



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	September	2021		31	August	2022

Section A Reference and administration details

Charity name	Crawshawbooth Playgroup
Other names charity is known by	Crawshawbooth Preschool
Registered charity number (if any)	1022561
Charity's principal address	Crawshawbooth Preschool, Village Centre Adelaide Street Rossendale Postcode BB4 8PW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jess Fox	Chair, Trustee	Sept 2021-Feb 2022	
2	Sam Owen	Chair, Trustee	Feb 2022-Present	
3	Suzanne Hollings	Treasurer, Trustee		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected & confirmed annually at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We work with the information & training options available from The Charity Commission & The Pre-School Learning Alliance.

- Trustees
- Management Committee
- Pre-School Management Team
- Pre-School Staff

The trustees work closely with the trustees and management committee of the Community Association at The Village Centre, who provide our room and facilities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Crawshawbooth Preschool is committed to providing quality care and education for children between the ages of 2-5 years. We aim to provide a safe and stimulating environment, ensuring quality of opportunity for all the children from our local area. High staff ratios mean that the children are well supported, and we work with the parents and carers to make the children's time with us informative and rewarding. Our staff endeavour to follow up on all available training opportunities, to keep relevant with the current educational thinking, policies, and safety.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Crawshawbooth Preschool first opened in 1968 in its present location, later moving to St Mary's Church, then returning to the newly opened Youth and Community Centre in 1989. The Village Centre is owned by Lancashire County Council and was extended and refurbished in 2009. The Centre is now managed by Crawshawbooth Community Association and hosts many different groups, of all ages from the community. We are Ofsted Registered, being rated as "Good" in our last inspection in 2020.

We are members of the Preschool Learning Alliance and this, partnered with our relationship with the Early Years teachers from the local primary school, ensures that we are constantly in gaining new ideas in relation to early years education and childcare.

We work closely with the parents and carers of our children, to provide a safe and stimulating environment, ensuring inclusion and equal opportunity for all.

Our aims are:

- To enhance the development and education of children under statutory school age
- To provide a safe, secure, and stimulating environment for the children and staff
- To work within a framework which enables quality of opportunity for all children and families by utilising a curriculum based on the seven areas of learning.
- To encourage fun and friendship with other children and adults whilst maintaining individual care and attention by having good staff/pupil ratios
- To allow parents and carers to be directly involved in the activities of the group and in their child's progress.

As a registered charity, Crawshawbooth Preschool, it's trustees and management committee fully undertake the charity commission's guidance in regard to public benefit and take in to account the guidance during decision making.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We recognise that the parents and carers are the first and most important educators in the lives of the children. Therefore, we aim to support all parents and carers to form a partnership of working together to provide the very best care and education to the children.

Parents and carers are always welcomed into the group and encouraged to contribute.

Volunteers are essential to the preschool life and for the success and survival of the preschool.

Our trustees and Management Committee are volunteers, made up of current and previous parents and carers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

During the last year the team have worked hard to build a pupil base and increase levels of children following the Covid Pandemic which saw the preschool close for a significant period.

The team took the opportunity to reassess the space available and to make the indoor and outdoor space more varied and improved, continuously ensuring that there is a turnover of play equipment for the children to keep their imaginations working and challenging their skills, whilst also making sure that everything is fit for purpose and able to be easily cleaned.

Fundraising was able to start again, with a pub quiz at easter aimed at the local community and an adult audience, and child friendly activities for the preschool children to get involved in.

Section E

Financial review

Brief statement of the charity's policy on reserves

The financial accounts for the year show income of £65211.87 with Expenditure of £66122.17. Whilst we have decreased in funds over the year, the purchases made should last for many future years and provide a good investment for the Preschool.

We plan our finances on a termly basis & work hard as a team to control expenditure to allow stability in financial planning.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our Funding is primarily from Grant Funding via Lancashire County Council, Fee Payers & various fundraising events.

We continually invest in new resources and equipment to help us keep up to date with all relevant statutory requirements and to make sure that the children have new environments to explore.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) S.Owen

Full name(s) Sam Owen

Position (eg Secretary, Chair, etc) Chair, Trustee

Date 02/09/2023

**CRAWSHAWBOOTH PRE-SCHOOL
ACCOUNTS YEAR ENDED 31/08/2022**

INCOME		EXPENDITURE	
Grants		Wages	50080.01
LCC Funding	£54,838.77		50080.01
		£54,838.77	
Fees		Rent	3800.04
		Accountant	216.00
	10342.1	Ofsted registration	50.00
		£10,342.10 Telephone	501.18
		DBS	55.00
		Pension	882.97
		Bank Charges	45.00
		Equipment & stationery	3158.66
		Milk & refreshments	1840.42
		Training	240.00
		Customs	3002.26
		Website	513.15
		Insurance	798.86
		Advertising	42.00
		Trips, parties and presents	
Miscellaneous		Childrens Presents	150.00
Donations	£31.00	Christmas Party	150.00
		Leavers Party	135.00
		£31.00	
		Miscellaneous	
		Petty cash	350.00
		Uniforms	29.12
		Fund Raising Licence	40.00
		Refunded Fees	42.50
		£65,211.87	66122.17
		Surplus	-910.30
Balances as at 31/08/2021		Balances as at 31/08/2022	
Current account	£16,332.85	Current account	£15,422.65
Deposit account	£40,039.36	Deposit account	£40,039.26
	<u>£56,372.21</u>		<u>£55,461.91</u>
Decrease in Funds	<u>-£910.30</u>		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CRAWSHAW BOOTH PRE-SCHOOL

On accounts for the year
ended

AUGUST 2022

Charity no
(if any)

1022561

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2022

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Carey Ainsworth

Date:

3/2/24

Name:

MELISSA CAREY AINSWORTH

Relevant professional
qualification(s) or body
(if any):

AAT level 3.

Address: 15 Thirlmere Way
Lovedough
Rossendale Lancashire BB4 8QE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.