

Sunshine Pre-school AGM – 06/11/24 – Meeting minutes

Attendees

Shawnee Harrington-Brice

Tracey Tidy

Jess Wills

Hayley Holl

Verity Nayler

Nikki Difford - SC

Apologies

Monet Williams – Willing to be chair or secretary

Sara Kennard – willing to be committee DSL

Chelsie Riley

Hannah Wylde – joint supervisor

Shawnee - Welcome and chairman's speech

- Separate report – hard copy

Tracey – Treasurers report

- Separate report – made a loss
- ND advise to get accounts audited before AGM.

Hayley – Managers report

- Ditto Shawnee (Chair)– feels that the setting has improved.

Appointee of new committee – all officers stepping down from roles

- Accountant – Lucy Steventon – Propose Shawnee Harrington-Brice, seconder Jess Wills

- Chairperson – Monet Williams – propose Shawnee, seconder Jess William (Monet not at meeting but agreed with Shawnee Harrington-Brice to stand)
- Secretary – Saffron Sartin – Propose Shawnee Harrington-Brice, seconder Jess Wills.
- Deputy chairperson – Shawnee Harrington-Brice
- Committee members –, Jess Wills, Sarah Price, Sadie Cratchley.

Shawnee – mentioned fundraising:

- Trail map
- Christmas raffle

Constitution – Discussed and signed (Shawnee)

Discussion points:

- Set a meeting soon to look at Christmas
- Signatories – take off and new added.

Meeting ended at 8.10pm.

Puriton Pre-school Annual Accounts

Income Sept 2023 - Aug 2024

Month	Grant	Fees	Fundraising	Messy Play	Uniform	Other fundin	Transfer	Total
Sept	-	368.55	-	12.50	-	-	5,000.00	5,381.05
Oct	-	819.00	-	-	-	-	5,000.00	5,819.00
Nov	-	389.02	45.00	-	125.00	-	5,000.00	5,559.02
Dec	-	502.68	51.00	-	-	-	5,000.00	5,553.68
Jan	4,565.11	1,303.58	-	14.00	-	-	175.00	6,057.69
Feb	1,332.92	385.60	22.27	-	-	-	-	1,740.79
Mar	1,545.42	1,437.40	500.00	-	-	-	3,300.00	6,782.82
Apr	-	896.39	-	-	-	-	2,580.00	3,476.39
May	972.01	1,081.53	37.52	-	-	-	4,420.00	6,511.06
Jun	-	460.36	40.00	-	13.00	-	4,000.00	4,513.36
Jul	15,897.14	965.71	10.00	-	5.00	-	9,000.00	16,877.85
Aug	-	277.20	48.19	-	-	17,430.30	- 15,000.00	2,755.69
TOTALS	24,312.60	8,887.02	753.98	26.50	143.00	17,430.30	28,475.00	80,028.40

Puriton Pre-school Expenditure Sept 23 - Aug 2024

Month	Wages	Admin	Consum	Equip	Petty Cash	Rent /Utilities	Bank transfers	Train/Proff	Insurance / Other	TOTAL
Sept	3,297.81	64.50	162.70	-	-	46.62	-	-	-	3,571.63
Oct	3,133.31	293.50	381.11	-	-	1,123.88	-	120.00	-	5,051.80
Nov	3,116.89	64.50	297.48	-	-	-	-	-	-	3,478.87
Dec	3,384.83	59.50	127.64	-	-	2,262.49	-	-	-	5,834.46
Jan	3,908.30	249.50	221.31	-	-	607.13	-	-	-	4,986.24
Feb	3,694.47	59.50	-	-	-	46.62	-	-	-	3,800.59
Mar	3,448.11	59.50	159.58	-	-	2,258.14	-	-	-	5,925.33
Apr	4,604.32	149.27	139.43	-	-	55.54	-	50.00	-	4,998.56
May	4,370.34	97.50	215.40	412.73	-	2,680.64	-	-	-	7,776.61
Jun	5,072.75	62.50	189.96	-	-	1,067.59	-	115.91	-	6,508.71
Jul	5,370.68	67.50	131.44	-	-	506.67	-	317.00	612.28	7,005.57
Aug	5,464.86	62.50	-	-	-	1,047.62	-	-	-	6,574.98
TOTALS	48,866.67	1,289.77	2,026.05	412.73	-	11,702.94	-	602.91	612.28	65,513.35

Natwest Current Acc

	£
Opening Balance	1,931.25
Trading income & expenditure	
Plus income (Sept - Aug)	51,553.40
Minus Expenditure	(65,513.35) (13,959.95)
Net transfers	28,475.00
Closing Balance 31.08.24	16,446.30

Other Accounts	
Business Reserve account	£
Opening Balance	5,938.57
Transfer of grant monies	-
Payments	(645.00)
Closing Balance 31.08.24	5,293.57
Fundraising account - Grant monies	£
Opening Balance	39,024.52
	-
Transfers to savings	10,000.00
Transfer to float current account	(38,300.00)
Fundraising	-
Interest	267.72
Closing Balance 31.08.24	10,992.24

Opening cash	46,894.34
Closing cash	32,732.11



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SUNSHINE PRE-SCHOOL PURITON

On accounts for the year
ended

31 AUGUST 2024

Charity no
(if any)

1020832

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/5/25

Name:

Natalie Sawyer

Relevant professional
qualification(s) or body

ACCA

(if any):

Address:

27 PICKERIDGE CLOSE

TAUNTON

TA2 7HN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.