

HARTING VILLAGE PRE-SCHOOL GROUP

England & Wales · Charity number 1020939

Details

Other names	HARTING COMMUNITY PLAYGROUP, HARTING VILLAGE PRESCHOOL
Status	Registered
Legal form	Other
Registered	1993-05-14
Register	View on the Charity Commission register

Contact

Address	Harting Pre School Harting Village Hall Pease Croft South Harting Petersfield Hampshir
Phone	07880 603506
Email	hartingpreschool@hotmail.co.uk
Website	http://www.hartingpreschool.com

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Harting Preschool was set up in 1983 as a not for profit charity offering childcare for children in Harting and the surrounding villages. We are based in the village hall and our team of qualified staff run sessions four days a week. As a setting we are passionate about placing children at the centre of our provision, following the Early Years curriculum.

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£114,609	£105,887	-	-
2023-08-31	£84,519	£88,824	-	-
2022-08-31	£77,371	£84,364	-	-
2021-08-31	£77,456	£72,343	-	-
2020-08-31	£55,207	£66,663	-	-

Trustees

Name	Role	Appointed
Tamsin Cormack	Chair	2020-01-13
Patricia Walker		2019-10-01
Philippa Walden-Jones		2019-09-01
Sarah Baker		2023-11-01

HARTING VILLAGE PRE-SCHOOL GROUP

England & Wales - Charity number 1020939

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2023		31	08	2024

Section A Reference and administration details

Charity name

Harting Village Pre School Group

Other names charity is known by

Registered charity number (if any)

1020939

Charity's principal address

Harting Pre School, Harting Village Hall
 Pease Croft
 South Harting, Petersfield, Hampshire
 Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tamsin Cormack	Chair		
3	Pippa Walden Jones			
11	Sarah Baker		01/11/2023 – 31/08/2024	
12				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 20 May 1992 as amended 19 September 2007 and 27 November 2008
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (B) Encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas;
- (C) Instigating and adhering to and furthering the aims and objectives of the pre-school learning alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Harting pre-school actively encourages children from all sections of the community. Established in 1983, we are a not-for-profit charity, run by a committee of parents who are passionate about pre-school education and insist upon the best resources. Our team of qualified staff is dedicated to providing a happy learning experience in accordance with the early years foundation stage of learning.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year**HARTING VILLAGE PRESCHOOL GROUP: Chair's Report 2023 - 2024****Tamsin Cormack – Chair of the Preschool Committee
September 2024**

This year was another excellent year for preschool, and I'd like to take this opportunity to thank the staff for their unwavering commitment to the children and their happiness; the parents and carers for their support of the setting; and of course, the community for supporting our fundraising events and visiting us at the Harting Festivities.

We are currently rated as a 'Good' setting by Ofsted, but we are constantly self-evaluating and feel that we are an outstanding setting. This is evidenced by the excellent opportunities the children are offered, the environment created by the staff and the progress the children make – academically, personally, and emotionally at Harting Preschool. We are still awaiting our Ofsted inspection and are excited for the opportunity to share our practice and our wonderful setting with the inspectors.

The number of children attending preschool has remained in line with last year, however many children have increased their hours which has meant we are in a better position financially.

The staff have worked hard this year and Leanne continues to inspire and lead with passion and enthusiasm. Through her due diligence, she has ensured all staff remain up to date with mandatory and additional training, ensuring the best quality provision for the children.

Leanne has organised brilliant staff training across the year, including mandatory sessions such as First Aid and Food Hygiene. We were again awarded a 5* rating from West Sussex for the setting's food hygiene and we continue to be a setting used to example excellent practice through West Sussex Eys advisors.

Fundraising has been a huge success this year – we took part in the Harting Village Festivities and Combined Christmas Fair and both of these raised around £100 each. We decided early in the year to concentrate our efforts on expanding the success of the Summer Fun Day from 2023 and also introducing a new 'Cheese and Wine' Evening. Both of these were incredibly successful -the Cheese and Wine Night was attended by a wide range of villagers and raised £1700 for the preschool. As a direct result of this event, we were gifted £9817 from a parishioner's legacy and we are currently in discussion over how to spend the money and ensure it has a long term impact on our children. The Summer Fair was run jointly with the Friends of Harting School and £2000 was raised for the preschool. This is incredible and we hope to improve on that even more next year. The staff also ran a Summer Club, providing holiday child care for 6 days in the summer. This raised a wonderful amount of over £1000. All monies raised will go towards improving the outdoor area for our children.

I would like to take the opportunity to thank all our staff members for the effort they have put into providing an excellent standard of provision for all the children, meeting all their needs and supporting them in achieving their next steps.

The use of Tapestry as a recording system has continued to evolve and supports parents to be more involved in this process.

I would like to thank staff, the members of the committee and the local community for supporting us so generously in the events we have organised. We are hoping to build on this further in the coming years, but we are hopeful that all 3 become a permanent fixture in our calendar of fundraising.

The children that have left us this academic year have mostly gone up to Harting Primary and we have continued to develop our relationship with the school, especially as the new head has settled into post. We have been able to visit the school more regularly, use their playing field and have access to their school library. This really helps the children develop a confidence about moving up to 'Big School' and has further developed the sense of community within Harting. As part of this developing relationship we are now using the school's sports coach for sessions on a Monday and this year we ran our first ever Preschool Sports Day on the school field. This was a huge success and we were so impressed by our children's physical abilities and the effort they put in to all the activities. It was another brilliant year for Harting Preschool, thank you to everyone who has played a part in its success.

