

COLLINGWOOD UNDER FIVES PRE-SCHOOL

England & Wales · Charity number 1021408

Details

Other names	COLLINGWOOD UNDER FIVES PLAYGROUP, COLLINGWOOD UNDER FIVES PRE-SCHHOL
Status	Registered
Legal form	Other
Registered	1993-05-25
Register	View on the Charity Commission register

Contact

Address	26 Taffrail Gardens South Woodham Ferrers Chelmsford CM3 5WH
Phone	07757217405
Email	collingwoodpreschool@gmail.com
Website	collingwoodpreschool.com

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: PRE-SCHOOL FOR LOCAL CHILDREN UNDER THE AGE OF FIVE (5) BUT OVER THE AGE OF TWO (2).

Classification

- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE SOUTH WOODHAM FERRERS
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£154,465	£140,536	-	-
2024-03-31	£142,127	£135,387	-	-
2023-03-31	£125,555	£127,757	-	-
2022-03-31	£113,612	£115,881	-	-
2021-03-31	£105,689	£100,818	-	-

Trustees

Name	Role	Appointed
Leanne Matthews	Chair	2019-06-04
Charlotte Emily Muzzlewhite		2024-05-09
Daisy May Wilson		2024-05-09
Emma Ann Nicholls		2015-01-14
Hannah Smith		2024-05-09
Jan Green		2024-05-09

COLLINGWOOD UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1021408

Accounts

Chairpersons Report 2024-2025

Fundraising and Donations

This year, with the support of our wonderful Pre School families and friends we have managed to raise some vital funds in a variety of creative and fun ways.

We were able to host our Summer Fete again this year, which I'm happy to say was fully supported by you all. We had a super time organising and hosting. There were lots of happy little faces winning big on the teddy tombola and lots of happy grown-up faces winning big on the tombola table! The weather was kind to us, and with the help of the super team at Pre School and your incredible support we raised an impressive £348! We are already looking forward to welcoming you back this year for more fun and games.

Our Autumn sponsorship is always a big hit with the children and this year proved no different with the absolutely incredible sum of £769.00 being raised! Thanks so much to our amazing Pre School children, their families, and sponsors. In addition to this we have continued to fundraise through the Christmas raffle which raised £43.00, and the Christmas card project which saw the children making special cards for their families which raised £20.63, and our amazing Christmas party raised £115.00. We also held an Easter Raffle which raised an "eggcellent" £69.00.

Easyfundraising brought in £17.82 and Stikins clothing labels earned us £34.56, both donate a small percentage to Pre School each time you shop. This is such an easy way that you could help us to raise additional funds. Please think of adding us as your preferred beneficiary next time you shop. The app for easy fundraising is readily available for apple and android phones and is very easy to use.

We also managed to raise funds each time families bought their school photos – thank you so much, we raised £82.95.

As a result of our fundraising efforts, we have been able to utilise our funds in several ways. We have funded new maths resources, Space resources allowing the children to learn about the planets and also some SEN resources. We have also been able to replace some of our older and well-loved resources in school. We are currently saving to purchase an obstacle course and a new garden shed to allow for safe storage of our outdoor toys to free up the little play house to enable it to be used by the children all year round.

None of this would have been possible without your continued support of our fundraising efforts so thank you from the bottom of my heart! You help us to ensure we can provide our children with the best outdoor space and also the best learning resources to enhance their time at Pre School.

I would like to thank the staff, committee, parents, and carers who continue to give their time to help and support our fundraising efforts. Fundraising is vital for Pre School to operate, and we are extremely grateful to each and every person who has been involved. Your generosity is very much appreciated and never taken for granted.

Staff

We remain fortunate to have an amazing team of dedicated and professional ladies at our Pre School, Louise and Jacqui have upheld our very high standards in their first years in their new roles as Manager and Deputy Manager respectively. The whole team has really pulled together and adapted to the changes amazingly and we continue to be in very safe hands.

Our staff retention rate remains high, this ensures a strong key person system, giving the children and their families care and continuity throughout their time at Pre-School.

I would also like to take this opportunity to extend our thanks to Emma Nicholls who has agreed to continue her role as Treasurer. My thanks also go out to our loyal and supportive members without them we would not have a committee, Hannah Smith, Charlotte Muzzlewhite and Daisy Wilson, we are forever grateful for your continued help and support.

The current coordinator roles are as follows: -

- Health and Safety Coordinator – Louise Dumas
- Safeguarding Children / Child Protection Coordinator – Louise Dumas
- Deputy Safeguarding Coordinator – Jacqui Belton to Support Louise
- Special Educational Needs Coordinator (SENCo) – Vicky Benefield
- Behaviour Management Coordinator – Vicky Benefield
- Inclusion, Equality and Diversity Coordinator (ENCo) – Maggie Warren

I would like to thank all the staff for their continued commitment and dedication to Pre-School throughout the year. All staff ensure the children receive the best possible care and education during their time at Pre School. The staff support their key children exceptionally well to ensure they learn and develop to their full individual potential. We have welcomed Tania Clements and Charlotte Muzzlewhite as volunteers on session to assist them in completing their college courses. I would like to extend my heartfelt thanks to the staff team for stepping up and taking on extra sessions whenever we needed cover. Our staff really do go the extra mile and can always be counted on to support our Pre School in any way they can.

