

St Joseph's Pre-School

England & Wales · Charity number 1020613

Details

Other names ST JOSEPH'S PRE-SCHOOL PLAYGROUP

Status Registered

Legal form Other

Registered 1993-05-05

Register [View on the Charity Commission register](#)

Contact

Address St Joseph's Pre-School
122a Ladbroke Road
Redhill
RH1 1LF

Phone 01737 772334

Email CHAIR@STJOSEPHSPRESCHOOLREDHILL.CO.UK

Website www.stjosephspreschoolredhill.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: (A)OFFERING APPROPRIATE PLAY FACILITIES AND TRAINING COURSES, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN, REGARDLESS OF RACE, CULTURE, RELIGION OR MEANS (B)ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS (C)INSTIGATING AND ADHERING TO AND FURTHERING THE AIM OF THE PRE-SCHOOL PLAYGROUPS ASSOCIATION.

Activities: Pre-School Education

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£143,172	£148,892	-	-
2024-04-30	£149,722	£132,754	-	-
2023-04-30	£124,598	£123,432	-	-
2022-04-30	£118,973	£122,927	-	-
2021-04-30	£124,746	£96,749	-	-

Trustees

Name	Role	Appointed
Jenny Hobbs	Chair	2023-02-20
Deborah Watson		2023-02-20
Lucy Elizabeth Griffiths		2024-07-03

St Joseph's Pre-School

England & Wales - Charity number 1020613

Accounts



St. Joseph's Pre-School

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**St Joseph's Pre-School
 ANNUAL GENERAL MEETING
 Minutes
 DATE: 16th July 2025 at 7.30pm**

Venue – Pre School and Online

Present: *In person:* Nicky Puttick/ Jenny Hobbs/ Daisy Morris/ Lucy Griffiths/Jennie Cutler/ Sandra Macdonald/ Sue Butcher

Online- Madga Was/ Ifeoluwa Taiwo / Maga Was / Nana Ama Dorkor / Zen Q. / Charisrae Gibbons

Item	Detail	Action
1	Welcome from Jenny Hobbs (Chair) Opening Prayer from Nicky Puttick (Manager)	
2	Apologies received from: Mary Seymour, Maggie Rashleigh, Celia Pereira, Heidi Griffth, Judy Tilling.	
3	Chair's Report given by Jenny Hobbs Previous AGM minutes signed off. Please see separate PDF	
4	Treasurer's Report written by Donna, read by Jenny Hobbs A note was made about the overall deficit, this may be due to a number of reasons for this. The committee will continue to investigate. Despite the deficit, Pre School is still in a financially strong position. Please see separate PDF	
5	Fundraising Report written by Lucy Griffiths St Joseph's Preschool AGM 2025 Fundraising Report	



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It has been a positive year for fundraising, with a successful Christmas Market and Spring Fayre, along with selling Christmas trees and the St Joseph's Day Games run by the staff.

There has been a great deal of difficulty getting volunteers at the events, with a lot of the work on the day being undertaken by the staff and trustee's families. With that in mind, we're planning a coffee morning in September as an opportunity to connect with families, let them find out more about the committee and the running of the preschool and encourage wider participation in future events. We are also looking at other fundraising events that may require fewer volunteers for similar pay outs as well as raising the profile of the preschool within the parish community, and providing fun and engaging events for members of the parish. Ideas include a wreath making workshop, perhaps paired with the Christmas Market which would have ticket sales in advance, and a pancake fundraiser.

We have met some resistance from the finance committee to book in fundraising events in advance which does make things more challenging, but I'm hopeful we can work together to resolve this.

We've also signed the preschool up to EasyFundraising, and an email will soon go out to families about this initiative, along with information on a bonus scheme for personalised clothing labels — both of which should generate some passive income for the preschool.

The preschool staff also facilitated homemade Christmas cards in 2024, which received great feedback from families. Unfortunately, the company running the scheme went into administration before paying out our bonus, but the new owners have agreed to honour the outstanding payments if we join again this year. I'll leave it to Nicky to decide based on how the card-making process went with the children.

Event Highlights:

- Spring Fayre: Raised £1,181.25 (final figure pending deduction of food costs).

Holding it over the bank holiday weekend may have impacted attendance, so we'll consider this when choosing next year's



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	<p>date.</p> <ul style="list-style-type: none"> • Christmas Fayre: A little over £500 after expenses. • Christmas Trees: Approx. £170 raised. • St Joseph's Day Sponsorship: £500 raised <p>We would like to thank the 17th Reigate Scouts for their continued support at the Fayre's running stalls, and promoting within the scouting community as it certainly helps drive footfall on the day! And although not strictly raising any funds, we had a brilliant time at the St Joseph's School Summer Fayre chatting with many families who have gone through the preschool already, and raising awareness with some who have older siblings at St Joseph's primary and could potentially send younger siblings to preschool. The feedback to their PTA was overwhelmingly positive, and they are hoping we will come again next year.</p>	
6	<p>Staff Report written and read by Nicky Puttick</p> <p>AGM - Staff Report 16 th July 2025</p> <p>We've come to the end of another busy year...and what a great time we've had! At our recent thanks giving service we reflected on all the 'fun' things the children enjoy during their time with us. From those tentative first strokes of paint on paper to a fully blown Picasso group painting experience on a shower curtain. I'm not sure who enjoyed it the most: the staff or the children! It was wonderful to see all the children participate and get really involved. They listened to each other, shared resources cooperatively, and used pretty much every muscle in their body to reach as high as they could.</p> <p>This year we introduced the children to Holi an Indian celebration of colour. We used coloured scarves to represent powdered paint thrown outside. Again, the children were using their whole bodies to throw and catch the scarves, they danced around and one helpful little friend who didn't want to throw did a great job in collecting the scarves in a wheelbarrow for them to be used again – a very joyful celebration!</p>	



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The children themselves are great teachers – they have been organising themselves into made up games and working collaboratively to achieve a goal. A recent game was making 'A Beautiful Path' across the outside area, which all of the children helped to set up using pretty much anything they could find – crates, hoops, tyres etc. Rules were made up. (When you get to the tyre you must stand in it before moving off!)

We make the most of our outside area, but it was lovely to be invited to St. Matthews Forest School in the Autumn term. The children had a great time and even toasted marshmallows before we left. We also took some of the children to feed the duck at Frenches Pond. Before, leaving we cut up some fruit and vegetables to give to them BLURB

In all the business of preschool, it's important that the children can have a quiet space to relax. We therefore created a semi-permanent Den area which has been set up as a dark den, a Spring Garden and an underwater cave. We were able to buy the resources thanks to our amazing Fundraising Team and all the events they have organised.

We also have also bought:
Potion bottles
Variety of tin pans, pouring jugs
Giant tea pots!!!
Small Solar water fountain
Small world decorations

We LOVE water play, and this year we took it to St. Josphe's primary school for their summer fayre! And also the Parish Mass last weekend, where everyone had a great time and one of our Caterpillars found out that she was the best at making some brilliant bubbles using hoops dipped in washing up detergent.

We continue to offer Early Talk Boost (Tizzy Time) a targeted intervention, helping to boost children's language skills. They really enjoy participating and are very excited when it's their turn for Tizzy Time and when they receive their new book.

Training:



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During our Butterflies outing to Nower Wood Educational Nature Reserve the children join pond dipping, minibeast hunts and creatively exploring the concept of life cycles, camouflage and symmetry. The children love the hands- on experience and were thrilled to find the different creatures under logs and in the water, but I think they were particularly amazed to watch the potion change colour.

