group. It is open to anyone in the local community. Themba suspended in person meetings from March 2020, they were able to meet in person at the Jubilee Centre under strict Covid guidelines for youth groups and the Performing Arts during October and December 2020 and then restarted meeting regularly from April 2021.

In these ways, the Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance issued by the charity Commission in respect of public benefit.

**OBJECTIVES AND ACTIVITIES**

**Objectives and Aims**

During the last year, the church has continued to fulfil the objectives of the charity, which are:

- to advance the Christian Religion by proclaiming the gospel of God and His Son, the Lord Jesus Christ, and to preach and teach the Christian Faith.
- to relieve poverty, hardship, and distress in such matter as the Trustees shall from time to time decide.
- to advance education whether of children (above or below compulsory school age) or of adults.

**Significant Activities**

These objectives have been achieved by holding regular weekly worship services on Sunday mornings, in March 2020 in person services were suspended but services continued every week on YouTube. Small group meetings take place mid-week, these also moved online from March 2020 with groups meeting together via Zoom or other online video platforms, some groups were able to meet in person outside at times during the year depending on the current restrictions in place. Together these have given members of the church opportunities to worship God and to be taught the Christian faith, even while in person meetings were suspended. The proclamation of the Gospel to non-believers has been undertaken through the church services, small group meetings, outreach events including a programme of social action and, in particular, through the medium of Alpha courses. Alpha courses enable non-believers, or those on the threshold of faith, to learn about issues of faith and to bring their own questions and voice their personal concerns in a non-threatening atmosphere. Moving our church services online allowed us to reach a much wider audience, while our social action work, specifically Bags of Food, was a significant activity within the local community during 2020 and into 2021.

There are currently nine small groups, which give opportunity for members to explore faith further, to develop closer relationships within the church and to provide another forum through which to introduce non-Christian friends to the Gospel. One of these is aimed at senior citizens (Crowning Years), and one for young people. Since March 2020 groups moved to meeting online rather than in person. Crowning Years have been unable to meet online however contact has been maintained with this group by delivering a printed news sheet and CD of the sermon to members weekly as well as other informal contact, either phone calls or garden visits, as restrictions allowed.

During the last year, the church has continued its activities within the local community.

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2020**

**Significant Activities (continued)**

The Mother and Toddler group (Jublees) that runs one morning a week at The Jubilee Centre is managed by one of our church members who is a primary school teacher. We are now at the stage where we have virtually reached the capacity for the premises. This has been achieved through recommendations and no formal advertising. In addition, we have continued a group for mothers of young babies (Bublees) which is run by another of the church members. Jublees has been impacted by the Covid 19 pandemic and has been unable to meet since March 2020.

The Youth Work continues, and they meet on Thursday evenings. Although in person meetings were suspended in March 2020 they continued to meet every week on Zoom, with in person meetings restarting in April 2021 in the garden of the Jubilee Centre under strict covid guidelines.

The church runs two small groups one for those with mental health issues and the second for those suffering with substance abuse. They are open to anyone in the local community.

The church has a Christmas Hamper project (Bags of Christmas) where in December 2020 the church gave away over 50 bags to families in need in the local community. We were given some of the food by local schools that had been given it at their harvest celebrations and by members of the church and the community. Local businesses also supplied some donations of food and money. The bags consisted of food and Christmas luxuries which the recipients may not have been able to afford. The recipients were mainly Bags of Food and Debtscape Shepperton referrals.

Under normal circumstances the church does not have sufficient space to run a Food Bank, but we are able to run a project which we call Bags of Food. This involves giving people, predominantly families, who are in need bags of food. The members of the church give the food for this project. The recipients are referred to us mainly by local home school link workers and Debtscape Shepperton. Since the beginning of the Covid-19 pandemic, these two activities have continued with increased demand and support. Bags of Food has received referrals from job centres, social services and other agencies, we have also received support in terms of donations of food, money and time from the local community, local groups and businesses which has enabled us to provide food and hygiene items to those in need. As activities that usually used the Jubilee Centre were suspended or greatly reduced Bags of Food was able to use more space within the building during this time which has helped it to meet the increased demand.

