

WRITTLE GREEN PRE-SCHOOL

England & Wales · Charity number 1023360

Details

Other names WRITTLE GREEN PLAYSCHOOL

Status Registered

Legal form Other

Registered 1993-07-07

Register [View on the Charity Commission register](#)

Contact

Address The Beryl Platt Centre
12-14 Redwood Drive
Writtle
Chelmsford
CM1 3LY

Phone 07950944612

Email wgp_s@yahoo.co.uk

Website www.writlegreenpre-school.org.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: Writtle Green Pre-School provides learning facilities & pre-school education for infants from the age of 2 - 5 years.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training
- **Who:** Children/young People

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£101,435	£99,411	-	-
2024-02-29	£83,055	£90,091	-	-
2023-02-28	£101,686	£86,368	-	-
2022-02-28	£84,300	£79,582	-	-
2021-02-28	£73,376	£94,550	-	-

Trustees

Name	Role	Appointed
TRISHA JEAN WOOLNER	Chair	2014-11-10
Hannah Elizabeth Lawrence		2025-01-06
Lisa Fox		2023-11-15
Rachel Louise Kerby		2025-11-13
Sinead Folan		2021-11-15

WRITTLE GREEN PRE-SCHOOL

England & Wales - Charity number 1023360

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	03	2024	To	28	02	2025

Section A Reference and administration details

Charity name WRITTLE GREEN PRE-SCHOOL

Other names charity is known by

Registered charity number (if any) 1023360

Charity's principal address

THE BERYL PLATT CENTRE
 12-14 REDWOOD DRIVE, WRITTLE
 ESSEX
Postcode CM1 3LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	TRISH WOOLNER	CHAIRPERSON		
2	LISA FOX	SECRETARY		
3	AILSA BIRCH	TREASURER		
4	SINEAD FOLAN			
5	ANNIE MULLEN			
6	LAURA WATKINS			
7	HANNAH LAWRENCE		From 20/11/2024	
8	ALEX HAWLEY		From 20/11/24 to 29/01/25	
9				
10				
11				
12				
13				
14				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	EARLY YEARS ALLIANCE, MODEL CONSTITUTION 2011 Amended (approved by Early Year Alliance) and adopted at the AGM on 20 November 2024
How the charity is constituted (eg. trust, association, company)	PRE-SCHOOL COMMITTEE TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>Early Years Alliance policies and procedures updated throughout the year as necessary.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide pre-school provision under EYA constitution and policies, and adhering to Ofsted objectives. We gained a rating of GOOD on 12 September 2024. We provide learning for children from 2yrs to rising 5 year-olds for up to 15/30 funded hours per week, with an option to pay for additional sessions up to 6.25 hours per day.

To provide pre-school provision for our local village community which also extends to other local villages and towns.

Relationships with local schools, Writtle Community Association, parish council, health service, church, children’s centres, library, local councils and other provisions within the local community are excellent and provide a healthy link for the pre-school to the local community.

The pre-school holds various fundraising events throughout the year which help support the local community and the community centre where the preschool is based. We hold open evenings for pre-school parents and welcome prospective families at any time. The pre-school operates an open-door policy, and welcomes family members to stay and play.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D
Achievements and performance

Section D **Achievements and performance**

Summary of the main achievements of the charity during the year

We continue to advertise in the village magazine, The Writtle News, to promote the preschool and toddler group. This publication is delivered to every house in the parish.

We celebrated by dressing up and raised funds for Children In Need, held a Macmillan coffee morning and took part in World Book Day and a Reindeer Run to raise funds for Alzheimer's Society.

We once again had an entry in the local Christmas Tree festival, held in the church. This was great fun for the children to take part in and encouraged preschool families to visit the festival held over the first weekend in December.

The preschool continues to use our face book page, for reminders and notices about forthcoming events.

We also continue to use tapestry as a means of communication and to record children's progress.

The baby and toddler group continues to run and is thriving,

We continue to develop the outdoor play area/garden, which is much bigger than our previous outdoor space and is a fantastic place for children to play and learn.

We saw some staff changes during the year with new experienced staff coming on board. We continue with our own bank team, who provide support when needed.

Having previously registered with 'Easy Fundraising' we have seen an increase in the number of parents signing up to the scheme and raised just over £116 during the year.

Our annual summer festival was a great success, raising a profit of £950.00. The Easter and Halloween parties were great fun, along with our Christmas Nativity which was enjoyed by all who attended.

Section E Financial review

Brief statement of the charity's policy on reserves

Sufficient reserves to meet unknown future requirements of the pre-school are held.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Early Years Alliance constitution sets out financial controls which the preschool follows.

Local Government funding
Parents, where fee paying children attend.

Fundraising events: summer festival, easter party, and Halloween party etc.

Commission on photographs

Continue to raise funds via "Easyfundraising".

Allows the pre-school to purchase/replace new equipment and resources to enhance the children's learning and development specifically outdoor play equipment.

Section F Other optional information

We now have 3 members of bank staff. This means we do not have to use agency staff, who proved to be very expensive.