Unfortunately this year our numbers were lower, and we had to hire a taxi to transport the children as there were not enough parents who were able to car share, but all who went had a great time and it was educationally very valuable.

Last week we held our sports day. The children were fantastic, joining in enthusiastically, showing resilience and cheering each other on. This is always such a lovely event, which we all enjoy and they looked fantastic in their tie dyed t-shirts.

We have the BEST staff and I'd like to say a huge thank you to our team - Mary, Maggie, Sue, Sandra, Chow, Celia, Judy and Heidi and Jennie who work so hard to make preschool a fun, caring, interesting and loving place to be. It's a privilege to work with you.

On a personal note I'd like to thank Mary for 27 years and 2 terms of support and dedication to preschool. Always with a level head when we've worked together to embrace the changes that the Early Years sector has encountered over the years. We really appreciate it and hope you enjoy your retirement.

I'd also like to thank our committee, for all your time and generosity in supporting preschool. We really do appreciate all your help.

Fr Tony couldn't join us tonight but I'd like to thank him for his support, thoughtfulness and understanding of our preschool and our families, and the role it plays in the Parish and local community.

Lastly, thanks to the children in Pre-School who each have their own unique gifts that they bring to our group. They are a credit to



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	you.	
7	<p>Election of Officers, Trustees and New Committee:</p> <p>Chair: Jenny Hobbs has agreed to stay on.</p> <p>Vice Chair: Daisy Morris has agreed to stay on.</p> <p>Treasurer: Donna Hutchingson has agreed to stay on.</p> <p>Secretary: Debs Watson has agreed to stay on.</p> <p>Fundraising: Lucy Griffths has agreed to stay on..</p> <p>Jenny: All of the committee wish to step down, but have agreed to stay on until replacements have been found. The committee is seeking more volunteers and encouraged those interested to contact Nicky or Jenny for more information.</p>	
8	AOB: None	
9	<p>Meeting Close</p> <p>Jenny thanked everyone for coming and their continued support.</p>	

Treasurer's Report 2025

Charity Number: 1020613

Financial Accounts – Year ending 30-Apr-2025

- The accounts have been prepared on a 'receipts and payments' (cash) basis, and all funds as at 30th April 2025 are designated unrestricted
- Note the accounts are yet to be reviewed by an independent examiner and are therefore subject to change.
- Pre-School Finances are largely dependent on Funding from Local Authority – Surrey County Council (SCC)
- 3 Main Sources of Income:
 1. SCC Funding for Childcare –
 - a) 15/30 Hours Early Years Free Entitlements (EYFE) – 3/ 4 Year Olds
 - b) Working Parents' Entitlement (WPE) & Free Early Education for 2 Year Olds (FEET) – currently 2 Year Olds
 - c) Discretionary Funding – Early Intervention Funding (EIF), Grants, etc.
 2. Parent Fees
 3. Other Income
- Expenditure – Majority accounted for by Pre-School Payroll
- Other Expenditure (~19%) – Day to Day Running of the Pre-School
- Pre-School Does not Aim to make a Profit
- Any surplus at Financial Year End:
 - Utilised to build Pre-School Financial Reserves or
 - Reinvested into the Pre-School

Overview of Pre-School Accounts – Financial Year 2024/25

Financial year from 01 May 2024 - 30 April 2025

Accumulated Unrestricted Funds as at 30 April 2025

- Current Account Balance = £63,103
- Reserve Account Balance = £30,783
- **Total = £93,886**

Actual Reserves During 2024/25 = £72,272

Total Income of £142.8k, down £6.8k (5%) on prior year

- Other income of **£4.9k**, up £2.8 (+132%) on prior year due to
 - fundraising events of Spring Fayre May 2024, Coronation Games and St Joseph's Day Games.
- Council Fees of **£128k**, no change on prior year

- Parents Fees of **£9.6k**, down £9.6k (49.8%) on prior year

- **Total Expenditure of £148.8k**, up £16k (12.1%) on prior year
 - Payroll costs of **£120k**, up £14k (13.5%) on prior year due to
 - Staff pay rise £1.02/ hour Applied to all Pay Bands in April 2024
 - Additional staff member joined March 2024
 - Property costs **£10k**, up £3k (43.6%) on prior year due to
 - Extremely low costs for Gas and Electric during 2023/24
 - Supplies costs **£4.8k**, up £1k (25.8%) on prior year due to
 - Purchase of laptop £1k
 - Equipment, Arts & Crafts **£2.7k**, down £1k (28%) on prior year
 - One off building block purchase in 2023/24
 - Staff Training costs **£120**, down £2k (94.4%) on prior year
 - First Aid Training (required every 3 years), Surrey Council EAL Training and GLP Workshop undertaken in 2023/24
 - Fixtures and Fittings costs **£1k**, up from zero spend on prior year
 - One off purchase of window blinds

2024/25 Net deficit of £6,053 compared to a net surplus of £16,967 realised in 2024.

Independent Examiner's Report

To the Trustees of St. Joseph's Pre-School, Redhill (Charity No: 1020613)

I report on the accounts for the **year ended 30th April 2025** which are set out in the Financial Statements attached.

Respective responsibilities of the Trustees and Independent Examiner

The Charity's Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners Section 145 (5) of the 2011 Act;
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Julia Sired ACMA (Independent Examiner)

Double Diamond Accountancy Services Ltd, Old Chestnut, 12 Station Approach West, Redhill, Surrey
RH1 6HP

St Joseph's Pre-School

England & Wales - Charity number 1020613

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month May	Year 2023		Day 30	Month April	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

122a Ladbrooke Road	
Redhill	
Surrey	
Postcode	RH1 1LF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jenny Hobbs	Chair	From 20 February 2023	Committee
2	Daisy Morris	Vice-Chair	From 20 February 2023	Committee
3	Deborah Watson	Secretary	From 21 September 2021	Committee
4	Timothee McLean	Treasurer	From 20 February 2023	Committee
5				
6				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Nicky Puttick (Pre-School Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (adopted 01 July 1992 as amended on 16 July 2019)
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Committee members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Charitable Objects:
 To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) Offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, regardless of race, culture, religion or means

(b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas

(c) Instigating and adhering to and furthering the aim of the Pre-School's association.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Joseph's Pre-School is situated on the site of the Parish of the Nativity of the Lord (Redhill) and it shares a close relationship with the parish community, for which it is very grateful. We were rated as **Outstanding** during our last Ofsted inspection. Children are excited and motivated to learn through play; in a loving, nurturing and caring environment where each child is valued for whom they are. The children take their tentative steps to independence and belonging to another family; making new friends, exploring different resources and the local environment.

Children can start their journey from two years old as Caterpillars. During this year they can attend up to four afternoon sessions from 12.15pm until 2.45pm. Children spend the year before they attend school as Butterflies and attend up to four morning sessions from 8.30am to 11.30am. We do offer an extended session on a Monday where children can bring lunch and stay until 2.30pm. We are Ofsted registered, in receipt of FEET funding, Early Years Free Funding and 30 hours Free Childcare.

For further information, please visit www.stjosephspreschoolredhill.co.uk.

