

# PATHFINDER SCOUT GROUP

England & Wales · Charity number 1020859

## Details

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**Other names** 5TH HORLEY SCOUT GROUP

**Status** Registered

**Legal form** Other

**Registered** 1993-05-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Scout Association  
2 Baden Drive  
Horley  
RH6 8SD

**Phone** 01293774528

**Email** [chair@pathfinderscoutshorley.org.uk](mailto:chair@pathfinderscoutshorley.org.uk)

**Website** <http://www.pathfinderscoutshorley.org.uk/>

## Activities

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**Objects:** THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** Scouting

## Classification

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- **How:** Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People

## Geography

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- **Area of benefit:** IN PRACTICE HORLEY AND SURROUNDING AREA
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£53,509	£75,978	-	-
2024-03-31	£37,391	£50,432	-	-
2023-03-31	£33,260	£48,741	-	-
2022-03-31	£57,775	£31,113	-	-
2021-03-31	£48,882	£26,923	-	-

## Trustees

Name	Role	Appointed
Beverly Clear		2020-01-01
Cath McNab		2025-08-04
Daniel Gould		2024-07-03
Ian Wilson		2026-06-01
John Williamson		2020-01-01
Lisa Gould		2020-01-01
Madeleine Watt		2026-04-27

**PATHFINDER SCOUT GROUP**

England & Wales - Charity number 1020859

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# Accounts

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# Pathfinder Scout Group Annual Report & Accounts

## Period Ended 31 March 2025

**BEAVERS\***

**cubs\***

**SCOUTS\***

**EXPLORERS\***

Pathfinder Scout Group, Pathfinder Scout HQ, Baden Drive, Horley, Surrey RH6 8SD

## PATHFINDER SCOUT GROUP AGM

### AGENDA 2025

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on 3<sup>rd</sup> July 2024
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
  - c. Agree the number of members that may be appointed to the Trustee Board
  - d. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
4. **Review of the previous year**
  - a. The Group Lead Volunteer's review of Scouts in the Pathfinder Scout Group
  - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
5. **Making appointments**
  - a. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
  - b. Appoint the Independent Examiner
6. Awards and Presentations
7. Closing Remarks

# Trustees' Annual Report for the year 1 April 2024 to 31 March 2025

## Section A Reference and administration details

Charity name	Pathfinder Scout Group
Group registration number	1020859
Charity's principal address	Scout Hut Baden Drive Horley RH6 8SD

## Members of the Group Trustee Board (All Trustees acted for the whole year except where stated)

	Trustee name	Office (if any)
Ex –Officio	Mr Kevin Smith	Chair
	Mrs Nicky Chiswick	Treasurer
	Mr Dan Gould	Group Lead Volunteer
	Mrs Lisa Gould	
	Mr John Williamson	
	Mrs Bev Clear	

## Section B Structure, governance and management

Type of governing document	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Group Trustee selection methods	The Trustee appointments are made in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional Governance Issues	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Group Trustee Board exists to support the Group Lead Volunteer in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> <li>• The maintenance of the Group's property and equipment</li> <li>• The raising of funds and the administration of the Group's finance</li> <li>• The insurance of persons, property and equipment</li> <li>• Group public occasions</li> <li>• Assisting with the recruitment of Leaders and other adult support</li> </ul>
Risk and Internal Control	The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include Bank account restriction to 2 signatories for all payments.
Damage to the building, property and equipment	The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.
Injury to leaders, helpers, supporters and members	The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
Reduced income from fund raising	The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.
Reduction or loss of leaders	The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

### Section C Objectives and activities

Section	Description
Summary of the objectives of the charity set out in its governing document	The objectives of the Group are as a unit of the Scout Association. The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.
Summary of the main activities in relation to these objects	Refer to the reports by the section Leaders.
Public Benefit	Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.  Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

### Section D Achievements and Performance

Summary of the main achievements of the charity during the year	Refer to the report from the Group Chair
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### Section E Financial Review

Brief statement on the charity's policy on reserves	We hold cash at bank of £38272. The Group's policy on reserves is to hold sufficient reserves to continue the charitable activities of the Group should income and fundraising activities fall short and to effect repairs to the buildings we manage. The Group Trustee Board considers that the Group holds sufficient reserves to satisfy this policy.
Details of any funds materially in deficit	None

### Section F Investment Policy

Investment Policy	Group's policy does not have sufficient spare funds to invest longer term investments in stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.  The current account is reviewed regularly to transfer funds not required for near use to obtain maximum value and income from its banking arrangements.
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### Section G Declaration

**The Trustees declare that they have approved the Trustees' report above.**

**Signed on behalf of the charity's Trustees**

Signature *The original has been signed by*

Name Kevin Smith  
Position Chair

Signature *The original has been signed by*

Name Nicola Chiswick  
Position Treasurer

# Chair's Report

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The Group Trustee Board plays a vital role in the running of a Scout Group, making decisions and carrying out administrative tasks to ensure that the best quality Scouting can be delivered to the young people in the Group. Members of the Trustee Board must act collectively as charity Trustees of the Scout Group, and in the best interests of its members. During 2024-25 the Pathfinder Scout Group Trustee Board was made up of the following members: Kevin Smith (Group Chair); Nicky Chiswick (Treasurer); Lisa Gould ; John Williamson; Bev Clear; Dan Gould (Group Lead Volunteer)

As a note for post Financial year end, we will sadly be saying goodbye to Mike Haynes. Mike has been in Scouting forever (at least 40 years I think) and has been the friendly face of Scouting in Horley for some time. Mike was instrumental in reinvigorating Horley Scouting by merging the failing 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> Horley Scout groups in 2008 to form Pathfinder Scout Group. Mike has been a constant source of information and help to everyone and was particularly helpful when I took over as Chair and had no idea what I was doing. I would like to extend my thanks on behalf of all Scouts, parents and Guardians, leaders and Trustees for all his hard work over the years. Mike you will be missed but please do enjoy the break!

Since September 2024, our Bay Close property has been home to a thriving local Pre-School. After 20 years of disuse, it's been wonderful to see the building brought back to life, following significant investment to make it suitable once again. The Pre-School has settled in brilliantly, and we're proud to have supported their growth.

That said, our mission to bring Scouting back to Bay Close remains a top priority. We continue to search for dedicated volunteer leaders and remain optimistic that, with the right people, we will re-establish Scouting activities there in the near future.

Meanwhile, Pathfinder has entered an exciting new chapter. With a refreshed leadership team and financial stability, the group is thriving. Our new Group Lead Volunteer has brought fresh energy and momentum, and it's been fantastic to see new volunteers getting involved. I remain incredibly proud of all our Trustees, volunteers, and young people—their passion and dedication are at the heart of everything we do.

Pathfinder is now the largest Scout Group in Horley and one of the biggest in Reigate. We're looking ahead with confidence as we plan for continued growth and opportunity in the years to come.

Financially we have had a lot of expense, including the failure of the Septic tank at Bay Close and significant expenditure on replacing doors and windows across our three buildings. Our Utility bills have risen by nearly 100% and the committee are working to look at savings we can make here. The accounts reflect this but overall our position is still strong and reserves are higher than our budgeted requirement. After much consideration we have taken the decision to increase subs, which brings us in line with the majority of Groups in Reigate and Banstead. This is the first rise since I became Chair in 2016 and reflects the rising costs of running the group, which until now we have done our best to absorb.

