

9TH HARPENDEN SCOUT GROUP

England & Wales - Charity number 1021216

Details

Status Registered

Legal form Other

Registered 1993-05-19

Register [View on the Charity Commission register](#)

Contact

Address 369 Luton Road
Harpenden
AL5 3LZ

Phone 01582764227

Email 9th.harpenden.gsl@gmail.com

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL INTELLECTUAL SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: The 9th Harpenden Scout Group runs a scout troops, two cub packs and a two beaver colonies. The aim is to promote the development of young people and to assist in creating adults who will play a valuable part in the community.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** HARPENDEN
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£41,755	£31,471	-	-
2024-12-31	£37,078	£27,824	-	-
2023-12-31	£32,307	£27,803	-	-
2022-12-31	£29,759	£24,435	-	-
2021-12-31	£22,049	£20,048	-	-
2020-12-31	£22,899	£30,045	-	-

Trustees

Name	Role	Appointed
Andrew James Falconer		2014-06-12
Caroline Corran		2017-04-26
Christopher Mellor		2017-09-13
Gareth David Green		2020-08-25
JACKIE MOORE		2012-03-29
MARY-ANN COLLEDGE		
NICK CORRAN		2012-03-29
Timothy James Reid		2020-08-25

9TH HARPENDEN SCOUT GROUP

England & Wales - Charity number 1021216

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	5
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 to end date

3	1	1	2	2	5
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Section A

Reference and administration details

Charity name

9th Harpenden Scout Group					
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Other names the charity is known by

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Registered charity number (if any)

1	0	2	1	2	1	6
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HQ registration number

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Charity's principal address

369 Luton Road,							
Kinsbourne Green							
Harpenden, Hertfordshire							
Postcode	A	L	5		3	L	Z

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1		Chair	
2	Nicholas Corran	Lead Volunteer	
3	Caroline Corran	Treasurer	
4	Jacqueline Moore		
5	Gareth Green		
6	Tim Reid		
7	Chris Mellor		
8	Mary Ann Colledge		
9	Andrew Falconer		
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Secretary	Rebecca Asquith	
Hut Manager	Craig Broadbent	
Independent Examiner	Stephen Newman FCA	Ardrachan, Cross Oak Road, Berkhamsted. HP4 3NA

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts, following POR section 5.c.1 Constitution for a Group.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:
a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The trustees follow the Charity Governance Code.

The Trustee Board consists of the Chair (position vacant), Treasurer and 7 Trustees (including 1 Ex Officio Trustee, and 6 elected Trustees) and meets every term.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control (Specimen 1)

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Weekly term time meetings for 2x beavers, 2x cubs, 1x scouts.
Base for Kinsbourne Explorer Scout Unit (KES) Age 14-18
The hut is used as a community asset with use by regular and occasional hirers.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Group run by volunteers, running the sections and the business of the Hut.

criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Running an active scout group, including an adventurous programme for all scout ages, including Nights Away.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 24 months running costs, circa £50,000.

The Group held reserves of approximately £100,000 against this at year end. This is above the level required for operating expenses. However this can be explained by £30,000 being earmarked for the parking upgrade immediately outside the Hut, leaving £20,000 spare. Investigating options to share with other Groups who are fundraising for building improvements.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

NONE

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

Excess funds are currently in a CAF account with interest.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Improving the car parking facility immediately outside the hut (~£30,000)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Mary Ann Colledge Nicholas C. Corran

Full name(s)

MARY ANN COLLEDGE Nicholas Corran

Position (eg Secretary, Chair)

Trustee GLV

Date

1 5 0 4 2 6

9th Harpenden Scout Group (Charity no. 1021216)
Receipts and payments account

For the year from	01/01/2025	To	31/12/2025
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Receipts and payments

	2025 Unrestricted funds £	2024 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	12,453	11,037
Less: Membership subscriptions paid on (National/County/Area/District)	(7,049)	(5,871)
Donations	500	550
Gift Aid	2,027	2,367
Other similar income	-	-
Sub total	7,931	8,084
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Summer Fete	-	1,334
Other fundraising activities	-	-
Sub total	-	1,334
Scout hut income		
Hire of building	23,464	19,943
Hall Deposits	200	(730)
Sub total	23,664	19,213
Investment income		
Bank interest	1,276	1,360
Sub total	1,276	1,360
Total Gross Income	32,871	29,990
Asset and investment sales, etc.	-	-
Total receipts	32,871	29,990

9th Harpenden Scout Group (Charity no. 1021216)

Receipts and payments account

For the year from	01/01/2025	To	31/12/2025
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Receipts and payments

	2025 Unrestricted funds £	2024 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	8,473	7,583
Less: Contributions from attendees	(5,744)	(4,960)
Camps	3,051	1,958
Less: Contributions from attendees	(3,140)	(2,128)
Adult support and training	140	412
Business Rates	700	273
Water and Sewerage	406	258
Electricity and Gas	2,501	3,062
Insurance	1,272	1,234
Equipment Repairs and Renewals	-	371
Materials and equipment	-	599
Hall Supplies	598	463
Phone and broadband	472	371
Hall Maintenance	13,375	3,323
Hall Capital Improvements	647	1,425
Uniforms	(130)	(90)
AGM and trustee expenses	-	-
Hall Cleaning	7,912	5,804
Music Rights	-	365
Sundry charges	138	113
Bank Charges	300	300
Sub total	30,971	20,736
Fundraising expenses		
Other fundraising costs	500	-
Sub total	500	-
Total Gross Expenditure	31,471	20,736
Asset and investment purchases, etc.	-	-
Total payments	31,471	20,736
Net of receipts/(payments)	1,399	9,254
Cash funds last year end	108,727	99,473
Cash funds this year end	110,126	108,727

