

# ALL CANNINGS PRESCHOOL

England & Wales · Charity number 1022946

## Details

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**Other names** ALL CANNINGS PLAYGROUP AND TODDLERS

**Status** Registered

**Legal form** Other

**Registered** 1993-06-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Village Hall  
The Street  
All Cannings  
Devizes  
Wiltshire  
SN10 3PA

**Phone** 01380860171

**Email** [info@allcanningspreschool.co.uk](mailto:info@allcanningspreschool.co.uk)

**Website** [www.allcanningspreschool.co.uk](http://www.allcanningspreschool.co.uk)

## Activities

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**Objects:** The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Activities:** Pre-school education for children aged 2-5.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Wiltshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-31	£52,228	£50,056	-	-
2023-08-31	£57,644	£53,291	-	-
2022-08-31	£58,896	£49,893	-	-
2021-08-31	£49,463	£44,205	-	-
2020-08-31	£42,762	£33,218	-	-

## Trustees

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Name	Role	Appointed
<b>Jess Jayne Caulfield</b>	Chair	2025-11-17
Alison Jane Bull Mrs		2019-11-18
David Conroy		2018-11-14
Emily Funnell		2025-11-17
Fleur Effie Oram		2020-10-21
Lucy Jenkins		2020-10-20
Nicola Cowdry		2020-10-21
Robert Daw		2019-11-18

**ALL CANNINGS PRESCHOOL**

England & Wales - Charity number 1022946

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# Accounts

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## ALL CANNINGS PRE SCHOOL TRUSTEES' REPORT

### 1 September 2023 – 31 August 2024

#### 1.0 Reference and Administration Details:

Charity Name: All Cannings Pre School

Charity No.: 1022946

Address: The Village Hall, The Street, All Cannings, Devizes, Wiltshire, SN10 3PA

#### 2.0 Names of Trustees who manage the charity and how they are recruited:

##### 2.1 Period 01.09.23 – 14.11.23 (AGM)

COMMITTEE ROLE	NAME
Chair	Robbie Daw <sup>^</sup>
Vice Chair	Vacant
Secretary	Alison Bull
Treasurer/Administrator	David Conroy
Preschool Manager**	Nicola Cowdry
Registrations Officer	Alison Bull
Fundraising/Friends Coordinator	Effie Oram** <sup>^</sup> (staff from Sept 2021)
Staff Members* (Co-opted)*	Lucy Jenkins, Peach Shakesby** <sup>^</sup> (staff from June 2020)
Committee Safeguarding Member	Harriet Webb*

\*Current parents during this period 10%. <sup>^</sup>ex parent to July 2022 (30%)

##### 2.1 Period 14.11.23 – 31.08.24 (END OF ACADEMIC AND FINANCIAL YEAR)

COMMITTEE ROLE	NAME
Chair	Robbie Daw <sup>^</sup>
Vice Chair	John Le Feuvre*
Secretary	Alison Bull
Meetings Secretary	Alison Bull
Treasurer/Administrator	David Conroy
Registrations Officer	Vacant, role subsumed into Secretary role
Pre School Manager**	Nicola Cowdry <sup>^</sup>
Staff Members (Co-opted)**	Lucy Jenkins, <sup>^</sup> Peach Shakesby <sup>^</sup> Effie Oram <sup>^</sup>
Committee Safeguarding Member	Harriet Webb*
Committee Member	Callie Webb*
Committee Member	James Thompson*
Committee Member	John Le Feuvre*

\*Current parents/grandparents during this period (40%) <sup>^</sup>ex parent (50%)

(\*\*The Pre School Learning Alliance Constitution 2011 enables staff to be members of the Committee provided they are not paid for Committee activities, and are excluded from votes on subjects where they have conflicts of interest). Trustees are recruited by advertising locally by word of mouth, in the local social media groups and communications in person, on paper/posters, and Pre School parent social media groups specifically. The aim is to achieve 60% Committee membership of existing Pre School parents, but with mothers pursuing careers and often seeking wrap around childcare, numbers available to help with Committee work appear to be dwindling. This is a phenomenon post pandemic that seems to be affecting other local charities (ons.gov.uk). Nominations are received at the Preschool AGM and voted in by majority vote.)

**Skills and experience in Committee members:** The Committee membership has remained stable over the past two years and, despite the challenging context with more parents returning to the paid workplace. The other key Committee role holders remain unchanged but have embraced the benefits of ex parents as staff being co-opted to the Committee. Key officers possess professional business, admin, and HR backgrounds. The most recent appointees all work and include three parents and one grandparent. This means that they may not have much time to devote to Preschool matters as the archetypal volunteer parent.

#### 3.0 Structure, Governance and Management 2023 - 2024

The Committee operates following the Pre-School (now Early Years) Alliance Constitution 2011. Other advice and guidance is obtained from the Early Years Alliance and Wiltshire County Council Early Years Department.

All Cannings Pre School opened in 1974 and is run in the Village Hall, All Cannings, which includes a large playground and a secure grassy garden. It is registered to provide early years education to a maximum of 17 children per session aged 2 – 5 years. Operating hours were Monday to Thursday 0845 – 1500 and Friday 0845 – 1245, term time only. During this period, it has continued to employ three, rising to five, part-time qualified or apprentice staff members, due to the fact that staff:child ratios required sufficient qualified staff at a minimum Level 2. Staff continue to be paid rates based on the National Living Wage, reviewed annually in April, in line with NLW changes. In April 2024, this put further pressure on finances as the Government raised NLW by 9.8%. This means salary costs have increased by 19.3% over the past two years.

The Preschool is valued by parents and children as a small village rural setting, with excellent staffing ratios, and a pipeline to All Cannings CE Junior School in the village. During the period of this report, we prepared for and attained an Outstanding OFSTED inspection rating, a significant achievement for a pop up very small setting.

#### 4.0 Objectives and Activities – Academic Year 01.09.23 – 31.08.24

AIMS FOR 2023/24 (red still outstanding, amber partly achieved, green achieved)

1. **To complete the Outdoor Project**
  2. **To be prepared for an OFSTED inspection during this year by strong focus on requirements including training**
  3. **To maintain good relations with the Hall during a period of potential financial threats**
  4. **To develop use of technology to simplify administration (reduce workload)**
  5. **To strengthen marketing to attract potential parents.**
  6. **To enhance relationships with All Cannings Primary School and PTFA**
  7. **To continue effective fundraising to mitigate the financial and economic threats arising from the 2022 Financial Statement**
  8. **To celebrate 50<sup>th</sup> anniversary of this preschool in 2024**
- Continue effective client recruitment to maximize number, although anticipating the ‘Covid blip’ of reduced childbirths in 2020/2021 might have an impact from September 2023
  - Ensure fundraising is sustainable and contributes well as a marketing and financial mechanism (but is not the primary focus of the committee)
  - Maintain up to 30 hours opening, in consultation with the village hall committee and users.
  - Update HR policies and practices and enhance staff and Committee appraisal and CPD in particular mandatory training (especially safeguarding).
  - Complete continuing policy and practice uprating to conform to legal and funding provider standards.
  - Ensure we aim to retain ‘good’ OFSTED status but work on areas to support a future ‘outstanding’ outcome by working to OFSTED outstanding assessment criteria, in particular training of staff and Committee members.
  - To continue to work with the hall and village community to maximum mutual benefit, including improving hall/preschool shared outdoor space.

The key priority is to ensure OFSTED compliance in the event of an inspection, on the back of which we are promoting and supporting relevant mandatory and voluntary CPD. We are also seeking to embed good SEND practice in respect of at least one SEND child this year, and one potential SEND child in 23/24. Although this increases workload it is also a useful income stream and good for all children in the group. We are also exploring developing a closer relationship with the primary school, as currently we are a very good pipeline for children whose parents wish them to attend our village primary school, and this approach is becoming increasingly adopted by small settings due to the pressures of governance and operating costs. Pack away volunteer led settings are particularly vulnerable, although the professionalism of our staff means we punch above our weight in preparing children for school.

#### 5.0 Key Achievements, Performance and Public Benefit – Academic Year 01.09.23 – 31.08.24

- We continued to **recruit** still attracting local parents, but numbers were reduced in this period.
- We are one of the **largest employers** in our village, through offering flexible part time working to our female staff. We also develop staff, with the recruitment of a Level 3 apprentice and support to a staff member undertaking her own Forest School training. Staffing will be critical in the period 24/25 with increases in Government support to increasingly younger children.
- **Fundraising** reverted to rather too much activity for our small team, aiming to maximise income in the period, including a Barn Dance. This was because other village charities were in hiatus but this will change in 2025.
- **Opening hours:** these were reduced from November 2022 as new post pandemic ‘working week’ of Mon – Thursday affected demand on a Friday, and returning parents sought wrap around care at local nurseries as

they returned to work. Hours – Mon – Thurs 0900 – 1500 only. This despite other Friday Hall users agreeing to adjust their afternoon start to accommodate a whole preschool day if required. This should be kept under constant review as prospective parents would seek five day provision ideally.