News

The voluntary donations continue to offset most of the cost of our consumables and continue to be well supported by Parents and Carers. This is such a vital source of income for us and allows us some breathing room when purchasing vital items for the smooth running of Pre School. We are so very grateful to the families supporting us with these donations.

The staff team have also been busy completing vital training this year. This includes several specific Safeguarding courses and Prevent Duty training. We were also chosen to pilot a new scheme called Verbo which is for speech and language training activities. I'm so thankful that our staff team always

ensure they have the best and most relevant training in order to support each child on their Pre School journey.

General Data Protection Regulation (GDPR) remains in full force and Louise continues to work hard to ensure Pre-School are fully compliant with all the requirements.

Summary

I would like to extend my sincere thanks to all our committee members for their time, hard work and wholehearted support of Pre School throughout the past year. It is very much appreciated and a necessity for Pre School to run. As with fundraising, the committee has an especially important role to play in the running and decision making for Pre School. We have been so incredibly lucky to have had such a strong and dedicated committee over the years.

I would like to share my grateful thanks to Jan Green who agreed to remain on our Pre School Committee, she continues to be a valuable source of help and advice.

Lastly, I would like to give my thanks to Louise, she has seamlessly navigated her role as Manager with strong and unwavering leadership. Her continued commitment and enthusiasm to provide the absolute best for our children and their families is amazing. Jacqui also has my heartfelt thanks for how she has stepped into her role as Deputy Manager with ease. It is clear for everyone to see how passionate our staff are about Pre School and how continued great leadership results in the well organized and smooth run setting we have. Louise and her exceptional team give each and every child who passes through Pre School such a wonderful start to their school life. We continue to be an extremely popular and highly regarded setting in the local community.

Leanne Matthews
Chairperson

Collingwood Pre-school

Balance Sheet

Profit & Loss Account

Period from 01/04/24 to 31/03/25

Assets

Cash and Bank Accounts		
Barclays	C/A	40501.42
	S/A	12.86
Debtors		0.00
Total Assets		<u>40514.28</u>

Capital

Capital b/f as at 31/3/24		26611.60
Profit/Loss		13902.53
Interest		0.15
Total Capital		<u>40514.28</u>
Creditors		0.00
Total		<u>40514.28</u>

Income

Fees	12193.40
Funding	127960.74
Fund-raising Income	1499.96
Donations & Grants	2332.00
Uniform	829.00
Restricted fund	3897.12
	0.00
Training	0.00
Art & Materials	0.00
Lunch Club	5753.00
Total Income	<u>154465.22</u>

Expenditure

Admin	1014.16
Expendables	2689.33
Equipment	812.10
Art & Materials	299.58
Training Courses	204.00
Salaries	125258.10
Payroll Fees	0.00
Nest Pensions	4463.01
Bank Charges	101.80
Rent	3420.00
Insurance	796.11
Fund-raising Expenditure	0.00
Uniform	656.00
Website & Membership Fees	798.28
Magazine Subscription	50.22
	0.00
Total Expenditure	<u>140562.69</u>
Profit/Loss	<u>13902.53</u>

Examiner's Report

Collingwood Pre-school Accounts for the year ending 31st March 2025

Report to the Trustees of Collingwood Pre-school.

I report on the accounts of the Trust for the year ending 31st March 2025

Respective responsibilities of the Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act) and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement


In connection with my examination, no matter has come to my attention:


1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

Name: Karen Cain FICB PM.Dip

Date: 12th May 2025 Signed: *K. Cain*

CEM Bookkeeping Limited

 74 Abbotsleigh Road, South Woodham Ferrers, Chelmsford, Essex, CM3 5SS

 01245 905024  www.cembookkeeping.co.uk

Company Registration: 09444084 (Registered in England)



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COLLINGWOOD UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1021408

Accounts

Chairpersons Report 2023 - 2024

Fundraising and Donations

This year, with the support of our wonderful Pre-school families and friends we have managed to raise some vital funds in a variety of creative and fun ways.

We were able to host our Summer Fete again this year, which I'm happy to say was fully supported by you all. We had a super time organising and hosting. There were lots of happy little faces winning big on the teddy tombola and lots of happy grown-up faces winning big on the tombola table! The weather was kind to us, and with the help of the super team at Pre-school and your incredible support we raised an impressive £455! We are already looking forward to welcoming you back this year for more fun and games. We also managed to raise £45.00 by having a stall at the school's summer fayre.

At our Summer Fete at the end of term, we also took the opportunity to bid our wonderful Jan a fond farewell, we were so lucky that lots of Jan's friends and colleagues past and present came along to wish her well in her retirement. We knew the day would come when Jan would hang up her Pre-school apron, and after 32 years dedicated service, it was more than deserved!

Our Autumn sponsorship is always a big hit with the children and this year proved no different with the absolutely incredible sum of £788.50 being raised! Thanks so much to our amazing Pre-school children, their families, and sponsors. In addition to this we have continued to fundraise through the Christmas raffle which raised £64.00, and the Christmas card project which saw the children making special cards for their families which raised £60.00, the sale of Christmas cookies which raised £106.00, and our amazing Christmas party raised £136.00. We also held an Easter Raffle which raised an "eggcellent" £63.00.