Receipts and payments account

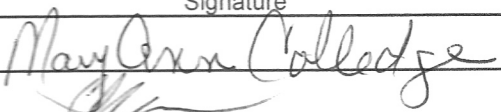
For the year from	01/01/2025	To	31/12/2025
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Statement of assets and liabilities at the end of the year

	31st Dec 2025 Unrestricted funds £	31st Dec 2024 Unrestricted funds £
Cash funds		
Group Bank current accounts	32,895	44,398
Bank deposit account	68,028	57,841
Section Bank current accounts	9,204	6,488
Total cash funds	110,126	108,727
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Other assets	-	-
Sub total	-	-
Investment assets		
Other investments	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Land and buildings (insured value)	576,602	562,155
Scouting equipment, furniture etc (insured value)	40,142	39,126
Other	-	-
Sub total	616,744	601,281
Liabilities		
Hall Deposits Repayable	(600)	(400)
Other liabilities	-	-
Sub total	(600)	(400)
Total net assets	726,270	709,608

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15th April 2026 and signed on their behalf by

Signature



Print Name

MARY ANN COLLEDGE Trustee

E. CORRAN Treasurer

Independent examiner's report to the trustees of 9th Harpenden Scout Group

I report to the trustees on my examination of the accounts of the 9th Harpenden Scout Group for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity trustees of the 9th Harpenden Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 9th Harpenden Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 9th Harpenden Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

STEPHEN NEWMAN

Relevant professional qualification or membership of professional bodies (if any):

FCA

Address:

ARDBRACLAN, CROSS OAK ROAD, BERKHAMSTED
HERTS HP4 3NA

Date:

11 MARCH 2026

9TH HARPENDEN SCOUT GROUP

England & Wales - Charity number 1021216

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	4
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to end date

3	1	1	2	2	4
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Section A

Reference and administration details

Charity name

9th Harpenden Scout Group

Other names the charity is known by

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Registered charity number (if any)

1	0	2	1	2	1	6
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HQ registration number

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Charity's principal address

369 Luton Road,
Kinsbourne Green
Harpenden, Hertfordshire
Postcode AL5 3LZ

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Jacqueline Moore	Chair	
2	Nicholas Corran	Lead Volunteer	
3	Caroline Corran	Treasurer	
4	Gareth Green		
5	Tim Reid		
6	Chris Mellor		
7	Mary Ann Colledge		
8	Andrew Falconer		
9	Kiley Dixon		1/1/24-24/4/24
10	Rebecca Asquith		1/1/24-24/4/24
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Secretary	Rebecca Asquith	
Hut Manager	Craig Broadbent	
Independent Examiner	Stephen Newman FCA	achan, Cross Oak Road, Berkhamsted. HP4

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 1 Ex Officio Trustee, and 5 elected Trustees) and meets every 4 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

The Group trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

for the objects of the charity set
in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Weekly term time meetings for 2x beavers, 2x cubs, 1x scouts. Base for Kinsboume Explorer Scout Unit (KES) Age 14-18 The hut is used as a community asset with use by regular and occasional hirers.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Group run by volunteers, running the sections and the business of the Hut.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Running an active scout group, including an adventurous programme for all scout ages, including Nights Away.



Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 24 months running costs, circa £50,000.

The Group held reserves of approximately £100,000 against this at year end. This is above the level required for operating expenses. However this can be explained by £30,000 being earmarked for the parking upgrade immediately outside the Hut, and the £6000 roof repairs, leaving £15,000 spare. Investigating options to share with other Groups who are fundraising for building improvements.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

NONE

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

• the charity's principal sources of funds (including any fundraising);

• how expenditure has supported the key objectives of the charity;

• investment policy and objectives;

Investment Policy (Specimen 1)

Excess funds are currently in a CAF account with interest.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

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Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Improving the car parking facility immediately outside the hut.
Roof repairs ~£6000

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>J. Moore</i>	<i>Nicholas C. Corran</i>
Full name(s)	Jacqueline Moore	Nicholas Corran
Position (eg Secretary, Chair)	Chair	GLV
Date	3 0 0 4 2 5	

9th Harpenden Scout Group (Charity no. 1021216)

Receipts and payments account

For the year from	01/01/2024	To	31/12/2024
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Receipts and payments

	2024 Unrestricted funds £	2023 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,037	11,298
Less: Membership subscriptions paid on (National/County/Area/District)	(5,871)	(5,200)
Donations	550	-
Gift Aid	2,367	1,986
Other similar income	-	-
Sub total	8,084	8,084
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Summer Fete	1,334	1,183
Other fundraising activities	-	-
Sub total	1,334	1,183
Scout hut income		
Hire of building	19,943	15,501
Hall Deposits	(730)	330
Sub total	19,213	15,831
Investment income		
Bank interest	1,360	870
Sub total	1,360	870
Total Gross Income	29,990	25,968
Asset and investment sales, etc.	-	-
Total receipts	29,990	25,968

Receipts and payments account

For the year from	01/01/2024	To	31/12/2024
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Receipts and payments

	2024 Unrestricted funds £	2023 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	7,583	8,397
Less: Contributions from attendees	(4,960)	(5,383)
Camps	1,958	1,132
Less: Contributions from attendees	(2,128)	(955)
Adult support and training	412	175
Business Rates	273	280
Water and Sewerage	258	313
Electricity and Gas	3,062	2,639
Insurance	1,234	1,282
Equipment Repairs and Renewals	371	393
Materials and equipment	599	1,139
Hall Supplies	463	1,002
Phone and broadband	371	210
Hall Maintenance	3,323	5,371
Hall Capital Improvements	1,425	280
Uniforms	(90)	183
AGM and trustee expenses	-	-
Hall Cleaning	5,804	4,230
Music Rights	365	352
Sundry charges	113	125
Bank Charges	300	300
Sub total	20,736	21,464
Fundraising expenses	-	-
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	20,736	21,464
Asset and investment purchases, etc.	-	-
Total payments	20,736	21,464
Net of receipts/(payments)	9,254	4,504
Cash funds last year end	99,473	99,969
Cash funds this year end	108,727	99,473

