

Registered number: 2734498

Charity number: 1022313

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**The Cavendish House Trust**

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**UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 JULY 2021**

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**Prepared By:**  
Unsworth's Accountancy Services Ltd  
Chartered Certified  
39 Stockwell Road  
East Grinstead  
West Sussex  
RH19 4BD

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2021**

**TRUSTEES**

C J Chacksfield (resigned 04/08/2020)  
M Hughes  
A G Levy  
C Meakings  
G A Meakings  
J Wilson

**SECRETARY**

A G Levy

**REGISTERED OFFICE**

Cavendish House  
4 Saxbys Lane  
Lingfield  
Surrey  
RH7 6DN

**COMPANY NUMBER**

2734498

**CHARITY NUMBER**

1022313

**BANKERS**

Barclays Bank

**ACCOUNTANTS**

Unsworth's Accountancy Services Ltd  
Chartered Certified  
39 Stockwell Road  
East Grinstead  
West Sussex  
RH19 4BD

**ACCOUNTS  
FOR THE YEAR ENDED 31 JULY 2021**

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FOR THE YEAR ENDED 31 JULY 2021

TRUSTEES' REPORT

The trustees present their report and accounts for the year ended 31 July 2021

**STRUCTURE GOVERNANCE AND MANAGEMENT**

The organisation is a charitable company limited by guarantee not having a share capital and was incorporated on 27 July 1992. The liability of the members, in the event of the winding up of the company, is limited to £1. The company is established under a Memorandum of Association which sets out its objects and is governed by its Articles of Association.

The trustees who served during the year were:

C J Chacksfield (resigned 4 August 2020)

M Hughes

A G Levy

C Meakings

G A Meakings

J Wilson

The trustees of the charity are also directors for the purpose of company law. Trustees are appointed by a resolution of the council or by ordinary resolution of the company.

The trust is run by a manager who is responsible to the trustees. The trustees meet at least quarterly during the year.

The trustees make a formal assessment of the major risks to which the charity is exposed on an annual basis. They are satisfied that systems are in place to mitigate exposure to such risks.

**OBJECTIVES AND ACTIVITIES**

The trust's objects as set out in the Memorandum of Association are the relief of suffering and in particular the care of the mentally handicapped. The trust has a Christian ethos which aims to provide homes for life for adults with learning difficulties. Within this framework, our aim is that all our residents should lead happy and fulfilling lives by providing opportunities to develop their skills, maximise their independence and to interact socially within the local community. Currently, the trust runs one home caring for five residents with varying degrees of disability.

As in previous years, the main objective of the year focused upon maintaining the well-being of the residents whilst maximising each resident's capabilities to their fullest potential and the acquisition of additional property to expand the charity.

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit.

**ACHIEVEMENTS AND PERFORMANCE**

During the year work continued on the second property, which means in due course the trust will be able to offer another five residents a place to call home.

FOR THE YEAR ENDED 31 JULY 2021

TRUSTEES' REPORT

As always the trust continues to provide an environment in which the residents are encouraged to lead rewarding and fulfilling lives, to which end they all take part in numerous activities of their own choosing each week.

The trust actively seeks opportunities for the residents to participate in activities within the local community. The residents are part of a local drama group putting on regular productions. They also help in commercial enterprises including a local shop and plant nursery.

In recent years residents have been encouraged to spread their wings and now their activities include a number of sporting activities including going to the gym, playing football in a disabled league, and going swimming.

**FINANCIAL REVIEW**

During the year under review, the charity had net income of £6,110 (2020 - £43,949). General funds are maintained at a level approximating to six months charitable expenditure and are felt sufficient to cover any short term additional costs in line with the potential changes in the funding for the type of care the charity provides.

**RESPONSIBILITIES OF THE TRUSTEES**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements the trustees should follow best practice and:

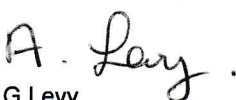
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2016. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 11 April 2022

  
A G Levy  
Trustee



**INDEPENDENT EXAMINER'S STATEMENT**

**FOR THE YEAR ENDED 31 JULY 2021**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CAVENDISH HOUSE TRUST**

I report on the accounts of the company for the year ended 31 July 2021 .

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA .

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINERS STATEMENT**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

**FOR THE YEAR ENDED 31 JULY 2021**

**INDEPENDENT EXAMINERS STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

  
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Date: 11 April 2022

Unsworth's Accountancy Services Ltd

Chartered Certified

39 Stockwell Road

East Grinstead

West Sussex

RH19 4BD

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**Statement of Financial Activities  
for the year ended 31 July 2021**

			2021	2020
	Unrestricted funds	Restricted funds	Total	Total
	£	£	£	£
<b>Income</b>				
Income from generated funds				
Donations and legacies	17,329	-	17,329	11,708
Income from Investments	22	-	22	-
Income from charitable activities	293,875	-	293,875	334,256
<b>Total Income and endowments</b>	<b>311,226</b>	<b>-</b>	<b>311,226</b>	<b>345,964</b>
<b>Expenses</b>				
Costs of generating funds				
Expenditure on Raised funds	1,007	-	1,007	15,430
Expenditure on Charitable activities	304,109	-	304,109	286,585
<b>Total Expenses</b>	<b>305,116</b>	<b>-</b>	<b>305,116</b>	<b>302,015</b>
<b>Net gains on investments</b>				
<b>Net Income</b>	<b>6,110</b>	<b>-</b>	<b>6,110</b>	<b>43,949</b>
<b>Gains/(losses) on revaluation of fixed assets</b>				
<b>Net movement in funds:</b>				
<b>Net income for the year</b>	<b>6,110</b>	<b>-</b>	<b>6,110</b>	<b>43,949</b>
Total funds brought forward	1,296,552	-	1,296,552	1,252,603
<b>Net funds carried forward</b>	<b>1,302,662</b>	<b>-</b>	<b>1,302,662</b>	<b>1,296,552</b>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities



BALANCE SHEET AT 31 JULY 2021

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	4	983,986	947,878
<b>CURRENT ASSETS</b>			
Debtors (amounts falling due within one year)	5	17,388	12,635
Cash at bank and in hand		<u>315,556</u>	<u>346,839</u>
		332,944	359,474
<b>CREDITORS: Amounts falling due within one year</b>	6	<u>14,268</u>	<u>10,800</u>
<b>NET CURRENT ASSETS</b>		<u>318,676</u>	<u>348,674</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,302,662</u>	<u>1,296,552</u>
<b>CAPITAL AND RESERVES</b>			
<b>Unrestricted funds</b>	8		
General fund		670,740	628,876
Designated funds		<u>631,922</u>	<u>667,676</u>
		<u>1,302,662</u>	<u>1,296,552</u>

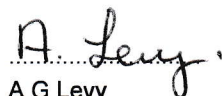
For the year ending 31 July 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of trustees on 11 April 2022 and signed on their behalf by



A G Levy  
Trustee

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 JULY 2021**

**1. ACCOUNTING POLICIES**

**1a. Basis Of Accounting**

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**1b. Incoming Resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**1c. Resources Expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**1d. Allocation And Apportionment Of Costs**

All costs relate to the single activity of the charitable company and are recognised accordingly.

**1e. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

**1f. Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Land And Buildings	straight line over 50 years%
Fixtures and Fittings	reducing balance 20%
Equipment	reducing balance 20%
Motor Cars	reducing balance 25%

**1g. Turnover**

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

### 1h. Government Grants Deferred

Government grants received are treated as deferred credits and credited to profit and loss account over the estimated useful life of the relevant fixed assets.

## 2. EMPLOYEES

	2021	2020
	No.	No.
Average number of employees	13	14
No employees have emoluments in excess of £60,000.		

## 3. GOVERNMENT GRANTS

	2021	2020
	£	£
Government grant received CJRS	<u>4,748</u>	<u>2,613</u>

The above grants have been recognised in the profit and loss account and matched with the expenditure towards which they are intended to contribute

## 4. TANGIBLE FIXED ASSETS

	Land And Buildings £	Fixtures and Fittings £	Equipment £	Motor Cars £	Total £
<b>Cost</b>					
At 1 August 2020	981,575	19,497	10,169	28,320	1,039,561
Additions	41,320	927	-	29,615	71,862
Disposals	-	-	-	(28,320)	(28,320)
At 31 July 2021	<u>1,022,895</u>	<u>20,424</u>	<u>10,169</u>	<u>29,615</u>	<u>1,083,103</u>
<b>Depreciation</b>					
At 1 August 2020	47,394	13,594	8,583	22,112	91,683
Disposals	-	-	-	(22,111)	(22,111)
For the year	<u>20,458</u>	<u>1,366</u>	<u>317</u>	<u>7,404</u>	<u>29,545</u>
At 31 July 2021	<u>67,852</u>	<u>14,960</u>	<u>8,900</u>	<u>7,405</u>	<u>99,117</u>
<b>Net Book Amounts</b>					
At 31 July 2021	<u>955,043</u>	<u>5,464</u>	<u>1,269</u>	<u>22,210</u>	<u>983,986</u>
At 31 July 2020	<u>934,181</u>	<u>5,903</u>	<u>1,586</u>	<u>6,208</u>	<u>947,878</u>

