

# COUNTY OF NORTH TYNESIDE GUIDES

England & Wales · Charity number 1020096

## Details

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Other names	COUNTY OF NORTH TYNESIDE GIRL GUIDES, GIRLGUIDING NORTH TYNESIDE, NORTH TYNESIDE GUIDE ASSOCIATION
Status	Registered
Legal form	Other
Registered	1993-04-22
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Trefoil House 31 Howard Street North Shields Tyne And Wear NE30 1AR
Phone	01912728979
Email	<a href="mailto:office@girlguidingnorthtyneside.org.uk">office@girlguidingnorthtyneside.org.uk</a>
Website	<a href="http://www.girlguidingnorthtyneside.org.uk">www.girlguidingnorthtyneside.org.uk</a>

## Activities

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**Objects:** THE INSTRUCTION OF GIRLS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE LOYALTY AND GOOD CITIZENSHIP

**Activities:** The aim of Girlguiding North Tyneside is to help girls and young women develop emotionally, mentally, physically and spiritually so they can make a positive contribution to their community and the wider world.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People

## Geography

- North Tyneside

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£93,138	£79,970	-	-
2024-03-31	£77,413	£84,301	-	-
2023-03-31	£101,046	£113,842	-	-
2022-03-31	£68,553	£63,842	-	-
2021-03-31	£88,730	£45,391	-	-

## Trustees

Name	Role	Appointed
<b>Laura Tindle</b>	Chair	2023-08-01
Ashleigh Mitchell		2016-09-01
Eleanor Lucas		2026-02-11
Gemma Robson		2018-12-01
Irene Johnson		2019-09-01
Joanne Barnfather		2018-12-01
Joanne Kirkup		2023-12-28
Katy McMillan		2025-01-31
Thea Orrick		2023-12-28

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# Accounts

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# **North Tyneside Guide Association**

A Charity Registered in England & Wales  
Registration no: 1020096

Financial Statements  
and Trustees' Report

Financial Period to 31 March 2025

## Legal and Administrative Information

Name: North Tyneside Guide Association

Reg'd Charity No: 1020096

Structure Registered Charity

### Trustees:

#### April 2024 – January 2025

Irene Johnson – County Commissioner  
Ashleigh Mitchell – Assistant County Commissioner  
Joanne Barnfather – Division Commissioner  
Gemma Robson – Division Commissioner  
Fiona Smith - Division Commissioner  
Chica Harrison - Division Commissioner  
Rebecca Lloyd - Division Commissioner  
Laura Tindle – Division Commissioner  
Thea Orrick - Division Commissioner  
Joanne Kirkup - Division Commissioner

#### January 2025 – February 2025

Laura Tindle – County Commissioner  
Irene Johnson – Assistant County Commissioner  
Ashleigh Mitchell – Assistant County Commissioner  
Joanne Barnfather – Division Commissioner  
Gemma Robson – Division Commissioner  
Fiona Smith - Division Commissioner  
Chica Harrison - Division Commissioner  
Katy McMillan – Division Commissioner  
Thea Orrick - Division Commissioner  
Joanne Kirkup - Division Commissioner

#### February 2025 – March 2025

Laura Tindle – County Commissioner  
Irene Johnson – Assistant County Commissioner  
Ashleigh Mitchell – Assistant County Commissioner  
Joanne Barnfather – Division Commissioner  
Gemma Robson – Division Commissioner  
Fiona Smith - Division Commissioner  
Katy McMillan – Division Commissioner  
Thea Orrick - Division Commissioner  
Joanne Kirkup - Division Commissioner

Address: Trefoil House  
31 Howard St  
North Shields  
NE30 1AR

Bankers: Barclays Bank

Independent Examiner: Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

## **Trustees Annual Report – for the year ended 31<sup>st</sup> March 2025**

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2025.

### **Structure**

Girloguiding North Tyneside is a registered charity, at year end we had ten trustees as listed on the previous page. The Trustees represent our five Divisions and each Division has a vote at Executive meetings, which are held quarterly to consider all organisational issues including financial matters relating to the running of the organisation. None of the Trustees have a beneficial interest in the organisation and have no business interest linked to it. All Trustees are members of Girloguiding UK.

### **Governance and Management**

The Trustees each hold individual roles within the organisation, i.e. County Commissioner, Assistant County Commissioner or Division Commissioner.

Trustees complete training relevant to their role including Safe Space (safeguarding) training and all have an enhanced DBS disclosure. New trustees complete a local induction and training with other commissioners in North East England and have ongoing peer support.

Trustees agree the future plans and direction of our organisation in line with Girloguiding UK strategy. Trustees have met throughout the year to review our vision and agree plans.

Trustees have assessed major risks to which the charity is exposed and are satisfied that systems are in place to mitigate such risks.

The organisation has public liability insurance.

### **Financial review and reserves policy**

The organisation has a Finance committee and recommendations are made to Trustees regarding the financial position and control systems. Trustees review these recommendations and ratify decisions at regular Executive meetings.

### **Achievements and Performance**

Our young member numbers have remained steady throughout the year, and whilst not at pre-pandemic levels, we are satisfied with the gentle growth, and transition between sections, particularly amongst the older age groups.

We face challenges with recruitment and retention of volunteers in line with other voluntary organisations. We are focussing on flexible volunteering options, with units running on rota systems, or meeting at varying frequency/length to ensure volunteers are valued and gain a positive experience.

Our properties in Kirknewton and North Shields have been well managed and have been subject to ongoing improvement and a schedule of maintenance and some improvements to keep to a high standard.

### **Future Plans**

At the time of writing, bookings for our residential property were good for the remainder of 2025 and we have several firm bookings and enquiries into 2026.

Events and trips have been ran in 2025 at North East England Region level to help our young members see the larger organisation that they are part of as well as some smaller events within county.