Section E Financial review

Brief statement of the charity's policy on reserves

To hold at least one year's expenditure after allowing for West Sussex County Council grants.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

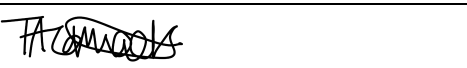
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tamsin Cormack	
Position (eg Secretary, Chair, etc)	Chair of Harting Pre School Committee	
Date	29.06.2024	



Receipts and payments accounts

CC16a

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	30,379	-	-	30,379	30,244
West Sussex Country Council Funding	69,324	-	-	69,324	52,311
Donations	14,739	-	-	14,739	1,859
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	114,443	-	-	114,443	84,414
A2 Asset and investment sales, (see table).					
Bank Interest	166	-	-	166	105
	-	-	-	-	-
Sub total	166	-	-	166	105
Total receipts	114,609	-	-	114,609	84,519
A3 Payments					
Materials & other direct costs	4,815	-	-	4,815	6,228
Wages & salaries	83,016	-	-	83,016	67,171
Temporary staff	-	-	-	-	62
Staff expenses & welfare	330	-	-	330	769
Rent	11,352	-	-	11,352	9,684
Stationery, printing & postage	93	-	-	93	56
Insurance	1,104	-	-	1,104	1,705
Accountancy & bookkeeping	2,070	-	-	2,070	1,560
Repairs & maintenance	134	-	-	134	1,007
Advertising	158	-	-	158	154
Website	489	-	-	489	-
Staff Training	1,799	-	-	1,799	-
Licences	266	-	-	266	208
Telecomms	20	-	-	20	-
Professional fees and subscriptions	242	-	-	242	220
	-	-	-	-	-
Sub total	105,887	-	-	105,887	88,824
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	105,887	-	-	105,887	88,824
Net of receipts/(payments)	8,722	-	-	8,722	- 4,305
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	33,491	-	-	33,491	37,796
Cash funds this year end	42,213	-	-	42,213	33,491

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	33,080	-	-
	Deposit Account	9,133	-	-
	Petty Cash	-	-	-
	Total cash funds	42,213	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

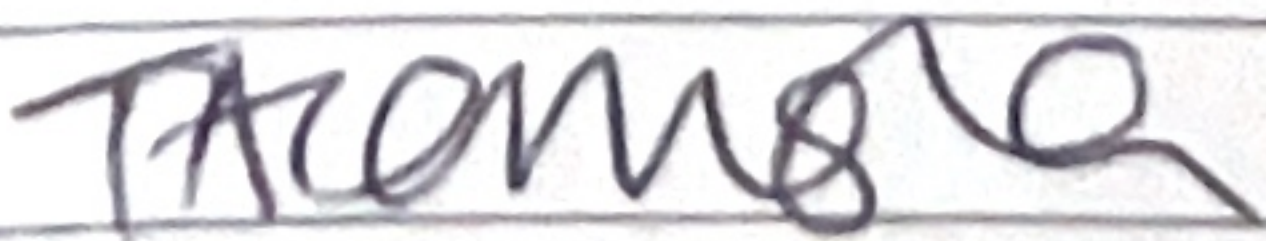
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	TAMSIN CORNACK	29.06.25



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Harting Village Pre School

**On accounts for the year
ended**

31 August 2024

**Charity no
(if any)**

1020939

Set out on pages

CC16a pages 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/6/25

Name:

Paul New

**Relevant professional
qualification(s) or body
(if any):**

ACCA (membership number 0384551)

Address:

Carnac Place, Cams Hall Estate

Fareham

PO16 8UY

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the majority of the page's width and height. It is intended for the user to provide details as instructed in the text to the left.

HARTING VILLAGE PRE-SCHOOL GROUP

England & Wales - Charity number 1020939

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2023

Section A Reference and administration details

Charity name

Harting Village Pre School Group

Other names charity is known by

Registered charity number (if any)

1020939

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tamsin Cormack	Chair		
3	Pippa Walden Jones			
6	Sarah Hames			
7	Trish Walker	Treasurer		
9	Katherine Foster			
10	Felicity Mackinnon			
11				
12				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution adopted 20 May 1992 as amended 19 September 2007 and 27 November 2008
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(B) Encouraging the study of the needs of such children and their

families and promoting public interest and recognition of such needs in the local areas;
(C) Instigating and adhering to and furthering the aims and objectives of the pre-school learning alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Harting pre-school actively encourages children from all sections of the community. Established in 1983, we are a not-for-profit charity, run by a committee of parents who are passionate about pre-school education and insist upon the best resources. Our team of qualified staff is dedicated to providing a happy learning experience in accordance with the early years foundation stage of learning.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**HARTING VILLAGE PRESCHOOL GROUP: Chair's Report 2022 - 2023****Tamsin Cormack – Chair of the Preschool Committee
September 2023**

This year was another excellent year for preschool, and I'd like to take this opportunity to thank the staff for their unwavering commitment to the children and their happiness; the parents and carers for their support of the setting; and of course, the community for supporting our fundraising events and visiting us at the Harting Festivities.

We are currently rated as a 'Good' setting by Ofsted, but we are constantly self-evaluating and feel that we are an outstanding setting. This is evidenced by the excellent opportunities the children are offered, the environment created by the staff and the progress the children make – academically, personally and emotionally at Harting Preschool. We are expecting Ofsted to come and visit the preschool in the next year or two and are excited for the opportunity to share our practice and our wonderful setting with the inspectors.

