



Pathfinder Scout Group Annual Report & Accounts

Period Ended 31 March 2022



Pathfinder Scout Group, Pathfinder Scout HQ, Baden Drive, Horley, Surrey RH6 8SD

PATHFINDER SCOUT GROUP AGM

AGENDA 2022

1. Welcome & Introduction from Chair.
2. Apologies for absence.
3. Approve the Minutes of the 2021 Annual General Meeting.
4. Approve the Annual Reports for the Group.
5. Approve the Accounts for the year ending 30th March 2022.
6. GSL Nomination of Chairman for approval.
7. Elections and appointments of Group Secretary, Treasurer & committee
8. Group Scout Leader's report.
9. Awards and presentations.
10. AOB

Trustees' Annual Report for the year

1 April 2021 to 31 March 2022

Section A Reference and administration details

Charity name	Pathfinder Scout Group
Group registration number	1020859
Charity's principal address	Scout Hut Baden Drive Horley RH6 8SD

Name of the members of the Group Executive Committee

	Trustee name	Office (if any)
Ex –Officio	Mr Kevin Smith	Chair
	Mrs Helen Bunn	Group Scout Leader
	Mrs Nicky Chiswick	Treasurer
	Mr Danny Patel	Fundraising
	Mrs Lisa Gould	Secretary
	Mr John Williamson	Beaver Leader

All trustees acted for the whole year except where stated

Section B Structure, governance and management

Description of Governance

Type of governing document	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Group Executive selection methods	The appointments are made in accordance with the Policy, Organisation and Rules of The Scout Association

Additional governance issues

The Group is managed by the Group Executive Committee and the Group is separately registered with The Charity Commission as an educational charity.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of the Group's property and equipment
- The raising of funds and the administration of the Group's finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting with the recruitment of Leaders and other adult support

Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document	<p>The objectives of the Group are as a unit of the Scout Association.</p> <p>The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
Summary of the main activities in relation to these objects	<p>Refer to the reports by the section Leaders</p>
Public Benefit	<p>Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.</p> <p>Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.</p>

Section D Achievements and performance

Summary of the main achievements of the charity during the year	<p>Refer to the report from the Group Scout Leader</p>
--	--

Section E Financial Review

Brief statement on the charity's policy on reserves	<p>Reserves Policy</p> <p>We hold cash at bank of £89263. The Group's policy on reserves is to hold sufficient reserves to continue the charitable activities of the Group should income and fundraising activities fall short and to effect repairs to the buildings we manage. The Group Executive Committee considers that the Group holds sufficient reserves to satisfy this policy.</p>
Details of any funds materially in deficit	<p>None</p>

Section F Investment Policy

The Group's policy does not have sufficient spare funds to invest longer term investments in stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

The current account is reviewed regularly to transfer funds not required for near use to obtain maximum value and income from its banking arrangements.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

The original has been signed by

Full names(s)
Position
Date

Kevin Smith
Chair

Lisa Gould
Secretary

25/08/2022

Chair's Report

The Group Executive Committee plays a vital role in the running of a Scout Group, making decisions and carrying out administrative tasks to ensure that the best quality Scouting can be delivered to the young people in the Group. Members of the Executive Committee must act collectively as charity trustees of the Scout Group, and in the best interests of its members. During 2021-22 the Pathfinder Scout Executive Committee was made up of the following members: Kevin Smith (Group Chairman); Lisa Gould (Group Secretary); Nicky Chiswick (Treasurer); Danny Patel (Parent Member); Helen Bunn (Group Scout Leader); John Williamson (Leader). Bev Clear (Parent Member)

During the past year we have completed the final work at Bay Close and have reopened the building for use, after many years of neglect. We are delighted that we are able to offer the building to the community and have several clubs using it regularly and providing us with an additional source of income. The harder part is to actually use it for scouting, while we have a long waiting list the lack of leaders continues to prove the harder problem to solve and until then we cannot open any more units.

Thanks to the grants we have received due to Covid we are able to spend money on the refurbishment of our Salfords hall, which again was in need of some refreshment and repairs. We have rebuilt the wall outside and redecorated inside. We have further plans to revamp the outside space to make it usable and work will continue during 2022.

Again Helen and the leaders have done a fantastic job and it has been great to see normal Scouting activities resume during the year. With the support of the committee we hope to assist the leaders in planning some more trips and activities now that we are able to and to get back to a normal curriculum of Scouting for all.

Kevin Smith
Group Chair

GSL's Report

2021/2022 has been a year of restarting all those things we love best about scouting. September brought us a large intake of members, mostly in the beaver section, and it has been wonderful getting to know everyone. We then held our 'Day to make a difference' and had a thorough clear up at our Baden Drive hall, for which I am extremely grateful, thank you. It was amazing to receive so much help from all the families, we also gained two leaders.

In November we resumed our fireworks evening, being blown away by the sheer number of people wanting to join us and meaning a last minute venue change. This was followed by Horley's Remembrance Sunday Parade with nearly 100 beavers, cubs, scouts, explorers and leaders joining in. We finished 2021 with joint games evenings at Baden.