Receipts and payments account

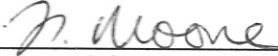

For the year from	01/01/2024	To	31/12/2024
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Statement of assets and liabilities at the end of the year

	31st Dec 2024 Unrestricted funds £	31st Dec 2023 Unrestricted funds £
Cash funds		
Group Bank current accounts	44,398	52,512
Bank deposit account	57,841	41,574
Section Bank current accounts	6,488	5,387
Total cash funds	108,727	99,473
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
Other monetary assets		
Other assets	-	-
Sub total	-	-
Investment assets		
Other investments	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Land and buildings (insured value)	562,155	550,000
Scouting equipment, furniture etc (insured value)	39,126	23,811
Other	-	-
Sub total	601,281	573,811
Liabilities		
Hall Deposits Repayable	(400)	(1,130)
Other liabilities	-	-
Sub total	(400)	(1,130)
Total net assets	709,608	672,154

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30th April 2025 and signed on their behalf by

Signature

Print Name

J. L. MOORE.	Chair
C. E. CORRAN.	Treasurer

Independent examiner's report to the trustees of 9th Harpenden Scout Group

I report to the trustees on my examination of the accounts of the 9th Harpenden Scout Group for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the 9th Harpenden Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 9th Harpenden Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:
accounting records were not kept in respect of the 9th Harpenden Scout Group as required by section 130 of the Act; or
the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: STEPHEN NEWMAN

Relevant professional qualification or membership of professional bodies (if any): F.C.A.

Address: ARDBRACCAN, CROSS OAK ROAD, BERKHAMSTED, HERTS HP4 3NA

Date: 6th March 2025

9TH HARPENDEN SCOUT GROUP

England & Wales - Charity number 1021216

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	3
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 to end date

3	1	1	2	2	3
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Section A Reference and administration details

Charity name

9th Harpenden Scout Group																																																											
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Other names the charity is known by

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Registered charity number (if any)

1	0	2	1	2	1	6
---	---	---	---	---	---	---

HQ registration number

--	--	--	--	--	--	--	--	--	--

Charity's principal address

369 Luton Road,																																																											
Kinsbourne Green																																																											
Harpenden, Hertfordshire																																																											
Postcode																																													AL5 3LZ														

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Jacqueline Moore	Chair	
2	Nicholas Corran	Lead Volunteer/GSL	
3	Caroline Corran	Treasurer	
4	Gareth Green	Elected	
5	Tim Reid	Elected	
6	Mary Ann College	Ex Officio BSL	
7	Andrew Falconer	Ex Officio SL	
8	Chris Mellor	Ex Officio CSL	
9	Kiley Dixon	Ex Officio BSL	
10	Rebecca Asquith	Secretary	
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Stephen Newman FCA	Trachan, Cross Oak Road, Berkhamsted. HP4

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

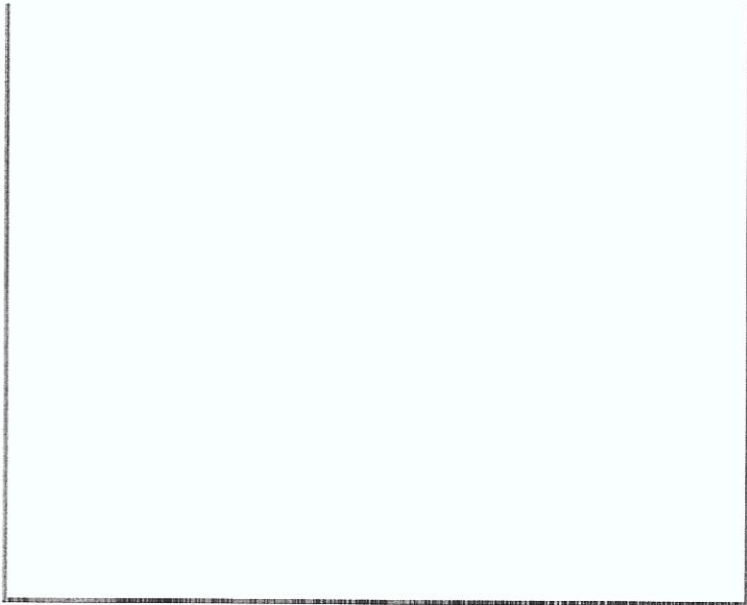
The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 8 Trustees (including 6 Ex Officio Trustee, and 2 co-opted Trustees) and meets every 4 months.

Members of the Trustee Board complete Being a Scouts Trustee learning, including GDPR within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B

Structure, governance and management (continued)

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case

scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Weekly term time meetings for 2x beavers, 2x cubs, 1x scouts. Base for Kinsbourne Explorer Scout Unit (KES) Age 14-18 The hut is used as a community asset with use by regular and occasional hirers.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Group run by volunteers, running the sections and the business of the Hut.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Running an active scout group, including an adventurous programme for all scout ages, including Nights Away.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 24 months running costs, circa £50,000.

this at year end. This is above the level/below required for operating expenses. However this can be explained by £30,000 being earmarked for the parking upgrade immediately outside the Hut, leaving £15,000 spare.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

NONE

Other financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy

Excess funds are currently in a CAF account with interest.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Improving the car parking facility immediately outside the hut.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

J. Moore *Nicholas E Corran*

Full name(s)

Jacqueline Moore NICHOLAS CORRAN

Position (eg Secretary, Chair)