The number of children attending preschool rose again and over the year our numbers steadied to around 28 children attending sessions over the week. This is higher than previous years and we believe it is due to the impact of opening Mondays to all and allowing flexibility in the sessions children can attend. The number of days children attend across the week has continued to rise which has created lovely relationships between the children that attend preschool. We continue to struggle with funding, as many of our rising-5s take advantage of the free hours they are entitled to and don't top up. This has always been an issue in this area as a smaller number of parents work full time. We need to continue considering how to bridge this gap over the next academic year through fundraising and possible sponsorship.

We also continue to be affected by the disparity between government funding for these hours and the actual cost to the preschool of these children attending. As the chair, I have approached our local councillor, Tim O'Kelly, with the hope he will lobby for changes to this funding over the next year.

Leanne has organised brilliant staff training across the year, including mandatory sessions such as First Aid and Food Hygiene. We were recently rewarded with a 5* rating from West Sussex for the setting's food hygiene, so the staff are putting their learning into practice! Leanne spends a lot of time researching the latest advances in Early Years provision, and one initiative which has had the biggest impact for children has been developing the 'in the moment' planning for the staff. This has involved some intense training around the new Early Years curriculum as well as developing an understanding of ways in which children learn and develop. This is becoming more embedded and, alongside the Focus Child system, is allowing the staff to really support the children to develop and learn in their own unique ways.

As an inclusive setting, we have children who require additional support and some tweaking of our provision. Our staff work closely with families and have been praised by parents and carers over the last year for their knowledge, sensitivities and empathy when working with children with additional needs. Sometimes we are required to complete paperwork for the Local Authority to apply for funding or extra support. Leanne was recently praised by the LA for a report she produced and moving forwards this will be used as an example of best practice in the area.

I would like to take the opportunity to thank all our staff members for the effort they have put into providing an excellent standard of provision for all the children, meeting all their needs and supporting them in achieving their next steps. The use of Tapestry as a recording system has continued to evolve and supports parents to be more involved in this process.

The committee have continued to look for opportunities to gather funds through additional events. Our Christmas fundraising again brought us nearly £600 in revenue which was incredible. We also returned to the Festivities and ran a stall in the Church Yard. This was a great success and raised a lot of money for the village. We have applied to the Festivities fund this year for some money to further improve our outside area. We also held our first ever Summer Fun Day in July. This was an incredible success, and we were lucky to welcome a huge number of families from the local community to the event. Overall, we took £1,200 but due to overheads we raised nearly £900.

I would like to thank staff, the members of the committee and the local community for supporting us so generously in the two events we have organised. We are hoping to build on this and hold more events next year. Another new fundraising opportunity, which was organised and planned for solely by Kayleigh and Leanne, was the much-welcomed Preschool Summer Club. This saw excellent take up and many “old” preschool families send their children to attend sessions run during the summer holiday. It was a great success and raised over £1,000 for preschool. We will look to run it again next summer.

The children that have left us this academic year have mostly gone up to Harting Primary and we have continued to develop our relationship with the school, especially as the new head has settled into post. We have been able to visit the school more regularly, use their playing field and have access to their school library. This really helps the children develop a confidence about moving up to ‘Big School’ and has further developed the sense of community within Harting.

All in all, an excellent year for the children, parents, carers, staff, and committee. Huge thanks to all for their support over the last year. I can’t wait to see what happens over the next year; it looks like it’ll be another excellent year!

Tamsin Cormack
Chair of Harting Preschool Committee

Treasurer’s Report to Harting Pre-School AGM – October 2023

The cash summary of the accounts for the period 1 September 2022 to 31 August 2023 is attached to this report.

These figures are correct and reconciled to the bank account. Comparative figures for the last year are included.

This year we ran at an overall loss of £4,305, the previous year there was a loss of £6,990. This is good news in that the loss is less than the previous year, but it is clearly not sustainable into the future.

The difficulty is pinpointing where the problem is. Clearly wages have increased over the last few years with the minimum wage now set at £10.42 (and quite rightly so). The monthly wage bill for preschool is now £6,300.

The average increase on hourly rates (due to the minimum wage increase) has been 24.8% since 1 April 2021.

It is important to note that the WSCC voucher values (for 3 year olds) has risen in the same period by 24% from £4.50 per hour in 2021 to £5.51 per hour currently. As most children receive some kind of voucher funding from age 3, this covers the vast majority of children at preschool at any one time. Add to this the increase in costs for rental and general expenses due to the cost of living, the problems seem to become apparent.

From 1 September WSCC have recently increased the funding for 2-year-olds to £8.68 (on a temporary basis) from £5.10 which is a massive increase. Whether this continues long term awaits to be seen. I presume they feel such an increase is worthy. There are only 3 or 4 children currently receiving this level of voucher.

As stated earlier the majority of children are on the 3 year old voucher rate. It is hoped this may see a decent increase from 1 April 2023.

It has always been important to give staff some security and so when numbers of children dip at the beginning of the academic year there is always a loss incurred until numbers grow again. This coming year is no different and as we are starting at a reasonably low bank balance it will be a testing year.

On a really positive note, the Summer School was a success and there was income in the main account of £1040.

It is very hard to set an accurate forecast for the coming financial year as there are so many unknowns ie. number of new children, minimum wage increase (looks to be going to £11.00 per hour), WSCC voucher rates, the list goes on.

