



7th Lichfield (St. Michael's) Scout Group

ANNUAL REPORT

2024/2025

7th LICHFIELD (ST. MICHAEL'S) SCOUT GROUP
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025

The Trustee Board presents their Report for the year ended 31 March 2025.

7th Lichfield (St Michael's) Scout Group is an unincorporated association which was formed in 1963 and registered with the Charity Commission on 27 May 1993. The registered charity number is 1021870.

The Charity's address is Scout Hut, Ash Grove, Lichfield, Staffordshire WS13 6ET.

The Members of the Trustee Board (who are Trustees for the purpose of Charity Law) who served during the period were:

Trustees

Ex-Officio Members

| | |
|----------------|--|
| Carl Hall | Group Chair |
| Vacant | Group Vice-Chair |
| Richard Taylor | Group Leave Volunteer and Cub Scout Leader(Somers) |
| Fiona Lever | Group Secretary |
| Tracy Godfrey | Group Treasurer |

Appointed Members

| | |
|-----------------|--------------|
| Ian Robinson | Heather Rose |
| David Jackson | Paul Snary |
| Katrina Creaser | |

Co-opted members (max 8)

none

The Members of the Trustee Board are appointed for a term of 3 years. All Trustees can serve a maximum of nine consecutive years (with effect from 2024).

The Charity Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission in exercising their powers or duties.

**7th LICHFIELD (ST. MICHAEL'S) SCOUT GROUP
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025 (CONTINUED)**

Objects, Organisation and Activities

The Charity exists to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.

Membership is open to any person between the ages of 6 and 14 years, who is interested in furthering the objects and who has paid the subscriptions laid down by the Trustee Board.

Review of Progress and Achievements

There are eleven sections (2 Squirrels, 3 Beavers, 3 Cubs and 3 Scouts) each meeting once per week.

There are approximately 250 members and 60 adult leaders..

The Group has had a successful year in which it has provided many opportunities for all age groups.

Finances

The attached financial statements show the current state of the finances, which the Committee considers to be sound. The bank balance stood at £66,337.04 at 31 March 2025. This money is being held to finance working capital requirements, rolling maintenance costs and adventurous equipment purchase.

In addition we continue to hold funds with a view to securing larger premises or improving our current premises to accommodate our membership.

The Charity's bankers are HSBC, Lichfield and Walsall and CAF Bank.

The independent examiner is Mrs Sarah Flint FCCA. Mrs Flint is a Chartered Accountant.

Risk Review

The Trustee Board have examined the major internal and external risks which the Charity faces and confirm that systems have been established to minimise these risks. The Charity has agreed child protection policies and volunteers are vetted to ensure their suitability for working with young people.

Approved



Mr C Hall
Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEE BOARD OF
7th LICHFIELD (ST MICHAEL'S) SCOUT GROUP**

I report on the accounts of the Charity for the period ended 31 March 2025, which are set out on pages 4 to 7.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

10/9/25

Sarah Flint FCCA
Chartered Accountant
9 Giles Road
Lichfield
Staffordshire
WS13 7JU

7TH LICHFIELD (ST MICHAEL'S) SCOUT GROUP

Receipts & Payments Account summary for the year ended 31 March 2025

| | This Year General Funds | This Year Restricted Funds | This Year Endowment Funds | This Year Total | Previous Year |
|--|-------------------------------|----------------------------------|---------------------------------|--------------------|------------------|
| | £ | £ | £ | £ | £ |
| Total receipts for the year (pages D4 and D7) | 130,972.79 | | 0.00 | 130,972.79 | 81,244.36 |
| Total payments for the year (pages D5 and D7) | -118,872.76 | 0.00 | 0.00 | -118,872.76 | -79,100.15 |
| Net receipts (payments) for the year | 12,100.03 | 0.00 | 0.00 | 12,100.03 | 2,144.21 |
| Transfers between funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 12,100.03 | 0.00 | 0.00 | 12,100.03 | 2,144.21 |
| Cash, bank and similar funds brought forward | 54,237.01 | 0.00 | 0.00 | 54,237.01 | 29,769.32 |
| Cash, bank and similar funds carried forward | 66,337.04 | 0.00 | 0.00 | 66,337.04 | 31,913.53 |

The above account and accompanying statement(s) of assets and liabilities were approved by the Trustees

on 11/9/25 and signed on their behalf by:

Trustee
Signature

Print Name

Trustee
Signature

Print Name

Receipts for the year ended 31 March 2025

| £ Budget | This Year General Funds £ | This Year Restricted Funds £ | This Year Total £ | Previous Year £ |
|---|------------------------------------|---------------------------------------|-------------------------|-----------------------|
| 29,330.00 Membership Subscriptions | 30,526.98 | 0.00 | 30,526.98 | 25,638.68 |
| -12,500.00 less: Capitation | -14,964.00 | 0.00 | -14,964.00 | -12,062.50 |
| 16,830.00 MEMBERSHIP SUBSCRIPTIONS | 15,562.98 | 0.00 | 15,562.98 | 13,576.18 |
| 500.00 Dividends and Interest | 592.94 | 0.00 | 592.94 | 524.95 |
| 600.00 Property Rents | 0.00 | 0.00 | 0.00 | 300.00 |
| INVESTMENT INCOME | | | | |
| 1,100.00 RECEIVED | 592.94 | 0.00 | 592.94 | 824.95 |
| 300.00 Donations/Grants | 1,520.69 | 18,708.00 | 20,228.69 | 4,277.68 |
| 300.00 DONATIONS / GRANTS | 1,520.69 | 18,708.00 | 20,228.69 | 4,277.68 |
| -1,820.30 Camps | 52,577.93 | 0.00 | 52,577.93 | 20,988.44 |
| 15,698.00 Group Activities | 19,350.08 | 0.00 | 19,350.08 | 14,372.66 |
| -1,370.90 Activities | 2,282.13 | 0.00 | 2,282.13 | 1,121.39 |
| 7,980.00 Water Activities | 8,125.00 | 0.00 | 8,125.00 | 7,296.00 |
| 20,486.80 ACTIVITIES | 82,335.14 | 0.00 | 82,335.14 | 43,778.49 |
| 2,950.00 FUND RAISING Activities | 4,203.25 | 0.00 | 4,203.25 | 1,064.80 |
| 2,950.00 FUND RAISING (gross) | 4,203.25 | 0.00 | 4,203.25 | 1,064.80 |
| Income Tax recovered - | | | | |
| 5,600.00 on subscriptions and donations | 6,313.27 | 0.00 | 6,313.27 | 5,948.54 |
| 0.00 on dividends and interest | 0.00 | 0.00 | 0.00 | 0.00 |
| 5,600.00 OTHER INCOME | 6,313.27 | 0.00 | 6,313.27 | 5,948.54 |
| 0.00 Badge/Hoodies/T-shirt receipts | 1,630.92 | 0.00 | 1,630.92 | 1,219.74 |
| 0.00 Training contributions | 105.60 | 0.00 | 105.60 | 0 |
| 0.00 Sundry Income | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 SUNDRY RECEIPTS | 1,736.52 | 0.00 | 1,736.52 | 1,219.74 |
| TOTAL RECEIPTS FOR THE | | | | |
| £47,266.80 YEAR | £112,264.79 | £18,708.00 | £130,972.79 | £70,690.38 |

Payments for the year ended 31 March 2025

| £ Budget | This Year General Funds £ | This Year Restricted Funds £ | This Year Total £ | Previous Year £ |
|--|------------------------------------|---------------------------------------|-------------------------|-----------------------|
| 405.00 Rent | 405.00 | 0.00 | 405.00 | 405.00 |
| 600.00 Rates/Refuse Collection | 606.04 | 0.00 | 606.04 | 585.80 |
| 1,200.00 Electricity | 1,648.71 | 0.00 | 1,648.71 | 966.24 |
| 550.00 Water | 467.25 | 0.00 | 467.25 | 433.87 |
| 2,800.00 Insurance | 2,697.82 | 0.00 | 2,697.82 | 2,499.61 |
| 1,000.00 Cleaning and Maintenance | 774.72 | 0.00 | 774.72 | 945.06 |
| 500.00 Camping gas | 320.80 | 0.00 | 320.80 | 436.65 |
| 7,055.00 PREMISES COSTS | 6,920.34 | 0.00 | 6,920.34 | 6,272.23 |
| 14,300.00 Donations / Grants | 20,225.42 | 0.00 | 20,225.42 | 4,277.68 |
| 14,300.00 DONATIONS / GRANTS | 20,225.42 | 0.00 | 20,225.42 | 4,277.68 |
| 6,969.00 Camps | 41,879.18 | 0.00 | 41,879.18 | 20,429.12 |
| 14,065.00 Group Activities | 16,177.94 | 0.00 | 16,177.94 | 12,621.50 |
| 9,841.20 Activities | 10,455.91 | 0.00 | 10,455.91 | 7,186.39 |
| 7,200.00 Water Activities | 9,097.31 | 0.00 | 9,097.31 | 7,221.79 |
| 125.00 Target Activities | 256.72 | 0.00 | 256.72 | 0.00 |
| 38,075.20 ACTIVITIES | 77,610.34 | 0.00 | 77,610.34 | 47,458.80 |
| 2,400.00 Fundraising Expenses | 2,744.10 | 0.00 | 2,744.10 | 913.29 |
| 2,400.00 FUNDRAISING EXPENSES | 2,744.10 | 0.00 | 2,744.10 | 913.29 |
| 0.00 Refurbishment of hut | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 REFURBISHMENT EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 Purchase/ Maintenance of Equipment | 2,286.92 | 0.00 | 2,286.92 | 808.46 |
| PURCHASE/MAINTENANCE OF EQUIPMENT | 2,286.92 | 0.00 | 2,286.92 | 808.46 |
| Purchase of | | | | |
| 0.00 Hoodies/Tshirts/Neckers/Blankets | 3,323.77 | 0.00 | 3,323.77 | 2,371.39 |
| 0.00 Uniforms and Badges | 3,140.03 | 0.00 | 3,140.03 | 2,566.33 |
| 0.00 CLOTHING COSTS | 6,463.80 | 0.00 | 6,463.80 | 4,937.72 |
| 0.00 Bank Charges | 120.00 | 0.00 | 120.00 | 120.00 |
| 0.00 Stationery & Digital | 1,105.38 | 0.00 | 1,105.38 | 1,000.71 |
| 0.00 Sundry | 587.86 | 0.00 | 587.86 | 228.4 |
| 0.00 Training | 551.88 | 0.00 | 551.88 | 522.34 |
| 0.00 OTHER EXPENSES | 2,365.12 | 0.00 | 2,365.12 | 1,871.45 |
| 61,830.20 TOTAL PAYMENTS FOR THE YEAR | 118,616.04 | 0.00 | 118,616.04 | 66,539.63 |

