

# **Uttoxeter Pre-School**

Registered Charity Number 1021100

## **Financial Accounts and Annual Report for the year ended 31<sup>st</sup> August 2024**

# UTTOXETER PRE-SCHOOL

## Annual Report for the year to 31 August 2024

Uttoxeter Pre-School is based at The United Reformed Church, Carter Street, Uttoxeter, Staffs and is registered with the Charity Commissioners ( No 1021100).

The Charity is administered by a Committee comprising:

Chairperson	- Zoe Ingram
Secretary	- Jamie McNamara
Treasurer	- Salmha Richardson
Fundraisers	- Lauren Richardson

The object of the Uttoxeter Pre-School is to provide a safe learning and social environment for pre-school children from the age of two years until they reach school age. The Uttoxeter Pre-School ethos is "learning through play".

The Autumn 2023 term started very well with 30 children attending the Pre-School. All staff returned in September apart from Jan Elliott who retired after 28 years with the Pre-school.

During the Autumn term we had a stall at the Uttoxeter Cracker Night which was a massive success. A total of £294 was raised from our activities which was a great boost to our fundraising income.

Throughout the Autumn and Spring term we advertised for an Early Years Practitioner but we had very little response. We found that the people who did respond were generally unsuitable, with most of them not holding the relevant qualifications. Rachel increased her hours of work and we decided that we would not accept any more children at that point. We did open a waiting list for potential children that could be enrolled when staffing levels allowed.

During the spring term we received a £46.40 commission from Cauliflower Cards which is only a small fundraiser, but the children enjoy making the cards as much as the parents enjoy receiving them.

During the summer term we decided to re-advertise for an Early Years Practitioner as there were a few children on the waiting list, two of which had additional needs. An open day in July was also a great success. Two ladies were interviewed successfully and we decided to offer them both a position pending references.

As the summer term continued we are pleased to report that there were two new starters and at the end of the term there were 32 children on the register.

Paula Stanton, Pre-School Manager  
27 February 2025  
For and behalf of the committee

**UTTOXETER PRE-SCHOOL****RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024**

	Note	31 August 2024	31 August 2023
<b>RECEIPTS</b>			
Fees		18,332	21,639
Grant- Government Funded Places		77,305	52,423
Bank Interest Received		15	2
Donations		-	200
Income from Fundraising Activities	2	294	-
Commission		46	60
ESBC Grant for Outdoor Area		-	3,398
		<hr/> 95,992	<hr/> 77,722
<b>PAYMENTS</b>			
Wages		65,897	60,508
Staff Pension		2,478	1,664
Rent		4,992	4,934
Staff Training		1,050	202
Security checks		55	13
Staff Uniform		113	88
Ex-gratia payment		-	3,740
Equipment, Books & Toys		965	229
Refreshments		356	333
Stationery and Printing		811	1,177
Insurance and Subscription		942	958
Toiletries and Cleaning		1,089	777
General Expenses & Gifts		321	700
Accountancy		613	546
Bank charges		60	60
Professional fees		306	1,990
Postage and Telephone		340	429
Repairs and Equipment		1,197	796
Outdoor Area Renovation		96	4,378
Family App		2,146	1,609
Decorating		-	1,069
		<hr/> 83,827	<hr/> 86,200
Net profit / (deficit) for the year		<hr/> 12,165	<hr/> (8,478)
Cash and bank balances at 31 August 2023	1	5,933	14,411
Cash and bank balances at 31 August 2024	1	<hr/> <hr/> 18,098	<hr/> <hr/> 5,933

# UTTOXETER PRE-SCHOOL

## NOTES TO THE ACCOUNTS AS AT 31 AUGUST 2024

### 1) Statement of assets and liabilities

	31 August 2024	31 August 2023
<b>Monetary Assets</b>	£	£
Cash in current accounts	17,101	5,245
Cash in reserve account	51	50
Cash in building society	946	638
	<u>18,098</u>	<u>5,933</u>
 <b>Liabilities</b>		
Accountancy fees	162	150

### 2) Receipts and Payments on Fund Raising Events.

	Receipts	Payments	Profit
Christmas Cracker night	294	-	294
	<u>294</u>	<u>-</u>	<u>294</u>

### 3) Basis of preparation

These accounts have been prepared on a receipts and payments basis.

S Richardson  
Treasurer  
27 February 2025

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UTTOXETER PRE-SCHOOL**

I report on the accounts of the Charity for the year ended 31 August 2024 set out on pages 2 and 3.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wynniatt Husey Ltd  
*Chartered Accountants*  
The Old Bakehouse  
Dove Walk, Uttoxeter  
27 February 2025