

Trustees' Annual Report

For the period

From (start date) 0 1 0 4 2 4 to end date 3 1 0 3 2 5

Section A

Reference and administration details

Charity name

12th Halifax Sea Scout Group

Other names the charity is known by

Registered charity number (if any)

1 0 2 2 6 4 1

HQ registration number

Charity's principal address

Canal Basin

Sowerby Bridge

Halifax

Postcode H X 6 2 A G

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Colette Meek	Treasurer	
2	Richard Greenwood	Chair	
3			
4			
5			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair and Treasurer and meets every 4 months along with the Section Leaders and other volunteers.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure</p>

of the Group.

Risk and Internal Control
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure

Section C	Objectives and activities
	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none">- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.

Section D	Achievements and performance
	<p>The Group is in an excellent position with high numbers in all 4 sections throughout the year.</p> <p>A strong team of Section Lead Volunteers has enabled the Group to deliver a varied programme of activities throughout the year. These included several Explorer and Scout camping trips, kayaking, sailing and other water based activities, climbing, competing in local hiking competitions, Remembrance Day Service, Firework and Christmas Parties and a RYA trip to Gosport.</p> <p>In January the Group successfully ran a Fell Race Challenge open to over 500 applicants, raising much needed funds for the Group.</p>

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000.

The Group held reserves of approximately £55,000 against this at year end. This is above the level required for operating expenses. However this can be explained by the fact that the Group plans to spend some funds on Head Quarter refurbishment in the next few years.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

The Group Treasurer regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

Section F

Other Optional Information

Plans for future periods

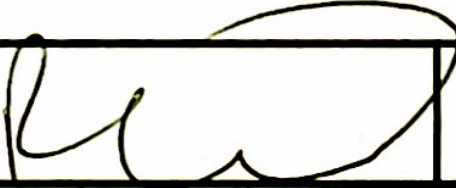
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Colette Meek

Full name(s)

Richard Greenwood

Colette Meek

Position (eg Secretary, Chair)

Chair

Treasurer

Date

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12th Halifax Sea Scout Group (Charity no. 1022641)

Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2024	To	31/03/2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,990	6,188
Donations	13,055	550
Gift Aid	1,583	2,350
Uniform Sales	115	-
Sub total	22,743	9,088
Grants		
Maintenance grant	-	-
Sub total	-	-
Fundraising events (gross)		
The Hebden	11,566	10,340
Duck Race	776	734
Sub total	12,342	11,074
Scout hut income		
Hire of building	-	-
Hire of equipment	-	-
Sub total	-	-
Investment income		
Bank interest	700	332
Sub total	700	332
Total Gross Income	35,785	20,494
Asset and investment sales, etc.	-	-
Total receipts	35,785	20,494

12th Halifax Sea Scout Group (Charity no. 1022641)

Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2024	To	31/03/2025

Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid (Capitation Fees)	5,668	2,175
Other subscriptions paid	82	47
Adult support and training	2,204	760
Water and Sewerage	1,148	1,155
Council Tax	1,073	417
Electricity and Gas	2,691	2,991
Insurance	2,931	3,244
Repairs and Renewals - HQ	234	3,019
Fleet Repairs	0	0
Materials and equipment	625	309
Uniforms	0	69
Badges	437	125
Hike Competition Entry & Costs (Kinder, Brow, Calderdale)	565	691
Explorer & Scout Camp	78	(108)
Explorer section expenses	324	110
Scout section expenses	(437)	(123)
Cub section expenses	266	225
Beaver section expenses	(92)	353
Donations paid	360	0
Bank Charges	27	50
Online Scout Manager Software	32	54
Sundry expenses	112	109
Sub total	18,328	15,672
Fundraising expenses		
The Hebden	3,632	2,960
Duck Race	139	100
Sub total	3,771	3,060
Total Gross Expenditure	22,099	18,732
Asset and Investment purchases, etc.	184	3,470
Total payments	22,283	22,202
Net of receipts/(payments)	13,502	(1,708)
Cash funds last year end	41,973	43,681
Cash funds this year end	55,475	41,973

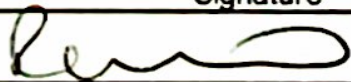
12th Halifax Sea Scout Group (Charity no. 1022641)
Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2024	To	31/03/2025

Statement of assets and liabilities at the end of the year

	31st March 2024 Unrestricted funds £	31st March 2023 Unrestricted funds £
Cash funds		
Bank current account	1,184	1,662
Bank deposit account	54,055	39,004
Cash/Floats	236	1,307
Total cash funds	55,475	41,973
(agree balances with receipts and payments account) ok		
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	10,494	10,494
Other	-	-
Sub total	10,494	1,307
Liabilities		
Accounts not yet paid	1,025	370
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	1,025	370
Total net assets	66,994	43,650

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15-1-2026 and signed on their behalf by

Signature

C. MEEK

Print Name
R. GREENWOOD Chair
C. MEEK Treasurer

Scrutineer's Report to the Trustees of the 12th Halifax Sea Scout Group

I report on the accounts of the Group for the year ended 31st March 2025

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: APhilip

Address: HERITAGE EXCHANGE

SOUTH LANE

ELLAND

HxS CHQ

Date: 8/12/2025