Financial reserves are sufficient to mitigate immediate risks, subject to ongoing careful management controls.



Laura Tindle  
County Commissioner  
On behalf of the Trustees

23rd July 2025

**INDEPENDENT EXAMINER'S REPORT**

**North Tyneside Guide Association**

**Report to the trustees of**

**On accounts for the year ended**

**31 March 2025**

**Charity no 1020096**

**Respective responsibilities of trustees and examiner**

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date: 25 July 2025**

**Name:  
Address:**

Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

**North Tyneside Guide Association  
Statement of Financial Activities  
for the year period ending 31 March 2025**

		Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024
<b>Receipts</b>					
<b>From Voluntary Services</b>					
Grants & Donations	4	18150		18150	2750
Membership Subscriptions		14747		14747	11769
Training				0	93
Sundry Income		10		10	260
Income from Events		11735		11735	17048
<b>From Assets</b>					
Interest received				0	42
<b>From Trading</b>					
Cheviot View Hire		31899		31899	23850
Souvenirs & Pick 'n' mix		850		850	569
Depot Sale		15247		15247	18138
Playground Games		500		500	
Refund				0	2894
<b>Total Receipts</b>		<b>93138</b>	<b>0</b>	<b>93138</b>	<b>77413</b>
<b>Payments</b>					
Expenditure on Events		12664		12664	17328
Building Refurbishment		12252		12252	
Training expenses		295		295	229
Wages		10484		10484	8401
Depot Purchases		13173		13173	15759
Repairs & Renewals		10921		10921	17491
Bank Charges		396		396	475
Accountancy		550		550	500
Lighting & Heating		5126		5126	5758
Telephone & Internet		1823		1823	2200
Rates and Water Rates		454		454	528
Cleaning		1390		1390	3314
Travel expenses		425		425	908
Insurance		4529		4529	4278
Printing, Postage & Stationery		1128		1128	1452
Equipments		291		291	1444
Membership subscriptions		466		466	240
Souvenirs		99		99	1181
Refund Deposit		375		375	172
Website & Publicity costs		519		519	431
Credit Card charges		164		164	914
Sundry costs		63		63	273
External grant		2200		2200	821
Depreciation		183		183	204
<b>Total Payments</b>		<b>79970</b>	<b>0</b>	<b>79970</b>	<b>84301</b>
Surplus / deficit for the year		13168	0	13168	-6888
Funds at 1 April 2024		280977	400753	681730	688618
<b>Funds at 31 March 2025</b>		<b>294145</b>	<b>400753</b>	<b>694898</b>	<b>681730</b>

**North Tyneside Guide Association  
Statement of assets and liabilities at 31 March 2025**

	2025	2024
	£	£
<b>Fixed Assets</b>		
Building	571341	571341
County Standard	426	426
Fixtures & Fittings	1649	1832
	<u>573416</u>	<u>573599</u>
<b>Current Assets:</b>		
Prepayments	2610	3302
Stock	14184	16399
Cash at Bank & In Hand	106093	93480
	<u>122887</u>	<u>113181</u>
<b>Total Cash Balances</b>	<u>122887</u>	<u>113181</u>
<b>Current Liabilities</b>		
Trade Creditors		
Receipts in Advance	5	5050
	<u>1405</u>	<u>5050</u>
<b>Net Assets at 31 March 2025</b>	<u>694898</u>	<u>681730</u>
<b>Represented By:</b>		
Restricted Funds	400753	400753
Unrestricted Funds	294145	280977
	<u>694898</u>	<u>681730</u>

The financial statements were approved by the following members of the Management Committee :

Signed  ..... Position *Joanne Barrfather - Division Commissioner (Coastline)*  
 Signed  ..... Position *Jo Kirkup - DIVISION COMMISSIONER (HARLIAM)*  
 Date *6-11-2025* .....

## North Tyneside Guide Association

### Notes to the accounts, 2025

#### 1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

North Tyneside Guide Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifetime at the following rates:  
Office Furniture - 10% reducing balance

#### 2. Costs of financial services

The cost for the Independent Examination for the financial period will be £550

#### 3. Analysis of Funds:

Restricted Funds	April '24	Income	Expend	Transfers	March '25
Campsite (Fixed Assets)	19305				19305
Building (Fixed Assets)	381448				381448
<b>Total</b>	<b>400753</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400753</b>

#### Fixed Assets

Cost	Freehold Property	County Standard	Fixtures & Fittings	Office Equipment	Total
As at 1 April 2024	571341	426	5452	819	578038
Additions					
Disposals					
As at 31 March 2025	571341	426	5452	819	578038
<b>Depreciation</b>					
As at 1 April 2024	0	0	3620	819	4439
Charge for the year	0	0	183	0	183
Disposals					
As at 31 March 2025	0	0	3803	819	4622
<b>Net Book Value at 31 March 2025</b>	<b>571341</b>	<b>426</b>	<b>1649</b>	<b>0</b>	<b>573416</b>
Net Book Value at 31 March 2024	571341	426	1832	0	573599

#### 5. Current Liabilities

Receipts in Advance  
Events & Training

**1405**

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# Accounts

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# **North Tyneside Guide Association**

A Charity Registered in England & Wales  
Registration no: 1020096

Financial Statements  
and Trustees' Report

Financial Period to 31 March 2024

## Legal and Administrative Information

Name: **North Tyneside Guide Association**

Reg'd Charity No: 1020096

Structure Registered Charity

Trustees: **April 2023 - March 2024**

Irene Johnson - County Commissioner  
Joanne Barnfather - Division Commissioner  
Gemma Robson - Division Commissioner  
Fiona Smith - Division Commissioner  
Ashleigh Mitchell - Assistant County Commissioner  
Chica Harrison - Division Commissioner  
Rebecca Lloyd - Division Commissioner

**August 2023 - March 2024**

Laura Tindle - Division Commissioner

**December 2023 - March 2024**

Thea Orrick - Division Commissioner  
Joanne Kirkup - Division Commissioner

Address: Trefoil House  
31 Howard St  
North Shields  
NE30 1AR

Bankers: Barclays Bank

Independent Examiner: Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

## **Trustees Annual Report – for the year ended 31<sup>st</sup> March 2024**

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2024.