We need to keep a very close eye on the finances this year and hope for an influx of children. Fundraising will be so important to enable us to buy the sort of items that are essential to keeping the preschool such a lovely and exciting place to be, whilst at the same time retaining our normal income to just keep things going.

Today the current account stands at £8,803 with the deposit account (held in the event of emergency or redundancies) at £20,772.

I hope that this will be a good year and that the finances will finally be able to reflect the excellent work that is carried out by Leanne and her team. I would like to particularly thank Leanne for her constant positivity and commitment to the preschool, she is a huge asset to this organisation.

Trish Walker
10 October 2023

Section E**Financial review**

Brief statement of the charity's policy on reserves

To hold at least one year's expenditure after allowing for West Sussex County Council grants.

Details of any funds materially in deficit

Further financial review details (Optional information)


You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PATRICIA WALKER	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	28 June 2024	

Receipts and payments accounts

CC16a

For the period
from

01/09/2022

To

31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	30,244	-	-	30,244	17,797
West Sussex County Council	52,311	-	-	52,311	58,815
	-	-	-	-	-
Donations	1,859	-	-	1,859	758
	-	-	-	-	-
Government grant re JRS	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	84,414	-	-	84,414	77,371
A2 Asset and investment sales, (see table).					
Bank interest	105	-	-	105	3
	-	-	-	-	-
Sub total	105	-	-	105	3
Total receipts	84,519	-	-	84,519	77,373
A3 Payments					
Materials & other direct costs	6,228	-	-	6,228	5,869
Wages & salaries	67,171	-	-	67,171	63,547
Temporary staff	62	-	-	62	-
Staff expenses & welfare	769	-	-	769	1,067
Rent	9,684	-	-	9,684	7,694
Stationery, printing & postage	56	-	-	56	187
Insurance	1,705	-	-	1,705	-
Accountancy & bookkeeping	1,560	-	-	1,560	2,474
Repairs & maintenance	1,007	-	-	1,007	2,880
Advertising	154	-	-	154	225
Website	-	-	-	-	-
Sundry expenses	-	-	-	-	-
Licences	208	-	-	208	216
Professional fees and subscriptions	220	-	-	220	204
	-	-	-	-	-
Sub total	88,824	-	-	88,824	84,364
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	88,824	-	-	88,824	84,364
Net of receipts/(payments)	- 4,305	-	-	- 4,305	- 6,990
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	37,796	-	-	37,796	44,786
Cash funds this year end	33,491	-	-	33,491	37,796

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	12,719	-	-
	deposit account	20,772	-	-
	Petty cash		-	-
	Total cash funds	33,491	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	P WALKER	28/6/2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Harting Village Pre School

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

1020939

Set out on pages

CC16a pages 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

28/6/2024

Name:

Paul New

**Relevant professional
qualification(s) or body
(if any):**

ACCA (membership number 0384551)

Address:

24 Park Road South, Havant, Hants PO9 1HB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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HARTING VILLAGE PRE-SCHOOL GROUP

England & Wales - Charity number 1020939

Accounts



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2021	To	31 08 2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tamsin Cormack	Chair		
2	Rachel Lines	Secretary	To September 2021	
3	Pippa Walden Jones			
4	Joanna Clough		To September 2021	
5	Monika Purcel		To September 2021	
6	Sarah Hames			
7	Trish Walker	Treasurer		
8	Jannine Simmonds		To September 2021	
9	Katherine Foster		7 December 2021 to present	
10	Felicity Mackinnon		7 December 2021 to present	
11				
12				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg trust deed, constitution)</i>	Constitution adopted 20 May 1992 as amended 19 September 2007 and 27 November 2008
How the charity is constituted <i>(eg trust, association, company)</i>	Trust
Trustee selection methods <i>(eg appointed by, elected by)</i>	Elected by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

- (B) Encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas;
- (C) Instigating and adhering to and furthering the aims and objectives of the pre-school learning alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Harting pre-school actively encourages children from all sections of the community. Established in 1983, we are a not-for-profit charity, run by a committee of parents who are passionate about pre-school education and insist upon the best resources. Our team of qualified staff is dedicated to providing a happy learning experience in accordance with the early years foundation stage of learning.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

HARTING VILLAGE PRESCHOOL GROUP: Chair's Report 2021 - 2022

Tamsin Cormack – Chair of the Preschool Committee

September 2022

Finally, the last academic year brought with it a relief from lockdown. However, the logistics and additional work needed to deal with Covid continued. The processes for drop offs and collection have evolved and the cleaning schedule has remained consistent.

The number of children attending preschool rose again and we now have 28 children attending sessions over the week. We have also found the number of days children have attended across the week has continued to rise which has created lovely relationships between the children that attend preschool. We continue to struggle with funding as many of our rising-5s take advantage of the free hours they are entitled to and don't top up. This has always been an issue in this area as a smaller number of parents work full time. We need to consider how to bridge this gap over the next academic year through fundraising and possible sponsorship. We also continue to be affected by the disparity between government funding for these hours and the actual cost to the preschool of these children attending.

Leanne and her team have continued to run the setting with energy and enthusiasm, even with new systems and protocols in place. We have had more movement with staffing and Kayleigh is now working as acting deputy on days when Leanne isn't working. This is credit to her hard work and commitment, and we are enjoying watching her continue to grow in confidence as a result of the increased responsibility.