If you have read this far (and it's probably just you) then you're pretty committed why don't you come and have a chat with us and offer some help, we need help in many ways and we would love to speak to you.

Kevin Smith  
Group Chair

<b>Pathfinder Scout Group</b>	<b>Registered Charity no. 1020859</b>			
<b>Income and Expenditure Account</b>				
<b>Year ended 31 March 2025</b>		<b>2025</b>		<b>2024</b>
	£	£	£	£
<b>Income</b>				
Subscriptions received	14257		17484	
Less Subscriptions collected for District				
Net Subscriptions Received		14257		17484
Gift Aid		3035		2987
Hall Hire				
Baden Hires	1960		2778	
Rainbow Nursery	11058		10840	
Salfords	480		498	
Other Hall Hire		13498		14116
Grants		1150		1532
Uniform & Scarves		366		0
Fundraising/Donations received		302		434
Camp & Activity Receipts		5353		55
Other income		14529		0
Go Cardless				
Bank interest - savings account		1019		783
<b>Total Income</b>		53509		37391
<b>Expenditure</b>				
<b>District Subs</b>		6784		7968
Section expenses				
Beavers	522		373	
Cubs	465		1332	
Scouts	675		148	
Uniforms/Badges	1256		1742	
Camps	9988	12906	420	4015
Equipment		649		6350
Training		214		0
General		2268		3905
Premises costs				
Premises Insurance	3817		3831	
Gas & Electricity	9795		6864	
Rent	1158		1000	
Rates	393		592	
Water	1537		983	
Maintenance & Repairs	3561		9204	
Cleaning	2734	22995	2619	25093
Bay Close refurbishment		27993		1472
Salfords Refurbishment		922		566
Administration costs				
Motor expenses				
OSM	308		340	
Phone costs	149		0	
Website And Internet	790		723	
Bank Charges	0	1247	0	1063
<b>Total Expenditure</b>		75978		50432
<b>Surplus / (Deficit) for the year</b>		-22469		-13041

<b><i>Assets &amp; Liabilities 2024-25</i></b>		
	2025	2024
	<b><i><u>This Year</u></i></b>	<b><i><u>Last Year</u></i></b>
	<b><i><u>Total</u></i></b>	<b><i><u>Total</u></i></b>
<b>Cash funds</b>		
Savings Account	43,000	43,000
Current Account	17,741	17,741
Subs Account	0	0
Sub Total	60,741	60,741
<b>Total Assets</b>	60,741	60,741
<b>Liabilities</b>		
	0	0
<b>Total Liabilities</b>	0	0
<b>Total Assets less Total Liabilities</b>	60,741	60,741
<b>Represented by:</b>		
<b>Brought forward 1 April</b>	60,741	73,782
<b>(Deficit) for the year</b>	-22,469	-13,041
<b>Accumulated reserves</b>	38,272	60,741

**Pathfinder Scout Group**  
**Minutes of the Annual General Meeting**  
**Held on 3rd July 2024**

**Present**

Kevin Smith, Helen Bunn, Lisa Gould, John Williamson, Susan Hunter, Steve Robinson, Nicky Chiswick, Dan Gould, Bev Clear, Patrick Moody, Mike Haynes, Stuart Bromley, Tony Brown, Andrew Bolton, Dave Bunn, Daryl Tedstone

**Apologies**

None

**Chair's Welcome**

Kevin opened the meeting welcoming everyone and informing attendees that they are all part of the Group Scout Council

Kevin made a request for help with hall hires and looking after the buildings.

**Minutes of the Last Meeting**

The minutes of the last meeting were voted for and accepted without amendment. There were no matters arising from last year's minutes.

**Constitution**

Kevin presented that we would now be following Scouts POR 5

**Board of Trustee members**

Kevin explained that the Trustee Board should consist of 5 to 10 Trustees.

Dan would be running the Group Scout Council which would consist of a minimum of 6 members with no maximum. This group would organise trips, camps and fundraising events.

**Group Lead Volunteer**

Dan explained that we have had a fun busy term. Highlights have been the Beavers going to GoApe, Cubs going to the Gatwick Aviation Museum, the Scouts doing watersports and Scoutabout.

Dan said thank you to Helen and Dave and introduced the new Team of leaders:

Lisa Gould and Louise Gould (young leader) - Beavers at Horley and Salfords

Daryl Tedstone - Salfords Cubs

Stuart Bromley - Scouts Horley

Patrick Moody - Scouts Salfords

Dan explained that we will need more volunteers to help and encouraged anyone able to help to speak to him after the meeting.

Dan highlighted that we now have an IT room and common room at Baden HQ and that he would like to get more involved in District events in the coming year.

## **Sectional Reports**

Helen highlighted that the Beavers enjoyed earning their first aid, chef, camp craft, faith, safety and musician badges, writing their names with their feet, cooking, taking part in the parade and carnival and doing GoApe. 12 children have earned their Chief Scout Bronze award this year.

Susan highlighted that Windsor pack enjoyed go-karts, crafts, visits from Pastor Tim for their Faith badge and the Horley Historic Society for the History badge. They also enjoyed visiting the Gatwick Air museum and a walk to Emlyn Meadows.

Patrick highlighted that in addition to some joint meetings with Winsor Pack, Salfords Pack also enjoyed a visit from a Fire Engine, backwoods cooking, team games and scooting/roller blading.

Mike highlighted that Haynes Pack have enjoyed earning their photography, astrologer, cooking, 1st Aid and Carpentry badges (making bird boxes)

The Scouts have enjoyed learning 1st Aid, Justin spoke to them to help them earn their air activities badge, geocaching, the chip shop challenge, cooking, survival skills, caving, watersports and Scoutabout. 7 children have earned their Chief Scout Gold award.

## **Accounts**

Nicky presented the Treasurer's report and explained that our finances are in a secure position. Our accounts have been independently approved by Eddie (surname?) and were accepted at the meeting.

Our income of £37,000 has included subs (some of which are paid to district), hall hire, £3000 in Gift aid (which subsidised events) and grants/fund matching.

Our reserves are £61,000

This year we have spent £51,000 including painting Baden Drive main hall, new tents, creating our common room, fire pits for Baden & Salfords, sound reduction boards at Salfords, work towards Bay Close being fit for use including new windows and doors. Our maintenance and running costs of the halls have increased this year.

## **Appointed Trustees**

The current Trustees agreed to stand for a further 3 years.

Kevin Smith remains as Chairperson, Nicky Chiswick remains as Treasurer, Bev Clear, Lisa Gould, John Williamson remain as Trustees. Dan Gould remains as Group Lead Volunteer

## **Awards**

Tony said thank you to all the leaders and explained that there are currently long waiting lists in Reigate District. He explained how the structure of Scouting is changing towards a more team based approach. He encouraged more people to volunteer.

Bronze, Silver and Gold Chief Scout Awards were given to Beavers, Cubs and Scouts

Leaders and volunteers were presented with 5 year length of service awards

Sections presented their Beaver/Cub/Scout shields

Dan introduced our new award, the Scouts Values Award which will be presented to one child each year. This year the award was given to Helen and Dave Bunn for being role models for the Scouts Values and they were presented with cards and gifts as a thank you for their years volunteering with Pathfinders.