These staff work as and when they are needed to cover staff absence and have the advantage of knowing the children and preschool routines.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Trisha Woolner</i>	
Full name(s)	TRISHA J WOOLNER	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	18 th DECEMBER 2025	

RECEIPTS & PAYMENTS SUMMARY		WRITTLE GREEN PRESCHOOL				PERIOD 01/03/2024 TO 28/02/2025	
Charity No: 1023360							
Receipts	Current a/c	Deposit a/c	Petty Cash	Restricted Funds	Unrestricted Funds	TOTAL FUNDS	LAST YEAR
Funding	91,156.79				91,156.79	91,156.79	71,524.88
Fees	7,012.00				7,012.00	7,012.00	7,588.46
Fundraising & Donations	1,786.99				1,786.99	1,786.99	1,648.59
Uniform/Toddler Group & Other	1,043.75	35.48	400.00		1,479.23	1,479.23	2,292.71
TOTAL RECEIPTS	100,999.53	35.48	400.00	0.00	101,435.01	101,435.01	83,054.64
Payments							
Resources & Equipment	1,286.75		105.20		1,391.95	1,391.95	809.48
Wages/PAYE/NEST	81,586.56				81,586.56	81,586.56	71,250.46
Room hire	9,614.05				9,614.05	9,614.05	9,273.00
Advertising & Training	601.20				601.20	601.20	689.40
Postage Printing & Stationery	140.89				140.89	140.89	225.10
Cleaning & Mobile Phone	622.10		0.69		622.79	622.79	641.06
Insurance & membership	1,174.15				1,174.15	1,174.15	980.95
Uniform, Snack & milk	678.21		235.61		913.82	913.82	801.16
Capital Spend, Sundry & Petty Cash	3,293.98		71.38		3,365.36	3,365.36	5,420.18
TOTAL PAYMENTS	98,997.89		412.88	0.00	99,410.77	99,410.77	90,090.79
NET OF RECEIPTS/PAYMENTS	2,001.64	35.48	-12.88				-7,036.15
Cash funds last year end	33,773.16	2,358.28	84.72				
Cash funds this year end	35,774.80	2,393.76	71.84				
Liabilitie due				Assets			
HMRC Tax & NIC for Jan & Feb 2025	76.99			Uniform stock held	399.04		
NEST pension payment for Feb 2025	148.14						
Agency costs for Feb 2025	560.26						
Total	785.39						

X *T. Woolner*

TRISHA WOOLNER
CHAIRPERSON
13 November 2025



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees: WRITTLE GREEN PRESCHOOL

On accounts for the year ended: 28/02/2025 Charity no (if any): 1023360

Set out on pages: []

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 8/10/25

Name: Kim Fish.

Relevant professional qualification(s) or body (if any): Bookkeeper AICB.

Address: 95 Long Brandocks, Writtle, Chelmsford CM1 3JL

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing at all out of place. Very informative accounts.

WRITTLE GREEN PRE-SCHOOL

England & Wales - Charity number 1023360

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	03	2023	To	29	02	2024

Section A Reference and administration details

Charity name WRITTLE GREEN PRE-SCHOOL

Other names charity is known by

Registered charity number (if any) 1023360

Charity's principal address

THE BERYL PLATT CENTRE
 12-14 REDWOOD DRIVE, WRITTLE
 ESSEX
Postcode CM1 3LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	TRISH WOOLNER	CHAIRPERSON		
2	HANNAH GERRISH	SECRETARY	To 15 November 2023	
3	AILSA BIRCH	TREASURER		
4	SINEAD FOLAN			
5	ANNIE MULLEN			
6	REBECCA PARKER		To 15 November 2023	
7	LUKE GILLESPIE		To 15 November 2023	
8	LISA FOX		From 15 November 2023	
9	LAURA WATKINS		From 15 November 2023	
10				
11				
12				
13				
14				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	EARLY YEARS ALLIANCE, MODEL CONSTITUTION 2011 Amended (approved by Early Year Alliance) and adopted at the AGM on 20 November 2024
How the charity is constituted (eg. trust, association, company)	PRE-SCHOOL COMMITTEE TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>Early Years Alliance policies and procedures updated throughout the year as necessary.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide pre-school provision under EYA constitution and policies. adhering to Ofsted objectives and gained a rating of GOOD on 12 September 2024 to provide learning for children 2yrs to 5 year-olds for up to 15/30 funded hours per week, with an option to pay for additional sessions up to 6.25 hours per day.

To provide pre-school provision for our local village community which also extends to other local villages and towns.

Relationships with local schools, Writtle community association, parish council, health service, church, children’s centres, library, local councils and other provisions within the local community are excellent and provide a healthy link for the pre-school to the local community.

The pre-school holds various fundraising events throughout the year which help support the local community and the community centre where the preschool is based. We hold open evenings for pre-school parents and welcome prospective families at any time. The pre-school operates an open-door policy, and welcomes family members to stay and play.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D
Achievements and performance

Section D **Achievements and performance**

Summary of the main achievements of the charity during the year

The preschool celebrated the Kings Coronation, giving commemorative cuddly lions to each child.

We were invited to have a stall at the infant/junior school fete, where we gave out balloons and advertised our services.

We advertised in the village brochure for the bi-annual Festival on the Green and the bi-monthly Writtle News to promote the preschool and toddler group. These publications are delivered to every house in the parish.

We celebrated by dressing up and raised funds Children In Need, held a Macmillan coffee morning and took part in a Reindeer Run to raise funds for Alzheimer's Society.

We once again had an entry in the local Christmas Tree festival, held in the church. This was great fun for the children to take part in and encouraged preschool families to visit the festival held over a weekend in December.

We had to temporarily move to the local Scout Centre for 2 days whilst the approach road to the centre was being tarmacked. This was a great adventure for the children and staff, especially as it is located next to a large play park.

The preschool continues to use our face book page, which we use for reminders and notices about forthcoming events.

We also continue to use tapestry as a means of communication and to record children's progress.

The baby and toddler group continues to run and is thriving,

We continue to develop the outdoor play area/garden, which is much bigger than our previous outdoor space and is a fantastic place for children to play and learn.

