

LUDGERSHALL PRE SCHOOL PLAYGROUP

England & Wales · Charity number 1020800

Details

Other names	LUDGERSHALL PLAYGROUP, LUDGERSHALL PRE-SCHOOL PLAYGROUP
Status	Registered
Legal form	Other
Registered	1993-05-13
Register	View on the Charity Commission register

Contact

Address	Ludgershall Pre School Short Street Ludgershall Andover SP11 9RB
Phone	01264790999
Email	ludgershallpreschool@hotmail.co.uk
Website	http://www.ludgershallpreschool.org/

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: We provide sessional care for children aged 2 - 5 years giving them an opportunity to develop in a stimulating environment and preparing them for full time education.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, People With Disabilities

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE THE CATCHMENT AREA OF THE PLAYGROUP
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£305,050	£295,839	-	-
2023-08-31	£273,433	£262,293	-	-
2022-08-31	£226,488	£230,662	-	-
2021-08-31	£198,694	£214,278	-	-
2020-08-31	£227,366	£206,731	-	-

Trustees

Name	Role	Appointed
Stephen Smith	Chair	2017-11-01
Aideen Hindson		2024-09-25
Aoife Miller		2026-05-12
Charlotte Denby-Hollis		2024-09-25
Hannah Griffin		2024-09-25
Laura Chesters		2024-09-25
Leah Roberts		2023-05-24
Sarah Haslam		2026-05-12

LUDGERSHALL PRE SCHOOL PLAYGROUP

England & Wales - Charity number 1020800

Accounts

Ludgershall Pre-School Playgroup
Unaudited Financial Statements
31 August 2024

CHARLTON BAKER LIMITED

Chartered accountants

7-7c Snuff Street

Devizes

Wiltshire

England

SN10 1DU

Ludgershall Pre-School Playgroup

Financial Statements

Year ended 31 August 2024

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Ludgershall Pre-School Playgroup

Trustees' Annual Report

Year ended 31 August 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 August 2024.

Objectives and activities

As a member of the Early Years Alliance, we are committed to providing high quality care and education for children below statutory school age. We do this by:

- Using the training and support offered by Wiltshire Early Years Partnerships.
- Using the training and support offered by Early Years Alliance.
- Working to improve learning goals by means of a curriculum tailored to meet the needs of every individual child.
- Involving parents as much as possible in the group and in their child's learning.
- Offering individual attention through a Keyperson system and a high ratio of adults to children.

Ludgershall Pre-School offers a warm welcome to everyone who would like to get involved with the setting, supporting the above aims and objectives.

Achievements and performance

September 2023 began with an occupancy of 59% a healthy percentage given the time of year. This steadily increased to 94% by April 2024 and we ended the term with a total of 66 children on roll.

The beginning of a new academic year gives a chance for us as a team to reflect on the previous year and re-evaluate our current practice, and this year was certainly no different. The busy year led to delivering various experiences and ensuring the environment was at its fullest, and we covered various topics throughout the year such as, The Billy Goats Gruff, Transport, Things that Grow, Being Healthy, Jack and the Beanstalk etc.

We also celebrated Easter, EID and Mother's Day, which was hugely popular (I have never seen Blue room so full!). We participated in World book day and Nursery Rhyme week, which gave us all an insight to the wonderful world of literature.

We spent time exploring our local community with walks around the town, visiting the allotments, library, fire station, church and shops (we even had a little stop to enjoy the park equipment).

We thoroughly enjoyed a spring visit from a mobile farm, Norman the donkey certainly looked more than happy to be in the yellow room garden and we were all definitely excited to see him there along with his friends.

We made a few changes to the environment, mainly concentrating on ensuring both rooms were visually appealing as well as being homely and warm.

We celebrated Christmas with holding our annual party. Blue Room children enjoyed boogieing to Wiggly Jiggers and Green Room were mesmerised by Magician Michael all before a visit and gift from the big man in red. I think it was safe to say a great day was had by all.

During the summer term we participated in our annual school leavers Finkley Trip. A great day was had by all and I hope lasting memories were made for all our children leaving to go on to the next chapter in their education.

Ludgershall Pre-School Playgroup

Trustees' Annual Report *(continued)*

Year ended 31 August 2024

Achievements and performance *(continued)*

We welcomed Levi, Mags and Ilona to the team but sadly we said goodbye to Dena, Naomi and Sam this year, they have been valued members of the team and we wish them all best for the future. We also had to say a fond farewell to Binky our resident rabbit, who has gone on to have a well-deserved rest in a retirement home.

Staff have undergone various training such as Prevent, First Aid, Visual impairment, Cyber Security, foetal Alcohol Syndrome and Emotional Resilience. Vikki has completed training in Special Educational Needs and is now actively involved in the SENCO role.

Tanya has completed her advanced Safeguarding and is now our Deputy Designated Safeguarding Lead. And lastly a huge congratulations to Kirsty who has completed her Early Years Educator Level 3 in record time and even became Realise Trainings Apprentice of the year

I feel very humbled to be part of a brilliant, supportive team! I am sure that you will agree that all the staff members work so hard to make your children's time at Ludgershall Pre-school special. I appreciate the huge amount of work that all the team do both at pre-school and in their own time. We wouldn't have such a good reputation if it wasn't for such a happy, hardworking and understanding team.

I would like to end by thanking the Management Committee for their input over the last year, without them the pre-school would be unable to run. For those staying and the new members joining I look forward to working with you over the coming year.

Financial review

The total income for the year ending 31 August 2024 was £305,050 (2023: £273,434) The surplus for the year was £9,211 (2023: £11,140).

At 31 August 2024 the charity had net assets of £199,039 (2023: £189,828).

Reserves Policy

The contingency account continues to be as expected with reserves of £166,883 (2023: 165,151).

Ludgershall Pre-School Playgroup

Trustees' Annual Report *(continued)*

Year ended 31 August 2024

Reference and administrative details

Registered charity name Ludgershall Pre-School Playgroup
Charity registration number 1020800
Principal office Ludgershall Pre School
Short Street
Ludgershall
Andover
SP11 9RB

The trustees

Stephen Smith (Appointed 25 September 2024)
Laura Chesters (Appointed 25 September 2024)
Charlotte Denby-Hollis (Appointed 25 September 2024)
Hannah Griffin (Appointed 25 September 2024)
Samantha Rojers (Appointed 25 September 2024)
Linda Sartain (Appointed 25 September 2024)
Matthew Murray (Appointed 25 September 2024)
Aideen Hindson (Appointed 25 September 2024)
Leah Roberts
Levi Hedges

Independent examiner Charlton Baker Limited
7-7c Snuff Street
Devizes
Wiltshire
England
SN10 1DU

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Structure, governance and management

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The trustees' annual report was approved on 17 June 2025 and signed on behalf of the board of trustees by:



Stephen Smith
Trustee

Ludgershall Pre-School Playgroup

Independent Examiner's Report to the Trustees of Ludgershall Pre-School Playgroup

Year ended 31 August 2024

I report to the trustees on my examination of the financial statements of Ludgershall Pre-School Playgroup ('the charity') for the year ended 31 August 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Charlton Baker Limited
Independent Examiner

7-7c Snuff Street
Devizes
Wiltshire
England
SN10 1DU

Ludgershall Pre-School Playgroup

Statement of Financial Activities

Year ended 31 August 2024

		2024		2023
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Donations and legacies	4	44,888	44,888	8,859
Charitable activities	5	257,366	257,366	253,552
Other trading activities	6	1,063	1,063	10,224
Investment income	7	1,733	1,733	799
Total income		<u>305,050</u>	<u>305,050</u>	<u>273,434</u>
Expenditure				
Expenditure on charitable activities	8,9	295,839	295,839	262,294
Total expenditure		<u>295,839</u>	<u>295,839</u>	<u>262,294</u>
Net income and net movement in funds		<u>9,211</u>	<u>9,211</u>	<u>11,140</u>
Reconciliation of funds				
Total funds brought forward		<u>189,828</u>	<u>189,828</u>	<u>178,688</u>
Total funds carried forward		<u>199,039</u>	<u>199,039</u>	<u>189,828</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these financial statements.

Ludgershall Pre-School Playgroup

Statement of Financial Position

31 August 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	14	363,610	405,235
Current assets			
Debtors	15	4,826	3,745
Cash at bank and in hand		198,273	184,895
		<u>203,099</u>	<u>188,640</u>
Creditors: amounts falling due within one year	16	<u>4,873</u>	<u>939</u>
Net current assets		<u>198,226</u>	<u>187,701</u>
Total assets less current liabilities		561,836	592,936
Creditors: amounts falling due after more than one year	17	<u>362,797</u>	<u>403,108</u>
Net assets		<u>199,039</u>	<u>189,828</u>
Funds of the charity			
Unrestricted funds		<u>199,039</u>	<u>189,828</u>
Total charity funds	19	<u>199,039</u>	<u>189,828</u>

These financial statements were approved by the board of trustees and authorised for issue on 17 June 2025, and are signed on behalf of the board by:



Stephen Smith
Trustee

The notes on pages 8 to 15 form part of these financial statements.

Ludgershall Pre-School Playgroup

Statement of Cash Flows

Year ended 31 August 2024

	2024 £	2023 £
Cash flows from operating activities		
Net income	9,211	11,140
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	41,625	1,315
Government grant income	(40,311)	–
Other interest receivable and similar income	(1,733)	(799)
Interest payable and similar charges	63	70
Accrued expenses	3,760	370
<i>Changes in:</i>		
Trade and other debtors	(1,081)	(3,745)
Trade and other creditors	(40,137)	42
Cash generated from operations	(28,603)	8,393
Interest paid	(63)	(70)
Interest received	1,733	799
Net cash (used in)/from operating activities	<u>(26,933)</u>	<u>9,122</u>
Cash flows from investing activities		
Purchase of tangible assets	–	(1,340)
Net cash used in investing activities	<u>–</u>	<u>(1,340)</u>
Cash flows from financing activities		
Government grant income	40,311	–
Net cash from financing activities	<u>40,311</u>	<u>–</u>
Net increase in cash and cash equivalents	13,378	7,782
Cash and cash equivalents at beginning of year	184,895	177,113
Cash and cash equivalents at end of year	<u>198,273</u>	<u>184,895</u>

The notes on pages 8 to 15 form part of these financial statements.

Ludgershall Pre-School Playgroup

Notes to the Financial Statements

Year ended 31 August 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Ludgershall Pre School, Short Street, Ludgershall, Andover, SP11 9RB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Ludgershall Pre-School Playgroup

Notes to the Financial Statements *(continued)*

Year ended 31 August 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Ludgershall Pre-School Playgroup

Notes to the Financial Statements *(continued)*

Year ended 31 August 2024

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	10% straight line
Fixtures and fittings	-	25% straight line

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

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Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Ludgershall Pre-School Playgroup

Notes to the Financial Statements *(continued)*

Year ended 31 August 2024

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Fundraising & donations	792	792	1,974	1,974
Grants				
Grants	3,785	3,785	6,885	6,885
Government grant income	40,311	40,311	–	–
	<u>44,888</u>	<u>44,888</u>	<u>8,859</u>	<u>8,859</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Funding	223,982	223,982	221,110	221,110
Fees	33,384	33,384	32,442	32,442
	<u>257,366</u>	<u>257,366</u>	<u>253,552</u>	<u>253,552</u>

6. Other trading activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Other income from other trading activities	1,063	1,063	10,224	10,224

Ludgershall Pre-School Playgroup

Notes to the Financial Statements *(continued)*

Year ended 31 August 2024

7. Investment Income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>1,733</u>	<u>1,733</u>	<u>799</u>	<u>799</u>

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Direct costs	291,998	291,998	262,055	262,055
Support costs	<u>3,841</u>	<u>3,841</u>	<u>239</u>	<u>239</u>
	<u>295,839</u>	<u>295,839</u>	<u>262,294</u>	<u>262,294</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Direct costs	291,998	–	291,998	262,055
Governance costs	<u>–</u>	<u>3,841</u>	<u>3,841</u>	<u>239</u>
	<u>291,998</u>	<u>3,841</u>	<u>295,839</u>	<u>262,294</u>

10. Net income

Net income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>41,625</u>	<u>1,315</u>

11. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,680</u>	<u>240</u>

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	<u>199,984</u>	<u>188,069</u>

The average head count of employees during the year was 11 (2023: 12).