The majority of other church activities have continued by either YouTube or Zoom.

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable Activities**

Jubilee Church Shepperton has continued with all the normal church activities as far as possible as well as those listed as benefits to the community. The church ran a very successful Alpha course in the winter of 2020. The Mother and Toddler group (Jublees) and the group for mothers of young babies (Bublees) both continued to thrive without the need for any publicity and both were approaching full capacity, prior to their suspension in March 2020. Debtscape Shepperton had 22 new referrals in 2020 which was low but understandable due to the pandemic. There were 37 active cases of which 14 cases were helped to become debt free, some are still active cases, and some were enquiry only cases. Oak Tree Café usually has 10 to 15 attendees each week and the Addiction Recovery group had up to 15 attendees each month. The church has a Christmas Hamper project (Bags of Christmas) where in December 2020 the church gave away over 50 bags to families in need in the local community. The Bags of Food project has become very successful in meeting the needs of people and predominantly families who are in need in the local community by giving them bags of food. The Elders are always looking for new projects that will benefit the community particularly where social justice is involved.

**FINANCIAL REVIEW**

The largest item of expenditure continues to be Ministry expenses, and these include gifts to visiting preachers. Direct expenditure on Ministry fees this year has been £90,318 (57.8%) of the church's unrestricted income, mainly salaries for the current full-time Elder (Mr D Webb-Peploe), Children's and Youth Work Coordinator (Mrs J Jones). Mrs J Creasey (the part time Administrative Assistant) resigned in March 2020 and was replaced on a self-employed temporary basis by Mr M McLaren from March to July 2020. Mrs J Wilsher was appointed on a part time basis as Treasurer from January 2020 and Communications Coordinator from July 2020. From January to March 2020 Mr J Cowles was employed as Consultant Treasurer, his role as Treasurer had previously been on a voluntary basis but he was employed during the transition and handover period to the new Treasurer.

The heading 'Missionary and charitable giving' shows £18,914 (12.1%) of the church's unrestricted income was given to other organisations and individuals for the relief of poverty. The restricted funds under the heading 'Missionary and wider gifts' are specific gifts, which have been given in support of other charities and individuals. The only recipients of the unrestricted gifts were Commission. Commission is a family of churches in the UK and other nations led by Guy Miller and his team. It is passionate about planting churches, equipping the Saints, training leaders, reaching the unreached and caring for the poor with which the charity is associated, and which helps the development of like-minded churches throughout the world. The church spent £2,460 (1.6%) of the unrestricted funds on attendance at conferences, training, and outreach (this was lower than usual due to the Covid 19 restrictions on in person training and conferences).

**Jubilee Church Shepperton  
Report of the Trustees  
for the year ended 31 December 2020**

**Financial Review (Continued)**

The church had one interest free loan of £16,000 from a member of the church. The purpose of this loan was for the installation of solar panels on the roof of the Jubilee Centre. The terms of repayment are that we repay them with the feed-in tariff payments that we receive from the Government. The outstanding balance of £610 was paid off in February 2021.

The premises continues to be a shared facility with Thamesmead School, which is using the main hall as a drama facility during school time, in return for which the land is leased to the charity at a nominal rent and we continue to be able to use the school classrooms rent-free on Sundays.

In addition, to minimise costs and risks associated with the building project, the Trust appointed Jubilee Centre Developments Limited ("JCDL") as the development company to deliver the completed project to the Trust. This company is limited by share capital and registered in England and Wales. David Webb-Peploe is one of the two directors and shareholders, the other director and shareholder being another member of the church. This company is no longer trading, having fulfilled its purpose and contract to the Trust. The church also has a further account known as New Covenant Trust. This account is for the benefit of the members if and when they face financial hardship. It is not a trust fund and is not related to the church's trust funds, and accordingly, has not been included in these accounts.