We have a stable staff and a bank team of our own who provide support when needed.

Section E

Financial review

Brief statement of the charity's policy on reserves

SUFFICIENT RESERVES TO MEET UNKNOWN FUTURE REQUIREMENTS OF THE PRE-SCHOOL ARE HELD.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

THE EARLY YEARS ALLIANCE CONSTITUTION SETS OUT FINANCIAL CONTROLS WHICH THE PRESCHOOL FOLLOWS.
LOCAL GOVERNMENT FUNDING

PARENTS, WHERE FEE PAYING CHILDREN ATTEND.

FUNDRAISING EVENTS: SUMMER FESTIVAL, EASTER PARTY, AND HALLOWEEN PARTY ETC.

COMMISSION ON PHOTOGRAPHS

CONTINUE TO RAISE FUNDS VIA "EASYFUNDRAISING".

ALLOWS THE PRE-SCHOOL TO PURCHASE/REPLACE NEW EQUIPMENT AND RESOURCES TO ENHANCE THE CHILDREN'S LEARNING AND DEVELOPMENT SPECIFICALLY OUTDOOR PLAY EQUIPMENT.

Section F

Other optional information

WE NOW HAVE 2 MEMBERS OF BANK STAFF. THIS MEANS WE DO NOT HAVE TO USE AGENCY STAFF, WHO PROVED TO BE VERY EXPENSIVE.

THESE STAFF WORK AS AND WHEN THEY ARE NEEDED TO COVER STAFF ABSENCE AND HAVE THE ADVANTAGE OF KNOWING THE CHILDREN AND PRESCHOOL ROUTINES.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>T J WOOLNER</i>	
Full name(s)	TRISHA J WOOLNER	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	23 DECEMBER 2024	

RECEIPTS & PAYMENTS SUMMARY	WRITTLE GREEN PRESCHOOL					PERIOD 01/03/2023 TO 29/02/2024	
Charity No: 1023360							
Receipts	Current a/c	Deposit a/c	Petty Cash	Restricted Funds	Unrestricted Funds	TOTAL FUNDS	LAST YEAR
Funding	71,524.88				71,524.88	71,524.88	87,293.79
Fees	7,588.46				7,588.46	7,588.46	6,827.42
Fundraising & Donations	1,648.59				1,648.59	1,648.59	4,714.65
Uniform/Toddler Group & Other	2,020.47	22.24	250.00		2,292.71	2,292.71	2,850.19
TOTAL RECEIPTS	82,782.40	22.24	250.00	0.00	83,054.64	83,054.64	101,686.05
Payments							
Resources & Equipment	689.33		120.15		809.48	809.48	1,604.37
Wages/PAYE/NEST	71,250.46				71,250.46	71,250.46	68,329.69
Room hire	9,273.00				9,273.00	9,273.00	8,806.16
Advertising & Training	689.40				689.40	689.40	371.80
Postage Printing & Stationery	213.55		11.55		225.10	225.10	176.17
Cleaning & Mobile Phone	638.67		2.39		641.06	641.06	425.62
Insurance & membership	980.95				980.95	980.95	944.85
Uniform, Snack & milk	564.60		236.56		801.16	801.16	575.90
Capital Spend, Sundry & Petty Cash	5,412.08		8.10		5,420.18	5,420.18	5,133.64
TOTAL PAYMENTS	89,712.04		378.75		90,090.79	90,090.79	86,368.20
NET OF RECEIPTS/PAYMENTS	-6,929.64	22.24	-128.75		-7,036.15	-7,036.15	15,318.30
Cash funds last year end	40,702.80	2,336.04	213.47				
Cash funds this year end	33,773.16	2,358.28	84.72				
Liabilitie due							
HMRC Tax & NIC for Jan & Feb 2024	71.17		Signed	Trisha Woolner	Chair	Trisha Woolner	
Assets							
Uniform stock held	411.12						



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees

On accounts for the year ended Charity no (if any)

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29/02/2024.

Responsibilities and basis of report
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

WRITTLE GREEN PRE-SCHOOL

England & Wales - Charity number 1023360

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	03	2022	To	28	02	2023

Section A Reference and administration details

Charity name

WRITTLE GREEN PRE-SCHOOL

Other names charity is known by

Registered charity number (if any)

1023360

Charity's principal address

THE BERYL PLATT CENTRE

12-14 REDWOOD DRIVE, WRITTLE

ESSEX

Postcode

CM1 3LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	TRISH WOOLNER	CHAIRPERSON		
2	HANNAH GERRISH	SECRETARY		
3	AILSA BIRCH	TREASURER		
4	SINEAD FOLAN			
5	ANNIE MULLEN			
6	REBECCA PARKER		From 21.11.22	
7	LUKE GILLESPIE		From 21.11.22	
8	LAURA POULTENEY			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

EARLY YEARS ALLIANCE, MODEL CONSTITUTION 2011

How the charity is constituted
(eg. trust, association, company)

PRE-SCHOOL COMMITTEE TRUST

Trustee selection methods
(eg. appointed by, elected by)

ELECTED

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Early Years Alliance POLICIES AND PROCEDURES UPDATED THROUGHOUT THE YEAR AS NECESSARY.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE PRE-SCHOOL PROVISION UNDER EYA CONSTITUTION AND POLICIES. ADHERING TO OFSTED OBJECTIVES AND GAINED A RATING OF GOOD ON 6 NOVEMBER 2018 TO PROVIDE LEARNING FOR CHILDREN 2YRS TO 5 YEAR-OLDS FOR UP TO 15/30 FUNDED HOURS PER WEEK, WITH AN OPTION TO PAY FOR ADDITIONAL SESSIONS UP TO 6.25 HOURS PER DAY.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

PROVIDE PRE-SCHOOL PROVISION FOR OUR LOCAL VILLAGE COMMUNITY WHICH ALSO EXTENDS TO OTHER LOCAL VILLAGES AND TOWNS.