Easyfundraising brought in £43.91 and Stikins clothing labels earned us £47.18, both donate a small percentage to Pre-school each time you shop. This is such an easy way that you could help us to raise additional funds. Please think of adding us as your preferred beneficiary next time you shop. The app for easy fundraising is readily available for apple and android phones and is very easy to use.

We also managed to raise funds each time families bought their school photos – thank you so much, we raised £142.00.

We have been so lucky to have also received a donation of £1826.00 from Mister Gees Foundation, £500.00 from Asda and £200 from our biggest supporter Jan Green.

As a result of our fundraising efforts, we have been able to utilise our funds in several ways.

We have been able to repair the safety wet pour around the climbing frame in the garden, we have invested in new SEN resources, lots of new garden equipment including a new water table and educational toys along with lots of arts and craft supplies.

None of this would have been possible without your continued support of our fundraising efforts so thank you from the bottom of my heart! You help us to ensure we can provide our children with the best outdoor space and also the best learning resources to enhance their time at Pre-school.

I would like to thank the staff, committee, parents, and carers who continue to give their time to help and support our fundraising efforts. Fundraising is vital for Pre-school to operate, and we are extremely grateful to each and every person who has been involved. Your generosity is very much appreciated and never taken for granted.

Staff

As I mentioned previously, our wonderful Manager Jan retired this Summer, Jan has been with our Pre-school for over 32 years and her dedicated service, her leadership, and her unfaltering ability to strive for the best for each child passing through her doors will be greatly missed. I would like to take this opportunity to thank her for everything she achieved and for ensuring Pre-school was handed over to the new Manager in the best shape it could possibly be and ensuring that each child would continue to be given the best start to their education, how blessed we have been to have had you for so long Jan!

We remain fortunate to have an amazing team of dedicated and professional ladies at our Pre-school, Louise and Jacqui interviewed flawlessly to become our new Manager and Deputy Manager respectively. The whole team has adapted to the changes amazingly and we continue to be in very safe hands.

Our staff retention rate remains high, this ensures a strong key person system, giving the children and their families care and continuity throughout their time at Pre-school.

I would also like to take this opportunity to extend our thanks to Emma Nicholls who has agreed to continue her role as Treasurer. My thanks also go out to our loyal and supportive members without them we would not have a committee, Jo Murray, Jodi Darnley and Hannah Smith we are forever grateful for your continued help and support.

The current coordinator roles are as follows: -

- Health and Safety Coordinator – Louise Dumas
- Safeguarding Children / Child Protection Coordinator – Louise Dumas
- Deputy Safeguarding Coordinator – Jacqui Belton to Support Louise
- Special Educational Needs Coordinator (SENCo) – Vicky Benefield
- Behaviour Management Coordinator – Vicky Benefield
- Inclusion, Equality and Diversity Coordinator (ENCo) – Maggie Warren

I would like to thank all the staff for their continued commitment and dedication to Pre-school throughout the year. All staff ensure the children receive the best possible care and education during their time at Pre-school. The staff support their key children exceptionally well to ensure they learn

and develop to their full individual potential. This has been another tricky year staffing wise as it's so important that we find the right person for our wonderful setting. We have welcomed Frankie to the team, and she has settled in really well. We have said goodbye to Kellie Prince who found a position closer to her home and we wish her well. I would like to extend my heartfelt thanks to the staff team for stepping up and taking on extra sessions whenever we needed cover. Our staff really do go the extra mile and can always be counted on to support our Pre-school in any way they can.

News

The voluntary donations continue to offset most of the cost of our consumables and continue to be well supported by Parents and Carers. This is such a vital source of income for us and allows us some breathing room when purchasing vital items for the smooth running of Pre-school. We are so very grateful to the families supporting us with these donations.

The staff team have also been busy completing vital training this year. This includes several specific Safeguarding courses and Prevent Duty training. We were also chosen to pilot a new scheme called Verbo which is for speech and language training activities. I'm so thankful that our staff team always ensure they have the best and most relevant training in order to support each child on their Pre-school journey.

General Data Protection Regulation (GDPR) remains in full force and Louise continues to work hard to ensure Pre-school are fully compliant with all the requirements.

Summary

I would like to extend my sincere thanks to all our committee members for their time, hard work and wholehearted support of Pre-school throughout the past year. It is very much appreciated and a necessity for Pre-school to run. As with fundraising, the committee has an especially important role to play in the running and decision making for Pre-school. We have been so incredibly lucky to have had such a strong and dedicated committee over the years.

Lastly, I would like to give my thanks to Louise, she has seamlessly navigated her role as Manager with strong and unwavering leadership. Her continued commitment and enthusiasm to provide the absolute best for our children and their families is amazing. Jacqui also has my heartfelt thanks for how she has stepped into her role as Deputy Manager with ease. It is clear for everyone to see how passionate our staff are about Pre-school and how continued great leadership results in the well organized and smooth run setting we have. Louise and her exceptional team give each and every child who passes through Pre-school such a wonderful start to their school life. We continue to be an extremely popular and highly regarded setting in the local community.

