

Accounts for the year ended 31 March 2024

MANCHESTER SOUTH DISTRICT SCOUT COUNCIL

TRUSTEES: Ex-Officio / Appointment	Name
DISTRICT COMMISSIONER	DENE BONAR
TRUSTEES: <i>Elected</i>	
CHAIR	ANTHONY BOGGIANO
SECRETARY	PHIL GUNHOUSE
TREASURER	CHRIS ALLERTON
	TOMMY BROWN
	LOUISE CRASCALL
	LIAM HUDSPITH
	SHANE NOLAN

Bankers:	Unity Trust Bank Four Brindley Place, Birmingham, B1 2jb.
District Registration Number with The Scout Association:	17118
Charity Registration Number:	1020173
Contact Name And Address:	Anthony Boggiano (Chair) 31 Egerton Road North, Manchester, M21 0SN.

Treasurers Report 2023 – 2024

Thanks to all group treasurers as all deadlines for payment of capitation were met for County. The accounts require signing off by the Independent Examiner for submission to the Charities Commission. The District continues to raise a District levy to support the opening of new sections/groups, training, administration costs and other activities in the District.

Capitation: All groups met their capitation within the year end, my thanks go to the treasurers of individual groups who enabled this to be achieved. Network currently does not have any members. The Explorer units continue to have accounting and payments passed through their hosting groups.

The growth of new groups and sections presents an initial challenge and risk to the District. The new groups and sections established this year had their HQ capitation met by the District, partially from the District levy and partly from grants and charitable funds.

Training: County has covered the cost of most training since September 2010, which now includes First Aid training. The District supports specific agreed training outside County, when appropriate, this includes training for the District First Response Trainer which was ran at several points throughout the year. In addition, District have now agreed to pay 50% of Gilwell reunion fees.

Badges: Badges are now accounted for in the District Accounts. County and District badges are administered by Kevin Lowe (ADC Programme) and are issued without charge. Groups purchase all other badges from other sources. Remaining stocks are available to groups for swapping at International events.

Motion Picture Licence: The District has applied for a renewal of an umbrella licence on behalf of the groups allowing for the legal use of pre-recorded DVD/Blue Ray media or downloads by groups in support of scouting activities.

At the end of the year income reserves amounted to **£45,451.14**, this is primarily because this last year had two capitation payments be paid. 2023 capitation payment of £50,064.00 was delayed due late invoicing so both 2023 and 2024 capitation was paid in the same financial year.

The District's policy on reserves is to hold an amount of £4,000 to enable it to sustain any District activity or support any group in the absence of any further funds being available to enable the District to discharge its responsibilities.

The Trustees have identified the major risks to which they believe the District is exposed. They have reviewed these and established systems to mitigate them.

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The objects of the District are: -

- To support and develop scouting in Manchester South District.
- The District is a trust established under its rules which are common to all Districts.
- Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association.
- The accounts have been drawn up on the receipts and payments basis, which is consistent with the previous year.

Approved by the Trustees on **INSERT DATE** and signed on their behalf by:-

.....  **Anthony Boggiano, Chair**

.....**C.K.Allerton**..... **Chris Allerton, Treasurer**

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MANCHESTER SOUTH DISTRICT SCOUT COUNCIL

Receipts for the year ended March 31 2024

Budget	Details	This Year	Last Year
	Membership subscriptions	73,887.47	47,341.50
	Investment income		
	Bank Interest	1,064.06	458.25
	Other District Funds	0.00	0.00
	Sub total	1,064.06	458.25
	Donations/Grants	750.00	16,500.00
	Sub total	750.00	16,500.00
	Activities		
	Camps	0.00	0.00
	Events	0.00	2,262.00
	Jamboree	2,956.19	29,020.64
	Sub total	2,956.19	31,282.64
	Fund raising	0.00	0.00
	Sub total	0.00	0.00
	Other Income		
	Misc.Other Income - Loan repayment	0.00	0.00
	Sub total	0.00	0.00
	Sundry receipts		
	Sub total	0.00	0.00
	TOTAL RECEIPTS FOR THE YEAR	78,657.72	95,582.39