RELATIONSHIPS WITH LOCAL SCHOOLS, WRITTLE COMMUNITY ASSOCIATION, PARISH COUNCIL, HEALTH SERVICE, CHURCH, CHILDREN'S CENTRES, LIBRARY, LOCAL COUNCILS AND OTHER PROVISIONS WITHIN THE LOCAL COMMUNITY ARE EXCELLENT AND PROVIDE A HEALTHY LINK FOR THE PRE-SCHOOL TO THE LOCAL COMMUNITY.

THE PRE-SCHOOL HOLDS VARIOUS FUNDRAISING EVENTS THROUGHOUT THE YEAR WHICH HELP SUPPORT THE LOCAL COMMUNITY AND THE COMMUNITY CENTRE WHERE THE PRE-SCHOOL IS BASED. WE HOLD OPEN EVENINGS FOR PRE-SCHOOL PARENTS AND WELCOME PROSPECTIVE FAMILIES AT ANY TIME. THE PRE-SCHOOL OPERATES AN OPEN-DOOR POLICY, AND WELCOMES FAMILY MEMBERS TO STAY AND PLAY.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

THE PRESCHOOL SUCCESSFULLY APPLIED FOR AND RECEIVED A GRANT OF £3000 FROM ESSEX COMMUNITY FOUNDATION. THIS WAS USED TO PURCHASE A NUMBER OF LARGE WOODEN RESOURCES FOR THE PRESCHOOL GARDEN AREA. THE CLIMBING CREST AND BEAMS ENCOURAGE CHILDREN TO ENGAGE IN PHYSICAL PLAY AS WELL AS BUILD THEIR CONFIDENCE. A THRONE AND MUSHROOM SEATS ARE SITED IN A QUIETER AREA OF THE GARDEN AND PROVIDE AN EXCELLENT SETTING TO IMMERSE IN STORY TELLING. A LARGE WOODEN DEN PROVIDES OPPORTUNITIES FOR MAKE-BELIEVE AND A QUIET AREA FOR LOOKING AT BOOKS. MANY OTHER SMALLER PIECES OF EQUIPMENT/RESOURCES ENCOURAGE CHILDREN TO DELVE INTO A WORLD OF IMAGINATION.

THE PRESCHOOL CONTINUES TO USE OUR FACE BOOK PAGE WHICH WE USE FOR REMINDERS AND NOTICES ABOUT FORTHCOMING EVENTS. WE ALSO CONTINUE TO USE TAPESTRY AS A MEANS OF COMMUNICATION AND RECORD OF CHILDREN'S PROGRESS.

THE BABY AND TODDLER GROUP CONTINUES TO RUN AND IS THRIVING,

WE CONTINUE TO DEVELOP THE OUTDOOR PLAY AREA/GARDEN, WHICH IS MUCH BIGGER THAN OUR PREVIOUS OUTDOOR SPACE AND IS A FANTASTIC PLACE FOR CHILDREN TO PLAY AND LEARN.

WE HAVE A STABLE STAFF AND A BANK TEAM OF OUR OWN WHO PROVIDE SUPPORT WHEN NEEDED.

Section E

Financial review

Brief statement of the charity's policy on reserves

SUFFICIENT RESERVES TO MEET UNKNOWN FUTURE REQUIREMENTS OF THE PRE-SCHOOL ARE HELD.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

THE EARLY YEARS ALLIANCE CONSTITUTION SETS OUT FINANCIAL CONTROLS WHICH THE PRESCHOOL FOLLOWS.
LOCAL GOVERNMENT FUNDING

PARENTS, WHERE FEE PAYING CHILDREN ATTEND.

FUNDRAISING EVENTS: SUMMER FESTIVAL, EASTER PARTY, AND HALLOWEEN PARTY ETC.

COMMISSION ON PHOTOGRAPHS

CONTINUE TO RAISE FUNDS VIA "EASYFUNDRAISING".

ALLOWS THE PRE-SCHOOL TO PURCHASE/REPLACE NEW EQUIPMENT AND RESOURCES TO ENHANCE THE CHILDREN'S LEARNING AND DEVELOPMENT SPECIFICALLY OUTDOOR PLAY EQUIPMENT.

Section F

Other optional information

WE NOW HAVE 3 MEMBERS OF BANK STAFF. THIS MEANS WE DO NOT HAVE TO USE AGENCY STAFF, WHO PROVED TO BE VERY EXPENSIVE.

THESE STAFF WORK AS AND WHEN THEY ARE NEEDED TO COVER STAFF ABSENCE AND HAVE THE ADVANTAGE OF KNOWING THE CHILDREN AND PRESCHOOL ROUTINES.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>T J WOOLNER</i>	
Full name(s)	TRISHA J WOOLNER	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	18 DECEMBER 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
WRITTLE GREEN PRE SCHOOL 1023360

