

KM
Chartered Accountants
1st Floor, Block C, The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

18 September 2023

Dear Sirs

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your audit of the charitable company's financial statements for the year ended 31st March 2023. These enquiries have included inspection of supporting documentation where appropriate. All representations are made to the best of our knowledge and belief.

General

- 1 We have fulfilled our responsibilities as directors / trustees as set out in the terms of your engagement letter dated 6th March 2023, under the Charities Act 2011 for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.
- 2 All the transactions undertaken by the charitable company have been properly reflected and recorded in the accounting records.
- 3 All the accounting records have been made available to you for the purpose of your audit. We have provided you with unrestricted access to all appropriate persons within the charitable company, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.
- 4 The financial statements are free of material misstatements, including omissions.
- 5 The effects of uncorrected misstatements are immaterial both individually and in total.

Internal control and fraud

- 6 We acknowledge our responsibility for the design, implementation and maintenance of internal control systems to prevent and detect fraud and error. We have disclosed to you the results of our risk assessment that the financial statements may be misstated as a result of fraud.
- 7 We have disclosed to you all instances of known or suspected fraud affecting the entity involving management, employees who have a significant role in internal control or others that could have a material effect on the financial statements.
- 8 We have also disclosed to you all information in relation to allegations of fraud or suspected fraud affecting the entity's financial statements communicated by current or former employees, analysts, regulators or others.

Assets and liabilities

- 9 The charitable company has satisfactory title to all assets and there are no liens or encumbrances on the charitable company's assets, except for those that are disclosed in the notes to the financial statements.
- 10 All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.
- 11 We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

Accounting estimates

- 12 Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

Loans and arrangements

- 13 The charitable company has not granted any advances or credits to, or made guarantees on behalf of, directors other than those disclosed in the financial statements.

Legal claims

- 14 We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for, and disclosed in, the financial statements.

Law and regulations

- 15 We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

Related parties

- 16 Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

Subsequent events

- 17 All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

- 18 We believe that the charitable company's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charitable company's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charitable company's ability to continue as a going concern need to be made in the financial statements.

Grants and donations

- 19 All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

We acknowledge our legal responsibilities regarding disclosure of information to you as auditors and confirm that so far as we are aware, there is no relevant audit information needed by you in connection with preparing your audit report of which you are unaware.

Each director has taken all the steps that they ought to have taken as a director in order to make themselves aware of any relevant audit information and to establish that you are aware of that information.

Yours faithfully


.....
Signed on behalf of the board of directors

Company registration number: 02721623

Charity registration number: 1020295

The Sanctuary Trust Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the period from 6 April 2022 to 31 March 2023

KM
Chartered Accountants
1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

The Sanctuary Trust Limited

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The Sanctuary Trust Limited

Reference and Administrative Details

Trustees	Mr E H O Boswell Mr J A Edwards Reverend C R McCann Mrs L E Mills Mrs S Riding
Secretary	Mrs K O'Brien
Senior Management Team	Mr D Lackner-Smith, CEO Mr J Wigley, Operational and development director
Principal Office	Office 9 Champness Hall Drake St Rochdale OL16 1PB The charity is incorporated in England.
Company Registration Number	02721623
Charity Registration Number	1020295
Bankers	National Westminster Bank PLC Town Hall Square Rochdale OL16 1LL
Auditor	KM Chartered Accountants 1st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG

The Sanctuary Trust Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the period ended 31 March 2023.

Trustees

Mr E H O Boswell

Mr J A Edwards

Mrs S Halsall (resigned 10 August 2022)

Mr A Jackson (resigned 28 February 2023)

Reverend C R McCann

Mrs L E Mills

Mrs S Riding (appointed 16 May 2022)

Objectives and activities

Objects and aims

The Sanctuary Trust is a practical expression of God's love, providing support and encouragement for people who are homeless or seeking to take control of their lives through drug, alcohol or other homeless-related problems.

The trust's aim is to help people to take a full place in society and live independently, and to give vulnerable people opportunity to improve their quality of life by providing a stable environment which enables them to take greater responsibility for their lives.

The Trustees are mindful of the Charity Commission guidance on public benefit. We believe that our activities make a significant difference to the lives of our clients and benefit the local communities in which we work. Our activities are planned to improve the lives of homeless people and to reduce homelessness.

Review of activities and achievements

The level of the Trust's charitable activities this year have once again increased. We planned an investment in this year to implement a more substantial structure in the organisation to support the growth we have achieved and continue to plan. The retirement of Richard Shaw after 30 years' dedicated service as administrator and Financial Director gave us the opportunity to reflect on the achievements in this time and on the structures for the future. The support team now comprises Office Manager Kirsty O'Brien, Office Administrator Carole Reviles and Accounts Coordinator Gemma Fowler.

The demand for our Services has continued to increase, and in response the Trust have faced these challenges and continued to enhance its offer to people who are experiencing homelessness across Rochdale, Oldham, and County Conwy.

Across the areas of our work, we have provided 53 bed spaces every day for the past year, the Rough Sleeper Initiative in Rochdale and Oldham with the latter also operating a Navigator initiative. We were successful in a joint bid with Rochdale Connections Trust (RCT) and Big Life to run the National Probation Wellbeing and Integration Support Service in Rochdale. This provides two workers, one from Sanctuary Trust and one from RCT to work alongside probation officers. The Make Every Adult Matter MEAM service continues to find solutions for the most marginalised and hard to reach in Rochdale. We secured funding from Albert Gubay Trust to provide a Food Distribution Service, a food pantry and a service giving breakfast to people on Sunday mornings.

The Sanctuary Trust Limited

Trustees' Report

Over the border in County Conwy, Holborn House and Beit Tikva have offered 12 bedspaces to those experiencing homelessness in the area. Sanctuary Cornerstone continues to move forward and has a continued excellent reputation in the borough for supporting people to reintegrate into society. The Conwy Food Bank has an ever-increasing demand for food parcels and we have moved premises to the Lighthouse Community Church at Llandudno. Albert Gubay also fund us for our Pass It On Service (PIOS) in Wales. Finally, our charity shops in both Rochdale and Pensarn Abergele continue to offer services to people moving on from homelessness to their own property.

