



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st Jan 2023 Period start date To 31st Dec 2023

Period end date

Charity name: Stalisfield Village Hall Trust

Charity registration number: 1194093

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and maintain a village hall for the use of the inhabitants of the village of Stalisfield without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants."
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main activities undertaken during 2023 involved ensuring the hall was fit for purpose by ongoing maintenance and providing a safe and secure space for community both mental and physical well being.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees believe that they have had regard to the guidance as issued by ensuring that all inhabitants of the village of Stalisfield have had access to hire the hall. Community events (both free and paid for) are carried out to ensure inclusivity and to assist with both physical and mental well being. This includes both social events and classes.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment	Para 1.38	N/A

including program related investment		
Contribution made by volunteers	Para 1.38	There are no employees of Stalisfield Village Hall Trust, all events are undertaken by volunteers
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	A jubilee celebration encompassing a village party, childrens' and seniors' Christmas party, quiz and summer fete were all held and well attended by villagers. Unfortunately the Christmas panto had to be postponed due to Covid cases. All events were all very much appreciated with attendees voicing their appreciation. A coronation celebration encompassing a village party, childrens' and seniors' Christmas party, panto, quiz and summer fete were all held and well attended by villagers. All events were all very much appreciated with attendees voicing their appreciation.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
-------	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The village hall is covering its costs including ringfencing funds on an annual basis to go towards major refurbishments / rebuild at a future date and providing reduced cost/free events for villagers helping with reduction of social isolation
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	See above
Amount of reserves held	Para 1.22	£32,500 increasing by £3,000 per annum for rebuild / refurbishment £10,000 towards extraordinary maintenance costs
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fund raising Grants where applicable Rental of village hall within and without the village
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post voted by trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Per Charity Commission requirements
The charity's organisational structure and any wider network with which the charity works	Para 1.51	All trustees have equal votes Wider network - NA
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Stalisfield Village Hall Trust
Other name the charity uses	
Registered charity number	
Charity's principal address	Stalisfield Village Hall, Stalisfield Green, Near Faversham, Kent ME13 0HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Dove	Chair / Treasurer		
2	Cat Horn			
3	Rose West			
4	Nina Williams			
5	Catherine Jamieson			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Tracy Dove	
------------	--

Position (eg Secretary,
Chair, etc)

Chair	
-------	--

Date

13 th March 2024

Longford Playgroup

Accounts

5 April 2023

Longford Playgroup Contents

	Page
Approval statement	1
Accountants' report	2
Profit and loss account	3
Balance sheet	4
Notes to the accounts	5

Longford Playgroup

Approval statement

I approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Kates Accountancy Services with all information and explanations necessary for their compilation.

Justine Jones

20 June 2023

Longford Playgroup

Accountants' report on the unaudited accounts to Longford Playgroup

You have approved the accounts for the year ended 5 April 2023 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Kates Accountancy Services
Chartered Accountants

5 Granville Close
Newport
Shropshire
TF10 7TR

20 June 2023

**Longford Playgroup
Profit and Loss Account
for the year ended 5 April 2023**

	2023 £	2022 £
Sales	54,861	63,510
Cost of sales	1,513	772
Gross profit	<u>53,348</u>	<u>62,738</u>
Other business income	38	2
Expenses		
Wages, salaries and other staff costs	36,366	34,316
Rent, rates, power and insurance costs	9,086	8,151
Repairs and renewals of property and equipment	1,016	1,041
Telephone, fax, stationery and other office costs	1,513	1,351
Advertising and business entertainment costs	105	85
Accountancy, legal and other professional fees	504	576
Depreciation and loss/(profit) on sale	1,095	560
	<u>49,685</u>	<u>46,080</u>
Profit	<u>3,701</u>	<u>16,660</u>

Longford Playgroup
Balance Sheet
as at 5 April 2023

	Notes	2023 £	2022 £
Fixed assets			
Equipment, machinery and motor vehicles	3	3,481	1,678
Current assets			
Bank balance	44,533	42,637	
Building society balance	20,040	20,002	
Cash in hand	75	75	
Other current assets and prepayments	643	648	
	<u>65,291</u>	<u>63,362</u>	
Current liabilities			
Trade creditors	227	220	
Other liabilities and accruals	27	3	
	<u>254</u>	<u>223</u>	
Net current assets		65,037	63,139
Net assets		<u>68,518</u>	<u>64,817</u>
Capital account			
Balance at start of period		64,817	48,157
Net profit		3,701	16,660
		<u>68,518</u>	<u>64,817</u>

Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2023

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2 Profit and loss account analysis

	2023	2022
	£	£
Income		
Toy Fund	160	265
Fundraising	-	104
Donations	-	2,800
Vouchers	46,151	53,903
Fees	8,550	6,438
	<u>54,861</u>	<u>63,510</u>
Cost of sales		
Toys and Equipment	935	290
Milk, Food	578	482
	<u>1,513</u>	<u>772</u>
Other business income		
Interest receivable	<u>38</u>	<u>2</u>
Wages, salaries and other staff costs		
Wages and salaries	34,497	32,741
Employer's NI	1,109	1,125
Staff training and welfare	760	450
	<u>36,366</u>	<u>34,316</u>
Rent, rates, power and insurance costs		
Rent	6,500	6,500
Utilities	2,531	1,603
Service charges	55	48
	<u>9,086</u>	<u>8,151</u>
Repairs and renewals of property and equipment		
Repairs and maintenance	<u>1,016</u>	<u>1,041</u>

Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2023

Telephone, fax, stationery and other office costs

Telephone and fax	513	467
Administration Costs	208	300
Hire of equipment	156	-
Software	40	-
PLA membership, insurance	596	584
	<u>1,513</u>	<u>1,351</u>

Advertising and business entertainment costs

Advertising and PR	<u>105</u>	<u>85</u>
--------------------	------------	-----------

Accountancy, legal and other professional fees

Accountants fees	200	200
Other legal and professional	250	324
Licence Fees	54	52
	<u>504</u>	<u>576</u>

Depreciation and loss/(profit) on sale

Depreciation	<u>1,095</u>	<u>560</u>
--------------	--------------	------------

Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2023

3 Plant, machinery and motor vehicles

	Equipment	Furniture	Total
	£	£	£
Cost			
At 6 April 2022	5,332	14,654	19,986
Additions	2,898	-	2,898
At 5 April 2023	<u>8,230</u>	<u>14,654</u>	<u>22,884</u>
Depreciation			
At 6 April 2022	5,083	13,225	18,308
Charge for the year	738	357	1,095
At 5 April 2023	<u>5,821</u>	<u>13,582</u>	<u>19,403</u>
Net book value			
At 5 April 2023	<u>2,409</u>	<u>1,072</u>	<u>3,481</u>
At 5 April 2022	<u>249</u>	<u>1,429</u>	<u>1,678</u>

Longford Playgroup

Accountants' report on the unaudited accounts to Longford Playgroup

You have approved the accounts for the year ended 5 April 2023 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us

Kates Accountancy Services

Chartered Accountants

5 Granville Close

Newport

Shropshire

TF10 7TR

20 June 2023