In accordance with section 17(5) of the Charities Act and the Charities (Accounts & Reports) Regulations 2008, all trustees have reviewed the guidance on public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Key achievements & milestones for academic year 2023/24 as reported by Nicky Puttick [Pre-school Manager]:

- This year we have opened for 38 weeks; offering 3 hour morning sessions to children aged 3 to 4 and 2 and a half hour sessions in the afternoon for children aged 2 to 3, thus reaching 59 local families.
- We are supporting children with SEND and have received early Intervention funding to enhance our staff ratios in order to support the children to access the curriculum as appropriate for them, We are also working with other agencies to ensure the children have the support they need within our setting and also in their transition to primary school.
- All staff attended a Gestalt language processing course where a child imitates previously heard phrases, before breaking them down as they learn the meaning of individual words which they can then use to build up sentences to communicate. Although this is not a new way of learning to communicate, we felt, as staff, it was important to keep up to date to enable us to support children who communicate in this way.
- At our AGM it's a privilege to reflect on how far our children have developed and progressed during their time with us. This group of children experienced the isolation of lockdown and lack of social interaction with the wider community in their early lives; but wow! They have really blossomed into an amazing cohort; both in our Caterpillar and Butterfly groups. It was a slow start as they learnt to engage, communicate and trust in each other and the staff, but we've got there.
- We are very fortunate that our parents on occasions come into preschool and share their talents/knowledge with us. Some brought their guitar/vocals and joined in with group time; introducing the children to new songs and action rhymes as well as some familiar nursery rhymes; which the children really enjoyed. One of our parent's is a dentist and she came to talk to the children about looking after their teeth which is very important for the children to know and they loved having a visitor talking to them. Another parent revamped our water cascade (well, in fact she completely renewed it!) now it has exciting flexible tubes, watering cans, bottles and containers. There's nothing like water play to engage the children's interests and problem solving abilities.
- It's not only the parents who support us...the children love the mud area and we were thrilled when one of the children's aunties made a

brand new mud kitchen for us, complete with a sink and taps. Many concoctions have been made using the mud other natural resources available in the outside area.

- We organised a visit for the Butterflies to Nower Wood Educational Nature Reserve where the children participated in pond dipping, minibeast hunts and creatively exploring the concept of life cycles, camouflage and symmetry. The children loved the hands-on experience and were thrilled to find the different creatures under logs and in the water, but I think they were particularly amazed to watch the potion change colour. You'll also be pleased to know that we all came out of the willow maze safely!
- At our sports day the children were fantastic - joining in enthusiastically, showing resilience and cheering each other on. This is always such a lovely event which we all enjoy, also celebrating their heritage as the children parade round the hall proudly waving their flags showing the country their family come from. They also look fantastic in their tie dyed t-shirts which are in their team's colours.
- Our fundraising team do a fantastic job organising events to raise money for the preschool which has included - A sale of Christmas Trees. St. Joseph's Day Games, where the children are sponsored to take part in fun physical challenges. There was also a cake sale, guess the number of eggs in the jar, a colouring competition and a raffle where everyone managed to win something! Instead of our usual Christmas Fayre, a Spring Fair was organised. This was a great success with tombola's, stalls, face painting, children's crafts and a fantastic raffle with generous donations from local businesses and our parents.

Section E Financial review

Brief statement of the charity's policy on reserves

A review of pre-school financial reserve requirements was conducted in July 2024. This analysis confirmed the need for a minimum of £50k held in cash reserves at any one time in order to adequately cover contingency costs. Actual reserves during the financial year 2023/24 were £59,794.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The accounts for the year to 30 Apr-24 – which have been independently verified by Countryside Accounting Ltd - were prepared on a 'receipts and payments' (cash) basis, and all funds as at 30 Apr-24 are designated unrestricted. The accounts were presented to the Trustees at the Annual General Meeting on 03 Jul-24.

• Income

- Total income of **£149,721**, up £25,123 (+20.1%) on prior year.
- Total fees of **£147,596**, up £27,671 (+23.1%) on prior year:
 - Significant amount of council discretionary funding received in 2023/24, including £25,202 in Early Intervention Funding and a £5,500 Homes for Ukraine grant.
- Other income (including fundraising & parent contributions to pre-school trips) of £2,125, down £2,548 (-54.5%) due to a change of the annual fayre (primary fundraising event) from December to May (2024/25 financial year).

• Expense

- Total Expense of **£132,755**, up £9,323 (+7.6%) on prior year.
- Payroll costs of £106,012, up £5,497 (+5.5%) on prior year. Staff pay rise – flat rate increase of £1.02 per hour applied to all staff pay bands in April 2024, which equates to an annual payroll increase of approx. 8.4%. This increase was required to maintain fair banding relative to the National Minimum Wage (Min. Wage Increase 9.8% in April 2024)
- Property costs £7,049, down £2,154 (-23.4%) on prior year, due largely to a delay in billing from the Parish (caused by change of energy provider). The pre-school has also benefited from continued decreases in energy prices after December 2022 peak.
- Supplies £3,821 – slight increase of £414 (+12.1%) on prior year
- Equipment, Arts & Craft costs £3,822 – significant increase of £2,386 (+166%) due increased spending on Special Educational Needs (SEN) resources.

- Staff training costs of £2,151, up £1,821 on prior year due to the requirement for staff first aid training (completed every 3 years).
- Reserve account interest of £332, up from £75 the previous year, due to an increase in bank account interest rates
- **Net surplus of +£16,967** compared to a net surplus of £1,165 realised in 2023.
- **Total Funds**
 - Cash at bank as at 30 Apr-24 was £99,608 and this was up £16,967 (+20.5%) on prior year.

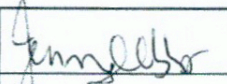
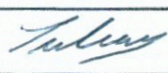
Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jenny Hobbs	Timothee McLean
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	03 Sep 2024	

St Joseph's Pre-School
Income & Expenditure for year ending

30th April 2024

30th April 2023

	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Income</u>				
Fees & Registration Fees - Council		128,292.94		98,127.05
Fees & Registration Fees - Parents		19,303.06		21,797.75
Other Income		2,125.75		4,673.13
Total Income		149,721.75		124,597.93
<u>Expenditure</u>				
IT Costs	£1,795.75		£1,328.33	
Cleaning Expense	£1,474.23		£1,200.00	
Committee Expenses	£0.00		£0.00	
Equipment, Arts & Crafts	£3,821.50		£1,436.33	
Fundraising Costs	£1,384.81		£1,613.51	
Outings Costs	£876.00		£273.00	
Payroll Costs	£106,011.31		£100,515.19	
Professional Services	£558.75		£550.00	
Postage & Telephone	£1,049.78		£859.47	
Property Costs	£7,048.56		£9,202.72	
Registration Fee Refund	£50.00		£50.00	
Staff Training	£2,151.00		£330.00	
Fixtures & Fittings	£0.00		£0.00	
Supplies	£3,821.00		£3,407.27	
Maintenance Costs	£134.40		£123.48	
Miscellaneous Costs	£13.00		£13.00	
Bank Charges	£89.77		£124.48	
Subscriptions	£396.90		£298.40	
Staff Bonus	£410.00		£490.00	
Cost Adjustment	£0.00		£0.00	
Membership Fees	£1,262.71		£1,227.15	
School Meal Vouchers	£405.00		£390.00	
Total Expenses		£132,754.47		£123,432.33
Total Income less Expenditure		£16,967.28		£1,165.60
Accumulated Unrestricted fund brought forward		£82,641.21		£81,475.61
Accumulated Unrestricted fund carried forward		£99,608.49		£82,641.21

These accounts have been prepared on a receipts and payments basis as permitted under section 133 of the Charities Act 2011.

