



Trustees' Annual Report for the period

| | | | | | | | |
|------|-------------------|----|------|----|-----------------|----|------|
| From | Period start date | | | To | Period end date | | |
| | 06 | 04 | 2023 | | 05 | 04 | 2024 |

Section A Reference and administration details

| | |
|------------------------------------|-------------------------------|
| Charity name | Longford Pre-School Playgroup |
| Other names charity is known by | |
| Registered charity number (if any) | 1023440 |
| Charity's principal address | 129 High Street |
| | Newport |
| | Shropshire |
| Postcode | TF10 7BH |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|-----------------|-----------------------------------|---|
| 1 | C JONES | CHAIR | | |
| 2 | R INGRAM | SECRETARY | | |
| 3 | J JONES | TREASURER | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|------------------------------|
| Type of governing document (eg. trust deed, constitution) | CONSTITUTION |
| How the charity is constituted (eg. trust, association, company) | Company Limited by Guarantee |
| Trustee selection methods (eg. appointed by, elected by) | Voted at AGM |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Offering age appropriate play, education and care facilities

Section E Financial review

Brief statement of the charity's policy on reserves

We have at least 6 months reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---------------|--|
| Signature(s) | J JONES | |
| Full name(s) | JUSTINE JONES | |
| Position (eg Secretary, Chair, etc) | TREASURER | |
| Date | 19/10/24 | |

Longford Playgroup

Accounts

5 April 2024

Longford Playgroup Contents

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Longford Playgroup

Approval statement

I approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Kates Accountancy Services with all information and explanations necessary for their compilation.

Justine Jones

10 July 2024

Longford Playgroup

Accountants' report on the unaudited accounts to Longford Playgroup

You have approved the accounts for the year ended 5 April 2024 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Kates Accountancy Services
Chartered Accountants

5 Granville Close
Newport
Shropshire
TF10 7TR

10 July 2024

**Longford Playgroup
Profit and Loss Account
for the year ended 5 April 2024**

| | 2024 £ | 2023 £ |
|---|-------------------|-------------------|
| Sales | 79,100 | 54,861 |
| Cost of sales | 1,203 | 1,513 |
| Gross profit | <u>77,897</u> | <u>53,348</u> |
| Other business income | 213 | 38 |
| Expenses | | |
| Wages, salaries and other staff costs | 40,662 | 36,366 |
| Rent, rates, power and insurance costs | 9,365 | 9,086 |
| Repairs and renewals of property and equipment | 630 | 1,016 |
| Telephone, fax, stationery and other office costs | 1,223 | 1,513 |
| Advertising and business entertainment costs | 116 | 105 |
| Accountancy, legal and other professional fees | 490 | 504 |
| Depreciation and loss/(profit) on sale | 5,224 | 1,095 |
| | <u>57,710</u> | <u>49,685</u> |
| Profit | <u>20,400</u> | <u>3,701</u> |

**Longford Playgroup
Balance Sheet
as at 5 April 2024**

| | Notes | 2024 £ | 2023 £ |
|---|---------------|-------------------|-------------------|
| Fixed assets | | | |
| Equipment, machinery and motor vehicles | 3 | 15,671 | 3,481 |
| Current assets | | | |
| Bank balance | 52,456 | 44,533 | |
| Building society balance | 20,254 | 20,040 | |
| Cash in hand | 80 | 75 | |
| Other current assets and prepayments | 680 | 643 | |
| | <u>73,470</u> | <u>65,291</u> | |
| Current liabilities | | | |
| Trade creditors | 223 | 227 | |
| Other liabilities and accruals | - | 27 | |
| | <u>223</u> | <u>254</u> | |
| Net current assets | | 73,247 | 65,037 |
| Net assets | | <u>88,918</u> | <u>68,518</u> |
| Capital account | | | |
| Balance at start of period | | 68,518 | 64,817 |
| Net profit | | 20,400 | 3,701 |
| | | <u>88,918</u> | <u>68,518</u> |

Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2024

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2 Profit and loss account analysis

| | 2024 | 2023 |
|---|---------------|---------------|
| | £ | £ |
| Income | | |
| Toy Fund | 300 | 160 |
| Donations | 2,540 | - |
| Vouchers | 70,321 | 46,151 |
| Fees | 5,939 | 8,550 |
| | <u>79,100</u> | <u>54,861</u> |
| Cost of sales | | |
| Toys and Equipment | 580 | 935 |
| Milk, Food | 623 | 578 |
| | <u>1,203</u> | <u>1,513</u> |
| Other business income | | |
| Interest receivable | <u>213</u> | <u>38</u> |
| Wages, salaries and other staff costs | | |
| Wages and salaries | 38,637 | 34,497 |
| Employer's NI | 1,250 | 1,109 |
| Staff training and welfare | 775 | 760 |
| | <u>40,662</u> | <u>36,366</u> |
| Rent, rates, power and insurance costs | | |
| Rent | 6,500 | 6,500 |
| Utilities | 2,804 | 2,531 |
| Service charges | 61 | 55 |
| | <u>9,365</u> | <u>9,086</u> |
| Repairs and renewals of property and equipment | | |
| Repairs and maintenance | <u>630</u> | <u>1,016</u> |

Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2024

Telephone, fax, stationery and other office costs

| | | |
|---------------------------|--------------|--------------|
| Telephone and fax | 404 | 513 |
| Administration Costs | 205 | 208 |
| Hire of equipment | - | 156 |
| Software | - | 40 |
| PLA membership, insurance | 614 | 596 |
| | <u>1,223</u> | <u>1,513</u> |

Advertising and business entertainment costs

| | | |
|--------------------|------------|------------|
| Advertising and PR | <u>116</u> | <u>105</u> |
|--------------------|------------|------------|

Accountancy, legal and other professional fees

| | | |
|------------------------------|------------|------------|
| Accountants fees | 200 | 200 |
| Other legal and professional | 230 | 250 |
| Licence Fees | 60 | 54 |
| | <u>490</u> | <u>504</u> |

Depreciation and loss/(profit) on sale

| | | |
|--------------|--------------|--------------|
| Depreciation | <u>5,224</u> | <u>1,095</u> |
|--------------|--------------|--------------|

Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2024

3 Plant, machinery and motor vehicles

| | Equipment | Furniture | Total |
|-----------------------|------------------|------------------|---------------|
| | £ | £ | £ |
| Cost | | | |
| At 6 April 2023 | 8,230 | 14,654 | 22,884 |
| Additions | 975 | 16,439 | 17,414 |
| At 5 April 2024 | <u>9,205</u> | <u>31,093</u> | <u>40,298</u> |
| Depreciation | | | |
| At 6 April 2023 | 5,821 | 13,582 | 19,403 |
| Charge for the year | 846 | 4,378 | 5,224 |
| At 5 April 2024 | <u>6,667</u> | <u>17,960</u> | <u>24,627</u> |
| Net book value | | | |
| At 5 April 2024 | <u>2,538</u> | <u>13,133</u> | <u>15,671</u> |
| At 5 April 2023 | <u>2,409</u> | <u>1,072</u> | <u>3,481</u> |

Longford Playgroup

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10 July 2024