

# MILL LANE PRE-SCHOOL ASSOCIATION

England & Wales · Charity number 1023359

## Details

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**Other names** MILL LANE PLAYGROUP ASSOCIATION

**Status** Registered

**Legal form** Other

**Registered** 1993-07-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 4 Bushby Avenue  
Broxbourne  
Hertfordshire  
EN10 6QE

**Phone** 07597 439799

**Email** [millanepreschool.toddlers@gmail.com](mailto:millanepreschool.toddlers@gmail.com)

**Website** [www.millanepreschool.com](http://www.millanepreschool.com)

## Activities

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**Objects:** TO PROVIDE SAFE AND SATISFYING GROUP PLAY FOR THE PROMOTION OF THE EDUCATION OF PRE-SCHOOL CHILDREN

**Activities:** Pre-School, catering for families with children from birth to Nursery entry.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£90,772	£77,881	-	-
2023-12-31	£76,028	£71,292	-	-
2022-12-31	£56,733	£55,077	-	-
2021-12-31	£52,057	£53,107	-	-
2020-12-31	£44,401	£39,599	-	-

## Trustees

Name	Role	Appointed
<b>Susan Lynne Montgomery</b>	Chair	2019-03-27
Emma Thomas		2024-01-11
Kate Batten		2024-10-26
LAUREN O'DOWD		2023-11-19

**MILL LANE PRE-SCHOOL ASSOCIATION**

England & Wales - Charity number 1023359

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# Accounts

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# MILL LANE PRE-SCHOOL ASSOCIATION

BROXBOURNE, HERTFORDSHIRE

Registered Charity No. 1023359

## TRUSTEE'S ANNUAL REPORT

This Charity is known as the Mill Lane Pre-school Association, Registered Charity Number 1023359. For the financial year beginning 1<sup>st</sup> January 2024 and ending 31<sup>st</sup> December 2024, the principal address of the Association is 4 Bushby Avenue, Broxbourne, Herts. EN10 6QE.

The managing trustees for the year are as follows: -

Mrs S Montgomery (Chairperson) Mrs Lauren O'Dowd (Nominated Individual) Emma Thomas, Kate Batten.

Members of the managing trustees must be nominated by two members of the Association seven days prior to the AGM.

The Association is governed by its Constitution, last amended and adopted at a Special General Meeting on 15<sup>th</sup> May 2019.

The Association aims to provide safe and satisfying group play for the promotion of education of pre-school children.

In September 2021 Colin Markham took on the responsibility of group administrator and Pre-School Leader.

The trustees have approved the above report.

Full Name: Sue Montgomery

Position: Chair

Date: 13th March 2025

# MILL LANE PRE SCHOOL ASSOCIATION Statement of Accounts as at 31st December 2024

## Bank Movement through 2024

## Funds as at 31/12/24

	Current a/c	Savings a/c
Bank Balance @ 31/12/23	£ 4,202.77	13275.93
2024 Costs	-£ 78,752.77	
2024 Income	£ 90,384.04	205.47
Inter Account Transfer	-5000.00	5000.00
<b>Bank Balance @ 31/12/24</b>	<b>£ 10,834.04</b>	<b>£18,481.40</b>

<b>Bank Balances</b>	<b>£ 29,315.44</b>
<b>Plus Net Debtors / Creditors</b>	<b>£0.00</b>
<b>Total Funds</b>	<b>£29,315.44</b>

## Costs 2024

## Income 2024

Salaries inc tax, NHI & Pension:	-£ 63,912.01
Rent:	-£ 9,035.00
Professional Services & Training:	-£ 726.77
Equipment:	-£ 2,652.39
Consumables:	-£ 404.05
Pre school Insurance:	-£ 662.63
Staff Uniforms:	-£ 371.84
Phone:	-£ 100.20
<b>Total For Cash Balance</b>	<b>-£ 77,864.89</b>
Reverse 2023 year end cost adjustments	-£ 16.20
2024 adjustments to Costs (See below)	
<b>Total For 2024 Accounts</b>	<b>-£ 77,881.09</b>

Attendance Fees	£ 25,818.37
County Subsidies	£ 62,804.34
Fund Raising Events	£ 873.45
Interest on Savings a/c	£ 205.47
<b>Total for Cash Balance:</b>	<b>£ 89,701.63</b>
Reverse 2023 year end income adjustments	£ 1,070.42
2024 adjustments to Income (See below)	
<b>Total for 2024 Accounts:</b>	<b>£ 90,772.05</b>

**2024 Profit \ Loss (-)**

**£12,890.96**

## Commentary

### Adjustments to Costs/Income (as shown above)

There are no adjustments required

0.00

# MILL LANE PRE-SCHOOL ASSOCIATION, BROXBOURNE

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF MILL LANE PRE-SCHOOL ASSOCIATION

REGISTERED CHARITY NUMBER: 1023359

On accounts for the year ended 31.12.2024

As set out in the Mill Lane Pre-School Association Statement of Accounts 2024.