Leanne Matthews
Chairperson

Collingwood Pre-school

Accounts for Year Ending 31/3/24

INCOME & EXPENDITURE SUMMARY

Receipts

Opening Balance	
Bank	14123.48
Daily Expenses	150.00
Savings Account	12.71
Fees	26360.80
Funding	104534.52
Funding Special Needs	0.00
Donations & VC	3599.50
Fund Raising Income	2024.16
Uniform	813.50
Training	0.00
Payments from debtors	0.00
	0.00
Activities & Materials	0.00
Lunch Club	4794.50
Transfer from Savings Account	5734.64

162147.81

Payments

Admin	993.87
Expendables	2565.13
Equipment	2948.19
Art & Materials	75.40
Training Courses	0.00
Salaries	119996.46
	0.00
National Insurance	3246.78
Bank Charges	107.12
Closing Balance	
Bank C/A	26598.89
Bank Savings A/C	12.71
Daily Expenses	150.00
Creditors	0.00
Payments to Creditors	0.00
Rent	3453.49
Insurance	966.44
Fund Raising Expenses	300.00
Uniform	0.00
Membership Fees	666.37
Magazine Subscriptions	66.96
Lunch Club (paid in salaries)	0.00

162147.81

Examiner's Report

Collingwood Pre-school Accounts for the year ending 31st March 2024

Report to the Trustees of Collingwood Pre-school.

I report on the accounts of the Trust for the year ending 31st March 2024

Respective responsibilities of the Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

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- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act) and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

Name: Karen Cain FICB PM.Dip

Date: 25th April 2024 Signed: *K. Cain*

CEM Bookkeeping Limited



74 Abbotsleigh Road, South Woodham Ferrers, Chelmsford, Essex, CM3 5SS



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Company Registration: 09444084 (Registered in England)

COLLINGWOOD UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1021408

Accounts

Chairpersons Report 2022 - 2023

Fundraising and Donations

This year we have been able to get back to our usual fundraising activities and can now finally put the COVID restrictions behind us! With the support of our wonderful Pre School families and friends we have managed to raise some vital funds.

We were able to host our Summer Fete again this year, which I'm happy to say was fully supported by you all. We had a super time organising and hosting again. There were lots of happy little faces winning big on the teddy tombola and lots of happy grown-up faces winning big on the "win a bottle" tombola table! The weather was kind to us, and with the help of the super team at Pre School and your incredible support we raised an impressive £628.50! We are already looking forward to welcoming you back this year for more fun and games.

Our Autumn sponsorship is always a big hit with the children and this year proved no different with the awesome sum of £266.00 being raised! Thanks so much to our amazing Pre School children, their families and sponsors. In addition to this we have continued to fundraise through the Christmas raffle which raised £76.00, and the Christmas card project which saw the children making special cards for their families which raised £59.63. We also raised £50 from the Mother's Day raffle and a super £109.00 from the sale of Easter nests.

We were registered with Amazon Smile, which has sadly now ended - but this year we were still able to earn a healthy £100.76. Easy fundraising brought in £17.27 and Stikins clothing labels earned us £13.24, both of these donate a small percentage to Pre School each time you shop. This is such an easy way that you could help us to raise additional funds. Please think of adding us as your preferred beneficiary next time you shop. The app for easy fundraising is readily available for apple and android phones and is very easy to use.

We also managed to raise funds each time families bought their school photos – thank you so much, we raised £115.20.

As a result of our fundraising efforts, we have been able to utilise our funds in several ways.

We have bought lots of new books for our library, new puzzles, and purchased items for role play, including a wooden shop unit, doctor's bag and accessories and a double decker bus. We bought some new tarpaulins to keep our garden items protected and extend their life, a bird feeder and food which the children absolutely love. For the garden we also purchased tyre walking planks to enhance the children's outdoor play experience, they are also wonderful for improving balance.

In addition, we have purchased a series of sensory toys and resources including fidget toys and spinners and items to aid our SEN children better express how they are feeling.

We have also been able to replace our changing mats and our elderly vacuum cleaner and upgrade our display boards which is just amazing.

None of this would have been possible without your continued support of our fundraising efforts so thank you from the bottom of my heart! You help us to ensure we can provide our children with the best outdoor space and also the best learning resources to enhance their time at Pre School.

I would like to thank the staff, committee, parents and carers who continue to give their time to help and support our fundraising efforts. Fundraising is vital for Pre School to operate and we are extremely grateful to each and every person who has been involved. Your generosity is very much appreciated and never taken for granted.

Staff

This year we have welcomed back Katie from her maternity leave which seemed to pass in the blink of an eye. We have sadly said goodbye to Mellissa Humphrys from our Committee, I would like to thank her for her help and support.

Our staff retention rate remains high, this ensures a strong key person system, giving the children and their families care and continuity throughout their time at Pre School.

I would also like to take this opportunity to extend our thanks to Emma Nicholls who has agreed to continue her role as Treasurer. My thanks also go out to our loyal and supportive members without them we would not have a committee, Jo Murray and Jodi Darnley, we are forever grateful for your continued help and support.

The current coordinator roles are as follows: -

- Behaviour Management Coordinator – Jan Green
- Equality and Diversity Coordinator (ENCo) – Maggie Warren
- Health and Safety Coordinator – Louise Dumas
- Safeguarding Children / Child Protection Coordinator – Louise Dumas
- Deputy Safeguarding Coordinator – Jacqui Belton to Support Louise
- Special Educational Needs Coordinator (SENCo) – Vicky Benfield

I would like to thank all of the staff for their continued commitment and dedication to Pre School throughout the year. All staff ensure the children receive the best possible care and education during their time at Pre School. The staff support their key children exceptionally well to ensure they learn and develop to their full individual potential. This has been a tricky year staffing wise, we did want to recruit a new member to our wonderful team, but we didn't manage to find the right person, we never rush to appoint a new member of staff as it's so important that we find the right person for our wonderful setting. Therefore, I would like to extend my heartfelt thanks

to the staff team for stepping up and taking on extra sessions while we advertised. Our staff really do go the extra mile and can always be counted on to support our Pre School in any way they can.

News

The voluntary donations continue to offset most of the cost of our consumables and continue to be well supported by Parents and Carers. This is such a vital source of income for us and allows us some breathing room when purchasing vital items for the smooth running of Pre School. We are so very grateful to the families supporting us with these donations.

The staff team have also been busy completing vital training this year. This includes, First Aid training, Safeguarding, Prevent Duty training and also Special Needs training. I'm so thankful that our staff team always ensure they have the best and most relevant training in order to support each child on their Pre School journey.

We were awarded two Inclusion grants from Essex County Council (ECC) this year, one for £287.04 and another for £800.00, these grants enable us to provide support to our SEN children.

General Data Protection Regulation (GDPR) remains in full force and Jan continues to work hard to ensure Pre-School are fully compliant with all the requirements.

Summary

I would like to extend my sincere thanks to all of our committee members for their time, hard work and wholehearted support of Pre School throughout the past year. It is very much appreciated and a necessity for Pre School to run. As with fundraising, the committee has an especially important role to play in the running and decision making for Pre School. We have been so incredibly lucky to have had such a strong and dedicated committee over the years.

Lastly, I would like to say a special thank you to Jan for her continued hard work and dedication to Pre School. We have come through a couple of testing years and her leadership has been strong and unwavering. Her continued commitment and enthusiasm to provide the absolute best for our children and their families is amazing. It is clear for everyone to see how passionate she is about Pre School and her great leadership is shown by the well organized and smooth run setting we have. Jan and her exceptional team give each and every child who passes through Pre School such a wonderful start to their school life. We continue to be an extremely popular and highly regarded setting in the local community.

Leanne Matthews
Chairperson
Collingwood Pre School

Collingwood Pre-school

Balance Sheet

Profit & Loss Account

Period from 01/04/22 to 31/03/23

Assets

Cash and Bank Accounts	
Barclays C/A	14123.48
S/A	5707.42
Daily Expendables	150.00
Debtors	0.00

Total Assets 19980.90

Capital

Capital b/f as at 31/3/22	22169.51
Profit/Loss	-2201.05
Interest	12.44
Total Capital	<u>19980.90</u>

Creditors 0.00

Total 19980.90

Income

Fees	19145.20
Funding	99037.33
Fund-raising Income	1867.56
Donations & Grants	823.84
Uniform	628.00
Restricted fund	1087.04
	0.00
Training	0.00
Art & Materials	0.00
Lunch Club	2967.00
Total Income	<u>125555.97</u>

Expenditure

Admin	1666.27
Expendables	4032.56
Equipment	1640.65
Art & Materials	264.94
Training Courses	927.40
Salaries	110685.56
Payroll Fees	0.00
Nest Pensions	2526.55
Bank Charges	100.83
Rent	3477.16
Insurance	609.00
Fund-raising Expenditure	41.57
Uniform	943.20
Website & Membership Fees	774.37
Magazine Subscription	66.96
Lunch Club	0.00
Total Expenditure	<u>127757.02</u>

Profit/Loss -2201.05

Examiner's Report

Collingwood Pre-school Accounts for the year ending 31st March 2022

Report to the Trustees of Collingwood Pre-school.

I report on the accounts of the Trust for the year ending 31st March 2022

Respective responsibilities of the Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act) and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

Name: Karen Cain FICB PM.Dip

Date: 7th May 2022 Signed: *K. Cain*

CEM Bookkeeping Limited



74 Abbotsleigh Road, South Woodham Ferrers, Chelmsford, Essex, CM3 5SS



01245 905024



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17817

Company Registration: 09444084 (Registered in England)

COLLINGWOOD UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1021408

Accounts

Chairpersons Report 2021 - 2022

Fundraising and Donations

This year we have been able to step up our fundraising efforts after the recent COVID restrictions, and with the support of our wonderful pre-school families and friends we have managed to raise some vital funds.

Usually, our first fundraising event of 2021 would have been the Summer Fete but sadly this couldn't happen. In its place we decided to hold a summer sponsorship event which, many of you took part in, this saw children and their families collecting and spotting summer related items over the holidays. Thanks to your super efforts we raised £487.40. We are absolutely looking forward to Thursday 16th June 2022 when we can welcome you all back into our garden to play games and win big on the tombola!

Our Autumn sponsorship is always a big hit with the children and this year proved no different with the awesome sum of £259.50 being raised! Thanks so much to our amazing pre-school children, their families, and sponsors. In addition to this we have continued to fundraise through the Christmas Raffle which raised £85, the Christmas card project which saw children making special cards for their families which raised £72, the make your own Christmas shortbread raised £108 and the Easter raffle which raised an impressive £67.

I would like to extend my thanks and gratitude to the Mr. Gees Foundation for their generous donation of £936, The Bines family for their wonderful donation of £150. My thanks also go to Asda SWF for their kind donation of £25 which we spent on gardening equipment for the children.

We are also registered with Amazon Smile, Easy fundraising and Stikins clothing labels which sees pre-school receive a donation each time you shop. This year we have received £96.64 from Amazon Smile and £50.13 from Easy fundraising. This is such an easy way that you could help us to raise extra funds. Please think of adding us as your preferred beneficiary next time you shop. The apps are readily available and very easy to use.

As a result of our fundraising efforts, we have been able to utilise our funds in several ways. We have bought new books for our library, new puzzles, purchased items for a new role play area, bought a garden parasol, a basket-ball stand and a new puppet show / shop which the children really enjoy playing with. We also purchased some new tarpaulins to keep our outdoor equipment in tip top condition along with a new shredder. In addition, we have also been able to have some work completed in the garden over February half term. We had a tree removed to prevent our lovely ladies having to clean up bird's mess from the astro turf lawn each morning so the children can continue to play safely. We have also had work done behind the shed to prevent the local fox population from being able to get into the garden area. None of this would have been possible without your continued support of our fundraising efforts so thank you from the bottom of my heart! You help us to ensure we can provide our children with the best outdoor space and also the best learning resources to enhance their time at pre-school.

I would like to thank the staff, committee, parents and carers who continue to give their time to help and support our fundraising efforts. Fundraising is vital for pre-school to operate and we

are extremely grateful to each and every person who has been involved. Your generosity is very much appreciated and never taken for granted.

Staff

In July we will say our goodbyes to Rebecca Almond and wish her all the very best with her studies and her plans for the future, she will be missed by, staff, children, and families. We are delighted to say that Katie has welcomed a new baby boy called Rory and we wish her well on her maternity leave. We were currently advertising for a new staff member to join our wonderful team. Once we have received appropriate applications, we will begin the interview process to ensure we find the right person for our fabulous setting.

Our staff retention rate remains high, this ensures a strong key person system, giving the children and their families care and continuity throughout their time at pre-school.

I would also like to take this opportunity to extend our thanks to Emma Nicholls who has agreed to continue her role as Treasurer and, Mellissa Humphrys who will continue her role as Secretary. My thanks also go out to our loyal and supportive members without who we would not have a committee, Jo Murray and Jodi Darnley, we are forever grateful for your continued help and support.

The current coordinator roles are as follows: -

- Health and Safety Coordinator – Louise Dumas
- Safeguarding Children / Child Protection Coordinator – Louise Dumas
- Deputy Safeguarding Coordinator – Jacqui Belton to Support Louise
- Special Educational Needs Coordinator (SENCo) – Vicky Benfield
- Behavior Management Coordinator – Jan Green
- Equality and Diversity Coordinator (ENCo) – Maggie Warren

I would like to thank all of the staff for their continued commitment and dedication to pre-school throughout the year. All staff ensure the children receive the best possible care and education during their time at pre-school. The staff support their key children exceptionally well to ensure they learn and develop to their full individual potential.

News

The voluntary donations to offset some of the cost of our consumables continue to be well supported by Parents and Carers. This is such a vital source of income for us as we have had to increase our already robust cleaning routines to adhere to the COVID guidelines.

Jan and Vicky completed their Trauma Perceptive Practice (TPP) training course where they both qualified as trainers of TPP. They have passed their learning on to all staff members, who are now also fully trained. If you are wondering what TPP training brings to our setting the key goals are as follows:-

- Realise the prevalence and impact of childhood trauma and respond by building resilience, relationships and safety for children, families and staff.
- Provide children and young people with clear expectations and co-regulation/self-regulation strategies to guide them through stressful situations. The goal is to create an underlying culture of respect and support.

Our setting is among the first in Essex to have implemented this learning. This just highlights the drive of our Manager Jan, who continuously strives to make Collingwood the amazing pre-school it is, she ensures that we can continue to provide the best experience for our families and children.

General Data Protection Regulation (GDPR) remains in full force and Jan continues to work hard to ensure Pre-School are fully compliant with all the requirements.

Coronavirus Pandemic

We have continued to support families and children during this difficult and turbulent time. I can't praise the whole staff team highly enough in their handling of the situation. All of the staff, children, families and carers have been so supportive and that has in turn lessened the worry for us all. Rest assured that Jan and her team will continue to stringently adhere to the government guidelines over the coming months and strive to provide the best possible environment and school experience for the children on session.

Ukraine Fundraising

Jan and the team wanted to show their support to the people of Ukraine and decided to set up a fundraiser. As always, our pre-school staff, family and friends showed how big their hearts are and we raised a whopping £420 (£525 with gift aid added). This has been paid to UNICEF and will directly support the people of Ukraine. Thank you so much for making this happen!

Summary

I would like to extend my sincere thanks to all of our committee members for their time, hard work and wholehearted support of pre-school throughout the past year. It is very much appreciated and a necessity for pre-school to run. As with fundraising, the committee has an especially important role to play in the running and decision making for pre-school. We have been so incredibly lucky to have had such a strong and dedicated committee over the years.

Lastly, I would like to say a special thank you to Jan for her continued hard work and dedication to pre-school. We have had two testing years and her leadership has been strong and unwavering. Her continued commitment and enthusiasm to provide the absolute best for the children and their families is amazing. It is clear for everyone to see how passionate she is about pre-school and her great leadership is shown by the well organized and smooth running setting we have. Jan and her exceptional team give each and every child who passes through pre-school such a wonderful start to their school life. We continue to be an extremely popular and highly regarded setting in the local community.

Leanne Matthews
Chairperson

Collingwood Pre-school

Balance Sheet

Profit & Loss Account

Period from 01/04/21 to 31/03/22

<u>Assets</u>		<u>Income</u>	
Cash and Bank Accounts		Fees	28445.00
Barclays C/A	16324.53	Funding	73862.25
S/A	5694.98	Fund-raising Income	1458.68
Daily Expendables	150.00	Donations & Grants	1908.50
		Uniform	533.50
Debtors	0.00	Funding Special Needs	0.00
Restricted fund			0.00
		Training	0.00
		Art & Materials	0.00
		Lunch Club	7404.58
Total Assets	<u>22169.51</u>	Total Income	<u>113612.51</u>
		<u>Expenditure</u>	
<u>Capital</u>		Admin	837.02
Capital b/f as at 31/3/21	24437.53	Expendables	2833.17
Profit/Loss	-2268.72	Equipment	693.06
Interest	0.70	Art & Materials	74.86
Total Capital	<u>22169.51</u>	Training Courses	80.00
		Salaries	103931.23
		Payroll Fees	0.00
Creditors	0.00	Nest Pensions	1969.58
		Bank Charges	99.72
		Rent	3431.50
Total	<u>22169.51</u>	Insurance	599.56
		Fund-raising Expenditure	0.00
		Uniform	548.40
		Website & Membership Fees	699.43
		Magazine Subscription	83.70
		Lunch Club	0.00
		Total Expenditure	<u>115881.23</u>
		Profit/Loss	<u>-2268.72</u>

Examiner's Report

Collingwood Pre-school Accounts for the year ending 31st March 2022

Report to the Trustees of Collingwood Pre-school.

I report on the accounts of the Trust for the year ending 31st March 2022

Respective responsibilities of the Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act) and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

Name: Karen Cain FICB PM.Dip

Date: 7th May 2022 Signed: *K. Cain*

CEM Bookkeeping Limited



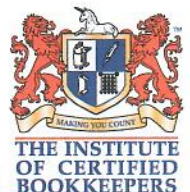
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Company Registration: 09444084 (Registered in England)

COLLINGWOOD UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1021408

Accounts

Chairpersons Report 2020 - 2021

Fundraising and Donations

Due to COVID restrictions, our fundraising opportunities have been somewhat reduced this year. However, with the support of our wonderful Pre School families and friends we have still managed to raise some vital funds.

Usually, our first fundraising event of the year would have been the Summer Fete but sadly this couldn't happen. We're looking forward to those carefree days when we can welcome you all back into our garden to play games and win big on the tombola!

Our Autumn sponsorship is always a big hit with the children and this year proved no different with the huge sum of £533 being raised! Thanks so much to our amazing Pre School children, their families, and sponsors. In addition to this we have continued to fundraise through the Christmas raffle which raised £140, the Christmas card project which saw children making special cards for their families which raised £69.27 and the Mother's Day raffle which raised an impressive £145.

I would like to extend my thanks and gratitude to The Jones family for their generous donation of £200, The Wakefield family for their kind donation of £50 and also to Elaine Farley for her kind donation of £100 on her retirement. My thanks also go to Asda SWF for their much appreciated donation of £300.

We are also registered with Amazon Smile, Easy fundraising and Stikins clothing labels which sees Pre School receive a donation each time you shop. This year we have received £40.07 from Amazon Smile, £140.37 from Easy fundraising and a modest £3.47 from Stikins. This is such an easy way that you could help us to raise extra funds. Please think of adding us as your preferred beneficiary next time you shop. The apps are readily available and very easy to use.

As a result of our fundraising efforts, we have been able to utilise our funds in several ways. We have replaced the gates coming into Pre School which I'm sure you'll agree not only look good but are much safer around little fingers. We then purchased two wonderful sets of jumbo pets for the children to enjoy on session, these have proved to be a big hit with the children.

I would like to thank the staff, committee, parents and carers who give their time to help and support our fundraising efforts. Fundraising is vital for Pre-School to operate and this year more than ever we are extremely grateful to each and every person who has been involved. Your generosity is very much appreciated and never taken for granted.

Staff

This year we have said our goodbyes to Elaine Farley. Elaine had been with us for 24 years. We wish her well in her retirement and all the very best for the future, she will be missed by, staff,

children, and families. We have also welcomed Juliet Wilson onto the staff team. Juliet had been volunteering in Pre School over the last year and successfully completed her level 3 training. We were thrilled to welcome her onboard!

Our staff retention rate remains high, this ensures a strong key person system, giving the children and their families care and continuity throughout their time at Pre-School.