### **Structure**

Girlguiding North Tyneside is a registered charity, at year end we had ten trustees as listed on the previous page. The Trustees represent our five Divisions and each Division has a vote at Executive meetings, which are held quarterly to consider all organisational issues including financial matters relating to the running of the organisation. None of the Trustees have a beneficial interest in the organisation and have no business interest linked to it. All Trustees are members of Girlguiding UK.

### **Governance and Management**

The Trustees each hold individual roles within the organisation, i.e. County Commissioner, Assistant County Commissioner or Division Commissioner.

Trustees complete training relevant to their role including Safe Space (safeguarding) training and all have an enhanced DBS disclosure. New trustees complete a local induction and training with other commissioners in North East England and have ongoing peer support.

Trustees agree the future plans and direction of our organisation in line with Girlguiding UK strategy. Trustees have met throughout the year to review our vision and agree plans.

Trustees have assessed major risks to which the charity is exposed and are satisfied that systems are in place to mitigate such risks.

The organisation has public liability insurance.

### **Financial review and reserves policy**

The organisation has a Finance committee and recommendations are made to Trustees regarding the financial position and control systems. Trustees review these recommendations and ratify decisions at regular Executive meetings.

### **Achievements and Performance**

Our young member numbers have remained steady throughout the year, and whilst not at pre-pandemic levels, we are satisfied with the gentle growth, and transition between sections, particularly amongst the older age groups.

We face challenges with recruitment and retention of volunteers in line with other voluntary organisations. We are focussing on flexible volunteering options, with units running on rota systems, or meeting at varying frequency/length to ensure volunteers are valued and gain a positive experience.

Our properties in Kirknewton and North Shields have been well managed, and have been subject to ongoing improvement and a schedule of maintenance to keep to a high standard.

### **Future Plans**

At the time of writing, bookings for our residential property were good for the remainder of 2024 and we have several firm bookings and enquiries into 2025. We have registered to participate in a HQ funding project with DEFRA to promote residential stays for young members which we hope should further increase our residential bookings.

Events have been planned for all sections in 2024 on a county level are designed to provide adventure, challenge and a lot of fun for participants whilst being conscious of our carbon footprint and the current economy. In 2025, North East England Region are organising some trips and events centrally to help our young members see the larger organisation that they are part of.

Financial reserves are sufficient to mitigate immediate risks, subject to ongoing careful management controls.

Irene Johnson  
County Commissioner  
On behalf of the Trustees

8th July 2024

## INDEPENDENT EXAMINER'S REPORT

Report to the trustees of

### North Tyneside Guide Association

On accounts for the year ended

31 March 2024

Charity no 1020096

Respective responsibilities of trustees and examiner

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 9 September 2024

Name:  
Address:

Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

**North Tyneside Guide Association**  
**Statement of Financial Activities**  
**for the year period ending 31 March 2024**

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2024	2024	2024	2023
<b>Receipts</b>				
<b>From Voluntary Services</b>				
Grants & Donations	4	2750	2750	2803
Membership Subscriptions		11769	11769	12150
Training		93	93	385
Sundry Income		260	260	243
Income from Events		17048	17048	47757
<b>From Assets</b>				
Interest received		42	42	59
<b>From Trading</b>				
Cheviot View Hire		23850	23850	19573
Souvenirs & Pick 'n' mix		569	569	213
Depot Sale		18138	18138	17863
Refund		2894	2894	0
<b>Total Receipts</b>		<b>77413</b>	<b>0</b>	<b>77413</b>
				<b>101046</b>
<b>Payments</b>				
Expenditure on Events		17328	17328	49912
Building Refurbishment			0	664
Training expenses		229	229	929
Wages		8401	8401	7082
Depot Purchases		15759	15759	12322
Repairs & Renewals		17491	17491	15042
Bank Charges		475	475	531
Accountancy		500	500	500
Lighting & Heating		5758	5758	5536
Telephone & Internet		2200	2200	1084
Water Rates		528	528	384
Cleaning		3314	3314	5153
Travel expenses		908	908	1040
Insurance		4278	4278	3762
Printing, Postage & Stationery		1452	1452	1052
Equipments		1444	1444	1722
Membership subscriptions		240	240	847
Souvenirs		1181	1181	0
Refund Deposit		172	172	44
Website & Publicity costs		431	431	359
Credit Card charges		914	914	733
Sundry costs		273	273	516
External grant		821	821	1756
2nd Earsdon accounts			0	2646
Depreciation		204	204	226
<b>Total Payments</b>		<b>84301</b>	<b>0</b>	<b>84301</b>
				<b>113842</b>
Surplus / deficit for the year		-6888	0	-6888
Funds at 1 April 2023		287865	400753	688618
<b>Funds at 31 March 2024</b>		<b>280977</b>	<b>400753</b>	<b>681730</b>
				<b>688618</b>

**North Tyneside Guide Association**  
**Statement of assets and liabilities at 31 March 2024**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Fixed Assets</b>		
Building	571341	571341
County Standard	426	426
Fixtures & Fittings	1832	2036
	<u><b>573599</b></u>	<u><b>573803</b></u>
<b>Current Assets:</b>		
Prepayments	3302	5391
Stock	16399	16922
Cash at Bank & In Hand	93480	101437
<b>Total Cash Balances</b>	<u><b>113181</b></u>	<u><b>123750</b></u>
<b>Current Liabilities</b>		
Trade Creditors		
Receipts in Advance	<b>5</b> 5050	8935
	<u><b>5050</b></u>	<u><b>8935</b></u>
<b>Net Assets at 31 March 2024</b>	<u><u><b>681730</b></u></u>	<u><u><b>688618</b></u></u>
<b>Represented By:</b>		
Restricted Funds	400753	400753
Unrestricted Funds	280977	287865
	<u><b>681730</b></u>	<u><b>688618</b></u>

The financial statements were approved by the following members of the Management Committee :

Signed ..... Position .....