**Section C Objectives and activities**

Section	Description
<b>Summary of the objectives of the charity set out in its governing document</b>	The objectives of the Group are as a unit of the Scout Association. The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.
<b>Summary of the main activities in relation to these objects</b>	The Group is a trust established under its rules which are common to all Scouts.
<b>Public Benefit</b>	Refer to the reports by the section Leaders



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Pathfinder Scout Group

**On accounts for the year  
ended**

31/03/2025	<b>Charity no (if any)</b>	1020859
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**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Edward Warans

**Date:** 20.10.2025

**Name:** Edward Warans FCA

**Relevant professional  
qualification(s) or body :**

Fellow Institute of Chartered Accountants

**Address:** Tanfield, Hogspudding Lane, Dorking RH5 5DU

**PATHFINDER SCOUT GROUP**

England & Wales - Charity number 1020859

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# Accounts

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# Pathfinder Scout Group Annual Report & Accounts

## Period Ended 31 March 2024



Pathfinder Scout Group, Pathfinder Scout HQ, Baden Drive, Horley, Surrey RH6 8SD

## PATHFINDER SCOUT GROUP AGM

### AGENDA 2024

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on 7<sup>th</sup> September 2023
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
  - c. Agree the number of members that may be appointed to the Trustee Board
  - d. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
- 4. Review of the previous year**
  - a. The Group Lead Volunteer's review of Scouts in the Pathfinder Scout Group
  - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
  - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
  - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
  - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
  - d. Appoint the Independent Examiner
- 6. Awards and Presentations**
- 7. Closing Remarks**

# Trustees' Annual Report for the year

1 April 2023 to 31 March 2024

## Section A Reference and administration details

Charity name	Pathfinder Scout Group
Group registration number	1020859
Charity's principal address	Scout Hut Baden Drive Horley RH6 8SD

### Name of the members of the Group Executive Committee

Ex –Officio	Trustee name	Office (if any)
	Mr Kevin Smith	Chair
	Mrs Bev Clear	
	Mrs Nicky Chiswick	Treasurer
	Mr Danny Patel (resigned)	Fundraising
	Mrs Lisa Gould	Secretary
	Mr John Williamson	
	Mr Dan Gould	Group Scout Leader

All trustees acted for the whole year except where stated

## Section B Structure, governance and management

### Description of Governance

Type of governing document	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Group Executive selection methods	The appointments are made in accordance with the Policy, Organisation and Rules of The Scout Association

### Additional governance issues

The Group is managed by the Group Executive Committee and the Group is separately registered with The Charity Commission as an educational charity.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of the Group's property and equipment
- The raising of funds and the administration of the Group's finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting with the recruitment of Leaders and other adult support

### Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

<b>Summary of the objectives of the charity set out in its governing document</b>	<p>The objectives of the Group are as a unit of the Scout Association. The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
<b>Summary of the main activities in relation to these objects</b>	<p>Refer to the reports by the section Leaders</p>
<b>Public Benefit</b>	<p>Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.</p> <p>Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.</p>

## Section D Achievements and performance

<b>Summary of the main achievements of the charity during the year</b>	<p>Refer to the report from the Group Scout Leader</p>
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## Section E Financial Review

<b>Brief statement on the charity's policy on reserves</b>	<p><b>Reserves Policy</b></p> <p>We hold cash at bank of £60741. The Group's policy on reserves is to hold sufficient reserves to continue the charitable activities of the Group should income and fundraising activities fall short and to effect repairs to the buildings we manage. The Group Executive Committee considers that the Group holds sufficient reserves to satisfy this policy.</p>
<b>Details of any funds materially in deficit</b>	<p>None</p>

## Section F Investment Policy

The Group's policy does not have sufficient spare funds to invest longer term investments in stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

The current account is reviewed regularly to transfer funds not required for near use to obtain maximum value and income from its banking arrangements.

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)** The original has been signed by

**Full names(s)**  
**Position**  
**Date**

**Kevin Smith**  
**Chair**

**Nicola Chiswick**  
**Treasurer**

# Chair's Report

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The Group Executive Committee plays a vital role in the running of a Scout Group, making decisions and carrying out administrative tasks to ensure that the best quality Scouting can be delivered to the young people in the Group. Members of the Executive Committee must act collectively as charity trustees of the Scout Group, and in the best interests of its members. During 2023-24 the Pathfinder Scout Executive Committee was made up of the following members: Kevin Smith (Group Chair); Nicky Chiswick (Treasurer); Lisa Gould ; Danny Patel (Resigned January 2024); John Williamson; Bev Clear; Dan Gould (Group Scout Leader)

During the year we were devastated to be advised by both Dave and Helen Bunn of their intention to leave Scouting. Over the last 14 years their timeless dedication and commitment to developing Scouting in Horley has been fantastic and has helped contribute to the growth and success of Pathfinders. We will be very sorry to see them go. I and all the Trustees wish them the very best in whatever they decide to do next and they leave with an open invite should they wish to return at any time in the future.

Danny Patel also resigned during the year, Danny has been with me since we started building the committee from scratch and has been invaluable for his support and help, in particular his ability to negotiate Insurance companies down to prices that are more palatable. We would like to thank him for his support during his tenure and wish him the best for the future.

Our property at Bay Close has been let to a local Pre-School and we are delighted to see the building coming back into use after 20 years and following a period of investment to bring it back into use. We are still working hard to try and find volunteer leaders and our intention is absolutely to bring Scouting back to Bay Close as soon as we can find the people to run it for us.

Pathfinder has entered a new stage as we achieve financial certainty and stability for the future and with a new GSL there is a buzz around the Group and new volunteers joining. I continue to be very proud of all our Trustees, volunteers and children their enthusiasm is fantastic to see, Pathfinder is the largest group in Horley and one of the largest in Reigate, and we look forward to stage of growth over the next few years.

If you have read this far (and it's probably just you) then you're pretty committed why don't you come and have a chat with us and offer some help, we need help in many ways and we would love to speak to you.

Kevin Smith  
Group Chair

Pathfinder Scout Group	Registered Charity no. 1020859			
Income and Expenditure Account				
Year ended 31 March 2024		2024		2023
	£	£	£	£
<b>Income</b>				
Subscriptions received	17484		14970	
Less Subscriptions collected for District			6120	
Net Subscriptions Received		17484		8850
Gift Aid		2987		2333
Hall Hire				
Baden Hires	2778		2322	
Rainbow Nursery	10840		10534	
Salfords	498		345	
Other Hall Hire		14116	780	13981
Grants		1532		2594
Uniform & Scarves		0		389
Fundraising/Donations received		434		55
Camp & Activity Receipts		55		4818
Other income		0		119
Go Cardless				0
Bank interest - savings account		783		121
<b>Total Income</b>		37391		33260
<b>Expenditure</b>				
<b>District Subs</b>		7968		
Section expenses				
Beavers	373		523	
Cubs	1332		523	
Scouts	148		523	
Uniforms/Badges	1742		2615	
Camps	420	4015	5561	9745
Equipment		6350		
Training		0		157
General		3905		4229
Premises costs				
Premises Insurance	3831		3863	
Gas & Electricity	6864		2918	
Rent	1000		900	
Rates	592		639	
Water	983		811	
Maintenance & Repairs	9204		6039	
Cleaning	2619	25093	2934	18104
Bay Close refurbishment		1472		0
Salfords Refurbishment		566		15848
Administration costs				
Motor expenses			0	
OSM	340		0	
Phone costs	0		472	
Website And Internet	723		176	
Bank Charges	0	1063	10	658
<b>Total Expenditure</b>		50432		48741
<b>Surplus / (Deficit) for the year</b>		-13041		-15481