- **Emphasis on CPD continued**, with all staff, including zero hours, making good use of continuing online training provided by our funders (Wiltshire Council) and others.
- **WE ACHIEVED AN OUTSTANDING OFSTED OUTCOME IN APRIL 2024 (report may be accessed at <https://files.ofsted.gov.uk/v1/file/50247892>)**. This success was largely due to the efforts of the staff and committee members ensuring that the right practices and policies were in place, plus favourable feedback from parents.

## 6.0 Financial Review

All Cannings Pre School is a small rural charity, operating only in the UK. Its funds derive from parent fees, early years funding from Wiltshire County Council, and local fundraising (not involving professional fundraisers or contracts). Its trustees are still only volunteers who receive no remuneration, although valid expenses may be reimbursed.

### 6.1 Financial Statement

Appendix 1 provides the financial statement, which has been reviewed by our accountants Charlton Baker. These show that, despite reduced numbers and increased salary costs, there are still no significant issues with operating funds. This has to be monitored closely and is supported by relentless fundraising and the support of the wider village community.

### 6.2 Debts, Reserves Policy

During this period, the contingency reserves have been maintained at above the policy minimum of £3,000 thanks to prudent cost management and support (discussed in 6.1 above). (Reserves are important to even out costs when funding income fluctuates and to meet legal obligations in the event of e.g., reduced activity.). We have resisted the threat of increases to the rent with the village hall.

### 6.3 Technical and Legal Developments

The involvement of parents with good social media skills has enabled communication with a wider catchment through Facebook, Instagram, and the updating of our website. Legally, we have kept up to date with aspects of employment law such zero hours holiday pay entitlement, with the support of local HR professionals, a committee member with an HR background, and Early Years Alliance resources. Although staff earnings have not required autoenrollment for pensions, we keep this under review as NLW increases and tax allowance and pension enrolment access level freezes make autoenrollment more likely for even part time basic pay job roles.

### 6.4 Fundraising Activities

See the financial statement above for the outcome of such activities. The small committee with the help of local friends and past parents carry out substantial fundraising such as Bonfire Night, plus an additional Barn Dance, to augment fee and funding levels which have not kept pace with inflation during this critical year.

## 7.0 Priorities for 2024/25

1 – 3. **Outstanding aims from last year.** 4. To actively recruit more Committee Members and identified Friends.

5. To carry out a strategic review to ensure robust future for a preschool in All Cannings, taking account of demographic changes (child numbers and the availability of volunteers), Government/OFSTED early years policy and practice, Wiltshire Council early years policy and practice, the viability of the stand-alone pop up preschool /PSLA 2011 model, comparisons with other similar local preschools including fee levels and relationships with their primary schools.

6. To carry out active marketing of our preschool offering.

7. To continue/participate in relevant and sustainable fundraising/PR events led by a dedicated Fundraising and Friends lead.

## DECLARATION

**I DECLARE THAT THIS INFORMATION IS TRUE, COMPLETE AND CORRECT IN ACCORDANCE WITH THE REQUIREMENTS OF THE CHARITY COMMISSION AS SET OUT IN THE TRUSTEE ELIGIBILITY DECLARATION FORM.**

**A J Bull**

**Secretary (from 18.11.19)**

All Cannings Pre School  
[allcanningspssecretary@gmail.com](mailto:allcanningspssecretary@gmail.com)

ON BEHALF OF THE CURRENT ALL CANNINGS PRESCHOOL COMMITTEE

**ALL CANNINGS PRE-SCHOOL  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

## All Cannings Pre-school Contents

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Statement of Financial Position	3
The following pages do not form part of the statutory accounts:	
Detailed Income Statement	4

**All Cannings Pre-school  
Accountants' Report  
For The Year Ended 31 August 2024**

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As described on page you have approved the accounts for the year ended 31 August 2024 set out on pages 2 to 5. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Signed

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Date

Charlton Baker  
7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU

**All Cannings Pre-school  
Income Statement  
For The Year Ended 31 August 2024**

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	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>TURNOVER</b>	52,228	57,644
Other income	179	133
Staff costs	(34,107)	(37,233)
Depreciation and other amounts written off assets	(456)	(382)
Other charges	(15,649)	(15,742)
	<hr/>	<hr/>
<b>NET SURPLUS</b>	<u>2,195</u>	<u>4,420</u>

**All Cannings Pre-school  
Statement of Financial Position  
As At 31 August 2024**

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	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Fixed assets	2,576	2,160
Current assets	27,992	26,326
Creditors: Amounts Falling Due Within One Year	(143)	(256)
<b>NET CURRENT ASSETS</b>	<u>27,849</u>	<u>26,070</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<u>30,425</u>	<u>28,230</u>
<b>NET ASSETS</b>	<u><u>30,425</u></u>	<u><u>28,230</u></u>
<b>RESERVES</b>	<u><u>30,425</u></u>	<u><u>28,230</u></u>

**Notes**

**All Cannings Pre-school  
Detailed Income Statement  
For The Year Ended 31 August 2024**

	<b>2024</b>		<b>2023</b>	
	£	£	£	£
<b>TURNOVER</b>				
Fees		11,199		8,820
WC Funding		27,296		38,768
Fundraising		13,733		10,056
		52,228		57,644
<b>GROSS SURPLUS</b>		52,228		57,644
<b>Administrative Expenses</b>				
Wages and salaries	33,794		36,923	
Staff training	313		310	
Rent and heating	4,671		7,280	
Telephone costs	192		415	
Computer and IT consumables	-		543	
Repairs, renewals and maintenance	-		882	
Insurance	934		838	
Equipment and stationary	500		1,967	
Advertising and marketing costs	39		25	
Fundraising costs	7,769		2,537	
Lessons	465		591	
Canteen	-		80	
Depreciation	456		382	
Sundry expenses	923		518	
		(50,056)		(53,291)
<b>OPERATING SURPLUS</b>		2,172		4,353
<b>Other interest receivable and similar income</b>				
Bank interest receivable	179		133	
		179		133
<b>Interest payable and similar charges</b>				
Bank charges	156		66	
		(156)		(66)
<b>SURPLUS FOR THE FINANCIAL YEAR</b>		2,195		4,420

**ALL CANNINGS PRE-SCHOOL  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

## All Cannings Pre-school Contents

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Signed

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Date

Charlton Baker  
7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU

**All Cannings Pre-school  
Income Statement  
For The Year Ended 31 August 2024**

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**All Cannings Pre-school  
Statement of Financial Position  
As At 31 August 2024**

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	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Fixed assets	2,576	2,160
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Creditors: Amounts Falling Due Within One Year	(143)	(256)
	27,849	26,070
<b>NET CURRENT ASSETS</b>	<b>27,849</b>	<b>26,070</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>30,425</b>	<b>28,230</b>
<b>NET ASSETS</b>	<b>30,425</b>	<b>28,230</b>
<b>RESERVES</b>	<b>30,425</b>	<b>28,230</b>

**Notes**

**All Cannings Pre-school  
Detailed Income Statement  
For The Year Ended 31 August 2024**

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Wages and salaries	33,794		36,923	
Staff training	313		310	
Rent and heating	4,671		7,280	
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<b>OPERATING SURPLUS</b>		2,172		4,353
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Bank interest receivable	179		133	
		<u>179</u>		<u>133</u>
<b>Interest payable and similar charges</b>				
Bank charges	156		66	
		<u>(156)</u>		<u>(66)</u>
<b>SURPLUS FOR THE FINANCIAL YEAR</b>		<u><u>2,195</u></u>		<u><u>4,420</u></u>

**ALL CANNINGS PRESCHOOL**

England & Wales - Charity number 1022946

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# Accounts

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# ALL CANNINGS PRE SCHOOL TRUSTEES' REPORT

1 September 2022 – 31 August 2023

## 1.0 Reference and Administration Details:

Charity Name: All Cannings Pre School

Charity No.: 1022946

Address: The Village Hall, The Street, All Cannings, Devizes, Wiltshire, SN10 3PA

## 2.0 Names of Trustees who manage the charity and how they are recruited:

### 2.1 Period 01.09.22 – 21.11.22

COMMITTEE ROLE	NAME
Chair	Robbie Daw <sup>^</sup>
Vice Chair	vacant
Secretary	Alison Bull
Treasurer/Administrator	David Conroy
Preschool Manager <sup>**</sup>	Nicola Cowdry
Registrations Officer	Gemma Richardson
Fundraising/Friends Coordinator	Effie Oram <sup>**</sup> <sup>^</sup> (staff from Sept 2021)
Staff Members* (Co-opted)*	Lucy Jenkins, Peach Shakesby <sup>**^</sup> (staff from June 2020)
Committee Safeguarding Member	Harriett Webb <sup>*</sup>

\*Current parents during this period 10%. <sup>^</sup>ex parent to July 2022 (30%)