Signed ..... Position .....

Date .....

## North Tyneside Guide Association

### Notes to the accounts, 2024

#### 1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

North Tyneside Guide Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifeline at the following rates:  
Office Furniture - 10% reducing balance

#### 2. Costs of financial services

The cost for the Independent Examination for the financial period will be £550

#### 3. Analysis of Funds:

<b>Restricted Funds</b>	<b>April '23</b>	<b>Income</b>	<b>Expend</b>	<b>Transfers</b>	<b>March '24</b>
Campsite (Fixed Assets)	19305				19305
Building (Fixed Assets)	381448				381448
<b>Total</b>	<b>400753</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400753</b>

<b>Fixed Assets</b>	<b>Freehold Property</b>	<b>County Standard</b>	<b>Fixtures &amp; Fittings</b>	<b>Office Equipment</b>	<b>Total</b>
<b>Cost</b>					
As at 1 April 2023	571341	426	5452	819	578038
Additions					
Disposals					
As at 31 March 2024	571341	426	5452	819	578038
<b>Depreciation</b>					
As at 1 April 2023	0	0	3416	819	4235
Charge for the year	0	0	204	0	204
Disposals					
As at 31 March 2024	0	0	3620	819	4439
<b>Net Book Value at 31 March 2024</b>	<b>571341</b>	<b>426</b>	<b>1832</b>	<b>0</b>	<b>573599</b>
Net Book Value at 31 March 2023	571341	426	2036	0	573803

#### 4. Grants Received:

W A Handley Charitable Trust	1750
1st Forrest Hall Unit Event	1000
<b>Total Grants</b>	<b>2750</b>

#### 5. Current Liabilities

Receipts in Advance	
Events & Training	<b>5050</b>

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# Accounts

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# **North Tyneside Guide Association**

A Charity Registered in England & Wales  
Registration no: 1020096

Financial Statements  
and Trustees' Report

Financial Period to 31 March 2023

## Legal and Administrative Information

Name: **North Tyneside Guide Association**

Reg'd Charity No: 1020096

Structure Registered Charity

Trustees: **April 2022 – only**  
Grace Paul – Division Commissioner  
Felicity Ripley – Division Commissioner  
Lucy Skillen – Division Commissioner

**April 2022 - September 2022**  
Victoria Hogg - Division Commissioner

**April 2022 - November 2022**  
Nicola McIntyre - Division Commissioner

**April 2022 - February 2023**  
Michelle Harrison - Division Commissioner

**April 2022 - March 2023**  
Irene Johnson - County Commissioner  
Joanne Barnfather - Division Commissioner  
Gemma Robson - Division Commissioner  
Gail Gordon - Division Commissioner  
Ashleigh Mitchell - Division Commissioner

**September 2022 - March 2023**  
Fiona Smith - Division Commissioner

**November 2022 - March 2023**  
Chica Harrison - Division Commissioner

**February 2023 - March 2023**  
Rebecca Lloyd - Division Commissioner

Address: Trefoil House  
31 Howard St  
North Shields  
NE30 1AR

Bankers: Barclays Bank

Independent Examiner: Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

## **Trustees Annual Report – for the year ended 31<sup>st</sup> March 2023**

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2023.

### **Structure**

Girlguiding North Tyneside is a registered charity, currently with eight trustees as listed on the previous page.

The Trustees represent our Divisions and each Division has a vote at Executive meetings, which are held quarterly to consider all organisational issues including financial matters relating to the running of the organisation. None of the Trustees have a beneficial interest in the organisation and have no business interest linked to it. All Trustees are members of Girlguiding UK.

### **Governance and Management**

The Trustees each hold individual roles within the organisation, i.e. County Commissioner or Division Commissioner.

Trustees complete training relevant to their role including Safe Space (safeguarding) training and all have an enhanced DBS disclosure. New trustees complete a local induction and training with other commissioners in North East England and have ongoing peer support

Trustees agree the future plans and direction of our organisation in line with Girlguiding UK strategy. Trustees have met throughout the year virtually and in person, where possible, to review our vision and agree plans.

Trustees have assessed major risks to which the charity is exposed and are satisfied that systems are in place to mitigate such risks.

The organisation has public liability insurance.

### **Financial review and reserves policy**

The organisation has a Finance committee and recommendations are made to Trustees regarding the financial position and control systems. Trustees review these recommendations and ratify decisions at regular Executive meetings.

### **Achievements and Performance**

Our membership numbers have risen steadily during the year, and while not at pre-pandemic levels, we are satisfied with the gentle growth, transition between sections and retention of volunteers

We carried out a consultation and restructure during the year to reduce the number of Divisions in the County and regulate disparity of units and members in each. The Trustees held meetings to share plans and listened to concerns from volunteers before making a final decision. All members were involved in the naming of the new Divisions, leading to greater ownership of the areas.

Our properties in Kirknewton and North Shields have been well managed, and have been subject to ongoing improvement and maintenance to keep to a high standard.

### **Future Plans**

At the time of writing, bookings for our residential property were good for the remainder of 2023 and we have several firm bookings and enquiries into 2024.