### Assets & Liabilities 2023-24

	2024	2023
	<u>This Year</u>	<u>This Year</u>
	<u>Total</u>	<u>Total</u>
-		
-		
<b>Cash funds</b>		
Savings Account	43,000	53,036
Current Account	17,741	20,746
Subs Account	0	0
Sub Total	60,741	73,782
<b>Total Assets</b>	60,741	73,782
<b>Liabilities</b>		
	0	0
<b>Total Liabilities</b>	0	0
<b>Total Assets less Total Liabilities</b>	60,741	73,782

<b>Represented by:</b>		
Brought forward 1 April	73,782	89,263
(Deficit) for the year	-13,041	-15,481
Accumulated reserves	60,741	73,782

**Pathfinder Scout Group**  
**Minutes of the Annual General Meeting**  
**Held on 7th September 2023**

**Present**

Kevin Smith, Helen Bunn, Lisa Gould, John Williamson, Susan Hunter, Margaret Tilford, Steve Robinson, Adrian Jackson, Nicky Chiswick, Dan Gould, Bev Clear, Patrick Moody, Steven Haynes

**Apologies**

Dave Bunn

**Chair's Report**

Kevin opened the meeting with his report, thanking everyone for their continued support during the year and highlighting that we would like to plan more activities for the children in the coming year.

**Minutes of the Last Meeting**

The minutes of the last meeting were voted for and accepted without amendment. There were no matters arising from last year's minutes.

**Accounts**

Nicky presented the Treasurer's report and explained that we are in a healthy position. We have three sources of income including subs, hall hire as well as donations and grants. We have replaced the lighting at Baden Drive with LED lighting, created a computer room and improved the outdoor space at Salfords. Bay Close is now usable thanks to John's efforts. The meeting accepted the accounts.

**Changes to Committee/Board of trustee members**

There have been no changes to the committee this year. The Chair, Kevin Smith stated that all officers and members of the Executive are still able and willing to remain for another year.

**Executive Committee**

There were no resignations or nominations for this year and a vote was undertaken to approve the continuation for all those in role which was passed.

**GSL Role**

Kevin thanked Helen for her time as GSL which she stood down from during the year and Helen was presented with a Thank you gift. Helen will still remain as the Beaver Leader. Dan Gould introduced himself as our new GSL. He also thanked Helen and talked about his aim to get the children out of the hall for more activities.

**Sectional Reports**

Dan presented his GSL report and leaders each gave a short report giving their highlights of the year, all highlighting that they would like more parent support and thanking those who have helped. Bronze, Silver and Gold awards were presented on the evening, followed by the Section awards for outstanding achievement.



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Pathfinder Scout Group

**On accounts for the year  
ended**

31/03/2024

**Charity no  
(if any)**

1020859

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:** 

**Date:** 15.10.2024

**Name:** Edward Warans FCA

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow Institute of Chartered Accountants

**Address:**

Tanfield, Hogspudding Lane, Dorking RH5 5DU

**PATHFINDER SCOUT GROUP**

England & Wales - Charity number 1020859

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# Accounts

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# Pathfinder Scout Group Annual Report & Accounts

## Period Ended 31 March 2023



Pathfinder Scout Group, Pathfinder Scout HQ, Baden Drive, Horley, Surrey RH6 8SD

PATHFINDER SCOUT GROUP AGM

**AGENDA 2023**

1. Welcome & Introduction from Chair.
2. Apologies for absence.
3. Approve the Minutes of the 2022 Annual General Meeting.
4. Approve the Annual Reports for the Group.
5. Approve the Accounts for the year ending 30<sup>th</sup> March 2023.
6. GSL Nomination of Chairman for approval.
7. Elections and appointments of Group Secretary, Treasurer & committee
8. Group Scout Leader's report.
9. Awards and presentations.
10. AOB

# Trustees' Annual Report for the year

1 April 2022 to 31 March 2023

## Section A Reference and administration details

Charity name	Pathfinder Scout Group
Group registration number	1020859
Charity's principal address	Scout Hut Baden Drive Horley RH6 8SD

### Name of the members of the Group Executive Committee

Ex –Officio	Trustee name	Office (if any)
	Mr Kevin Smith	Chair
	Mrs Helen Bunn (resigned 19/3)	Group Scout Leader
	Mrs Nicky Chiswick	Treasurer
	Mr Danny Patel	Fundraising
	Mrs Lisa Gould	Secretary
	Mr John Williamson	Beaver Leader
	Mr Dan Gould (Appt 19/3)	Group Scout Leader

All trustees acted for the whole year except where stated

## Section B Structure, governance and management

### Description of Governance

Type of governing document	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Group Executive selection methods	The appointments are made in accordance with the Policy, Organisation and Rules of The Scout Association

### Additional governance issues

The Group is managed by the Group Executive Committee and the Group is separately registered with The Charity Commission as an educational charity.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of the Group's property and equipment
- The raising of funds and the administration of the Group's finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting with the recruitment of Leaders and other adult support

### Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

<b>Summary of the objectives of the charity set out in its governing document</b>	<p>The objectives of the Group are as a unit of the Scout Association. The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
<b>Summary of the main activities in relation to these objects</b>	<p>Refer to the reports by the section Leaders</p>
<b>Public Benefit</b>	<p>Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.</p> <p>Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.</p>

## Section D Achievements and performance

<b>Summary of the main achievements of the charity during the year</b>	<p>Refer to the report from the Group Scout Leader</p>
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## Section E Financial Review

<b>Brief statement on the charity's policy on reserves</b>	<b>Reserves Policy</b> <p>We hold cash at bank of £89263. The Group's policy on reserves is to hold sufficient reserves to continue the charitable activities of the Group should income and fundraising activities fall short and to effect repairs to the buildings we manage. The Group Executive Committee considers that the Group holds sufficient reserves to satisfy this policy.</p>
<b>Details of any funds materially in deficit</b>	<p>None</p>

## Section F Investment Policy

The Group's policy does not have sufficient spare funds to invest longer term investments in stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

The current account is reviewed regularly to transfer funds not required for near use to obtain maximum value and income from its banking arrangements.

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)** The original has been signed by

<b>Full names(s)</b>	<b>Kevin Smith</b>	<b>Lisa Gould</b>
<b>Position</b>	<b>Chair</b>	<b>Secretary</b>
<b>Date</b>		<b>02/09/2023</b>

# Chair's Report

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The Group Executive Committee plays a vital role in the running of a Scout Group, making decisions and carrying out administrative tasks to ensure that the best quality Scouting can be delivered to the young people in the Group. Members of the Executive Committee must act collectively as charity trustees of the Scout Group, and in the best interests of its members. During 2022-23 the Pathfinder Scout Executive Committee was made up of the following members: Kevin Smith (Group Chairman); Lisa Gould (Group Secretary); Nicky Chiswick (Treasurer); Danny Patel (Parent Member); Helen Bunn (Resigned 19<sup>th</sup> March) (Group Scout Leader); John Williamson (Leader). Bev Clear (Parent Member); Dan Gould (Apptd 19<sup>th</sup> March) (Group Scout Leader)

We have been having discussions about the use of Bay Close during the past year. We have had some interest from local groups wishing to use it but it has not been used enough. We have however developed a plan for expansion of our Group into the building along with brilliant support of Helen Bunn and during the next year we expect to see the building coming into weekly use.