St Joseph's Pre-School
Statement of Assets & Liabilities as at

		30th April 2024		30th April 2023	
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Current Assets					
Cash at bank and in hand	Current account	69,158		52,523	
	Deposit account	30,451		30,118	
		<u>99,608</u>		<u>82,641</u>	
Creditors					
Amounts falling due in one year		-		-	
		<u>-</u>		<u>-</u>	
Net current assets			99,608		82,641
Total Assets less Current Liabilities			<u>99,608</u>		<u>82,641</u>
Total Accumulated Unrestricted Funds			<u>99,608</u>		<u>82,641</u>



Countryside Accounting Ltd
L R Baharier FMAAT

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to provide services in accordance with
Licence 2385*

Report to the trustees/ members of	ST Joseph's Preschool Playgroup		
On accounts for the year ended	30/04/2024	Charity no (if any)	1020613
Set out on pages	1 to 3 <small>(remember to include the page numbers of additional sheets)</small>		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and as amended by FRS 102 effective 1st January 2015 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

www.countrysideaccounting.com

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1, Castlehill Cottages, Outwood Lane, Bletchingley, Surrey RH1 4LR
Company House Registration 6870960

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011 amended 2015 have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Linda Baharier **FMAAT**

Date: 31/07/2024

Name:

Linda R Baharier FMAAT

**Relevant professional
qualification(s) or
body (if any):**

Fellow Member of the Association of Accounting Technicians

Address:

1, Castlehill Cottages, Outwood Lane

Bletchingley, Redhill, Surrey

RH1 4LR

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

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Company House Registration 6870960

Give here brief details of any items that the examiner wishes to disclose.

This year there was an increase in the overall balance of funds, from £82,641 to 99,608.

At the moment the balance on reserve account is £ 30,450.94 and the current account is £ 69,158– giving a total of £ 99,609. While the Trustees feel they need a reserve of £ 40K. But at present they really have a reserve of £ 99.5K. So I am pleased to hear that is a plan to move £ 50K to a 40 day notice deposit account at 4.1%.

The Savings account has this year risen by £ 332.28 as interest rates have risen.

I know I have been a nag on this for the last few years, but I am glad to see this is now finally being dealt with and the Nursery should earn some money this way. As you are looking at £ 2,050 in the first year, & if that is left there £ 2,134 in the second & so on. So while you earned under £ 500 on the savings account in 5 years, in five years you should earn around £ 11K.

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Company House Registration 6870960

St Joseph's Pre-School

England & Wales - Charity number 1020613

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month May	Year 2022		Day 30	Month April	Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

122a Ladbroke Road
Redhill
Surrey
Postcode <input type="text" value="RH1 1LF"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sally Benton-Cummins	Chair	To 20 February 2023	Committee
2	Steve Benton-Cummins	Co-Chair	To 20 February 2023	Committee
3	Alastair Barlow	Treasurer	To 20 February 2023	Committee
4	Jenny Hobbs	Chair	From 20 February 2023	Committee
5	Daisy Morris	Vice-Chair	From 20 February 2023	Committee
6	Deborah Watson	Secretary	From 21 September 2021	Committee
8	Timothee McLean	Treasurer	From 20 February 2023	Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Nicky Puttick (Pre-School Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (adopted 01 July 1992 as amended on 16 July 2019)

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing Committee members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Charitable Objects:

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) Offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, regardless of race, culture, religion or means
- (b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
- (c) Instigating and adhering to and furthering the aim of the Pre-School's association.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Joseph’s Pre-School is situated on the site of the Parish of the Nativity of the Lord (Redhill) and it shares a close relationship with the parish community, for which it is very grateful. We were rated as **Outstanding** during our last Ofsted inspection. Children are excited and motivated to learn through play; in a loving, nurturing and caring environment where each child is valued for whom they are. The children take their tentative steps to independence and belonging to another family; making new friends, exploring different resources and the local environment.

Children can start their journey from two years old as Caterpillars. During this year they can attend up to four afternoon sessions from 12.15pm until 2.45pm. Children spend the year before they attend school as Butterflies and attend up to four morning sessions from 8.30am to 11.30am. We do offer an extended session on a Monday where children can bring lunch and stay until 2.30pm. We are Ofsted registered, in receipt of FEET funding, Early Years Free Funding and 30 hours Free Childcare.

For further information, please visit www.stjosephspreschoolredhill.co.uk.

In accordance with section 17(5) of the Charities Act and the Charities (Accounts & Reports) Regulations 2008, all trustees have reviewed the guidance on public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Key achievements & milestones for academic year 2022/23 as reported by Nicky Puttick [Pre-school Manager]:

- This year we have opened for 38 weeks; offering 3 hour morning sessions to children aged 3 to 4 and 2 and a half hour sessions in the afternoon for children aged 2 to 3, thus reaching 55 local families.
- We are supporting children with SEND and have received early Intervention funding to enhance our staff ratios in order to support the children to access the curriculum as appropriate for them, We are also working with other agencies to ensure the children have the support they need within our setting and also in their transition to primary school.
- In April 2023 we successfully implemented Early Talk Boost; a targeted intervention aimed at 3-4 year old children with delayed language, helping to boost their language skills to narrow the gap between them and their peers. We are pleased that after 9 week's intervention the children's language accelerated by an average of 6 months. We are continuing to offer these sessions during each term to other children in the setting.
- Our fundraising event was in celebration of the coronation of King Charles III. The children were sponsored by family and friends to take part in a variety of physical and creative activities linked to a royal theme. It was lovely to see all the children join in so enthusiastically and it was an enjoyable social event for all our families.
- We organised a visit for the 3 to 4 year old children to Nower Wood Education Nature Reserve where the children participated in pond dipping, minibeast hunts and creatively exploring the concept of life cycles, camouflage and symmetry. The children loved the hands-on experience and were thrilled to find the different creatures under logs and in the water.
- We also arranged a visit to the local theatre to see a live show of a popular children's book - a great experience for the children, their parents and staff.
- Our Thanksgiving service in July was a lovely opportunity to celebrate all the children's interests and achievements during their time at preschool and to thank God for his love and protection to all of us.
- We're looking forward to the warmer weather where the children can really explore our new Outlast blocks. These are a significant addition to our outside area giving the children the opportunity to develop and explore skills in maths, technology, engineering, design, science and collaboration and resilience.

Brief statement of the charity's policy on reserves

The Committee has previously decided that there must be a minimum of £40k held in cash reserves at any one time in order to adequately cover contingency costs.

As at 30 Apr-23 the balance of accumulated unrestricted (cash) reserves was in the sum £82k.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The accounts for the year to 30 Apr-23 – which have been independently verified by Countryside Accounting Ltd - were prepared on a 'receipts and payments' (cash) basis, and all funds as at 30 Apr-23 are designated unrestricted. The accounts were presented to the Trustees on 15 Feb-24 at the committee meeting.

- **Income**

- Total income of **£124.5k**, up £5.6k (+4.7%) on prior year.
- Total fees of **£119.9k**, up £4.7k (+4.1%) on prior year:
 - Despite a decrease in Early Intervention Funding of £5.5k, this was offset by an increase in normal fees of £8.1k
- Other income (including fundraising & parent contributions to pre-school trips) of **£4.6k**, up £0.9k on prior year.