The Trust has continued to provide social work placements for budding social work students from Salford University. This year we have had 9 social work students, all of whom have passed their placements with us. In addition, we have delivered 4 lectures for 1st year social work students, sessions on: Spirituality in Social work, third sector social work, homelessness in social work and conflict management. These sessions were well received by the students, and we have been invited back next year to deliver the sessions again.

In summary, it has been another exciting year at the Sanctuary Trust! We feel very blessed to have such committed and talented staff. We feel we are in a great place to extend our impact and play our part in reducing homelessness across our areas of operation.

Plans for future period

The Sanctuary Trust has engaged with stakeholders to review its mission, vision, and core values. Following this period of consultation, the Board has approved a set of objectives that will maximise our impact in 2023 - 26. These objectives are:

1. Relieve and prevent homelessness – we aim to bring to the market affordable housing, relieve homelessness and become a Registered Provider.
2. Add social value – we aim to develop community connection points and invest in grass roots organisations.
3. Take care of our people – we aim to promote staff welfare and cultivate inter professional relationships among staff.
4. Review our charitable activities – we aim to engage in a process of health checking our organisation across key areas of our charitable activities.

The Trust looks forward to reporting back our success against these objectives in 2023/24 and beyond.

Financial review

The charity's principal funding sources during the year were service contract income £570,155 (2022: £615,460), housing benefits received £723,811 (2022: £428,535) and a contribution received from the Welsh Assembly of £164,619 (2022: £149,955). Other sources of income received are shown in notes 3, 4, 5 and 6 to the accounts. These resources have been used to provide accommodation and support to homeless and other vulnerable people.

The charity made a loss for the year of £230,697 (2022: £52,466 deficit), further details of which are shown in the statement of financial activities on page 11.

The charity's financial position at the end of the year is shown on the balance sheet (page 12), which shows that the charity's funds have been reduced from £632,748 at 5 April 2022 to £402,051 at the end of the current year. These funds are further split between restricted and unrestricted. At the year end The Sanctuary Trust has restricted funds of £118,672 (2022: £126,181) and unrestricted funds of £283,379 (2022: £506,567), which can be seen in greater detail in note 20.

The Trustees consider the state of the charity's affairs to be satisfactory and look to the future with confidence.

The Sanctuary Trust Limited

Trustees' Report

Policy for managing risk and reserves

The trustees have assessed the risks and uncertainties to which the charity is exposed and consider the principal areas to be as follows:

- Opposition by the local community to the development of new accommodation sites (NIMBYism)
- The spread of COVID, flu or other pandemics amongst staff and clients
- Failure to comply with Disability Discrimination Act in the provision of property for accommodation

The trustees are satisfied that systems are in place to mitigate the charity's exposure to major risks. As part of that process, the trustees have implemented a risk management strategy, which comprises:

- An annual review of the risks which the charity may face
- The establishment of systems and procedures to mitigate those identified in the plan and
- The implementation of procedures designed to minimize any potential impact on the charity should any of those risks materialize.

It is the policy of the charity to maintain free reserves, which are unrestricted funds less fixed assets included therein (see note 21 to the accounts), at a level which equates to approximately three to four months unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergencies which may arise from time to time.

The amount of free reserves available at 31 March 2023 was £92,248 (2022: £329,312). The trustees are aware of the deficit incurred in this financial year which has arisen as a result of planned investment in the future growth of the charity. The charity continues its programme of additional income generation and close cost management and will continue to monitor the financial position of the charity so that reserves move towards the target level.

Structure, governance and management

Nature of governing document

The Sanctuary Trust Limited is a company limited by guarantee governed by its memorandum and articles of association. It is registered as a charity with the Charity Commission.

Organisational Structure

A board of trustees, who meet on a regular basis, administer the charity. An Operations and Development Team including a CEO, Operations and Development Director, Financial Director and others as necessary are appointed by the charity to manage the day to day operations of the organisation. The pay and remuneration of key management personnel is based on the NJC pay scales, with any significant deviation from those scales requiring the approval of the trustees.

Recruitment and appointment of trustees

The Board seek to appoint trustees as vacancies arise or if they become aware that a person with appropriate skills and experience is available and willing to join the board.

Trustees' induction and trainings

There is no formal training provided for trustees but they are advised to read the literature available from the Charity Commission and they are made aware of their general duties and responsibilities as part of the recruitment process and once they join the board and attend meetings.

The Sanctuary Trust Limited

Trustees' Report

Volunteers

The charity is very fortunate to have a large number of people who are willing to volunteer to assist in furthering the objects of providing support and encouragement for people who are homeless. There are formal processes in place to ensure that volunteers have appropriate training or experience and that they meet all legal requirements.

During the year the average number of volunteers that the charity had was 41 (2022: 12), with the increase due to more volunteer opportunities being made available.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 18 September 2023 and signed on its behalf by:



.....
Mrs K O'Brien
Company Secretary

The Sanctuary Trust Limited

Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Sanctuary Trust Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 18 September 2023 and signed on its behalf by:



Mrs K O'Brien
Company Secretary

The Sanctuary Trust Limited

Independent Auditor's Report to the Members of The Sanctuary Trust Limited

Opinion

We have audited the financial statements of The Sanctuary Trust Limited (the 'charity') for the period from 6 April 2022 to 31 March 2023, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

The Sanctuary Trust Limited

Independent Auditor's Report to the Members of The Sanctuary Trust Limited

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial period for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 6), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge and experience of the charity sector;

The Sanctuary Trust Limited

Independent Auditor's Report to the Members of The Sanctuary Trust Limited

- we focussed on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Charities Act 2011;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- we identified laws and regulations which were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures on material balances for which robust, substantive analytical procedures have been undertaken to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions; and
- investigated the rationale behind significant or unusual transactions.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of noncompliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

The Sanctuary Trust Limited

Independent Auditor's Report to the Members of The Sanctuary Trust Limited

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Mark Heaton FCCA DchA (Senior Statutory Auditor)
For and on behalf of KM, Statutory Auditor