Our Salfords hall has been revitalised and we have spent our grant money on developing the outside space to make it more useable. We expect to continue the work during the coming year to develop the outdoor area further.

Again Helen and the leaders have done a fantastic job and it has been great to see normal Scouting activities resume during the year. With the support of the committee we hope to assist the leaders in planning some more trips and activities now that we are able to and to get back to a normal curriculum of Scouting for all.

Finally during the year Helen Bunn advised us she wished to step down as GSL. I would like to take this opportunity personally to thank her for the fantastic support she has given myself and the committee and the amazing job she has done in running the Group for us and engaging with the leaders and parents. I am delighted that she is not leaving us altogether and will continue as a Beaver leader for us and will no doubt be an active and committed leader for years to come.

I am very happy to say that Dan Gould, one of our Scout Leaders has been appointed our new Group Scout Leader and we are very pleased to have him as part of the Committee and look forward to working with him over the next year.

Kevin Smith  
Group Chair

Pathfinder Scout Group	Registered Charity no. 1020859			
Income and Expenditure Account				
Year ended 31 March 2023		2023		2022
	£	£	£	£
<b>Income</b>				
Subscriptions received	14970		13446	
Less Subscriptions collected for District	6120		6401	
Net Subscriptions Received		8850		7045
Gift Aid		2333		6310
Hall Hire				
Baden Hires	2322			
Rainbow Nursery	10534		10534	
Salfords	345		499	
Other Hall Hire	780	13981	3887	14919
Grants		2594		23657
Uniform & Scarves		389		955
Fundraising/Donations received		55		2188
Camp & Activity Receipts		4818		888
Other income		119		1794
Go Cardless				0
Bank interest - savings account		121		19
<b>Total Income</b>		33260		57775
<b>Expenditure</b>				
Section expenses				
Beavers	523		414	
Cubs	523		414	
Scouts	523		537	
Uniforms/Badges	2615		750	
Camps	5561	9745	887	3002
Equipment				
Training		157		
General		4229		1891
Premises costs				
Premises Insurance	3863		2984	
Gas & Electricity	2918		2543	
Rent	900		850	
Rates	639		351	
Water	811		426	
Maintenance & Repairs	6039		5180	
Cleaning	2934	18104	2075	14409
Bay Close refurbishment				580
Salfords Refurbishment		15848		10293
Administration costs				
Motor expenses			0	
Vehicle insurance			0	
Phone costs	471		0	
Website	176		948	
Bank Charges	10	657	10	958
<b>Total Expenditure</b>		48741		31133
<b>Surplus / (Deficit) for the year</b>		-15481		26643

<b>Pathfinder Scout Group</b>			
<b>Registered Charity no. 1020859</b>			
<b>Balance Sheet as at 31 March 2023</b>			
		2023	2022
	<b><u>This Year</u></b>	<b><u>This Year</u></b>	<b><u>This Year</u></b>
		<b><u>Total</u></b>	<b><u>Total</u></b>
<b>Cash funds</b>			
Savings Account		53,036	52,915
Current Account		20,746	36,348
Subs Account		0	0
Sub Total		73,782	89,263
<b>Total Assets</b>		73,782	89,263
<b>Liabilities</b>			
		0	0
<b>Total Liabilities</b>		0	0
<b>Total Assets less Total Liabilities</b>		73,782	89,263
<b>Represented by:</b>			
<b>Brought forward 1 April</b>		89,263	62,620
<b>(Deficit) for the year</b>		-15,481	26,643
<b>Accumulated reserves</b>		73,782	89,263

## **Pathfinder Scout Group**

### **Minutes of the Annual General Meeting**

**Held on Tuesday 6<sup>th</sup> September 2022 5.30pm**

#### **Present**

Kevin Smith, Helen Bunn, Lisa Gould, John Williamson, Dave Bunn, Jo Tracey, Susan Hunter, Tony Brown, Andrew Bolton

#### **Apologies**

Danny Patel, Nicky Chiswick, Laura Van Pelt, Dan Gould, Bev Clear

#### **Chair's Report**

Kevin opened the meeting with his report, thanking everyone for their continued support during the year. Kevin highlighted the work carried out at Bay Close this year to bring the hall back into use and that our next focus is to improve our Salford's Hall, in particular the outside area. Kevin also highlighted the need for volunteers and more leaders to be able to support the current leaders and allow more children to get involved.

#### **Minutes of the Last Meeting**

The minutes of the last meeting were voted for and accepted without amendment. There were no matters arising from last year's minutes.

#### **Accounts**

Kevin Smith presented the Treasurer's report and explained that we are in a stable position financially and so will not need to raise subs and are protected against price increases in running the halls.

The meeting accepted the accounts.

#### **Changes to Committee members**

There have been no changes to the committee this year. The Chair, Kevin Smith stated that all officers and members of the Executive are still able and willing to remain for another year.

#### **Executive Committee**

There were no resignations or nominations for this year and a vote was undertaken to approve the continuation for all those in role which was passed.

#### **Sectional Reports**

As our GSL, Helen presented her report and thanked everyone for their continued support during past year. Helen also asked for parents to consider volunteering and becoming leaders. Bronze, Silver and Gold awards were presented on the evening, followed by the Section awards for outstanding achievement.

#### **Any Other Business**

A cake competition was held and prizes given to the best decorated for each Section.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Pathfinder Scout Group

On accounts for the year  
ended

31/03/2023

Charity no  
(if any)

1020859

Set out on pages

6,7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25.10.2023

Name:

Edward Warans FCA

Relevant professional  
qualification(s) or body  
(if any):

Fellow Institute of Chartered Accountants

Address:

Tanfield, Hogspudding Lane, Dorking RH5 5DU

**PATHFINDER SCOUT GROUP**

England & Wales - Charity number 1020859

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# Accounts

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# Pathfinder Scout Group Annual Report & Accounts

## Period Ended 31 March 2022



Pathfinder Scout Group, Pathfinder Scout HQ, Baden Drive, Horley, Surrey RH6 8SD

PATHFINDER SCOUT GROUP AGM

**AGENDA 2022**

1. Welcome & Introduction from Chair.
2. Apologies for absence.
3. Approve the Minutes of the 2021 Annual General Meeting.
4. Approve the Annual Reports for the Group.
5. Approve the Accounts for the year ending 30<sup>th</sup> March 2022.
6. GSL Nomination of Chairman for approval.
7. Elections and appointments of Group Secretary, Treasurer & committee
8. Group Scout Leader's report.
9. Awards and presentations.
10. AOB

# Trustees' Annual Report for the year

1 April 2021 to 31 March 2022

## Section A Reference and administration details

Charity name	Pathfinder Scout Group
Group registration number	1020859
Charity's principal address	Scout Hut Baden Drive Horley RH6 8SD

### Name of the members of the Group Executive Committee

	Trustee name	Office (if any)
Ex –Officio	Mr Kevin Smith	Chair
	Mrs Helen Bunn	Group Scout Leader
	Mrs Nicky Chiswick	Treasurer
	Mr Danny Patel	Fundraising
	Mrs Lisa Gould	Secretary
	Mr John Williamson	Beaver Leader