2023 is our 50<sup>th</sup> birthday year and county events have been held and are planned to celebrate this for girls and adults, including day trips, a camp and an international trip. Events are designed to provide adventure, challenge and a lot of fun for participants whilst being conscious of our carbon footprint and the current economy.

Financial reserves are sufficient to mitigate immediate risks, subject to ongoing careful management controls.

Irene Johnson  
County Commissioner  
On behalf of the Trustees

10<sup>th</sup> July 2023

## INDEPENDENT EXAMINER'S REPORT

Report to the  
trustees of

### North Tyneside Guide Association

On accounts for  
the year ended

31 March 2023

Charity no 1020096

Respective  
responsibilities of  
trustees and  
examiner

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of  
independent  
examiner's  
statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent  
examiner's  
statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 24 July 2023

Name:

Mark Thompson MAAT

Address:

VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

**North Tyneside Guide Association**  
**Statement of Financial Activities**  
**for the year period ending 31 March 2023**

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2023	2023	2023	2022
<b>Receipts</b>				
<b>From Voluntary Services</b>				
Grants & Donations	4	2803	2803	19994
Membership Subscriptions		12150	12150	9208
Training		385	385	60
Sundry income		243	243	775
Income from events		47757	47757	3150
<b>From Assets</b>				
Interest received		59	59	46
<b>From Trading</b>				
Cheviot view hire		19573	19573	16653
Souvenirs & Pick 'n' mix		213	213	213
Depot Sale		17863	17863	17958
Refund			0	496
<b>Total Receipts</b>	<b>101046</b>	<b>0</b>	<b>101046</b>	<b>68553</b>
<b>Payments</b>				
Expenditure on events		49912	49912	5151
Building Refurbishment		664	664	9610
Training expenses		929	929	220
Wages		7082	7082	8750
Depot purchases		12322	12322	12888
Repairs & Renewals		15042	15042	8585
Bank charges		531	531	426
Accountancy		500	500	500
Lighting & Heating		5536	5536	3275
Telephone & Internet		1084	1084	1038
Water Rates		384	384	1043
Cleaning		5153	5153	4487
Travel expenses		1040	1040	229
Insurance		3762	3762	3436
Printing, Postage & Stationery		1052	1052	1585
Equipments		1722	1722	0
Membership subscriptions		847	847	600
Souvenirs			0	391
Refund Deposit		44	44	369
Website & Publicity costs		359	359	346
Credit Card charges		733	733	736
Sundry costs		516	516	177
External grant		1756	1756	0
2nd Earsdon accounts		2646	2646	0
Depreciation		226	226	0
<b>Total Payments</b>	<b>113842</b>	<b>0</b>	<b>113842</b>	<b>63842</b>
Surplus / deficit for the year	-12796	0	-12796	4711
Funds at 1 April 2022	300661	400753	701414	696703
<b>Funds at 31 March 2023</b>	<b>287865</b>	<b>400753</b>	<b>688618</b>	<b>701414</b>

**North Tyneside Guide Association**  
**Statement of assets and liabilities at 31 March 2023**

	2023	2022
	£	£
<b>Fixed Assets</b>		
Building	571341	571341
County Standard	426	426
Fixtures & Fittings	2036	2262
Office Equipment		
	<u>573803</u>	<u>574029</u>
<b>Current Assets:</b>		
Debtor (loan)		
Prepayments	5391	12050
Stock	16922	16151
Cash at Bank & In Hand	101437	125322
<b>Total Cash Balances</b>	<u>123750</u>	<u>153523</u>
<b>Current Liabilities</b>		
Trade Creditors		
Receipts in Advance	5 8935	26138
	<u>8935</u>	<u>26138</u>
<b>Net Assets at 31 March 2023</b>	<u><u>688618</u></u>	<u><u>701414</u></u>
<b>Represented By:</b>		
Restricted Funds	400753	400753
Unrestricted Funds	287865	300661
	<u>688618</u>	<u>701414</u>

The financial statements were approved by the following members of the Management Committee :

Signed *S. Smith* ..... Position Division Commissioner  
 Signed *J.R.* ..... Position Division Commissioner  
 Date 22/8/2023 .....

## North Tyneside Guide Association

### Notes to the accounts, 2023

#### 1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

North Tyneside Guide Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifeline at the following rates:  
Office Furniture - 10% reducing balance

#### 2. Costs of financial services

The cost for the Independent Examination for the financial period will be £500

#### 3. Analysis of Funds:

Restricted Funds	April '22	Income	Expend	Transfers	March '23
Campsite (Fixed Assets)	19305				19305
Building (Fixed Assets)	381448				381448
<b>Total</b>	<b>400753</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400753</b>

Fixed Assets	Freehold Property	County Standard	Fixtures & Fittings	Office Equipment	Total
<b>Cost</b>					
As at 1 April 2022	571341	426	5452	819	578038
Additions					
Disposals					
As at 31 March 2023	571341	426	5452	819	578038
<b>Depreciation</b>					
As at 1 April 2022	0	0	3190	819	4009
Charge for the year	0	0	226	0	226
Disposals					
As at 31 March 2023	0	0	3416	819	4235
<b>Net Book Value at 31 March 2023</b>	<b>571341</b>	<b>426</b>	<b>2036</b>	<b>0</b>	<b>573803</b>
Net Book Value at 31 March 2022	571341	426	2262	0	574029

#### 4. Grants Received:

North East England	685
Generation Green	368
W A Handley Charitable Trust	1750
<b>Total Grants</b>	<b>2803</b>

#### 5. Current Liabilities

Receipts in Advance	
Events & Training	<b>£8,935</b>



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# Accounts

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# **North Tyneside Guide Association**