1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

18 September 2023

The Sanctuary Trust Limited

**Statement of Financial Activities for the Period from 6 April 2022 to 31 March 2023
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 31 March 2023 £	Unrestricted funds £	Restricted funds £	Total Year ended 5 April 2022 £
Income from:							
Donations and legacies	3	28,607	45,515	74,122	36,493	45,241	81,734
Charitable activities	4	1,512,706	83,345	1,596,051	1,252,968	205,896	1,458,864
Other trading activities	5	61,616	-	61,616	69,488	-	69,488
Investment income	6	646	-	646	48	-	48
Total income		1,603,575	128,860	1,732,435	1,358,997	251,137	1,610,134
Expenditure on:							
Raising funds	7	(63,813)	-	(63,813)	(59,226)	-	(59,226)
Charitable activities	8	(1,773,365)	(125,954)	(1,899,319)	(1,342,335)	(261,039)	(1,603,374)
Total expenditure		(1,837,178)	(125,954)	(1,963,132)	(1,401,561)	(261,039)	(1,662,600)
Net (expenditure)/income		(233,603)	2,906	(230,697)	(42,564)	(9,902)	(52,466)
Transfers between funds		10,415	(10,415)	-	-	-	-
Net movement in funds		(223,188)	(7,509)	(230,697)	(42,564)	(9,902)	(52,466)
Reconciliation of funds							
Total funds brought forward		506,567	126,181	632,748	549,131	136,083	685,214
Total funds carried forward	20	283,379	118,672	402,051	506,567	126,181	632,748

All of the charity's activities derive from continuing operations during the above two periods.


The funds breakdown for 2022 is shown in note 20.

The Sanctuary Trust Limited

(Registration number: 02721623)
Balance Sheet as at 31 March 2023

	Note	31 March 2023 £	5 April 2022 £
Fixed assets			
Tangible assets	14	260,937	252,232
Current assets			
Debtors	15	111,719	81,342
Cash at bank and in hand	16	125,729	416,997
		<u>237,448</u>	<u>498,339</u>
Creditors: Amounts falling due within one year	17	<u>(96,334)</u>	<u>(117,823)</u>
Net current assets		<u>141,114</u>	<u>380,516</u>
Net assets		<u>402,051</u>	<u>632,748</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		118,672	126,181
Unrestricted income funds			
Unrestricted funds		<u>283,379</u>	<u>506,567</u>
Total funds	20	<u>402,051</u>	<u>632,748</u>

The financial statements on pages 11 to 25 were approved by the trustees, and authorised for issue on 18 September 2023 and signed on their behalf by:



Reverend C R McCann
Trustee

The Sanctuary Trust Limited

Statement of Cash Flows for the Period from 6 April 2022 to 31 March 2023

	Note	31 March 2023 £	5 April 2022 £
Cash flows from operating activities			
Net (expenditure)/ income		(230,697)	(52,466)
Adjustments to cash flows from non-cash items			
Depreciation	14	22,701	20,661
Investment income	6	(646)	(48)
		<u>(208,642)</u>	<u>(31,853)</u>
Working capital adjustments			
(Increase)/decrease in debtors	15	(30,377)	49,819
(Decrease)/increase in creditors	17	(21,488)	41,561
Net cash flows from operating activities		<u>(260,507)</u>	<u>59,527</u>
Cash flows from investing activities			
Interest receivable and similar income	6	646	48
Purchase of tangible fixed assets	14	(35,565)	(25,296)
Disposal of tangible fixed assets		4,158	3,579
Net cash flows from investing activities		<u>(30,761)</u>	<u>(21,669)</u>
Net (decrease)/increase in cash and cash equivalents		(291,268)	37,858
Cash and cash equivalents brought forward		<u>416,997</u>	<u>379,139</u>
Cash and cash equivalents carried forward		<u>125,729</u>	<u>416,997</u>

All of the cash flows are derived from continuing operations during the above two periods.

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Office 9
Champness Hall
Drake St
Rochdale
OL16 1PB

These financial statements were authorised for issue by the trustees on 18 September 2023.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Sanctuary Trust Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	5% per annum reducing balance basis
Plant and machinery	20% per annum reducing balance basis
Computer equipment	33% per annum straight line basis
Motor vehicles	25% per annum reducing balance basis

Trade debtors

Trade debtors are amounts due from organisations for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

3 Income from donations and legacies

	Unrestricted funds			
	General £	Restricted funds £	Total 31 March 2023 £	Total Year ended 5 April 2022 £
Donations and legacies;				
Donations from institutions	6,168	5,615	11,783	26,175
Donations from individuals	2,260	39,900	42,160	29,767
Legacies	-	-	-	25,792
Gift aid reclaimed	20,179	-	20,179	-
	<u>28,607</u>	<u>45,515</u>	<u>74,122</u>	<u>81,734</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

4 Income from charitable activities

	Unrestricted funds		Total 31 March 2023	Total Year ended 5 April 2022
	General £	Restricted funds £	£	£
Housing benefits	723,811	-	723,811	428,535
Service contracts	570,155	-	570,155	615,460
Rent received	53,621	-	53,621	50,296
Welsh Assembly contribution	164,619	-	164,619	149,955
Grants received	500	83,345	83,845	214,618
	<u>1,512,706</u>	<u>83,345</u>	<u>1,596,051</u>	<u>1,458,864</u>
Grants received, included in the above, are as follows:				
Workers' Educational Association	-	-	-	19,918
Real change	-	808	808	14,302
Action Together	-	11,452	11,452	-
Albert Gubay Foundation	-	25,600	25,600	21,000
Lloyds Bank Foundation	-	-	-	31,257
Community Fund	-	-	-	79,419
Conwy food bank	-	45,485	45,485	40,000
Others	500	-	500	8,722
	<u>500</u>	<u>83,345</u>	<u>83,845</u>	<u>214,618</u>

5 Income from other trading activities

	Unrestricted funds		Total 31 March 2023	Total Year ended 5 April 2022
	General £		£	£
Charity shop income	61,616		61,616	69,488
	<u>61,616</u>		<u>61,616</u>	<u>69,488</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

6 Investment income

	Unrestricted funds	Total 31 March 2023	Total Year ended 5 April 2022
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	646	646	48

7 Expenditure on raising funds

a) Costs of trading activities

	Unrestricted funds	Total 31 March 2023	Total Year ended 5 April 2022
	General £	£	£
Charity shop running costs	63,813	63,813	59,226
	63,813	63,813	59,226