### **Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: L.Bayford

Date: 12<sup>th</sup> March, 2025

(signed paper version provided to Colin Markham)

L.C.Bayford  
5 Bushby Avenue  
Broxbourne  
Hertfordshire

**MILL LANE PRE-SCHOOL ASSOCIATION**

England & Wales - Charity number 1023359

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# Accounts

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# MILL LANE PRE-SCHOOL ASSOCIATION

BROXBOURNE, HERTFORDSHIRE

Registered Charity No. 1023359

## TRUSTEE'S ANNUAL REPORT

This Charity is known as the Mill Lane Pre-school Association, Registered Charity Number 1023359. For the financial year beginning 1<sup>st</sup> January 2023 and ending 31<sup>st</sup> December 2023 the principal address of the Association is 4 Bushby Avenue, Broxbourne, Herts. EN10 6QE.

The managing trustees for the year are as follows:-

Mrs S Montgomery (Chairperson) Mrs Lauren O'Dowd (Nominated Individual) Emma Thomas.

Members of the managing trustees must be nominated by two members of the Association seven days prior to the AGM.

The Association is governed by its Constitution, last amended and adopted at a Special General Meeting on 15<sup>th</sup> May 2019.

The Association aims to provide safe and satisfying group play for the promotion of education of pre-school children.

In September 2021 Colin Markham took on the responsibility of group administrator and Pre-School Leader.

The trustees have approved the above report.

Full Name: Sue Montgomery

Position: Chair

Date: 16<sup>th</sup> May 2024

# MILL LANE PRE SCHOOL ASSOCIATION Statement of Accounts as at 31st December 2023

Bank Movement through 2023				Funds as at 31/12/23	
		Current a/c	Savings a/c		
Bank Balance @ 31/12/22	£	2,774.26	8165.60	<b>Bank Balances</b>	<b>£17,478.70</b>
2023 Costs	-£	72,014.04		<b>Plus Net Debtors / Creditors</b>	<b>-£1,054.22</b>
2023 Income	£	78,442.55	110.33		
Inter Account Transfer		-5000.00	5000.00		
Bank Balance @ 31/12/23	£	<b>4,202.77</b>	<b>£13,275.93</b>	<b>Total Funds</b>	<b>£16,424.48</b>

Costs 2023			Income 2023		
Salaries inc tax, NHI & Pension:	-£	57,616.99	Attendance Fees	£	33,336.33
Rent:	-£	8,936.00	County Subsidies	£	33,322.48
Professional Services & Training:	-£	1,503.79	Maternity Advance Payment	£	6,891.48
Equipment:	-£	1,397.33	Fund Raising Events	£	3,773.62
Consumables:	-£	623.18	Interest on Savings a/c	£	110.33
Pre school Insurance:	-£	620.96	<b>Total for Cash Balance:</b>	<b>£</b>	<b>77,434.24</b>
Donation to Gt Ormond St:	-£	101.50	Reverse 2022 year end income adjustments	-£	336.00
Phone:	-£	95.65	2023 adjustments to Income (See below)	-£	1,070.42
<b>Total For Cash Balance</b>	<b>-£</b>	<b>70,895.40</b>	<b>Total for 2023 Accounts:</b>	<b>£</b>	<b>76,027.82</b>
Reverse 2022 year end cost adjustments	-£	413.21			
2023 adjustments to Costs (See below)	£	16.20			
<b>Total For 2023 Accounts</b>	<b>-£</b>	<b>71,292.41</b>			

**2023 Profit \ Loss (-)**

**£4,735.41**

## Commentary

### Adjustments to Costs/Income (as shown above)

2023 Adj's Provision for potential overpayment by HMRC of Maternity Pay	-1070.42
Refund of overpayment to ELA Training Services	16.20
	<u>-1054.22</u>

# MILL LANE PRE-SCHOOL ASSOCIATION, BROXBOURNE

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF MILL LANE PRE-SCHOOL ASSOCIATION

REGISTERED CHARITY NUMBER: 1023359

On accounts for the year ended 31.12.2023

As set out in the Mill Lane Pre-School Association Statement of Accounts 2023.