**RESERVES POLICIES**

The terms of the Trust Deed allow the Trustees to invest monies in stocks and shares or other investments or property. Alternatively, the monies may be left invested on deposit at a bank as the Trustees see fit. The major source of monies that the church has had at its disposal to invest during the last year has been the general funds. In these circumstances the Trustees have invested the money in a deposit account which currently gives the best rate for practical operations.

The church's income reserves policy is to aim to have £10,000 of general funds available to meet current needs.

At the end of the reporting period, the church had £49,340 in unrestricted funds. In addition, the church had restricted funds totalling £530,158 consisting of the building fund of £524,361, the Themba fund of £2,147, the Bags of Food fund of £3,346 and the Christmas Hampers fund (Bags of Christmas) of £304.

**RESPONSIBILITIES OF THE TRUSTEES**

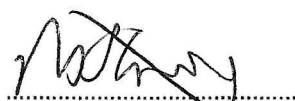
The charity's Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the applicable Charities (Accounts and Reports) Regulations. The Trustees are also responsible for safeguarding the assets of the charity and hence taking all reasonable steps for the prevention and detection of fraud and other irregularities.

**BY ORDER OF THE TRUSTEES**



Mr M Stevens

Date: 7/9/2021

2

**Independent Examiner's Report to the Trustees of  
Jubilee Church Shepperton  
for the year ended 31 December 2020**

**Independent Examiner's report to the Trustees of Jubilee Church Shepperton**

I report on the accounts of the charity for the year ended 31 December 2020, which are set out on pages seven to sixteen.

**Respective responsibilities of Trustees and Examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
3. to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention other than that disclosed below

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the regulations made thereunderhave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Your attention is to drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn. We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



L A Evans BSc FCA  
Stewart & Co  
Knoll House  
Knoll Road  
Camberley  
Surrey  
GU15 3SY

Date: 13/9/21

**Jubilee Church Shepperton**

**Statement of Financial Activities  
for the year ended 31 December 2020**

	Note	Unrestricted £	Restricted £	2020 Total funds £	2019 Total funds £
<b>INCOME</b>					
Donations and legacies	2	154,986	11,843	166,829	137,833
Income from charitable activities	3	94	1,561	1,655	13,962
Income from other trading activities Other trading activities: Letting		111	-	111	1,696
Investment income	4	130	-	130	173
Other income Shepperton Pumas Solar panel – Feed-in tariff	5	- 748	- -	- 748	2,105 2,010
<b>TOTAL INCOME</b>		<u>156,069</u>	<u>13,404</u>	<u>169,473</u>	<u>157,779</u>
<b>EXPENDITURE</b>					
Expenditure on charitable activities:	6	(140,196)	(30,868)	(171,064)	(163,789)
Other expenditure Shepperton Pumas		-	-	-	(2,265)
<b>TOTAL EXPENDITURE</b>		<u>(140,196)</u>	<u>(30,868)</u>	<u>(171,064)</u>	<u>(166,054)</u>
<b>NET EXPENDITURE AND NET MOVEMENT IN FUNDS FOR THE YEAR</b>	18	15,873	(17,464)	(1,591)	(8,275)
<b>TRANSFERS BETWEEN FUNDS</b>		(1,358)	1,358	-	-
<b>RECONCILIATION OF FUNDS</b>					
Total Funds brought forward		34,825	546,264	581,089	589,364
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>49,340</u>	<u>530,158</u>	<u>579,498</u>	<u>581,089</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements

**Jubilee Church Shepperton**  
**(Registration Number: 1023505)**  
**Balance Sheet**  
**as at 31 December 2020**

	Note	Unrestricted £	Restricted £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	15	9,128	524,361	533,489	552,157
<b>TOTAL FIXED ASSETS</b>		9,128	524,361	533,489	552,157
<b>CURRENT ASSETS</b>					
Debtors	16	3,706	-	3,706	4,308
Cash at bank and in hand	20	43,262	5,797	49,059	30,703
<b>TOTAL CURRENT ASSETS</b>		46,968	5,797	52,765	35,011
<b>LIABILITIES</b>					
Creditors falling due within one year	17	(6,756)	-	(6,756)	(6,079)
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		40,212	5,797	46,009	28,932
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		49,340	530,158	579,498	581,089
<b>NET ASSETS</b>		49,340	530,158	579,498	581,089
<b>THE FUNDS OF THE CHARITY</b>					
Unrestricted income funds	18	49,340	-	49,340	34,825
Restricted income funds	18	-	530,158	530,158	546,264
<b>TOTAL CHARITY FUNDS</b>		49,340	530,158	579,498	581,089