The beginning of 2022 was tough for me and I have been humbled by all the love, support and understanding everyone showered on me while I struggled with my mental health. Thank you.

Our annual sleepover resumed in March with beavers sleeping in the hall, cubs in tents and scouts building shelters to sleep under. June saw our biannual family camp and July brought us Scoutabout, where a great time was had by all.

We finished the year with huge water fights which were great fun and definitely needed in the heat.

Thank you everyone.

Helen Bunn
Group Scout Leader

Pathfinder Scout Group	Registered Charity no. 1020859			
Income and Expenditure Account				
Year ended 31 March 2022		2022		2021
	£	£	£	£
Income				
Subscriptions received	13446		12865	
Less Subscriptions collected for District	6401		5399	
Net Subscriptions Received		7045		7467
Gift Aid		6310		0
Hall Hire				
Rainbow Nursery	10534		8778	
Salfords	499		750	
Other Hall Hire	3887	14919	0	9528
Grants		23657		30691
Uniform & Scarves		955		0
Fundraising/Donations received		2188		1016
Camp & Activity Receipts		888		20
Other income		1794		150
Go Cardless		0		0
Bank interest - savings account		19		11
Total Income		57775		48882
Expenditure				
Section expenses				
Beavers	414		229	
Cubs	414		229	
Scouts	537		229	
Uniforms/Badges	750		1169	
Camps	887	3002	60	1918
Equipment				60
Training				0
General		1891		1207
Premises costs				
Premises Insurance	2984		2854	
Gas & Electricity	2543		2997	
Rent	850		800	
Rates	351		45	
Water	426		300	
Maintenance & Repairs	5180		2836	
Cleaning	2075	14409	1568	11400
Bay Close refurbishment		580		8268
Salfords Refurbishment		10293		
Administration costs				
Motor expenses	0		309	
Vehicle insurance	0		0	
Phone costs	0		696	
Website	948		131	
Bank Charges	10	958	0	1136
Depreciation		0		2934
Total Expenditure		31133		26923
Surplus / (Deficit) for the year		26643		21959

Pathfinder Scout Group			
Registered Charity no. 1020859			
Balance Sheet as at 31 March 2022			
		2022	2021
	<u>This Year</u>	<u>This Year</u>	
		<u>Total</u>	<u>Total</u>
Cash funds			
Savings Account		52,915	30,000
Current Account		36,348	21,758
Subs Account		0	10,862
Sub Total		89,263	62,620
Other assets			
Fiat vehicle	0		
Accumulated Depreciation at 31st March 2019 (25%)	0		
Net Book Value		0	0
Equipment	0		
Accumulated Depreciation at 31st March 2019 (20%)	0		
Net Book Value		0	0
Sub Total		0	0
Total Assets		89,263	62,620
Liabilities			
		0	0
Total Liabilities		0	0
Total Assets less Total Liabilities		89,263	62,620
Represented by:			
Brought forward 1 April		62,620	40,661
(Deficit) for the year		26,643	21,959
Accumulated reserves		89,263	62,620

Pathfinder Scout Group
Minutes of the Annual General Meeting
Held on Monday 20th September 7pm 2021

Present

Kevin Smith, Helen Bunn, Lisa Gould, John Williamson, Dave Bunn, Dan Gould, Bev Clear, Margaret Tilford, Jo Tracey, Gemma Card, Susan Hunter

Apologies

Danny Patel, Nicky Chiswick, Laura Van Pelt

Chair's Report

Kevin opened the meeting with his report, thanking everyone for their continued support during the past year particularly to Helen and Dave who have worked continuously to ensure meetings continued whether on Zoom or in person once restrictions allowed.

Changes to Committee members

Emma Jukes left during the year and the Committee wants to thank to them for their efforts. Lisa Gould took over the position of Secretary

The Chair, Kevin Smith stated that all officers and members of the Executive are still able and willing to remain for another year.

Minutes of the Last Meeting

The minutes of the last meeting were voted for and accepted without amendment. There were no matters arising from last year's minutes.

Accounts

Kevin Smith presented the Treasurer's report and explained that due to government grants we have come out in a better financial position after the governments Covid lockdowns and restrictions. Kevin thanked everyone for their support during this time. Kevin asked parents to sign up for Gift Aid against subs to help increase our income.

The meeting accepted the accounts.

Executive Committee

There were no resignations or nominations for this year and a vote was undertaken to approve the continuation for all those in role which was passed.

Sectional Reports

As our GSL, Helen presented her report and thanked everyone for their continued support during past year and our recent 'make a difference day' to help get the hall prepared for our return to meetings. Bronze Silver awards were presented on the evening, followed by the Section awards for outstanding achievement.

Any Other Business

There being no other business the meeting closed.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Pathfinder Scout Group

**On accounts for the year
ended**

31st March 2022

**Charity no
(if any)**

1020859

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/10/2022

Name:

Edward Warans

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales (FCA)

Address:

Tanfield, Hogspudding Lane, Dorking RH5 5DU