Receipts and payments accounts

CC16a

For the period from	Period start date 01/03/2022	To	Period end date 28/02/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding	87,294	-	-	87,294	69,121
Fees	6,827	-	-	6,827	10,568
Fundraising & Donations	4,715	-	-	4,715	1,060
Uniform & Other	1,365	-	-	1,365	3,552
Deposit Account Interest	-	-	-	-	-
Toddler Group	1,085	-	-	1,085	-
Petty Cash	400	-	-	400	250
	-	-	-	-	-
Sub total (Gross income for AR)	101,686	-	-	101,686	84,551
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	101,686	-	-	101,686	84,551
A3 Payments					
Wages & HMRC	68,330	-	-	68,330	61,505
Room Hire	8,806	-	-	8,806	7,378
Resources & Equipment	1,604	-	-	1,604	1,165
Advertising & Training	372	-	-	372	1,010
Postage Printing & Stationary	176	-	-	176	191
Insurance PLSA & Ofsted	945	-	-	945	919
Cleaning Phone & Internet	426	-	-	426	414
Uniform Snacks & Milk	576	-	-	576	1,008
Capital Spend & Sundry & Petty Cash	5,134	-	-	5,134	6,309
	-	-	-	-	-
Sub total	86,369	-	-	86,369	79,899
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	86,369	-	-	86,369	79,899
Net of receipts/(payments)	15,317	-	-	15,317	4,652
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,934	-	-	27,934	24,113
Cash funds this year end	43,251	-	-	43,251	28,765

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	40,703		-
	Barclays Deposit Account	2,336	-	-
	Petty Cash	213	-	-
	Total cash funds	43,252	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Uniform Stock	396	-	-
	Tax & NIC	99	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Trisha Woolner	TRISHA WOOLNER	18.12.2023
			19/12/2023



Section A

Independent Examiner's Report

Report to the trustees

WRITTLE GREEN PRE-SCHOOL

On accounts for the year ended

01/03/2022 TO 28/02/2023

Charity no
(if any)

1023360

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Date: 24/11/23

Name: Kim Fish MICB

Relevant professional qualification(s) or body (if any):

MICB - Institute of Certified Bookkeepers
No 207448

Address: 95 Long Brandlocks
Writtle Chelmsford CM1 3JL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No Concerns.

WRITTLE GREEN PRE-SCHOOL

England & Wales - Charity number 1023360

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	03	2021	To	28	02	2022

Section A Reference and administration details

Charity name

WRITTLE GREEN PRE-SCHOOL

Other names charity is known by

Registered charity number (if any)

1023360

Charity's principal address

THE BERYL PLATT CENTRE

12-14 REDWOOD DRIVE, WRITTLE

ESSEX

Postcode

CM1 3LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	TRISH WOOLNER	CHAIRPERSON		
2	TAYLOR CHAPMAN	SECRETARY	01.03.21-15.11.21	
3	DEBORAH GOTTESMANN	TREASURER	01.03.21-15.11.21	
4	HANNAH GERRISH			
5	RYAN PETERS		01.03.21-15.11.21	
6	LAURA POULTENEY		15.11.21-28.02.22	
7	SINEAD FOLAN		15.11.21-28.02.22	
8	ANNIE MULLEN		15.11.21-28.02.22	
9	AILSA BIRCH		15.11.21-28.02.22	
10				
11				
12				
13				
14				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PRE-SCHOOL LEARNING ALLIANCE, MODEL CONSTITUTION 2011
How the charity is constituted (eg. trust, association, company)	PRE-SCHOOL COMMITTEE TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Early Years Alliance POLICIES AND PROCEDURES UPDATED THROUGHOUT THE YEAR AS NECESSARY.</p>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>TO PROVIDE PRE-SCHOOL PROVISION UNDER EYA CONSTITUTION AND POLICIES. ADHERING TO OFSTED OBJECTIVES AND GAINED A RATING OF GOOD ON 6 NOVEMBER 2018 TO PROVIDE LEARNING FOR CHILDREN 2YRS 3 MONTHS TO 5 YEAR-OLDS FOR UP TO 15/30 FUNDED HOURS PER WEEK, WITH AN OPTION TO PAY FOR ADDITIONAL SESSIONS UP TO 6.25 HOURS PER DAY.</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

PROVIDE PRE-SCHOOL PROVISION FOR OUR LOCAL COMMUNITY WHICH HAS ALSO EXTENDED TO OTHER LOCAL VILLAGES AND TOWNS.

RELATIONSHIPS WITH LOCAL SCHOOLS, PARISH COUNCIL, HEALTH SERVICE, CHURCH, CHILDREN'S CENTRES, LIBRARY, LOCAL COUNCILS AND OTHER PROVISIONS WITHIN THE LOCAL COMMUNITY ARE EXCELLENT AND PROVIDE A HEALTHY LINK FOR THE PRE-SCHOOL TO THE LOCAL COMMUNITY.

THE PRE-SCHOOL HOLDS VARIOUS FUNDRAISING EVENTS THROUGHOUT THE YEAR WHICH HELP SUPPORT THE LOCAL COMMUNITY AND THE COMMUNITY CENTRE WHERE THE PRE-SCHOOL IS BASED. WE HOLD OPEN EVENINGS FOR PRE-SCHOOL PARENTS AND WELCOME PROSPECTIVE FAMILIES AT ANY TIME. THE PRE-SCHOOL OPERATES AN OPEN-DOOR POLICY, AND WELCOMES FAMILY MEMBERS TO STAY AND PLAY.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

THE NUMBERS OF CHILDREN ATTENDING PRESCHOOL DURING THE COVID19 PANDEMIC HAVE VARIED FROM TERM-TO-TERM DEPENDING UPON WHICH CHILDREN WERE ALLOWED TO ATTEND AT VARIOUS TIMES. THE PRESCHOOL REMAINED OPEN THROUGHOUT THE PANDEMIC, OFFERING OUR SERVICES TO CHILDREN OF CRITICAL WORKERS AND THOSE CHILDREN CLASSED AS VULNERABLE. WHEN GOVERNMENT GUILNELINES ALLOWED, WE OFFERED A FULL SERVICE TO ALL CHILDREN. THIS CONTINUED DESPITE SEVERAL MEMBERS OF STAFF BEING DIRECTLY AFFECTED BY COVID-19 AND WERE ABSENT DUE TO ILLNESS OR ISOLATION.