All trustees acted for the whole year except where stated

## Section B Structure, governance and management

### Description of Governance

Type of governing document	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Group Executive selection methods	The appointments are made in accordance with the Policy, Organisation and Rules of The Scout Association

### Additional governance issues

The Group is managed by the Group Executive Committee and the Group is separately registered with The Charity Commission as an educational charity.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of the Group's property and equipment
- The raising of funds and the administration of the Group's finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting with the recruitment of Leaders and other adult support

### Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

<b>Summary of the objectives of the charity set out in its governing document</b>	<p>The objectives of the Group are as a unit of the Scout Association. The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
<b>Summary of the main activities in relation to these objects</b>	<p>Refer to the reports by the section Leaders</p>
<b>Public Benefit</b>	<p>Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.</p> <p>Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.</p>

## Section D Achievements and performance

<b>Summary of the main achievements of the charity during the year</b>	<p>Refer to the report from the Group Scout Leader</p>
--	--

## Section E Financial Review

<b>Brief statement on the charity's policy on reserves</b>	<b>Reserves Policy</b> <p>We hold cash at bank of £89263. The Group's policy on reserves is to hold sufficient reserves to continue the charitable activities of the Group should income and fundraising activities fall short and to effect repairs to the buildings we manage. The Group Executive Committee considers that the Group holds sufficient reserves to satisfy this policy.</p>
<b>Details of any funds materially in deficit</b>	<p>None</p>

## Section F Investment Policy

The Group's policy does not have sufficient spare funds to invest longer term investments in stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

The current account is reviewed regularly to transfer funds not required for near use to obtain maximum value and income from its banking arrangements.

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

The original has been signed by

**Full names(s)  
Position  
Date**

**Kevin Smith  
Chair**

**Lisa Gould  
Secretary**

**25/08/2022**

# Chair's Report

---

The Group Executive Committee plays a vital role in the running of a Scout Group, making decisions and carrying out administrative tasks to ensure that the best quality Scouting can be delivered to the young people in the Group. Members of the Executive Committee must act collectively as charity trustees of the Scout Group, and in the best interests of its members. During 2021-22 the Pathfinder Scout Executive Committee was made up of the following members: Kevin Smith (Group Chairman); Lisa Gould (Group Secretary); Nicky Chiswick (Treasurer); Danny Patel (Parent Member); Helen Bunn (Group Scout Leader); John Williamson (Leader). Bev Clear (Parent Member)

During the past year we have completed the final work at Bay Close and have reopened the building for use, after many years of neglect. We are delighted that we are able to offer the building to the community and have several clubs using it regularly and providing us with an additional source of income. The harder part is to actually use it for scouting, while we have a long waiting list the lack of leaders continues to prove the harder problem to solve and until then we cannot open any more units.

Thanks to the grants we have received due to Covid we are able to spend money on the refurbishment of our Salfords hall, which again was in need of some refreshment and repairs. We have rebuilt the wall outside and redecorated inside. We have further plans to revamp the outside space to make it usable and work will continue during 2022.

Again Helen and the leaders have done a fantastic job and it has been great to see normal Scouting activities resume during the year. With the support of the committee we hope to assist the leaders in planning some more trips and activities now that we are able to and to get back to a normal curriculum of Scouting for all.

Kevin Smith  
Group Chair

# GSL's Report

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2021/2022 has been a year of restarting all those things we love best about scouting. September brought us a large intake of members, mostly in the beaver section, and it has been wonderful getting to know everyone. We then held our 'Day to make a difference' and had a thorough clear up at our Baden Drive hall, for which I am extremely grateful, thank you. It was amazing to receive so much help from all the families, we also gained two leaders.

In November we resumed our fireworks evening, being blown away by the sheer number of people wanting to join us and meaning a last minute venue change. This was followed by Horley's Remembrance Sunday Parade with nearly 100 beavers, cubs, scouts, explorers and leaders joining in. We finished 2021 with joint games evenings at Baden.

The beginning of 2022 was tough for me and I have been humbled by all the love, support and understanding everyone showered on me while I struggled with my mental health. Thank you.

Our annual sleepover resumed in March with beavers sleeping in the hall, cubs in tents and scouts building shelters to sleep under. June saw our biannual family camp and July brought us Scoutabout, where a great time was had by all.

We finished the year with huge water fights which were great fun and definitely needed in the heat.

Thank you everyone.

Helen Bunn  
Group Scout Leader

<b>Pathfinder Scout Group</b>	<b>Registered Charity no. 1020859</b>			
<b>Income and Expenditure Account</b>				
<b>Year ended 31 March 2022</b>		<b>2022</b>		<b>2021</b>
	£	£	£	£
<b>Income</b>				
Subscriptions received	13446		12865	
Less Subscriptions collected for District	6401		5399	
Net Subscriptions Received		7045		7467
Gift Aid		6310		0
Hall Hire				
Rainbow Nursery	10534		8778	
Salfords	499		750	
Other Hall Hire	3887	14919	0	9528
Grants		23657		30691
Uniform & Scarves		955		0
Fundraising/Donations received		2188		1016
Camp & Activity Receipts		888		20
Other income		1794		150
Go Cardless		0		0
Bank interest - savings account		19		11
<b>Total Income</b>		57775		48882
<b>Expenditure</b>				
Section expenses				
Beavers	414		229	
Cubs	414		229	
Scouts	537		229	
Uniforms/Badges	750		1169	
Camps	887	3002	60	1918
Equipment				60
Training				0
General		1891		1207
Premises costs				
Premises Insurance	2984		2854	
Gas & Electricity	2543		2997	
Rent	850		800	
Rates	351		45	
Water	426		300	
Maintenance & Repairs	5180		2836	
Cleaning	2075	14409	1568	11400
Bay Close refurbishment		580		8268
Salfords Refurbishment		10293		
Administration costs				
Motor expenses	0		309	
Vehicle insurance	0		0	
Phone costs	0		696	
Website	948		131	
Bank Charges	10	958	0	1136
<b>Depreciation</b>		0		2934
<b>Total Expenditure</b>		31133		26923
<b>Surplus / (Deficit) for the year</b>		26643		21959

<b>Pathfinder Scout Group</b>			
<b>Registered Charity no. 1020859</b>			
<b>Balance Sheet as at 31 March 2022</b>			
		2022	2021
	<b><i>This Year</i></b>	<b><i>This Year</i></b>	
		<b><i>Total</i></b>	<b><i>Total</i></b>
<b>Cash funds</b>			
Savings Account		52,915	30,000
Current Account		36,348	21,758
Subs Account		0	10,862
Sub Total		89,263	62,620
<b>Other assets</b>			
Fiat vehicle	0		
Accumulated Depreciation at 31st March 2019 (25%)	0		
Net Book Value		0	0
Equipment	0		
Accumulated Depreciation at 31st March 2019 (20%)	0		
Net Book Value		0	0
Sub Total		0	0
<b>Total Assets</b>		89,263	62,620
<b>Liabilities</b>			
		0	0
<b>Total Liabilities</b>		0	0
<b>Total Assets less Total Liabilities</b>		89,263	62,620
<b>Represented by:</b>			
Brought forward 1 April		62,620	40,661
(Deficit) for the year		26,643	21,959
Accumulated reserves		89,263	62,620

## **Pathfinder Scout Group**

### **Minutes of the Annual General Meeting**

**Held on Monday 20<sup>th</sup> September 7pm 2021**

#### **Present**

Kevin Smith, Helen Bunn, Lisa Gould, John Williamson, Dave Bunn, Dan Gould, Bev Clear, Margaret Tilford, Jo Tracey, Gemma Card, Susan Hunter

#### **Apologies**

Danny Patel, Nicky Chiswick, Laura Van Pelt

#### **Chair's Report**

Kevin opened the meeting with his report, thanking everyone for their continued support during the past year particularly to Helen and Dave who have worked continuously to ensure meetings continued whether on Zoom or in person once restrictions allowed.