8 Expenditure on charitable activities

		Unrestricted funds		Total 31 March 2023	Total Year ended 5 April 2022
	Note	General £	Restricted funds £	£	£
Housing benefits		432,026	38,135	470,161	344,844
Depreciation cost		22,155	4,704	26,859	24,240
Governance costs	9	26,984	1,003	27,987	19,018
Staff costs	11	1,330,590	82,112	1,412,702	1,215,272
		1,811,755	125,954	1,937,709	1,603,374

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

9 Analysis of governance and support costs

Governance costs

	Unrestricted funds			
	General £	Restricted funds £	Total 31 March 2023 £	Total Year ended 5 April 2022 £
Audit fees				
Audit of the financial statements	5,898	522	6,420	8,450
Legal fees	21,086	481	21,567	10,568
	<u>26,984</u>	<u>1,003</u>	<u>27,987</u>	<u>19,018</u>

10 Net incoming/outgoing resources

Net outgoing resources for the period include:

	31 March 2023 £	5 April 2022 £
Audit fees	6,420	8,450
Loss on disposal of fixed assets held for the charity's own use	4,158	3,579
Depreciation of fixed assets	<u>22,701</u>	<u>20,661</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

11 Staff costs

The aggregate payroll costs were as follows:

	31 March 2023 £	5 April 2022 £
Staff costs during the period were:		
Wages and salaries	1,265,642	1,106,085
Social security costs	92,927	82,488
Pension costs	30,289	26,699
Other staff costs	23,844	-
	<u>1,412,702</u>	<u>1,215,272</u>

The monthly average number of persons (including senior management team) employed by the charity during the period expressed as full time equivalents was as follows:

	31 March 2023 No	5 April 2022 No
Direct charity work	55	49
Administrative	4	4
	<u>59</u>	<u>53</u>

No employee received emoluments of more than £60,000 during the period.

The total employee benefits of the key management personnel of the charity were £141,023 (2022 - £145,626).

12 Auditors' remuneration

	6 April 2022 to 31 March 2023 £	Year ended 5 April 2022 £
Audit of the financial statements	<u>6,420</u>	<u>8,450</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

14 Tangible fixed assets

	Land and buildings £	Plant, machinery and computer equipment £	Motor vehicles £	Total £
Cost				
At 6 April 2022	407,845	87,486	9,000	504,331
Additions	29,222	6,343	-	35,565
Disposals	-	(2,414)	(5,000)	(7,414)
At 31 March 2023	<u>437,067</u>	<u>91,415</u>	<u>4,000</u>	<u>532,482</u>
Depreciation				
At 6 April 2022	191,205	56,220	4,675	252,100
Charge for the year	11,744	9,993	964	22,701
Eliminated on disposals	-	(483)	(2,773)	(3,256)
At 31 March 2023	<u>202,949</u>	<u>65,730</u>	<u>2,866</u>	<u>271,545</u>
Net book value				
At 31 March 2023	<u>234,118</u>	<u>25,685</u>	<u>1,134</u>	<u>260,937</u>
At 5 April 2022	<u>216,640</u>	<u>31,266</u>	<u>4,325</u>	<u>252,231</u>

Included within the net book value of land and buildings above is £174,605 (2022 - £183,794) in respect of freehold land and buildings and £59,513 (2022 - £32,846) in respect of leaseholds.

15 Debtors

	31 March 2023 £	5 April 2022 £
Trade debtors	33,318	21,014
Prepayments	49,991	59,638
Other debtors	28,410	690
	<u>111,719</u>	<u>81,342</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

16 Cash and cash equivalents

	31 March 2023 £	5 April 2022 £
Cash on hand	3,449	5,419
Cash at bank	122,280	411,578
	<u>125,729</u>	<u>416,997</u>

17 Creditors

	31 March 2023 £	5 April 2022 £
Trade creditors	29,008	11,259
Other taxation and social security	19,223	22,229
Other creditors	18,387	13,290
Accruals	29,716	71,045
	<u>96,334</u>	<u>117,823</u>

18 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	31 March 2023 £	5 April 2022 £
Rent		
Within one year	100,487	15,143
Between one and five years	315,667	86,988
After five years	-	24,158
	<u>416,154</u>	<u>126,289</u>

19 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £30,289 (2022 - £26,699).

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

20 Funds

	Balance at 6 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
General fund	506,567	1,603,575	(1,837,178)	(180,716)	92,248
Fixed asset fund	-	-	-	191,131	191,131
	<u>506,567</u>	<u>1,603,575</u>	<u>(1,837,178)</u>	<u>10,415</u>	<u>283,379</u>
Restricted funds					
Purchase and improvement Tweeddale Street	69,327	-	(3,466)	-	65,861
Albert Gubay Foundation grant	3,375	25,600	(22,799)	-	6,176
Lloyds Bank Foundation grant	883	-	-	(883)	-
NHS grant	779	-	-	(779)	-
D M Thomas Foundation grant	1,442	-	-	(1,442)	-
Lloyds Bank Foundation grant	1,868	-	-	(1,868)	-
Community Fund grant	4,881	-	-	(4,881)	-
Conwy food bank	43,064	91,808	(97,862)	-	37,010
Workers Educational Association	562	-	-	(562)	-
Action Together	-	11,452	(1,827)	-	9,625
	<u>126,181</u>	<u>128,860</u>	<u>(125,954)</u>	<u>(10,415)</u>	<u>118,672</u>
Total funds	<u>632,748</u>	<u>1,732,435</u>	<u>(1,963,132)</u>	<u>-</u>	<u>402,051</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

	Balance at 6 April 2021 £	Incoming resources £	Resources expended £	Balance at 5 April 2022 £
Unrestricted funds				
General funds	549,131	1,358,997	(1,401,561)	506,567
Restricted funds				
Purchase and improvement Tweeddale Street	72,976	-	(3,649)	69,327
Albert Gubay Foundation grant	-	21,000	(17,625)	3,375
Lloyds Bank Foundation grant	883	-	-	883
NHS grant	779	-	-	779
D M Thomas Foundation grant	1,442	-	-	1,442
Lloyds Bank Foundation grant	4,398	31,257	(33,787)	1,868
Community Fund grant	13,309	79,419	(87,847)	4,881
Small project grants	838	14,326	(15,164)	-
Conwy food bank	41,458	85,217	(83,611)	43,064
Workers Educational Association	-	19,918	(19,356)	562
	<u>136,083</u>	<u>251,137</u>	<u>(261,039)</u>	<u>126,181</u>
Total funds	<u>685,214</u>	<u>1,610,134</u>	<u>(1,662,600)</u>	<u>632,748</u>

