



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.09.21 **Period start date** **To** 31.08.21
Period end date

Charity name: Hyde Heath Pre-School

Charity registration number: 1020591

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To provide and enhance the development and education of children under statutory school age in a safe, secure and stimulating environment which ensures equality of opportunity for all children and their families.</p> <p>To encourage the professional development and education of those providing the childcare and recreation, and maintaining links with the community</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of the charity are to provide and enhance the development and education of children under statutory school age in a safe, secure and stimulating environment which ensures equality of opportunity for all children and families.</p> <p>Furthermore the charity encourages the professional development and education of those providing the childcare by providing training opportunities for staff as part of a continual professional development programme and improvement plan.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>All trustees are made aware of their roles and responsibilities once they have been elected on to the committee, this includes ensuring trustees who have been involved for a longer period of time are kept up to date with any changes to guidance. The chair ensures all trustees are provided with the necessary policies to ensure awareness of their</p>

		responsibilities regarding public benefit. Information regarding the importance of Public Benefit has been disseminated at Committee meetings and any areas of uncertainty discussed. All trustees are aware of how the charities benefits the public.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This academic year the preschool has really flourished in the aftermath of covid. Numbers of children registered having been rising throughout the year and are now the highest to date, numbers are set to continue rising in the 2022-2023 period. There is a waiting list now for 2 year old places. This was our first year post-pandemic where we could fully embrace running fundraising events at their usual scale. We were delighted to be able to enjoy our Christmas Nativity in person, host our first and very successful Pub Quiz event for parents and local people, run our annual Easter Trail event, take part in the Village Fete again, run Sports Day and celebrate our children at their end of year Leaver's Picnic. It has been

		<p>wonderful to finally celebrate these events alongside our children and with other parents.</p> <p>Staff and Professional Development</p> <ul style="list-style-type: none"> • Staff training has remained up to date, including paediatric first aid training. Other training opportunities included food hygiene training, maths training and safeguarding training • Committee members all undertook Prevent training • The Pre School welcomed a 5th member of staff to the team which will enable us to offer more spaces for children moving forwards.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Whilst this year has been significantly easier post-pandemic, covid still had an impact on fundraising opportunities during the early part of 2021/2022 academic year.</p> <p>□ Overall, the Pre-School recorded losses of £7925. This however does include £4322 costs (largely salaries) that were paid on the 31st August 2021 and should have been included in the accounts for the prior year). With that taken into account, these loses are less than previous years and show the impact of moving out of the pandemic and returning to our usual running.</p> <p>□ Accounts are healthy and the Pre School should benefit from fundraising activities recommencing this academic year. The number of children on roll is also rising which will increase the income from fees and donations.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's policy is to maintain the equivalent of 3 months operating reserves – approximately £24,000. Cash balances have remained above this amount
Amount of reserves held	Para 1.22	£41,671
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	By way of Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual Election by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hyde Heath Pre-School
Other name the charity uses	N/A
Registered charity number	1020591

Charity's principal address	Hyde Heath Pre School, Weedon Hill, Hyde Heath, Bucks. HP6 5RW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daisy Pierce	Chair	Whole Year	
2	Aaron Clarke	Treasurer	Whole Year	
3	Terri Abramian	Secretary	Whole Year	
4	Gabriella Clarke		Whole Year	
5	Tom Pierce		Whole Year	
6	Sanam Bi-Shabab		Whole Year	
7	Rachel Rolfe		Whole Year	
8	Carrie Swallow		Whole Year	
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

DPierce

CHall

Full name(s)

Daisy Pierce

Caroline Hall

Position (eg
Secretary, Chair, etc)

Chair

Treasurer

Date

21/06/23

<u>Hyde Heath Pre School</u> <u>Annual Accounts</u> <u>1 September 2021 - 31 August 2022</u>		
	£	£
<u>Income</u>		
Fee income	66,837	
Donations & Other	<u>3,305</u>	
		70,142
<u>Expenditure</u>		
Wages + on costs	66,087	
Payroll	749	
Computer Costs	194	
Rent & Insurance	6,450	
Telephone & Internet	789	
Resources	2,154	
Uniforms	398	
Staff Development	521	
Sundry	<u>726</u>	
		78,067
Current Year Net Balance		(7,925)

Opening Cash Balance 1 Sep 2021	49,597
HSBC Current Account	38,180
Virgin Account	11,417
Current Year Net Balance	(7,925)
Closing Cash Balance 31 Aug 2022	41,671
HSBC Current Account	30,254
Virgin Account	11,417



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hyde Heath Pre-School

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1020591

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21 June 2023

Name:

Peter Brophy

**Relevant professional
qualification(s) or body
(if any):**

Director of Finance

Address:

67 Basin Approach

London

E14 7JB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No matters of concern to report.