MANCHESTER SOUTH DISTRICT SCOUT COUNCIL

Payments for the year ended March 31 2024

Budget	Details	This Year	Last Year
Premises			
	English Martyrs Upkeep	0.00	0.00
	Sub total	0.00	0.00
Donations/Grants		0.00	500.00
	Sub total	0.00	500.00
Activities			
	Camps	103.73	0.00
	Events	450.00	4,902.00
	Jamboree	10,150.00	22,800.00
	Sub total	10,703.73	27,702.00
Fundraising Expenses			
	Sub total	0.00	0.00
Admin/Establishment Expenses			
	Capitation HQ and County	132,457.00	50,064.00
	Sub total	132,457.00	50,064.00
Trustee Expenses			
	Expenses (bank charges)	72.00	72.00
	Sub total	72.00	72.00
Training			
	Sub total	280.00	1,738.78
Other Expenses			
	Film and Video Licence	353.35	320.94
	Website (Inc. Online Advertising/OSM)	351.60	1,215.50
	Gilwell 24 Refunds	0.00	0.00
	Xmas Cards	0.00	0.00
	PPE Costs	0.00	0.00
	Misc Other Expenses (District Neckers)	109.05	434.45
	Sub total	814.00	1,970.89
Purchase of Capital Equipment			
	Sub total	0.00	0.00
Purchase of Badges (Inc. Badge @ Home Programme)			
		1,158.00	937.94
	Sub total	1,158.00	937.94
PAYMENTS FOR THE YEAR		145,484.73	82,985.61
TOTAL PAYMENTS FOR THE YEAR		145,484.73	82,985.61

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MANCHESTER SOUTH DISTRICT SCOUT COUNCIL

Statement of Assets and Liabilities for the year ended March 31 2024

Budget	Details	This Year	Last Year
	Monetary Assets		
	Bank Deposit Account	45,451.14	112,278.15
	Sub total	45,451.14	112,278.15
	 TOTAL Monetary Assets	 45,451.14	 112,278.15
	Other Monetary Assets		
	Outstanding Balance on Equals Card	0.00	0.00
	Investment Assets	0.00	0.00
	Non Monetary Assets		
	Badge Secretary's Stock	0.00	0.00
	Liabilities (payment within the year)	0.00	0.00
	Accounts not paid		
	Liabilities (payment after the year)	0.00	0.00
	Contingent Liabilities and Future Obligations	0.00	0.00

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	4
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Section A

Reference and administration details

Charity name

MANCHESTER SOUTH DISTRICT SCOUT COUNCIL

Other names the charity is known by

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Registered charity number (if any)

1	0	2	0	1	7	3
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HQ registration number

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Charity's principal address

31 Egerton Road North

Manchester

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Anthony Boggiano	Chair	
2	Shakila Elahi	Trustee	
3	Lee O'Neil	Trustee	
4	Chris Allerton	Trustee/Treasurer	
5	Shane Nolan	Trustee	
6	Dene Bonar	Trustee	
7	Philip Gunhouse	Trustee/Secretary	
8	Jonathan Allerton	Trustee	
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11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 1 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p data-bbox="611 367 1061 396">Risk and Internal Control (Specimen 1)</p> <p data-bbox="611 400 1300 555">The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="611 591 1300 779">Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Districts. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="611 815 1300 936">Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="611 972 1300 1193">Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="611 1229 1300 1451">Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.</p> <p data-bbox="611 1487 1300 1675">Reduction or loss of members. The District provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.</p> <p data-bbox="611 1711 1061 1740">Risk and Internal Control (Specimen 2)</p> <p data-bbox="611 1744 1300 1899">The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The District supports all Groups within the District in the pursuit of the above objectives, and does this via the provision of additional training activities, direct funding, and the provision of advice and expertise from members of the District Executive, other groups and other parts of Scouting.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

The District continued to grow and achieved an increase of 10% in new young people and adult volunteers, over the previous year.

Grants were obtained over the year, and were mainly used for recruitment of adult volunteers and to subsidise membership fees for young people.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Trustee Board considers that the District should hold a sum equivalent to 12 months running costs, circa £10000.

The District held reserves of approximately £20000 against this at year end. This is above the level required for operating expenses. However this can be explained by the District also holding funds to assist groups who may run into financial difficulty, so that assistance can be provided whilst that group returns to financial health.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

The District's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

<ul style="list-style-type: none"> • how expenditure has supported the key objectives of the charity; 	The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.
<ul style="list-style-type: none"> • investment policy and objectives; 	


Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)	<p>The Scout Association is carrying out a general review and overhaul of compliance that will affect our District and change some of our working practices.</p> <p>As the changes are based around making Scouting safer for young people and adults, we will naturally be implementing them as they are rolled out.</p>
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		DB				
Full name(s)	Anthony Boggiano	Dene Bonar				
Position (eg Secretary, Chair)	Chair	Trustee				
Date	030524					