#### **Changes to Committee members**

Emma Jukes left during the year and the Committee wants to thank to them for their efforts. Lisa Gould took over the position of Secretary

The Chair, Kevin Smith stated that all officers and members of the Executive are still able and willing to remain for another year.

#### **Minutes of the Last Meeting**

The minutes of the last meeting were voted for and accepted without amendment. There were no matters arising from last year's minutes.

#### **Accounts**

Kevin Smith presented the Treasurer's report and explained that due to government grants we have come out in a better financial position after the governments Covid lockdowns and restrictions. Kevin thanked everyone for their support during this time. Kevin asked parents to sign up for Gift Aid against subs to help increase our income.

The meeting accepted the accounts.

#### **Executive Committee**

There were no resignations or nominations for this year and a vote was undertaken to approve the continuation for all those in role which was passed.

#### **Sectional Reports**

As our GSL, Helen presented her report and thanked everyone for their continued support during past year and our recent 'make a difference day' to help get the hall prepared for our return to meetings. Bronze Silver awards were presented on the evening, followed by the Section awards for outstanding achievement.

#### **Any Other Business**

There being no other business the meeting closed.



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Pathfinder Scout Group

**On accounts for the year  
ended**

31<sup>st</sup> March 2022

**Charity no  
(if any)**

1020859

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

10/10/2022

**Name:**

Edward Warans

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales (FCA)

**Address:**

Tanfield, Hogspudding Lane, Dorking RH5 5DU

**PATHFINDER SCOUT GROUP**

England & Wales - Charity number 1020859

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# Accounts

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# Pathfinder Scout Group Annual Report & Accounts

## Period Ended 31 March 2021



Pathfinder Scout Group, Pathfinder Scout HQ, Baden Drive, Horley, Surrey RH6 8SD

PATHFINDER SCOUT GROUP AGM

**AGENDA 2021**

1. Welcome & Introduction from Chair.
2. Apologies for absence.
3. Approve the Minutes of the 2020 Annual General Meeting.
4. Approve the Annual Reports for the Group.
5. Approve the Accounts for the year ending 30<sup>th</sup> April 2021.
6. GSL Nomination of Chairman for approval.
7. Elections and appointments of Group Secretary, Treasurer & committee
8. Group Scout Leader's report.
9. Awards and presentations.
10. AOB

# Trustees' Annual Report for the year

1 April 2020 to 31 March 2021

## Section A Reference and administration details

<b>Charity name</b>	<b>Pathfinder Scout Group</b>
<b>Group registration number</b>	<b>1020859</b>
<b>Charity's principal address</b>	<b>Scout Hut Baden Drive Horley RH6 8SD</b>

### Name of the members of the Group Executive Committee

	<b>Trustee name</b>	<b>Office (if any)</b>
<b>Ex –Officio</b>	Mr Kevin Smith	Chair
	Mrs Helen Bunn	Group Scout Leader
	Mrs Emma Jukes	Resigned (1.1.21)
	Mrs Nicky Chiswick	Treasurer
	Mr Danny Patel	Fundraising
	Mrs Lisa Gould	Secretary
	Mr John Williamson	Beaver Leader

All trustees acted for the whole year except where stated

## Section B Structure, governance and management

### Description of Governance

Type of governing document	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Group Executive selection methods	The appointments are made in accordance with the Policy, Organisation and Rules of The Scout Association

### Additional governance issues

The Group is managed by the Group Executive Committee and the Group is separately registered with The Charity Commission as an educational charity.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of the Group's property and equipment
- The raising of funds and the administration of the Group's finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting with the recruitment of Leaders and other adult support

### Risk and internal control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

## Section C Objectives and activities

<b>Summary of the objectives of the charity set out in its governing document</b>	<p>The objectives of the Group are as a unit of the Scout Association. The purpose of Scouting is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
<b>Summary of the main activities in relation to these objects</b>	<p>Refer to the reports by the section Leaders</p>
<b>Public Benefit</b>	<p>Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.</p> <p>Two key principles demonstrate that Scouting's aims are for the public benefit and that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.</p>

## Section D Achievements and performance

<b>Summary of the main achievements of the charity during the year</b>	<p>Refer to the reports by the Beaver Scout Leader, Cub Leader and Scout Leader for each section</p>
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## Section E Financial Review

<b>Brief statement on the charity's policy on reserves</b>	<b>Reserves Policy</b> <p>We hold cash at bank of £30,126. The Group's policy on reserves is to hold sufficient reserves to continue the charitable activities of the Group should income and fundraising activities fall short and to effect repairs to the buildings we manage. The Group Executive Committee considers that the Group holds sufficient reserves to satisfy this policy.</p>
<b>Details of any funds materially in deficit</b>	<p>None</p>

## Section F Investment Policy

The Group's policy does not have sufficient spare funds to invest longer term investments in stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

The current account is reviewed regularly to transfer funds not required for near use to obtain maximum value and income from its banking arrangements.

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)** The original has been signed by

<b>Full names(s)</b>	<b>Kevin Smith</b>	<b>Lisa Gould</b>
<b>Position</b>	<b>Chair</b>	<b>Secretary</b>
<b>Date</b>	<b>19/09/2021</b>	

# Chair's Report

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The Group Executive Committee plays a vital role in the running of a Scout Group, making decisions and carrying out administrative tasks to ensure that the best quality Scouting can be delivered to the young people in the Group. Members of the Executive Committee must act collectively as charity trustees of the Scout Group, and in the best interests of its members. During 2019-20 the Pathfinder Scout Executive Committee was made up of the following members: Kevin Smith (Group Chairman); Emma Jukes (Group Secretary); Lisa Gould (Parent Member) ; Danny Patel (Parent Member); Helen Bunn (Group Scout Leader); John Williamson (Parent Member).Bev Clear (Parent Member)

During the Year we said goodbye to Emma Jukes and I'd like to pass on my eternal gratitude for her essential help in setting up a committee for Pathfinder and getting everything in order and organised. Without her valuable time and assistance my role would have been considerably harder. Our loss is definitely someone else's gain.

A year of lockdowns, online meetings and very little if any face to face contact, not just for our Group but in the wider community too has had considerable impact. Hele and Dave have done a fantastic job of keeping Scouting alive on line and for helping our members with some routine and stability. Many parents have approached us to say how much their children enjoyed the weekly meetings and activities they were being set and we all really do appreciate all the hard work they put into this for the benefit of all.