Chair GROUP LEAD VOLUNTEER

Date

22/4/2024


2

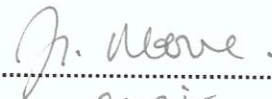
**9TH HARPENDEN SCOUT GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2023**

Receipts & Payments Account Summary for the year ended 31 December 2023

	This Year to 31/12/2023 £	Previous Year to 31/12/2022 £
Total receipts for the year (page 2)	32,306.57	29,759.42
Total payments for the year (page 3)	(27,802.60)	(24,434.68)
Net receipts (payments) for the year	<u>4,503.97</u>	<u>5,324.74</u>
Cash, bank and similar funds brought forward	94,969.23	89,644.49
Cash, bank and similar funds carried forward	<u><u>99,473.20</u></u>	<u><u>94,969.23</u></u>

The above account and accompanying statement of assets and liabilities were approved
by the Trustees on 21st April 2024 and signed on their behalf by


TREASURER


Chair

**9TH HARPENDEN SCOUT GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2023**

Receipts for the year ended 31 December 2023

	This Year to 31/12/2023 £	Previous Year to 31/12/2022 £
MEMBERSHIP SUBSCRIPTIONS	11,298.05	9,890.42
less: Paid	(5,200.00)	(4,368.00)
	£6,098.05	£5,522.42
 INVESTMENT INCOME RECEIVED		
Bank Interest	860.28	195.95
Section Bank Interest	9.77	3.15
	870.05	199.10
 DONATIONS	0.00	0.00
COVID Retail, Hospitality and Leisure Grant	0.00	0.00
RENT OF HALL	15,501.01	14,729.74
HALL DEPOSITS	330.00	(200.00)
	£15,831.01	£14,529.74
 ACTIVITIES		
Sections	5,383.10	3,035.18
Camps	955.35	3,658.68
	£6,338.45	£6,693.86
 FUND RAISING (gross)		
Group Fundraising Team	0.00	0.00
Group Scout Executive Fireworks Evening	0.00	0.00
Section Activities Fundraising - Xmas tree carrying	0.00	0.00
Group Scout Executive Summer Fete	1,182.76	1,441.25
	£1,182.76	£1,441.25
 OTHER INCOME		
Income Tax recovered on subscriptions and donations	1,986.25	1,373.05
	£1,986.25	£1,373.05
 TOTAL RECEIPTS FOR THE YEAR	£32,306.57	£29,759.42

**9TH HARPENDEN SCOUT GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2023**

Payments for the year ended 31 December 2023

	This Year to 31/12/2023 £	Previous Year to 31/12/2022 £
PREMISES		
Hall capital improvements	279.98	0.00
Electricity	2,639.17	2,415.97
Hall cleaning	4,230.44	4,099.57
Insurance	1,281.89	1,194.71
Hall maintenance	5,371.28	4,040.34
Business rates	280.00	458.40
Phone and broadband	210.04	388.83
Hall supplies	1,001.62	383.96
Music rights	351.84	607.08
Water Rates	313.17	248.68
	<u>£15,959.43</u>	<u>£13,837.54</u>
DONATIONS		
	<u>£0.00</u>	<u>£0.00</u>
ACTIVITIES		
Sections	8,396.86	5,396.94
Camps	1,132.22	3,752.34
	<u>£9,529.08</u>	<u>£9,149.28</u>
FUND RAISING EXPENSES		
Group Scout Executive Fireworks Evening	0.00	0.00
Group Scout Executive Summer Fete	0.00	0.00
	<u>£0.00</u>	<u>£0.00</u>
ADMIN/ESTABLISHMENT EXPENSES		
Leaders uniforms	182.87	(170.00)
Leaders' training	174.59	185.00
Fees re transfer of lease to The Scout Association	0.00	780.00
Sundry Charges	125.10	116.51
Independent accountants fees	0.00	0.00
Equipment Maintenance	392.50	131.35
Bank Charges	300.00	405.00
	<u>£1,175.06</u>	<u>£1,447.86</u>
TRUSTEES EXPENSES		
	0.00	0.00
PURCHASE OF EQUIPMENT		
	1,139.03	0.00
DISTRICT LOAN REPAYMENTS		
	0.00	0.00
TOTAL PAYMENTS FOR THE YEAR	<u>£27,802.60</u>	<u>£24,434.68</u>

**9TH HARPENDEN SCOUT GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2023**

Statement of Assets & Liabilities for the year ended 31 December 2023

	This Year to 31/12/2023 £	Previous Year to 31/12/2022 £
MONETARY ASSETS		
Group Bank Current Account(s) *	52,511.79	51,183.32
Bank Deposit Accounts	41,574.35	40,808.33
Section Bank Current Accounts	5,387.06	2,977.58
Section Cash	0.00	0.00
	£99,473.20	£94,969.23
* Includes £1,130 of hall deposits (2022: £800)		
 NON-MONETARY ASSETS		
Group Headquarters		
Land: Leasehold 99 years from 23 October 2013		
Ground Rent £1 per annum		
Buildings: insured value	550,000.00	582,272.00
Scouting equipment, furniture, etc. insured value	23,811.00	21,518.00
	£573,811.00	£603,790.00
 LIABILITIES Those due within one year		
Hall deposits repayable (held in PayPal account)	1,130.00	800.00
Sundry creditors and accruals	0.00	0.00
	£1,130.00	£800.00
 CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		
	NONE	NONE

Independent examiner's report to the trustees of 9th Harpenden Scout Group

I report to the trustees on my examination of the accounts of the 9th Harpenden Scout Group for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the 9th Harpenden Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 9th Harpenden Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 9th Harpenden Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

STEPHEN NEWMAN

Relevant professional qualification or membership of professional bodies (if any):

F.C.A.

