

# MILL LANE PRE-SCHOOL ASSOCIATION

(Pre-school, Toddler Group & Baby Club)

BROXBOURNE, HERTFORDSHIRE

Registered Charity No. 1023359

## MEMBERS ANNUAL REPORT

This Charity is known as the Mill Lane Pre-school Association, Registered Charity Number 1023359. For the financial year beginning 1<sup>st</sup> January 2021 and ending 31<sup>st</sup> December 2021 the principal address of the Association is 4 Bushby Avenue, Broxbourne, Herts. EN10 6QE.

The managing trustees for the year are as follows:-

Mrs S Montgomery, Mrs Debs Johnson, Mrs Sara O'Connell, Mrs Katie Montgomery and Chelsea Canfield.

Members of the managing trustees must be nominated by two members of the Association seven days prior to the AGM.

The Association is governed by its Constitution, last amended and adopted at a Special General Meeting on 15<sup>th</sup> May 2019.

The Association aims to provide safe and satisfying group play for the promotion of education of pre-school children.

In September 2021 Mill Lane underwent a restructure, with long serving Julia Sharpe and Pauline Flowers retiring from their roles as group administrator and Pre-School Leader. These two roles were amalgamated and the then Deputy Leader Colin Markham took on the leadership role going forward.

The trustees have approved the above report.

Signed:

Full Name: Sue Montgomery

Position: Chair

Date: 25<sup>th</sup> May 2022

# MILL LANE PRE SCHOOL ASSOCIATION Statement of Accounts as at 31st December 2021

Bank Movement through 2021				Funds as at 31/12/21	
		current a/c	Savings a/c		
Bank Balance @ 31/12/20	£	2,734.63	8156.97	<b>Bank Balances</b>	<b>£10,796.99</b>
Costs	-£	53,024.87		<b>Less Net Debtors / Creditors</b>	<b>£763.67</b>
Income	£	52,929.47	0.79	<b>Total Funds</b>	<b>£10,033.32</b>
Bank Balance @ 31/12/21		<b>£ 2,639.23</b>	<b>£ 8,157.76</b>		

Costs 2021			Income 2021		
Salary:	-£	41,293.54	Attendance Fees	£	29,764.00
Staff Adhoc Expenses:	-£	2,283.41	County Subsidies	£	20,670.85
Inland Revenue:	-£	932.49	Fund Raising Events	£	2,080.26
Rent:	-£	7,050.28	Other	£	414.36
			Interest on Savings a/c	£	0.79
Professional Services:	-£	716.21	<b>Total for Cash Balance:</b>	<b>£</b>	<b>52,930.26</b>
Equipment:	-£	379.78	Adjustment to Income	-£	873.64
Consumables:	-£	319.16	<b>Total for 2021 Accounts:</b>	<b>£</b>	<b>52,056.62</b>
Staff Training:	£	-			
Other:	-£	50.00			
<b>Total For Cash Balance</b>	<b>-£</b>	<b>53,024.87</b>			
Adjustment to costs	-£	82.23			
<b>Total For 2021 Accounts</b>	<b>-£</b>	<b>53,107.10</b>			

**2021 Profit \ Loss (-)**

**-£1,050.48**

Commentary			
Adjustments to Costs/Income (as shown above)			
2020 Adj's -	BT credit recd 12/2/21	-194.06	
	BT balance on 2020 adjustment (£227.69 less £194.06)	-33.63	
	BT invoice paid Jan 21	26.09	
	HMRC £39.20 due in 2020 included in £73.74 payment made 28/1/21	39.20	
	County Supplies credit recd Aug 21	-29.80	-192.20
2021 Adj's -	BT credit a/c balance @ 31/12/21 (Note £33.63 provided for in 2020 P & L)	336.92	
	Attendance fees	-39.00	
	County Funding - Balance @ 31/12/21 (overfunded in 2021)	-834.64	
	Payroll overpayment recovered in 2022	-226.95	
			<b>-763.67</b>
			<b>-955.87</b> (£82.23 + £873.64 = £955.87)

# MILL LANE PRE-SCHOOL ASSOCIATION, BROXBOURNE

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF MILL LANE PRE-SCHOOL ASSOCIATION

REGISTERED CHARITY NUMBER: 1023359

On accounts for the year ended 31.12.2021

As set out in the Mill Lane Pre-School Association Statement of Accounts 2021.

### **Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: L.Bayford

Date: 6th March, 2022

(signed paper version provided to Colin Markham)

L.C.Bayford  
5 Bushby Avenue  
Broxbourne  
Hertfordshire