A Charity Registered in England & Wales  
Registration no: 1020096

Financial Statements  
and Trustees' Report

Financial Period to 31 March 2022

## Legal and Administrative Information

Name: **North Tyneside Guide Association**

Reg'd Charity No: 1020096

Structure Registered Charity

Trustees: **April 2021 – March 2022**

Irene Johnson – County Commissioner  
Joanne Barnfather – Division Commissioner  
Gail Gordon – Division Commissioner  
Michelle Harrison – Division Commissioner  
Victoria Hogg – Division Commissioner  
Nicola McIntyre – Division Commissioner  
Ashleigh Mitchell – Division Commissioner  
Gemma Robson – Division Commissioner  
Grace Paul – Division Commissioner  
Felicity Ripley – Division Commissioner  
Lucy Skillen – Division Commissioner

**April 2021 – August 2021**

Rebecca Davies – Division Commissioner

Address: Trefoil House  
31 Howard St  
North Shields  
NE30 1AR

Bankers: Barclays Bank

Independent Examiner: Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

## **Trustees Annual Report – for the year ended 31<sup>st</sup> March 2022**

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2022.

### **Structure**

Girlguiding North Tyneside is a registered charity, currently with eleven trustees as listed on the previous page.

The Trustees each have a vote at Executive meetings, which are held quarterly to consider all organisational issues including financial matters relating to the running of the organisation. None of the Trustees have a beneficial interest in the organisation and have no business interest linked to it. All Trustees are members of Girlguiding UK.

### **Governance and Management**

The Trustees each hold individual roles within the organisation, i.e. County Commissioner or Division Commissioner.

Trustees complete training relevant to their role including Safe Space (safeguarding) training and all have an enhanced DBS disclosure.

Trustees agree the future plans and direction of our organisation in line with Girlguiding UK strategy. Trustees have met throughout the year virtually and in person, where possible, to review our vision and agree plans.

Trustees have assessed major risks to which the charity is exposed and are satisfied that systems are in place to mitigate such risks.

The organisation has public liability insurance.

### **Financial review and reserves policy**

The organisation has a Finance committee and recommendations are made to Trustees regarding the financial position and control systems. Trustees review these recommendations and ratify decisions at regular Executive meetings.

### **Achievements and Performance**

Our membership fell during the COVID-19 pandemic broadly in line with most other voluntary groups nationally. Many groups were able to meet virtually, and since September 2021 the majority of our groups have been able to meet again face to face, with a resultant rise in membership numbers. As restrictions at venues increase and confidence grows in social contact, we envisage a steady rise members to previously seen levels.

Our properties in Kirknewton and North Shields have been well managed, and have been subject to ongoing improvement and maintenance to keep to a high standard.

### **Future Plans**

COVID-19 and associated public health concerns led to a suspension of face to face Guiding towards the end of March 2020 and restrictions continued to remain in place throughout much of this financial year.

At the time of writing, the majority of our units have been able to meet up once more, both outdoors and indoors and we are welcoming back both existing and new members. We are now seeing a gentle rise in membership which we project will continue into next year. Bookings for our residential property are good for the remainder of 2022 and into the early months of 2023.

2023 is our 50<sup>th</sup> birthday year and plans are underway for some exciting events and activities for girls and adult volunteers, to bring our County members together and build lasting memories.

Financial reserves are sufficient to mitigate immediate risks, subject to ongoing careful management controls.

Irene Johnson  
County Commissioner  
On behalf of the Trustees

5<sup>th</sup> June 2022

## INDEPENDENT EXAMINER'S REPORT

Report to the  
trustees of

### North Tyneside Guide Association

On accounts for  
the year ended

31 March 2022

Charity no 1020096

**Respective  
responsibilities of  
trustees and  
examiner**

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

**Basis of  
independent  
examiner's  
statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent  
examiner's  
statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date: 20 October 2022**

**Name:  
Address:**

Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

**North Tyneside Guide Association**  
**Statement of Financial Activities**  
**for the year period ending 31 March 2022**

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2022	2022	2022	2021
<b>Receipts</b>				
<b>From Voluntary Services</b>				
Grants & Donations	4	19994	19994	45732
Membership Subscriptions		9208	9208	18603
Training		60	60	0
Sundry income		775	775	141
Income from events		3150	3150	18938
<b>From Assets</b>				
Interest received		46	46	0
<b>From Trading</b>				
Cheviot view hire		16653	16653	3164
Souvenirs & Pick 'n' mix		213	213	0
Depot Sale		17958	17958	2152
Refund		496	496	0
<b>Total Receipts</b>		<b>68553</b>	<b>0</b>	<b>88730</b>
<b>Payments</b>				
Expenditure on events		5151	5151	16716
Building Refurbishment		9610	9610	2907
Training expenses		220	220	307
Wages		8750	8750	8058
Depot purchases		12888	12888	3087
Repairs & Renewals		8585	8585	1631
Bank charges		426	426	267
Accountancy		500	500	500
Lighting & Heating		3275	3275	1820
Telephone & Internet		1038	1038	1260
Water Rates		1043	1043	789
Cleaning		4487	4487	218
Travel expenses		229	229	10
Insurance		3436	3436	3324
Printing, Postage & Stationery		1585	1585	1393
Membership subscriptions		600	600	0
Souvenirs		391	391	0
Refund Deposit		369	369	1272
Website & Publicity costs		346	346	1006
Credit Card charges		736	736	497
Sundry costs		177	177	78
Depreciation			0	251
<b>Total Payments</b>		<b>63842</b>	<b>0</b>	<b>45391</b>
Surplus / deficit for the year		4711	0	43339
Funds at 1 April 2021		295950	400753	696703
<b>Funds at 31 March 2022</b>		<b>300661</b>	<b>400753</b>	<b>696703</b>