Address:

ARDBRACCAN, CROSS OAK ROAD,
BERKHAMSTED, HERTS HP4 3NA

Date:

10/4/24

9TH HARPENDEN SCOUT GROUP

England & Wales - Charity number 1021216

Accounts

9th HARPENDEN SCOUT GROUP

(REGISTERED CHARITY 1021216)

AGM Report Jan 1st – Dec 31st 2022

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Reference and Administrative Details

Charity name: 9th Harpenden Scout Group
Registered charity number: 1021216
Registered charity address: 369 Luton Road, Harpenden, AL5 3LZ

Trustees

During the year the board of trustees was as follows:

Appointment	Trustee Name	Appointed
Ex-officio, Chair	Jackie Moore	Aug 2020
Ex-officio, GSL	Nicholas Corran	Sep 2016
Ex-officio, Secretary	Rebecca Gowing	Aug 2020
Ex-officio, Treasurer	Caroline Corran	Apr 2017
Ex-officio, SL	Andrew Falconer	Jan 2014
Ex-officio, CSL	Chris Mellor	Apr 2017
Ex-officio, BSL	Mary Ann Colledge	Jan 2007
Ex-officio, BSL	Kiley Dixon	Aug 2020
Elected	Gareth Green	Aug 2020
Elected	Tim Reid	Aug 2020

Holding Trustees

The Scout Association Trust Company holds the lease (on behalf of the 9th Harpenden Scout Group, since Sept 21st 2022) for the leasehold land on which the Scout Hut is built.

The Scout Hut (Kinsbourne Common Hall) is at 453 Luton Rd, Harpenden, AL5 3QE.

Professional Advisors

Independent Examiner

Stephen Newman FCA
Ardracchan
Cross Oak Road
Berkhamsted
HP4 3NA

Bankers

CAF Bank Ltd
25 Kings Hill Ave
Kings Hill
West Malling
Kent
ME19 4JQ

Structure, Governance and Management

9th Harpenden Scout Group is a trust established under rules common to all Scouts in the United Kingdom (the Policy, Organisation and Rules of The Scout Association (POR)) which are organised in Scout Groups, Scout Districts, Scout Counties and Country Headquarters. These 'units' of Scouting provide support, channels for communication, opportunities for youth members and adults to make decisions and take responsibility, and functional units through which the design and delivery of the Scouting programme can be best achieved.

Each of these entities is a trust in its own right and operates on a hierarchical basis. In this way, the Headquarters of The Scout Association provides oversight and supervision of the Hertfordshire County Scout Council (the 'County') which, in turn, does so for the District Council, and on to the 9th Harpenden Scout Group.

9th Harpenden Scout Group consists of 1 Scout Troop, 2 Cub Packs and 2 Beaver Colonies.

It is an educational charity and is registered with The Charity Commission as such. It is managed by the Group Scout Executive Committee (the 'GSE'), the members of which are charity trustees of the Group (the 'Group Trustees'). The Group Trustees are responsible for complying with legislation applicable to charities, which includes requirements to keep proper accounts and make returns to The Charity Commission as appropriate.

The Group Trustees are appointed in accordance with the POR (as applied by the GSE) under four categories of membership, namely:

- Ex-officio:
 - the Chair, who is nominated by the Groups Scout Leader and approved by the Scout Council at the AGM
 - the Secretary and Treasurer, who are elected by the Scout Council at the AGM
 - all Section Leaders (SL, CSL, BSL) subject to them indicating to the AGM that they are willing to perform such a function
 - the Group Scout Leader, who is appointed by the District Commissioner on the advice of the District Appointments Advisory Committee
- Elected: up to a maximum of six elected at the AGM
- Nominated: up to the number of elected members, nominated by the Group Scout Leader in partnership with the Group Chair annually and approved at the AGM.
- Co-opted: up to the number of elected members, chosen by the GSE due to specific skills or knowledge useful to the committee, annually.

The GSE has set a quorum for any meeting of the Executive Committee of 40% of the current members to include the Group Scout Leader (or nominated deputy) and the Chair (or their nominated deputy).

The Executive Committee aims to meet once a term.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and members are required to act collectively as charity trustees of the Scout Group, and in the best interest of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances
- Provide insurance for people, property and equipment
- Provide sufficient resources for Scouting to operate; this includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities
- Promote and support the development of Scouting in the local area
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community
- Appoint and manage the operation of any sub-Committees, including appointing Chairmen to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of Sections in the Group as necessary

The Executive Committee must also:

- Appoint Administrators, Advisers, and Co-opted members of the Executive Committee
- Approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer
- Present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the District Executive Committee; and as a registered charity, with the appropriate charity regulator. (See POR Rule 13.3)
- Maintain confidentiality with regard to appropriate Executive Committee business
- Where staff are employed, act as a responsible employer in accordance with Scouting's values and relevant legislation.
- Ensure line management responsibilities for employed staff are clearly established and communicated.

Each member must also:

- Complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee and keep up-to-date with any required refreshers
- Use reasonable care and skill in their work as trustees
- Use their personal skills and experience in their work as trustees
- Obtain external professional, specialist advice when needed
- Act honestly and reasonably in the interests of the charity at all times
- Use charitable funds only in the furtherance of the charity's objectives
- Safeguard the charity's finances ensuring that the charity is and will remain solvent, and avoid undue risks
- Ensure that the charity complies with charity law and the requirements of the appropriate charity regulator
- Ensure that the charity follows the rules set out in its governing document (Policy, Organisation and Rules)
- Act with integrity and avoid any personal conflicts of interest or misuse of charity funds or assets

Objectives and Activities

The Purpose, Method and Values of the Scout Group are the same as those of The Scout Association.

