

SUNSHINE PRE-SCHOOL ANNUAL GENERAL MEETING

WEDNESDAY 3 NOVEMBER 2021 – 7.30 PM

Apologies

None

Present

Tracy Chapman (TC) - Manager

Lucy Robinson (LR) – Deputy

James Trigger (JT) – Chairman

Sasha Burns (SB) – Vice Chair

Tracey Tidy (TT) – Treasurer

Lauren Madge (LM) – Secretary

Rachel Boothroyd (RB) – Parent

Rachel Addinall (RA) – Parent

Sarah Cornish (SC)– Parent

Leah Pownell (L.P)- Parent

Cheney Gardener (C.G) – Parents

Chairman (JT) Intro

Discussion regarding challenging year due to covid

Staff are following in depth covid policy which they are monitoring and keeping up to date with government guidelines

Currently no outbreak or closure of Pre-school

Plan for Pre-school to stay in the village hall - fluctuating payment rates of hall

Pre school numbers are good. Regular influx of parents enrolling children

Plan to continue with seasonal fundraising events which show to be successful

Plan to continue with forest school next year due to success depending on covid situation

Discussion over transport ideas for forest school

Discussion regarding villages together involvement and grant money to be spent wisely – recently purchased messy play equipment

Messy play bonfire night theme event took place on 17.11.21

Equipment gained from Chedzoy nursery free of charge due to closure

Plan to meet financials and turnover without making a loss in the future

Focus on marketing, website, advertising and socials

Action: All

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Treasurer (TT) Report

Year September 20 - Aug 2021: Profit £2,925.88

Last year 2019/2020 profit: £6,539.27

Comparable profit last year: £1, 078.27

Closing balances for the year:

Current acc: £6,951.37

Fundraising acc: £10,801.52

Reserve: £11,672.68

Total: £29,425.57

Pre-School have raised £1,267.00 due to three successful fundraising events – Easter bike ride, Leavers graduation raffle and the Christmas raffle

Easy fundraising account balance: £24.46 – Pay out in Oct/Nov

Pre-school are promoting their new AmazonSmile account through social media – encouraging parents to sign up

(T.T) happy to stand for re-election of role

Manager (T.C) Report

Pre-school numbers are slowly increasing

At present 23 children, aiming for up to 30

(J.T) in process of making a new pre-school website to help with marketing

Pre school messy play sessions have now commenced to the local community on a monthly basis on a Wednesday

Action – J.T

Memorable Events:

Nativity – due to covid restrictions parents unable to attend therefore filmed on DVD

Sponsored bike ride/Easter event – Bike ride raised over £600. Children participated in an Easter egg hunt and a visit from Mother Goose

Forest School – Forest school on the Quantocks was successful. Aiming to repeat the 6 week course next year and look into transport options

Leavers Service – Leavers service successful with family and friends present. Followed by fare well party

Fundraising – Three fundraising events over the course of the year raised over £1,200

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Staffing – Currently five members of staff working varying hours at Pre-School

Summarise – Planning another busy year and aim to keep Pre-School sustaining. Staff and committee thanked for support and hard work over past year

Chairman(J.T) Summary Report

Sasha to create a poster and advertise Pre-School Christmas raffle on facebook

Action: S.B

Review of current Committee Members

S.B – Appointed as chair of committee

J.T proposed and seconded by L.R

J.T – Appointed as vice chair of committee

S.B proposed and seconded by T.C

T.T – Remains as Treasurer

J.T proposed and seconded by S.B

L.M – Standing down as secretary

S.C – Appointed as secretary

J.T proposed and seconded by T.C

Committee Parents

L.P , C,G,

Date of next Committee Meeting: 8.12.21 7:15pm at T.C house

Next meeting postponed due to Covid 19 restrictions. New date to be confirmed.

Puriton Pre-school Annual Accounts

Income Sept 2020 - Aug 2021

Month	Grants	Fees	FR	Misc	Total
Sept	9,222.47	1,473.50	-	-	10,695.97
Oct	-	272.10	-	-	272.10
Nov	-	988.65	-	-	988.65
Dec	818.81	330.60	-	-	1,149.41
Jan	10,722.43	609.00	-	-	11,331.43
Feb	543.56	709.05	-	-	1,252.61
Mar	3,476.64	696.20	-	-	4,172.84
Apr	15,114.04	743.00	-	-	15,857.04
May	544.91	1,402.87	-	-	1,947.78
Jun	-	1,371.10	-	4,000.00	5,371.10
Jul	2,070.87	1,152.50	-	5,000.00	8,223.37
Aug	1,598.00	-	-	-	1,598.00
TOTALS	44,111.73	9,748.57	-	9,000.00	62,860.30

Natwest Current Acc

		£
Opening Balance		7,665.49
Trading income & expenditure		
Plus income (Sept - Aug)	53,860.30	
Minus Expenditure	(50,934.42)	2,925.88
Net transfers		(3,640.00)
Closing Balance 31.08.21		6,951.37
Natwest Bus. Reserve		
Opening Balance		8,031.61
Plus Tranfers from Current Account		3,640.00
Plus Interest		1.07
Closing Balance 31.08.21		11,672.68

Puriton Pre-school Expenditure Sept 20 - Aug 2021

Month	Wages	Admin	Consum	Equip	Petty Cash	Rent /Utilities	Bank transfers	Train/Proff	Insurance / Other	TOTAL
Sept	2,516.06	1.40	108.71	-	100.00	18.30	-	35.00	-	2,779.47
Oct	3,548.73	-	64.79	31.17	-	9.00	-	35.00	-	3,688.69
Nov	2,930.85	48.88	-	-	100.00	10.04	-	45.00	-	3,134.77
Dec	3,007.87	31.29	-	20.70	150.00	1,029.72	-	45.00	48.10	4,332.68
Jan	3,984.18	48.29	13.45	-	100.00	32.78	-	50.00	-	4,228.70
Feb	3,406.53	-	24.99	-	-	692.54	640.00	45.00	-	4,809.06
Mar	3,652.54	-	20.99	-	100.00	9.07	-	45.00	-	3,827.60
Apr	3,763.42	210.00	-	-	-	816.29	11,000.00	95.00	-	15,884.71
May	3,997.43	-	-	-	-	-	-	159.25	-	4,156.68
Jun	4,436.12	454.49	1.00	44.02	100.00	309.76	1,000.00	80.00	-	6,425.39
Jul	4,309.31	2.64	-	-	-	1,114.72	-	145.00	465.99	6,037.66
Aug	4,180.77	3.30	-	-	-	34.94	-	50.00	-	4,269.01
TOTALS	43,733.81	800.29	233.93	95.89	650.00	4,077.16	12,640.00	829.25	514.09	63,574.42



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SUNSHINE PRE-SCHOOL PURITON

On accounts for the year
ended

2021

Charity no
(if any)

1020832

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/08/2021

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to~~
~~undertake the examination by being a qualified member of [insert name of~~
~~applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A. Sawyer

Date:

9/5/2022

Name:

Natalie Sawyer

Relevant professional
qualification(s) or body

FCCA

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.