### **Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: L.Bayford

Date: 22<sup>nd</sup> April, 2024

(signed paper version provided to Colin Markham)

L.C.Bayford  
5 Bushby Avenue  
Broxbourne  
Hertfordshire

**MILL LANE PRE-SCHOOL ASSOCIATION**

England & Wales - Charity number 1023359

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# Accounts

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# MILL LANE PRE-SCHOOL ASSOCIATION

(Pre-school, Toddler Group & Baby Club)

BROXBOURNE, HERTFORDSHIRE

Registered Charity No. 1023359

## TRUSTEE'S ANNUAL REPORT

This Charity is known as the Mill Lane Pre-school Association, Registered Charity Number 1023359. For the financial year beginning 1<sup>st</sup> January 2022 and ending 31<sup>st</sup> December 2022 the principal address of the Association is 4 Bushby Avenue, Broxbourne, Herts. EN10 6QE.

The managing trustees for the year are as follows:-

Mrs S Montgomery, Mrs Debs Johnson, Mrs Katie Montgomery.

Members of the managing trustees must be nominated by two members of the Association seven days prior to the AGM.

The Association is governed by its Constitution, last amended and adopted at a Special General Meeting on 15<sup>th</sup> May 2019.

The Association aims to provide safe and satisfying group play for the promotion of education of pre-school children.

In September 2021 Colin Markham took on the responsibility of group administrator and Pre-School Leader.

The trustees have approved the above report.

Full Name: Sue Montgomery

Position: Chair

Date: 25<sup>th</sup> May 2023

# MILL LANE PRE SCHOOL ASSOCIATION Statement of Accounts as at 31st December 2022

## Bank Movement through 2022

		current a/c	Savings a/c
Bank Balance @ 31/12/21	£	2,639.23	8157.76
Costs	-£	55,380.44	
Income	£	55,515.47	7.84
Bank Balance @ 31/12/22		£ 2,774.26	£ 8,165.60

## Funds as at 31/12/22

<b>Bank Balances</b>	<b>£10,939.86</b>
<b>Plus Net Debtors / Creditors</b>	<b>£749.21</b>
<b>Total Funds</b>	<b>£11,689.07</b>

## Costs 2022

Salaries inc tax, NHI & Pension:	-£	45,209.46
Rent:	-£	7,839.55
Professional Services & Training:	-£	759.95
Equipment:	-£	709.03
Consumables:	-£	226.36
Pre school Insurance:	-£	563.19
Phone:	-£	72.90
<b>Total For Cash Balance</b>	<b>-£</b>	<b>55,380.44</b>
Reverse 2021 year end cost adjustments	-£	109.97
2022 adjustments to Costs (See below)	£	413.21
<b>Total For 2021 Accounts</b>	<b>-£</b>	<b>55,077.20</b>

## Income 2022

Attendance Fees	£	31,120.71
County Subsidies	£	20,808.74
Fund Raising Events	£	3,586.02
Interest on Savings a/c	£	7.84
<b>Total for Cash Balance:</b>	<b>£</b>	<b>55,523.31</b>
Reverse 2021 year end income adjustments	£	873.64
2022 adjustments to Income (See below)	£	336.00
<b>Total for 2021 Accounts:</b>	<b>£</b>	<b>56,732.95</b>

**2022 Profit \ Loss (-)**

**£1,655.75**

## Commentary

### Adjustments to Costs/Income (as shown above)

2022 Adj's - BT school credit a/c balance @ 31/10/22 re: web site (Jan - Oct 23)	168.92	
Less Nov / Dec web site charges	-33.60	
Expenses overpaid in January to be recovered in 2023	2.50	
Pension overpayment to be recovered in 2023	28.96	
Holiday pay overpayment to be recovered in 2023	246.43	413.21
Outstanding Attendance fees	396.00	
Repayment due on t-shirts	-60	
		<u>336.00</u>
		749.21 (€413.21 + €336.00 = €749.21)

# MILL LANE PRE-SCHOOL ASSOCIATION, BROXBOURNE

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF MILL LANE PRE-SCHOOL ASSOCIATION

REGISTERED CHARITY NUMBER: 1023359

On accounts for the year ended 31.12.2022

As set out in the Mill Lane Pre-School Association Statement of Accounts 2022.