THE PRESCHOOL SUCCESSFULLY APPLIED FOR AND RECEIVED A WELLBEING GRANT FROM ESSEX COUNTY COUNCIL. THIS WAS USED TO PURCHASE WELLBEING RESOURCES FOR THOSE STAFF WHO WORKED THROUGHOUT THE COVID PERIOD. WE ALSO RECEIVED A £500 GRANT FROM THE DEPT OF EDUCATION TO GO TOWARDS THE INCREASED COST OF PERSONAL PROTECTIVE EQUIPMENT (PPE), ENHANCED CLEANING ETC

THE PRESCHOOL CONTINUES TO USE OUR FACE BOOK PAGE WHICH WE USE FOR REMINDERS AND NOTICES ABOUT FORTHCOMING EVENTS. WE ALSO CONTINUE TO USE TAPESTRY AS A MEANS OF COMMUNICATION AND RECORD OF CHILDREN'S PROGRESS.

THE BABY AND TODDLER GROUP CONTINUES TO RUN AND IS THRIVING,

THE PRE-SCHOOL MOVED TO A NEW PURPOSE-BUILT FACILITY WITHIN THE NEW COMMUNITY CENTRE ON THE SAME SITE. BUILDING WORK WAS COMPLETED AND WE MOVED INTO OUR NEW HOME IN LATE SUMMER 2020. THE PRESCHOOL WAS UP AND RUNNING FOR THE START OF THE NEW AUTUMN TERM IN SEPTEMBER 2020. WE CONTINUE TO DEVELOP THE OUTDOOR PLAY AREA/GARDEN, WHICH IS MUCH BIGGER THAN OUR PREVIOUS OUTDOOR SPACE AND IS A FANTASTIC PLACE FOR CHILDREN TO PLAY AND LEARN.

ONE-OFF CAPITAL EXPENDITURE TO LAY AN ARTIFICIAL LAWN TO THE ENTIRE OUTDOOR AREA, AND NEW FIXTURES WERE NEEDED WITHIN THE PRESCHOOL ROOM TO PROVIDE THE FACILITIES NEEDED FOR THE CHILDREN.

Section E

Financial review

Brief statement of the charity's policy on reserves

SUFFICIENT RESERVES TO MEET UNKNOWN FUTURE REQUIREMENTS OF THE PRE-SCHOOL ARE HELD.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

LOCAL GOVERNMENT FUNDING

PARENTS, WHERE FEE PAYING CHILDREN ATTEND.

FUNDRAISING EVENTS: SUMMER FESTIVAL, EASTER PARTY, AND HALLOWEEN PARTY ETC.

COMMISSION ON PHOTOGRAPHS

RECENTLY SIGED UP WITH "EASYFUNDRAISING" AND AMAZON SMILE

ALLOWS THE PRE-SCHOOL TO PURCHASE/REPLACE NEW EQUIPMENT AND RESOURCES TO ENHANCE THE CHILDREN'S LEARNING AND DEVELOPMENT SPECIFICALLY OUTDOOR PLAY EQUIPMENT.

Section F

Other optional information

WE NOW HAVE 3 MEMBERS OF BANK STAFF. THIS MEANS WE DO NOT HAVE TO USE AGENCY STAFF, WHO PROVED TO BE VERY EXPENSIVE.

THESE STAFF WORK AS AND WHEN THEY ARE NEEDED TO COVER STAFF ABSENCE AND HAVE THE ADVANTAGE OF KNOWING THE CHILDREN AND PRESCHOOL ROUTINES.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>T J WOOLNER</i>	
Full name(s)	TRISHA J WOOLNER	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	21 DECEMBER 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name WRITTLE GREEN PRE SCHOOL	1023360
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Receipts and payments accounts

CC16a

For the period from	Period start date 01/03/2021	To	Period end date 28/02/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding	69,121	-	-	69,121	64,318
Fees	10,568	-	-	10,568	4,341
Fundraising & Donations	1,060	-	-	1,060	3,670
Uniform & Other	3,552	-	-	3,552	1,046
Deposit Account Interest	-	-	-	-	1
Toddler Group	-	-	-	-	-
Petty Cash	250	-	-	250	-
	-	-	-	-	-
Sub total (Gross income for AR)	84,551	-	-	84,551	73,376
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	84,551	-	-	84,551	73,376
A3 Payments					
Wages & HMRC	61,505	-	-	61,505	57,112
Room Hire	7,378	-	-	7,378	6,368
Resources & Equipment	1,165	-	-	1,165	981
Advertising & Training	1,010	-	-	1,010	636
Postage Printing & Stationary	191	-	-	191	100
Insurance PLSA & Ofsted	919	-	-	919	903
Cleaning Phone & Internet	414	-	-	414	565
Uniform Snacks & Milk	1,008	-	-	1,008	459
Capital Spend & Sundry & Petty Cash	6,309	-	-	6,309	28,257
	-	-	-	-	-
Sub total	79,899	-	-	79,899	95,381
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	79,899	-	-	79,899	95,381
Net of receipts/(payments)	4,652	-	-	4,652	22,005
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,282	831	-	24,113	44,458
Cash funds this year end	27,934	831	-	28,765	22,453

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	25,474	831	-
	Barclays Deposit Account	2,335	-	-
	Petty Cash	125	-	-
	Total cash funds	27,934	831	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Uniform Stock	282	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	TAX & NI	85.12	-	
	Rent for Feb	613	-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Trisha Woolner	TRISHA WOOLNER	01/12/2022



Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
WRITTLE GREEN PRE SCHOOL

On accounts for the year
ended

28/02/2022

Charity no
(if any)

1023360

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/10/22

Name:

Kim Fish

Relevant professional
qualification(s) or body

AICB

(if any):

--

Address:

95 Long Brandocks

Writtle, Chelmsford

CM1 3JL

on B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of items that the examiner wishes to close.