- **Expense**

- Total Expense of **£123.4k**, up £0.5k (+0.4%) on prior year.
- Payroll costs of £100.6k, up £2.6k (+2.6%) on prior year. Staff pay rise of 6.0% implemented in April 2023 to assist staff with continued high cost of living (CPI Inflation in April 2023 of 8.7%, reducing from 10.1% in year to March
- Property costs £9.2k, up £0.8k (+9.9%) on prior year, due to large increase in utility cost as a result the world-wide energy crisis
- Supplies £3.4k, down £4.4k on prior year – continuing to return to normal operations after Covid protection requirements required during pandemic
- Cleaning expenses £1.2k, down £0.4k on prior year – continuing to return to normal cleaning regimes after Covid pandemic requirements.
- Reserve account interest of £75.59 up from £3.04 the previous year, due to an increase in bank account interest rates
- All other operational costs relatively static.

- **Net surplus of +£1,165** compared to a net deficit of £3,954 realised in 2022.

- **Total Funds**

- Cash at bank as at 30 Apr-23 was £82,641 and this was up £1,166 (+1.4%) on prior year.

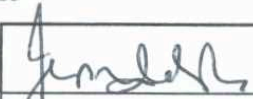

Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jenny Hobbs	Timothee McLean
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 23 FEB 2024

St Joseph's Pre-School
Income & Expenditure for year ending

30th April 2023

30th April 2022

	£	£	£	£
Income				
Fees & Registration Fees - Council		98,127.05		115,200
Fees & Registration Fees - Parents		21,797.75		
Other Income		4,673.13		3,772
Total Income		124,597.93		118,973
Expenditure				
IT Costs	£1,328.33		1,416	
Cleaning Expense	£1,200.00		1,580	
Committee Expenses	£0.00		-	
Equipment, Arts & Crafts	£1,436.33		-	
Fundraising Costs	£1,613.51		1,201	
Outings Costs	£273.00		-	
Payroll Costs	£100,515.19		97,957	
Professional Services	£550.00		560	
Postage & Telephone	£859.47		744	
Property Costs	£9,202.72		8,377	
Registration Fee Refund	£50.00		-	
Staff Training	£330.00		-	
Fixtures & Fittings	£0.00		-	
Supplies	£3,407.27		7,833	
Maintenance Costs	£123.48		467	
Miscellaneous Costs	£13.00		84	
Bank Charges	£124.48		128	
Subscriptions	£298.40		854	
Staff Bonus	£490.00		555	
Cost Adjustment	£0.00		-	
Membership Fees	£1,227.15		1,169	
School Meal Vouchers	£390.00			
Total Expenses		£123,432.33		122,927
Total Income less Expenditure		£1,165.60		(3,954)
Accumulated Unrestricted fund brought forward		£81,475.61		85,430
Accumulated Unrestricted fund carried forward		£82,641.21		81,476

These accounts have been prepared on a receipts and payments basis as permitted under section 133 of the Charities Act 2011.

St Joseph's Pre-School
Statement of Assets & Liabilities as at

30th April 2023

30th April 2022

		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Current Assets					
Cash at bank and in hand	Current account	52,523		51,433	
	Deposit account	30,118		30,042	
		<u>82,641</u>		<u>81,476</u>	
Creditors					
Amounts falling due in one year		-		-	
		<u> </u>		<u> </u>	
Net current assets			82,641		81,476
			<u> </u>		<u> </u>
Total Assets less Current Liabilities			<u>82,641</u>		<u>81,476</u>
			<u> </u>		<u> </u>
Total Accumulated Unrestricted Funds			<u>82,641</u>		<u>81,476</u>
			-		-



Countryside Accounting Ltd

L R Baharier FMAAT

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Licence 2385

Report to the trustees/ members of	ST Joseph's Preschool Playgroup		
On accounts for the year ended	30/04/2023	Charity no (if any)	1020613
Set out on pages	1 to 3 <small>(remember to include the page numbers of additional sheets)</small>		

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and as amended by FRS 102 effective 1st January 2015 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

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Company House Registration 6870960

Independent examiner's statement In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011 amended 2015
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *Linda Baharier* **FMAAT** **Date:** 19/02/2024

Name: Linda R Baharier FMAAT

Relevant professional qualification(s) or body (if any): Fellow Member of the Association of Accounting Technicians

Address: 1, Castlehill Cottages, Outwood Lane
Bletchingley, Redhill, Surrey
RH1 4LR

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

This year there was a very slight increase in the overall balance of funds, from £ 81,476 to £ 82,641

At the moment the balance on reserve account is £ 30,118 and the current account is £ 52,523– giving a total of £ 82,641. With the Trustees feel they need a reserve of £ 40K. But at present they really have a reserve of £ 70K. So at least £ 20,000 or £ 30,000 could be transferred to an investment. This would be a prudent management of the money spreading the risks and being careful with the nursery funds.

While understanding the Trustees concern in investing, even in COIF Charities Investment Fund or the COIF Charities Ethical Investment Fund. That investments can go down as well as up, over all this has not been the case with COIF which over this year were paying out around 3%. I would still advise an investment there. Our even in a high investment in a Building society such a Nationwide or Yorkshire Building Society.

Particularly as only £ 85,000 is protected in any one financial institution, & during the year there is more than that in the Bank.

The Savings account has only risen by £ 76 in a year

For Example, had the Reserve account money been in a COIF investment for the same period rather than growing from:

30/04/2017 £ 28,537.64 to 30/04/2023 £ 30,118

The balance in COIF would now be £ 35K plus approximately, some £5, 000 more.

In a Building Society for a year £ 30,042 would have increase to £ 31,394 or by £ 1,352.

Therefore, I believe the Trustees do need to look how the money is invested and to safe guard funds in case of any bank crashes.

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Company House Registration 6870960

St Joseph's Pre-School

England & Wales - Charity number 1020613

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month May	Year 2021		Day 30	Month April	Year 202

Section A

Reference and administration details

Charity name **St Joseph's Pre-School**

Other names charity is known by

Registered charity number (if any) **1020613**

Charity's principal address **122a Ladbroke Road**

Redhill

Surrey

Postcode

RH1 1LF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sally Benton-Cummins	Chair		Committee
2	Steve Benton-Cummins	Co-Chair		Committee
3	Steve McLoughlin	Treasurer	To 21 September 2021	Committee
4	Karen Stapley	Secretary	To 21 September 2021	Committee
5	Emma Labrador-Becker	Lead Fundraiser	To 21 September 2021	Committee
6	Alastair Barlow	Treasurer	From 21 September 2021	Committee
8	Deborah Watson	Secretary	From 21 September 2021	Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Nicky Puttick (Pre-School Manager)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (adopted 01 July 1992 as amended on 16 July 2019)
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Committee members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Charitable Objects:

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) Offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, regardless of race, culture, religion or means
- (b) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
- (c) Instigating and adhering to and furthering the aim of the Pre-School's association.

St Joseph's Pre-School is an integral and important part of the Parish of the Nativity of the Lord (Redhill). We were rated as **Outstanding** during our last Ofsted inspection. Children are excited and motivated to learn through play; in a loving, nurturing and caring environment where each child is valued for whom they are. The children take their tentative steps to independence and belonging to another family; making new friends, exploring different resources and the local environment.

Children can start their journey from two and a half years old as Caterpillars. During this year they can attend up to four afternoon sessions from 12.15pm until 2.45pm. Children spend the year before they attend school as Butterflies and attend up to four morning sessions from 8.30am to 11.30am. We do offer an extended session on a Monday where children can bring lunch and stay until 2.30pm. We are Ofsted registered, in receipt of FEET funding, Early Years Free Funding and 30 hours Free Childcare.

