



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1.09.22** Period start date To **31.08.23**
Period end date

Charity name: Hyde Heath Pre-School

Charity registration number: 1020591

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and enhance the development and education of children under statutory school age in a safe, secure and stimulating environment which ensures equality of opportunity for all children and their families. To encourage the professional development and education of those providing the childcare and recreation, and maintaining links with the community
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities of the charity are to provide and enhance the development and education of children under statutory school age in a safe, secure and stimulating environment which ensures equality of opportunity for all children and families. Furthermore the charity encourages the professional development and education of those providing the childcare by providing training opportunities for staff as part of a continual professional development programme and improvement plan.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees are made aware of their roles and responsibilities once they have been elected on to the committee, this includes ensuring trustees who have been involved for a longer period of time are kept up to date with any changes to guidance. The chair ensures all trustees are provided with the necessary policies to ensure awareness of their responsibilities regarding public benefit. Information regarding the importance of Public Benefit has been disseminated at Committee meetings and any areas of uncertainty discussed. All trustees are aware of how the charities benefits the public.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This has been another year where the preschool has continued to grow and flourish, with record numbers of children in attendance and a waiting list for 2 year old places.</p> <p>We have also been able to build-on our fundraising efforts this year, including supporting the return of the Old Time Music Hall event (a much-loved village event!), the Christmas performance, Sports Day, the village fete and our end of years Leaver's picnic to celebrate those children moving on to Infant School.</p> <p>2022-2023 also saw the return of our Pub Quiz event- a hugely popular night which provided fun for the wider community whilst raising valuable funds for the preschool.</p> <p>We also ran our annual Easter Egg trail for the village community and raised a record-breaking total from this.</p> <p>Staff and Professional Development</p> <ul style="list-style-type: none">• Staff training has remained up to date, including paediatric first aid training, SenCO level 3 and NPQLM. Other training opportunities included food hygiene training, maths training and safeguarding training• Committee members all undertook Prevent training.

		<ul style="list-style-type: none"> We said farewell to 2 members of staff and welcomed a new member to the team.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Funding income from Bucks County Council was higher this year than last year due to an increase in fee contribution per child plus an increase in the number of children attending the pre-school. □ Overall, the Pre-School recorded losses of <u>£2104</u> . These losses are less than previous years. The introduction of a consumables charge have helped to mitigate the increasing costs. □ Accounts are healthy and the Pre School should benefit from fundraising activities recommencing this academic year. The number of children on roll is also rising which will increase the income from fees and donations.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's policy is to maintain the equivalent of 3 months operating reserves – approximately £24,000. Cash balances have remained above this amount
Amount of reserves held	Para 1.22	£39,567
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	By way of Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual Election by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hyde Heath Pre-School
Other name the charity uses	N/A
Registered charity number	1020591
Charity's principal address	Hyde Heath Pre School, Weedon Hill, Hyde Heath, Bucks. HP6 5RW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daisy Pierce	Chair	Whole Year	
2	Susan Nicolson	Co-Treasurer	Whole Year	
3	Caroline Hall	Co-Treasurer	January 2023- Present	
4	Terri Abramian	Secretary	Whole Year	
5	Gabriella Clarke		Whole Year	
6	Tom Pierce		Whole Year	
7	Sanam Bi-Shabab		Whole Year	
8	Rachel Rolfe		Whole Year	
9	Sarah Skilbeck		Whole Year	
10	Aaron Clarke		Whole Year	
11	Beth Hopkins		Whole Year	
12	Beth Mason		Whole Year	
13	Jen Holland		Whole Year	
14	Ana Maria Zapata		Whole Year	
15				
16				
17				
18				
19				
20				
21				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	DPierce	CHall
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Full name(s)	Daisy Pierce	Caroline Hall
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Position (eg Secretary, Chair, etc)	Chair	Treasurer
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Date	23.05.2024
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Hyde Heath Pre School	
<u>Income & Expenditure account</u>	
<u>1 September 2022 - 31 August 2023</u>	
	Sep22-Aug23
	£
<u>Income</u>	
Fee income - County	62,277
Fee income - Private	22,124
Fundraising & Other income	<u>5,256</u>
	89,658
<u>Expenditure</u>	
Wages + on-costs	76,745
Payroll	839
Insurance	848
Rent	7,521
Telephone & Internet	1,020
Resources	2,313
Uniforms	121
Staff Development	1,306
Sundry	<u>1,050</u>
	91,762
Current Year Net Balance	(2,104)

Hyde Heath Pre School			
<u>Statement of financial position</u>			
<u>As at 31 August 2023</u>			
	Note	£	£
<u>Current assets</u>			
Cash at bank	1		46,544
<u>Current liabilities</u>			
Deferred income	2	5,977	
Accrued Expenditure	3	<u>1,000</u>	
			6,977
Current Assets less Current liabilities			39,567
Reserves			39,567
Income & Expenditure balance		(2,104)	
Reserves brought forward		41,671	
<u>Notes to Statement of financial position</u>			
1. Cash includes £12,019 transferred from Virgin account [now closed].			
2. Deferred income - Autumn term payment received from Bucks County Council.			
3. Accrued expenditure - Salary on-costs due for August 2023.			



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Hyde Heath Pre School

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1020591

Set out on pages

Page 2 below

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 22 May 2024

Name:

Peter Brophy

Relevant professional
qualification(s) or body
(if any):

Director of Finance

Address:

67 Basin Approach

London

E14 7JB

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