I would like to take the opportunity to thank all our staff members for the effort they have put into providing an excellent standard of provision for all the children, meeting all their needs and supporting them in achieving their next steps. The use of Tapestry as a recording system has continued to evolve and supports parents to be more involved in this process.

The committee have continued to look for opportunities to gather funds through additional events. Our Christmas fundraising again brought us nearly £900 in revenue which was incredible. We also returned to the festivities and ran a stall in the Church Yard. This was a great success and raised a lot of money for the village. We are excited to be able to apply to the Festivities fund this year for some money to further improve our outside area. I would like to thank staff, the members of the committee and the local community for supporting us so generously in the two events we have organised. We are hoping to build on this and hold more events next year.

The children that have left us this academic year have mostly gone up to Harting Primary and we have continued to develop our relationship with the school, especially following the appointment of the new head. We have been able to visit the school more regularly, use their playing field and have access to their school library. This really helps the children develop a confidence about moving up to 'Big School' and has further developed the sense of community within Harting.

Treasurer's Report to Harting Pre-School AGM – November 2022

The cash summary of the accounts for the period 1 September 2021 to 31 August 2022 is attached for your perusal. These figures are correct and reconciled to the bank account. I have included comparative figures for the last year as it useful to see where we are.

This year we ran at an overall loss of £6,990. The previous year there was a profit of £5,113.

This pattern is indicative of the last few years ie. one year profit and one loss, and this relates very much to the numbers of children and the staffing levels at pre school. Instead of changing the staffing levels year by year and term by term according to the number of children, the decision was taken a few years back to try and keep some continuity for the staff hours (this retains staff and gives them some security). The impact is that there are peaks and troughs.

The deficit can be attributed to the following areas:

Garden refurbishment	£2,280
Increase in salaries attributed to toddlers, extra staff member and increase in living wage	£4,900
Reduced fundraising	£1,200

The current account closed at £17,129.74 with the deposit account (held in the event of emergency or redundancies) at £20,666.63.

I believe that the next financial year will be stronger and we will see a positive increase to the bank balance at the year end.

Trish Walker, Treasurer

Section E Financial review

Brief statement of the charity's policy on reserves	To hold at least one year's expenditure after allowing for West Sussex County Council grants.
Details of any funds materially in deficit	

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P Walker	
Full name(s)	PATRICIA WALKER	
Position (eg Secretary, Chair, etc)	TREASURER.	
Date	14/7/2023.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Harting Vullage Pre School Group 1020939

Receipts and payments accounts

CC16a

For the period from 01/09/2021 To 31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	17,797	-	-	17,797	31,380
West Sussex County Council	58,815	-	-	58,815	42,121
Donations	758	-	-	758	2,610
Government grant re JRS	-	-	-	-	1,343
Sub total (Gross income for AR)	77,371	-	-	77,371	77,454
A2 Asset and investment sales, (see table).					
Bank interest	3	-	-	3	2
Sub total	3	-	-	3	2
Total receipts	77,373	-	-	77,373	77,456
A3 Payments					
Materials & other direct costs	5,869	-	-	5,869	3,198
Wages & salaries	63,547	-	-	63,547	55,858
Temporary staff	-	-	-	-	-
Staff expenses & welfare	1,067	-	-	1,067	827
Rent	7,694	-	-	7,694	7,378
Stationery, printing & postage	187	-	-	187	855
Insurance	-	-	-	-	1,694
Accountancy & bookkeeping	2,474	-	-	2,474	444
Repairs & maintenance	2,880	-	-	2,880	1,535
Advertising	225	-	-	225	79
Website	-	-	-	-	200
Sundry expenses	-	-	-	-	-
Licences	216	-	-	216	273
Professional fees and subscriptions	204	-	-	204	-
Sub total	84,364	-	-	84,364	72,343
A4 Asset and investment purchases, (see table)					
Sub total	-	-	-	-	-
Total payments	84,364	-	-	84,364	72,343
Net of receipts/(payments)	- 6,990	-	-	- 6,990	5,113
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,786	-	-	44,786	39,673
Cash funds this year end	37,796	-	-	37,796	44,786

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	17,130	-	-
	deposit account	20,667	-	-
	Petty cash		-	-
	Total cash funds	37,796	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PATRICIA WALKER	14/7/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Harting Village Pre School

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1020939

Set out on pages

CC16a pages 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

14/7/2023

Name:

Paul New

**Relevant professional
qualification(s) or body
(if any):**

ACCA (membership number 0384551)

Address:

24 Park Road South, Havant, Hants PO9 1HB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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HARTING VILLAGE PRE-SCHOOL GROUP

England & Wales - Charity number 1020939

Accounts



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	09	2020	To	31	08	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tamsin Cormack	Chair		
2	Rachel Lines	Secretary		
3	Pippa Walden Jones			
4	Joanna Clough			
5	Monika Purcel			
6	Sarah Hames			
7	Trish Walker	Treasurer		
8	Jannine Simmonds			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution adopted 20 May 1992 as amended 19 September 2007 and 27 November 2008
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Elected by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

- (B) Encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas;
- (C) Instigating and adhering to and furthering the aims and objectives of the pre-school learning alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Harting pre-school actively encourages children from all sections of the community. Established in 1983, we are a not-for-profit charity, run by a committee of parents who are passionate about pre-school education and insist upon the best resources. Our team of qualified staff is dedicated to providing a happy learning experience in accordance with the early years foundation stage of learning.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

HARTING VILLAGE PRESCHOOL GROUP

Chair's Report 2020 – 2021

Tamsin Cormack – Chair of the Preschool Committee

20th July 2021

The last academic year has been another difficult one to negotiate, with the majority of the year being spent in some form of lockdown due to the continuing prevalence of Covid-19. As an Early Years Setting, the expectation was for us to remain open throughout and that has been both rewarding and challenging. The number of children attending over the last year has risen steadily (we began the year with 17 children on roll, and ended this term with 26). We have also found the number of days children have attended across the week has increased – this is a direct result of the second period of home schooling with younger siblings being harder to entertain at home, coupled with the expectation for the nation to work from home. Unfortunately, as many of these children were rising 5s it has resulted in only a small amount of increased revenue. This is due to the disparity between government funding for these hours and the actual cost to the preschool of these children attending.

