

Sunshine Pre-school AGM – 08/11/23 – Meeting minutes

Attendees

Shawnee Harrington-Brice

Hayley Holl

Hannah Wylde

Tracey Tidy

Chelsie Riley

Sasha Staboulis

Jessica wills

Apologies

Shawnee - Welcome and chairman's speech

Tracey – Treasurers report

Hayley and Hannah – Managers report

Hannah and Hayley suggested ways to encourage more children. At present they have boogie beats coming in and local children will be invited as well as children who attend nursery as well as a lady to do some reading and a lady who does yoga as these are things that the children may enjoy.

Discussed funding changes from April.

Discussed easy fundraising app and a focus on fundraising for the preschool.

Discussed opening back up on a Thursday and look at the potential of opening all day on a Thursday to be more inviting to new parents.

This is expected to start from January.

Talked about how to get more reviews. Possibly use a QR code for parents to scan rather than asking parents.

Shawnee discussed the Christmas raffle and when to start advertising.

Puriton Christmas trail asked Hayley to promote everyone to join the group on facebook as this fundraising does go towards the preschool.

Jess and hannah discussed bringing happy tots to preschool on a Friday.

Sasha explained that there is a lady who works in HR that she knows that has offered to volunteer to help the preschool with HR related problems that would be extremely useful.

Committee to collect the prizes for the Christmas raffle.

Meeting end 20.34

Puriton Pre-school Annual Accounts

Income Sept 2022 - Aug 2023

Month	Grant	Fees	Fundraising	Messy Play	Forest School	Uniforms	Total
Sept	18,293.63	1,872.29	-	-	-	54.00	20,219.92
Oct	170.00	1,667.14	-	-	-	-	1,837.14
Nov	479.00	2,415.35	-	-	-	-	2,894.35
Dec	6,157.77	1,656.30	-	-	-	-	7,814.07
Jan	17,915.62	2,169.66	14.16	24.00	-	-	20,123.44
Feb	1,261.00	862.23	-	-	-	-	2,123.23
Mar	5,566.07	323.05	- 14.16	-	- 491.10	-	5,383.86
Apr	7,849.90	555.10	-	-	- 27.30	-	8,377.70
May	-	837.20	-	-	- 100.20	-	737.00
Jun	1,006.00	1,309.20	-	-	-	-	2,315.20
Jul	-	564.20	-	-	-	-	564.20
Aug	-	163.80	-	-	-	5,000.00	5,163.80
TOTALS	58,698.99	14,395.52	-	24.00	- 618.60	5,054.00	77,553.91

Puriton Pre-school Expenditure Sept 22 - Aug 2023

Month	Wages	Admin	Consum	Equip	Petty Cash	Rent /Utilities	Bank transfers	Train/Proff	Insurance / Other	TOTAL
Sept	4,361.60	340.38	200.01	-	100.00	-	-	-	-	5,001.99
Oct	5,161.89	366.19	-	-	-	1,081.66	-	-	-	6,609.74
Nov	5,056.13	166.28	-	179.00	-	739.50	-	-	-	6,140.91
Dec	6,072.55	327.50	85.65	-	100.00	34.94	-	-	-	6,620.64
Jan	5,166.50	62.50	127.21	-	-	1,233.46	-	155.00	-	6,744.67
Feb	4,358.91	67.50	-	-	-	1,683.00	-	150.00	-	6,259.41
Mar	3,231.63	72.50	129.61	-	-	91.76	-	158.00	-	3,683.50
Apr	3,470.60	47.25	202.24	-	-	1,923.25	-	380.00	-	6,023.34
May	4,468.97	270.49	278.66	1,758.28	-	716.49	10,000.00	205.00	-	17,697.89
Jun	4,694.29	59.50	101.54	737.24	-	2,115.36	-	-	112.11	7,820.04
Jul	4,411.24	64.50	20.83	-	-	46.13	-	150.00	587.32	5,280.02
Aug	4,670.84	59.50	190.20	-	-	901.00	-	-	-	5,821.54
TOTALS	55,125.15	1,904.09	1,335.95	2,674.52	200.00	10,566.55	10,000.00	1,198.00	699.43	83,703.69

Natwest Current Acc

		£
Opening Balance		8,081.03
Trading income & expenditure		
Plus income (Sept - Aug)	72,553.91	
Minus Expenditure	(73,703.69)	(1,149.78)
Net transfers		(5,000.00)
Closing Balance 31.08.21		1,931.25

Other Accounts	
Business Reserve account	£
Opening Balance	11,710.74
Transfer of no grant monies	(4,972.17)
Payments	(800.00)
Closing Balance 31.08.21	5,938.57
Fundraising account - Grant monies	£
Opening Balance	22,380.18
Transfer of non grant monies	4,972.17
Transfers from current account	5,000.00
Transfer of funding	5,566.07
Fundraising	794.62
Interest	311.48
	39,024.52



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

SUNSHINE PRE-SCHOOL PURITON

On accounts for the year
ended

31 AUGUST 2023

Charity no
(if any)

1020832

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

N. Sawyer

Date:

13/12/2023

Name:

NATALIE SAWYER

Relevant professional
qualification(s) or body

FCCA

(if any):

Address:

27 PICKERIDGE CLOSE

TAUNTON

TA2 7HN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.