



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2021 **Period start date** **To 31st August**
2022 **Period end date**

Charity name: Rainbow Teddies Pre School

Charity registration number: 1022411

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Preschool is to enhance the development and education of children from 2.5 to statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. Rainbow Teddies Pre-school has been offering early childhood education and the community of Thornbury has benefited from 1993. We welcome all children in the local community from every background.. Children learn and develop through play and realising that learning is fun in our setting. Foundations such as communication and language, behaviour, turn taking and being creative are some of the skills which will enable children to become independent and confident individuals within their local community. We have close links with the local primary schools, working closely with staff and school transitions. This benefits our children to become ready for the next stage of the learning journey.</p>
Statement confirming	Para 1.18	The Trustees have given due regard to

whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit		the guidance issued by the Charity Commission on public benefit principles and have reviewed all activities and plans outlined in this report to ensure that they comply with those principles.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We have no policy of grant making and are not involved in grant making.
Policy on social investment including program related investment	Para 1.38	Similarly, we have no policy on social investment as we are not involved in social investments
Contribution made by volunteers	Para 1.38	The work of the fund-raising committee continues to provide us with a sense of community and help to raise funds needed to support the setting. We are grateful to those parents, beyond our Committee of volunteers, who give up their time for free to help at the PreSchool.
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have continued to work hard to establish a stable and proactive committee of dedicated volunteers with clear roles and responsibilities to be taken forward into the next period.</p> <p>The Committee have worked hard to ensure the future financial stability of the Pre-School, following a deficit budget in. In response, the committee have reviewed how this can be rectified. We have established robust systems in place for monitoring expenditure, monthly cashflow, setting annual budgets and to increase income which have lead us to eliminate the previously built up deficit.</p> <p>All of our practitioners continue to complete mandatory training and a recent review of the pre school curriculum has been a huge focus and is now being rolled out in the setting.</p> <p>The current Manager appointment in April 2021 still stands and is well established within the setting.</p> <p>The new curriculum has been implemented in the setting by the appointed room leaders under the guidance of the manager. This has been rolled out and shared with parents for full transparency.</p> <p>The committee continue to review all policies throughout the year on a rolling basis – and this process is working well.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Policies (including induction docs, calendars, etc) have been reviewed and renewed to high standard and this has also resulted in our ability to maintain an informed and effective committee.</p>
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Performance of fundraising activities against objectives set	Para 1.41	<p>Fundraising events planned and run: Photographs, Bags2Schools, Christmas cards, craft bags and activities, Eater activities, Mothers Day raffle, Jubilee Stalls, Summer Fair.</p> <p>Fundraising figure to be added – £2,832.89</p>
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Total Income = 116,809.04</p> <p>Total Expenditure = 107,712.02</p> <p>Excess of Income over Expenditure = 9,097.02</p> <p>Total Assets = 31,461.64</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are held, with the aim of holding three months running cost and staff redundancy funds. This will be used as an emergency fund to allow the pre school to function in the event of cash flow problems or unexpected or unbudgeted problems.</p> <p>We have made the decision to put into the reserve 20% of any excess monies to ensure that the setting is operating as a going concern.</p>
Amount of reserves held	Para 1.22	The balance of reserves in the general account stands at £7,151.42
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>In response to the deficit budget, the committee have increased the income by the following actions;</p> <ol style="list-style-type: none"> 1) Increase to fees 2) Increase to snack and consumables charged to cover increases in costs. 3) Increase to reserves and a clear finance policy detailing the management of the reserves. <p>As a result we were able to outturn in an excess position and we are now confident we are operating as a going concern and safeguarding the setting.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

		The charity's principal sources of funds are fees collected from children (mainly aged 2 years) attending the Pre-School and income received from
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The charity's principal sources of funds (including any fundraising)	Para 1.47	SCC for those children aged 3 and above who are entitled to funded sessions. We receive some funding via fundraising which is co-ordinated by our small group of funding raising volunteers.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<p>Historical financial spends have been greater than income. The newly formed management committee and employed leadership staff have focussed on closing this deficit. This was successfully achieved, however, the difficulty of financially managing the fluctuation in attendance levels and therefore the level of funding received through grants remains a risk to the sustainability of the setting.</p> <p>The setting need to continue to be mindful of the demographic and the changing needs of the local community. This could impact attendance levels further.</p> <p>Possibility of having to move location should Manorbroom have to increase to 2 class intake.</p> <p>Increases in costs due to the cost of living increasing.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The overall management and control of the Pre-school rests with the individual members of the Pre-school's management committee. As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees of the Pre- school.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees complete DBS checks in line with statutory requirements. They give their time on a voluntary basis and meet regularly and work collaboratively on all aspects of the role. As of April 2022 there is a trustee induction handbook which provides a detailed induction for new trustee members and training. This ensures that the committee are able to fulfil their duties in an effective manner.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The overall management and control of the Pre-school will rest with the individual members of the Pre-school's management committee (The Trustees). The Trustees are responsible in ensuring that the Pre-school complies with the requirements of the Charities Acts as to the keeping of financial records, reviewing and agreeing a budget, setting policies, making major decisions about the direction of the Pre-School and Nursery, and capital expenditure. The Committee (the Trustees) consists