The financial statements were approved and authorised for issue by the Board of Trustees on 7/9/2021 and were signed on its behalf by:

  
 Mr P. Elliott

  
 Mrs J. Jones

The notes on pages 10 to 16 form part of these financial statements

## Jubilee Church Shepperton

### Notes to the Financial Statements for the year ended 31 December 2020

#### 1. ACCOUNTING POLICIES

##### 1.1 General information

The charity is a registered charity in England and Wales and is unincorporated. The Trustees are the members of the church named on page 1. The address of the principal office is The Jubilee Centre, Manygate Lane, Shepperton, Middlesex, TW17 9EE

##### 1.2 Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### 1.3 Basis of preparation

The objectives of the charity are to advance the Christian Religion, relieve poverty, hardship and distress, and to advance education. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the entity.

Monetary amounts within the financial statements are rounded to the nearest £.

##### 1.4 Preparation of the accounts on a going concern basis

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The Trustees have made this assessment in respect to a period of one year from the date of approval of these financial statements, and they are of the view that the level of reserves will support the charity going forward.

##### 1.5 Significant judgements and estimates

In the opinion of the Trustees, no significant judgements or estimates were made during the preparation of the financial statements that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

##### 1.6 Income

###### Income recognition

Income is recognised in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the Trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

###### Offsetting

There has been no offsetting of assets and liabilities, or income and expenses.

###### Donations

Donations are only included in the SoFA when the general income recognition criteria are met.

###### Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

###### Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

###### Income from interest

This is included in the accounts when receipt is probable, and the amount receivable can be measured reliably.

Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

## Jubilee Church Shepperton

### Notes to the Financial Statements for the year ended 31 December 2020

#### 1. ACCOUNTING POLICIES (*continued*)

##### 1.7 Expenditure

###### Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

###### Governance and support costs

Support and governance costs incurred are apportioned across the charitable activities on a basis consistent with the use of resources.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

###### Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

##### 1.8 Basic financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. Financial assets held at amortised cost comprise cash at bank and in hand, together with other debtors. Cash at bank and in hand is defined as all cash held in instant access bank accounts and used as working capital. Financial liabilities held at amortised cost comprise all creditors except social security and other taxes.

##### 1.9 Tangible fixed assets

All assets costing more than £1,000 are capitalised and valued at historical cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property	-	2% on cost
Fittings and equipment	-	20% on cost
Solar panels	-	straight line over 15 years

##### 1.10 Taxation

The charity is a registered charity and is exempt under Part 11 of the Corporation Tax Act 2010 on its income and section 256 of the Taxation of Chargeable Gains Act 1992 on its capital gains.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

##### 1.11 Operating leases

Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

##### 1.12 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. Designated funds represent funds earmarked for specific reasons as decided by the Trustees. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### 1.13 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity of one year from the date of acquisition or opening of the deposit or similar account.

##### 1.14 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

##### 1.15 Pension costs

The charity operates a defined contribution pension scheme. Contributions payable for the year are charged to the SoFA in the period to which they relate.

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2020

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Offerings and gifts	127,087	-	127,087	110,478
Income tax recoverable	27,899	-	27,899	25,337
Special collections and support	-	11,843	11,843	2,018
	<u>154,986</u>	<u>11,843</u>	<u>166,829</u>	<u>137,833</u>

In 2019, £2,018 of donation income (analysed to special collections and support) related to restricted funds.