### **Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: L.Bayford

Date: 17th March, 2023

(signed paper version provided to Colin Markham)

L.C.Bayford  
5 Bushby Avenue  
Broxbourne  
Hertfordshire

**MILL LANE PRE-SCHOOL ASSOCIATION**

England & Wales - Charity number 1023359

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# Accounts

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# MILL LANE PRE-SCHOOL ASSOCIATION

(Pre-school, Toddler Group & Baby Club)

BROXBOURNE, HERTFORDSHIRE

Registered Charity No. 1023359

## MEMBERS ANNUAL REPORT

This Charity is known as the Mill Lane Pre-school Association, Registered Charity Number 1023359. For the financial year beginning 1<sup>st</sup> January 2021 and ending 31<sup>st</sup> December 2021 the principal address of the Association is 4 Bushby Avenue, Broxbourne, Herts. EN10 6QE.

The managing trustees for the year are as follows:-

Mrs S Montgomery, Mrs Debs Johnson, Mrs Sara O'Connell, Mrs Katie Montgomery and Chelsea Canfield.

Members of the managing trustees must be nominated by two members of the Association seven days prior to the AGM.

The Association is governed by its Constitution, last amended and adopted at a Special General Meeting on 15<sup>th</sup> May 2019.

The Association aims to provide safe and satisfying group play for the promotion of education of pre-school children.

In September 2021 Mill Lane underwent a restructure, with long serving Julia Sharpe and Pauline Flowers retiring from their roles as group administrator and Pre-School Leader. These two roles were amalgamated and the then Deputy Leader Colin Markham took on the leadership role going forward.

The trustees have approved the above report.

Signed:

Full Name: Sue Montgomery

Position: Chair

Date: 25<sup>th</sup> May 2022

# MILL LANE PRE SCHOOL ASSOCIATION Statement of Accounts as at 31st December 2021

## Bank Movement through 2021

		current a/c	Savings a/c
Bank Balance @ 31/12/20	£	2,734.63	8156.97
Costs	-£	53,024.87	
Income	£	52,929.47	0.79
Bank Balance @ 31/12/21	£	2,639.23	£ 8,157.76

## Funds as at 31/12/21

<b>Bank Balances</b>	<b>£10,796.99</b>
<b>Less Net Debtors / Creditors</b>	<b>£763.67</b>
<b>Total Funds</b>	<b>£10,033.32</b>

## Costs 2021

Salary:	-£	41,293.54
Staff Adhoc Expenses:	-£	2,283.41
Inland Revenue:	-£	932.49
Rent:	-£	7,050.28
Professional Services:	-£	716.21
Equipment:	-£	379.78
Consumables:	-£	319.16
Staff Training:	£	-
Other:	-£	50.00
<b>Total For Cash Balance</b>	<b>-£</b>	<b>53,024.87</b>
Adjustment to costs	-£	82.23
<b>Total For 2021 Accounts</b>	<b>-£</b>	<b>53,107.10</b>

## Income 2021

Attendance Fees	£	29,764.00
County Subsidies	£	20,670.85
Fund Raising Events	£	2,080.26
Other	£	414.36
Interest on Savings a/c	£	0.79
<b>Total for Cash Balance:</b>	<b>£</b>	<b>52,930.26</b>
Adjustment to Income	-£	873.64
<b>Total for 2021 Accounts:</b>	<b>£</b>	<b>52,056.62</b>

**2021 Profit \ Loss (-)**

**-£1,050.48**

## Commentary

### Adjustments to Costs/Income (as shown above)

2020 Adj's - BT credit recd 12/2/21	-194.06	
BT balance on 2020 adjustment (£227.69 less £194.06)	-33.63	
BT invoice paid Jan 21	26.09	
HMRC £39.20 due in 2020 included in £73.74 payment made 28/1/21	39.20	
County Supplies credit recd Aug 21	-29.80	-192.20
2021 Adj's - BT credit a/c balance @ 31/12/21 (Note £33.63 provided for in 2020 P & L)	336.92	
Attendance fees	-39.00	
County Funding - Balance @ 31/12/21 (overfunded in 2021)	-834.64	
Payroll overpayment recovered in 2022	-226.95	
		<u>-763.67</u>
		-955.87 (£82.23 + £873.64 = £955.87)

# MILL LANE PRE-SCHOOL ASSOCIATION, BROXBOURNE

## INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF MILL LANE PRE-SCHOOL ASSOCIATION

REGISTERED CHARITY NUMBER: 1023359

On accounts for the year ended 31.12.2021

As set out in the Mill Lane Pre-School Association Statement of Accounts 2021.

