



Trustees' Annual Report for the period

	Period start date	Period end date
From	01 09 2021	To 31 08 2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tamsin Cormack	Chair		
2	Rachel Lines	Secretary	To September 2021	
3	Pippa Walden Jones			
4	Joanna Clough		To September 2021	
5	Monika Purcel		To September 2021	
6	Sarah Hames			
7	Trish Walker	Treasurer		
8	Jannine Simmonds		To September 2021	
9	Katherine Foster		7 December 2021 to present	
10	Felicity Mackinnon		7 December 2021 to present	
11				
12				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg trust deed, constitution)	Constitution adopted 20 May 1992 as amended 19 September 2007 and 27 November 2008
How the charity is constituted (eg trust, association, company)	Trust
Trustee selection methods (eg appointed by, elected by)	Elected by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- (B) Encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas;
- (C) Instigating and adhering to and furthering the aims and objectives of the pre-school learning alliance.

Harting pre-school actively encourages children from all sections of the community. Established in 1983, we are a not-for-profit charity, run by a committee of parents who are passionate about pre-school education and insist upon the best resources. Our team of qualified staff is dedicated to providing a happy learning experience in accordance with the early years foundation stage of learning.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

**HARTING VILLAGE PRESCHOOL GROUP: Chair's Report 2021 -
2022**

Tamsin Cormack – Chair of the Preschool Committee

September 2022

Finally, the last academic year brought with it a relief from lockdown. However, the logistics and additional work needed to deal with Covid continued. The processes for drop offs and collection have evolved and the cleaning schedule has remained consistent.

The number of children attending preschool rose again and we now have 28 children attending sessions over the week. We have also found the number of days children have attended across the week has continued to rise which has created lovely relationships between the children that attend preschool. We continue to struggle with funding as many of our rising-5s take advantage of the free hours they are entitled to and don't top up. This has always been an issue in this area as a smaller number of parents work full time. We need to consider how to bridge this gap over the next academic year through fundraising and possible sponsorship. We also continue to be affected by the disparity between government funding for these hours and the actual cost to the preschool of these children attending.

Leanne and her team have continued to run the setting with energy and enthusiasm, even with new systems and protocols in place. We have had more movement with staffing and Kayleigh is now working as acting deputy on days when Leanne isn't working. This is credit to her hard work and commitment, and we are enjoying watching her continue to grow in confidence as a result of the increased responsibility.

I would like to take the opportunity to thank all our staff members for the effort they have put into providing an excellent standard of provision for all the children, meeting all their needs and supporting them in achieving their next steps. The use of Tapestry as a recording system has continued to evolve and supports parents to be more involved in this process.

The committee have continued to look for opportunities to gather funds through additional events. Our Christmas fundraising again brought us nearly £900 in revenue which was incredible. We also returned to the festivities and ran a stall in the Church Yard. This was a great success and raised a lot of money for the village. We are excited to be able to apply to the Festivities fund this year for some money to further improve our outside area. I would like to thank staff, the members of the committee and the local community for supporting us so generously in the two events we have organised. We are hoping to build on this and hold more events next year.

The children that have left us this academic year have mostly gone up to Harting Primary and we have continued to develop our relationship with the school, especially following the appointment of the new head. We have been able to visit the school more regularly, use their playing field and have access to their school library. This really helps the children develop a confidence about moving up to 'Big School' and has further developed the sense of community within Harting.

Treasurer's Report to Harting Pre-School AGM – November 2022

The cash summary of the accounts for the period 1 September 2021 to 31 August 2022 is attached for your perusal. These figures are correct and reconciled to the bank account. I have included comparative figures for the last year as it useful to see where we are.

This year we ran at an overall loss of £6,990. The previous year there was a profit of £5,113.

This pattern is indicative of the last few years ie. one year profit and one loss, and this relates very much to the numbers of children and the staffing levels at pre school. Instead of changing the staffing levels year by year and term by term according to the number of children, the decision was taken a few years back to try and keep some continuity for the staff hours (this retains staff and gives them some security). The impact is that there are peaks and troughs.

The deficit can be attributed to the following areas:

Garden refurbishment	£2,280
Increase in salaries attributed to toddlers, extra staff member and increase in living wage	£4,900
Reduced fundraising	£1,200

The current account closed at £17,129.74 with the deposit account (held in the event of emergency or redundancies) at £20,666.63.

I believe that the next financial year will be stronger and we will see a positive increase to the bank balance at the year end.

Trish Walker, Treasurer

Section E Financial review

Brief statement of the charity's policy on reserves

To hold at least one year's expenditure after allowing for West Sussex County Council grants.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PATRICIA WALKER	
Position (eg Secretary, Chair, etc)	TREASURER.	
Date	14/7/2023.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Harting Village Pre School Group

1020939

Receipts and payments accounts

CC16a

For the period from	01/09/2021	To	31/08/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	17,797	-	-	17,797	31,380
West Sussex County Council	58,815	-	-	58,815	42,121
Donations	758	-	-	758	2,610
Government grant re JRS	-	-	-	-	1,343
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	77,371	-	-	77,371	77,454
A2 Asset and investment sales, (see table).					
Bank interest	3	-	-	3	2
	-	-	-	-	-
Sub total	3	-	-	3	2
Total receipts	77,373	-	-	77,373	77,456
A3 Payments					
Materials & other direct costs	5,869	-	-	5,869	3,198
Wages & salaries	63,547	-	-	63,547	55,858
Temporary staff	-	-	-	-	-
Staff expenses & welfare	1,067	-	-	1,067	827
Rent	7,694	-	-	7,694	7,378
Stationery, printing & postage	187	-	-	187	855
Insurance	-	-	-	-	1,694
Accountancy & bookkeeping	2,474	-	-	2,474	444
Repairs & maintenance	2,880	-	-	2,880	1,535
Advertising	225	-	-	225	79
Website	-	-	-	-	200
Sundry expenses	-	-	-	-	-
Licences	216	-	-	216	273
Professional fees and subscriptions	204	-	-	204	-
	-	-	-	-	-
Sub total	84,364	-	-	84,364	72,343
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	84,364	-	-	84,364	72,343
Net of receipts/(payments)	- 6,990	-	-	- 6,990	5,113
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,786	-	-	44,786	39,673
Cash funds this year end	37,796	-	-	37,796	44,786

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	17,130	-	-
	deposit account	20,667	-	-
	Petty cash	-	-	-
	Total cash funds	37,796	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

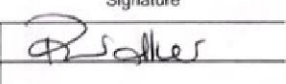
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PATRICIA WAUKE	14/7/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Harting Village Pre School

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1020939

Set out on pages

CC16a pages 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/7/2023

Name:

Paul New

**Relevant professional
qualification(s) or body
(if any):**

ACCA (membership number 0384551)

Address:

24 Park Road South, Havant, Hants PO9 1HB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.