For further information, please visit www.stjosephspreschoolredhill.co.uk.

In accordance with section 17(5) of the Charities Act and the Charities (Accounts & Reports) Regulations 2008, all trustees have reviewed the guidance on public benefit issued by the Charity Commission.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

N/A

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Staff Report for academic year 2021/22 as presented by Nicky Puttick [Pre-school Manager] at the AGM held on 20 February 2023:

We are delighted to have had a year of returning to pre-Covid normality/near normality!

However, we all know that there is no 'normal' within Early Years!!! And that's great because each of your children is an individual with their own interests, ideas, needs and way of doing things.

This means that we're never quite sure what the session will bring...

At the moment in our Butterfly group there is a great interest in making creations from recycled materials and using staplers, glue, tape and scissors to adapt their work. One child spent most of the session making things for his friends to take home which they were very happy to have.

Another child spent a long time working out how the different pencil sharpeners worked and was able to explain and show this to staff and another child who was looking on.

They've enjoyed finding out about the Luna New Year and the year of the rabbit and both the Butterflies and Caterpillars have contributed to a joint collage of a large rabbit shape. Then another showed me an individual rabbit they'd made saying he was sad because he wasn't in the parade so she cut his ears off!!! It turned out that the child knew that when rabbits are sad their ears are down, so as this rabbit template had sticky up ears she cut them off.

I loved that they were able to share their knowledge with us and that the children are learning from each other all the time.

Role play... we moved the home area as the children were taking all the resources from the kitchen to the other side of the room where they set up very elaborate picnics using the blocks, material and small world pieces. We thought this would give them more space and reduce some of the chaos/mess by being near the resources they used...so what happened? They loved the space, but they still transported other things back to where the kitchen had been. It's important that the children own their play which can be loud and chaotic, but I read recently that that's where you usually find excitement and JOY which is wonderful - we've just got to get them to own and find excitement and joy in the tidying up too!!!

Our Caterpillars are settling in very well and it's been really lovely to be able to resume our home visits – we've found them to be very beneficial for the children and families and we feel that it definitely helps with their transition from home to preschool. At the moment we're able to operate with some enhanced ratios to support the children's emotional and social wellbeing, communication and to encourage resilience which is so important to all our children.

We were delighted to be able to return to the parish hall for our Nativity this year and what a treat it was for us all to watch the children as they told us the story of the first Christmas party in their own unique way. I'm sure those of you who saw it will agree that they did a fantastic job!

We've slowly been re-introducing activities and outings which have been restricted during Covid. We're very pleased to be going to Nower Wood Education Nature Reserve on Monday 6th March for pond dipping and minibeast hunting and we're hoping to arrange a theatre trip for the Butterflies – watch this space! The children really benefit from this type of experiences and we're very fortunate to be able to offer these trips.

I'd like to say a huge thank you to our brilliant staff team Mary, Maggie, Sue, Sandra, Chow, Celia, Judy and Heidi who work so hard to make preschool a fun, caring, interesting and loving place to be. We give huge congratulations to Judy who has passed her level 3 in Early Years Education with distinction. We're very proud of you.

Georgina and Ann both left in December – Ann has taken a very well deserved retirement and we thank her for all her loyalty and dedication to preschool over the 26years she's been with us. We hope she'll enjoy spending more time with her family.

Georgina has moved on to be an Early Years/Primary teacher in the private sector. We appreciate all that she did when she was with us and I know she genuinely loved working here. She was a great advocate of our preschool and very affirming with staff, children and parents. We wish her every happiness in her new job.

Thank you so much to all the parents who came to our pre AGM meeting or gave offers of help in any capacity. We really do appreciate the time and support our committee gives us and we're looking forward to working with you this year.

Fr Tony couldn't join us tonight but I'd like to thank him for his support, thoughtfulness and understanding of preschool.

Lastly, thanks to the children in Pre-School who each have their own unique gifts that they bring to our group. They are a credit to you.

Brief statement of the charity's policy on reserves

The Committee has previously decided that there must be a minimum of £40k held in cash reserves at any one time in order to adequately cover contingency costs.

As at 30 Apr-22 the balance of accumulated unrestricted (cash) reserves was in the sum £81k.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The accounts for the year to 30 Apr-22 – which have been independently verified by Countryside Accounting Ltd - were prepared on a 'receipts and payments' (cash) basis, and all funds as at 30 Apr-22 are designated unrestricted.

- **Income**

- Total income of **£119k**, down £6k (-5%) on prior year.
- Total fees of **£115k**, down £6k (-5%) on prior year and this is due to:
 - Despite overall funding increase, a £13k grant received in the prior year from Surrey County Council's Early Years Recovery Fund – not continued this year.
- Other income of **£3.7k**, up £200 on prior year. Fundraising activities relatively low still given restrictions.

- **Expense**

- Total Expense of **£123k**, up £26k (9%) on prior year.
- Payroll costs of £98k, up £16k (4%) on prior year. Pay rise implemented of 6.6% that year.
- Property costs £8.5k, up £4k (32%) on prior year. 'Business as Usual' position - this is due to a rent holiday being extended by the landlord for the period when Pre-School was not able to operate in the prior year.
- Equipment £7.8k, up £6.8k on prior year. This is due to Covid protection measures put in place in order to continue operating.
- Cleaning expenses £1.6k, up £0.8k on prior year. Again further Covid measures implemented.
- All other operational costs relatively static.

- **Net deficit of -£3,954** compared to a net surplus of £27,997 realised in 2021.

- **Total Funds**

- Cash at bank as at 30 Apr-22 was £81,476 and this was down £3,954 (-5%) on prior year.

Section F**Other optional information**

This accounting period spans 1 May 21 to 30 April 22. The Covid pandemic continued to severely restrict 'normal' life in this time. To remind everyone, in May 21, the public were receiving 2nd dose of Covid vaccines, and lockdown restrictions eventually eased in July that year. In November the Omnicron variant appeared, and 3rd doses were administered. However 'Social Distancing' measures were still very much in place.



The UK also started to face further inflationary pressures. In the Summer, we had Insulate Britain protesting across the Country, in September there was a UK wide Fuel Crisis, and more seriously in February 22 – Russia invaded Ukraine.

So the Preschool has had to endure some very tough economic challenges in the period, including the additional costs in keeping itself operational. I think these accounts show how resilient the setting is, despite a very challenging environment, and are a testimony to the way the centre has been run and managed by the staff over this time. They have continued to provide excellent care, learning and support to the registered children in Redhill, enabling life to continue as best as possible.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Deborah Susan Watson	Alastair Maurice Barlow
Position (eg Secretary, Chair, etc)	Secretary	Treasurer

Date

27th 2 - 23

St Joseph's Pre-School
Income & Expenditure for year ending

30th April 2022

30th April 2021

	£	£	£	£
<u>Income</u>				
Fees & Registration Fees		115,200		121,172
Other Income		3,772		3,574
Total Income		118,973		124,746
<u>Expenditure</u>				
IT Costs	1,416		949	
Cleaning Expense	1,580		880	
Committee Expenses	-		-	
Equipment, Arts & Crafts	-		1,051	
Fundraising Costs	1,201		1,416	
Outings Costs	-		-	
Payroll Costs	97,957		82,445	
Professional Services	560		540	
Postage & Telephone	744		1,235	
Property Costs	8,377		4,673	
Registration Fee Refund	-		-	
Staff Training	-		1,260	
Fixtures & Fittings	-		-	
Supplies	7,833		1,235	
Maintenance Costs	467		-	
Miscellaneous Costs	84		252	
Bank Charges	128		94	
Subscriptions	854		298	
Staff Bonus	555		420	
Cost Adjustment	-		-	
Membership Fees	1,169		-	
Total Expenses		122,927		96,749
Total Income less Expenditure		(3,954)		27,997
Accumulated Unrestricted fund brought forward		85,430		57,432
Accumulated Unrestricted fund carried forward		81,476		85,430

These accounts have been prepared on a receipts and payments basis as permitted under section 133 of the Charities Act 2011.