21 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds at 2023
	General £	£	£
Tangible fixed assets	191,131	69,806	260,937
Current assets	171,287	66,161	237,448
Current liabilities	<u>(78,371)</u>	<u>(17,963)</u>	<u>(96,334)</u>
Total net assets	<u>284,047</u>	<u>118,004</u>	<u>402,051</u>
	Unrestricted funds	Restricted funds	Total funds at 2022
	General £	£	£
Tangible fixed assets	177,255	74,977	252,232
Current assets	415,483	82,856	498,339
Current liabilities	<u>(86,171)</u>	<u>(31,652)</u>	<u>(117,823)</u>
Total net assets	<u>506,567</u>	<u>126,181</u>	<u>632,748</u>

Company registration number: 02721623

Charity registration number: 1020295

The Sanctuary Trust Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the period from 6 April 2022 to 31 March 2023

KM
Chartered Accountants
1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

The Sanctuary Trust Limited

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The Sanctuary Trust Limited

Reference and Administrative Details

Trustees	Mr E H O Boswell Mr J A Edwards Reverend C R McCann Mrs L E Mills Mrs S Riding
Secretary	Mrs K O'Brien
Senior Management Team	Mr D Lackner-Smith, CEO Mr J Wigley, Operational and development director
Principal Office	Office 9 Champness Hall Drake St Rochdale OL16 1PB The charity is incorporated in England.
Company Registration Number	02721623
Charity Registration Number	1020295
Bankers	National Westminster Bank PLC Town Hall Square Rochdale OL16 1LL
Auditor	KM Chartered Accountants 1st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG

The Sanctuary Trust Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the period ended 31 March 2023.

Trustees

Mr E H O Boswell

Mr J A Edwards

Mrs S Halsall (resigned 10 August 2022)

Mr A Jackson (resigned 28 February 2023)

Reverend C R McCann

Mrs L E Mills

Mrs S Riding (appointed 16 May 2022)

Objectives and activities

Objects and aims

The Sanctuary Trust is a practical expression of God's love, providing support and encouragement for people who are homeless or seeking to take control of their lives through drug, alcohol or other homeless-related problems.

The trust's aim is to help people to take a full place in society and live independently, and to give vulnerable people opportunity to improve their quality of life by providing a stable environment which enables them to take greater responsibility for their lives.

The Trustees are mindful of the Charity Commission guidance on public benefit. We believe that our activities make a significant difference to the lives of our clients and benefit the local communities in which we work. Our activities are planned to improve the lives of homeless people and to reduce homelessness.

Review of activities and achievements

The level of the Trust's charitable activities this year have once again increased. We planned an investment in this year to implement a more substantial structure in the organisation to support the growth we have achieved and continue to plan. The retirement of Richard Shaw after 30 years' dedicated service as administrator and Financial Director gave us the opportunity to reflect on the achievements in this time and on the structures for the future. The support team now comprises Office Manager Kirsty O'Brien, Office Administrator Carole Reviles and Accounts Coordinator Gemma Fowler.

The demand for our Services has continued to increase, and in response the Trust have faced these challenges and continued to enhance its offer to people who are experiencing homelessness across Rochdale, Oldham, and County Conwy.

Across the areas of our work, we have provided 53 bed spaces every day for the past year, the Rough Sleeper Initiative in Rochdale and Oldham with the latter also operating a Navigator initiative. We were successful in a joint bid with Rochdale Connections Trust (RCT) and Big Life to run the National Probation Wellbeing and Integration Support Service in Rochdale. This provides two workers, one from Sanctuary Trust and one from RCT to work alongside probation officers. The Make Every Adult Matter MEAM service continues to find solutions for the most marginalised and hard to reach in Rochdale. We secured funding from Albert Gubay Trust to provide a Food Distribution Service, a food pantry and a service giving breakfast to people on Sunday mornings.

The Sanctuary Trust Limited

Trustees' Report

Over the border in County Conwy, Holborn House and Beit Tikva have offered 12 bedspaces to those experiencing homelessness in the area. Sanctuary Cornerstone continues to move forward and has a continued excellent reputation in the borough for supporting people to reintegrate into society. The Conwy Food Bank has an ever-increasing demand for food parcels and we have moved premises to the Lighthouse Community Church at Llandudno. Albert Gubay also fund us for our Pass It On Service (PIOS) in Wales. Finally, our charity shops in both Rochdale and Pensarn Abergele continue to offer services to people moving on from homelessness to their own property.

The Trust has continued to provide social work placements for budding social work students from Salford University. This year we have had 9 social work students, all of whom have passed their placements with us. In addition, we have delivered 4 lectures for 1st year social work students, sessions on: Spirituality in Social work, third sector social work, homelessness in social work and conflict management. These sessions were well received by the students, and we have been invited back next year to deliver the sessions again.

In summary, it has been another exciting year at the Sanctuary Trust! We feel very blessed to have such committed and talented staff. We feel we are in a great place to extend our impact and play our part in reducing homelessness across our areas of operation.

Plans for future period

The Sanctuary Trust has engaged with stakeholders to review its mission, vision, and core values. Following this period of consultation, the Board has approved a set of objectives that will maximise our impact in 2023 - 26. These objectives are:

1. Relieve and prevent homelessness – we aim to bring to the market affordable housing, relieve homelessness and become a Registered Provider.
2. Add social value – we aim to develop community connection points and invest in grass roots organisations.
3. Take care of our people – we aim to promote staff welfare and cultivate inter professional relationships among staff.
4. Review our charitable activities – we aim to engage in a process of health checking our organisation across key areas of our charitable activities.

The Trust looks forward to reporting back our success against these objectives in 2023/24 and beyond.