I would also like to take this opportunity to extend our heartfelt thanks our Secretary, Louise Hennessey for her long-term support and super admin efforts over the last year, sadly she will be leaving us after the AGM. Emma Nicholls has kindly agreed to remain as our Treasurer. We have also welcomed Jo Murray and Jodi Darnley onto the Committee and we are so grateful for their support.

The current coordinator roles are as follows: -

- Health and Safety Coordinator – Louise Dumas
- Safeguarding Children / Child Protection Coordinator – Louise Dumas
- Deputy Safeguarding Coordinator – Jacqui Belton to Support Louise
- Special Educational Needs Coordinator (SENCo) – Vicky Benfield
- Behavior Management Coordinator – Jan Green
- Equality and Diversity Coordinator (ENCo) – Maggie Warren

I would like to thank all of the staff for their continued commitment and dedication to Pre-School throughout the year. All staff ensure the children receive the best possible care and education during their time at Pre-School. The staff support their key children exceptionally well to ensure they learn and develop to their full individual potential.

News

The voluntary donations to offset some of the cost of our consumables continue to be well supported by Parents and Carers. This is such a vital source of income for us as we have had to increase our already robust cleaning routines to adhere to the COVID guidelines.

Jan and Vicky attended a Trauma Perceptive Practice (TPP) training course where they both qualified as trainers of TPP. They will pass their learning and skills on to the staff team. All staff will be fully trained on TPP by July 2021. If you are wondering what TPP training brings to our setting the key goals are as follows:-

- Realise the prevalence and impact of childhood trauma and respond by building resilience, relationships and safety for children, families and staff.
- Provide children and young people with clear expectations and co-regulation/self-regulation strategies to guide them through stressful situations. The goal is to create an underlying culture of respect and support.

Once fully trained our setting will be among the first in Essex to have implemented this learning. This just highlights the drive of our Manager, Jan who continuously strives to make Collingwood the amazing Pre School it is, and ensures that we can continue to provide the best experience for our families and children.

General Data Protection Regulation (GDPR) remains in full force and Jan continues to work hard to ensure Pre-School are fully compliant with all the requirements.

Coronavirus Pandemic

Pre-School has remained open during the latest lockdowns in line with the government regulations. We have continued to support families and children during this difficult and turbulent time. I can't praise Jan and Louise highly enough in their handling of the situation. All of the staff, children, families and carers have been so supportive and that has in turn lessened the worry for us all. Rest assured that Jan and her team will continue to stringently adhere to the government guidelines over the coming months and strive to provide the best possible environment and school experience for the children on session.

Summary

I would like to extend my sincere thanks to all of our committee members for their time, hard work and wholehearted support of Pre-School throughout the past year. It is very much appreciated and a necessity for Pre-School to run. As with fundraising, the committee has an especially important role to play in the running and decision making for Pre-School. We have been so incredibly lucky to have had such a strong and dedicated committee over the years.

Lastly, I would like to say a special thank you to Jan for her continued hard work and dedication to Pre-School. We have had such a testing year and her leadership has been strong and unwavering. Her continued commitment and enthusiasm to provide the absolute best for the children and their families is amazing. It is clear for everyone to see how passionate she is about Pre-School and her great leadership is shown by the well organized and smooth running setting we have. Jan and her exceptional team give each and every child who passes through Pre-School such a wonderful start to their school life. We continue to be an extremely popular and highly regarded setting in the local community.

Leanne Matthews Chairperson

On behalf of the Trustees of Collingwood Under Fives Pre-school

Collingwood Pre-school

Balance Sheet

As at:- 31/03/2021

Assets

Cash and Bank Accounts	
Barclays C/A	18593.25
S/A	5694.42
Daily Expendables	150.00
Debtors	0.00
Restricted fund	

Total Assets

24437.67

Capital

Capital b/f as at 31/3/20	19564.49
Profit/Loss	4870.58
Interest	2.60
Total Capital	<u>24437.67</u>

Creditors

0.00

Total

24437.67

Profit & Loss Account

Period from 01/04/20 to 31/03/21

Income

Fees	11111.00
Funding	85477.01
Fund-raising Income	1678.11
Donations & Grants	1158.00
Uniform	486.00
Funding Special Needs	2456.94
	0.00
Training	210.00
Art & Materials	0.00
Lunch Club	3112.00
Total Income	<u>105689.06</u>

Expenditure

Admin	411.33
Expendables	2527.82
Equipment	721.96
Art & Materials	75.44
Training Courses	108.00
Salaries	88612.76
Payroll Fees	774.00
National Insurance	4235.81
Bank Charges	74.42
Rent	2280.00
Insurance	0.00
Fund-raising Expenditure	0.00
Uniform	447.60
Website & Membership Fees	482.38
Magazine Subscription	66.96
Lunch Club	0.00
Total Expenditure	<u>100818.48</u>

Profit/Loss

4870.58

Examiner's Report

Collingwood Pre-school Accounts for the year ending 31st March 2021

Report to the Trustees of Collingwood Pre-school.

I report on the accounts of the Trust for the year ending 31st March 2021

Respective responsibilities of the Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act)
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act) and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

Name: Karen Cain FICB PM.Dip

Date: 5th May 2021

Signed: 

CEM Bookkeeping Limited



74 Abbotsleigh Road, South Woodham Ferrers, Chelmsford, Essex, CM3 5SS



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17817

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