St Joseph's Pre-School
Statement of Assets & Liabilities as at

30th April 2022

30th April 2021

		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Current Assets					
Cash at bank and in hand	Current account	51,433		55,390	
	Deposit account	30,042		30,039	
		<u>81,476</u>		<u>85,430</u>	
Creditors					
Amounts falling due in one year		-		-	
		<u>-</u>		<u>-</u>	
Net current assets			81,476		85,430
			<u>81,476</u>		<u>85,430</u>
Total Assets less Current Liabilities			81,476		85,430
			<u>81,476</u>		<u>85,430</u>
Total Accumulated Unrestricted Funds			81,476		85,430
			<u>81,476</u>		<u>85,430</u>



Countryside Accounting Ltd
L R Baharier FMAA

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to provide services in accordance with
Licence 2385

Report to the trustees/ members of	ST Joseph's Preschool Playgroup		
On accounts for the year ended	30/04/2022	Charity no (if any)	1020613
Set out on pages	1 to 3 <small>(remember to include the page numbers of additional sheets)</small>		

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and as amended by FRS 102 effective 1st January 2015 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

www.countrysideaccounting.com

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1, Castlehill Cottages, Outwood Lane, Bletchingley, Surrey RH1 4LR
Company House Registration 6870960

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011 amended 2015have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:	<i>Linda Baharier FMAAT</i>	Date:	02/08/2022
Name:	Linda R Baharier FMAAT		
Relevant professional qualification(s) or body (if any):	Fellow Member of the Association of Accounting Technicians		
Address:	1, Castlehill Cottages, Outwood Lane		
	Bletchingley, Redhill, Surrey		
	RH1 4LR		

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

This year there was a very slight decrease in the overall balance of funds, due to a spending of £ 7,833 on repairs & maintenance.

At the moment the balance on reserve account is £ 30,042 and the current account is £ 51,433 – giving a total of £ 81,476. The Trustees feel they need a reserve of £ 40K, so increase the Reserve account to at least £ 40,000, which would leave £ 41,433 in the current account. So at least £ 20,000 or £ 30,000 could be transferred to an investment. This would be a prudent management of the money spreading the risks and being careful with the nursery funds.

I do understand the Trustees concern in investing, even in COIF Charities Investment Fund or the COIF Charities Ethical Investment Fund. That investments can go down as well as up, over all this has not been the case with COIF which over this year were paying out around 3%. I would still advise an investment there.

For Example, had the Reserve account money been in a COIF investment for the same period rather than growing from:

30/04/2017 £ 28,537.64 to 30/04/2022 £ 30,042.27

The balance in COIF would now be £ 35,098 approx., some £5, 000

Therefore I believe the Trustees do need to look how the money is invested.

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St Joseph's Pre-School

England & Wales - Charity number 1020613

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month May	Year 2020		Day 30	Month April	Year 2021

Section A Reference and administration details

Charity name St Joseph's Pre-School

Other names charity is known by

Registered charity number (if any) 1020613

Charity's principal address 122a Ladbroke Road
 Redhill
 Surrey
Postcode RH1 1LF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Duncan	Chair	To 16 Nov-20	Committee
2	Stacey Marie Chalk	Co-Chair	To 16 Nov-20	Committee
3	Steve McLoughlin	Treasurer		Committee
4	Marlies Mehta	Secretary	To 16 Nov-20	Committee
5	Alana Quant	Lead Fundraiser	To 16 Nov-20	Committee
6	Sally Benton-Cummins	Chair	From 16 Nov-20	Committee
7	Steve Benton-Cummins	Co-chair	From 16 Nov-20	Committee
8	Karen Stapley	Secretary	From 16 Nov-20	Committee
9	Emma Labrador-Becker	Lead Fundraiser	From 16 Nov-20	Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Nicky Puttick (Pre-School Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (adopted 01 July 1992 as amended on 16 July 2019)
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Committee members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Charitable Objects:

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- Offering appropriate play facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, regardless of race, culture, religion or means
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
- Instigating and adhering to and furthering the aim of the Pre-School's association.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Joseph's Pre-School is an integral and important part of the Parish of the Nativity of the Lord (Redhill). We were rated as **Outstanding** during our last Ofsted inspection. Children are excited and motivated to learn through play; in a loving, nurturing and caring environment where each child is valued for whom they are. The children take their tentative steps to independence and belonging to another family; making new friends, exploring different resources and the local environment.

Children can start their journey from two and a half years old as Caterpillars. During this year they can attend up to four afternoon sessions from 12.15pm until 2.45pm. Children spend the year before they attend school as Butterflies and attend up to four morning sessions from 8.30am to 11.30am. We do offer an extended session on a Monday where children can bring lunch and stay until 2.30pm. We are Ofsted registered, in receipt of FEET funding, Early Years Free Funding and 30 hours Free Childcare.

For further information, please visit www.stjosephspreschoolredhill.co.uk.

In accordance with section 17(5) of the Charities Act and the Charities (Accounts & Reports) Regulations 2008, all trustees have reviewed the guidance on public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

N/A

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Staff Report for academic year 2020/21 as presented by Nicky Puttick [Pre-school Manager] at the AGM held on 21 September 2021:

Well, here we are for our 2nd zoom AGM; thank you for taking the time to be here tonight. I'm sure we didn't anticipate what would be in store for us when we met last November! (Covid 19 Lockdown)

But let's celebrate how we got through it... firstly from the huge understanding from our parents and carers when we asked you to choose between settings if your child attended more than one. We also had to delay our January Caterpillars starting until after the February half term. It must have been very difficult for you as parents when our open door policy was restricted and you were asked to leave your child at the gate. They all coped incredibly well (so did you!)

Christmas was beginning to feel NOT a lot like Christmas, when families were told that they couldn't visit each other over Christmas and had to stay in their own 'bubbles'. However, we hope that we managed to bring the Butterfly families a little cheer when Mark Chaddock filmed each bubble performing their Nativity.

What a joy it was when our 'road to un-bubbling' led us to remove the outside barrier and the children were able to mix outside. Then with the rate of infection decreasing and the vaccination program well on its way we were able to allow the children to mix inside with free access to both sides of Pre-School. Although different, we had a very meaningful Thanksgiving Celebration around the cross outside the church. The children held up photos of themselves doing their favourite thing in Pre-School. What a lovely array of activities were displayed - snack time, water play, painting, dressing up with their friend, spinning on the trapeze, building with the large blocks, just to name a few... After our leavers' Princess and Pirate party we all continued the celebration with a picnic and live music organised by the parents. This was such a wonderful opportunity, particularly after so much disruption to spend time with the families to say a proper 'goodbye' and wishing them well on their journey to school in September.