### 2.1 Period 21.11.22 – 31.08.23

COMMITTEE ROLE	NAME
Chair	Robbie Daw <sup>^</sup>
Vice Chair	Alison Bull
Secretary	Alison Bull
Meetings Secretary	Philippa Bohan <sup>^</sup>
Treasurer/Administrator	David Conroy
Registrations Officer	Vacant, role subsumed into Secretary role
Pre School Manager <sup>**</sup>	Nicola Cowdry
Staff Members (Co-opted) <sup>**</sup>	Lucy Jenkins, Peach Shakesby <sup>^</sup> Effie Oram <sup>^</sup>
Committee Safeguarding Member	Harriet Webb <sup>*</sup>

\*Current parents during this period (10%) <sup>^</sup>ex parent to July 2022 (30%)

(\*\*The Pre School Alliance Constitution 2011 enables staff to be members of the Committee provided they are not paid for Committee activities, and are excluded from votes on subjects where they have conflicts of interest). Trustees are recruited by advertising locally by word of mouth, in the local social media groups and communications in person, on paper/posters, and Pre School parent social media groups specifically. The aim is to achieve 60% Committee membership of existing Pre School parents, but with mothers pursuing careers and often seeking wrap around childcare, numbers available to help with Committee work appear to be dwindling. This is a phenomenon post pandemic that seems to be affecting other local charities (ons.gov.uk). Nominations are received at the Preschool AGM and voted in by majority vote.)

**Skills and experience in Committee members:** The Committee membership has remained stable over the past two years and, despite the challenging context with more parents returning to the paid workplace. This is exemplified by the cases of the ex Vice Chair, who left after obtaining a TA role at the village primary school. The new Meetings Secretary took up a partial volunteer role as she had been re-recruited to her previous job as FE lecturer. The other key Committee role holders remain unchanged but have embraced the benefits of ex-parents as staff being co-opted to the Committee. Also key officers possess professional business, admin and HR backgrounds.

## 3.0 Structure, Governance and Management 2022 - 2023

The Committee operates following the Pre-School (now Early Years) Alliance Constitution 2011. Other advice and guidance is obtained from the Early Years Alliance and Wiltshire County Council Early Years Department.

All Cannings Pre School opened in 1974 and is run in the Village Hall, All Cannings, which includes a large playground and a secure grassy garden. It is registered to provide early years education to a maximum of 17 children per session aged 2 – 5 years. Operating hours were Monday to Thursday 0845 – 1500 and Friday 0845 – 1245, term time only. During this period, it employed three, rising to five, part-time staff members, due to the fact that a large cohort of 3 – 4 year olds (13 from 17 children) were in place most of the year until July 2023 when they ‘graduated’ Staff continue to be paid rates based on the National Living Wage, reviewed annually in April, in line with NLW changes. In April 2023, this put pressure on our finances as the Government raised NLW by 9.5%

The Preschool is valued by parents and children as a small village rural setting, with excellent staffing ratios, and a pipeline to All Cannings CE Junior School in the village. It has a ‘good’ OFSTED rating, due to be reviewed by May 2024.

#### 4.0 Objectives and Activities – Academic Year 01.09.22 – 31.08.23

- Continue effective client recruitment to maximize number, although anticipating the ‘Covid blip’ of reduced childbirths in 2020/2021 might have an impact from September 2023
- Ensure fundraising is sustainable and contributes well as a marketing and financial mechanism (but is not the primary focus of the committee)
- Maintain up to 30 hours opening, in consultation with the village hall committee and users.
- Update HR policies and practices and enhance staff and Committee appraisal and CPD in particular mandatory training (especially safeguarding).
- Complete continuing policy and practice updating to conform to legal and funding provider standards.
- Ensure we aim to retain ‘good’ OFSTED status but work on areas to support a future ‘outstanding’ outcome by working to OFSTED outstanding assessment criteria, in particular training of staff and Committee members.
- To continue to work with the hall and village community to maximum mutual benefit, including improving hall/preschool shared outdoor space.

#### 5.0 Key Achievements, Performance and Public Benefit – Academic Year 01.09.22 – 31.08.23

- We continued to **recruit** effectively still attracting local parents, so numbers remained healthy in this period.
- We are one of the **largest employers** in our village, through offering flexible part time working to our female staff. We are also developing our offering for volunteering/training opportunities for both governance and in the setting (with the aim of minimizing operating costs)..
- **Fundraising** reverted to traditional activities such as Easter Egg Hunt and we ran our local Bonfire Night without local competition, raising a healthy £5,000 for funds. We ensured professional operation, including paid first aider, and firework setting professional training for the five team members.
- **Opening hours:** these were reduced from November 2022 as new post pandemic ‘working week’ of Mon – Thursday affected demand on a Friday, and returning parents sought wrap around care at local nurseries as they returned to work. Hours – Mon – Thurs 0900 – 1500 only. This despite other Friday Hall users agreeing to adjust their afternoon start to accommodate a whole preschool day if required.
- **Emphasis on CPD continued**, with all staff, including zero hours, making good use of continuing online training provided by our funders (Wiltshire Council) and others. In addition, Committee members engaged with short online training and reading and quiz CPD in relation to safeguarding, safer recruitment and other useful CPD sessions to maintain current practice.
- We have made good progress in **reviewing policy and practice** updating with reference to **EYFS updates** to conform to legal and funding provider standards.
- We are developing, with our **landlords the village hall**, a plan for our **outdoor space** including planning to renew storage sheds, develop gardening in new trugs and messy play equipment. However, we have had to engage with the changing governance of the village hall, as its ownership has, throughout this period, been transitioning from the extant Mary Watney Trust to a new All Cannings Community Trust due to come into being at the end of 2023. In this context, we have met the landlords to consider rental costs but, due to pay pressures, and reduced operating hours, have argued that the rent, if anything, should be reduced. For several years, the preschool has been providing 90% village hall income. However, they continue to be supportive in relating to the outdoor space. The soft play surface has indeed been mended due to neither party being able to afford, nor secure funding for, a full replacement of this surface in the short term.

#### 6.0 Financial Review

All Cannings Pre School is a small rural charity, operating only in the UK. Its funds derive from parent fees, early years funding from Wiltshire County Council, and local fundraising (not involving professional fundraisers or contracts). Its trustees are still only volunteers who receive no remuneration, although valid expenses may be reimbursed.

##### 6.1 Financial Statement

Appendix 1 provides the financial statement, which has been reviewed by our accountants Charlton Baker. These show that, bolstered by historic income from higher than usual child numbers and some good fundraising, there are still no significant issues with operating funds. Also, the organisation has continued to be sustainably popular with local (village) parents and those from elsewhere who wish their children to graduate to the All Cannings Primary School.

## **6.2 Debts, Reserves Policy**

During this period, the contingency reserves have been maintained at above the policy minimum of £3,000 thanks to prudent cost management and support (discussed in 6.1 above). (Reserves are important to even out costs when funding income fluctuates and to meet legal obligations in the event of e.g., reduced activity.). We have invested in outdoor space and storage, to enhance the USP of the village hall garden.

## **6.3 Technical and Legal Developments**

The involvement of parents with good social media skills has enabled communication with a wider catchment through Facebook, Instagram, and the updating of our website. We also secured an additional free laptop from Hexagon Ltd. which has proved useful for in setting activities and administration. Legally, we have kept up to date with aspects of employment law such zero hours holiday pay entitlement. Although staff earnings have not required autoenrollment for pensions, we are preparing (2023/24) to implement this given above inflation increases in pay and legal changes making it most likely that our staff will meet the minimum threshold (£10,000 pa).

## **6.4 Fundraising Activities**

See above. A simple menu returning to popular events such as the Easter Egg Hunt and Bonfire Night meant a good return to funds. In addition, small activities such as easyfundraising also contribute, though Amazon Smile has been withdrawn.

## **7.0 Priorities for 2023/24**

The key priority is to ensure OFSTED compliance in the event of an inspection, on the back of which we are promoting and supporting relevant mandatory and voluntary CPD. We are also seeking to embed good SEND practice in respect of at least one SEND child this year, and one potential SEND child in 23/24. Although this increases workload it is also a useful income stream and good for all children in the group. We are also exploring developing a closer relationship with the primary school, as currently we are a very good pipeline for children whose parents wish them to attend our village primary school, and this approach is becoming increasingly adopted by small settings due to the pressures of governance and operating costs. Pack away volunteer led settings are particularly vulnerable, although the professionalism of our staff means we punch above our weight in preparing children for school. We aim to celebrate our 50 years as playgroup and preschool with 'five events for 50 years' in the next academic year, involving village residents young and old who have been involved over the years.

## **DECLARATION**

**I DECLARE THAT THIS INFORMATION IS TRUE, COMPLETE AND CORRECT IN ACCORDANCE WITH THE REQUIREMENTS OF THE CHARITY COMMISSION AS SET OUT IN THE TRUSTEE ELIGIBILITY DECLARATION FORM.**

**A J Bull**

**Secretary (from 18.11.19)**

**All Cannings Pre School**

**[allcanningspssecretary@gmail.com](mailto:allcanningspssecretary@gmail.com)**

**07766312280**

**01380 860940**

**2, Greenhouse Road, All Cannings, Devizes, Wiltshire SN10 3NS**

**ON BEHALF OF THE CURRENT ALL CANNINGS PRE SCHOOL COMMITTEE**

**ALL CANNINGS PRE-SCHOOL – CHARITY NUMBER 1022946  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**All Cannings Pre-school – Charity Number 1022946**  
**Accountants' Report**  
**For The Year Ended 31 August 2023**

---

As described on page you have approved the accounts for the year ended 31 August 2023 set out on pages 2 to 5. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

**Prepared and Approved By:**

Charlton Baker  
7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU

**All Cannings Pre-school – Charity Number 1022946**  
**Statement of Financial Position**  
**As At 31 August 2023**

---

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fixed assets	2,160	255
Current assets	26,326	23,556
Creditors: Amounts Falling Due Within One Year	(256 )	(1 )
<b>NET CURRENT ASSETS</b>	<b>26,070</b>	<b>23,555</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>28,230</b>	<b>23,810</b>
<b>NET ASSETS</b>	<b>28,230</b>	<b>23,810</b>
<b>RESERVES</b>	<b>28,230</b>	<b>23,810</b>

**All Cannings Pre-school – Charity Number 1022946**  
**Income Statement**  
**For The Year Ended 31 August 2023**

	<b>2023</b>		<b>2022</b>	
	£	£	£	£
<b>TURNOVER</b>				
Fees		8,820		24,705
WC Funding		38,768		26,053
Fundraising		10,056		7,607
Other trading income		-		531
		57,644		58,896
<b>GROSS SURPLUS</b>		57,644		58,896
<b>Administrative Expenses</b>				
Wages and salaries	36,923		36,424	
Staff training	310		-	
Rent and heating	7,280		5,200	
Telephone costs	415		385	
Computer and IT consumables	543		-	
Repairs, renewals and maintenance	882		-	
Insurance	838		910	
Equipment and stationary	1,967		735	
Advertising and marketing costs	25		25	
Fundraising costs	2,537		1,131	
Lessons	591		321	
Canteen	80		18	
Depreciation	382		44	
Entertaining	-		5	
Sundry expenses	518		4,695	
		(53,291)		(49,893)
<b>OPERATING SURPLUS</b>		4,353		9,003
<b>Other interest receivable and similar income</b>				
Bank interest receivable	133		5	
		133		5
<b>Interest payable and similar charges</b>				
Bank charges	66		-	
		(66)		-
<b>SURPLUS FOR THE FINANCIAL YEAR</b>		4,420		9,008

**ALL CANNINGS PRE-SCHOOL – CHARITY NUMBER 1022946  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**All Cannings Pre-school – Charity Number 1022946**  
**Accountants' Report**  
**For The Year Ended 31 August 2023**

---

As described on page you have approved the accounts for the year ended 31 August 2023 set out on pages 2 to 5. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

**Prepared and Approved By:**

Charlton Baker  
7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU

**All Cannings Pre-school – Charity Number 1022946**  
**Statement of Financial Position**  
**As At 31 August 2023**

---

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fixed assets	2,160	255
Current assets	26,326	23,556
Creditors: Amounts Falling Due Within One Year	(256 )	(1 )
<b>NET CURRENT ASSETS</b>	<b>26,070</b>	<b>23,555</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>28,230</b>	<b>23,810</b>
<b>NET ASSETS</b>	<b>28,230</b>	<b>23,810</b>
<b>RESERVES</b>	<b>28,230</b>	<b>23,810</b>

**All Cannings Pre-school – Charity Number 1022946**  
**Income Statement**  
**For The Year Ended 31 August 2023**

	<b>2023</b>		<b>2022</b>	
	£	£	£	£
<b>TURNOVER</b>				
Fees		8,820		24,705
WC Funding		38,768		26,053
Fundraising		10,056		7,607
Other trading income		-		531
		57,644		58,896
<b>GROSS SURPLUS</b>		57,644		58,896
<b>Administrative Expenses</b>				
Wages and salaries	36,923		36,424	
Staff training	310		-	
Rent and heating	7,280		5,200	
Telephone costs	415		385	
Computer and IT consumables	543		-	
Repairs, renewals and maintenance	882		-	
Insurance	838		910	
Equipment and stationary	1,967		735	
Advertising and marketing costs	25		25	
Fundraising costs	2,537		1,131	
Lessons	591		321	
Canteen	80		18	
Depreciation	382		44	
Entertaining	-		5	
Sundry expenses	518		4,695	
		(53,291)		(49,893)
<b>OPERATING SURPLUS</b>		4,353		9,003
<b>Other interest receivable and similar income</b>				
Bank interest receivable	133		5	
		133		5
<b>Interest payable and similar charges</b>				
Bank charges	66		-	
		(66)		-
<b>SURPLUS FOR THE FINANCIAL YEAR</b>		4,420		9,008

**ALL CANNINGS PRESCHOOL**

England & Wales - Charity number 1022946

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# Accounts

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# ALL CANNINGS PRE SCHOOL TRUSTEES' REPORT

1 September 2021 - 31 August 2022

## 1.0 Reference and Administration Details:

Charity Name: All Cannings Pre School

Charity No.: 1022946

Address: The Village Hall, The Street, All Cannings, Devizes, Wiltshire, SN10 3PA

## 2.0 Names of Trustees who manage the charity and how they are recruited:

### 2.1 Period 01.09.21 - 08.11.21

COMMITTEE ROLE	NAME
Chair	Robbie Daw*
Vice Chair	Sylvia Butcher
Secretary	Alison Bull
Treasurer/Administrator	David Conroy
Registrations Officer	Gemma Richardson
Pre School Manager**	Nicola Cowdry
Fundraising/Friends	Effie Oram*
Coordinator	
Staff Members* (Co-opted)*	Lucy Jenkins, Peach Shakesby* (staff from June 2020)
Ordinary Members	Victoria Nash

\*Current parents during this period (30%)

### 2.1 Period 08.11.21 - 31.08.22

COMMITTEE ROLE	NAME
Chair	Robbie Daw*
Vice Chair	Sylvia Butcher (to February 2022, not replaced in 21/22)
Secretary	Alison Bull
Treasurer/Administrator	David Conroy
Registrations Officer	Gemma Richardson
Pre School Manager**	Nicola Cowdry
Staff Members (Co-opted)**	Lucy Jenkins, Peach Shakesby*
Ordinary Members	Effie Oram*

\*Current parents during this period (30%)

(\*\*The Pre School Alliance Constitution 2011 enables staff to be members of the Committee provided they are not paid for Committee activities, and are excluded from votes on subjects where they have conflicts of interest). Trustees are recruited by advertising locally by word of mouth, in the Parish Newsletter and communications in person, on paper, using social media with Pre School parents. The aim is to achieve 60% Committee membership of existing Pre School parents, but with mothers pursuing careers and often seeking wrap around childcare, numbers available to help with Committee work appear to be dwindling. This is a phenomenon post pandemic that seems to be affecting other local charities and mirrors the withdrawal of people from economic activity between 2019 and 2022 (ons.gov.uk)). Nominations are received at the Preschool AGM and voted in by majority vote.)

**Skills and experience in Committee members:** The Committee membership has remained stable over the past year, despite the challenging context coming out of lockdowns and more parents returning to the workplace. The loss of Sylvia Butcher with her experience as a childminder was regretted, but she wanted to pursue work as a TA in our primary school. The other key Committee role holders remain unchanged.

## 3.0 Structure, Governance and Management 2021 - 2022

The Committee operates following the Pre-School (now Early Years) Alliance Constitution 2011. Other advice and guidance is obtained from the Early Years Alliance and Wiltshire County Council Early Years Department.

All Cannings Pre School opened in 1974 and is run in the Village Hall, All Cannings, which includes a large playground and a secure grassy garden. It is registered to provide early years education to a maximum of 17 children per session aged 2 – 5 years. Operating hours are Monday to Thursday 0845 – 1500 and Friday 0845 – 1245, term time only. During this period, it employed three, rising to five, part-time staff members. Staff are paid rates based on the National Living Wage which is reviewed annually in line with NLW changes.

The Pre School is valued by parents and children as a small village rural setting, with excellent staffing ratios, and a pipeline to All Cannings CE Junior School in the village.

#### 4.0 Objectives and Activities - Academic Year 01.09.21 - 31.08.22

- Continue effective client recruitment to maximize numbers.
- Ensure fundraising is sustainable and contributes well as a marketing and financial mechanism (but is not the primary focus of the committee)
- Attain full 30 hours opening, in consultation with the village hall committee and users.
- Update HR policies and practices and enhance staff and Committee appraisal and CPD programme.
- Complete continuing policy and practice uprating to conform to legal and funding provider standards.
- Ensure we aim to retain 'good' OFSTED status but work on areas to support a future 'outstanding' outcome by working to OFSTED 2019 outstanding assessment criteria, in particular training of staff and Committee members.
- To continue to work with the hall and village community to maximum mutual benefit, including improving hall/preschool shared outdoor space.