Leanne and her team have continued to run the setting with energy and enthusiasm even with new systems and protocols in place. They spent last summer preparing - writing a detailed risk assessment and setting up systems for ensuring toys, resources, the hall and its furniture were cleaned regularly and thoroughly. The whole routine of the day had to be rejigged to allow time for this.

I would like to thank staff for their positivity towards keeping the preschool open. At a time when the majority of the country was being told to 'Stay Home and Save Lives', our preschool staff were being told by the government to 'get on with it'. The positive attitude of staff members and their willingness to adapt their practice and the set up was incredible and I am so grateful to the four of them.

I would also like to take this opportunity to thank the Village Hall Committee for the last two years of support, especially during the initial 2020 summer lockdown. We had so few children attending and we were given a rent reduction and allowed to use the smaller space in the hall. We lost a considerable amount of money last academic year and would have been in a very difficult situation had there not been this flexibility on our overheads. We are very grateful for this as at this time we had both key worker children and extremely vulnerable children attending; we had put two members of staff on furlough and were closed to the majority of children resulting in a loss of income.

The committee have not been able to run fundraising events as we have in the past, which again has affected our income. The loss of the Festivities stall for the last two years has meant that a huge chunk of money we expect to raise annually wasn't there. We tried to think creatively and within restrictions and ran a very successful, socially distanced Christmas event. We organised a raffle with prizes donated by many local businesses and individuals. We also had some stalls open after school in the week leading up to the end of term and as a result raised just over £1,000 – a staggering amount.

I would like to thank staff, the members of the committee and the local

community for supporting us so generously in this event. We have also held some smaller events over the summer term as restrictions have started lifting – selling ice lollies after school on sunny days, a sponsored 'Toddle Waddle' up on Harting Down as well as selling tea towels with children's pictures on.

This academic year has again brought with it unforeseen challenges, but the staff, committee and children have risen to the challenge. We have continued with the measures to ensure social distancing at drop off and collection; we have continued to ensure rigorous hygiene measures are in place and we have organised events to raise money within the guidance given to us from the government. The children have been incredible – their resilience, their enjoyment, enthusiasm and positivity has been inspiring for us all. When our oldest children had their graduation last Monday it was very emotional – for the parents and carers as well as for the children. They have formed a very tight knit group and developed such strong relationships with the staff at the preschool. The parents are also extremely grateful that the setting was able to remain open at a time when everything else was closed down. The members of staff have cared for the children like their own and been a constant in a very unsettling time.

What we have learnt over the last two years is that Harting Preschool is part of an incredible community; it has a fantastic staff team and wonderfully supportive families. We look forward to the future and know that we can deal with whatever lies ahead.

Harting Toddler Group

Over the last term, Leanne and her team have set up and run the Harting Toddler Group. This had stopped due to a lack of volunteers, but is now up and running again. The team have worked hard to gain interest on social media and in the local community. At the start, the government limited numbers at baby groups to 15 and the group was full every week – often with a waiting list!

Since restrictions have lifted, the group has continued to be busy, with an average of 14 families attending each week. The feedback so far has been incredibly positive and so the group will continue in September. One of the positive results of this group is that two families have signed their toddlers up for at least two sessions a week at preschool this term, with another two families hoping to send their children in September.

Treasurer's report to Harting Pre-School AGM – December 2021

The cash summary of the accounts for the period 1 September 2020 to 31 August 2021 is attached for your perusal. These figures are correct and reconciled to the bank account. There were no invoices outstanding in respect of fee payments or expenses. I have provided a comparison to the last year figures as it helps to understand the impact of the Covid-19 over the last two years, and to show the recovery which is happening.

The balance for the year has increased by £5,113. This is extremely good given part of the financial period was affected by Covid restrictions and there was a tendency, understandably, for new children to start a little later in the academic year once restrictions had been lifted.

So, although the fee income is higher this year (due to closures in the previous year), I would have expected them in 'normal' times to be even higher.

It is also important to note that there are two insurance payments (ie. 2x £800) included in these accounts as the 2019/20 payment was paid later than normal.

There were also purchases of new mini ipads and hand washing stations in this year amounting to about £1,100. These are included within Stationery, printing & postage; and Repairs & maintenance respectively.

Taking this into account, the surplus of income over expenditure of £5,113 is extremely good.

The closing current account balance at 31 August 2021 is £24,122 with a further £20,664 held in the deposit account.

Looking Forward

The numbers of children attending pre-school are good, and we anticipate this trend will continue. Obviously, any further closure due to the Covid-19 would impact heavily on the finances, but we have to hope this won't happen.

Our current bank balance at 6 December 2021 stands at £16,050, and we are expecting a large receipt in respect of WSCC vouchers in the next couple of days, in the region of £8,000 or more. I therefore anticipate the balance at 31 December to be back in excess of £20k once salaries have been paid.