Examination of the Writtle Green Pre School accounts – Everything in order as per their paperwork.

Expenditure increases inline with all cost of living increase.

All paperwork in line with the running of a preschool charity.

WRITTLE GREEN PRE-SCHOOL

England & Wales - Charity number 1023360

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	03	2020	To	28	02	2021

Section A Reference and administration details

Charity name WRITTLE GREEN PRE-SCHOOL

Other names charity is known by

Registered charity number (if any) 1023360

Charity's principal address

THE BERYL PLATT CENTRE
 12-14 REDWOOD DRIVE, WRITTLE
 ESSEX
Postcode CM1 3LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	TRISH WOOLNER	CHAIRPERSON		
2	TAYLOR CHAPMAN	SECRETARY		
3	DEBORAH GOTTESMANN	TREASURER		
4	HANNAH GERRISH			
5	RYAN PETERS			
6				
7				
8				
9				
10				
11				
12				
13				
14				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PRE-SCHOOL LEARNING ALLIANCE, MODEL CONSTITUTION 2011
How the charity is constituted (eg. trust, association, company)	PRE-SCHOOL COMMITTEE TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

	Early Years Alliance POLICIES AND PROCEDURES UPDATED THROUGHOUT THE YEAR
--	--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

	TO PROVIDE PRE-SCHOOL PROVISION UNDER EYA CONSTITUTION AND POLICIES. ADHERING TO OFSTED OBJECTIVES AND GAINED A RATING OF GOOD ON 6 NOVEMBER 2018 TO PROVIDE LEARNING FOR CHILDREN 2YRS 3 MONTHS TO 5 YEAR OLDS FOR UP TO 15/30 FUNDED HOURS PER WEEK, WITH AN OPTION TO PAY FOR ADDITIONAL SESSIONS UP TO 6.25 HOURS PER DAY.
--	--

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

PROVIDE PRE-SCHOOL PROVISION FOR OUR LOCAL COMMUNITY WHICH HAS ALSO EXTENDED TO OTHER LOCAL VILLAGES AND TOWNS.

RELATIONSHIPS WITH LOCAL SCHOOLS, PARISH COUNCIL, HEALTH SERVICE, CHURCH, CHILDREN'S CENTRES, LIBRARY, LOCAL COUNCILS AND OTHER PROVISIONS WITHIN THE LOCAL COMMUNITY ARE EXCELLENT AND PROVIDE A HEALTHY LINK FOR THE PRE-SCHOOL TO THE LOCAL COMMUNITY.

THE PRE-SCHOOL HOLDS VARIOUS FUNDRAISING EVENTS THROUGHOUT THE YEAR WHICH HELP SUPPORT THE LOCAL COMMUNITY AND THE COMMUNITY CENTRE WHERE THE PRE-SCHOOL IS BASED. WE HOLD OPEN EVENINGS FOR PRE-SCHOOL PARENTS AND WELCOME PROSPECTIVE FAMILIES AT ANY TIME. THE PRE-SCHOOL OPERATES AN OPEN-DOOR POLICY, AND WELCOMES FAMILY MEMBERS TO STAY AND PLAY.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

THE NUMBERS OF CHILDREN ATTENDING PRESCHOOL DURING THE COVID19 PANDEMIC HAVE VARIED FROM TERM-TO-TERM DEPENDING UPON WHICH CHILDREN WERE ALLOWED TO ATTEND AT VARIOUS TIMES. THE PRESCHOOL REMAINED OPEN THROUGHOUT THE PANDEMIC, OFFERING OUR SERVICES TO CHILDREN OF CRITICAL WORKERS AND THOSE CHILDREN CLASSED AS VULNERABLE. WHEN GOVERNMENT GUILNELINES ALLOWED, WE OFFERED A FULL SERVICE TO ALL CHILDREN. THIS CONTINUED DESPITE SEVERAL MEMBERS OF STAFF BEING DIRECTLY AFFECTED BY COVID-19 AND WERE ABSENT DUE TO ILLNESS OR ISOLATION.

THE PRESCHOOL CONTINUES TO USE OUR FACE BOOK PAGE WHICH WE USE FOR REMINDERS AND NOTICES ABOUT FORTHCOMING EVENTS. WE ALSO CONTINUE TO USE TAPESTRY AS A MEANS OF COMMUNICATION AND RECORD OF CHILDREN'S PROGRESS.

THE BABY AND TODDLER GROUP WAS UNABLE TO RUN FOR LONG PERIODS OF TIME DURING COVID19 DUE TO GOVERNMENT GUIDELINES. HOWEVER, WHEN IS WAS ALLOWED TO RUN, PARENTS RETURNED ONCE AGAIN.