Statement of Assets and Liabilities

| | This Year General Funds £ | This Year Restricted Funds £ | This Year Total £ | Previous Year £ |
|--|------------------------------------|---------------------------------------|-------------------------|-----------------------|
| MONETARY ASSETS Cash, bank and similar funds | | | | |
| Bank Current Account(s) | 37,216.55 | 0.00 | 37,216.55 | 0.00 |
| Bank Deposit Account(s) | 29,120.49 | 0.00 | 29,120.49 | 0.00 |
| Bank Term Deposit(s) | 0.00 | 0.00 | 0.00 | 0.00 |
| Building Society Account(s) | 0.00 | 0.00 | 0.00 | 0.00 |
| Cash in hand | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>66,337.04</u> | <u>0.00</u> | <u>66,337.04</u> | <u>0.00</u> |
| OTHER MONETARY ASSETS | | | | |
| | 0.00 | 0.00 | 0.00 | 0.00 |
| Debts due to Group / District | 0.00 | 0.00 | 0.00 | 0.00 |
| INVESTMENT ASSETS | | | | |
| Government Stocks at market value | 0.00 | 0.00 | 0.00 | 0.00 |
| Other quoted securities at market value | 0.00 | 0.00 | 0.00 | 0.00 |
| Other investments | 0.00 | 0.00 | 0.00 | 0.00 |
| Property held for investment purposes | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| NON-MONETARY ASSETS Assets for Charity's own use | | | | |
| Badge Secretarys' stock | 500.00 | 0.00 | 500.00 | 500.00 |
| Hoodies/Tshirts shop stock | 6,086.00 | 0.00 | 6,086.00 | 2,085.00 |
| Building - HQ | 409,293.00 | 0.00 | 409,293.00 | 389,803.00 |
| Motor vehicles 2 x trailers (at insurance value) | 5,916.00 | 0.00 | 5,916.00 | 5,529.00 |
| Canoes, Kayaks etc | 38,236.00 | 0.00 | 38,236.00 | 37,000.00 |
| Scouting equipment, furniture, etc. | 89,017.00 | 0.00 | 89,017.00 | 73,848.00 |
| | <u>549,048.00</u> | <u>0.00</u> | <u>549,048.00</u> | <u>508,765.00</u> |
| LIABILITIES Those due within one year | | | | |
| Accounts not yet paid | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses incurred not yet invoiced | 0.00 | 0.00 | 0.00 | 0.00 |
| Subscriptions not yet paid | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| LIABILITIES Those due after one year | | | | |
| Loan (with details) | 0.00 | 0.00 | 0.00 | 0.00 |
| Hire Purchase owing | 0.00 | 0.00 | 0.00 | 0.00 |
| Leasing payments outstanding | 0.00 | 0.00 | 0.00 | 0.00 |
| Other long term liabilities | | | | |
| Rent of HQ lease until 2026 @ £405 per annum subject to review | 405.00 | 0.00 | 0.00 | 0.00 |
| | <u>405.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |