

HARRIETSHAM PLAYGROUP ASSOCIATION

England & Wales · Charity number 1021287

Details

Other names HARRIETSHAM PRE-SCHOOL

Status Registered

Legal form Other

Registered 1993-05-20

Register [View on the Charity Commission register](#)

Contact

Address St. John The Baptist
Marley Road
Harrietsham
Maidstone
Kent
ME17 1AX

Phone 07458915213

Email harrietshampreschool.manager@gmail.com

Website harrietshampreschool.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY; (A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF SUCH NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Our Pre-School is based in the village of Harrietsham, in Kent and offers a service to families from the village, and surrounding area. between the ages of 1 and 5 years old. In May 2018 we were graded 'Good with outstanding' by Ofsted.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE THE CATCHMENT AREA OF THE PLAYGROUP
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£122,057	£135,345	-	-
2024-07-31	£115,579	£112,143	-	-
2023-07-31	£109,196	£107,166	-	-
2022-07-31	£86,724	£102,991	-	-
2021-07-31	£87,932	£100,649	-	-
2020-07-31	£79,713	£92,861	-	-

Trustees

Name	Role	Appointed
Michael Johnson	Chair	2021-10-06
Alison Hargrave		2026-01-27
Chloe Hannon		2024-05-01
Claire Beckingham		2026-01-27
Jamie Doggett		2025-01-14
Sophie Arthurs		2023-07-13
Willow Burford		2021-10-06

HARRIETSHAM PLAYGROUP ASSOCIATION

England & Wales - Charity number 1021287

Accounts



Trustees' Annual Report for the period

From 1st August 2024 to 31st July 2025

Charity name: Harrietsham Playgroup Association

Charity registration number: 1021287

Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none">(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) instigating and adhering to and furthering the aims and objects of the Pre school Learning Alliance.
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Harrietsham Preschool provides funded and self-funded childcare for families in the area for ages 2-4, preparing children for entry into primary school. It also undertakes fundraising activities in order to help facilitate this provision and improve the learning experience of the children in attendance.</p>

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>During the financial year 2024-25, Harrietsham Preschool provided high quality care for 41 local families.</p> <p>The children are educated using the Early Years Foundation Stage statutory framework which supports their development in seven different areas: communication and language; personal, social and emotional development; physical development; literacy; mathematics; expressive arts and design; understanding the world. Through these areas, the children are being prepared for school life as well and forming new friendships with children that they will continue their educational journey with throughout their childhood.</p> <p>We have a very good working relationship with Harrietsham Primary School and therefore the transition of the preschool leavers into Reception has been smooth and greatly beneficial to the children.</p> <p>We have supported numerous children with additional needs and have a qualified SENCO to signpost parents to local support centres and ensure the children are receiving the best possible care and start in education.</p>
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Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>This financial year Harrietsham Preschool operating as Harrietsham Playgroup Association closed the year with a loss of £13,287.</p> <p>Like many settings, the Preschool has been negative impacted during 2024-25 increase for staffing costs due to national minimum wage changes, and a reduction in income due to changes in government funding per child.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>We hold reserves to ensure that the Preschool can operate within our charitable purposes, and to ensure in worst case scenarios such as redundancy we can provide the required packages for our colleagues. We also hold enough reserves to keep the preschool running for three months without income.</p>
<p>Amount of reserves held</p>	<p>£46,237</p>
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Our key concern for 2025-26 is the additional increase for staffing costs due to further changes to national minimum wage, continued pressures on income due to recent changes to government funding, and the ever increasing cost of energy and consumables.</p>

	<p>As a committee, we are reviewing whether we require to move premises during this financial year. We currently do not know how this will affect the Preschool financially.</p> <p>We will however continue to ensure that we are looking at ways to reduce other overheads to mitigate any negative impact to our financial position.</p>
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Additional information (optional)

A description of the principal risks facing the charity	The principal risk facing the Preschool is financial, as described above.
Contribution made by volunteers	N/A
Other	The preschool is currently looking for new accommodation because our current set up at St John the Baptist Parish Church is not tenable for the church or for the preschool in the long term. This remains a live issue for the Preschool trustees.

Structure, Governance and Management

Type of governing document (trust deed , royal charter)	Pre-school Learning Alliance Model Pre-school Constitution 2011
How is the charity constituted? (e.g unincorporated association , CIO)	Unincorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Election by Harrietsham Preschool Committee

Reference and Administrative details

Charity name	Harrietsham Playgroup Association
Other name the charity uses	"Harrietsham Preschool"
Registered charity number	1021287
Charity's principal address	St John the Baptist Church, Marley Rd, Harrietsham, Maidstone ME17 1AX

List of Trustees

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Michael Johnson	Chair	
2	Sophie Arthurs	Treasurer	
3	Suzanna Gamwell	Secretary	
4	Willow Burford		
5	Charlee Birkby		
6	Chloe Hannon		
7	Jamie Doggett		Started 14 Jan 2025

Other optional information

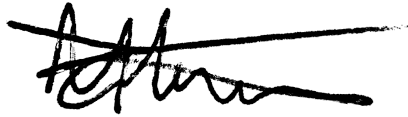
The committee has been taking steps to move from an Unincorporated Charity to a CIO model and is disappointed that this transition did not complete within the financial year due to delays in re-inspection by Ofsted. We anticipate that this transition will be completed in early 2025-6.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Michael Johnson

Position (eg Secretary,
Chair, etc)

Chairperson

Date

May 28, 2026

APPENDIX A: ANNUAL ACCOUNTS

Charity Number 1021287

Harrietsham Playgroup Association
Accounts at Yearend 31st July 2025

INCOME	Autumn Term	Spring Term	Summer Term	YTD
Parent Fees	3,623.56	3,302.15	5,859.18	12,784.89
EYE	24,977.40	28,409.81	43,962.84	97,350.05
FF2	837.78	373.72	1,223.04	2,434.54
EYPP	542.64	605.88	1,716.00	2,864.52
SENIF	100.00	737.19	982.92	1,820.11
DAF	0.00	0.00	0.00	0.00
Fundraising	2,081.98	839.27	19.94	2,941.19
Admin Fees	140.00	80.00	90.00	310.00
Early Years Expansion Grant	0.00	0.00	1,150.01	1,150.01
Other	1.01	0.08	0.00	1.09
Interest on Deposit	174.04	101.12	126.21	401.37
	<u>32,478.41</u>	<u>34,449.22</u>	<u>55,130.14</u>	<u>122,057.77</u>
EXPENDITURE	August	September	October	YTD
Staff Wages	47,197.34	26,257.20	40,530.97	113,985.51
Bank Charges	41.60	38.59	34.00	114.19
Rent & Utilities	3,277.23	3,368.46	2,054.27	8,699.96
Phone	43.94	25.20	35.73	104.87
Waste	138.75	170.34	447.24	756.33
Training	354.80	370.00	345.60	1,070.40
Accountant	510.00	54.00	72.00	636.00
DBS / Ucheck	162.59	16.00	266.89	445.48
Events	117.20	0.00	0.00	117.20
Uniform	365.94	0.00	147.86	513.80
Subscriptions	302.88	128.94	164.93	596.75
Stationery	194.20	97.35	40.49	332.04
Computer Expenses	561.48	314.76	0.00	876.24
Cleaning	201.77	216.08	223.62	641.47
Food & Drink	110.35	43.09	11.90	165.34
Toys & Books	574.00	193.50	351.56	1,119.06
Equipment	873.47	546.37	1,449.04	2,868.88
Advertising	84.48	0.00	0.00	84.48
Miscellaneous	855.16	20.50	174.55	1,050.21
ICO Data Protection	0.00	52.00	0.00	52.00
Insurance	1,115.07	0.00	0.00	1,115.07
	<u>57,082.25</u>	<u>31,912.38</u>	<u>46,350.65</u>	<u>135,345.28</u>
Total Trading	(24,603.84)	2,536.84	8,779.49	(13,287.51)

Opening Balance at 1st August 2024

Current Account	49,247.84
Deposit Account	40,110.55

Income less Expenditure	(13,688.88)
Transfer between Accounts	(5,500.00)
Interest on Deposit Account	401.37

Closing Balance at 31st July 2025

Current Account	30,058.96
Deposit Account	46,011.92
	<u>76,070.88</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

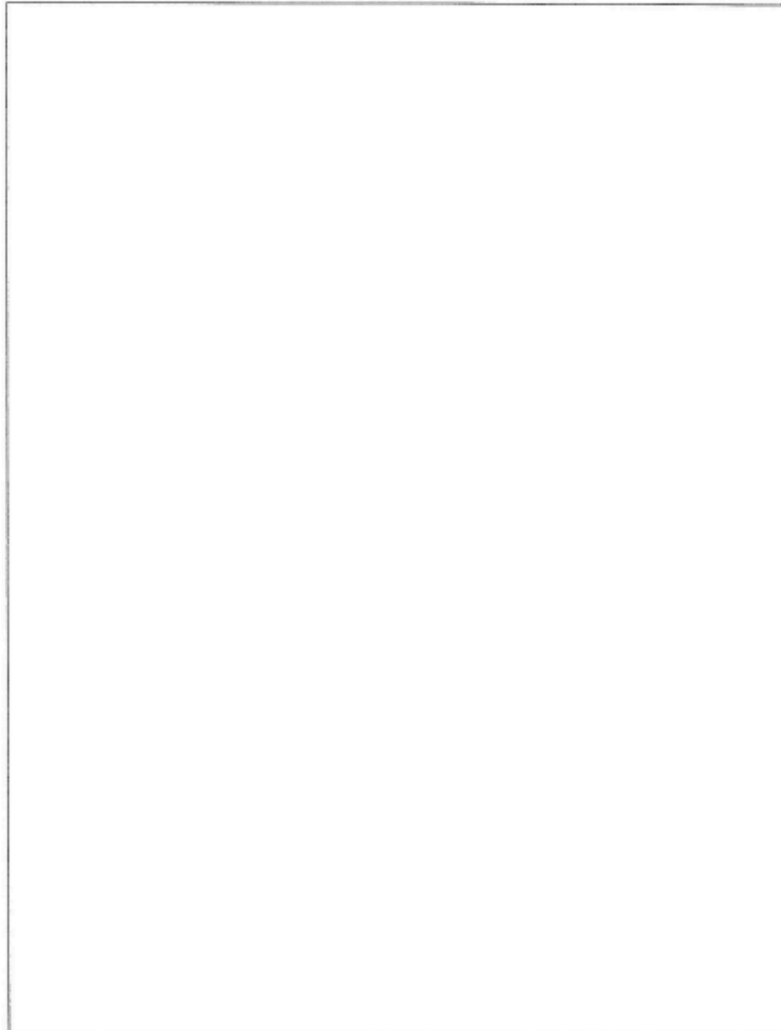
Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name HARRIETSHAM PLAYGROUP ASSOCIATION		
On accounts for the year ended	31 JULY 2025	Charity no (if any)	1021287
Set out on pages	3		
Responsibilities and basis of report	<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.</p> <p>As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
Independent examiner's statement	<p>I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> the accounting records were not kept in accordance with section 130 of the Charities Act; or the accounts did not accord with the accounting records <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
Signed:	<i>Colin Gough</i>	Date:	15/10/2025
Name:	COLIN GOUGH		
Relevant professional qualification(s) or body (if any):			
Address:	15 CRICKETERS CLOSE		
	HARRIETSHAM		
	KENT ME17 1JQ		

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



HARRIETSHAM PLAYGROUP ASSOCIATION

England & Wales - Charity number 1021287

Accounts



Trustees' Annual Report for the period

From 1st August 2023 to 31st July 2024

Charity name: Harrietsham Playgroup Association

Charity registration number: 1021287

Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none">(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) instigating and adhering to and furthering the aims and objects of the Pre school Learning Alliance.
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Harrietsham Preschool provides funded and self-funded childcare for families in the area for ages 2-4, preparing children for entry into primary school. It also undertakes fundraising activities in order to help facilitate this provision and improve the learning experience of the children in attendance.</p>

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>During the financial year 2023-24, Harrietsham Preschool provided high quality care to 37 local families.</p> <p>The children are educated using the Early Years Foundation Stage statutory framework which supports their development in seven different areas: communication and language; personal, social and emotional development; physical development; literacy; mathematics; expressive arts and design; understanding the world. Through these areas, the children are being prepared for school life as well and forming new friendships with children that they will continue their educational journey with throughout their childhood.</p> <p>We have a very good working relationship with Harrietsham Primary School and therefore the transition of the preschool leavers into Reception has been smooth and greatly beneficial to the children.</p> <p>The children have been involved in several community events across the year including Harvest, the Christmas fayre and Easter.</p> <p>We have supported numerous children with additional needs and now have a qualified SENCO to signpost parents to local support centres and ensure the children are receiving the best possible care and start in education.</p>
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Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>This financial year Harrietsham Preschool has met our budget targets, ending the year with a small profit of £3,435.</p> <p>This profit will be invested back into the charitable purposes of the Preschool including resources for the children, and will help the Preschool to meet increases in running and staffing costs forecasted for 2024-25</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>We hold reserves to ensure that the Preschool can operate within our charitable purposes, and to ensure in worst case scenarios such as redundancy we can provide the required packages for our colleagues. We also hold enough reserves to keep the preschool running for three months without income.</p>
<p>Amount of reserves held</p>	<p>£40,253</p>
<p>Explanation of any uncertainties about the</p>	<p>Coming into the new financial year, our key concern is the additional increase for staffing costs due to national minimum wage changes, as well as changes to</p>

charity continuing as a going concern	<p>government funding which currently remains unclarified at time of writing.</p> <p>We are reviewing whether we require to move premises during this financial year. We currently do not know how this will affect the Preschool financially.</p> <p>We will however continue to ensure that we are looking at ways to reduce other overheads to mitigate any negative impact to our financial position.</p>
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Additional information (optional)

A description of the principal risks facing the charity	The principal risk facing the Preschool is financial, as described above.
Contribution made by volunteers	We have been lucky enough to have a member of the church community come and complete a music lesson for the children each week. Furthermore, we regularly have visitors from different professions come and talk to the children about their roles in society. At Easter we welcome a local farmer with chicks for the children to hold.
Other	The preschool is currently looking for new accommodation because our current set up at St John the Baptist Parish Church is no longer operationally tenable for the operations of the church and poses a number of limitations to the operation of the preschool. We are in early discussions with Harrietsham Primary School about the possibility of moving onto their school site and conversations continue with the Head Teacher and Board of Governors.

Structure, Governance and Management

Type of governing document (trust deed , royal charter)	Pre-school Learning Alliance Model Pre-school Constitution 2011
How is the charity constituted? (e.g unincorporated association , CIO)	Unincorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Election by Harrietsham Preschool Committee

Reference and Administrative details

Charity name	Harrietsham Playgroup Association
Other name the charity uses	"Harrietsham Preschool"

Registered charity number	1021287
Charity's principal address	St John the Baptist Church, Marley Rd, Harrietsham, Maidstone ME17 1AX

List of Trustees

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Michael Johnson	Chair	
2	Sophie Arthurs	Treasurer	
3	Suzanna Gamwell	Secretary	
4	Willow Burford		
5	Charlee Birkby		
6	Chloe Hannon		1 st May 2024

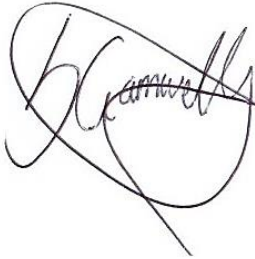
Other optional information

The committee has been taking steps to move from an Unincorporated Charity to a CIO model and is disappointed that this transition did not complete within the financial year due to delays in re-inspection by Ofsted. We anticipate that this transition will be completed in early 2024-5.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Suzanna Gamwell	
Position (eg Secretary, Chair, etc)	Secretary	
Date	31 May 2025	

APPENDIX A: ANNUAL ACCOUNTS

Charity Number 1021287

Harrietsham Playgroup Association
Accounts at Yearend 31st July 2024

INCOME	Autumn Term	Spring Term	Summer Term	YTD	
FF2	2,509.92	2,958.12	5,300.10	10,768.14	
EYE	34,381.24	12,770.35	35,876.26	83,027.85	
SENIF	0.00	0.00	0.00	0.00	
Parent Fees	10,729.15	5,978.45	3,601.41	20,309.01	
Fundraising	180.72	566.20	0.00	746.92	
Other / Admin	105.00	0.00	35.00	140.00	
Interest on Deposit	55.83	37.54	122.54	215.91	
	<u>47,961.86</u>	<u>22,310.66</u>	<u>45,306.59</u>	<u>115,579.11</u>	
EXPENDITURE	August	September	October	YTD	
Staff Costs	37,092.73	22,788.22	29,497.99	89,378.94	
Subscriptions	171.92	128.94	128.94	429.80	
Stationery	468.89	201.70	166.83	837.42	
Computer Expenses	0.00	155.28	655.47	810.75	
Premises Expenses	48.38	277.34	40.00	365.72	
Cleaning	33.47	187.13	101.83	322.43	
Food & Drink	36.37	8.89	48.07	93.33	
Toys / Books	165.30	321.17	51.85	538.32	
Bank Charges	35.00	29.21	28.00	92.21	
Rent	4,130.28	4,315.49	4,064.01	12,509.78	
Phone	55.00	108.24	127.20	290.44	
Advertising / Recruitment	0.00	342.61	0.00	342.61	
Training	0.00	612.80	441.00	1,053.80	
DBS	55.60	229.40	39.00	324.00	
Clothing / Uniform	0.00	0.00	0.00	0.00	
Accountant	450.00	54.00	72.00	576.00	
Insurance	1,092.85	0.00	0.00	1,092.85	
Waste	98.00	207.20	39.25	344.45	
Equipment	68.43	356.95	15.00	440.38	
Events	60.00	96.20	260.70	416.90	
Miscellaneous	803.82	119.74	960.11	1,883.67	
	<u>44,866.04</u>	<u>30,540.51</u>	<u>36,737.25</u>	<u>112,143.80</u>	
Total Trading	3,095.82	(8,229.85)	8,569.34	3,435.31	Profit on trading
Opening Balance at 1st August 2022		Current	74,406.66		
		Deposit	<u>11,516.42</u>		
			85,923.08		
Income over Expenditure			0.00		
Expenditure over Income			<u>(3,219.40)</u>		
			<u>89,142.48</u>		
Transfer between Accounts			28,378.22		
Interest on Deposit Account			215.91		
Balance at Bank		Current	49,247.84		
		Deposit	<u>40,110.55</u>		
			<u>89,358.39</u>		

APPENDIX B: COPY OF INDEPENDENT EXAMINER'S REPORT



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name HARRIETSHAM PLAYGROUP ASSOCIATION		
On accounts for the year ended	31 JULY 2024	Charity no (if any)	1021287
Set out on pages	3		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

Responsibilities and basis of report
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **Date:**

Name:

Relevant professional qualification(s) or body (if any):

Address:

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



HARRIETSHAM PLAYGROUP ASSOCIATION

England & Wales - Charity number 1021287

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st August 2022 to 31st July 2023

Charity name: Harrietsham Playgroup Association

Charity registration number: 1021287

Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none">(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) instigating and adhering to and furthering the aims and objects of the Pre school Learning Alliance.
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Harrietsham Preschool provides funded and self-funded childcare for families in the area for ages 2-4, preparing children for entry into primary school. It also undertakes fundraising activities in order to help facilitate this provision and improve the learning experience of the children in attendance.</p>

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>During the financial year 2022-23, Harrietsham Preschool provided high quality care to 39 local families.</p> <p>The staff worked incredibly hard to secure a 'good' Ofsted rating in November 2022.</p> <p>Parents have welcomed and praised a new curriculum introduced at the end of the academic year. As a result of our new curriculum have seen the children in our care grow in confidence and develop key skills.</p> <p>2023 school leavers have experienced a smooth and effective transition into Reception.</p>
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Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>This financial year Harrietsham Preschool has met our budget targets, ending the year with a small profit of £2029.40.</p> <p>This profit will be invested back into the charitable purposes of the Preschool including resources for the children, and will help the Preschool to meet increases in running and staffing costs forecast for 2023-24</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>We hold reserves to ensure that the Preschool can operate within our charitable purposes, and to ensure in worst case scenarios such as redundancy we can provide the required packages for our colleagues.</p>
<p>Amount of reserves held</p>	<p>£11,559.08</p>
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Coming into the new financial year, our key concern is the increase for staffing costs due to the minimum wage increase in April 2024, as well as changes to government funding due around this which remain unclarified at the time of writing.</p> <p>We are ensuring that we are looking at ways to reduce other overheads to mitigate any negative impact to our financial position.</p>

Additional information (optional)

A description of the principal risks facing the charity	The principal risk facing the Preschool is financial, as described above.
Other	In November 2022 the longstanding Preschool Manager Susan Snoad moved on from Harrietsham Preschool to a new role elsewhere, and our new Preschool Manager Charlee Birkby, a Qualified Teacher, joined to lead the Preschool from January 2023.

Structure, Governance and Management

Type of governing document (trust deed , royal charter)	Pre-school Learning Alliance Model Pre-school Constitution 2011
How is the charity constituted? (e.g unincorporated association , CIO)	Unincorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Election by Harrietsham Preschool Committee

Reference and Administrative details

Charity name	Harrietsham Playgroup Association
Other name the charity uses	"Harrietsham Preschool"
Registered charity number	1021287
Charity's principal address	St John the Baptist Church, Marley Rd, Harrietsham, Maidstone ME17 1AX

List of Trustees

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Michael Johnson	Chair	
2	Sophie Arthurs	Treasurer	Appointed 13 July 2023
3	Richard Cast	(Former treasurer)	Resigned March 2023
4	Suzanna Gamwell	Secretary	
5	Willow Burford		
6	Charlee Birkby		Appointed 31 October 2022
7	Jo Humphries		Resigned October 2022
8	Rebecca Moran		Resigned October 2022
9	Jo Bradley		Resigned October 2022

Other optional information

The committee is taking steps to move from an Unincorporated Charity to an CIO model and anticipates that this transition will be completed in 2023-24.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Suzanna Gamwell</i>	
Full name(s)	Suzanna Gamwell	
Position (eg Secretary, Chair, etc)	Secretary	
Date	24 January 2024	

APPENDIX A: ANNUAL ACCOUNTS

**Charity Number
1021287**

**Harrietsham Playgroup Association
Accounts at Yearend 31st July 2023**

INCOME	Autumn Term	Spring Term	Summer Term	YTD
FF2	905.52	0.00	0.00	905.52
EYE	31,032.00	12,586.24	36,799.57	80,417.81
SENIF	100.00	0.00	0.00	100.00
Parent Fees	10,544.47	8,159.85	7,960.70	26,665.02
Fundraising	367.00	0.00	200.55	567.55
Other / Admin	245.00	70.00	175.00	490.00
Interest on Deposit	0.00	0.00	50.32	50.32
	<u>43,193.99</u>	<u>20,816.09</u>	<u>45,186.14</u>	<u>109,196.22</u>

EXPENDITURE	August	September	October	YTD
Staff Costs	31,372.61	22,501.99	31,594.40	85,469.00
Subscriptions	41.95	39.97	35.96	117.88
Stationery	101.35	65.29	97.74	264.38
Computer Expenses	310.37	234.05	767.13	1,311.55
Premises Expenses	41.45	154.82	23.99	220.26
Cleaning	328.00	235.23	428.89	992.12
Food & Drink	18.13	50.21	75.66	144.00
Toys / Books	42.99	130.47	179.35	352.81
Bank Charges	38.40	25.17	28.00	91.57
Rent	3,314.32	4,146.31	3,656.03	11,116.66
Phone	228.00	76.00	125.00	429.00
Advertising / Recruitment	143.09	276.00	0.00	419.09
Training	959.40	539.80	105.00	1,604.20
DBS	303.60	13.00	73.20	389.80
Clothing / Uniform	48.90	0.00	248.56	297.46
Accountant	450.00	54.00	432.00	936.00
Insurance	826.39	0.00	0.00	826.39
Waste	74.00	56.00	99.20	229.20
Equipment	336.22	361.88	21.95	720.05
Miscellaneous	558.38	236.91	440.11	1,235.40
	<u>39,537.55</u>	<u>29,197.10</u>	<u>38,432.17</u>	<u>107,166.82</u>

Total Trading

3,656.44

(8,381.01)

6,753.97

2,029.40	Profit on trading
----------	-------------------------

72,427.58

11,466.10

83,893.68

0.00

(2,029.40)

85,923.08

74,406.66

11,516.42

85,923.08



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name HARRIETSHAM PLAYGROUP ASSOCIATION		
On accounts for the year ended	31 JULY 2023	Charity no (if any)	1021287
Set out on pages	4		

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **Date:**

Name:

Relevant professional qualification(s) or body (if any):

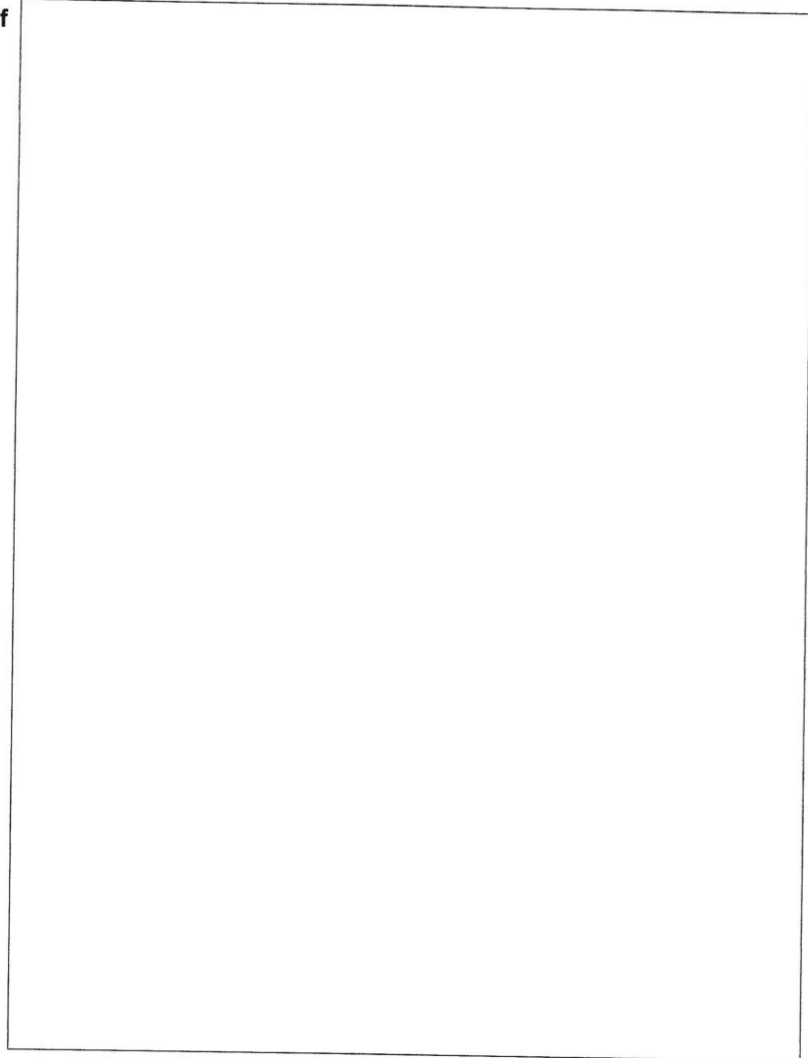
Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Charity Number 1021287

Harrietsham Playgroup Association
Accounts at Yearend 31st July 2023

INCOME	Autumn Term	Spring Term	Summer Term	YTD	
FF2	905.52	0.00	0.00	905.52	
EYE	31,032.00	12,586.24	36,799.57	80,417.81	
SENIFF	100.00	0.00	0.00	100.00	
Parent Fees	10,544.47	8,159.85	7,960.70	26,665.02	
Fundraising	367.00	0.00	200.55	567.55	
Other / Admin	245.00	70.00	175.00	490.00	
Interest on Deposit	0.00	0.00	50.32	50.32	
	<u>43,193.99</u>	<u>20,816.09</u>	<u>45,186.14</u>	<u>109,196.22</u>	
EXPENDITURE	August	September	October	YTD	
Staff Costs	31,372.61	22,501.99	31,594.40	85,469.00	
Subscriptions	41.95	39.97	35.96	117.88	
Stationery	101.35	65.29	97.74	264.38	
Computer Expenses	310.37	234.05	767.13	1,311.55	
Premises Expenses	41.45	154.82	23.99	220.26	
Cleaning	328.00	235.23	428.89	992.12	
Food & Drink	18.13	50.21	75.66	144.00	
Toys / Books	42.99	130.47	179.35	352.81	
Bank Charges	38.40	25.17	28.00	91.57	
Rent	3,314.32	4,146.31	3,656.03	11,116.66	
Phone	228.00	76.00	125.00	429.00	
Advertising / Recruitment	143.09	276.00	0.00	419.09	
Training	959.40	539.80	105.00	1,604.20	
DBS	303.60	13.00	73.20	389.80	
Clothing / Uniform	48.90	0.00	248.56	297.46	
Accountant	450.00	54.00	432.00	936.00	
Insurance	826.39	0.00	0.00	826.39	
Waste	74.00	56.00	99.20	229.20	
Equipment	336.22	361.88	21.95	720.05	
Miscellaneous	558.38	236.91	440.11	1,235.40	
	<u>39,537.55</u>	<u>29,197.10</u>	<u>38,432.17</u>	<u>107,166.82</u>	
Total Trading	3,656.44	(8,381.01)	6,753.97	2,029.40	Profit on trading
				72,427.58	
				<u>11,466.10</u>	
				83,893.68	
				0.00	
				<u>(2,029.40)</u>	
				<u>85,923.08</u>	
				74,406.66	
				<u>11,516.42</u>	
				<u>85,923.08</u>	

HARRIETSHAM PLAYGROUP ASSOCIATION

England & Wales - Charity number 1021287

Accounts

Harrietsham Playgroup Association
Operating at St John the Baptist Church, Marley Rd, Harrietsham,
Maidstone ME17 1AX
c/o Harrietsham Church of England Primary School West Street
Harrietsham, ME17 1JZ