Ludgershall Pre-School Playgroup

Notes to the Financial Statements *(continued)*

Year ended 31 August 2024

12. Staff costs *(continued)*

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

13. Trustee remuneration and expenses

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

14. Tangible fixed assets

	Freehold property £	Fixtures and fittings £	Total £
Cost			
At 1 September 2023 and 31 August 2024	<u>403,108</u>	<u>23,103</u>	<u>426,211</u>
Depreciation			
At 1 September 2023	–	20,976	20,976
Charge for the year	<u>40,311</u>	<u>1,314</u>	<u>41,625</u>
At 31 August 2024	<u>40,311</u>	<u>22,290</u>	<u>62,601</u>
Carrying amount			
At 31 August 2024	<u>362,797</u>	<u>813</u>	<u>363,610</u>
At 31 August 2023	<u>403,108</u>	<u>2,127</u>	<u>405,235</u>

15. Debtors

	2024 £	2023 £
Prepayments and accrued income	<u>4,826</u>	<u>3,745</u>

16. Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	4,130	370
Social security and other taxes	743	569
	<u>4,873</u>	<u>939</u>

17. Creditors: amounts falling due after more than one year

	2024 £	2023 £
Other creditors	<u>362,797</u>	<u>403,108</u>

Ludgershall Pre-School Playgroup

Notes to the Financial Statements *(continued)*

Year ended 31 August 2024

18. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2024 £	2023 £
Recognised in income from donations and legacies:		
Government grants income	<u>40,311</u>	<u>—</u>

The government grant was provided for the construction of the nursery building. This amount is treated as a long-term liability and is written off over a 10-year period against the cost of the building.

19. Analysis of charitable funds

Unrestricted funds

	At 1 September 2023 £	Income £	Expenditure £	At 31 August 20 24 £
General funds	<u>189,828</u>	<u>305,050</u>	<u>(295,839)</u>	<u>199,039</u>

	At 1 September 2022 £	Income £	Expenditure £	At 31 August 20 23 £
General funds	<u>178,688</u>	<u>273,434</u>	<u>(262,294)</u>	<u>189,828</u>

20. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2024 £
Tangible fixed assets	363,610	363,610
Current assets	203,099	203,099
Creditors less than 1 year	(4,873)	(4,873)
Creditors greater than 1 year	<u>(362,797)</u>	<u>(362,797)</u>
Net assets	<u>199,039</u>	<u>199,039</u>

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	405,235	405,235
Current assets	188,640	188,640
Creditors less than 1 year	(939)	(939)
Creditors greater than 1 year	<u>(403,108)</u>	<u>(403,108)</u>
Net assets	<u>189,828</u>	<u>189,828</u>

Ludgershall Pre-School Playgroup

Notes to the Financial Statements *(continued)*

Year ended 31 August 2024

21. Analysis of changes in net debt

	At 1 Sep 2023	Cash flows	At 31 Aug 2024
	£	£	£
Cash at bank and in hand	<u>184,895</u>	<u>13,378</u>	<u>198,273</u>

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Ludgershall Pre-School Playgroup

Management Information

Year ended 31 August 2024

The following pages do not form part of the financial statements.

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Ludgershall Pre-School Playgroup

Detailed Statement of Financial Activities

Year ended 31 August 2024

	2024 £	2023 £
Income and endowments		
Donations and legacies		
Donations and legacies	792	1,974
Fundraising & donations	3,785	6,885
Grants	40,311	—
Government grant income	<u>44,888</u>	<u>8,859</u>
Charitable activities	223,982	221,110
Funding	<u>33,384</u>	<u>32,442</u>
Fees	<u>257,366</u>	<u>253,552</u>
Other trading activities	1,063	10,224
Other income from other trading activities	<u>1,063</u>	<u>10,224</u>
Investment income	1,733	799
Bank interest receivable	<u>1,733</u>	<u>799</u>
Total income	<u>305,050</u>	<u>273,434</u>
Expenditure		
Expenditure on charitable activities	199,984	188,069
Wages and salaries	22,074	42,297
Repairs and maintenance	4,029	1,438
Insurance	5,936	9,261
Other establishment	3,841	239
Legal and professional fees	6,990	7,575
Other office costs	41,625	1,315
Depreciation	63	70
Other interest payable and similar charges	2,922	1,559
Equipment	1,683	2,166
Staff training and travel	6,692	8,305
Miscellaneous	<u>295,839</u>	<u>262,294</u>
Total expenditure	<u>295,839</u>	<u>262,294</u>
Net income	<u>9,211</u>	<u>11,140</u>

LUDGERSHALL PRE SCHOOL PLAYGROUP

England & Wales - Charity number 1020800

Accounts

LUDGERSHALL PRE-SCHOOL PLAYGROUP

**ANNUAL REPORT
2022/2023**

REGISTERED CHARITY NUMBER 1020800

Ludgershall Pre-School

Aims & Objectives

As a member of the Early Years Alliance, we are committed to providing high quality care and education for children below statutory school age. We do this by:

- Using the training and support offered by Wiltshire Early Years Partnerships.
- Using the training and support offered by Early Years Alliance.
- Working to improve learning goals by means of a curriculum tailored to meet the needs of every individual child.
- Involving parents as much as possible in the group and in their child's learning.
- Offering individual attention through a Keyperson system and a high ratio of adults to children.

Ludgershall Pre-School offers a warm welcome to everyone who would like to get involved with the setting, supporting the above aims and objectives.

Custodian Trustees

Mrs Julie Johnson
Mrs Claire Churchill
Mrs Jackie Collins

The staff and committee extend their thanks to the trustees for their support. They are responsible for the future of the building, ensuring that all legal obligations are met, etc.

LUDGERSHALL PRE-SCHOOL STAFF LIST 2022/2023

Manager & Senco

Claire
Level 3 Qualified
Advanced Safeguarding
First Aid
Food Hygiene
Health & Safety

Deputy Manager

Naomi
Level 3 Qualified
Advanced Safeguarding
First Aid
Food Hygiene
Health & Safety

Administrator

Julie

Safeguarding
First Aid
Food Hygiene
Health & Safety

Early Years Practitioners

Dena
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Tanya
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Vikki
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Bernie
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety
Forestry School

Sam
Working towards Level 3
Safeguarding
First Aid
Food Hygiene
Health & Safety

Nicole
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Kirsty
Working towards Level 3
Safeguarding
First Aid
Food Hygiene
Health & Safety

Becky
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Jo
Level 5 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Other Staff

Jade F
Cleaner

Ludgershall Pre-School Committee Members 2022/2023

Stephen	-	Chairperson
Jim	-	Treasurer
Levi	-	Secretary
Jo	-	Committee Member
Naomi	-	Committee Member
Emma	-	Committee Member
Natalie	-	Committee Member

Proposed Committee Members for 2023/2024

Stephen	-	Chairperson
Emma	-	Treasurer
Levi	-	Secretary
Naomi	-	Committee Member
Leah	-	Committee Member
Stephanie	-	Committee Member
Corinne	-	Committee Member

If you are interested in joining the committee please speak to Stephen, Claire or Julie.

LUDGERSHALL PRESCHOOL – CHAIRPERSON’S REPORT
2021/2022

It is again good news that we are able to have a “face to face” Annual General Meeting [AGM] this year. We have moved it to September from its traditional slot in July as we decided that it made more sense, when we are trying to recruit new Committee Members, that we do so amongst the new “cohort”. The good news continues, in that we did manage to take our “leavers” on the usual end of PreSchool visit to Finkley Down Farm” - even your Chairman enjoyed it!!

As Chairperson, I have to inform you that, as the PreSchool is a registered charity, we are required by the Charity Commission to hold an Annual General Meeting at least once a year for the purposes of electing a PreSchool Management Committee [MC], its Chairperson and Treasurer, together with another 10 Committee members (usually parents/guardians). From that Committee will be appointed a Secretary.

As for the Health & Safety Officer Claire has been covering that post whilst the appointed H&S Officer is off sick. However, it still makes sense to have a Health & Safety Officer [HSO] who is a member of the permanent staff and I do not see that changing in the future.

Before we get to a vote it is important that I remind you all that we need a “quoram” of parents to ensure the MC exists in accordance with our Constitution. This requires 50% of the Committee to be drawn from parents who have children in the PreSchool. Some of the current officers meet that requirement, but it is vital that we recruit a few more parents/guardians to join the Committee for the coming year. No special skills are required, you don’t even have to turn up to every meeting – what we do need is enthusiasm and ideas – and remember this is a parent/guardian led Charity PreSchool. If you would like to volunteer, please speak to Claire or email me at the PreSchool (Ludgershallpreschool@hotmail.com). There is a guide to being a Committee member and it will also be made available on line.

Claire has also suggested that if you think you might like to join us but that you have no idea what we do, that we invite you to join us for our next committee meeting as an observer.

Unless we receive any nominations to succeed me, I have agreed to remain as Chairperson for another year. We have a nomination for Treasurer which is Emma and we have three remaining MC members who have also agreed to stand again. I am also pleased that we have 3 “volunteers” to join the Committee. The details are all on the attached sheet. That just leaves two/three vacancies to fill.

LUDGERSHALL PRESCHOOL – 2023/24 COMMITTEE

	POSITION	NAME
1	CHAIRPERSON (& Committee Safeguarding Officer)	STEPHEN [REDACTED]
2	SECRETARY	LEVI [REDACTED]
3	TREASURER	EMMA [REDACTED]
	SCHOOL MANAGER	CLAIRE [REDACTED]
4	VICE CHAIRPERSON	VACANT
5	HEALTH & SAFETY OFFICER	CLAIRE [REDACTED]
	LODGE LIAISON OFFICER	STEPHEN [REDACTED]
6	COMMITTEE	LEAH [REDACTED]
7	COMMITTEE	STEPHANIE [REDACTED]
8	COMMITTEE	CORINNE [REDACTED]
9	COMMITTEE	NAOMI [REDACTED]
10	COMMITTEE	
11	COMMITTEE	
12	COMMITTEE	

Managers' Report for AGM 2022/2023

It's that time of year again that we get to look back and reflect on all the events which have unfolded over the past academic year. I will start with some of the achievements:

The first has to be our Ofsted inspection. I am incredibly proud that we have been graded Outstanding again. It is a testament to the dedication of all the staff to provide the highest quality education to all our children and their families.

September 2022 began with an occupancy of 75% a healthy percentage give the time of year. This steadily increased and we ended the year with 99%

Sadly we said goodbye to Jenny, Teresa and Bernie, they have all been valuable members of the team and we wish them all best for the future. We were also fortunate enough to welcome Jo, Becky and Kirsty. We hope they will all enjoy their time with us.

Staff have undergone various training such as Early Cognition and learning, sensory processing, supporting hearing impairments, Food hygiene, health and safety, Paediatric First Aid, Thrive to five and Subitising and beyond.

Kirsty has also embarked on her Early Years Educator Level 3 and is progressing well.

The children flourished throughout the year and enjoyed a range of activities and learning opportunities such as creating a scarecrow for St James Church Harvest Festival, we embraced Nursery Rhyme Week and sang our hearts out, we learnt all about Space and People that Help us, the Army kindly came to join us and provided a great assault course for us to negotiate, we were also joined by the local Fire Brigade where we learnt all about the Fire engine and even got to work the hose, we held a Christmas party where Magician Michael and Jiggy Wrigglers entertained us all and provided much laughter, we invited families in to create Easter crafts with us and of course the Family Fun Day was a success, we enjoyed our annual leavers trip to Finkley Down Farm as well as a leavers picnic.

It was certainly an action packed year and we can't wait to see what the next academic year has in store.

Of course none of the above could happen without the hard working team of staff we have, they never fail to amaze me with their commitment and I feel honoured to be with their company.