The Purpose of Scouting: Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting: All Scouts are guided by the following values:

- Integrity - to act with integrity, to be honest, trustworthy and loyal
- Respect - to have self-respect and respect for others
- Care - to support others and take care of the world in which we live
- Belief – to explore faiths, beliefs and attitudes
- Co-operation – to make a positive difference, co-operate with others and make friends

The Scout Method: Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities; and
- make and live by their Promise.

The Scout Group and its constituent sections undertake a variety of activities to implement the Scout Method. These are described in more detail under 'Achievements and Performance'.

Chairs Report

2022 has been a much better year for Scouting, no online meetings! It has been inspiring to see how sections are getting back to their busy best, with fun evenings, sleepovers and trips away. Well done and thank you to all the section leaders, assistant leaders and young leaders for their hard work and enthusiasm. We continue to try to find new leaders to fill gaps in both Cubs and Scouts.

The Hut continues to provide a wonderful community facility. Thank you to the excellent work done behind the scenes by our hut committee, Tim, Craig and Gareth, as well as the bookings team and keyholders to keep the hut clean safe and available for use. Some long-running tasks have finally been completed this year, after some very tenacious work by this team, including the transfer of the lease to the Scout Association Trust Company.

Fundraising is coming back to life with the joint Fete with St Mary's church held in September. Hopefully we can get an enthusiastic team up and running before long.

Thank you to the other committee members, Bec as our very helpful secretary, Caroline as treasurer.

Thank you to Nick for the wonderful job he is doing as GSL. We are very lucky to have him running our group.

We look forward to even more fun and adventures in 2023!

Achievements and Performance

Scouting Equipment

We are well stocked with camping, pioneering and general scouting equipment.

It continues to be maintained and available for all sections to use.

There were no major new purchases of equipment this calendar year.

There are currently no plans for major purchases (additions or replacements).

We will however continue to perform kit checks around camps and events, to see if any of the equipment has deteriorated and needs maintenance, repair or replacement.

Scout Report

Colony/Pack/Troop: **Hillary/Tenzing combined**

Number of members:

- January – 28 (18/10 m/f)
- December – 29 (22/7 m/f)
- *Peaked at 32 mid-year*

Leaders in section: **3** (Andrew SL, Nick ACSL, Ray ACSL). Often only 2 available, due to work/family commitments. No YLs. Parent rota proving vital

Chief Scout awards: **0**

Camps/Nights away: **3** (Ferny crofts: June 22)

Highlights from year:

Spring Term 2022:

A shorter programme, having delayed start until after Gang Show (which 6 Scouts participated in). We celebrated Burn's Night with Haggis, Neeps and Tatties, and Shrove Tuesday with pancakes. A more physical term with a night hike from Redbourn, a cycle ride to Redbourn and back, and climbing/bouldering at the XC. We ended the term with an egg-catapult challenge.

Summer Term 2022:

A 12-week term, comprising a combination of outdoors/adventure type activities as well as physical/sporting activities. We undertook micro-navigation skills, erecting tents and cooking shelters, pioneering, wood-chopping and fire building. Away from the hut, we went 10-pin bowling, stand-up paddleboarding at Stanborough, shelter building at Gibraltar Farm. Sadly, we were unable to organise volunteer work (having tried both Heartwood Forest and Batford Springs). A highlight of the summer term was the camp in June, taking advantage of the extra public holiday. Four leaders and 14 Scouts (7+7) went to Ferny Crofts in the New Forest for 3 nights under canvas. As well as a walk around the New Forest, the Scouts took part in the on-site activities (crate stacking, rafting, tomahawk throwing), and cooked their own meals.

Autumn Term 2022:

The Scouts managed a fair number of outdoor activities, with only minimal rescheduling due to weather or leader availability. Activities included fire building (cooking a tomato and sausage pasta meal), night-time orienteering on Nomansland, problem solving / teambuilding activities. Steve Hynes ran a bicycle maintenance evening, which went really well, and also accompanied us on our bike ride. We got the Scouts involved in the fete, with a few good stall ideas and around a dozen who helped on the day. We also cooked curry, had a town quiz, went to Welwyn for Fun Rings, and ended the term with a Christmas party and accompanying Father Christmas on the Roundtable collection. Sadly, we were unable to enter any teams into Green Beret due to lack of Scout interest sufficient to form a team.

Badges:

We have continued to link badges to our activities, and encourage those Scouts who are interested. Felicity Falconer is continuing to support and track Scouts' progress and maintain momentum.

Cub Report

Section: Cubs

Colony/Pack/Troop: Eiger and Everest

Number of members:

- January: 26 boys, 6 girls
- December: 27 boys, 7 girls

Leaders in section: CSL 2, ACSL 3, SA 1, YLs 4

- Lost 1 ACSL

Chief Scout awards: 3

Camps/Nights away: 2 HMS Belfast and hut sleepover

Highlights from year:

Winter term 2022:

We had a busy start to the year with the annual Gang Show trip returning, two nights covering the scientist badge, book reader and story night, a trip to the ice skating rink at Planet Ice, and we locked the Cubs up in a trip to an Escape Room (they all successfully got out!). We finished the term with a Mother's day tea and a hike.

Summer Term 2022: We had a fun term with activities including a trip on the Grand Union Canal, yoga, YP-led base night, cycling, and a welcome return to Gibraltar Farm for shelter building and backwoods cooking and Fort Knebworth alongside the Beavers. We also ran a first night away since Covid, starting slowly with a sleepover at the hut (thank you to Andrew for stepping in to ensure we had a permit holder after a last minute covid case).

Autumn term 2022: the last term of the year had a wide range of activities including a night on HMS Belfast (attended by 26 Cubs and 5 leaders), first aid with some first responders, a visit to Redbournbury Mill, a spooky Halloween ghost walk in St Albans, a cycle night, knots, base night and many more adventures!