Financial review

The charity's principal funding sources during the year were service contract income £570,155 (2022: £615,460), housing benefits received £723,811 (2022: £428,535) and a contribution received from the Welsh Assembly of £164,619 (2022: £149,955). Other sources of income received are shown in notes 3, 4, 5 and 6 to the accounts. These resources have been used to provide accommodation and support to homeless and other vulnerable people.

The charity made a loss for the year of £230,697 (2022: £52,466 deficit), further details of which are shown in the statement of financial activities on page 11.

The charity's financial position at the end of the year is shown on the balance sheet (page 12), which shows that the charity's funds have been reduced from £632,748 at 5 April 2022 to £402,051 at the end of the current year. These funds are further split between restricted and unrestricted. At the year end The Sanctuary Trust has restricted funds of £118,672 (2022: £126,181) and unrestricted funds of £283,379 (2022: £506,567), which can be seen in greater detail in note 20.

The Trustees consider the state of the charity's affairs to be satisfactory and look to the future with confidence.

The Sanctuary Trust Limited

Trustees' Report

Policy for managing risk and reserves

The trustees have assessed the risks and uncertainties to which the charity is exposed and consider the principal areas to be as follows:

- Opposition by the local community to the development of new accommodation sites (NIMBYism)
- The spread of COVID, flu or other pandemics amongst staff and clients
- Failure to comply with Disability Discrimination Act in the provision of property for accommodation

The trustees are satisfied that systems are in place to mitigate the charity's exposure to major risks. As part of that process, the trustees have implemented a risk management strategy, which comprises:

- An annual review of the risks which the charity may face
- The establishment of systems and procedures to mitigate those identified in the plan and
- The implementation of procedures designed to minimize any potential impact on the charity should any of those risks materialize.

It is the policy of the charity to maintain free reserves, which are unrestricted funds less fixed assets included therein (see note 21 to the accounts), at a level which equates to approximately three to four months unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergencies which may arise from time to time.

The amount of free reserves available at 31 March 2023 was £92,248 (2022: £329,312). The trustees are aware of the deficit incurred in this financial year which has arisen as a result of planned investment in the future growth of the charity. The charity continues its programme of additional income generation and close cost management and will continue to monitor the financial position of the charity so that reserves move towards the target level.

Structure, governance and management

Nature of governing document

The Sanctuary Trust Limited is a company limited by guarantee governed by its memorandum and articles of association. It is registered as a charity with the Charity Commission.

Organisational Structure

A board of trustees, who meet on a regular basis, administer the charity. An Operations and Development Team including a CEO, Operations and Development Director, Financial Director and others as necessary are appointed by the charity to manage the day to day operations of the organisation. The pay and remuneration of key management personnel is based on the NJC pay scales, with any significant deviation from those scales requiring the approval of the trustees.

Recruitment and appointment of trustees

The Board seek to appoint trustees as vacancies arise or if they become aware that a person with appropriate skills and experience is available and willing to join the board.

Trustees' induction and trainings

There is no formal training provided for trustees but they are advised to read the literature available from the Charity Commission and they are made aware of their general duties and responsibilities as part of the recruitment process and once they join the board and attend meetings.

The Sanctuary Trust Limited

Trustees' Report

Volunteers

The charity is very fortunate to have a large number of people who are willing to volunteer to assist in furthering the objects of providing support and encouragement for people who are homeless. There are formal processes in place to ensure that volunteers have appropriate training or experience and that they meet all legal requirements.

During the year the average number of volunteers that the charity had was 41 (2022: 12), with the increase due to more volunteer opportunities being made available.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 18 September 2023 and signed on its behalf by:



.....
Mrs K O'Brien
Company Secretary

The Sanctuary Trust Limited

Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Sanctuary Trust Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial period. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 18 September 2023 and signed on its behalf by:



Mrs K O'Brien
Company Secretary

The Sanctuary Trust Limited

Independent Auditor's Report to the Members of The Sanctuary Trust Limited

Opinion

We have audited the financial statements of The Sanctuary Trust Limited (the 'charity') for the period from 6 April 2022 to 31 March 2023, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

The Sanctuary Trust Limited

Independent Auditor's Report to the Members of The Sanctuary Trust Limited

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial period for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 6), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge and experience of the charity sector;

The Sanctuary Trust Limited

Independent Auditor's Report to the Members of The Sanctuary Trust Limited

- we focussed on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Charities Act 2011;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- we identified laws and regulations which were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures on material balances for which robust, substantive analytical procedures have been undertaken to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions; and
- investigated the rationale behind significant or unusual transactions.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of noncompliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

The Sanctuary Trust Limited

Independent Auditor's Report to the Members of The Sanctuary Trust Limited

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Mark Heaton FCCA DchA (Senior Statutory Auditor)
For and on behalf of KM, Statutory Auditor

1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

18 September 2023

The Sanctuary Trust Limited

**Statement of Financial Activities for the Period from 6 April 2022 to 31 March 2023
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 31 March 2023 £	Unrestricted funds £	Restricted funds £	Total Year ended 5 April 2022 £
Income from:							
Donations and legacies	3	28,607	45,515	74,122	36,493	45,241	81,734
Charitable activities	4	1,512,706	83,345	1,596,051	1,252,968	205,896	1,458,864
Other trading activities	5	61,616	-	61,616	69,488	-	69,488
Investment income	6	646	-	646	48	-	48
Total income		1,603,575	128,860	1,732,435	1,358,997	251,137	1,610,134
Expenditure on:							
Raising funds	7	(63,813)	-	(63,813)	(59,226)	-	(59,226)
Charitable activities	8	(1,773,365)	(125,954)	(1,899,319)	(1,342,335)	(261,039)	(1,603,374)
Total expenditure		(1,837,178)	(125,954)	(1,963,132)	(1,401,561)	(261,039)	(1,662,600)
Net (expenditure)/income		(233,603)	2,906	(230,697)	(42,564)	(9,902)	(52,466)
Transfers between funds		10,415	(10,415)	-	-	-	-
Net movement in funds		(223,188)	(7,509)	(230,697)	(42,564)	(9,902)	(52,466)
Reconciliation of funds							
Total funds brought forward		506,567	126,181	632,748	549,131	136,083	685,214
Total funds carried forward	20	283,379	118,672	402,051	506,567	126,181	632,748

All of the charity's activities derive from continuing operations during the above two periods.