I would like to end by thanking the Management Committee for their input over the last year, without them the pre-school would be unable to run. For those staying and the new members joining I look forward to working with you over the coming year.

Claire - Manager

COMMITTEE MEMBERS REPORT.

EMMA [REDACTED]

I have been a committee member for a year now, it has given me a good understanding of how the preschool works, the incredible things they do on a day-to-day basis and throughout the year. You are able to see all the work that goes into running the preschool and the work that staff do that goes unnoticed when doing drop off / pickups and parent's evenings.

I find being involved in my child's learning and supporting staff through fundraising ideas very rewarding and allows you to contribute any ideas you think would have a positive impact for the staff and child's wellbeing. As the preschool is charity run, it requires a huge amount of volunteering and fundraising, being part of this is great. Fundraising opportunities and ideas are the main role for us committee members, allowing for a bit of creativity.

As a committee member we attend monthly meetings which can be attended via zoom calls, we agree on a next meeting date during our meetings making sure a date and time is convenient for the majority. In a typical meeting we would discuss the finances, health and safety, safeguarding and have manager's report. This allows us to discuss any issues or concerns easily, finding a solution where necessary. Having a child that attends preschool means that you have an active role in knowing and keeping your child safe.

LUDGERSHALL PRESCHOOL

2022/23 – BORDER LODGE REPORT

The Worshipful Master of The Border Lodge and his senior Lodge members, are still fully committed to supporting The PreSchool as one of its “preferred” charities.

Whilst the support from the Lodge has been rather more in the way of hours of time in doing maintenance tasks the Lodge did provide £275 of funding to assist with the cost of the coach for Finkley.

For this year’s report I particularly wanted to say a special Thank You to my good friend [the Lodge Charity Steward (David (Ollie) Kyte [the two of us known as “Bodgit & Fixit”], and more importantly to his wife Wendy.

Without David I could not have achieved all the repair, construction and painting tasks that the Room Staff left as projects to be completed during the summer break. [Yellow Post It notes everywhere !!

David was with me for 2 or 3 days every week. Wendy was also here most mornings, painting the fences. A number of other Lodge members also assisted.

As I have said in past reports, probably the most valuable item that the Lodge gives to the PreSchool is “time”. If we had to pay for the work that the volunteers do, we would have less money to spend on your children’s education.

Stephen J Smith

Secretary

The Border Lodge No 3129

LUDGERSHALL PRE-SCHOOL PLAYGROUP

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31-Aug-23

Registered Charity Number : 1020800

**Donohue Smith & Hartwell Ltd
43 Fisherton Street, Salisbury, Wiltshire SP2 7SU**

Independent Examiner's Report

I report to the trustees on my examination of the accounts of Ludgershall Pre-school Playgroup for the year ended 31st August 2023

Respective responsibilities of trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts under section 145 of the Charities Act
- . to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- . to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that in, any material respect, the requirements:

- . to keep accounting records in accordance with section 130 of the Charities Act;
- . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *SHartwell*
Mrs Susan Hartwell CTA ATT MAAT
Donohue Smith & Hartwell Limited

Date: 11/6/2024

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Statement of Financial Activities For the year ended 31st August 2023

	Unrestricted Funds	Restricted Funds	2023 Total Funds	2022 Total Funds
	£	£	£	
Income Resources				
Activities for generating funds	266548		266548	220933
Grants	6885		6885	5555
Total incoming resources	<u>273433</u>	<u>0</u>	<u>273433</u>	<u>226488</u>
Resources Expended				
Charitable activities	262053		262053	230548
Governance Costs	240		240	114
Total Expenses	<u>262293</u>	<u>0</u>	<u>262293</u>	<u>230662</u>
Net incoming/outgoing	11140	0	11140	-4174
Reconciliation of funds				
Total funds brought forward	178689	0	178689	182863
Total funds to carry forward	<u>189829</u>	<u>0</u>	<u>189829</u>	<u>178689</u>

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Detailed Statement of Financial Activities For the year ended 31st August 2023

	2023 £	2022 £
INCOME		
Funding	221110	183964
Fees	32442	35122
Fundraising & Donations	1974	316
Grants	6885	5555
Other	10224	1472
Interest	799	59
Total Income	<u>273433</u>	<u>226488</u>
EXPENDITURE		
Wages	188069	173331
Premises	42297	28572
Consumables	9261	11358
Equipment	1559	1056
Administration	7815	6551
Staff Training & Travel	2166	2274
Insurance	1438	3875
Bank charges	70	66
Miscellaneous	8305	1055
Depreciation	1315	2524
Total Expenditure	<u>262293</u>	<u>230662</u>
Net Movement in funds	<u>11140</u>	<u>-4174</u>
Total Funds b/fwd	178689	182863
Net Movement	11140	-4174
Total Funds c/fwd	<u>189829</u>	<u>178689</u>

LUDGERSHALL PRE-SCHOOL PLAYGROUP

**Balance Sheet
As at 31 August 2023**

		2023	2022
	Note	£	£
Fixed Assets			
Building		403108	403108
Furniture, Fixtures & Equipment	2	2128	2102
Current Assets			
Cash at Bank		184894	177113
Prepayments and other debtors		3745	
Creditors			
Amounts falling Due within One year	3	938	526
Grant for building		403108	403108
Net Current Assets		<u>189829</u>	<u>178689</u>
Represented By:			
General unrestricted funds		<u>189829</u>	<u>178689</u>

Approved by the committee on 25th June 24 and signed on it's behalf by:


(chairperson)

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Statement of Cash Flows As at 31st August 2023

	Note	2023 £	2022 £
Cash Flows from operating activities	1	9122	-1594
Purchase of Equipment		1340	570
Increase in cash in the year		<u>7781</u>	<u>-2164</u>
Cash and Cash Equivalents at the beginning of the year		177113	179277
Cash and Cash Equivalents at the end of the year	2	<u>184894</u>	<u>177113</u>

1 Reconciliation of net income to net cash flow from operating activities

	2023 £	2022 £
Net Movement of funds as per the SoFA	11140	-4174
Adjustments For:		
Depreciation	1315	2524
Debtors	-3745	
Creditors	412	56
Net Cash used in operating activities	<u>9122</u>	<u>+ -1594</u>

2 Total cash and cash equivalents	<u>184894</u>	<u>177113</u>
--	---------------	---------------

3 Liabilities: Amounts falling due within one year

2023

Pension Contributions
Accruals

568

370

938

+

LUDGERSHALL PRE SCHOOL PLAYGROUP

England & Wales - Charity number 1020800

Accounts

LUDGERSHALL PRE-SCHOOL PLAYGROUP

ANNUAL REPORT
2021/2022

REGISTERED CHARITY NUMBER 1020800

Ludgershall Pre-School

Aims & Objectives

As a member of the Early Years Alliance, we are committed to providing high quality care and education for children below statutory school age. We do this by:

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- Using the training and support offered by Early Years Alliance.
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- Offering individual attention through a Keyperson system and a high ratio of adults to children.

Ludgershall Pre-School offers a warm welcome to everyone who would like to get involved with the setting, supporting the above aims and objectives.

Custodian Trustees

Mrs Julie Johnson
Mrs Claire Churchill
Mrs Jackie Collins

The staff and committee extend their thanks to the trustees for their support. They are responsible for the future of the building, ensuring that all legal obligations are met, etc.

LUDGERSHALL PRE-SCHOOL STAFF LIST 2021/2022

Manager & Senco

Claire

Level 3 Qualified
Advanced Safeguarding
First Aid
Food Hygiene
Health & Safety

Deputy Manager

Naomi

Level 3 Qualified
Advanced Safeguarding
First Aid
Food Hygiene
Health & Safety

Administrator

Julie

Safeguarding
First Aid
Food Hygiene
Health & Safety

Dena

Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Early Years Practitioners

Tanya

Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Vikki

Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Bernie

Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety
Forestry School

Sarah

Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Nicole

Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Karen

Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Jenny

Level 2 Qualified
Safeguarding

Food Hygiene
Health & Safety

Teresa

Safeguarding
First Aid
Food Hygiene
Health & Safety

Sam

Working towards Level 3
Safeguarding
First Aid
Food Hygiene
Health & Safety

Other Staff

Jade C

Bank Worker
Safeguarding
First Aid
Food Hygiene
Health & Safety

Jade F
Cleaner

Ludgershall Pre-School Committee Members 2021/2022

Stephen	-	Chairperson
Jim	-	Treasurer
Kirsty	-	Secretary
Jo	-	Committee Member
Harry	-	Committee Member
Helen	-	Committee Member
Karen	-	Committee Member

Proposed Committee Members for 2022/2023

Stephen	-	Chairperson
Jim	-	Treasurer
Kirsty	-	Secretary
Jo M	-	Committee Member
Sara	-	Committee Member
Naomi	-	Committee Member
Emma	-	Committee Member
Jo B	-	Committee Member

If you are interested in joining the committee please speak to Stephen, Claire or Julie.

CHAIRPERSONS REPORT 2021/2022

Well the good news is that we will be having a "face to face" Annual General Meeting [AGM] this year and it will be in its traditional slot of July, and we get a chance to talk to you, the parents/guardians about your children's progress and what they might look forward to in the coming pre-school year, both for those moving on and for those who would be coming back in September.

When I wrote the first draft of this report, it said "*The good news continues, in that we will have taken our "leavers" on the usual end of pre-school visit to Finkley Down Farm*" - well as a result of the extreme weather that had to be cancelled for a third year !!.

Whilst the pandemic may be seen as over, we must still be cautious and continue to assume that Covid will be here for some time to come. On that subject I have added up the number of policy documents that Claire has written or re-written in the last 12 months and it comes to 13 !!! I do want to say thank you to you all, for implementing the restrictions we put in place to protect everyone, some might have seemed onerous at the start, but in hindsight what we all did ensured the pre-school remained open when many other establishments were forced to close - but at times it was a close-run thing !!

It follows therefore that I should say a heartfelt thank you to the Manager and her staff for keeping our children safe and ensuring that they received the best education we could give them in the circumstances.

As Chairperson, I have to inform you that, as the pre-school is a registered charity, we are required by the Charity Commission to hold an Annual General Meeting at least once a year for the purposes of electing a pre-school Management Committee [MC], its Chairperson and Treasurer, together with another 10 Committee members (usually parents/guardians). From that Committee will be appointed a Secretary. In a change from previous practice, we have decided that the Health & Safety Officer [HSO] would be better selected from a member of the permanent staff, as they are on the premises every day and can identify issues that need to be addressed.

Before we get to a vote it is important that I remind you all that we need a "quorum" of parents to ensure the MC exists in accordance with our Constitution. This requires 60% of the Committee to be drawn from parents who have children in the pre-school. Luckily we do meet that quorum however we do have space for further committee members if anyone is interested. What we do need is enthusiasm and ideas - and remember this is a parent/guardian led Charity pre-school. If you would like to volunteer please speak to Claire or email me at the pre-school (Ludgershallpreschool@hotmail.com). There is a guide to being a Committee member and it will also be made available on line.

The Chairperson & Treasurer have agreed to continue in office, so unless any parent wishes to stand for those particular posts I suggest they be elected with a single

show of hands. The two remaining MC members have also agreed to stand again and we have four new members to be elected as well.

Claire has produced a report that covers occupancy rates etc , so I do not plan to repeat those here.

The members of the local Border Masonic Lodge continue to support the pre-school and there is a separate Report from them.

The Thank You part:

I would like to personally thank all those that have served on the Committee during the year, for putting up with meetings by ZOOM; to say thank you to those that have left and to say thank you to those that have agreed to stay on for the coming year.

Next, to all of our staff for their continued hard work throughout what has been a another stressful school year.

The memorial Bees & Butterfly garden has further developed over the year and we had a stunning display of daffodils that sprang up and we now have an abundance of lavender, all planted by the children. The children also planted a Platinum Jubilee Tree [otherwise known as STICK], in the top garden and it is growing well.

