

Trustees' Annual Report

For the period

From (start date) 0 1 1 0 4 2 4 to end date 3 1 0 3 2 5

Section A

Reference and administration details

Charity name

11th Southgate Scout Group

Other names the charity is known by

11th Southgate Christ Church Cockfosters Scout Group

Registered charity number (if any)

1 0 2 0 7 5 6

HQ registration number

4 2 0

Charity's principal address

Scout Headquarters

1c Chalk Lane

Cockfosters, Barnet, Herts

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Darryl Ashing	Group Scout Leader	
2	Geraldine Palfreman	Chairperson	
3	David Hunter	Treasurer	
4	Glenda Hunter	Secretary	
5	Nafisa Ashing	HQ Bookings	
6	Emily Thompson	Trustee Board member	
7	Andrew Duddy	Trustee Board member	
8	Steven Nixon	Trustee Board member	
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, which meets 3 times each year, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.

Members of the Trustee Board complete mandatory training within the first 5 months of joining the committee.

This Group Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	To train young people in scouting skills which covers a wide range of activities.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Beavers awarded 101 badges.
9 of which were Chief Scout Bronze Awards .
The number includes 56 Challenge badges and many other topics from Animal Friend and Book Reader to Communicator and Gardener.
Cubs awarded 252 badges
2 of which were Chief Scout Silver Awards.
The badges awarded included 36 Challenge badges plus other ranging from topics such as Artist and Athlete to Environmental Conservation, Disability Awareness and Community Impact.
Scouts awarded 117 badges.
2 of these were Chief Scout Gold awards. Included in the numbers were 46 Challenge Badges and others ranging from Emergency Aid to Hikes and Navigation.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000.

The Group held reserves of approximately £38,000 against this at year end. This is above the level required for operating expenses.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks.

- how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Treasurer considers the cash flow requirements.

- investment policy and objectives;

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Geraldine Palfreman	David Hunter
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

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11th Southgate Scout Group

Receipts and Payments Account


	For the year from	31/03/2024	To	31/03/2025
Receipts and payments				
		2024/25		2023/24
		Unrestricted funds		Unrestricted funds
				£
Receipts				
Donations, legacies and similar income				
Membership subscriptions		6,987		7,906
Less: Membership subscriptions paid on (National/County/Area/District)		2,678		2,871
Net membership subscriptions retained		4,309		5,035
Donations		41,907		738
Legacies				
Gift Aid		1,330		1,324
Other similar income				
Sub total		47,546		7,097
Grants				
Maintenance grant				
Other grants		1,550		
Sub total		1,550		-
Fundraising (gross)				
100 Club				
Detail 2				
Detail 3				
Other fundraising activities		898		528
Sub total		898		528
Investment income				
Bank interest		1,437		654
Building Society interest				
The Scout Association Short Term Investment Service				
Property Rent income		4,190		5790
Other investment income				
Sub total		5,627		6,444
Total Gross Income		55,621		14,069
Asset and investment sales, etc.				
Total receipts		55,621		14,069

11th Southgate Scout Group

Receipts and Payments Account

	Year start date		Year end date
	For the year from	31/03/2024	To 31/03/2025
Receipts and payments			
	2024/25		2023/24
	Unrestricted funds		Unrestricted funds
	£		£
Payments			
Charitable Payments			
Youth programme and activities	1,448		2,301
Adult support and training			
Rent			
Water and Sewerage			
Electricity and Gas	1,508		1,608
Insurance	2,250		2,623
Repairs and Renewals	-		2,351
Materials and equipment			
Printing and photocopying			
Contribution to camp costs			
Uniforms and Badges	509		704
AGM and trustee expenses			
Minibus	44,030		1,445
Other property costs	12,057		2,694
Group admin	1,978		2,513
Sub total	63,780		16,239
Fundraising expenses			
100 Club			
Detail 2			
Detail 3			
Other fundraising costs			
Sub total	-		-
Total Gross Expenditure	63,780		16,239
Asset and investment purchases, etc.			
Total payments	63,780		16,239
Net of receipts/(payments)	- 8,159		- 2,170
Cash funds last year end			
Cash funds this year end	- 8,159		- 2,170

Statement of assets and liabilities at the end of the year

		31/03/2025	31/03/2024
		Unrestricted funds	Unrestricted funds
		£	£
Cash funds			
Bank current account		5,010	8,386
Bank deposit account		37,009	35,624
National Savings Investment Bank		-	2,972
The Scout Association Short Term Investment Service			
Cash/Floats			
Total cash funds		42,019	46,982
Other monetary assets			
Tax claim			
Debts due from the County/Area/District/Group			
Insurance claim			
Sub total			
Investment assets			
Investment property - detail			
Quoted investments			
Other investments - detail			
Sub total			
Non monetary assets for charity's own use			
Badge stock			
Shop stock			
Debtors/Payments in advance		343	1,119
The above receipts and payments account and			
Motor vehicles			
Scouting equipment, furniture etc			
Other			
Sub total		343	
Liabilities			
Accounts not yet paid		-3974	-1554
Expenses incurred but not invoiced			
Subscriptions not yet paid			
Loan - detail			
Other liabilities			
Sub total		- 3,974	- 1,554
Contingent liabilities and future obligations			
<p>The Group continues to occupy the building it has leased from the freeholder for over 60 years, although the lease expired in April 2024 and has not been renewed by the freeholder. Negotiations regarding the continued occupation have not yet</p>			
<p>The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 4th January. 2026 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by</p>			
Signature	Print Name		
	Geraldine Palfreman		Chair
David Hunter	David Hunter		Treasurer

Independent examiner's report to the trustees of 11th Southgate Scout Trustee Board.

I report to the trustees on my examination of the accounts of the 11th Southgate Scout Group for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 11th Southgate Scout Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 11th Southgate Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 11th Southgate Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name:

Andrew Aiken

Relevant professional qualification or membership of professional bodies (if any):

Address:

34 Birch Grove

Date:

Peters Ber, Warrs

3 Dec
2025

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