There is an outstanding debtor, for an amount of £882, owed to the pre-school by a parent who's child is no longer at pre-school. The situation is difficult and it is very unlikely that payments will be forthcoming. The committee will need to consider whether any action should be taken to recover these fees.

I would like to say how much I appreciate the help from Leanne who is very organised and feeds me with all the information I need in a timely manner. I would also like to thank all the staff at pre-school, they are always welcoming and it is a pleasure to work with them.

Many thanks

Trish Walker, Treasurer

Section E**Financial review**

Brief statement of the charity's policy on reserves

To hold at least one year's expenditure after allowing for West Sussex County Council grants.

Details of any funds materially in deficit

Further financial review details (Optional information)

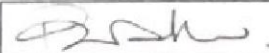
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PATRICIA WALKER	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	14/7/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Harting Village Pre School Group 1020930

Receipts and payments accounts


CC16a

For the period from 01/09/2020 To 31/08/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	31,380	-	-	31,380	17,326
West Sussex County Council	42,121	-	-	42,121	32,866
Donations	2,610	-	-	2,610	1,135
Government grants re JRS	1,343	-	-	1,343	3,870
Sub total (Gross income for AR)	77,454	-	-	77,454	55,197
A2 Asset and investment sales, (see table).					
Bank interest	2	-	-	2	10
Sub total	2	-	-	2	10
Total receipts	77,456	-	-	77,456	55,207
A3 Payments					
Materials & other direct costs	3,198	-	-	3,198	1,115
Wages & salaries	55,858	-	-	55,858	50,610
Temporary staff	-	-	-	-	814
Staff expenses & welfare	827	-	-	827	741
Rent	7,378	-	-	7,378	5,554
Stationery, printing & postage	855	-	-	855	127
Insurance	1,694	-	-	1,694	859
Accountancy & bookkeeping	444	-	-	444	2,081
Repairs & maintenance	1,535	-	-	1,535	4,247
Advertising	79	-	-	79	199
Website	200	-	-	200	147
Sundry expenses	-	-	-	-	-
Licences	373	-	-	373	168
Professional fees	-	-	-	-	-
Sub total	72,343	-	-	72,343	66,663
A4 Asset and investment purchases, (see table)					
Sub total	-	-	-	-	-
Total payments	72,343	-	-	72,343	66,663
Net of receipts/(payments)	5,113	-	-	5,113	11,456
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	39,673	-	-	39,673	51,128
Cash funds this year end	44,786	-	-	44,786	39,673

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	24,122	-	-
	deposit account	20,664	-	-
	Petty cash		-	-
	Total cash funds	44,786	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		PATRICIA WATSON	11/7/2022	



Section A

Independent Examiner's Report

Report to the trustees/ members of	Harting Village Pre School		
On accounts for the year ended	31 August 2021	Charity no (if any)	1020939
	Set out on pages		
			CC16a pages 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 15/7/2022

Name: Paul New

**Relevant professional
qualification(s) or body
(if any):** ACCA (membership number 0384551)

Address: 24 Park Road South, Havant, Hants PO9 1HB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the majority of the page's width and height. It is intended for the user to provide details as requested in the text to the left.

HARTING VILLAGE PRE-SCHOOL GROUP

England & Wales - Charity number 1020939

Accounts

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trusts	
Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution adopted 20 May 1992 as amended 19 September 2007 and 27 November 2008
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by existing trustees
Additional governance issues (Optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	

Summary of the objects of the charity set out in its governing document	
	<p>To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <p>(A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;</p> <p>(B) Encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs in the local areas;</p> <p>(C) Instigating and adhering to and furthering the aims and objectives of the pre-school learning alliance.</p>
	<p>Harting pre-school actively encourages children from all sections of the</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

community. Established in 1983, we are a not-for-profit charity, run by a committee of parents who are passionate about pre-school education and insist upon the best resources. Our team of qualified staff is dedicated to providing a happy learning experience in accordance with the early years foundation stage of learning.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Harting Preschool Committee Chair's Report
Date: 15.07.20 **Time:** 8:00 pm **Location:** Zoom Meeting

Spring 2020

- Staffing issue
- Coronavirus shutdown

Summer 2020

- Difficult year with enforced closure due to coronavirus pandemic
- 2 staff members furloughed on full pay (government assistance received for this)
- 2 staff members retained who worked throughout looking after children of key workers
- Reopened fully on 1st June for more children
- Some who attended 2 settings chose to attend their alternative setting (due to length of hours, funding or personal preference)
- Robust measures introduced to ensure safest possible environment for all children attending (socially distanced drop off and collection; regular hand washing; regular cleaning of setting, equipment and toys; limited activities available for children; smaller numbers fit with government's 'bubble' system)
- Positive feedback from staff and parents and children
- Socially distanced graduation celebration for preschool leavers

Highlights

- Outstanding leadership demonstrated by Leanne

- Kayleigh has gone above and beyond to ensure the continuity of provision, working alongside Leanne to provide childcare for our key worker children
- Enthusiastic 'can do' attitude shown by **all** staff members who have created a nurturing environment, in spite of the challenges they face, ensuring cleanliness and all restrictions are adhered to.