Some other highlights from the year are:

- The lights in all three rooms have been replaced with warm glow LEDs.
- A new central heating boiler has been installed.
- We had some major tree damage in the winter storms and the fence that the Medics kindly painted one Wednesday, was promptly blown over the following weekend.
- We have had some major tree pruning work done to the trees that surround Blue Room Garden - they had become a H&S Risk.
- We have a major building task in the coming summer break to replace the kitchen/staff room wall that was hit by a car.
- We plan to replace the flooring in all three rooms with a quality vinyl surface that will be easier to keep clean than the current carpets.

TREASURERS REPORT 2021/2022

Accounts showing 10 months only, due to last year's AGM being delayed to September 2021 (Pandemic).

Historically we have reported August to July accounts

Our main banking facilities for the year report as follows:

Opening balance £34984

Closing balance £26365

Total Income / Expenditure (Sep – Jun – 10 months)

Total Income £187758

Total Expenditure £196091

A loss of **£8333**, however, this only due to transferring £10000 from the main account to the Contingency fund. However, without that we are reporting a positive increase in our bank balance of **£1667** – another well managed year of expenditure in a very challenging environment. All superbly managed by Claire and the team at the pre-school.

Contingency fund

Opening balance £144292

Closing Balance £154325

Total Cash assets

Total Cash Assets £180691

The year has had its challenges due to COVID, causing some closures, and staffing challenges due to team sickness.

The building has had numerous repairs across the year, including hot water heaters and a new boiler fitted – all costly items.

Team salaries have been increased ahead of NLW (£9.50) from April of this year (2022). As a result of this salary increase ahead of NLW, we are no longer paying anyone minimum wage.

Managers' Report for AGM 2021/2022

Once again, another year has flown past and we have been privileged to nurture such a lovely group of children.

September 2021 began with an occupancy of 71% a healthy percentage given the uncertainty of present times. This steadily increased to 95% by March 2022 and we ended the term with a total of 75 Children on roll.

September 2022 also marked the beginning of a new EYFS and a revised Development Matters, this gave us chance to re-evaluate our current practice, which led to delivering various experiences and ensuring the environment was at its fullest, and we covered various topics throughout the year such as Room on the Broom, Going on a bear hunt, Camping, Transport, Things that Grow, Being Healthy etc We also celebrated St Patricks day, the Queens Jubilee, World Book day and EID.

We participated in St James Church Harvest and made our very own Scarecrow to stand proud at the festival

We made a sunflower garden to incorporate maths and watch with fascination as they continue to grow.

We celebrated Christmas with holding our annual party. Blue Room children enjoyed boogieing to Wriggly Jiggers and Green Room were mesmerised by Magician Michael all before a visit and gift from the big man in red. I think it was safe to say a great day was had by all.

We welcomed Sam to the team and were lucky enough to persuade Teresa to finally switch from Bank Staff to a contract.

Sadly we say goodbye to Karen this year, she has been a valued member of the team and we wish her all best for the future.

Staff have undergone various training such as Safeguarding level 3, Understanding and Supporting communication difficulties, Optimising Reading, Food hygiene, First Aid, Supporting Children's mental health and Optimising Writing.

Sam is beginning her Early Years Educator Level 3 in September and I have already embarked on Level 5 Leadership and Management.

A huge congratulations to Bernie too, who is now a level 3 Forestry Leader.

I feel very humbled to be part of a brilliant, supportive team! I am sure that you will agree that all the staff members work so hard to make your children's time at Ludgershall Pre-school special. I appreciate the huge amount of work that all the team do both at pre-school and in their own time. We wouldn't have such a good reputation if it wasn't for such a happy, hardworking and understanding team.

I would like to end by thanking the Management Committee for their input over the last year, without them the pre-school would be unable to run. For those staying and the new members joining I look forward to working with you over the coming year.

Claire - Manager

HEALTH AND SAFETY REPORT 2021/2022

Welcome to this year's health and safety report. First, I would like to take this opportunity to thank Claire and the team for their hard work this year, keeping themselves and the children safe and well.

We have been adjusting to the relaxing of COVID rules and have had a busy year for health and safety.

We have had a few plumbing issues and a toilet had to be replaced in the children's cubicles and the plumbing pipes have had to be flushed through. Blue and Green rooms have both had their water heaters replaced.

Storm Eunice arrived which resulted in tree damage in the top garden and yellow room fencing and posts needed to be replaced.

The annual P.A.T test and 5-year electrical test have both been completed along with the lightning protection check.

A fire safety check has been completed; through COVID it has been carried out annually but from now on it will be done every 6 months. We have recently had a Health and Safety Officer in pre-school, he has completed an action plan which includes the addition of door guards which are to be fitted to the open fire doors so that they are not wedged or hooked open, this will enable the doors to be closed easily should a fire occur. These have been mentioned before and will now be fitted during the Summer Holidays. Fire Safety certificates have been issued to staff who were in the building at the time and completed training.

There is an area of concern in the oil tank site next to pre-school. There is a large build-up of materials around this area which poses a risk of arson. This is in the grounds of the adjacent primary school and the pre-school have no control over this. A letter is to be sent to the school to raise our concerns and request the removal of the waste materials. We also need to replace signs and arrows on posts to mark the exit route to the fire assembly point. This will also be carried out in the Summer Holidays.

It is going to be a busy holiday as we will also be having extensive building work done as a member of staff accidentally reversed their car into the building causing damage to the staff room window, brick work structure and kitchen units.

Health and Safety training has been undertaken by Sam Reynolds and Tanya Wright has updated her Food Hygiene training.

I intend to do a full walk around as soon as possible and I look forward to continuing my role in the coming year.

I end this report with a special mention to Steve, our chairman, and his fellow Masons for their continued support in keeping the pre-school looking good and remaining safe. Thank you for all you have undertaken this year including repainting the children's toilet, various odd jobs, gardening and just generally supporting us.

Naomi French

Health and Safety Officer

BORDER LODGE REPORT 2021/2022

The Worshipful Master of The Border Lodge and his senior Lodge members, are still fully committed to supporting Ludgershall Pre-School as one of its “preferred” charities.

Whilst the support from the Lodge has been rather more in the way of hours of time in doing maintenance tasks the Lodge did provide the funding to enable the pre-school to purchase the Queens Platinum Jubilee medals.

With my good friend the Lodge Charity Steward (David (Ollie) Kyte [the two of us now known as “Bodgit & Fixit” in a number of projects for the pre-school in the last year.

- We have replaced a number of fence posts in Green Room
- We have finished the construction of the Yellow Room flower garden and have planted some bee friendly plants.
- We have continued to cut up and deliver the spare timber that came from the tree surgeons work.
- We continue to carry out daily repair tasks as they arise – and I know Naomi has a longish list for us to work through in the summer break.

These are just some of the examples that the Lodge provide in the way of support, but as I have said in past reports, probably the most valuable item that the Lodge gives to the pre-school is “**time**”. Whilst some of the above tasks may seem ordinary, by not having to pay for them makes a real difference to the pre-school funding position.

Stephen J Smith

Secretary

The Border Lodge No 3129

LUDGERSHALL PRE-SCHOOL PLAYGROUP

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31-Aug-22

Registered Charity Number : 1020800

**Donohue Smith & Hartwell Ltd
43 Fisherton Street, Salisbury, Wiltshire SP2 7SU**

Independent Examiner's Report

I report to the trustees on my examination of the accounts of Ludgershall Pre-school Playgroup for the year ended 31st August 2022

Respective responsibilities of trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts under section 145 of the Charities Act
- . to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- . to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - . to keep accounting records in accordance with section 130 of the Charities Act;
 - . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *SAHartwell*
Mrs Susan Hartwell CTA ATT MAAT
Donohue Smith & Hartwell Limited

Date: 17/5/2023

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Statement of Financial Activities
For the year ended 31st August 2022

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £
Income Resources			
Activities for generating funds	220933		220933
Grants	5555		5555
Total incoming resources	<u>226488</u>	<u>0</u>	<u>226488</u>
Resources Expended			
Charitable activities	230548		230548
Governance Costs	114		114
Total Expenses	<u>230662</u>	<u>0</u>	<u>230662</u>
Net incoming/outgoing	-4174	0	-4174
Reconciliation of funds			
Total funds brought forward	182863	0	182863
Total funds to carry forward	<u><u>178689</u></u>	<u><u>0</u></u>	<u><u>178689</u></u>

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Detailed Statement of Financial Activities For the year ended 31st August 2022


	2022 £
INCOME	
Funding	183964
Fees	35122
Fundraising & Donations	316
Grants	5555
Other	1472
Interest	59
Total Income	<u>226488</u>
EXPENDITURE	
Wages	173331
Premises	28572
Consumables	11358
Equipment	1056
Administration	6551
Staff Training & Travel	2274
Insurance	3875
Bank charges	66
Miscellaneous	1055
Depreciation	2524
Total Expenditure	<u>230662</u>
Net Movement in funds	<u><u>-4174</u></u>
Total Funds b/fwd	182863
Net Movement	-4174
Total Funds c/fwd	<u>178689</u>

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Balance Sheet
As at 31 August 2022

		2022
	Note	£
Fixed Assets		
Building		403108
Furniture, Fixtures & Equipment	2	2102
Current Assets		
Cash at Bank		177113
Creditors		
Amounts falling Due within One year	3	526
Grant for building		403108
Net Current Assets		178689
Represented By:		
General unrestricted funds		178689

Approved by the committee on 24th Aug 23 and signed on it's behalf by:


(Chairperson)

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Statement of Cash Flows As at 31st August 2022

	Note	2022 £
Cash Flows from operating activities	1	-1594
Purchase of Equipment		570
Increase in cash in the year		<u>-2164</u>
Cash and Cash Equivalents at the beginning of the year		179277
Cash and Cash Equivalents at the end of the year	2	<u><u>177113</u></u>
 1 Reconciliation of net income to net cash flow from operating activities		
		2022 £
Net Movement of funds as per the SoFA		-4174
Adjustments For:		
Depreciation		2524
Creditors		56
Net Cash used in operating activities		<u><u>-1594</u></u>
 2 Total cash and cash equivalents		<u><u>177113</u></u>

3 Liabilities: Amounts falling due within one year

2022

Pension Contributions

526

526

LUDGERSHALL PRE SCHOOL PLAYGROUP

England & Wales - Charity number 1020800

Accounts

LUDGERSHALL PRE-SCHOOL PLAYGROUP

**ANNUAL REPORT
2020/2021**

REGISTERED CHARITY NUMBER 1020800

Ludgershall Pre-School

Aims & Objectives

As a member of the Early Years Alliance, we are committed to providing high quality care and education for children below statutory school age. We do this by:

- Using the training and support offered by Wiltshire Early Years Partnerships.
- Using the training and support offered by Early Years Alliance.
- Working to improve learning goals by means of a curriculum tailored to meet the needs of every individual child.
- Involving parents as much as possible in the group and in their child's learning.
- Offering individual attention through a Keyperson system and a high ratio of adults to children.

Ludgershall Pre-School offers a warm welcome to everyone who would like to get involved with the setting, supporting the above aims and objectives.

Custodian Trustees

Mrs Julie Johnson
Mrs Claire Churchill
Mrs Jackie Collins

The staff and committee extend their thanks to the trustees for their support. They are responsible for the future of the building, ensuring that all legal obligations are met, etc.