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Youth, mission development, and other ministries	-	-	-	1,063
Other charitable activities	-	-	-	135
Bookstall	94	-	94	154
Guest Events	-	-	-	1,418
Children's Theatre Group (Themba)	-	1,561	1,561	12,440
	<u>94</u>	<u>1,561</u>	<u>1,655</u>	<u>15,210</u>

In 2019, £12,440 of income from charitable activities related to restricted funds.

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Deposit account interest	130	-	130	173
	<u>130</u>	<u>-</u>	<u>130</u>	<u>173</u>

5. OTHER INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Shepperton Pumas	-	-	-	2,105
Solar panel – Feed-in tariff	748	-	748	2,010
	<u>748</u>	<u>-</u>	<u>748</u>	<u>4,115</u>

In 2019, £2,105 of the other income related to restricted funds.

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2020

6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

By Fund

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Missionary and charitable giving	7	19,382	9,255	28,637	15,437
Provision of debt advisory service		2,020	-	2,020	1,551
Ministry	8	113,605	13,514	127,119	117,962
Activities	9	5,189	8,099	13,288	28,839
		<u>140,196</u>	<u>21,613</u>	<u>171,064</u>	<u>163,789</u>

In 2019, £36,227 of the total expenditure on charitable activities related to restricted funds.

By Activity

	Activities undertaken directly £	Support costs £	Total Funds 2020 £	Total Funds 2019 £
Missionary and charitable giving	28,169	468	28,637	15,437
Provision of debt advisory service	1,984	36	2,020	1,551
Ministry	90,318	36,801	127,119	117,962
Activities	4,720	8,568	13,288	28,839
	<u>125,191</u>	<u>45,873</u>	<u>171,064</u>	<u>163,789</u>

7. ANALYSIS OF DIRECT EXPENDITURE ON MISSIONARY AND CHARITABLE GIVING

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Commission	18,464	-	18,464	12,550
Mission	450	-	450	500
Special collections and individual support	-	9,255	9,255	1,934
	<u>18,914</u>	<u>9,255</u>	<u>28,169</u>	<u>14,984</u>

In 2019, £1,934 of the expenditure on missionary and charitable giving related to restricted funds.

7.1 ANALYSIS OF DONATIONS PAID

Analysis	Donations to institutions £	Donations to individuals £	Total £
Charitable giving	18,464	-	18,464
Relief of poverty	-	9,705	9,705
<b>Total</b>	<u>18,464</u>	<u>9,705</u>	<u>28,169</u>

7.2 DONATIONS MADE TO INSTITUTIONS

Names of institution	Purpose	Total amount of donations paid £
Commission	Charitable giving	<u>18,464</u>
<b>Total grants to institutions in reporting period</b>		<u>18,464</u>

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2020**

**8. ANALYSIS OF DIRECT EXPENDITURE ON MINISTRY**

	Unrestricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Trustees' remuneration	52,480	52,480	48,982
Trustees' social security costs	1,139	1,139	1,392
Trustees' pension costs	4,080	4,080	3,919
Wages and salaries	12,701	12,701	5,217
Pension costs	466	466	-
Travel costs	244	244	1,078
Telephone	1,746	1,746	1,636
Young people and children	1,759	1,759	3,208
Guest Preachers and Apostolic Oversight	1,200	1,200	2,250
Miscellaneous pastoral	1,809	1,809	666
Publicity and website	10,234	10,234	3,419
Conferences, training, and outreach	2,460	2,460	6,297
	<u>90,318</u>	<u>90,318</u>	<u>78,064</u>

In 2019, £nil ministry costs related to restricted fund.

**9. ANALYSIS OF DIRECT EXPENDITURE ON ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Children's' Theatre Group (Themba)	-	4,720	4,720	17,400
Sundry expenses	-	-	-	1,857
	<u>-</u>	<u>4,720</u>	<u>4,720</u>	<u>19,257</u>

In 2019, £17,400 of the expenditure on activities related to restricted funds.