All were keen to return to work when preschool reopened and have worked to ensure positive relationships with children, parents and carers have continued even with social distancing measures in place

- As always, the environment and learning opportunities offered to the children are well thought out, creative, respond to the children's interests and needs, well resourced, brilliantly planned and offer opportunities to extend and support all

Areas for development

- Staff team - strength in depth; qualified members of staff
- Committee - integrated working with staff team

Report to Harting Pre-School AGM – November 2020

The cash summary of the accounts for the period 1 September 2019 to 31 August 2020 is attached for your perusal. These figures are correct and reconciled to the bank account. There were no invoices outstanding in respect of fee payments or expenses. I have provided a comparison to the last year figures as it helps to understand the impact of the Covid-19 lockdown earlier this year.

The balance for the year has decreased by £11,456. In normal times this would be a great concern, however it was anticipated as the lockdown from March 2020 meant the income from fee paying parents was reduced to zero for that period. The preschool is very lucky that it had a healthy bank balance which has ensured the staff have all been paid throughout the restrictions. The furlough scheme was used for two members of the staff for a period and this has been very useful.

A few items to note:

Income

- Fundraising is reduced from the previous year, but this is to be expected as all the fundraising opportunities in the summer term were unable to take place.
- The session payments from parents is reduced. I would have anticipated this being in the region of £23,000 without the lockdown.
- The WSCC voucher funding is quite substantially less. This is due to two factors:
 - i. the 2019 figure was inflated as there was a late payment of the voucher funding in 2018 which was not received until the next year's accounts.
 - ii. Children that would normally have started pre-school in the summer term were delayed and potentially may not have started until the following academic year.

Expenditure

- Repairs are significantly higher this year as a result of the works carried out to improve the outdoor area.
- Direct wages are comparable, but the net cost is lower due to the furlough payments received.
- Rent is reduced as the hall gave a reduction in the rates for the summer term.

Looking Forward

The numbers of children attending pre-school are good and we hope that this trend will continue. Obviously, any further closure due to the Covid-19 pandemic would impact heavily on the finances, but we have to hope this won't happen. There is a savings fund that could be used if necessary, but it would be best to avoid this if we can.

The bank balance currently stands at £15,569 (November 2020) and there are fee invoices outstanding in the region of £4,500 for sessions during the rest of this term. I anticipate that, if all remains constant, we will be in a reasonably healthy

situation by the end of the year. As the new year progresses, the numbers for next September will become known and we can forecast further.


As always it is vitally important that we encourage people to come to the pre-school and to spread the word about what a warm and welcoming place it is to be.

I would like to say how much I appreciate the help from Leanne who is very organised and feeds me with all the information I need in a timely manner. I would also like to thank all the staff at pre-school, they are always welcoming, and it is a pleasure to work with them.

Many thanks
Trish Walker, Treasurer

Brief statement of the charity's policy on reserves		To hold at least one year's expenditure after allowing for West Sussex County Council grants.
Details of any funds materially in deficit		
Further financial review details (Optional information)		
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives including any ethical investment policy adopted. 		

Section F	Other optional information

The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s)		
Full name(s)	PATRICIA WALKER	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	17/3/2022	



Receipts and payments accounts

CC16a

For the period from

1/9/19

To

31/8/20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	17,326	0	0	17,326	19,718
West Sussex County Council	32,866	0	0	32,866	47,888
	0	0	0	0	0
Donations	1,135	0	0	1,135	2,286
	0	0	0	0	0
Government grant re JRS	3,870	0	0	3,870	0
	0	0	0	0	0
	0	0	0	0	0
Sub total(Gross income for AR)	55,197	0	0	55,197	69,892
A2 Asset and investment sales, (see table).					
Bank interest	10	0	0	10	11
	0	0	0	0	0
Sub total	10	0	0	10	11
Total receipts	55,207	0	0	55,207	69,903
A3 Payments					
Materials & other direct costs	1,115	0	0	1,115	1,306
Wages & salaries	50,610	0	0	50,610	49,655
Temporary staff	814	0	0	814	437
Staff expenses & welfare	741	0	0	741	561
Rent	5,554	0	0	5,554	9,578
Stationery, printing & postage	127	0	0	127	264
Insurance	859	0	0	859	0
Accountancy & bookkeeping	2,081	0	0	2,081	2,266
Repairs & maintenance	4,247	0	0	4,247	252
Advertising	199	0	0	199	175
Website	147	0	0	147	112
Sundry expenses	0	0	0	0	0
Licences	169	0	0	169	165
Professional fees	0	0	0	0	0
	0	0	0	0	0
Sub total	66,663	0	0	66,663	64,771
A4 Asset and investment purchases, (see table)					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	66,663	0	0	66,663	64,771
Net of receipts/(payments)	-11,456	0	0	-11,456	5,132
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	51,128	0	0	51,128	45,996
Cash funds this year end	39,673	0	0	39,673	51,128

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	18,601	0	0
	deposit account	20,662	0	0
	Petty cash	410	0	0
	Total cash funds	39,673	0	0
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		0	0	0

30066
20652
410

	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			0	0
			0	0
			0	0
			0	0
			0	0

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			0	
			0	
			0	
			0	
			0	

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name
 PATRICIA WALKER

Date of approval
 7/3/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Harting Village Pre School

**On accounts for the year
ended**

31 August 2020

**Charity no
(if any)**

1020939

Set out on pages

CC16a pages 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

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**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21/3/2022

Name:

Paul New

**Relevant professional
qualification(s) or body
(if any):**

ACCA (membership number 0384551)

Address:

24 Park Road South, Havant, Hants PO9 1HB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