Beaver Report

Section: Beavers

Colony/Pack/Troop: Cherokee & Odakota

Number of members:

- Jan: Cherokee: 14 boys, 3 girls; Odakota: 9 boys, 3 girls
- Dec: Cherokee: 12 boys, 2 girls; Odakota: 13 boys, 2 girls

Leaders in section: Cherokee: 3 (BSL, ABSL, SA), Odakota: 4 (BSL, 2 ABSL, SA)

Chief Scout awards: 4

Camps/Nights away: 1

Highlights from year:

St George's Day

Beaver Skills Day

Fort Knebworth

Celtic Harmony

Beaver Sleepover

District Beavers Carol Service

Badges:

Cook, Cyclist, Experiment, Money Skills, Gardener, Health & Fitness, International, Emergency Aid

Other Scouting

No wider scouting events this year

Fundraising Update

Fundraising restarted with a joint 9th and St Mary's Church fete in Sept '22.

Hut Update

We continue to be well supported by our volunteer viewings, bookings, payments, key holder and hut management team.

Building maintenance

- The hut is currently in a reasonable state of repair

Largely recovered from COVID, some impact from cost of living

- Replaced keyholders
- Some reduction in hires from previous peak, but more than covering costs

Hires

- At a good level.

Other

- The holding trustee role was moved to the Scout Association Trust Corporation in Sept 22.

Public Benefit Statement

The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potential – as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving this is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership and the Scout Method (see above).

The Group Trustees have a duty to report on the Group's public benefit in the Annual Report. We have assessed our aims, objectives and activities and believe we have met The Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.

The Group complies with the two key principles set by The Charity Commission with regard to public benefit:

1. Identifiable benefit: The practice of Scouting and the application of the Scout method help young people develop towards their full potential. This benefit is directly linked to the purpose of Scouting.
2. Public benefit: Membership within the Group is open to young people aged from 6-14; full membership is restricted to young people who are willing to make the Scout Promise. The Scout Association does not exclude those in poverty from its benefits.

While the Scout Association charges a subscription to its members, the benefits of Scouting are not restricted by the ability to pay. Within the District, there are arrangements to waive subscriptions and other costs for those who cannot afford to pay; nationally there are funds available for uniform and activities so that young people are not excluded from activities by virtue of being unable to pay. Any private benefits of Scouting are incidental.

Financial Review

Statement of Responsibilities of Trustees and Officers

The Group Trustees and officers are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Scout Group and of its income and expenditure for that year. In preparing those financial statements, the Group Trustees and officers are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the Scout Group will continue.

The Group Trustees and officers are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Scout Group. They are also responsible for safeguarding the assets of the Scout Group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The GSE has reviewed and updated its reserves policy to require that sufficient unrestricted funds be available to:

- a) cover 24 months running costs, circa £30,000. (NB sections receive ~£4200 per year, hut running costs ~£10k per year)
- b) enable each of the Beaver, Cub and Scout sections to provide a varied set of activities to its members
- c) provide funds to assist scouts in need of financial support, whether that is to fund or partly fund activity costs, or to support reduced subscription payments
- d) provide funds to enable badges and similar items to be purchased
- e) provide funds to maintain, repair and replace when needed key items of scouting equipment, such as tents, ropes, camping equipment
- f) provide funds to cover required capital improvements and maintenance of £5,000
- g) provide funds to cover unexpected lump costs of up to £10,000

Overall the GSE considers that reserves of £50,000 should be held to cover all of the above.

Financial Position

The Scout Group's main sources of income are subscription payments from members, rental income from hiring the scout hut to other community groups, and fundraising events as outlined above. The Group also collects payments from members towards the cost of organised camps and other activities. The Group reclaims gift aid on subscription payments annually.

The Group's outgoings include the provision of activities for the Beaver, Cub and Scout section meetings, subscription payments to the Scout Association, and maintenance of the scout hut.

As reported in the accounts, the Group's income for the year was £29,759, and expenses were £24,434. The Group held reserves of approximately £90,000 at the end of the year. This is above the level required for operating expenses per the reserves policy above, partly because the Group has been fundraising (£13,000) towards the improvement in car parking, work on which is still pending.

Looking forward, the reserves held at the end of 2022 leave the Group in a strong position to face any future interruptions to income.

Investment Policy

The Group has adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which it believes the Scout Group is exposed, these have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church and other Scout Groups. The Scout Group has sufficient buildings and contents insurance in place to minimise permanent loss.
- Injury to leaders, helpers, supporters and members. The Scout Group, through the capitation fees, contributes to The Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The Scout Group is fortunate that it is not dependent on money from fundraising to run the group, although charitable donations and special projects may be impacted. The Scout Group is also able to adjust its subscription fees if needed, although plans to keep these unchanged where possible, and holds a reserve to ensure the continuity of activities.
- Reduction in or loss of leaders. The Scout Group is totally reliant upon volunteers to run and administer the activities of the group and its constituent sections. If there was a reduction in the number of volunteers to an unacceptable level then there would have to be appropriate contraction, consolidation or closure of a Section. In the worst-case scenario, the complete closure of the Scout Group might be required.
- Reduction in or loss of members. The Scout Group provides activities for all young people aged 6 to 14, and has a healthy waiting list for admission to Beavers at age 6. However, if there was a reduction in membership in a particular Section then there would have to be appropriate contraction, consolidation or closure of a Section. In the worst-case scenario, the complete closure of the Scout Group might be required.
- The Scout Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Declaration

The Group Trustees declare that they have approved the Group Trustees' report above:



Jackie Moore, Group Chair



Nicholas Corran, Group Scout Leader

Signed on behalf of the charity's trustees on 26/4/2023


End of Report

**9TH HARPENDEN SCOUT GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2022**

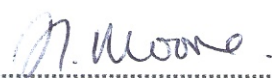
Receipts & Payments Account Summary for the year ended 31 December 2022

	This Year to 31/12/2022 £	Previous Year to 31/12/2021 £
Total receipts for the year (page 2)	29,759.42	22,049.34
Total payments for the year (page 3)	(24,434.68)	(20,047.61)
Net receipts (payments) for the year	5,324.74	2,001.73
Cash, bank and similar funds brought forward	89,644.49	87,642.76
Cash, bank and similar funds carried forward	94,969.23	89,644.49

The above account and accompanying statement of assets and liabilities were approved
by the Trustees on 26th April 2023 and signed on their behalf by



 TREASURER



 CHAIR

**9TH HARPENDEN SCOUT GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2022**

Receipts for the year ended 31 December 2022

	This Year to 31/12/2022 £	Previous Year to 31/12/2021 £
MEMBERSHIP SUBSCRIPTIONS	9,890.42	6,776.78
less: Paid	(4,368.00)	(4,999.50)
	£5,522.42	£1,777.28
 INVESTMENT INCOME RECEIVED		
Bank Interest	195.95	4.05
Section Bank Interest	3.15	0.00
	199.10	4.05
 DONATIONS	0.00	0.00
COVID Retail, Hospitality and Leisure Grant	0.00	8,000.00
RENT OF HALL	14,729.74	9,095.24
HALL DEPOSITS	(200.00)	1,000.00
	£14,529.74	£18,095.24
 ACTIVITIES		
Sections	3,035.18	687.80
Camps	3,658.68	0.00
	£6,693.86	£687.80
 FUND RAISING (gross)		
Group Fundraising Team	0.00	0.00
Group Scout Executive Fireworks Evening	0.00	0.00
Section Activities Fundraising - Xmas tree carrying	0.00	0.00
Group Scout Executive Summer Fete	1,441.25	0.00
	£1,441.25	£0.00
 OTHER INCOME		
Income Tax recovered on subscriptions and donations	1,373.05	1,484.97
	£1,373.05	£1,484.97
 TOTAL RECEIPTS FOR THE YEAR	£29,759.42	£22,049.34

**9TH HARPENDEN SCOUT GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2022**

Payments for the year ended 31 December 2022

	This Year to 31/12/2022 £	Previous Year to 31/12/2021 £
PREMISES		
Hall capital improvements	0.00	6,478.55
Electricity	2,415.97	1,195.05
Hall cleaning	4,099.57	4,680.00
Insurance	1,194.71	1,111.78
Hall maintenance	4,040.34	2,639.89
Business rates	458.40	227.29
Phone and broadband	388.83	376.42
Hall supplies	383.96	193.63
Music rights	607.08	0.00
Water Rates	248.68	279.08
	<u>£13,837.54</u>	<u>£17,181.69</u>
DONATIONS	<u>£0.00</u>	<u>£0.00</u>
ACTIVITIES		
Sections	5,396.94	2,423.02
Camps	3,752.34	0.00
	<u>£9,149.28</u>	<u>£2,423.02</u>
FUND RAISING EXPENSES		
Group Scout Executive Fireworks Evening	0.00	0.00
Group Scout Executive Summer Fete	0.00	0.00
	<u>£0.00</u>	<u>£0.00</u>
ADMIN/ESTABLISHMENT EXPENSES		
Leaders uniforms	(170.00)	(164.00)
Leaders' training	185.00	0.00
Fees re transfer of lease to The Scout Association	780.00	0.00
Sundry Charges	116.51	126.90
Independent accountants fees	0.00	0.00
Equipment Maintenance	131.35	0.00
Bank Charges	405.00	480.00
	<u>£1,447.86</u>	<u>£442.90</u>
TRUSTEES EXPENSES	0.00	0.00
PURCHASE OF EQUIPMENT	0.00	0.00
DISTRICT LOAN REPAYMENTS	0.00	0.00
TOTAL PAYMENTS FOR THE YEAR	<u>£24,434.68</u>	<u>£20,047.61</u>

**9TH HARPENDEN SCOUT GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2022**

Statement of Assets & Liabilities for the year ended 31 December 2022

	This Year to 31/12/2022 £	Previous Year to 31/12/2021 £
MONETARY ASSETS		
Group Bank Current Account(s) *	51,183.32	45,194.25
Bank Deposit Accounts	40,808.33	40,652.90
Section Bank Current Accounts	2,977.58	3,797.34
Section Cash	0.00	0.00
	£94,969.23	£89,644.49
* Includes £800 of hall deposits (2021: £1,000)		
 NON-MONETARY ASSETS		
Group Headquarters		
Land: Leasehold 99 years from 23 October 2013		
Ground Rent £1 per annum		
Buildings: insured value	582,272.00	528,761.00
Scouting equipment, furniture, etc. insured value	21,518.00	21,518.00
	£603,790.00	£550,279.00
 LIABILITIES Those due within one year		
Hall deposits repayable (held in PayPal account)	800.00	1,000.00
Sundry creditors and accruals	0.00	0.00
	£800.00	£1,000.00
 CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		
	NONE	NONE

Independent examiner's report to the trustees of 9th Harpenden Scout Group

I report to the trustees on my examination of the accounts of the 9th Harpenden Scout Group for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the 9th Harpenden Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 9th Harpenden Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 9th Harpenden Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: STEPHEN NEWMAN

Relevant professional qualification or membership of professional bodies (if any):

F C A

Address: ARDBRACCAN, CROSS OAK ROAD,
BERKHAMSTED, HERTS HP4 3NA

Date: 12 MARCH 2023