Mobile: 07897 821399

Harrietsham Playgroup Association – Annual Accounts and return 2021-22

Charity number: 1021287

Manager's Report

We started September 2021 with 20 children on our register, using 43% of the sessions. We had more children who had completed the enrolment process before the summer, who changed their minds during the holiday. Limited feedback suggested that some parents were not impressed with our indoor setup. Despite the slow start to the Autumn Term, things picked up and we finished on a busy summer term. Building a cabin in the garden area is believed to have contributed to the additional families joining us, and it certainly makes a massive difference to the experiences the children have whilst in our care. The relationship with the Church remains very positive, we came together in December for a Christmas event linking the Church with the Preschool which was very well received. We have had a few staff changes, but our commitment to quality staff remains in place. Those staff working toward their Level 3 qualification are being fully supported by the Preschool Management. We are thrilled to be here for the start of our 3rd academic year, we are enjoying the stability and look forward to a strong future.

Susan Snoad, Preschool Manager

Account summary

Financial period	1 st August 2021- 31 st July 2022
Income	£ 86,723.78
Expenditure	£ 102,991.47
Trustees	Susan Snoad Michael Johnson Suzanna Gamwell Willow Burford Richard Cast Rebecca Moran Joanna Humphreys



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name
HARRIETSHAM PLAYGROUP ASSOCIATION

On accounts for the year ended

31 JULY 2022

Set out on pages

1	Charity no (if any)	1021287
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Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act;
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.

Signed:

Name: Colin Gough

Date: 15/06/2023

COLIN GOUGH

Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

Address:

15 CRICKETERS CLOSE

HARRIETSHAM

KENT ME17 1JQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners)

Give here brief details of any items that the examiner wishes to disclose.

Harrietsham Playgroup Association

Accounts at Yearend 31st July 2022

INCOME	Autumn Term	Spring Term	Summer Term	YTD
FF2	4,304.44	2,336.18	2,312.31	8,952.93
EYE	22,146.11	18,760.02	12,789.49	53,695.62
EYPP	0.00	209.88	280.80	490.68
SENIF	100.00	200.00	0.00	300.00
DAF	0.00	615.00	0.00	615.00
COMF	2,159.07	0.00	0.00	2,159.07
Parent Fees	6,640.08	5,494.43	4,668.82	16,803.33
Apprenticeship Money	500.00	2,250.00	0.00	2,750.00
Parent Fundraising	0.00	0.00	798.60	798.60
Other	(12.50)	17.50	135.00	140.00
Interest on Deposit	0.38	0.38	0.29	1.05
	<u>35,855.08</u>	<u>29,883.39</u>	<u>20,985.31</u>	<u>86,723.78</u>

EXPENDITURE	Autumn Term	Spring Term	Summer Term	YTD
Staff Costs	29,869.74	22,714.49	17,845.41	70,429.64
Subscriptions	39.95	31.96	23.97	95.88
Stationery	483.63	206.75	229.27	919.65
Computer Expenses	308.61	362.33	247.49	918.43
Premises Expenses	738.41	540.35	406.81	1,685.57
Cleaning	384.22	392.17	213.81	990.20
Food & Drink	40.21	43.46	12.30	95.97
Toys	47.96	47.69	151.05	246.70
Bank Charges	99.00	28.00	21.00	148.00
Rent	2,685.00	3,680.00	2,420.61	8,785.61
Phone	190.00	152.00	108.00	450.00
Advertising / Recruitment	0.00	593.29	0.00	593.29
Training	2,194.63	138.20	10.00	2,342.83
DBS Check	0.00	206.40	0.00	206.40
Resources	140.75	35.50	0.00	176.25
Accountant	90.00	72.00	54.00	216.00
Insurance	582.40	0.00	0.00	582.40
Waste	64.00	40.00	64.00	168.00
Log Cabin	11,855.98	1,329.27	0.00	13,185.25
Miscellaneous	275.08	277.30	203.02	755.40
	<u>50,089.57</u>	<u>30,891.16</u>	<u>22,010.74</u>	<u>102,991.47</u>

Total Trading	(14,234.49)	(1,007.77)	(1,025.43)	(16,267.69)	Loss on trading
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Opening Balance at 1st August 2021	Current Deposit	88,696.32
		<u>11,465.05</u>
		100,161.37

Income over Expenditure		0.00
Expenditure over Income		<u>16,267.69</u>
		<u>83,893.68</u>
Balance at Bank	Current	72,427.58
	Deposit	<u>11,466.10</u>
		<u>83,893.68</u>

HARRIETSHAM PLAYGROUP ASSOCIATION

England & Wales - Charity number 1021287

Accounts

Harrietsham Playgroup Association
Operating at St John the Baptist Church, Marley Rd, Harrietsham,
Maidstone ME17 1AX
c/o Harrietsham Church of England Primary School West Street
Harrietsham, ME17 1JZ

Mobile: 07897 821399

Harrietsham Playgroup Association – Annual Accounts and return 2020-21

Charity number: 1021287

Manager's Report

Harrietsham Preschool is a Registered Charity that has been providing Preschool services in the village for many years. We care for children from 2 years until they start Primary School, and pride ourselves in being inclusive and welcoming to all. The majority of the children attending the Preschool use Government Funding, and places are available to Parents/Carers at no cost to them. Aside from the Government Funding, we do also offer places that Parents/Carers can pay for. As a Charity we fundraise in order to purchase resources for the children.