### **Respective responsibilities of Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: L.Bayford

Date: 6th March, 2022

(signed paper version provided to Colin Markham)

L.C.Bayford  
5 Bushby Avenue  
Broxbourne  
Hertfordshire

**MILL LANE PRE-SCHOOL ASSOCIATION**

England & Wales - Charity number 1023359

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# Accounts

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# MILL LANE PRE-SCHOOL ASSOCIATION

(Pre-school, Toddler Group & Baby Club)

BROXBOURNE, HERTFORDSHIRE

Registered Charity No. 1023359

## MEMBERS ANNUAL REPORT

This Charity is known as the Mill Lane Pre-school Association, Registered Charity Number 1023359. For the financial year beginning 1<sup>st</sup> January 2020 and ending 31<sup>st</sup> December 2020 the principal address of the Association is 9 Long Grove Close, Broxbourne, Herts. EN10 7NP.

The managing trustees for the year are as follows:-

Mrs S Montgomery, Mr S Barnfather, Ms S Morgan, Mrs C Laurella and Mrs D Johnson.

Members of the managing trustees must be nominated by two members of the Association seven days prior to the AGM.

The Association is governed by its Constitution, last amended and adopted at a Special General Meeting on 15<sup>th</sup> May 2019.

The Association aims to provide safe and satisfying group play for the promotion of education of pre-school children.

2020 was a difficult year which saw a global pandemic close our setting for 3 months and upon re-opening, change our working practices. The health, safety and well-being of our parents, children and staff became an absolute priority with policies and procedures adapted accordingly.

The trustees have approved the above report.

Signed:



Full Name: Sue Montgomery

Position: Chair

Date: 10<sup>th</sup> March 2021

# MILL LANE PRE SCHOOL

## Bank Balances (as per start of year - 1 Jan 2020)

Bank Balance (Current):	£	1,220.53
Bank Balance Savings:		6152.14
Starting balance adjusted income:		
Starting balance adjusted costs:		
<b>Total:</b>	<b>£</b>	<b>1,220.53</b>

## Estimated Present Cash

£ **2,734.63**

## Costs

Salary:	-£	31,470.69
Staff Adhoc Expenses:	-£	1,722.72
Inland Revenue:	-£	144.02
Rent:	-£	5,003.51
Professional Services:	-£	1,081.08
Equipment:	£	-
Consumables:	-£	472.74
Staff Training:	-£	400.00
Other:	-£	587.70
<b>Total For Cash Balance</b>	<b>-£</b>	<b>40,882.46</b>
Manual Cost Adjustment:	£	1,283.84
<b>Total For 2020 Accounts</b>	<b>-£</b>	<b>39,598.62</b>

## Income

Attendance Fees:	£	18,168.50
County Subsidies:	£	21,579.34
Fund Raising Events:	£	1,809.50
Other:	£	2,839.22
<b>Total for Cash Balance:</b>	<b>£</b>	<b>44,396.56</b>
Manual Income Adjustment:	£	4.83
<b>Total for 2020 Accounts:</b>	<b>£</b>	<b>44,401.39</b>

2020 Profit \ Loss

**£4,802.77**

Current Account To Savings Account Transfer £ 2,000.00

## Commentary

£1,065.55 - Manual Cost Adjustment: Cost adjustment for rent paid in 2020 that related to 2019 rent and was accounted for in 2019.

£227.69 - Manual Cost Adjustment: For overcharge by BT for services - credit received in 2021.

£39.20 - Manual Cost Adjustment: Missed HMRC payments in 2020 - paid in 2021.

£29.80 - Manual Cost Adjustment: Credit from County Supplies received in 2021 for unfulfilled orders in 2020.

£2,000.00 - Funds transferred from Current Account moved to Savings Account.

£4.83 - Manual Income Adjustment: Interest from Savings Account.

MILL LANE PRE-SCHOOL ASSOCIATION, BROXBOURNE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
MILL LANE PRE-SCHOOL ASSOCIATION

REGISTERED CHARITY NUMBER: 1023359

On accounts for the year ended 31.12.2020

Set out on page three overleaf.

**Respective responsibilities of  
Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's  
statement**

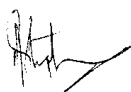
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

16<sup>th</sup> March, 2021

M.J. Stephens  
59 Woodstock Road  
Broxbourne  
Hertfordshire