**10. ANALYSIS OF SUPPORT COSTS**

	Missionary and charitable giving £	Provision of debt service £	Ministry £	Activities £	Total Funds 2020 £	Total Funds 2019
<i>Support Costs</i>						
Heat, light, power, and water	-	-	4,193	1,048	5,241	6,288
Insurance	-	-	754	188	942	2,328
Building maintenance and service contracts	-	-	4,350	1,088	5,438	8,142
Equipment maintenance and renewals	-	-	368	92	460	2,631
Cleaning	-	-	7,225	1,806	9,031	8,094
Depreciation of tangible fixed assets	-	-	14,934	3,734	18,668	17,996
Printing, photocopying and stationery	-	-	785	-	785	1,061
IT subscriptions and sundries	-	-	1,708	-	1,708	-
	<u>-</u>	<u>-</u>	<u>34,317</u>	<u>7,956</u>	<u>42,273</u>	<u>46,540</u>
<i>Governance Costs</i>						
Accountancy	257	20	1,366	337	1,980	1,890
Independent examiner's fee	211	16	1,118	275	1,620	1,548
	<u>468</u>	<u>36</u>	<u>2,484</u>	<u>612</u>	<u>3,600</u>	<u>3,438</u>
	<u>468</u>	<u>36</u>	<u>36,801</u>	<u>8,568</u>	<u>45,873</u>	<u>49,978</u>

Of these support costs, £16,893 (2019: £16,893) in relation to depreciation of tangible assets is restricted expenditure.

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2020

11. NET EXPENDITURE FOR THE YEAR

This is stated after charging:	2020	2019
	£	£
Trustees' remuneration	52,480	48,982
Trustees' pension costs (defined contribution scheme)	4,080	3,919
Depreciation	18,668	17,996
Independent examiner's remuneration:		
Independent examiner's fee	1,620	1,548
Accountancy services	1,980	1,890
	<u>          </u>	<u>          </u>

12. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES, AND THE COST OF KEY MANAGEMENT PERSONNEL

<b>Total staff costs were as follows</b>	2020	2019
	£	£
Wages and salaries	65,181	54,199
Social security costs	1,139	1,392
Pension costs (defined contribution scheme)	4,546	3,919
	<u>70,866</u>	<u>59,510</u>

Particulars of employees:

The average number of employees during the year was as follows:	2020	2019
	No	No
Ministry	2	2
Treasurer	1	-
Youth work	1	1
	<u>4</u>	<u>3</u>

No employees received employee benefits (excluding employer pension costs) in excess of £60,000 (2019: £nil).

Key management personnel and trustee remuneration

The charity's key management personnel for the year comprise the Trustees, and Mr J Cowles. Total employment benefits including employer pension contributions of the key management personnel was £56,559 (2019: £52,901).

Name of trustee	Legal authority	Amounts paid or benefit value			
		2020			2019
		Remuneration £	Pension contribution £	TOTAL £	TOTAL £
Mr D Webb-Peploe	Deed of trust	28,236	2,259	30,495	28,918
Mr J Cowles	Deed of trust	1,482	-	1,482	-
Mrs J Jones	Deed of trust	22,762	1,821	24,583	23,983

Mr D Webb-Peploe is remunerated for his work as Lead Elder of the church. Mrs Jo Jones received her salary for her work as our Youth Worker/Children's' Worker Coordinator. John Cowles was paid as a consultant treasurer between January and March 2020. He was previously a trustee of the charity but resigned on 31 December 2019.

Trustees' expenses

Type of expenses reimbursed	2020 £	2019 £
Travel costs	244	789
<b>TOTAL</b>	<b>244</b>	<b>789</b>

During the year, 1 Trustee was reimbursed expenses incurred in fulfilling their duties (2019: 3).

**Jubilee Church Shepperton**

**Notes to the Financial Statements  
for the year ended 31 December 2020**

**13. RELATED PARTY TRANSACTIONS**

David Webb-Peploe, a Trustee, received reimbursed expenses of £nil for travel (2019: £709). His wife Ruth Webb-Peploe received payments totalling £512 (2019: £1,810) in respect of running the mother and toddler group.

Diana Cowles, the wife of the charity's consultant treasurer, was reimbursed expenses of £170 (2019: £254) for travel.