The year 2020 – 2021 proved to be a challenging one. We were in the unfortunate position of having to move premises again, the second time in a year. We were however, lucky to be welcomed into the Church building just in time to avoid closure, and quickly adapted to the new environment. We started the academic year with few children and staff, as the uncertain future of the preschool caused many people to find alternative childcare or jobs. Along with the cost of moving and the lower number of children, we also had additional costs for cleaning supplies and PPE as COVID-19 was still affecting many aspects of the business. Fundraising remained difficult due to ongoing social distancing.

Although these factors meant that it was not possible to break even during 2020-21, we worked hard to minimise the financial loss incurred and therefore, the long term impact on the Preschool – this year.

It is hoped that having a more secure future will now encourage parents to join the Preschool and we can return to the strength we've enjoyed in previous years

Susan Snoad, Preschool Manager

Account summary

Financial period	1 st August 2020- 31 st July 2021
Income	£ 87,931.76
Expenditure	£ 100,648.97
Trustees	Susan Snoad Shelley Davies Melanie Bower Richard Cast Richard Daking Lianne Ritchie Rebecca Moran Joanna Humphreys Suzanna Gamwell



Section A Independent Examiner's Report

Report to the trustees/
members
of

Charity Name
HARRIETSHAM PLAYGROUP ASSOCIATION

On accounts for the year
ended

31 JULY 2021	Charity no (if any)	1021287
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Set out on pages

1

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.

Signed:

Colin Gough

Date: 15/06/2023

Name:

COLIN GOUGH

Relevant
professional
qualification(s) or
body (if any):
Address

15 CRICKETERS CLOSE

HARRIETSHAM

KENT ME17 1JQ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Harrietsham Playgroup Association

**Charity Number
1021287**

Accounts at Yearend 31st July 2021

INCOME	Autumn Term	Spring Term	Summer Term	YTD
FF	0.00	0.00	3,669.78	3,669.78
EYE	25,614.28	22,435.47	11,221.47	59,271.22
EYPP	0.00	0.00	599.43	599.43
SENIF	100.00	100.00	0.00	200.00
DAF	0.00	615.00	0.00	615.00
Parent Fees	8,129.99	6,860.25	3,988.75	18,978.99
Admin Fees	35.00	70.00	0.00	105.00
Apprenticeship Money	0.00	0.00	2,500.00	2,500.00
Collaboration	0.00	0.00	136.87	136.87
Other	420.00	264.34	1,170.00	1,854.34
Interest od Deposit	0.00	0.00	1.13	1.13
	<u>34,299.27</u>	<u>30,345.06</u>	<u>23,287.43</u>	<u>87,931.76</u>

EXPENDITURE	Autumn Term	Spring Term	Summer Term	YTD
Staff Costs	29,491.47	28,489.73	21,854.25	79,835.45
Motor Expenses	103.99	2.00	0.00	105.99
Subscriptions	39.95	31.96	23.97	95.88
Stationery	829.64	822.98	805.97	2,458.59
Computer Expenses	340.83	96.03	131.79	568.65
Staff Welfare	51.42	115.76	141.95	309.13
Cleaning	199.99	325.40	226.78	752.17
Food & Drink	39.18	37.84	43.68	120.70
Toys	0.00	459.40	483.77	943.17
Service Charges	33.00	35.00	14.00	82.00
Rent	4,452.63	3,600.00	900.00	8,952.63
Phone	197.98	88.00	108.00	393.98
Advertising	11.75	414.00	0.00	425.75
Training	188.61	2,277.25	951.47	3,417.33
Extra Curricular	150.00	151.00	50.00	351.00
Accountant	290.00	72.00	54.00	416.00
Clothing	106.32	8.67	4.46	119.45
MBC Rubbish Collection	40.00	56.00	56.00	152.00
Miscellaneous	511.45	354.09	283.56	1,149.10
	<u>37,078.21</u>	<u>37,437.11</u>	<u>26,133.65</u>	<u>100,648.97</u>

Total Trading	(2,778.94)	(7,092.05)	(2,846.22)	(12,717.21)	Loss on trading
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Opening Balance at 1st August 2020	Current	101,414.66
	Deposit	11,463.92
		<u>112,878.58</u>
Income over Expenditure		0.00
Expenditure over Income		12,717.21
		<u>100,161.37</u>
Balance at Bank	Current	88,696.32
	Deposit	11,465.05
		<u>100,161.37</u>

HARRIETSHAM PLAYGROUP ASSOCIATION

England & Wales - Charity number 1021287

Accounts

Harrietsham Playgroup Association

Final Accounts Year End 2020

Charity number: 1021287

Revenue

Government Funding	64460.00	
Parent Fees	13703.54	
Fundraising	1479.34	
Other	70.68	
TOTAL	79713.56	

Expenditure

Staff costs		75591.09
Buildings and utilities		8735.05
Bank Charges		82.55
Training		1028.98
Uniform		86.39
Resources		6356.47
Advertising		0.00
Other		981.40
TOTAL		92861.93