

MILL LANE PRE-SCHOOL ASSOCIATION

BROXBOURNE, HERTFORDSHIRE

Registered Charity No. 1023359

TRUSTEE'S ANNUAL REPORT

This Charity is known as the Mill Lane Pre-school Association, Registered Charity Number 1023359. For the financial year beginning 1st January 2023 and ending 31st December 2023 the principal address of the Association is 4 Bushby Avenue, Broxbourne, Herts. EN10 6QE.

The managing trustees for the year are as follows:-

Mrs S Montgomery (Chairperson) Mrs Lauren O'Dowd (Nominated Individual) Emma Thomas.

Members of the managing trustees must be nominated by two members of the Association seven days prior to the AGM.

The Association is governed by its Constitution, last amended and adopted at a Special General Meeting on 15th May 2019.

The Association aims to provide safe and satisfying group play for the promotion of education of pre-school children.

In September 2021 Colin Markham took on the responsibility of group administrator and Pre-School Leader.

The trustees have approved the above report.

Full Name: Sue Montgomery

Position: Chair

Date: 16th May 2024

MILL LANE PRE SCHOOL ASSOCIATION Statement of Accounts as at 31st December 2023

Bank Movement through 2023

		Current a/c	Savings a/c
Bank Balance @ 31/12/22	£	2,774.26	8165.60
2023 Costs	-£	72,014.04	
2023 Income	£	78,442.55	110.33
Inter Account Transfer		-5000.00	5000.00
Bank Balance @ 31/12/23	£	4,202.77	£13,275.93

Funds as at 31/12/23

Bank Balances	£17,478.70
Plus Net Debtors / Creditors	-£1,054.22
Total Funds	£16,424.48

Costs 2023

Salaries inc tax, NHI & Pension:	-£	57,616.99
Rent:	-£	8,936.00
Professional Services & Training:	-£	1,503.79
Equipment:	-£	1,397.33
Consumables:	-£	623.18
Pre school Insurance:	-£	620.96
Donation to Gt Ormond St:	-£	101.50
Phone:	-£	95.65
Total For Cash Balance	-£	70,895.40
Reverse 2022 year end cost adjustments	-£	413.21
2023 adjustments to Costs (See below)	£	16.20
Total For 2023 Accounts	-£	71,292.41

Income 2023

Attendance Fees	£	33,336.33
County Subsidies	£	33,322.48
Maternity Advance Payment	£	6,891.48
Fund Raising Events	£	3,773.62
Interest on Savings a/c	£	110.33
Total for Cash Balance:	£	77,434.24
Reverse 2022 year end income adjustments	-£	336.00
2023 adjustments to Income (See below)	-£	1,070.42
Total for 2023 Accounts:	£	76,027.82

2023 Profit \ Loss (-)

£4,735.41

Commentary

Adjustments to Costs/Income (as shown above)

2023 Adj's Provision for potential overpayment by HMRC of Maternity Pay	-1070.42
Refund of overpayment to ELA Training Services	16.20
	<u>-1054.22</u>

MILL LANE PRE-SCHOOL ASSOCIATION, BROXBOURNE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF MILL LANE PRE-SCHOOL ASSOCIATION

REGISTERED CHARITY NUMBER: 1023359

On accounts for the year ended 31.12.2023

As set out in the Mill Lane Pre-School Association Statement of Accounts 2023.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: L.Bayford

Date: 22nd April, 2024

(signed paper version provided to Colin Markham)

L.C.Bayford
5 Bushby Avenue
Broxbourne
Hertfordshire