**5. DEBTORS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year:		
Trade debtors	2,946	2,928
Other debtors	<u>14,442</u>	<u>9,222</u>
	<u>17,388</u>	<u>12,150</u>

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	8,395	-
Taxation and social security	2,963	7,517
Other creditors	<u>2,910</u>	<u>3,283</u>
	<u>14,268</u>	<u>10,800</u>

**7. LIMITED BY GUARANTEE**

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £1, to the company should it be wound up. At 31 July 2021 there were 6 members.

## 8. UNRESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	628,876	311,226	(269,362)	-	670,740
Tangible Fixed Assets Fund	227,676	-	(35,754)	-	191,922
Development Fund	440,000	-	-	-	440,000
	<u>1,296,552</u>	<u>311,226</u>	<u>(305,116)</u>	<u>-</u>	<u>1,302,662</u>

### Tangible Fixed Assets Fund

The Tangible Fixed Assets fund represents the proportion of the total funds that are represented by the tangible fixed assets of the Trust.

### Development Fund

The Development Fund represents sums set aside for the future development of the services provided by the company which may include the purchase and refurbishment of a second home.

### Expenses By Charitable Activity for the year ended 31 July 2021

	2021	2020
	£	£
General Fund	304,109	286,585
	<u>304,109</u>	<u>286,585</u>



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**The Cavendish House Trust**

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**Incoming Resources**  
for the year ended 31 July 2021

	2021	2020
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generated funds</b>		
<b>Voluntary income: donations and fundraising</b>		
Donations and fundraising	<u>12,581</u>	<u>9,095</u>
	12,581	9,095
	<u><u>17,329</u></u>	<u><u>11,708</u></u>
<b>Investment income</b>		
Interest received	<u>22</u>	-
	22	-
	<u><u>22</u></u>	<u><u>-</u></u>
<b>Charitable activities</b>		
Shop takings	<u>-</u>	<u>21,484</u>
	-	21,484
<b>Activities to further the charity's objects:</b>		
Fees received for the care of residents	<u>293,875</u>	<u>312,772</u>
	293,875	312,772
	<u><u>293,875</u></u>	<u><u>334,256</u></u>
	<u><u>311,226</u></u>	<u><u>345,964</u></u>

**The Cavendish House Trust**

**Expenses  
for the year ended 31 July 2021**

	2021	2020
	£	£
<b>Expenses</b>		
<b>Costs of generating funds</b>		
<b>Fundraising Trading Costs</b>		
Shop rent, rates, electricity and insurance	-	13,842
Shop repairs and waste disposal	1,007	1,588
	<u>1,007</u>	<u>15,430</u>
	<u>1,007</u>	<u>15,430</u>
<b>Charitable Activities</b>		
<b>General Fund</b>		
Food and household expenses	12,823	13,594
Day care costs	-	489
Advertising for residents	-	1,223
Staff entertaining and gifts	900	295
Rates and water	10,461	5,359
Insurance	5,100	8,000
Heat and light	5,253	5,999
Cleaning	992	176
Repairs and maintenance	3,217	8,566
Staff wages and salaries	212,103	200,995
Freelance advocacy and counselling	-	60
Staff recruitment, DBS checks and training costs	2,740	644
Staff training costs	2,763	725
Website design and hosting and other computer costs	1,122	2,123
Motor and travelling expenses	3,086	3,997
Accountancy fees	2,827	2,971
Pension advice fees	366	376
Legal and surveyor's fees	-	1,620
Printing, postage and stationery	366	682
Telephone	1,255	1,096
Subscriptions	6	170
Registration fees	816	816
Outings and activities	1,480	1,310
Other interest	284	-
Sundry expenses	395	1,724
Depreciation of land and buildings	20,458	19,633
Depreciation of fixtures and fittings	1,366	1,475
Depreciation of equipment	317	397
Depreciation of motor cars	7,404	2,070
Loss on motor cars disposal	6,209	-
	<u>304,109</u>	<u>286,585</u>