		<p>of three 'officers', The Chair, the Secretary and the Treasurer. Additional members include at least 2 but not more than 9 other elected Members; and if the Committee decides it can co-opt up to 3 further Members on to the Committee at any time after the AGM. From September 2022, this will be monitored with increased rigour, to ensure at least 5 Committee members are affiliated as Trustees.</p> <p>The Pre School and Nursery has a leadership team which consists of a Manager and Deputy Manager. The aim of the leadership structure is to devolve responsibility and encourage decision making at all levels. From September 2022, the Manager will also be the Nominated Person for Ofsted, as well as SENDCo. Both the Manager and the Deputy Manager are Designated Safeguarding Leads. The Leadership team control the Pre School and Nursery at an executive level, implementing the policies and structures as agreed and laid down by the Trustees, and reporting back of them.</p> <p>The Manager is responsible for the recruitment of staff, though interview panels always include a Trustee.</p> <p>The Chair, the Treasurer and the Manager are responsible for authorisation of spending within agreed Budgets.</p>
Relationship with any related parties	Para 1.51	<p>Rainbow Teddies Preschool is a member of the Preschool Alliance, registered with Ofsted as an early years setting and with South Gloucestershire council.</p>
Other		N/A

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Reference and Administrative details

Charity name	Rainbow Teddies Pre School
Other name the charity uses	N/A
Registered charity number	1022411
Charity's principal address	Rainbow Teddies Pre School Manorbrook Primary School Park Road Thornbury BS35 1JW

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Hannah Gilkes (Trustees)	N/A	Jan 2022	Committee Members
	2	Emer Scott - Chair (Trustees)	N/A	Jan 2022	Committee Members
	3	Heather Gregory (Trustees)	N/A	Jan 2022	Committee Members
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Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Hannah Wesson - Chair	Sep 2023	
Hannah Gilkes - Parent Liason	Jan 2022	
Julie Douglas - Secretary	Sep 2023	
Carolyn - Treasurer	Jan 2022	
Emer Scott	Jan 2022	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's	N/A

own assets	
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Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		
	Marie Collins (Manager) Emily Greenslade (Deputy)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Hannah Gilkes Emer Scott Hannah Wesson	
	Position (eg Secretary, Chair, etc)	HG - Committee Member/Nominated person ES - Chair HW - Committee member	
	Date	02.05.22	

Balances from the 1st September 2021 to the 31st August 2022

	IN	OUT	Balance	
General Balance	£109,512.22	£102,360.80	£7,151.42	Split reserve, redundancy pots & used as per finance policy
Fund Raising	£2,832.89	£1,472.57	£1,360.32	Committee and Manager to decide how to spend *
EYPP	£1,247.55	£1,111.78	£135.77	Manager to decide how to spend as relates to certain families
Deprivation	£1,636.38	£1,576.44	£59.94	Manager to decide how to spend as relates to certain families
DAF	£1,230.00	£917.43	£312.57	Manager to decide how to spend as relates to certain families
Inclusion	£350.00	£273.00	£77.00	Manager to decide how to spend as relates to certain families
	<u>£116,809.04</u>	<u>£107,712.02</u>	<u>£9,097.02</u>	

* £210 agreed last term but still awaiting on the item to be back in stock, so £1,150.32

Independent examiner's report to the trustees of Rainbow Teddies Pre-School

I report to the trustees on my examination of the accounts of the Rainbow Teddies Pre-School (1022411) for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011* ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

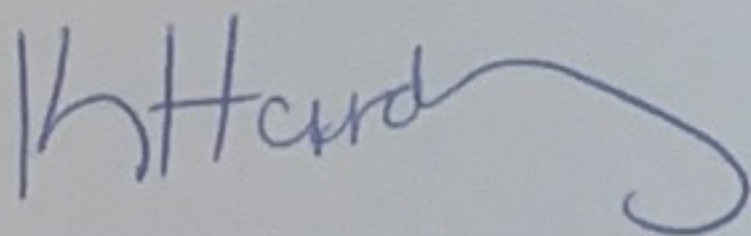
(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the *Charities (Accounts and Reports) Regulations 2008* other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name: Kirsty Harding

Relevant professional qualification or body: CIMA, AAT

Address: 28 Hunters Way, Hardwicke, Gloucester GL2 4AP

Date: 26/05/2023