**North Tyneside Guide Association**  
**Statement of assets and liabilities at 31 March 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>		
Building	571341	571341
County Standard	426	426
Fixtures & Fittings	2262	2262
Office Equipment		
	<u><b>574029</b></u>	<u><b>574029</b></u>
<b>Current Assets:</b>		
Debtor (loan)		500
Prepayments	12050	10317
Stock	16151	15758
Cash at Bank & In Hand	125322	116646
<b>Total Cash Balances</b>	<u><b>153523</b></u>	<u><b>143221</b></u>
<b>Current Liabilities</b>		
Trade Creditors		
Receipts in Advance	<b>5</b> 26138	20547
	<u><b>26138</b></u>	<u><b>20547</b></u>
<b>Net Assets at 31 March 2022</b>	<u><u><b>701414</b></u></u>	<u><u><b>696703</b></u></u>
<b>Represented By:</b>		
Restricted Funds	400753	400753
Unrestricted Funds	300661	295950
	<u><b>701414</b></u>	<u><b>696703</b></u>

The financial statements were approved by the following members of the Management Committee :

Signed ..... Position .....

Signed ..... Position .....

Date .....

## North Tyneside Guide Association

### Notes to the accounts, 2022

#### 1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

North Tyneside Guide Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifeline at the following rates:  
Office Furniture - 10% reducing balance

#### 2. Costs of financial services

The cost for the Independent Examination for the financial period will be £500

#### 3. Analysis of Funds:

<b>Restricted Funds</b>	<b>April '21</b>	<b>Income</b>	<b>Expend</b>	<b>Transfers</b>	<b>March '22</b>
Campsite (Fixed Assets)	19305				19305
Building (Fixed Assets)	386048				386048
<b>Total</b>	<b>405353</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>405353</b>

<b>Fixed Assets</b>	<b>Freehold Property</b>	<b>County Standard</b>	<b>Fixtures &amp; Fittings</b>	<b>Office Equipment</b>	<b>Total</b>
<b>Cost</b>					
As at 1 April 2021	571341	426	5452	819	578038
Additions					
Disposals					
As at 31 March 2022	571341	426	5452	819	578038
<b>Depreciation</b>					
As at 1 April 2021	0	0	2939	819	3758
Charge for the year	0	0	251	0	251
Disposals					
As at 31 March 2022	0	0	3190	819	4009
<b>Net Book Value at 31 March 2022</b>	<b>571341</b>	<b>426</b>	<b>2262</b>	<b>0</b>	<b>574029</b>
Net Book Value at 31 March 2021	571341	426	2513	0	574280

#### 4. Grants Received:

North East England	400
Sir James Knott Trust	4000
W A Handley Charitable Trust	1750
North Tyneside Council Covid Grant	2667
Furlough Payments	510
Northumberland County Council	10667
<b>Total Grants</b>	<b>19994</b>

#### 5. Current Liabilities

Receipts in Advance	
Events & Training	<b>£26,138</b>

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# Accounts

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# **North Tyneside Guide Association**

A Charity Registered in England & Wales  
Registration no: 1020096

Financial Statements  
and Trustees' Report

Financial Period to 31 March 2021

## **Legal and Administrative Information**

**Name:** North Tyneside Guide Association

**Reg'd Charity No:** 1020096

**Structure** Registered Charity

**Trustees:** **April 2020 – March 2021**

Irene Johnson – County Commissioner  
Joanne Barnfather – Division Commissioner  
Rebecca Davies – Division Commissioner  
Gail Gordon – Division Commissioner  
Michelle Harrison – Division Commissioner  
Victoria Hogg – Division Commissioner  
Nicola McIntyre – Division Commissioner  
Ashleigh Mitchell – Division Commissioner  
Gemma Robson – Division Commissioner  
Grace Paul – Division Commissioner  
Felicity Ripley – Division Commissioner  
Lucy Skillen – Division Commissioner

**Address:** Trefoil House  
31 Howard St  
North Shields  
NE30 1AR

**Bankers:** Barclays Bank

**Independent Examiner:** Mark Thompson MAAT  
VODA  
Linskill Centre  
Linskill Terrace  
North Shields  
NE30 2AY

**Trustees' Annual Report**  
**For the year ended 31 March 2021**

The Trustees present their report and accounts for the year ended 31 March 2021

**Structure**

Girlguiding North Tyneside is a registered charity.

Trustees for the financial year are listed on the previous page.

The Trustees each have a vote at the Executive meetings which are held quarterly and consider all organizational issues including any financial decisions relating to the running the organisation. None of the Trustees have any beneficial interest in the organisation and have no business interests linked to it. All trustees are members of Girlguiding UK.

**Governance and Management**

The Trustees each hold individual roles within the organisation, i.e. County Commissioner or Division Commissioner.

Trustees complete training relevant to their role including Safe Space (safeguarding) training and all have an enhanced DBS disclosure.

Trustees agree the future plans and direction of our organisation in line with Girlguiding UK strategy. Trustees have met virtually throughout the year to review our vision and agree plans.

Trustees have assessed major risks to which the charity is exposed and are satisfied that systems are in place to mitigate such risks.

The organisation has public liability insurance.

**Financial Review and Reserves Policy**

The organisation has a Finance committee and recommendations are made to Trustees regarding the financial position and control systems. Trustees review these recommendations and ratify decisions at regular Executive meetings.

**Achievements and performance of Girlguiding North Tyneside**

Our property at Cheviot View in Northumberland was mothballed for much of the year due to the restrictions placed on us due to the COVID-19 pandemic. Our property at Trefoil House was initially closed completely, but we reviewed plans when allowed and safely reopened the building.

Our membership fell throughout the year broadly in line with most other voluntary groups nationally. It is felt this was solely due to the pandemic situation and once we are able to meet again the position will be reversed.