We're excited about what this new year at Pre-School will bring – already we've seen great resilience and resourcefulness, awe and wonder at finding snails and spiders hiding in the outside tap housing, fantastic creations in block building, painting and collages. The children are 'buzzing' and we really want to be part of their journey as they discover and consolidate their learning and friendships through their play.

Just a reminder that 'play' is not always clean! Today they worked really hard playing in the mud; learning to share resources, listening to each other and their ideas, and discovering new ways to do things.

Although this is only the Caterpillar's 2nd week with us, we saw some lovely caring PSE development within the group. One child was a little upset so another child spontaneously collected two puzzles and gave one to her, and they sat down together to do them.

I remember a reception teacher coming to our AGM a few years ago and saying how important it is to remember to have your '5 a day' - she wasn't talking about your fruit and vegetables (although very important), but the importance of reading 5 stories a day to and with your child to foster a love of books and reading, which reminded me of this quote from Dr. Seuss....

You're never too old, too whacky, too wild
To pick up a book and read to a child!

We have some lovely photos you sent in of your children reading/sharing books

with you, but we've always room for more – so please feel free to send them in or email them to us.

We welcomed Sue as a volunteer to our group on Wednesday and Friday mornings. Please do make her feel welcome when you see her.

I'd like to say a huge thank you to our brilliant staff team who work so hard to make Pre-School a fun, caring and interesting place to be. Also, to our committee, for giving up your time and supporting us throughout Covid and beyond! And to Fr Tony for his support, thoughtfulness and understanding.

Lastly, thanks to the children in Pre-School who each have their own unique gifts that they bring to our group. They are a credit to you.

Brief statement of the charity's policy on reserves

The Committee decided that there must be a minimum of £40k held in cash reserves at any one time in order to adequately cover contingency costs. As at 30 Apr-21 the balance of accumulated unrestricted (cash) reserves was in the sum £85k.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The accounts for the year to 31 Apr-21 – which have been independently verified by Countryside Accounting Ltd - were prepared on a 'receipts and payments' (cash) basis, and all funds as at 30 Apr-21 are designated unrestricted

- **Income**

- Total income of **£125k**, up £20k (19%) on prior year.
- Total fees of **£121k**, up £22k (22%) on prior year and this is due to:
 - £13k grant received in the year from Surrey County Council's Early Years Recovery Fund (with nothing similar received in the prior year).
 - £9k increase in Early Intervention Funding received from Surrey County Council.
 - Regular fees and discretionary funding are both flat to prior year.
- Other income of **£3.5k**, down £2k (34%) on prior year. This reflects the fact that several key traditional fundraising activities – most notably the Christmas Fair - were not able to go ahead during the year.

- **Expense**

- Total Expense of **£97k**, down £9k (9%) on prior year.
- Payroll costs of £82k, down £4k (4%) on prior year.
- Property costs £4.5k, down £2k (32%) on prior year and this is due to a rent holiday extended by the landlord for the period when Pre-School was not able to operate.
- Equipment £1k, down £1k on prior year.
- Membership Fees £ nil, down £2k on prior year and due to timing in that *two* (annual) subscription payments to the Pre-School Learning Alliance were captured in the 2020 accounts.

- **Net surplus of £27,997** compared to a net deficit of £1,673 realised in 2020.

- **Total Funds**

- Cash at bank as at 30 Apr-21 was £85,430 and this was up **£27,997 (49%)** on prior year.

Section F**Other optional information**

N/A

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	D. Watson	S. McLoughlin
Full name(s)	Deborah Susan Watson	Stephen James McLoughlin
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	21/10/2021	

St Joseph's Pre-School
Income & Expenditure for year ending

30th April 2021

30th April 2020

	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<i>Income</i>				
Fees & Registration Fees		121,172		98,979
Other Income		3,574		5,432
Total Income		124,746		104,412
<i>Expenditure</i>				
IT Costs	949		1,047	
Cleaning Expense	880		1,600	
Committee Expenses	-		26	
Equipment, Arts & Crafts	1,051		2,257	
Fundraising Costs	1,416		1,565	
Outings Costs	-		19	
Payroll Costs	82,445		86,042	
Professional Services	540		520	
Postage & Telephone	1,235		1,234	
Property Costs	4,673		6,891	
Registration Fee Refund	-		25	
Staff Training	1,260		300	
Supplies	1,235		899	
Miscellaneous Costs	252		195	
Bank Charges	94		170	
Subscriptions	298		551	
Staff Bonus	420		420	
Membership Fees	-		2,324	
Total Expenses		96,749		106,085
Total Income less Expenditure		27,997		(1,673)
Accumulated Unrestricted fund brought forward		57,432		59,105
Accumulated Unrestricted fund carried forward		85,430		57,432

These accounts have been prepared on a receipts and payments basis as permitted under section 133 of the Charities Act 2011.

St Joseph's Pre-School
Statement of Assets & Liabilities as at

30th April 2021

30th April 2020

		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Current Assets					
Cash at bank and in hand	Current account	55,390		27,400	
	Deposit account	30,039		30,032	
		<u>85,430</u>		<u>57,432</u>	
Creditors					
Amounts falling due in one year		-		-	
		<u>-</u>		<u>-</u>	
Net current assets			85,430		57,432
			<u>85,430</u>		<u>57,432</u>
Total Assets less Current Liabilities			85,430		57,432
			<u>85,430</u>		<u>57,432</u>
Total Accumulated Unrestricted Funds			85,430		57,432
			<u>85,430</u>		<u>57,432</u>



Countryside Accounting Ltd

L R Baharier FMAA

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to provide services in accordance with

Licence 2385

Report to the trustees/ members of	St Joseph's Pre-School		
On accounts for the year ended	30/04/2021	Charity no (if any)	1020613
Set out on pages	1 to 3 <small>(remember to include the page numbers of additional sheets)</small>		

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and as amended by FRS 102 effective 1st January 2015 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

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Company House Registration 6870960

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011 amended 2015have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:	<i>Linda Baharier FMAAT</i>	Date:	06/10/2021
Name:	Linda R Baharier FMAAT		
Relevant professional qualification(s) or body (if any):	Fellow Member of the Association of Accounting Technicians		
Address:	1, Castlehill Cottages, Outwood Lane		
	Bletchingley, Redhill, Surrey		
	RH1 4LR		

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

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Company House Registration 6870960

Give here brief details of any items that the examiner wishes to disclose.

This year there was an increase in the overall balance of funds & despite the lockdown due to Covid. I do understand the Trustees concern in investing, even in COIF Charities Investment Fund or the COIF Charities Ethical Investment Fund. That investments can go down as well as up, over all this has not been the case with COIF which over this year where paying out around 3%. I would still advise an investment there.

At the moment the balance on reserve account is £ 30,039.23 and the current account is £ 55,390.34 – giving a total of £ 85,429.57. The Trustees feel they need a reserve of £ 40K, so increase the Reserve account to £ 40,000, leave £ 25,429.57 or £35,429.57 in the current account and transfer £ 20,000 or £ 10,000 to an investment. This would be a prudent management of the money spreading the risks and being careful with the nursery funds.

I note there is a £ 13,600 Covid related grant this should be recorded as separate income as a Covid related grant & not I other income. I know this is being a little pedantic, but it is as HMRC is stating they want to see these monies.

I am aware that you have only claimed a small amount of Furlough payment as you felt with the grant you didn't need to. I would advise in the future you claim what ever you are entitled to, as you never know what may be needed.

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