Jo Jones, a Trustee, was reimbursed expenses of £244 (2019: £369) for travel.

Other Trustees have been reimbursed a total of £nil in respect of mileage expenses (2019 - £67)

**14. DEFINED CONTRIBUTION PENSION SCHEME**

During the year, £4,546 of pension contributions were recognised in the SoFA as an expense (2019: £3,919). All of the contributions are allocated to ministry costs and relate to unrestricted funds.

**15. TANGIBLE FIXED ASSETS**

	Leasehold property £	Solar panels £	Fixtures, fittings and equipment £	Total £
<b>COST</b>				
As at 1 January 2020	844,649	15,635	3,665	863,949
Additions	-	-	-	-
<b>As at 31 December 2020</b>	<b>844,649</b>	<b>15,635</b>	<b>3,665</b>	<b>863,949</b>
<b>DEPRECIATION</b>				
As at 1 January 2020	303,395	8,336	61	311,792
Charge for the year	16,893	1,042	733	18,668
<b>As at 31 December 2020</b>	<b>320,288</b>	<b>9,378</b>	<b>794</b>	<b>330,460</b>
<b>NET BOOK VALUE</b>				
As at 1 January 2020	541,254	7,299	3,604	552,157
<b>As at 31 December 2020</b>	<b>524,361</b>	<b>6,257</b>	<b>2,871</b>	<b>533,489</b>

**16. DEBTORS**

	2020 £	2019 £
Income tax recoverable	2,937	2,443
Prepayments	269	858
Other debtors	500	1,007
	<b>3,706</b>	<b>4,308</b>

**17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020 £	2019 £
Solar panel loan	610	1,359
Sundry creditors	6,146	4,720
	<b>6,756</b>	<b>6,079</b>

The solar panel loan is interest-free, repayable over a period of 10 years.

Jubilee Church Shepperton

Notes to the Financial Statements  
for the year ended 31 December 2020

18. ANALYSIS OF MOVEMENT IN FUNDS

	Balance 1 Jan 2020 £	Incoming resources £	Resources expended £	Transfers £	Funds 31 Dec 2020 £
<b>Unrestricted funds</b>					
General fund	34,825	156,069	(140,196)	(1,358)	49,340
	<u>34,825</u>	<u>156,069</u>	<u>(140,196)</u>	<u>(1,358)</u>	<u>49,340</u>
<b>Restricted funds</b>					
Building	539,896	-	(16,893)	1,358	524,361
Themba	5,306	1,561	(4,720)	-	2,147
Shepperton Pumas	-	-	-	-	-
Bags of Food	872	11,123	(8,649)	-	3,346
Food Hampers	190	720	(606)	-	304
	<u>546,264</u>	<u>13,404</u>	<u>(30,868)</u>	<u>1,358</u>	<u>530,158</u>
<b>TOTAL FUNDS</b>	<u>581,089</u>	<u>169,473</u>	<u>(171,064)</u>	<u>-</u>	<u>579,498</u>

Unrestricted funds

Unrestricted funds are available to be spent for any of the purposes of the charity.

Restricted funds

The restricted "Building" fund is made up of collections received from members of the church for the purpose of building the Jubilee Centre.

The restricted "Bags of Food" and "Food Hampers" funds represent amounts donated by members of the church in order to supply food to families in need.

The restricted "Themba" fund represents amounts donated for the purpose of supporting the Themba Theatre run at Jubilee Church.

The restricted "Shepperton Pumas" fund represents amounts donated to support the Shepperton Pumas, a football team for young adult men.

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets/ (liabilities) £	Total £
Unrestricted funds	9,128	40,212	49,340
Restricted funds	524,361	5,797	530,158
	<u>533,489</u>	<u>46,009</u>	<u>579,498</u>

20. ANALYSIS OF CASH AND CASH EQUIVALENTS

	Unrestricted Fund £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Cash at bank	<u>43,262</u>	<u>5,797</u>	<u>49,059</u>	<u>30,703</u>