We have been very fortunate during the year to benefit from some grants from the council to help us out and we have also benefitted from the generosity of many, many parents who have continued to pay subscriptions throughout. As a Committee we have taken the decision to use Council Funds where they are surplus to finalise our renovations plans for our 3 buildings and ensure that maintenance and repair work will be minimal over the coming years. Financially we continue to maintain a good position and are looking to build reserves to cover any unexpected costs that may arise.

We expect to reopen fully in September and at that point we will look to increase our leaders as we try to open more groups and increase our offering to more young people.

Kevin Smith  
Group Chair

# GSL's Report

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This last year has seen a big change within the group and scouting as a whole. With face to face meetings being cancelled and going back to zoom before being allowed to restart outdoor meetings with social distancing they have all produced their own problems but, as a group, we have overcome them and couldn't have done so without the help of all the parents and leaders.

Throughout all of this the leaders have managed to keep the program interesting and helped the beavers, cubs, scouts and explorers work through some difficult times and achieve badges along the way. We have supported each other in every way possible including ensuring everyone's mental health is looked after.

Once we were allowed to 'get back together' outside it was amazing seeing all of the groups getting to know each other as well as helping each other to learn new skills, games and crafts.

I would like to thank everyone for your help, support and encouragement and for sticking with us through these strange times (some of which have been completely bizarre) and for being the wonderful people that you are. Now we are as back to normal as normal can be at the moment and are looking forward to camping, outings and general scouting activities.

Helen Bunn  
Group Scout Leader

<b>Pathfinder Scout Group</b>	<b>Registered Charity no. 1020859</b>			
<b>Income and Expenditure Account</b>				
<b>Year ended 31 March 2021</b>		<b>2021</b>		<b>2020</b>
	£	£	£	£
<b>Income</b>				
Subscriptions received	12865		16548	
Less Subscriptions collected for District	5399		5733	
Net Subscriptions Received		7467		10815
Gift Aid		0		0
Hall Hire				
Rainbow Nursery	8778		10534	
Salfords	750		1540	
Other Hall Hire	0	9528	3600	15674
Grants		30691		302
Uniform & Scarves		0		0
Fundraising/Donations received (inc £500 Van)		1016		1081
Camp & Activity Receipts		20		0
Other income		150		0
Go Cardless		0		6125
Bank interest - savings account		11		83
<b>Total Income</b>		48882		34080
<b>Expenditure</b>				
Section expenses				
Beavers	229		1143	
Cubs	229		1361	
Scouts	229		670	
Uniforms/Badges	1169		2353	
Camps	60	1918	4847	10374
Equipment		60		328
Training		0		40
General		1207		371
Premises costs				
Premises Insurance	2854		3523	
Gas & Electricity	2997		3224	
Rent	800		800	
Rates	45		1046	
Water	300		514	
Maintenance & Repairs	2836		1763	
Cleaning	1568	11400	2205	13075
Bay Close refurbishment		8268		3995
Administration costs				
Motor expenses	309		608	
Vehicle insurance	0		560	
Phone costs	696		957	
Website	131		188	
Bank Charges	0	1136	0	2313
Depreciation		2934		808
<b>Total Expenditure</b>		26923		31304
<b>Surplus / (Deficit) for the year</b>		21959		2776

<b>Pathfinder Scout Group</b>			
<b>Registered Charity no. 1020859</b>			
<b>Balance Sheet as at 31 March 2021</b>			
		2021	2020
	<i><b>This Year</b></i>	<i><b>This Year</b></i>	<i><b>This Year</b></i>
		<i><b>Total</b></i>	<i><b>Total</b></i>
<b>Cash funds</b>			
Savings Account		30,000	30,126
Current Account		21,758	1,200
Subs Account		10,862	6,402
Sub Total		62,620	37,728
<b>Other assets</b>			
Fiat vehicle	1,600		
Accumulated Depreciation at 31st March 2019 (25%)	-1,600		
Net Book Value		0	900
Equipment	3,178		
Accumulated Depreciation at 31st March 2019 (20%)	-3,178		
Net Book Value		0	2,034
Sub Total		0	2,934
<b>Total Assets</b>		<b>62,620</b>	<b>40,662</b>
<b>Liabilities</b>			
		0	0
<b>Total Liabilities</b>		<b>0</b>	<b>0</b>
<b>Total Assets less Total Liabilities</b>		<b>62,620</b>	<b>40,662</b>
<b>Represented by:</b>			
<b>Brought forward 1 April</b>		40,661	37,885
<b>(Deficit) for the year</b>		21,959	2,776
<b>Accumulated reserves</b>		<b>62,620</b>	<b>40,661</b>

## Pathfinder Scout Group

### Minutes of the Annual General Meeting

Held on 14th October 2020 via Zoom

#### Present

Kevin Smith, Emma Jukes, Helen Bunn, Lisa Gould, Danny Patel, John Williamson, Dave Bunn, Susan Hunter, Dan Gould, Bev Clear, Nicky Chiswick, Tony Brown (District Commissioner – Strategy), Margaret Tilford (District Trainer)

#### Apologies

None

#### Changes to Committee members

Cathy Snowball and Judith Shuttleworth left during the year and the Committee wants to thank them for their efforts.

Welcome to – Nicky Chiswick as Treasurer, and new additions to the Committee, Laura van Pelt, Bev Clear, Lisa Gould, John Williamson and Dave Bunn.

The Chair, Kevin Smith welcomed everyone to the AGM and stated that all officers and members of the Executive are still able and willing to remain for another year.

#### Minutes of the Last Meeting

The minutes of the last meeting were voted for and accepted without amendment. There were no matters arising from last year's minutes.

#### Accounts

Kevin Smith presented the Treasurer's report for 2019/2020. He outlined the ongoing investment required in buildings, and how to ensure the longevity of the Group. Whilst noting that any additional income from Hall Hires and Long Term hires has been impacted by COVID-19 and they are critical to the ongoing financial stability of the Charity. We obtained a grant from the Reigate and Banstead Council which we are keeping ringfenced to remain prudent. Subs have been reduced to the end of this calendar year.

We have removed the van, changed energy suppliers and are currently working on phone and internet costs to reduce overall costs to the Group. Bay Close refurbishment continues from grants where possible.

The meeting accepted the accounts. The accounts were fully approved by a Zoom vote.

#### Executive Committee

A vote via Zoom was undertaken to approve the continuation for all those in role which was passed.

New Nominations for Laura van Pelt, Bev Clear, Lisa Gould, John Williamson and Dave Bunn were proposed and voting undertaken to approve the new members.

#### Sectional Reports

Due to COVID-19 and the move to online meetings for the period in question, this year one overall report was shared by the GSL who ran through the year for the Group and highlighted some of the key events of the past year. Bronze Silver and Gold awards were presented on the evening, followed by the Section awards for outstanding achievement.

#### Any Other Business

There being no other business. The meeting closed.

## **Independent examiner's report to the trustees of the Pathfinder Scout Group**

I report to the trustees on my examination of the accounts of the Pathfinder Scout Group for the year ended 31 March 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Pathfinder Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Pathfinder Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

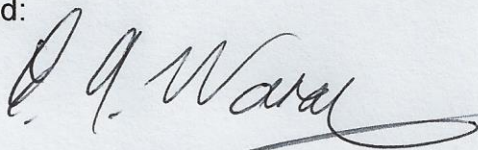
### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Pathfinder Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



E. J. Warans FCA

Chartered Accountant

2 September 2021