LUDGERSHALL PRE-SCHOOL STAFF LIST 2020/2021

Manager & Senco

Claire
Level 3 Qualified
Advanced Safeguarding
First Aid
Food Hygiene
Health & Safety

Deputy Manager

Naomi
Level 3 Qualified
Advanced Safeguarding
First Aid
Food Hygiene
Health & Safety

Administrator

Julie
Safeguarding
First Aid
Food Hygiene
Health & Safety

Early Years Practitioners

Dena
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Tanya
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Vikki
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Bernie
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Sarah
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Nicole
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Karen
Level 3 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Mel
Level 3 Qualified
Safeguarding
Food Hygiene
Health & Safety

Jenny
Level 2 Qualified
Safeguarding
Food Hygiene
Health & Safety

Swarnim (Now left)
Level 4 Qualified
Safeguarding
First Aid
Food Hygiene
Health & Safety

Amy (Now left)
Level 7 Qualified
First Aid

Other Staff

Teresa
Bank Worker
Safeguarding
First Aid
Food Hygiene
Health & Safety

Jade C
Bank Worker
Safeguarding
First Aid
Food Hygiene
Health & Safety

Jade F
Cleaner

Ludgershall Pre-School Committee Members 2020/2021

Stephen	-	Chairperson
Jim	-	Treasurer
Kirsty	-	Secretary
David Rees	-	Vice Chair
Kate	-	Committee Member
Kathryn	-	Committee Member
Debbie	-	Committee Member
Alyson	-	Committee Member
Jo	-	Committee Member
Emily	-	Committee Member
Harry	-	Committee Member

Before taking up the position of Secretary Kirsty was our Health & Safety Officer. It was decided at a committee meeting that this position was best filled by a member of staff. That member of staff is our Deputy Manager, Naomi.

Proposed Committee Members for 2021/2022

Stephen	-	Chairperson
Jim	-	Treasurer
Kirsty	-	Secretary
Jo M	-	Committee Member
Harry	-	Committee Member
Ben	-	Committee Member
Karen	-	Committee Member
Helen	-	Committee Member

If you are interested in joining the committee please speak to Stephen, Claire or Julie.

Chairpersons Report 2020/2021

Writing this report for the Annual General Meeting in September is a strange experience. We usually hold the AGM in July and have the opportunity to reflect on the "leavers" visit to Finkley Down Farm and to talk to parents about their children's progress and what they might look forward to in the coming pre-school year, both for those moving on and for those who would be coming back in September.

Well, the pandemic put paid to that and left me with what will now be quite a short report.

I first want to say thank you to all as parents, for implementing the restrictions we put in place to protect everyone, some might have seemed onerous at the start, but in hindsight what we all did ensured the pre-school had few incidents of COVID-19 and we closed more or less only when the government said we had to.

It follows therefore that I should say a heartfelt thank you to the Manager and staff for coming to work everyday in what were scary times and ensuring that the children were kept safe and received the best education we could give them in the circumstances.

Claire, in particular, has had the unenviable task of trying to decipher the various Government, Department for Education and Wiltshire Council guidelines into Policy documents for Parents, Children and Staff. I think we wrote and re-wrote the policy guidelines on more than 12 occasions! I am sure you read them avidly?

Now on to the boring bit - Ludgershall Pre-School Management Committee (MC), its Chairperson, Treasurer, Health and Safety Officer (HSO) and Committee Members are elected at the AGM and I am delighted that we will be able to have those elections this year.

Before we get to a vote it is important that I remind you all that we need a "quorum" of parents to ensure the MC exists in accordance with our Constitution, we have just met that quota this year, however a few more members would make your Chairperson very happy!! No special skills are required, you don't even have to turn up to every meeting - what we do need is enthusiasm and ideas - remember this is a parent/guardian led Charity pre-school. If you would like to volunteer please speak to Claire or email me at the pre-school (ludgershallpreschool@hotmail.com). There is a guide to being a Committee Member and it will also be made available online.

The existing officers of the MC have all agreed to continue in office as have 2 of our previous members. We also have three new volunteers. Unless anyone wishes to stand for a particular post I suggest we elect them, en-masse with a single show of hands.

Claire has produced a report that covers occupancy rates, etc, so I do not plan to repeat those here.

I mentioned in last year's report that the MC would be reviewing the hourly fees charged by the pre-school. A small increase was made earlier this year and the new Committee will revisit the issue again. We will do that at the first meeting after this AGM.

The members of the local Border Masonic Lodge continue to support the pre-school and there is a separate report from them.

The Thank You part:

I would like to personally thank all those that have served on the committee during the year, to say thank you to those that have left and to say thank you to those that have agreed to stay on for the coming year. I must also say a very big thank you to Julie, who is not a committee member, but who has on several occasions stepped in at the last minute as Secretary and/or Treasurer.

Next to all our staff for their continued hard work throughout what has been a very unusual school year.

You may remember that at the end of my report last year we paid tribute to two of our children who sadly passed away. Hopefully you have all seen how their memorial Bees & Butterfly Garden has developed over the year and in particular the stunning display of Daffodils that sprang up and the abundance of Lavender, all planted by the children.

To end on a high note, I must congratulate the five members of staff who embarked on the National Three Peaks Challenge in order to raise money for the Wessex Children's Hospice in Naomi House, who supported those parents whose children passed away. The ladies successfully completed the challenge and raised more than £2800 for the hospice.

Ludgershall Pre-School Committee 2021/2022

	POSITION	NAME
1	CHAIRPERSON (& Committee Safeguarding Officer)	STEPHEN SMITH
2	SECRETARY	KIRSTY SAFE
3	TREASURER	JIM HUGHES
	SCHOOL MANAGER	CLAIRE CHURCHILL
4	VICE CHAIRPERSON	VACANT
5	HEALTH & SAFETY OFFICER	NAOMI FRENCH
	LODGE LIASON OFFICER	STEPHEN SMITH
6	COMMITTEE MEMBER	JO MAYER
7	COMMITTEE MEMBER	HARRY MARSHALL
8	COMMITTEE MEMBER	BEN ARCHIBALD
9	COMMITTEE MEMBER	HELEN RICKARD
10	COMMITTEE MEMBER	KAREN SMITH
11	COMMITTEE MEMBER	VACANT
12	COMMITTEE MEMBER	VACANT

LUDGERSHALL PRESCHOOL - TREASURER'S AGM REPORT - 2020 / 2021

MAIN BUSINESS ACCOUNT

	Totals	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Totals
Opening Balance	£47,480.82													
Cash book totals														
Income														
Fees from Parents	£29,887.00	£1,653.75	£1,582.80	£3,397.72	£2,310.23	£2,871.99	£2,148.61	£4,650.25	£1,156.50	£3,108.00	£2,609.35	£2,604.00	£1,494.00	£29,887.00
Childcare Vouchers	£462.75	£180.00	£45.00	£45.00	£33.75	£45.00	£33.75	£86.25	£24.00	£0.00	£0.00	£0.00	£0.00	£462.75
NEF 3/4 Year Grant	£30,048.75	£10,010.70	£10,010.70	£10,010.70	£9,607.50	£13,234.20	£13,705.00	£13,057.80	£10,674.30	£10,674.30	£10,674.30	£10,259.93	£10,259.92	£30,048.75
NEF 2 Year Grant	£24,619.40	£1,134.00	£1,134.00	£1,134.00	£2,041.20	£1,128.80	£1,128.80	£1,128.80	£1,795.25	£1,795.25	£1,795.25	£4,787.32	£4,787.32	£24,619.40
Early Years Pupil Premium	£2,783.88	£0.00	£0.00	£0.00	£756.84	£111.30	£0.00	£769.56	£0.00	£0.00	£0.00	£1,116.18	£0.00	£2,783.88
Inclusion Support Funding	£27,272.28	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£900.00	£900.00	£0.00	£0.00	£27,272.28
Disability Access Funding	£1,230.00	£0.00	£0.00	£0.00	£0.00	£915.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,230.00
Clothing	£705.64	£234.64	£200.50	£26.50	£53.00	£44.00	£35.00	£44.00	£42.50	£34.50	£18.00	£17.00	£0.00	£705.64
Fundraising	£110.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£110.00	£0.00	£0.00	£0.00	£0.00	£0.00	£110.00
Grants	£6,216.00	£0.00	£0.00	£0.00	£480.00	£1,000.00	£210.00	£420.00	£0.00	£1,300.00	£1,300.00	£2,430.00	£0.00	£6,216.00
Donations	£760.00	£0.00	£0.00	£0.00	£100.00	£100.00	£150.00	£150.00	£0.00	£910.00	£0.00	£0.00	£0.00	£760.00
Other	£1,492.19	£864.00	£336.80	£0.00	£183.41	£1.90	£0.00	£27.70	£6.05	£44.20	£0.00	£28.13	£0.00	£1,492.19
Total Income	£200,814.21	£14,077.09	£13,309.60	£14,613.92	£15,565.93	£19,007.99	£16,260.96	£21,143.16	£13,698.60	£17,441.25	£17,298.90	£21,857.57	£16,541.24	£200,814.21
Expenditure														
Salaries	£170,626.77	£12,314.50	£12,150.43	£16,786.58	£13,519.84	£14,877.39	£14,216.80	£15,824.24	£16,045.99	£14,145.19	£14,670.89	£13,568.49	£12,504.43	£170,626.77
Rent	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50.00
Rates	£38.49	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£35.49	£38.49
Maintenance	£2,924.73	£1,826.58	£0.00	£85.59	£0.00	£168.44	£282.24	£0.00	£0.00	£316.22	£234.76	£0.00	£0.00	£2,924.73
Utility	£6,824.93	£260.27	£408.30	£1,910.33	£620.36	£443.30	£206.63	£1,242.73	£1,687.30	£334.99	£316.99	£887.88	£305.85	£6,824.93
Catering	£2,027.64	£243.43	£109.24	£184.15	£228.76	£174.83	£126.29	£322.57	£109.40	£235.90	£165.96	£127.09	£0.00	£2,027.64
Consumables	£4,980.81	£821.64	£223.06	£1,092.22	£258.40	£307.70	£448.27	£638.11	£350.47	£352.83	£280.43	£180.52	£25.95	£4,980.81
Office Costs	£10,926.85	£1,116.24	£309.19	£484.55	£501.01	£915.95	£3,005.06	£868.10	£725.20	£758.37	£1,992.67	£257.88	£102.62	£10,926.85
Committee	£138.30	£0.00	£0.00	£8.10	£0.00	£8.10	£0.00	£8.10	£14.00	£0.00	£0.00	£0.00	£0.00	£138.30
Training Costs	£1,960.55	£0.00	£0.00	£0.00	£0.00	£187.80	£25.20	£388.35	£338.00	£201.20	£420.00	£0.00	£0.00	£1,960.55
Clothing	£1,444.80	£505.34	£409.50	£0.00	£398.87	£25.18	£0.00	£0.00	£0.00	£0.00	£339.05	£72.00	£0.00	£1,444.80
Equipment	£4,110.30	£181.02	£181.02	£622.36	£78.50	£451.74	£574.67	£254.66	£687.21	£126.35	£174.49	£73.96	£0.00	£4,110.30
Bank Charges	£44.00	£0.00	£0.00	£0.00	£0.00	£5.50	£5.50	£5.50	£5.50	£5.50	£5.50	£5.50	£5.50	£44.00
Fees Refunded	£688.46	£181.25	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£49.20	£144.00	£0.00	£312.00	£0.00	£688.46
Other	£4,939.87	£17,269.25	£13,790.74	£21,375.88	£955.40	£17,465.94	£225.00	£420.00	£6.05	£389.20	£0.00	£2,430.00	£914.02	£4,939.87
Total Expenditure	£213,320.89	£17,269.25	£13,790.74	£21,375.88	£16,361.14	£17,465.94	£19,105.66	£19,972.36	£20,309.22	£17,009.75	£18,590.76	£17,615.32	£13,804.87	£213,320.89
Net Profit or Loss =	-£12,506.68	-£3,192.16	-£481.14	-£6,761.96	-£895.21	£ 1,542.05	-£2,804.70	£1,170.80	-£5,610.62	£431.50	-£1,293.86	£3,942.25	£2,646.37	-£12,506.68
Closing Balance	£34,984.14													

CONTINGENCY FUND ACCOUNT

	Totals
Opening Balance	£144,267.49
Income	
Income	£0.00
Interest	£26.98
Account Transfers	£0.00
Total Income	£26.98
Expenditure	
Equipment	£0.00
Account Transfers	£0.00
Total Expenditure	£0.00
Income - Expenditure =	£26.98
Current Contingency Fund balance	£144,294.47
Total Cash Assets	£179,276.67

Managers' Report for AGM 2020/2021

Once again, another year has flown past and we have been privileged to nurture such a lovely group of children.