**Future Plans**

COVID-19 and associated public health concerns led to a suspension of face to face Guiding towards the end of March 2020 and restrictions remained in place throughout most of the financial year. Many of our volunteers were impacted with significant life changes and challenges and are now reflecting on their personal situations to decide whether Guiding is right for them at this time.

At the time of writing, many units have been able to meet up once more, both outdoors and indoors and we are welcoming back both existing and new members. While initially our membership numbers fell as anticipated, we are now seeing a gentle rise which we project will continue throughout the year. Bookings for our residential property are being made for over the Autumn and Winter months and into Spring/Summer 2022.

Our volunteers are working tirelessly to enable us to continue delivering exciting and challenging activities for our members; empowering girls to find their voice, discover the best in themselves and make a positive difference in their communities.

In the short term, financial reserves are sufficient to mitigate immediate risks, subject to careful management controls.

Irene Johnson  
County Commissioner  
On behalf of the Trustees



19th September 2021

## INDEPENDENT EXAMINER'S REPORT

Report to the trustees of

**North Tyneside Guide Association**

On accounts for the year ended

31 March 2021

Charity no 1020096

Respective responsibilities of trustees and examiner

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 16 September 2021

Name: Mark Thompson MAAT  
Address: VODA  
Linskill Centre  
Linskill Terrace  
North Shields  
NE30 2AY

**North Tyneside Guide Association**  
**Statement of Financial Activities**  
**for the year period ending 31 March 2021**

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
Receipts	2021	2021	2021	2020
<b>From Voluntary Services</b>				
Grants & Donations	4	45732	45732	5750
Membership Subscriptions		18603	18603	18603
Training			0	790
Sundry income		141	141	58
Income from events		18938	18938	20862
<b>From Assets</b>				
Interest received		0	0	0
<b>From Trading</b>				
Cheviot view hire		3164	3164	21924
Souvenirs & Pick 'n' mix			0	736
Depot Sale		2152	2152	23592
Refund			0	0
<b>Total Receipts</b>	<b>88730</b>	<b>0</b>	<b>88730</b>	<b>92315</b>
<b>Payments</b>				
Expenditure on events			16716	20974
Building Refurbishment			2907	2888
Training expenses			307	576
Wages			8058	7793
Depot purchases			3087	23509
Repairs & Renewals			1631	8119
Bank charges			267	562
Accountancy			500	500
Lighting & Heating			1820	3395
Telephone & Internet			1260	1593
Water Rates			789	637
Cleaning			218	5545
Travel expenses			10	522
Insurance			3324	3014
Printing, Postage & Stationery			1393	1867
Membership subscriptions			0	681
Souvenirs			0	188
Refund Deposit			1272	0
Website & Publicity costs			1006	620
Credit Card charges			497	511
Sundry costs			78	211
Depreciation			251	270
<b>Total Payments</b>	<b>45391</b>	<b>0</b>	<b>45391</b>	<b>83975</b>
Surplus / deficit for the year	43339	0	43339	8340
Funds at 1 April 2020	252611	400753	653364	645024
<b>Funds at 31 March 2021</b>	<b>295950</b>	<b>400753</b>	<b>696703</b>	<b>653364</b>

**North Tyneside Guide Association**  
**Statement of assets and liabilities at 31 March 2021**

	2021	2020
	£	£
<b>Fixed Assets</b>		
Building	571341	571341
County Standard	426	426
Fixtures & Fittings	2262	2513
Office Equipment		
	<u>574029</u>	<u>574280</u>
<b>Current Assets:</b>		
Debtor (loan)	500	
Prepayments	10317	3683
Stock	15758	15939
Cash at Bank & In Hand	116646	70469
<b>Total Cash Balances</b>	<u>143221</u>	<u>90091</u>
<b>Current Liabilities</b>		
Trade Creditors	0	0
Receipts in Advance	5 20547	11007
	<u>20547</u>	<u>11007</u>
<b>Net Assets at 31 March 2020</b>	<u>696703</u>	<u>653364</u>
<b>Represented By:</b>		
Restricted Funds	400753	400753
Unrestricted Funds	295950	252611
	<u>696703</u>	<u>653364</u>

The financial statements were approved by the following members of the Management Committee :

Signed [Signature] ..... Position Division Commissioner

Signed [Signature] ..... Position Division Commissioner

Date .....

## North Tyneside Guide Association

### Notes to the accounts, 2021

#### 1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

North Tyneside Guide Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifetime at the following rates:  
Office Furniture - 10% reducing balance

#### 2. Costs of financial services

The cost for the Independent Examination for the financial period will be £500

#### 3. Analysis of Funds:

Restricted Funds	April '20	Income	Expend	Transfers	March '21
Campsite (Fixed Assets)	19305				19305
Building (Fixed Assets)	386048				386048
<b>Total</b>	<b>405353</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>405353</b>

Fixed Assets	Freehold Property	County Standard	Fixtures & Fittings	Office Equipment	Total
<b>Cost</b>					
As at 1 April 2020	571341	426	5452	819	578038
Additions					
Disposals					
As at 31 March 2021	571341	426	5452	819	578038
<b>Depreciation</b>					
As at 1 April 2020	0	0	2939	819	3758
Charge for the year	0	0	251	0	251
Disposals					
As at 31 March 2021	0	0	3190	819	4009
<b>Net Book Value at 31 March 2021</b>	<b>571341</b>	<b>426</b>	<b>2262</b>	<b>0</b>	<b>574029</b>
Net Book Value at 31 March 2020	571341	426	2513	0	574280

#### 4. Grants Received:

Grants & Donations include -

Sir James Knott Trust	£4,000
W A Handley Charitable Trust	£1,750
North Tyneside Council Covid Grant	£19,717
Furlough Payments	£596
Northumberland County Council	£19,669
	<u>£45,732</u>

#### 5. Current Liabilities

Receipts in Advance	
Events & Training	£20,547