THE PRE-SCHOOL MOVED TO A NEW PURPOSE-BUILT FACILITY WITHIN THE NEW COMMUNITY CENTRE ON THE SAME SITE. BUILDING WORK WAS COMPLETED AND WE MOVED INTO OUR NEW HOME IN LATE SUMMER 2020. THE PRESCHOOL WAS UP AND RUNNING FOR THE START OF THE NEW AUTUMN TERM IN SEPTEMBER 2020. WE CONTINUE TO DEVELOP THE OUTDOOR PLAY AREA/GARDEN, WHICH IS MUCH BIGGER THAN OUR PREVIOUS OUTDOOR SPACE AND IS A FANTASTIC PLACE FOR CHILDREN TO PLAY AND LEARN.

ONE-OFF CAPITAL EXPENDITURE TO LAY AN ARTIFICIAL LAWN TO THE ENTIRE OUTDOOR AREA, AND NEW FIXTURES WERE NEEDED WITHIN THE PRESCHOOL ROOM TO PROVIDE THE FACILITIES NEEDED FOR THE CHILDREN.

WE WERE UNABLE TO HOLD OUR USUAL ANNUAL FUNDRAISING EVENTS DUE TO THE COVID19 RESTRICTIONS.

Section E

Financial review

Brief statement of the charity's policy on reserves

SUFFICIENT RESERVES TO MEET UNKNOWN FUTURE REQUIREMENTS OF THE PRE-SCHOOL ARE HELD.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

LOCAL GOVERNMENT FUNDING

PARENTS, WHERE FEE PAYING CHILDREN ATTEND.

FUNDRAISING EVENTS e.g., SUMMER FESTIVAL, COMMISSION ON PHOTOGRAPHS, AND EASTER PARTY HALOWEEN PARTY ETC. (NOT HELD DURING THIS YEAR DUE TO COVID-19)

ALLOWS THE PRE-SCHOOL TO PURCHASE/REPLACE NEW EQUIPMENT AND RESOURCES TO ENHANCE THE CHILDREN'S LEARNING AND DEVELOPMENT SPECIFICALLY OUTDOOR PLAY EQUIPMENT.

Section F

Other optional information

WE HAVE 3 MEMBERS OF BANK STAFF SO THAT WE DO NOT HAVE TO USE AGENCY STAFF, WHO PROVED TO BE VERY EXPENSIVE. THESE STAFF WORK AS AND WHEN THEY ARE NEEDED TO COVER STAFF ABSENCE AND HAVE THE ADVANTAGE OF KNOWING THE CHILDREN AND PRESCHOOL ROUTINES.

NO RENT INCREASE DURING THIS FINANCIAL PERIOD.

APPROXIMATELY £24K WAS SPEND DURING THIS FINANCIAL YEAR TO PURCHASE CAPITAL ITEMS, THE LARGEST OF WHICH WAS THE LAYING OF ARTIFICIAL LAWN IN THE ENTIRE OUTDOOR AREA, TO MAKE A SAFE AND YEAR-ROUND ACCESSIBLE AREA FOR THE CHILDREN TO PLAY.

AFTER A FINANCIAL CONTRIBUTION FROM THE LOCAL PARISH COUNCIL, THE COST OF THE PLAY LAWN TO THE PRESCHOOL WAS £17,903. OTHER CAPITAL ITEMS INCLUDED NEW CUPBOARDS/STORAGE AND A CONTRIBUTION TO A NEW FIRE GATE EXIT FROM THE PLAY AREA.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>T J WOOLNER</i>	
Full name(s)	TRISHA J WOOLNER	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	27.12.2021	



Receipts and payments accounts

CC16a

For the period from	Period start date 01/03/2020	To	Period end date 28/02/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding	64,318	-	-	64,318	72,683
Fees	4,341	-	-	4,341	6,127
Fundraising & Donations	3,670	-	-	3,670	992
Uniform & Other	1,046	-	-	1,046	5,627
Deposit Account Interest	1	-	-	1	5
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	73,376	-	-	73,376	85,434
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	73,376	-	-	73,376	85,434
A3 Payments					
Wages & HMRC	56,841	271	-	57,112	63,504
Room Hire	5,808	560	-	6,368	7,691
Resources & Equipment	981	-	-	981	1,427
Advertising & Training	636	-	-	636	1,007
Postage Printing & Stationary	100	-	-	100	134
Insurance PLSA & Ofsted	903	-	-	903	893
Cleaning Phone & Internet	565	-	-	565	499
Uniform Snacks & Milk	459	-	-	459	699
Capital Spend & Sundry & Petty Cash	28,257	-	-	28,257	1,685
Sub total	94,550	831	-	95,381	77,539
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	94,550	831	-	95,381	77,539
Net of receipts/(payments)	- 21,174	- 831	-	- 22,005	7,895
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,458	-	-	36,062	27,331
Cash funds this year end	23,284	- 831	-	44,458	35,226

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	20,756	-	-
	Barclays Deposit Account	2,335	-	-
	Petty Cash	193	-	-
	Total cash funds	23,284	-	-
	(agree balances with receipts and payments account(s))	OK	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Uniform Stock	256	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Tax & National Insurance Jan & Feb	271	-	
	Room hire for Feb 21	560	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	Trisha Woolner	TRISHA WOOLNER		27.12.21
				28/12/2021



Section A

Independent Examiner's Report

Report to the trustees/ members of

The charity name
WRITTLE GREEN PRE SCHOOL

On accounts for the year ended

28/02/2021

Charity no (if any)

1023360

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

1/10/21

Name:

Kim Fish

Relevant professional qualification(s) or body

AICB

(if any):

Address: 95 Long Brandocks
Writtle, Chelmsford
CM1 3JL

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Examination of the Writtle Green Pre School accounts – Everything in order as per their paperwork.
High expenditure through the accounting year due to a move to a new building and the cost to the outside play area.
All expenditure agreed by the Trustees.

All paperwork in line with the running of a preschool charity.