#### 5.0 Key Achievements, Performance and Public Benefit - Academic Year 01.09.21 - 31.08.22

- We continued to **recruit** effectively still attracting local parents, so numbers remained healthy.
- We are one of the **largest employers** in our village, through offering flexible part time working to our female staff. We also offer volunteering opportunities including in the setting.
- **Fundraising** was enhanced by parents obtaining match funding through their firms for charity runs, for example. We also ran one of the only local Bonfire Nights in November 2021 (run with appropriate Covid policies) which helped raise a useful sum.
- We continued to **operate** to the appropriate current Covid restrictions and opening five days a week (Fri half day).
- The **appraisal system** was improved and all staff, including zero hours, made, in particular, good use of continuing online training provided by our funders (Wiltshire Council) and others.
- We have made good progress in **reviewing policy and practice** uprating with reference to **EYFS21/22** to conform to legal and funding provider standards.
- We are paying particular attention to **training of both staff and Committee members**, with reference to safeguarding.
- We are developing, with our landlords the village hall, a plan for our **outdoor space** including planning to renew storage sheds, develop gardening in new trugs and messy play equipment.

#### 6.0 Financial Review

All Cannings Pre School is a small rural charity, operating only in the UK. Its funds derive from parent fees, early years funding from Wiltshire County Council, and local fundraising (not involving professional fundraisers or contracts). Its trustees are volunteers who receive no remuneration, although valid expenses may be reimbursed.

#### 6.1 Financial Statement

Appendix 1 provides the financial statement, which has been reviewed by our accountants Charlton Baker. These show that, bolstered by income from a higher than usual child numbers and some good fundraising, there are no significant issues with operating funds. Also, the organisation has continued to be sustainably popular with local (village) parents and those from elsewhere who wish their children to graduate to the All Cannings Primary School.

## **6.2 Debts, Reserves Policy**

During this period, the contingency reserves have been maintained at the policy minimum of £3,000 thanks to prudent cost management and support (discussed in 6.1 above). (Reserves are important to even out costs when funding income fluctuates.)

## **6.3 System Developments**

To improve processes, the payroll system was moved to Sage Payroll from the free HMRC system, which led to improvements in the accuracy and timeliness of staff pay. In addition, the Pre School began to offer the tax-free childcare account. The recruitment of parents with good social media skills has enabled communication with a wider catchment through Facebook, Instagram and the Pre School website. We also secured two free laptops from a local charitable initiative which have proved useful for in setting activities and administration.

## **6.4 Fundraising Activities**

Traditional fundraising/outreach activities were resumed as life opened up after the pandemic rules were relaxed in September 2021 in particular. These included Easter Egg Hunt and the resumed village Bonfire Night (November 2021) which raised over £4,000. The most successful event in this period was a sponsored and match funded 'muddy run' which new parents achieved and raised £6,000 towards ongoing funds. Activities also promote engagement with the wider village community, including helping to complete the village lockdown mural, working with the church to raise mutually beneficial funds.

## **7.0 Priorities for 2022/23**

Key priorities continue as indicated in 4.0 above and to ensure OFSTED compliance in the event of an inspection. We are also exploring developing a closer relationship with the primary school, as currently we are a very good pipeline for children whose parents wish them to attend our village primary school. We trust our outdoor project will be completed in the next academic year providing enhanced outdoor play for all children.

### **DECLARATION**

**I DECLARE THAT THIS INFORMATION IS TRUE, COMPLETE AND CORRECT IN ACCORDANCE WITH THE REQUIREMENTS OF THE CHARITY COMMISSION AS SET OUT IN THE TRUSTEE ELIGIBILITY DECLARATION FORM.**

**A J Bull**

**Secretary (from 18.11.19)**

**All Cannings Pre School**

**[allcanningspssecretary@gmail.com](mailto:allcanningspssecretary@gmail.com)**

**07766312280**

**01380 860940**

**2, Greenhouse Road, All Cannings, Devizes, Wiltshire SN10 3NS**

**ON BEHALF OF THE CURRENT ALL CANNINGS PRE SCHOOL COMMITTEE**

**ALL CANNINGS PRE-SCHOOL - CHARITY NUMBER 1022946  
ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2022**

**All Cannings Pre-school - Charity Number 1022946**  
**Accountant's Report**  
**For The Year Ended 31 August 2022**

---

As described on page you have approved the accounts for the year ended 31 August 2022 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

**Prepared and Approved By:**

Charlton Baker Limited  
7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU

**All Cannings Pre-school - Charity Number 1022946**  
**Trading and profit and loss account**  
**For The Year Ended 31 August 2022**

	<b>2022</b>		<b>2021</b>	
	£	£	£	£
<b>TURNOVER</b>				
Fees		24,705		8,236
WC Funding		26,053		37,804
Fundraising		7,607		1,960
Other trading income		531		133
		<b>58,896</b>		<b>48,133</b>
<b>GROSS PROFIT</b>		<b>58,896</b>		<b>48,133</b>
<b>Administrative Expenses</b>				
Wages and salaries	36,424		30,191	
Rent and heating	5,200		5,720	
Cleaning	-		20	
Telephone costs	385		759	
Insurance	910		885	
Equipment and stationary	735		1,280	
Advertising and marketing costs	25		30	
Fundraising costs	1,131		70	
Lessons	321		262	
Canteen	18		2	
Depreciation	44		53	
Entertaining	5		17	
Sundry expenses	4,695		4,916	
		<b>(49,893)</b>		<b>(44,205)</b>
<b>Other Operating Income</b>				
Grants and donations	-		1,330	
		<b>-</b>		<b>1,330</b>
<b>OPERATING PROFIT/(LOSS)</b>		<b>9,003</b>		<b>5,258</b>
<b>Other interest receivable and similar income</b>				
Bank interest receivable	5		-	
		<b>5</b>		<b>-</b>
<b>NET PROFIT/(LOSS)</b>		<b>9,008</b>		<b>5,258</b>

**All Cannings Pre-school - Charity Number 1022946**  
**Statement of Financial Position**  
**As at 31 August 2022**

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	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Fixed assets	255	299
Current assets	23,556	14,503
Creditors: Amounts Falling Due Within One Year	( 1 )	-
<b>NET CURRENT ASSETS</b>	<b>23,555</b>	<b>14,503</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>23,810</b>	<b>14,802</b>
<b>NET ASSETS</b>	<b>23,810</b>	<b>14,802</b>
<b>CAPITAL ACCOUNT</b>	<b>23,810</b>	<b>14,802</b>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

**Treasurer**

**Date:**

**ALL CANNINGS PRE-SCHOOL - CHARITY NUMBER 1022946  
ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2022**

**All Cannings Pre-school - Charity Number 1022946**  
**Accountant's Report**  
**For The Year Ended 31 August 2022**

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As described on page you have approved the accounts for the year ended 31 August 2022 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

**Prepared and Approved By:**

Charlton Baker Limited  
7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU

**All Cannings Pre-school - Charity Number 1022946**  
**Trading and profit and loss account**  
**For The Year Ended 31 August 2022**

	<b>2022</b>		<b>2021</b>	
	£	£	£	£
<b>TURNOVER</b>				
Fees		24,705		8,236
WC Funding		26,053		37,804
Fundraising		7,607		1,960
Other trading income		531		133
		<b>58,896</b>		<b>48,133</b>
<b>GROSS PROFIT</b>		<b>58,896</b>		<b>48,133</b>
<b>Administrative Expenses</b>				
Wages and salaries	36,424		30,191	
Rent and heating	5,200		5,720	
Cleaning	-		20	
Telephone costs	385		759	
Insurance	910		885	
Equipment and stationary	735		1,280	
Advertising and marketing costs	25		30	
Fundraising costs	1,131		70	
Lessons	321		262	
Canteen	18		2	
Depreciation	44		53	
Entertaining	5		17	
Sundry expenses	4,695		4,916	
		<b>(49,893)</b>		<b>(44,205)</b>
<b>Other Operating Income</b>				
Grants and donations	-		1,330	
		<b>-</b>		<b>1,330</b>
<b>OPERATING PROFIT/(LOSS)</b>		<b>9,003</b>		<b>5,258</b>
<b>Other interest receivable and similar income</b>				
Bank interest receivable	5		-	
		<b>5</b>		<b>-</b>
<b>NET PROFIT/(LOSS)</b>		<b>9,008</b>		<b>5,258</b>

**All Cannings Pre-school - Charity Number 1022946**  
**Statement of Financial Position**  
**As at 31 August 2022**

---

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Fixed assets	255	299
Current assets	23,556	14,503
Creditors: Amounts Falling Due Within One Year	( 1 )	-
<b>NET CURRENT ASSETS</b>	<b>23,555</b>	<b>14,503</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>23,810</b>	<b>14,802</b>
<b>NET ASSETS</b>	<b>23,810</b>	<b>14,802</b>
<b>CAPITAL ACCOUNT</b>	<b>23,810</b>	<b>14,802</b>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

**Treasurer**

**Date:**

**ALL CANNINGS PRESCHOOL**

England & Wales - Charity number 1022946

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# Accounts

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# ALL CANNINGS PRE SCHOOL TRUSTEES' REPORT

1 September 2020 – 31 August 2021

## 1.0 Reference and Administration Details:

Charity Name: All Cannings Pre School

Charity No.: 1022946

Address: The Village Hall, 29, The Street, All Cannings, Devizes, Wiltshire, SN10 3PA

## 2.0 Names of Trustees who manage the charity and how they are recruited:

### 2.1 Period 01.09.20 – 21.10.20

COMMITTEE ROLE	NAME
Chair	Robbie Daw*
Vice Chair	Sylvia Butcher
Secretary	Alison Bull
Treasurer/Administrator	David Conroy
Registrations Officer	Gemma Richardson*
Pre School Manager**	Nicola Cowdry
Staff Members**	Lucy Jenkins, Peach Shakesby* (staff from June 2020)
Ordinary Members	Victoria Nash*

\*Current parents during this period (50%)

### 2.2 Period 21.10.20 – 31.08.21

COMMITTEE ROLE	NAME
Chair	Robbie Daw*
Vice Chair/Committee SL	Sylvia Butcher
Secretary	Alison Bull
Treasurer/Administrator	David Conroy
Registrations Officer	Gemma Richardson*
Pre School Manager**	Nicola Cowdry
Fundraising/Friends Coordinator	Effie Oram*
EYFS 21 Lead	Lucy Jenkins** (Deputy Pre School Manager)
Staff Members**	Peach Shakesby* (staff from June 2020)
Ordinary Members	Victoria Nash

\*Current parents during this period (30%)

(\*\*The Pre School Alliance Constitution 2011 enables staff to be members of the Committee provided they are not paid for Committee activities, and are excluded from votes on subjects where they have conflicts of interest). Trustees are recruited by advertising locally by word of mouth, in the Parish Newsletter and communications in person, on paper, using social media with Pre School parents. The aim is to achieve 60% Committee membership of existing Pre School parents. Nominations are received at the Pre School AGM and voted in by majority vote.)

**Skills and experience in new Committee members:** The Committee membership has remained stable over the past year, despite the challenging context. Effie Oram, a new parent, has taken the lead in fundraising and engaging 'friends' of the Pre School, deploying her IT and marketing skills very effectively. At least four other parents were actively involved particularly in social and fundraising activities, but they did not formally join the Committee. The pressures of home life during the pandemic featured naturally in this decision, as many parents had jobs to maintain and other children to educate during periods of lockdown and working from home etc.!

## 3.0 Structure, Governance and Management 20 - 21

The Committee operates following the Pre-School (now Early Years) Alliance Constitution 2011. Direct operational advice and guidance is obtained from the Government Department for Education (DfE) Early Years Alliance, Wiltshire County Council Early Years Department, OFSTED, NSPCC and other training providers. During the Covid pandemic, Government advice (DfH) and ACRE advice provided via our landlords, the village hall, have also influenced arrangements. The hall management committee have been helpful during the pandemic in, for example, providing additional cleans between other users and pre school to help reduce infection.

All Cannings Pre School opened in 1974 and is run in the Village Hall, All Cannings, which includes a large playground and a secure grassy garden. It is registered to provide early years education to a maximum of 17 children per session aged 2 – 5 years. Operating hours are Monday to Thursday 0845 – 1500 and Friday 0845 – 1245, term time only. During this period, it employed three permanent and one zero hours part-time staff members deployed to ensure appropriate staff:child ratios. Staff are paid rates based on the National Living Wage which is reviewed annually in line with NLW changes.

The Pre School is valued by parents and children as a small village rural setting, with excellent staffing ratios, and a pipeline to All Cannings CE Junior School in the village.

#### **4.0 Objectives and Activities – Academic Year 01.09.20 – 31.08.21**

During the period to 31.08.20, the Pre School had identified key priorities in the management and delivery of services, and relationships with the local community, which sought to balance peaks and troughs in child numbers and expenditure while meeting regulatory requirements. In view of the continued pandemic, with pressure on early years settings to return to full time working from September 2020, we decided to prioritise practices related to the wellbeing of staff and children, while continuing to work on underlying aims to further strengthen the Pre School in terms of currency and accuracy of policies of staff and children and procedures. In particular, preparing for changes arising in the Early Years Foundation Stage from September 2021.

1. Continue effective client recruitment to maximize numbers, making good use of social media and understanding local demographic changes driving demand, including young families moving here out of London as part of the 'Covid diaspora' and the rise in home working supported by technology.
2. Ensure fundraising is sustainable, Covid compliant and contributes well as a marketing and financial mechanism (but is not the primary focus of the committee)
3. Maximise opening (ideally up to 30 hours a week), in consultation with the village hall committee and users
4. Update HR policies and practices and enhance the staff and Committee appraisal and CPD programme
5. Complete policy and practice updating to conform to legal and funding provider standards, especially EYFS21
6. Aim to retain 'good' OFSTED status (in the event of OFSTED visit in the period), but work to support a future 'outstanding' outcome by working to OFSTED 2019 outstanding assessment criteria, in particular transparent training of staff and Committee members
7. To continue to work with the hall and village community and All Cannings Primary School to maximum mutual benefit, in particular to manage Covid measures to mutual benefit.

#### **5.0 Key Achievements, Performance and Public Benefit – Academic Year 01.09.20 – 31.08.21**

##### **Autumn Term September – December 2020**

After summer relaxation in Covid restrictions, Pre School returned full time but throughout followed strict protocols including temperature taking, regular handwashing, preference given to single setting children and outdoor activity wherever possible.

##### **Spring Term January – April 2021**

This was a quiet period of consolidation and deliberate isolation, to try to ensure continuity in the face of rising closures of early years settings due to Covid infection.

##### **Summer Term April – July 2021**

Regrettably, after a lovely garden party involving parents, friends and a bouncy castle (but following prevailing protocols) we experienced our only Covid outbreak the weekend following the end of term, which was notified to authorities using established protocols. Nevertheless, we were pleased that this was the only outbreak.

#### **6.0 Financial Review – Academic Year 01.09.20 – 31.08.21**

All Cannings Pre School is a small rural charity, operating only in the UK. Its funds derive from parent fees, early years funding from Wiltshire County Council, and local fundraising (not involving professional fundraisers or contracts). Its trustees are volunteers who receive no remuneration, although valid expenses may be reimbursed.

##### **6.1 Financial Statement**

Appendix 1 provides the financial statement, which has been reviewed by our accountants Charlton Baker. These show that there are no significant issues with operating funds. Indeed, the financial situation is healthy compared with the previous year. Also, the organisation has proved sustainably popular with local (village) parents and those from elsewhere who wish their children to graduate to the All Cannings Primary School. In this, notably, the pandemic diaspora from London of younger workers who could work from home has meant steady and increasing demand from parents now relocated to All Cannings itself.

##### **6.2 Debts, Reserves Policy**

During this period, the contingency reserves have been maintained at the policy minimum of £3,000 thanks to prudent cost management and support (Reserves are important to even out costs when funding income fluctuates.)

### **6.3 System Developments**

During this period, staff and Committee members have begun work to migrate records to a password protected OneDrive system, and further sought to exploit on line fundraising and financial opportunities such as those described below.

### **6.4 Fundraising Activities**

Due to continued fluctuations in Covid restrictions, out of door and online fundraisers were assiduously pursued to great success. These included a Halloween Trail which led to a double page spread in the local paper! This was followed by a Christmas Trail round the village, Online Christmas Fair, including Gin Boxes (licensed!) and Afternoon Tea Boxes and Recipe Book. All this kept the profile of pre school high in the community who supported these initiatives well. Planning at the year end included to pursue the traditional Pre School Bonfire Night (subject to prevailing Covid constraints) but this did not go ahead due to a spike in cases and prevailing restrictions (the first time for 40 years!).

### **7.0 Priorities for 2021/22**

Key priorities going forward are as follows: -

1. To consider ways to support paid staff with a transparent and 'safer recruitment' compliant in setting volunteering strategy, which would improve ratios with no additional costs, diversify input on age and gender grounds, support paid staff with routine tasks (set up, pack away) and give them time to carry out admin tasks in setting.
2. To consolidate effective implementation of EYFS21 and prioritise effective staff development and focus on prevailing OFSTED requirements.
3. To refurbish and develop the outdoor space with the help and support of the village hall committee, to make it suitable for the use of users of whatever age.