The funds breakdown for 2022 is shown in note 20.

The Sanctuary Trust Limited

(Registration number: 02721623)
Balance Sheet as at 31 March 2023

	Note	31 March 2023 £	5 April 2022 £
Fixed assets			
Tangible assets	14	260,937	252,232
Current assets			
Debtors	15	111,719	81,342
Cash at bank and in hand	16	125,729	416,997
		<u>237,448</u>	<u>498,339</u>
Creditors: Amounts falling due within one year	17	<u>(96,334)</u>	<u>(117,823)</u>
Net current assets		<u>141,114</u>	<u>380,516</u>
Net assets		<u>402,051</u>	<u>632,748</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		118,672	126,181
Unrestricted income funds			
Unrestricted funds		<u>283,379</u>	<u>506,567</u>
Total funds	20	<u>402,051</u>	<u>632,748</u>

The financial statements on pages 11 to 25 were approved by the trustees, and authorised for issue on 18 September 2023 and signed on their behalf by:



Reverend C R McCann
Trustee

The Sanctuary Trust Limited

Statement of Cash Flows for the Period from 6 April 2022 to 31 March 2023

	Note	31 March 2023 £	5 April 2022 £
Cash flows from operating activities			
Net (expenditure)/ income		(230,697)	(52,466)
Adjustments to cash flows from non-cash items			
Depreciation	14	22,701	20,661
Investment income	6	(646)	(48)
		<u>(208,642)</u>	<u>(31,853)</u>
Working capital adjustments			
(Increase)/decrease in debtors	15	(30,377)	49,819
(Decrease)/increase in creditors	17	(21,488)	41,561
Net cash flows from operating activities		<u>(260,507)</u>	<u>59,527</u>
Cash flows from investing activities			
Interest receivable and similar income	6	646	48
Purchase of tangible fixed assets	14	(35,565)	(25,296)
Disposal of tangible fixed assets		4,158	3,579
Net cash flows from investing activities		<u>(30,761)</u>	<u>(21,669)</u>
Net (decrease)/increase in cash and cash equivalents		(291,268)	37,858
Cash and cash equivalents brought forward		<u>416,997</u>	<u>379,139</u>
Cash and cash equivalents carried forward		<u>125,729</u>	<u>416,997</u>

All of the cash flows are derived from continuing operations during the above two periods.

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Office 9
Champness Hall
Drake St
Rochdale
OL16 1PB

These financial statements were authorised for issue by the trustees on 18 September 2023.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Sanctuary Trust Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	5% per annum reducing balance basis
Plant and machinery	20% per annum reducing balance basis
Computer equipment	33% per annum straight line basis
Motor vehicles	25% per annum reducing balance basis

Trade debtors

Trade debtors are amounts due from organisations for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

3 Income from donations and legacies

	Unrestricted funds			
	General £	Restricted funds £	Total 31 March 2023 £	Total Year ended 5 April 2022 £
Donations and legacies;				
Donations from institutions	6,168	5,615	11,783	26,175
Donations from individuals	2,260	39,900	42,160	29,767
Legacies	-	-	-	25,792
Gift aid reclaimed	20,179	-	20,179	-
	<u>28,607</u>	<u>45,515</u>	<u>74,122</u>	<u>81,734</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

4 Income from charitable activities

	Unrestricted funds		Total 31 March 2023 £	Total Year ended 5 April 2022 £
	General £	Restricted funds £		
Housing benefits	723,811	-	723,811	428,535
Service contracts	570,155	-	570,155	615,460
Rent received	53,621	-	53,621	50,296
Welsh Assembly contribution	164,619	-	164,619	149,955
Grants received	500	83,345	83,845	214,618
	<u>1,512,706</u>	<u>83,345</u>	<u>1,596,051</u>	<u>1,458,864</u>
Grants received, included in the above, are as follows:				
Workers' Educational Association	-	-	-	19,918
Real change	-	808	808	14,302
Action Together	-	11,452	11,452	-
Albert Gubay Foundation	-	25,600	25,600	21,000
Lloyds Bank Foundation	-	-	-	31,257
Community Fund	-	-	-	79,419
Conwy food bank	-	45,485	45,485	40,000
Others	500	-	500	8,722
	<u>500</u>	<u>83,345</u>	<u>83,845</u>	<u>214,618</u>

5 Income from other trading activities

	Unrestricted funds		Total 31 March 2023 £	Total Year ended 5 April 2022 £
	General £			
Charity shop income	61,616		61,616	69,488
	<u>61,616</u>		<u>61,616</u>	<u>69,488</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

6 Investment income

	Unrestricted funds	Total 31 March 2023 £	Total Year ended 5 April 2022 £
	General £		
Interest receivable and similar income;			
Interest receivable on bank deposits	646	646	48

7 Expenditure on raising funds

a) Costs of trading activities

	Unrestricted funds	Total 31 March 2023 £	Total Year ended 5 April 2022 £
	General £		
Charity shop running costs	63,813	63,813	59,226
	63,813	63,813	59,226

8 Expenditure on charitable activities

		Unrestricted funds	Restricted funds	Total 31 March 2023 £	Total Year ended 5 April 2022 £
	Note	General £	£		
Housing benefits		432,026	38,135	470,161	344,844
Depreciation cost		22,155	4,704	26,859	24,240
Governance costs	9	26,984	1,003	27,987	19,018
Staff costs	11	1,330,590	82,112	1,412,702	1,215,272
		1,811,755	125,954	1,937,709	1,603,374

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

9 Analysis of governance and support costs

Governance costs

	Unrestricted funds			
	General £	Restricted funds £	Total 31 March 2023 £	Total Year ended 5 April 2022 £
Audit fees				
Audit of the financial statements	5,898	522	6,420	8,450
Legal fees	21,086	481	21,567	10,568
	<u>26,984</u>	<u>1,003</u>	<u>27,987</u>	<u>19,018</u>

10 Net incoming/outgoing resources

Net outgoing resources for the period include:

	31 March 2023 £	5 April 2022 £
Audit fees	6,420	8,450
Loss on disposal of fixed assets held for the charity's own use	4,158	3,579
Depreciation of fixed assets	<u>22,701</u>	<u>20,661</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

11 Staff costs

The aggregate payroll costs were as follows:

	31 March 2023 £	5 April 2022 £
Staff costs during the period were:		
Wages and salaries	1,265,642	1,106,085
Social security costs	92,927	82,488
Pension costs	30,289	26,699
Other staff costs	23,844	-
	<u>1,412,702</u>	<u>1,215,272</u>

The monthly average number of persons (including senior management team) employed by the charity during the period expressed as full time equivalents was as follows:

	31 March 2023 No	5 April 2022 No
Direct charity work	55	49
Administrative	4	4
	<u>59</u>	<u>53</u>

No employee received emoluments of more than £60,000 during the period.

