



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 06/04/2020
05/04/2021

Period start date To
Period end date

Charity name: LONGFORD PRE-SCHOOL PLAYGROUP

Charity registration number:1023440

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Pre-school children
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by	Para 1.38	none

volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Offering appropriate play, education & care facilities

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The pre-school ends the year with a profit of £14691
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to assist when income drops
Amount of reserves held	Para 1.22	We hold reserves that would enable us to pay redundancy and outstanding bills for the notice period of 3 months
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Variation in number of children attending each school year

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal sources of funds are pre-school vouchers & fees
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	Income varies from year to year so we adjust staffing hours to suit which enables us to save money
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Company Limited by Guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Proposed & seconded at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Longford Pre-School Playgroup
Other name the charity uses	
Registered charity number	1023440

Charity's principal address	129 High Street Newport Shropshire TF10 7BH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	C INGRAM	CHAIR		
2	R INGRAM	SECRETARY		
3	J JONES	TREASURER		
4				
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20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J JONES

Full name(s)

JUSTINE JONES

Position (eg
Secretary, Chair, etc)

TREASURER

Date

21/09/21

Longford Playgroup

Accounts

5 April 2021

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Longford Playgroup

Approval statement

I approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Kates Accountancy Services with all information and explanations necessary for their compilation.

Justine Jones

24 June 2021

Longford Playgroup

Accountants' report on the unaudited accounts to Longford Playgroup

You have approved the accounts for the year ended 5 April 2021 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Kates Accountancy Services
Chartered Accountants

5 Granville Close
Newport
Shropshire
TF10 7TR

24 June 2021

**Longford Playgroup
Profit and Loss Account
for the year ended 5 April 2021**

	2021 £	2020 £
Sales	64,528	59,196
Cost of sales	1,674	921
Gross profit	<u>62,854</u>	<u>58,275</u>
Other business income	2	2
Expenses		
Wages, salaries and other staff costs	33,213	27,401
Rent, rates, power and insurance costs	6,164	8,101
Repairs and renewals of property and equipment	6,113	543
Telephone, fax, stationery and other office costs	1,349	1,034
Advertising and business entertainment costs	80	47
Accountancy, legal and other professional fees	499	574
Depreciation and loss/(profit) on sale	747	995
Other business expenses	-	109
	<u>48,165</u>	<u>38,804</u>
Profit	<u>14,691</u>	<u>19,473</u>

**Longford Playgroup
Balance Sheet
as at 5 April 2021**

	Notes	2021 £	2020 £
Fixed assets			
Equipment, machinery and motor vehicles	3	2,238	2,985
Current assets			
Bank balance	36,005	28,463	
Building society balance	10,001	5,121	
Cash in hand	75	75	
Other current assets and prepayments	58	37	
	<u>46,139</u>	<u>33,696</u>	
Current liabilities			
Trade creditors	<u>220</u>	<u>3,215</u>	
Net current assets		45,919	30,481
Net assets		<u>48,157</u>	<u>33,466</u>
Capital account			
Balance at start of period		33,466	13,993
Net profit		14,691	19,473
		<u>48,157</u>	<u>33,466</u>

Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2021

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2 Profit and loss account analysis

	2021	2020
	£	£
Income		
Toy Fund	-	120
Fundraising	12	356
Vouchers	59,710	49,734
Fees	4,806	8,986
	<u>64,528</u>	<u>59,196</u>
Cost of sales		
Toys and Equipment	1,184	390
Milk, Food	490	531
	<u>1,674</u>	<u>921</u>
Other business income		
Interest receivable	<u>2</u>	<u>2</u>
Wages, salaries and other staff costs		
Wages and salaries	32,293	26,937
Employer's NI	710	434
Staff training and welfare	210	30
	<u>33,213</u>	<u>27,401</u>
Rent, rates, power and insurance costs		
Rent	4,875	6,500
Utilities	1,241	1,467
Service charges	48	134
	<u>6,164</u>	<u>8,101</u>
Repairs and renewals of property and equipment		
Repairs and maintenance	<u>6,113</u>	<u>543</u>

Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2021

Telephone, fax, stationery and other office costs

Telephone and fax	453	424
Administration Costs	162	221
Hire of equipment	150	-
PLA membership, insurance	584	389
	<u>1,349</u>	<u>1,034</u>

Advertising and business entertainment costs

Advertising and PR	<u>80</u>	<u>47</u>
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Accountancy, legal and other professional fees

Accountants fees	200	200
Other legal and professional	248	324
Licence Fees	51	50
	<u>499</u>	<u>574</u>

Depreciation and loss/(profit) on sale

Depreciation	<u>747</u>	<u>995</u>
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Other business expenses

AGM/Gifts	<u>-</u>	<u>109</u>
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Longford Playgroup
Notes to the Accounts
for the year ended 5 April 2021

3 Plant, machinery and motor vehicles

	Equipment	Furniture	Total
	£	£	£
Cost			
At 6 April 2020	5,332	14,654	19,986
At 5 April 2021	<u>5,332</u>	<u>14,654</u>	<u>19,986</u>
Depreciation			
At 6 April 2020	4,889	12,112	17,001
Charge for the year	111	636	747
At 5 April 2021	<u>5,000</u>	<u>12,748</u>	<u>17,748</u>
Net book value			
At 5 April 2021	<u>332</u>	<u>1,906</u>	<u>2,238</u>
At 5 April 2020	<u>443</u>	<u>2,542</u>	<u>2,985</u>

Longford Playgroup

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