### **DECLARATION**

**I DECLARE THAT THIS INFORMATION IS TRUE, COMPLETE AND CORRECT IN ACCORDANCE WITH THE REQUIREMENTS OF THE CHARITY COMMISSION AS SET OUT IN THE TRUSTEE ELIGIBILITY DECLARATION FORM.**

**A J Bull**

**Secretary (from 18.11.19)**

**All Cannings Pre School**

**[allcanningspssecretary@gmail.com](mailto:allcanningspssecretary@gmail.com)**

**07766312280**

**01380 860940**

**2, Greenhouse Road, All Cannings, Devizes, Wiltshire SN10 3NS**

**ON BEHALF OF THE CURRENT ALL CANNINGS PRE SCHOOL COMMITTEE**

**All Cannings Pre-School - Charity Number 1022946**

**Accounts**

**for the year ended 31 August 2021**

**All Cannings Pre-School - Charity Number 1022946**

**Accountants' Report on the Unaudited Accounts to All Cannings Pre-School - Charity Number 1022946**

As described on page you have approved the accounts for the year ended 31 August 2021 set out on pages 2 to 4. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

**Prepared and Approved By:**

**Charlton Baker Limited**

**7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU**

**All Cannings Pre-School - Charity Number 1022946**

**Trading and profit and loss account  
for the year ended 31 August 2021**

	2021		2020	
	£	£	£	£
<b>Income</b>				
Fees, WCC funds and fundraising		48,000		28,925
Grants and donations		1,463		3,559
Bank deposit interest		-		5
		<u>49,463</u>		<u>32,489</u>
<b>Expenses</b>				
Wages and salaries	30,191		23,228	
Rent and heating	5,720		3,850	
Insurance	885		799	
Equipment and stationery	1,280		604	
Advertising	30		98	
Fundraising costs	70		1,675	
Telephone costs	759		763	
Entertaining	17		50	
PPS	-		28	
Lessons	262		64	
Canteen	2		86	
Sundry expenses	4,916		1,884	
Cleaning	20		27	
Depreciation on equipment	53		62	
		<u>(44,205)</u>		<u>(33,218)</u>
<b>Net profit/(loss)</b>		<u><u>5,258</u></u>		<u><u>(729)</u></u>

**All Cannings Pre-School - Charity Number 1022946**

**Balance sheet  
as at 31 August 2021**

	2021		2020	
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets		299		352
<b>Current assets</b>				
Debtors	-		200	
Cash at bank and in hand	14,503		8,992	
	<u>14,503</u>		<u>9,192</u>	
<b>Net current assets</b>		<u>14,503</u>		<u>9,192</u>
<b>Total assets less current liabilities</b>		<u>14,802</u>		<u>9,544</u>
<b>Capital account</b>				
Brought forward at 1 September 2020		9,544		10,273
Profit/(loss) for the year		5,258		(729)
		<u>14,802</u>		<u>9,544</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

**Treasurer**

**Date:**

As described on page you have approved the accounts for the year ended 31 August 2021 set out on pages 2 to 4. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

**Prepared and Approved By:**

**Charlton Baker Limited**

**7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU**

**All Cannings Pre-School - Charity Number 1022946**

**Accountants' Report on the Unaudited Accounts to All Cannings Pre-School - Charity Number 1022946**

**ALL CANNINGS PRESCHOOL**

England & Wales - Charity number 1022946

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# Accounts

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# ALL CANNINGS PRE SCHOOL TRUSTEES' REPORT

1 September 2019 - 31 August 2020

## 1.0 Reference and Administration Details:

Charity Name: All Cannings Pre School

Charity No.: 1022946

Address: The Village Hall, 29, The Street, All Cannings, Devizes, Wiltshire, SN10 3PA

## 2.0 Names of Trustees who manage the charity and how they are recruited:

2.1 Period 01.09.19 - 18.11.19

ROLE	COMMITTEE	NAME
	Chair	Marcus Hopgood
	Vice Chair	Hannah Newlands
	Secretary	Chrissie Crossman
	Treasurer	Nick Major/David Conroy (from April 2019)
	Playleader	Nicola Cowdry
	Ordinary Members	Sioned Allen, Gemma Holgate, Peach Shakesby, Hannah Davies, Liz Sharpe, Annabelle Gaiger Gaiger

## 2.2 Period 19.11.19 - 31.08.20

COMMITTEE ROLE	NAME
Chair	Robbie Daw*
Vice Chair	Sylvia Butcher
Secretary	Alison Bull
Treasurer/Administrator	David Conroy
Registrations Officer	Gemma Richardson*
Pre School Manager**	Nicola Cowdry
Staff Members**	Lucy Jenkins, Peach Shakesby* (staff from June 2020)
Ordinary Members	Victoria Nash*, Emma Elias* (to August 2020)

\*Current parents during this period (50%)

(\*\*The Pre School Alliance Constitution 2011 enables staff to be members of the Committee provided they are not paid for Committee activities, and are excluded from votes on subjects where they have conflicts of interest). Trustees are recruited by advertising locally by word of mouth, in the Parish Newsletter and communications in person, on paper, using social media with Pre School parents. The aim is to achieve 60% Committee membership of existing Pre School parents. Nominations are received at the Pre School AGM and voted in by majority vote.

**Skills and experience in new Committee members:** Robbie Daw (Local farmer, Parish Councillor), Sylvia Butcher (retired local childminder with extensive experience of running this Pre School in the past and key policy areas), Alison Bull (trained teacher, lecturer in HR and management, organisation governance), Gemma Richardson (chartered surveyor), Victoria Nash (an HR Director), David Conroy (retired businessman with expertise in finance).

## 3.0 Structure, Governance and Management

The Committee operates following the Pre-School (now Early Years) Alliance Constitution 2011. Other advice and guidance is obtained from the Early Years Alliance and Wiltshire County Council Early Years Department.

All Cannings Pre School opened in 1974 and is run in the Village Hall, All Cannings, which includes a large playground and a secure grassy garden. It is registered to provide early years education to a maximum of 17 children per session aged 2 - 5 years. Operating hours are Monday to Thursday 0845 - 1500 and Friday 0845 - 1245, term time only. During this period, it employed three, rising to four, part-time staff members. Staff are paid rates based on the National Living Wage which is reviewed annually in line with NLW changes.

The Pre School is valued by parents and children as a small village rural setting, with excellent staffing ratios, and a pipeline to All Cannings CE Junior School in the village.

#### **4.0 Objectives and Activities - Academic Year 01.09.19 - 31.08.20**

During the period to 31.08.19, the Pre School identified the following priorities going forward in the management and delivery of services, and relationships with the local community. In view of the fact that the new Committee elected in November 2019 was a complete re-staffing of the Management Committee, it was decided to continue to work on these aims to further strengthen the Pre School in terms of currency and accuracy of policies and procedures

- 1) Continue effective client recruitment to maximize numbers
- 2) Ensure fundraising is sustainable and contributes well as a marketing and financial mechanism (but is not the primary focus of the committee)
- 3) Attain full 30 hours opening, in consultation with the village hall committee and users
- 4) Update HR policies and practices and enhance staff and Committee appraisal and CPD programme
- 5) Complete continuing policy and practice updating to conform to legal and funding provider standards
- 6) Ensure we aim to retain 'good' OFSTED status, but work on areas to support a future 'outstanding' outcome by working to OFSTED 2019 outstanding assessment criteria, in particular training of staff and Committee members
- 7) To continue to work with the hall and village community to maximum mutual benefit

#### **5.0 Key Achievements, Performance and Public Benefit - Academic Year 01.09.19 - 31.08.20**

During the period **01.09.19 to 20.03.20**, the new Committee found their feet and was able to draw on the strengths of their combined professional and voluntary experiences (see above) to begin to tackle areas requiring further development. During this period, achievements were made in HR practice, including pay policy and continuing professional development of staff. Great planning was underway for key fundraising events including the On Line Action and Easter Egg Hunt (the latter in particular a key event involving the whole local community).

**5.1 COVID 19 and Lockdown (20.03.20 - 01.06.20).** As with all people and organisations, the pandemic and resulting lockdown created significant **challenges** for the Pre School, which included:

**(i) Financial challenges.** These were mitigated by the generosity of the Village Hall, in granting a rent holiday, and Wiltshire Council continuing funding payments and providing support;

**(ii) Health and Safety challenges.** In planning for reopening, significant preparations were made in conjunction with the Village Hall, including removal of fabric items, creation of an isolation area with PPE, provision of sanitizing materials, carrying out a full Covid risk assessment, purchase of pre school specific items such as a non touch digital thermometer.

**(iii) Staffing Challenges:** All staff were furloughed on 80% salary for this period, using grant income and continued funding. Good communication and informal planning for reopening helped maintain morale. The response of staff was exemplary and professional despite personal challenges.