The total employee benefits of the key management personnel of the charity were £141,023 (2022 - £145,626).

12 Auditors' remuneration

	6 April 2022 to 31 March 2023 £	Year ended 5 April 2022 £
Audit of the financial statements	<u>6,420</u>	<u>8,450</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

14 Tangible fixed assets

	Land and buildings £	Plant, machinery and computer equipment £	Motor vehicles £	Total £
Cost				
At 6 April 2022	407,845	87,486	9,000	504,331
Additions	29,222	6,343	-	35,565
Disposals	-	(2,414)	(5,000)	(7,414)
At 31 March 2023	<u>437,067</u>	<u>91,415</u>	<u>4,000</u>	<u>532,482</u>
Depreciation				
At 6 April 2022	191,205	56,220	4,675	252,100
Charge for the year	11,744	9,993	964	22,701
Eliminated on disposals	-	(483)	(2,773)	(3,256)
At 31 March 2023	<u>202,949</u>	<u>65,730</u>	<u>2,866</u>	<u>271,545</u>
Net book value				
At 31 March 2023	<u>234,118</u>	<u>25,685</u>	<u>1,134</u>	<u>260,937</u>
At 5 April 2022	<u>216,640</u>	<u>31,266</u>	<u>4,325</u>	<u>252,231</u>

Included within the net book value of land and buildings above is £174,605 (2022 - £183,794) in respect of freehold land and buildings and £59,513 (2022 - £32,846) in respect of leaseholds.

15 Debtors

	31 March 2023 £	5 April 2022 £
Trade debtors	33,318	21,014
Prepayments	49,991	59,638
Other debtors	28,410	690
	<u>111,719</u>	<u>81,342</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

16 Cash and cash equivalents

	31 March 2023 £	5 April 2022 £
Cash on hand	3,449	5,419
Cash at bank	122,280	411,578
	<u>125,729</u>	<u>416,997</u>

17 Creditors

	31 March 2023 £	5 April 2022 £
Trade creditors	29,008	11,259
Other taxation and social security	19,223	22,229
Other creditors	18,387	13,290
Accruals	29,716	71,045
	<u>96,334</u>	<u>117,823</u>

18 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	31 March 2023 £	5 April 2022 £
Rent		
Within one year	100,487	15,143
Between one and five years	315,667	86,988
After five years	-	24,158
	<u>416,154</u>	<u>126,289</u>

19 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £30,289 (2022 - £26,699).

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

20 Funds

	Balance at 6 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
General fund	506,567	1,603,575	(1,837,178)	(180,716)	92,248
Fixed asset fund	-	-	-	191,131	191,131
	<u>506,567</u>	<u>1,603,575</u>	<u>(1,837,178)</u>	<u>10,415</u>	<u>283,379</u>
Restricted funds					
Purchase and improvement Tweeddale Street	69,327	-	(3,466)	-	65,861
Albert Gubay Foundation grant	3,375	25,600	(22,799)	-	6,176
Lloyds Bank Foundation grant	883	-	-	(883)	-
NHS grant	779	-	-	(779)	-
D M Thomas Foundation grant	1,442	-	-	(1,442)	-
Lloyds Bank Foundation grant	1,868	-	-	(1,868)	-
Community Fund grant	4,881	-	-	(4,881)	-
Conwy food bank	43,064	91,808	(97,862)	-	37,010
Workers Educational Association	562	-	-	(562)	-
Action Together	-	11,452	(1,827)	-	9,625
	<u>126,181</u>	<u>128,860</u>	<u>(125,954)</u>	<u>(10,415)</u>	<u>118,672</u>
Total funds	<u>632,748</u>	<u>1,732,435</u>	<u>(1,963,132)</u>	<u>-</u>	<u>402,051</u>

The Sanctuary Trust Limited

Notes to the Financial Statements for the Period from 6 April 2022 to 31 March 2023

	Balance at 6 April 2021 £	Incoming resources £	Resources expended £	Balance at 5 April 2022 £
Unrestricted funds				
General funds	549,131	1,358,997	(1,401,561)	506,567
Restricted funds				
Purchase and improvement Tweeddale Street	72,976	-	(3,649)	69,327
Albert Gubay Foundation grant	-	21,000	(17,625)	3,375
Lloyds Bank Foundation grant	883	-	-	883
NHS grant	779	-	-	779
D M Thomas Foundation grant	1,442	-	-	1,442
Lloyds Bank Foundation grant	4,398	31,257	(33,787)	1,868
Community Fund grant	13,309	79,419	(87,847)	4,881
Small project grants	838	14,326	(15,164)	-
Conwy food bank	41,458	85,217	(83,611)	43,064
Workers Educational Association	-	19,918	(19,356)	562
	<u>136,083</u>	<u>251,137</u>	<u>(261,039)</u>	<u>126,181</u>
Total funds	<u>685,214</u>	<u>1,610,134</u>	<u>(1,662,600)</u>	<u>632,748</u>

21 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 2023 £
Tangible fixed assets	191,131	69,806	260,937
Current assets	171,287	66,161	237,448
Current liabilities	<u>(78,371)</u>	<u>(17,963)</u>	<u>(96,334)</u>
Total net assets	<u>284,047</u>	<u>118,004</u>	<u>402,051</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 2022 £
Tangible fixed assets	177,255	74,977	252,232
Current assets	415,483	82,856	498,339
Current liabilities	<u>(86,171)</u>	<u>(31,652)</u>	<u>(117,823)</u>
Total net assets	<u>506,567</u>	<u>126,181</u>	<u>632,748</u>