The last academic year certainly had its moments of challenges again, so much seems to have happened since we last met for an AGM but we are pleased that we were able to continue to open our doors and deliver quality education even if we had to think outside the box at times. I personally would like to thank all of our families for your continued support as we have adapted to yet another year of change.

September 2020 began with an occupancy of 68% a healthy percentage given the uncertainty of the previous 12 months. This steadily increased to 96% by April 2021 and we ended the term with a total of 98 Children on roll.

September 2020 also marked the beginnings of a return to a 'new normal', children were again able to experience the environment to its fullest, and we covered various topics throughout the year such as Mini beasts, Safari animals, Space, The hungry caterpillar, Life Cycles, Vets, EID, . We grew sunflowers, watched with fascination as our butterflies appeared from their cocoons before flying free. We investigated science experiments and made Volcanoes explode. We celebrated Christmas with a different kind of Nativity but nevertheless still extremely enjoyable and ended the academic year with a weeklong party.

Staff have undergone various training such as Safeguarding level 3, understanding Autism, Thrive to five, Promoting mental wellbeing, food hygiene, trauma training, optimising writing, fun with phonics and manual handling.

We wished Swarnim well on her new posting and also got to welcome both Sarah and Dena to the team.

I feel very humbled to be part of a brilliant, supportive team! I am sure that you will agree that all the staff members work so hard to make your children's time at Ludgershall Pre-school special. I appreciate the huge amount of work that all the team do both at Pre-school and in their own time. We wouldn't have such a good reputation if it wasn't for such a happy, hardworking and understanding team.

I would like to end by thanking the Management Committee for their input over the last year, without them the pre-school would be unable to run. For those staying and the new members joining I look forward to working with you over the coming year.

Claire - Manager

HEALTH AND SAFETY REPORT FOR 2020/2021

Welcome to this years Health and Safety report. I would like to take this opportunity to thank Claire and the team for their hard work this year, battling to keep themselves safe and well. They have also been doing a fantastic job of doing the same for the children, so thank you so much.

This year health and safety has been more important than ever, with new policies having to be written, implemented, and regularly reviewed and updated. All matters relating to COVID-19 are regularly reviewed and updated where necessary.

Lots has been going on in the setting. The annual P.A.T test has been completed and everything is in order. A fence post that had been broken in the top garden was replaced by Dave Newton. We have had broken latches replaced and bolts fitted to various gates for safety reasons. Rotten fence slats have been replaced, the windows of the Playhouse in the Blue Room Garden have been replaced and the fire inspection has been completed satisfactorily.

I intend to do a full walk around as soon as possible. I look forward to the next term and fully undertaking my new role.

I end this report with a special mention to Steve our chairman and his fellow Masons for their continued support in keeping the pre-school looking good and remaining safe. Thank you for all you have undertaken this year.

Naomi French
Health and Safety Officer

LODGE REPORT 2020/2021

Although I am no longer Worshipful Master of The Border Lodge, having handed over to my successor (Phillip Hawkins), I can report that Phillip and the Lodge Members are still fully committed to supporting Ludgershall Pre-School as one of its "preferred" charities.

To that end I have enlisted the regular support of our Charity Steward (David (Ollie) Kyte in a number of projects for the pre-school in the last year.

- We have replaced the Blue Room Wendy House windows with unbreakable polycarbonate.
- We built a climbing hill for Keldan and the other children. [Price in the catalogue over £500, we made it for £184].
- We have constructed a flower garden for Green/Yellow room ([it needs some flowers!!])
- We have been mowing the lawn, maintaining the Memorial garden and cutting hedges (thank you Vikki for the loan of the hedge trimmer).
- We continue to carry out daily repair tasks as they arise.
- Perhaps our biggest contribution in the year was to support the National Three Peaks Challenge. We managed to acquire a military minibus (at significantly cheaper rates than the commercial equivalent). The Masonic Charity Foundation "matched our funding" bid of £500, so the pre-school received £1000 in total. This helped cover some of the expenses of the expedition. We "donated" a minibus driver who just happens to have a minibus licence (thanks also to Karen's better half for "volunteering" to help with the driving).

These are just some of the examples that the Lodge provide in the way of support, but as I have said in past reports, probably the most valuable item that the Lodge gives to the pre-school is "time". Whilst some of the above tasks may seem ordinary, by not having to pay for them makes a real difference to the pre-school funding position.

Stephen J Smith

Secretary

The Border Lodge No 3129

LUDGERSHALL PRE-SCHOOL PLAYGROUP

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31-Aug-21

Registered Charity Number : 1020800

**Donohue Smith & Hartwell Ltd
43 Fisherton Street, Salisbury, Wiltshire SP2 7SU**

Independent Examiner's Report

I report to the trustees on my examination of the accounts of Ludgershall Pre-school Playgroup for the year ended 31st August 2021

Respective responsibilities of trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts under section 145 of the Charities Act
- . to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- . to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - . to keep accounting records in accordance with section 130 of the Charities Act;
 - . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *SHartwell*
Mrs Susan Hartwell CTA ATT MAAT
Donohue Smith & Hartwell Limited

Date: 25/5/2022

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Statement of Financial Activities
For the year ended 31st August 2021

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £
Income Resources			
Activities for generating funds	192479		192479
Grants	6215		6215
Total incoming resources	<u>198694</u>	<u>0</u>	<u>198694</u>
Resources Expended			
Charitable activities	214164		214164
Governance Costs	114		114
Total Expenses	<u>214278</u>	<u>0</u>	<u>214278</u>
Net incoming/outgoing	-15584	0	-15584
Reconciliation of funds			
Total funds brought forward	198447	0	198447
Total funds to carry forward	<u>182863</u>	<u>0</u>	<u>182863</u>

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Detailed Statement of Financial Activities For the year ended 31st August 2021


	2021 £
INCOME	
Funding	161945
Fees	28878
Fundraising & Donations	110
Grants	6215
Other	1532
Interest	14
Total Income	<u>198694</u>
EXPENDITURE	
Wages	170600
Premises	10632
Consumables	10938
Equipment	2876
Administration	8296
Staff Training & Travel	1561
Insurance	2769
Miscellaneous	3450
Depreciation	3156
Total Expenditure	<u>214278</u>
Net Movement in funds	<u><u>-15584</u></u>
Total Funds b/fwd	198447
Net Movement	-15584
Total Funds c/fwd	<u>182863</u>

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Balance Sheet
As at 31 August 2021

		2021
	Note	£
Fixed Assets		
Building		403108
Furniture, Fixtures & Equipment	2	4056
Current Assets		
Cash at Bank		179277
Creditors		
Amounts falling Due within One year	3	469
Grant for building		403108
Net Current Assets		182863
Represented By:		
General unrestricted funds		182863

Approved by the committee on 25th May 22 and signed on it's behalf by:


.....
(chairperson)
7/6/22.

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Statement of Cash Flows As at 31st August 2021

	Note	2021 £
Cash Flows from operating activities	1	-12338
Purchase of Equipment		154
Increase in cash in the year		<u>-12492</u>
Cash and Cash Equivalents at the beginning of the year		191769
Cash and Cash Equivalents at the end of the year	2	<u>179277</u>
1 Reconciliation of net income to net cash flow from operating activities		
		2021 £
Net Movement of funds as per the SoFA		-15584
Adjustments For:		
Depreciation		3156
Creditors		66
Debtors		23
Net Cash used in operating activities		<u>-12338</u>
2 Total cash and cash equivalents		<u>179277</u>

3 Liabilities: Amounts falling due within one year

2021

Pension Contributions

469

469

LUDGERSHALL PRE SCHOOL PLAYGROUP

England & Wales - Charity number 1020800

Accounts

LUDGERSHALL PRE-SCHOOL - CHAIRPERSONS REPORT- 2019/20

Well it has been a momentous year!! I can say that in all my 40 years working as a civil servant in the MOD, I have never had to confront such difficult management challenges that the Covid-19 Pandemic has thrown at us.

I would normally be presenting this Report to the Annual General Meeting (AGM), but it has not been possible to arrange a Covid safe AGM, and so, with the agreement of the Charities Commission, we are making the various staff, committee and treasurers reports available on line. As such please do take the opportunity to provide any feedback to the Committee and to ask any questions you may have.

I want to start by paying a massive tribute to Claire and her team for maintaining a “virtual” pre-school during lockdown, for keeping in regular touch with our parents and for ensuring that particular attention was paid to any vulnerable children and parents. Claire, in particular, has had the unenviable task of trying to decipher the various Government, Department for Education and Wiltshire Council guidelines into Policy documents for both Parents, Children and Staff. This enabled the pre-school to re-open, in a safe manner, in June and to continue to deliver a quality education, in a safe environment, to your children.

Ludgershall Pre-School Management Committee, its Chairperson, Treasurer, Secretary, Health & Safety Officer [HSO] and Committee members would normally be elected at the AGM but as stated above we cannot hold one this year. Fortunately, we have “volunteers” to fill the roles of Chairperson, Secretary, Treasurer and HSO for the coming year and unless there is any objection from Trustees/Parents they will be confirmed in post at the October MC meeting.

However, as in previous years, we also need a “quorum” of parents to ensure the MC exists in accordance with our Constitution. This requires 50% of the Committee to be drawn from parents who have children in the pre-school. **None** of the current officers meet that requirement, and so it is vital that we recruit at least six parents/guardians to join the Committee for the coming year. No special skills are required, you do not even have to turn up to every meeting – what we do need is enthusiasm and ideas – and remember this is a parent/guardian led Charity pre-school. If you would like to volunteer please speak to Claire or email me at the pre-school (Ludgershallpreschool@hotmail.com). There is a guide to being a Committee member and it will also be made available on line. As I reiterated in last years report:

Bottom line: No Committee – No Pre-School!!

So that gets rid of the boring stuff, now on to what has happened since our last AGM.

Room occupancy in the early part of the year was running at more than 80%. I think it would be safe to say that all our children have made amazing progress during the year and this is not only due to the exceptional educational work delivered by the Room staff but is also down to you, the parents, who have got involved with your children’s progress particularly whilst in lockdown – we couldn’t have done it without you!!

We were particularly sad to say goodbye to the Green Room children without giving them the usual end of year trip to Finkley Down Farm and without their usual end of year assessment weeks. We hope the 2020 Lockdown Teddy Bears were a small and appropriate substitute and reminder of the pre-school.

The Committee has struggled to find a regular Treasurer for the year, but I would like to thank those that have filled the vacancy on a casual basis each month. You will see from the Treasurer’s Report that the pre-school is in good financial health.

Claire has managed to twist the Management Committee’s arm and has bought nearly £5000 worth of equipment. You may also have noticed the “sails” in the outdoor gardens, erected to provide both sun

and rain protection during the winter months, as we are under instruction to keep our children in outdoor settings as often as possible. That expenditure will appear in next year's accounts, but I wanted to say a big thank you to the members of Border Masonic Lodge who gave up their time to erect the sails. We also carried out some major works on the trees that surround our gardens.

I mentioned in last year's report that the MC would be reviewing the hourly fees charged by the pre-school. It was decided that because of the uncertainty created by the pandemic that we would again freeze the fees for 2019/20. Once some sort of stability is reached in the new year, we will revisit this issue. You will note from the Treasurer's report that there is a plan to reinstate the postponed pay award to the staff, this will obviously have an affect on our finances and we will use that evidence to inform any decision about future fee increases.

Despite the pandemic, all staff have undergone all the mandated training such as Safeguarding, SENCO, Health & Safety, Food Hygiene, and first aid. Many have also undertaken individual training courses as part of their Continuous Professional Development and the MC are hoping to further support staff who wish to take on higher level training. If we are to maintain our OFSTED Outstanding rating, we cannot stand still.

As mentioned above the local Border Masonic Lodge members continue to support the pre-school and there is a separate Report from them. I should add that the other Lodge that meets in Ludgershall Masonic Hall (The Forget Me Not Lodge) donated £500 from their Charity Account to the pre-school. Such donations allow us to buy those little things that can make a real difference to the children's wellbeing and education.

