

# **Uttoxeter Pre-School**

Registered Charity Number 1021100

## **Financial Accounts and Annual Report for the year ended 31<sup>st</sup> August 2022**

# UTTOXETER PRE-SCHOOL

## Annual Report for the year to 31 August 2022

Uttoxeter Pre-School is based at The United Reformed Church, Carter Street, Uttoxeter, Staffs and is registered with the Charity Commissioners ( No 1021100).

The Charity is administered by a Committee comprising:

Chairperson	- Kayleigh Moody
Secretary	- Jamie Ratcliffe
Treasurer	- Salmha Richardson
Fundraisers	- Claire Smith Chloe Smith

The object of the Uttoxeter Pre-School is to provide a safe learning and social environment for pre-school children from the age of two years until they move on to "big school". The Uttoxeter Pre-School ethos is "learning through play".

The Autumn 2021 term started with 25 children attending the Pre-school and by the October half term this had increased to 28. All our staff returned in September on similar hours. Jan dropped two sessions and Lauren increased her sessions by two.

During the Autumn term we had two raffle prizes donated, one of them was a lovely chocolate hamper from Morrison's, the other was a beautiful pamper hamper sent in by Paula's mum. We sold raffle tickets throughout December and raised £93.00.

Unfortunately, during the later part of the Autumn term Jo Ratcliffe was diagnosed with Breast Cancer. She was advised to take 9-12 months sick leave which commenced in January 2022. Paula stepped up as Acting Manager and Lauren took Paula's place as Deputy Manager. Paula and Lauren both picked up extra hours at the start of the Spring term to cover Jo Ratcliffe's workload.

Spring term was exceptionally busy as we had 34 children on the register, we employed a new member of staff Charlotte on a temporary contract, Charlotte started on 20 hours but she wanted to drop a few hours within the first few weeks. Charlotte left the Pre-school at the end of the summer term.

Unfortunately, due to heavy workloads resulting from Paula still covering as manager and the number of children to look after, no fundraising activities took place.

Paula Stanton, Acting Preschool Manager

21 March 2023

For and behalf of the committee

**UTTOXETER PRE-SCHOOL****RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022**

	Note	31 August 2022	31 August 2021
<b>RECEIPTS</b>			
Fees		32,771	17,296
Grant- Government Funded Places		40,653	38,309
Bank Interest Received		1	1
Donations		-	60
Income from Fundraising Activities	2	93	440
Commission		56	-
		<hr/> 73,574	<hr/> 56,106
<b>PAYMENTS</b>			
Wages		53,686	45,902
Staff Pension		1,170	822
Rent		5,044	4,732
Staff Training		86	749
Security checks		13	129
Staff Uniform		208	303
Equipment, Books & Toys		814	565
Refreshments		256	156
Stationery and Printing		1,167	1,177
Insurance and Subscription		873	762
Toiletries and Cleaning		547	459
General Expenses & Gifts		382	467
Accountancy		456	489
Bank charges		40	-
Consultancy		-	600
Postage and Telephone		278	271
Repairs and Equipment		757	419
Gifts and Party Expenses		158	70
Office laptop		669	-
Outdoor Toys		-	410
		<hr/> 66,604	<hr/> 58,482
Net profit / (deficit) for the year		<hr/> 6,970	<hr/> (2,376)
Cash and bank balances at 31 August 2021	1	7,441	9,817
Cash and bank balances at 31 August 2022	1	<hr/> <hr/> 14,411	<hr/> <hr/> 7,441

# UTTOXETER PRE-SCHOOL

## NOTES TO THE ACCOUNTS AS AT 31 AUGUST 2022

### 1) Statement of assets and liabilities

	31 August 2022	31 August 2021
<b>Monetary Assets</b>	£	£
Cash in current account	13,975	7,099
Cash in building society	436	342
	<u>14,411</u>	<u>7,441</u>
 <b>Liabilities</b>		
Accountancy fees	150	60

### 2) Receipts and Payments on Fund Raising Events.

	Receipts	Payments	Profit
Christmas Hampers	93	-	93
	<u>93</u>	<u>-</u>	<u>93</u>

### 3) Basis of preparation

These accounts have been prepared on a receipts and payments basis.

S Richardson  
Treasurer  
21 March 2023

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UTTOXETER PRE-SCHOOL**

I report on the accounts of the Charity for the year ended 31 August 2022 set out on pages 2 and 3.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act;have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Wynniatt Husey Ltd  
*Chartered Accountants*  
The Old Bakehouse  
Dove Walk, Uttoxeter  
21 March 2023