##### **(iv) Lockdown Opportunities**

Despite the challenges, the Committee and parent volunteers achieved several successes:

**Maintenance and updating** of Pre School outside provision, including refurbishing the 'Woodland Garden' and related furniture, refurbishing the playhouse and shed, tidying and reviewing the indoor toy stock. The village joined in painting a mural on a boring breeze block wall. All this was carried out in a socially distanced manner during appropriate phases of the pandemic management;

**Reviewing Fundraising** and developing a new, Covid safe, plan of campaign;

**Maintaining soft marketing** and updating social media and website;

**Reviewing and updating all policies and procedures** to ensure fit for purpose in relation to current legal and governing body requirements;

## **5.2 COVID 19 (01.06.20 - 31.08.20).**

**(i) Re-opening:** After changes to Government policy, Pre School reopened tentatively and part time from 08.06.20 to the end of term (23.07.20). Most parents sent their children and all got used to new ways of working involving temperature taking at the door, preliminary and frequent hand-washing and regular washing and recycling of toys. Good use was made of the outside space.

**(ii) Staffing:** One regret was that Annabelle Harrison, a part time member of staff for over four years, took on 30 hours work at the local primary school where she currently worked as a TA, where she had continued to work over lockdown with keyworkers' children. She did updating work for the period for 7 hours a week, but then resigned at the end of term. She then became a full time TA at the Primary School, showing good career progression having made a valuable contribution at Pre School. She was replaced by Peach Shakesby, with excellent Pre School and nursery experience backed up by a relevant Level 3 NVQ, and experience as a parent Committee member. Her appointment was undertaken using updated HR policies and procedures.

**(iii) Full Policies and Procedures Review:** This work has continued, including considering digital storage and better communication and is ongoing.

**(iv) Fundraising:** the summer break was an opportunity to carry out the On Line Auction postponed from spring. This, plus an opportunistic stall in the Village Yard Sale, raised a welcome £1,000 for funds. However, it was expected that Bonfire Night in November, the biggest fundraiser, would be cancelled. Parents and Committee have planned and will carry out local Trails (Halloween and Christmas) enabling good liaison with the local community, social distanced family fun and recognition in the local press.

## **6.0 Financial Review**

All Cannings Pre School is a small rural charity, operating only in the UK. Its funds derive from parent fees, early years funding from Wiltshire County Council, and local fundraising (not involving professional fundraisers or contracts). Its trustees are volunteers who receive no remuneration, although valid expenses may be reimbursed.

### **6.1 Financial Statement**

Appendix 1 provides the financial statement, which has been reviewed by our accountants Charlton Baker. These show that, bolstered by continued funding at 80% by Wiltshire Council during full lockdown, a rent holiday by the village hall, and some good fundraising, there are no significant issues with operating funds. Also, the organisation has proved sustainably popular with local (village) parents and those from elsewhere who wish their children to graduate to the All Cannings Primary School.

### **6.2 Debts, Reserves Policy**

During this period, the contingency reserves have been maintained at the policy minimum of £3,000 thanks to prudent cost management and support (discussed in 6.1 above). (Reserves are important to even out costs when funding income fluctuates.)

### **6.3 System Developments**

To improve processes, the payroll system was moved to Sage Payroll from the free HMRC system, which led to improvements in the accuracy and timeliness of staff pay. In addition, the Pre School began to offer the tax-free childcare account. The recruitment of parents with good social media skills has enabled communication with a wider catchment through Facebook, Instagram and the Pre School website.

### **6.4 Fundraising Activities**

Fundraising was curtailed due to the pandemic - especially the Easter Egg Hunt at Easter. Additional use has been made of social media to launch a valuable On Line Auction fundraiser, plus a strategy to access online funding sources such as Amazon Smile and 'Easyfundraising'. See also 5.2(iv) above.

## **7.0 Priorities for 2020/21**

Key priorities continue as indicated in 4.0 above and to ensure OFSTED compliance in the event of an inspection.

## **DECLARATION**

**I DECLARE THAT THIS INFORMATION IS TRUE, COMPLETE AND CORRECT IN ACCORDANCE WITH THE REQUIREMENTS OF THE CHARITY COMMISSION AS SET OUT IN THE TRUSTEE ELIGIBILITY DECLARATION FORM.**

**A J Bull**

**Secretary (from 18.11.19)**

**All Cannings Pre School**

**[allcanningspssecretary@gmail.com](mailto:allcanningspssecretary@gmail.com)**

**07766312280**

**01380 860940**

**2, Greenhouse Road, All Cannings, Devizes, Wiltshire SN10 3NS**

**ON BEHALF OF THE CURRENT ALL CANNINGS PRE SCHOOL COMMITTEE**

**FINAL**

**All Cannings Pre-School - Charity Number 1022946**

**Accounts**

**for the year ended 31 August 2020**

**All Cannings Pre-School - Charity Number 1022946**

**Accountants' Report on the Unaudited Accounts to All Cannings Pre-School - Charity Number 1022946**

As described on page you have approved the accounts for the year ended 31 August 2020 set out on pages 2 to 4. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

**Prepared and Approved By:**

**Charlton Baker Limited**

**7-7c Snuff Street  
Devizes  
Wiltshire  
SN10 1DU**

**All Cannings Pre-School - Charity Number 1022946**

**Trading and profit and loss account  
for the year ended 31 August 2020**

	2020		2019	
	£	£	£	£
<b>Income</b>				
Fees, WCC funds and fundraising		28,925		44,541
Grants and donations		3,559		447
Bank deposit interest		5		3
		<u>32,489</u>		<u>44,991</u>
<b>Expenses</b>				
Wages and salaries	23,228		25,385	
Rent and heating	3,850		6,240	
Insurance	799		790	
Equipment and stationery	604		1,374	
Advertising	98		-	
Fundraising costs	1,675		-	
Telephone costs	763		779	
Entertaining	50		-	
PPS	28		-	
Lessons	64		-	
Canteen	86		-	
Sundry expenses	1,884		1,414	
Cleaning	27		-	
Depreciation on equipment	62		73	
		<u>(33,218)</u>		<u>(36,055)</u>
<b>Net (loss)/profit</b>		<u><u>(729)</u></u>		<u><u>8,936</u></u>

**All Cannings Pre-School - Charity Number 1022946**

**Balance sheet  
as at 31 August 2020**

	<b>2020</b>		<b>2019</b>	
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets		352		414
<b>Current assets</b>				
Debtors	200		-	
Cash at bank and in hand	8,992		10,031	
	<u>9,192</u>		<u>10,031</u>	
<b>Current liabilities</b>				
Other creditors	-		172	
	<u>-</u>		<u>172</u>	
<b>Net current assets</b>		<u>9,192</u>		<u>9,859</u>
<b>Total assets less current liabilities</b>		<u>9,544</u>		<u>10,273</u>
<b>Capital account</b>				
Brought forward at 1 September 2019		10,273		1,337
(Loss)/profit for the year		(729)		8,936
		<u>9,544</u>		<u>10,273</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

**Treasurer**

**Date:**

-----Original Message-----

From: Justina Janaviciene <[Justina@charltonbaker.co.uk](mailto:Justina@charltonbaker.co.uk)>

To: ACPS Treasurer <[acpstreasurer@aol.com](mailto:acpstreasurer@aol.com)>

Sent: Thu, 7 Jan 2021 17:34

Subject: RE: E-Sign Request: All Cannings Pre-school charity full accounts 31.08.20

Hello David,

It is under Documents, folder named accounts but I also attached a copy here.

Thank you!

**Justina Janaviciene** MAA  
Senior Accountant

| [Website](#) | [Twitter](#) | [Linkedin](#) | [Facebook](#) | [Instagram](#) |

Charlton Baker Ltd Registered in England & Wales Company Number 07179787 Registered office and trading address  
Street, Devizes, Wiltshire, SN10 1DU

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**From:** ACPS Treasurer <[acpstreasurer@aol.com](mailto:acpstreasurer@aol.com)>

**Sent:** 07 January 2021 17:30

**To:** Justina Janaviciene <[Justina@charltonbaker.co.uk](mailto:Justina@charltonbaker.co.uk)>

**Subject:** Re: E-Sign Request: All Cannings Pre-school charity full accounts 31.08.20

Dear Justina,

Having signed off our year end accounts to 31 August 2020, I cannot see it in the Account folder to download a copy to send to the Charity Commission.

Does it just need uploading from your end?

Kind regards

David

Sent from AOL Mobile Mail  
Get the new AOL app: [mail.mobile.aol.com](http://mail.mobile.aol.com)

On Thursday, 17 December 2020, Justina Janaviciene <[justina@charltonbaker.co.uk](mailto:justina@charltonbaker.co.uk)> wrote:

Dear David,

We have uploaded a document (All Cannings Pre-school charity full accounts 31.08.20) to your portal. Please [sign in here](#) to download it and e-sign the document subject of your approval.

If you have any questions, please do not hesitate to get in touch.

Kind regards

**Justina Janaviciene** MAA  
Senior Accountant

| [Website](#) | [Twitter](#) | [Linkedin](#) | [Facebook](#) | [Instagram](#) |

Charlton Baker Ltd Registered in England & Wales Company Number 07179787  
Registered office and trading address 7-7c Snuff Street, Devizes, Wiltshire, SN10 1DU

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