The Staff - As in all years staff come and go and we have said goodbye to: Catherine and Zoe

But we say "Hello" to: Mel

.

The Committee – The list of those Committee members/ Parents who have agreed to remain on the Committee for the coming year are listed at the bottom of this Report.

The Thank You part:

I would like to personally thank all those that have served on the Committee during the year, to say thank you to those that have left and to say thank you to those that have agreed to stay on for the coming year. I must also say a very big thank you to Julie, who is not a Committee member, but who has on several occasions stepped in at the last minute as Secretary and/or Treasurer.

Next, to all of our staff for their continued hard work throughout what has been a very unusual school year. As, I referred to above, you have the most amazingly talented and enthusiastic manager, in Claire, whose enthusiasm to deliver the best possible educational opportunities for your children and the best learning and employment opportunities for the staff, marks her out as an exceptional Manager. It has been my privilege to work with her during the year.

You may remember that at the end of my Report last year we paid tribute to two of our children who sadly passed away. Hopefully, you have all seen how their memorial Bees & Butterfly garden has developed over the year and in particular the stunning display of daffodils that sprang up, all planted by the children.

LUDGERSHALL PRESCHOOL – 2020/21 COMMITTEE

	POSITION	NAME
1	CHAIRPERSON (& Committee Safeguarding Officer)	STEPHEN SMITH
2	SECRETARY	DEBBIE HARVEY
3	TREASURER	JIM HUGHES
	SCHOOL MANAGER	CLAIRE CHURCHILL
4	VICE CHAIRPERSON	VACANT
5	HEALTH & SAFETY OFFICER	KIRSTY SAFE
	LODGE LIAISON OFFICER	STEPHEN SMITH
6	COMMITTEE	KATE PAYNE
7	COMMITTEE	DAVID REES
8	COMMITTEE	JO MAYER
9	COMMITTEE	VACANT
10	COMMITTEE	VACANT
11	COMMITTEE	VACANT
12	COMMITTEE	VACANT

Health and Safety Report
07/10/2020

Welcome to this years H&S report, i think it's safe to say the weirdest year in my lifetime

i would like to take this opportunity to thank Claire and the team for their hard work this year, not only were they battling to keep themselves safe and well they were also doing a fantastic job of doing the same for all the children, so thank you so much.

This year H&S has been more important than any other with new policies having to be written up, implemented, and regularly updated.

It has seen the implementation of two entrances and exists to help minimise group contact.

Outside hand washing stations have been purchased and installed.

New signs inside and outside help make clear what is expected.

with the implementation of the second entrance/exit came the need to make the car park safer and so safety barriers were installed.

All matters relating to Covid are regularly reviewed and updated where necessary.

Lots also went on within the setting

Window catches and locks have been repaired/replaced where necessary

New French drains/soak away installed under AstroTurf.

AstroTurf humps and bumps flattened.

Rotten and damaged fence replaced.

Rotten tree felled and others trimmed, as necessary.

Soft close hinges on all doors adjusted to prevent "slamming".

5-star rating in food standards gained.

I need to find a suitable and safe time to be able to review the last Risk Assessment.

Outstanding matters

We still need to replace the Perspex windows in Blue Room Wendy House.

Install better means of keeping external (room to garden) doors open.

I end this with a special mention to Steve the Chairman for all his tireless and relentless work especially during the lockdown where I would often see his car in the car park during my daily exercise ,he really has been amazing , so thank you Steve from myself and the rest of the committee and I'm sure also the parents and staff

Kirsty

Health and Safety Officer

LUDGERSHALL PRESCHOOL

2019/2020 - LODGE REPORT

1. The Border Lodge No 3129 continue to support the PreSchool, not only by allowing me to Chair the Management Committee but also in practical ways such as:
 - Submitting a business case to the Worshipful Master of Forget Me Not Lodge (also based in Ludgershall) – to ask them if they would be prepared to support us financially in the construction of our Forest garden - £250 donation received. This was matched by my Lodge and you will see the total £500 donation in the accounts.
 - Construction of the digging garden - Border Lodge members (who in one case also persuaded their father from Wales to assist!) turned up on a Saturday to dig out the foundation and install the sleepers that form the surround to the garden. I gather from the staff that the children love the result, particularly Keldan !
 - The Lodge had agreed to fund the purchase of VE Day Commemorative coins for the PreSchool, however with VE day celebrations cancelled, because of the pandemic, this unfortunately did not happen. Nevertheless, the funding remained and Claire used it to assist in the purchase of the 2020 Lockdown “Leavers” Teddy Bears.
 - Having installed the new drainage, the Blue Room fence was found to be in a poor condition. Whilst the PreSchool paid for the timber, Lodge staff provided the labour to make, paint and install it, thus saving the labour costs.
 - The Lodge have also been mowing the lawn, maintaining the Memorial garden, cutting hedges (thank you Vicki for loan of the hedge trimmer) pressure washing walls to remove old murals and painting tarmac to similarly hide old paintings.

2. Probably the most valuable item that the Lodge gives to the PreSchool is **time**”. Whilst some of the above tasks may seem ordinary, by not having to pay for them makes a difference to the PreSchool funding position.

Stephen J Smith

Worshipful Master
The Border Lodge No 3129

Main Business Account

Totals	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	August	Totals	
Opening balance	£ 26,486.89													
Cash book totals														
Income														
Fees from parents	£ 22,537.79	£ 2,665.54	£ 2,829.89	£ 3,608.75	£ 1,793.21	£ 3,869.08	£ 2,988.74	£ 3,025.25	£ 220.00	£ 90.00	£ 581.33	£ 776.00	£ 90.00	£ 22,537.79
NEF 3/4 Year Grant	£ 165,230.22	£ 12,188.46	£ 12,288.30	£ 12,288.30	£ 16,005.30	£ 15,089.70	£ 15,089.70	£ 20,495.10	£ 13,431.60	£ 13,431.60	£ 8,058.96	£ 13,431.60	£ 13,431.60	£ 165,230.22
NEF 2 Year Grant	£ 27,674.86	£ 1,955.10	£ 1,955.10	£ 1,955.10	£ 3,583.02	£ 4,277.28	£ 3,160.08	£ 2,457.84	£ 1,811.16	£ 1,811.16	£ 1,086.70	£ 1,811.16	£ 1,811.16	£ 27,674.86
Early Years Pupil Premium	£ 3,141.84		£ -		£ 1,046.22	£ 111.30		£ 909.48			£ 1,074.84			£ 3,141.84
Childcare Vouchers	£ 1,006.88				£ -	£ 225.00	£ 253.13	£ 528.75						£ 1,006.88
Inclusion Support Funding	£ 900.00					£ 900.00								£ 900.00
Disability Access Funding	£ 1,515.00					£ 1,515.00								£ 1,515.00
Fundraising	£ 244.00				£ 241.00			£ 3.00						£ 244.00
Donations	£ 561.50						£ 27.00							£ 561.50
Clothing	£ 80.00						£ 80.00				£ 534.50			£ 80.00
Transfer From Contingency	£ 20,000.00				£ 20,000.00									£ 20,000.00
Grants	£ 1,000.00										£ 1,000.00			£ 1,000.00
Other	£ 3,095.69	£ 141.92	£ 326.29	£ 16.46	£ 333.03	£ 1,954.70	-£ 20.31	-£ 48.40			£ 392.00			£ 3,095.69
Total Income	£ 246,987.78	£ 16,951.02	£ 17,399.58	£ 17,868.61	£ 43,001.78	£ 27,942.06	£ 21,551.34	£ 27,398.02	£ 15,462.76	£ 15,332.76	£ 10,653.49	£ 18,093.60	£ 15,332.76	£ 246,987.78

Expenditure

Salaries	£ 163,227.50	£ 15,074.67	£ 13,738.72	£ 14,321.69	£ 13,983.98	£ 14,034.89	£ 14,277.28	£ 15,397.59	£ 12,330.15	£ 12,977.77	£ 12,301.76	£ 12,353.95	£ 12,435.05	£ 163,227.50
Rent / rates	£ 605.00	£ 111.00	£ 111.00	£ 111.00	£ 111.00	£ 161.00	£ -		£ -					£ 605.00
Premises/Utilities/Maint/Insurance	£ 16,605.94	£ 5,360.53	£ 413.65	£ 1,789.50	£ 310.36	£ 386.22	£ 570.08	£ 2,900.20	£ 1,610.07	£ 1,291.61	£ 1,125.91	£ 305.80	£ 542.01	£ 16,605.94
Catering	£ 1,997.45	£ 83.88	£ 252.88	£ 174.19	£ 288.77	£ 252.93	£ 174.04	£ 613.68		£ 95.32	£ 61.76			£ 1,997.45
Consumables	£ 3,446.56	£ 387.34	£ 154.72	£ 371.41	£ 267.51	£ 710.91	£ 317.21	£ 266.14		£ 291.53	£ 260.05	£ 376.76	£ 42.98	£ 3,446.56
Equipment	£ 4,783.78	£ 571.80	£ 51.99	£ 359.76	£ 343.78	£ 851.83	£ 33.75	£ 700.67				£ 1,669.88	£ 200.32	£ 4,783.78
Admin/Office	£ 6,096.81	£ 279.71	£ 961.02	£ 276.47	£ 271.13	£ 1,148.62	£ 644.87	£ 710.58	£ 690.01	£ 245.58	£ 534.41	£ 280.01	£ 54.40	£ 6,096.81
Clothing	£ 903.13	£ 539.76	£ 43.49		£ -	£ 319.88								£ 903.13
Transfer to Contingency											£ 20,000.00			£ 20,000.00
Training	£ 1,816.40	£ 180.00	£ -	£ 286.80	£ 39.60	£ 60.20		£ 588.80	£ 241.00		£ 420.00			£ 1,816.40
Other	£ 7,062.09	£ 339.42	£ 757.64	£ 391.09	£ 681.71	£ 639.11	£ 1,505.97	£ 609.59	£ 375.33	£ 246.12	£ 904.67	£ 249.70	£ 361.74	£ 7,062.09
Total Expenditure	£ 226,544.66	£ 22,928.11	£ 16,485.11	£ 18,081.91	£ 16,297.84	£ 18,565.59	£ 17,523.20	£ 21,787.25	£ 15,246.56	£ 15,052.61	£ 35,642.12	£ 15,297.86	£ 13,636.50	£ 226,544.66

Net Profit or Loss = **£ 20,443.13****Current Account Balance** **£ 46,930.02****Contingency Fund Account**Opening balance **£ 143,884.02****Income**

Interest	£ 395.30	£ 41.39	£ 42.78	£ 41.03	£ 36.86	£ 36.78	£ 34.41	£ 36.79	£ 35.62	£ 36.82	£ 40.99	£ 10.61	£ 1.22	£ -
Inter account transfers	£ 20,000.00										£ 20,000.00			£ 20,000.00
	20,395.30	41.39	42.78	41.03	36.86	36.78	34.41	36.79	35.62	36.82	20,040.99	10.61	1.22	20,383.47

Expenditure

Equipment	£ -													£ -
Castleways Builders	£ -													£ -
Inter account transfers	£ 20,000.00				£ 20,000.00									£ 20,000.00
	£ -													£ -

Total Expenditure **20,000.00** **0.00** **0.00** **0.00** **20,000.00** **0.00** **0.00** **0.00** **0.00** **0.00** **0.00** **0.00** **0.00** **0.00** **20,000.00**Income - Expenditure = **£ 395.30** **41.39** **42.78** **41.03** **-19963.14** **36.78** **34.41** **36.79** **35.62** **36.82** **20040.99** **10.61** **1.22** **£ 383.47****Current Contingency Fund balance** **£ 144,279.32****Total Cash Assets** **£ 191,209.34**

Managers' Report 2020

I think it goes without saying that the last twelve months have been like nothing we have ever experienced before and one which I'm sure will remain in our memories.

Undoubtedly the last seven months have been the most challenging of times, however we have managed to negotiate our way through this somewhat turbulent road and, as for the many difficulties that we have encountered, we have had just as many achievements and positives.

We began September 2019 with our highest ever occupancy; 80% then steadily rising to 96% by the autumn term: Green room had 54 children on roll our biggest co-hort to date.

The autumn term brought many exciting opportunities and a chance to be part of a wider community, such as art and crafts sessions with Bartlett House residents, Nursery rhyme week, BBC Children in Need, lots of socks in support of World Down Syndrome day and of course the successful nativity at St James Church.

Then came spring and with it lockdown. Staff adapted immediately to a new way of supporting children and their families, something we were determined should be paramount at this time. We set up home learning packs and continued to supply these to our most vulnerable children through-out, we spent time resourcing activity ideas, uploading practical information on Tapestry and Facebook, and of course we kept in regular telephone contact to offer support and always a listening ear. If extra support was needed, we sourced outside agencies and made appropriate referrals.

We also took this opportunity to learn and refresh our practice knowledge with an impressive 299 online courses completed between the whole team.

Summer term was soon upon us and we were able to again to welcome Children back through our doors in June. We gave priority to School leavers and vulnerable families and we modified both the learning environment and how we operate to allow us to deliver quality education and learning opportunities whilst not compromising safety. The end of the academic year came round fast and it was time to say goodbye to the Green Room, we wished them well with their own leavers bags and ensured their receiving schools had all the information on how best to support them in their new adventures.

All of this would not of been possible without the support and dedication of the most supportive Preschool Management Committee. Especially our Chairperson Steve, without his guidance, reassurance and devotion, I know that personally I would have found the experience much more difficult. He has always been either spending time maintaining the building and grounds or at the end of the phone/ computer at all kind of hours.

Thank you Steve for helping me to maintain a smooth running of the Preschool.

Writing an end of year report always allows me time to reflect and each year I conclude that the professionalism and commitment that each and every member of staff and Committee member shows is without question Outstanding. This has been evident even more so this year and I am extremely honoured to be part of the team.

The coming academic year may be eventful as we continue to develop a new normal, however I am confident that whatever may be on the horizon that Preschool will remain going from strength to strength and continue to provide the best quality education for all our children.

Main Business Account

Totals	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	August	Totals	
Opening balance	£ 26,486.89													
<u>Cash book totals</u>														
<u>Income</u>														
Fees from parents	£ 22,537.79	£ 2,665.54	£ 2,829.89	£ 3,608.75	£ 1,793.21	£ 3,869.08	£ 2,988.74	£ 3,025.25	£ 220.00	£ 90.00	£ 581.33	£ 776.00	£ 90.00	£ 22,537.79
NEF 3/4 Year Grant	£ 165,230.22	£ 12,188.46	£ 12,288.30	£ 12,288.30	£ 16,005.30	£ 15,089.70	£ 15,089.70	£ 20,495.10	£ 13,431.60	£ 13,431.60	£ 8,058.96	£ 13,431.60	£ 13,431.60	£165,230.22
NEF 2 Year Grant	£ 27,674.86	£ 1,955.10	£ 1,955.10	£ 1,955.10	£ 3,583.02	£ 4,277.28	£ 3,160.08	£ 2,457.84	£ 1,811.16	£ 1,811.16	£ 1,086.70	£ 1,811.16	£ 1,811.16	£ 27,674.86
Early Years Pupil Premium	£ 3,141.84		£ -		£ 1,046.22	£ 111.30		£ 909.48				£ 1,074.84		£ 3,141.84
Childcare Vouchers	£ 1,006.88				£ -	£ 225.00	£ 253.13	£ 528.75						£ 1,006.88
Inclusion Support Funding	£ 900.00					£ 900.00								£ 900.00
Disability Access Funding	£ 1,515.00					£ 1,515.00								£ 1,515.00
Fundraising	£ 244.00				£ 241.00			£ 3.00						£ 244.00
Donations	£ 561.50							£ 27.00			£ 534.50			£ 561.50
Clothing	£ 80.00						£ 80.00							£ 80.00
Transfer From Contingency	£ 20,000.00				£ 20,000.00									£ 20,000.00
Grants	£ 1,000.00											£ 1,000.00		£ 1,000.00
Other	£ 3,095.69	£ 141.92	£ 326.29	£ 16.46	£ 333.03	£ 1,954.70	-£ 20.31	-£ 48.40			£ 392.00			£ 3,095.69
Total Income	£ 246,987.78	£ 16,951.02	£ 17,399.58	£ 17,868.61	£ 43,001.78	£ 27,942.06	£ 21,551.34	£ 27,398.02	£ 15,462.76	£ 15,332.76	£ 10,653.49	£ 18,093.60	£ 15,332.76	£ 246,987.78

Expenditure

Salaries	£ 163,227.50	£ 15,074.67	£ 13,738.72	£ 14,321.69	£ 13,983.98	£ 14,034.89	£ 14,277.28	£ 15,397.59	£ 12,330.15	£ 12,977.77	£ 12,301.76	£ 12,353.95	£ 12,435.05	£163,227.50
Rent / rates	£ 605.00	£ 111.00	£ 111.00	£ 111.00	£ 111.00	£ 161.00	£ -		£ -					£ 605.00
Premises/Utilities/Maint/Insurance	£ 16,605.94	£ 5,360.53	£ 413.65	£ 1,789.50	£ 310.36	£ 386.22	£ 570.08	£ 2,900.20	£ 1,610.07	£ 1,291.61	£ 1,125.91	£ 305.80	£ 542.01	£ 16,605.94
Catering	£ 1,997.45	£ 83.88	£ 252.88	£ 174.19	£ 288.77	£ 252.93	£ 174.04	£ 613.68			£ 95.32	£ 61.76		£ 1,997.45
Consumables	£ 3,446.56	£ 387.34	£ 154.72	£ 371.41	£ 267.51	£ 710.91	£ 317.21	£ 266.14		£ 291.53	£ 260.05	£ 376.76	£ 42.98	£ 3,446.56
Equipment	£ 4,783.78	£ 571.80	£ 51.99	£ 359.76	£ 343.78	£ 851.83	£ 33.75	£ 700.67				£ 1,669.88	£ 200.32	£ 4,783.78
Admin/Office	£ 6,096.81	£ 279.71	£ 961.02	£ 276.47	£ 271.13	£ 1,148.62	£ 644.87	£ 710.58	£ 690.01	£ 245.58	£ 534.41	£ 280.01	£ 54.40	£ 6,096.81
Clothing	£ 903.13	£ 539.76	£ 43.49		£ -	£ 319.88								£ 903.13
Transfer to Contingency											£ 20,000.00			£ 20,000.00
Training	£ 1,816.40	£ 180.00	£ -	£ 286.80	£ 39.60	£ 60.20		£ 588.80	£ 241.00		£ 420.00			£ 1,816.40
Other	£ 7,062.09	£ 339.42	£ 757.64	£ 391.09	£ 681.71	£ 639.11	£ 1,505.97	£ 609.59	£ 375.33	£ 246.12	£ 904.67	£ 249.70	£ 361.74	£ 7,062.09
Total Expenditure	£ 226,544.66	£ 22,928.11	£ 16,485.11	£ 18,081.91	£ 16,297.84	£ 18,565.59	£ 17,523.20	£ 21,787.25	£ 15,246.56	£ 15,052.61	£ 35,642.12	£ 15,297.86	£ 13,636.50	£ 226,544.66

Net Profit or Loss = £ 20,443.13

Current Account Balance £ 46,930.02

Contingency Fund Account

Opening balance £ 143,884.02

Income

Interest	£ 395.30	£ 41.39	£ 42.78	£ 41.03	£ 36.86	£ 36.78	£ 34.41	£ 36.79	£ 35.62	£ 36.82	£ 40.99	£ 10.61	£ 1.22	£ 395.30
Inter account transfers	£ 20,000.00										£ 20,000.00			£ 20,000.00
Total Income	£ 20,395.30	£ 41.39	£ 42.78	£ 41.03	£ 36.86	£ 36.78	£ 34.41	£ 36.79	£ 35.62	£ 36.82	£ 20,040.99	£ 10.61	£ 1.22	£ 20,383.47

Expenditure

Equipment	£ -													£ -
Castleways Builders	£ -													£ -
Inter account transfers	£ 20,000.00				£ 20,000.00									£ 20,000.00
Total Expenditure	£ 20,000.00	£ 0.00	£ 0.00	£ 0.00	£ 20,000.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 20,000.00
Income - Expenditure =	£ 395.30	£ 41.39	£ 42.78	£ 41.03	£ -19963.14	£ 36.78	£ 34.41	£ 36.79	£ 35.62	£ 36.82	£ 20040.99	£ 10.61	£ 1.22	£ 383.47

Current Contingency Fund balance £ 144,279.32

LUDGERSHALL PRE-SCHOOL PLAYGROUP

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31-Aug-20

Registered Charity Number : 1020800

**Donohue Smith & Hartwell Ltd
43 Fisherton Street, Salisbury, Wiltshire SP2 7SU**

Independent Examiner's Report

I report to the trustees on my examination of the accounts of Ludgershall Pre-school Playgroup for the year ended 31st August 2020

Respective responsibilities of trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts under section 145 of the Charities Act
- . to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- . to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - . to keep accounting records in accordance with section 130 of the Charities Act;
 - . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *SA Hartwell*
Donohue Smith & Hartwell Limited

Date: 16/4/2021

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Statement of Financial Activities
For the year ended 31st August 2020

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £
Income Resources			
Activities for generating funds	227366		227366
Grants	0		0
Total incoming resources	<u>227366</u>	<u>0</u>	<u>227366</u>
Resources Expended			
Charitable activities	206617		206617
Governance Costs	114		114
Total Expenses	<u>206731</u>	<u>0</u>	<u>206731</u>
Net incoming/outgoing	20635	0	20635
Reconciliation of funds			
Total funds brought forward	177812	0	177812
Total funds to carry forward	<u><u>198447</u></u>	<u><u>0</u></u>	<u><u>198447</u></u>

LOUDGERSHALL PRE-SCHOOL PLAYGROUP

Detailed Statement of Financial Activities For the year ended 31st August 2020

	2020 £
INCOME	
Funding	201077
Fees	23844
Fundraising & Donations	779
Grants	0
Other	1229
Interest	437
Total Income	<u>227366</u>
EXPENDITURE	
Wages	162752
Premises	13602
Consumables	9164
Equipment	1806
Administration	5831
Childrens entertainment and trips	275
Staff Training & Travel	1816
Insurance	3856
Miscellaneous	4877
Depreciation	2752
Total Expenditure	<u>206731</u>
Net Movement in funds	<u><u>20635</u></u>
Total Funds b/fwd	177812
Net Movement	20635
Total Funds c/fwd	<u>198447</u>

LUDGERSHALL PRE-SCHOOL PLAYGROUP

Balance Sheet
As at 31 August 2020

		2020
	Note	£
Fixed Assets		
Building		403108
Furniture, Fixtures & Equipment	2	7058
Current Assets		
Debtors	3	23
Cash at Bank		191769
		<hr/> 191791
Creditors		
Amounts falling Due within One year	4	402
Grant for building		403108
Net Current Assets		198447
Represented By:		
General unrestricted funds		198447

Approved by the committee on and signed on it's behalf by:

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LUDGERSHALL PRE-SCHOOL PLAYGROUP

Statement of Cash Flows As at 31st August 2020

	Note	2020 £
Cash Flows from operating activities	1	23996
Purchase of Equipment		3194
Increase in cash in the year		<u>20802</u>
Cash and Cash Equivalents at the beginning of the year		170967
Cash and Cash Equivalents at the end of the year	2	<u>191769</u>
1 Reconciliation of net income to net cash flow from operating activities		
		2020 £
Net Movement of funds as per the SoFA		20635
Adjustments For:		
Depreciation		2752
Debtors		1085
Creditors		-476
Net Cash used in operating activities		<u>23996</u>
2 Total cash and cash equivalents		<u>191769</u>

3 Debtors

2020

Other Debtors

23

4 Liabilities: Amounts falling due within one year

2020

Pension Contributions

320

Net Wages

82

402