

1ST THORS OAK SCOUT GROUP

England & Wales - Charity number 1019958

Details

Other names	1ST THORS OAK SCOUT & GUIDE GROUP, 1ST THORS OAK SCOUT AND GUIDE GROUP
Status	Registered
Legal form	Other
Registered	1993-04-16
Register	View on the Charity Commission register

Contact

Address	97 The Sorrells Stanford-Le-Hope Essex SS17 7ER
Phone	01375 000000
Email	thorsoakscoutgroup@gmail.com
Website	www.thurrockscouts.org.uk

Activities

Objects: TO PROMOTE THE DEVELOP OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL INTELLECTUAL SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: Scouting exists to actively engage & support young people in their personal development, empowering them to make a positive contribution to society. As Scouts we are guided by our values - Integrity, Respect, Care, Belief & Co-operation. Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Essex
- Thurrock

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£24,325	£28,723	-	-
2023-12-31	£20,055	£27,900	-	-
2022-12-31	£20,570	£19,147	-	-
2021-12-31	£27,180	£10,998	-	-
2020-12-31	£25,135	£11,939	-	-

Trustees

Name	Role	Appointed
Conner Martin		2023-06-22
Gemma Robertson		2023-07-11
MISS J OSBORNE		
MRS A JOINER		2017-06-29
Mr David Ward		2011-09-20
Mr W Martin		2017-06-29
Mrs G Bray		

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1st Thors Oak Scout Group

Annual General Meeting 2022 – 16 June 2022

AGENDA GUIDE

1.	Chair's Welcome	Heather Westrop GSL	<p>A few words to welcome everyone and to outline the evening – see agenda basically.</p> <p>Specifically welcome any parents – make them feel important.</p> <p>Welcome any attendees from District.</p>
2.	Apologies for Absence	Heather Westrop GSL	<p>Apologies received from:</p> <p>Sue Osborne</p> <p>Any others?</p>
3.	To receive and consider the Annual Report of the Group Executive Committee including the accounts for the year ending 31 December 2021	Heather Westrop GSL	<p>Explain that the requirement is for the meeting to receive and consider the report and accounts.</p> <p>The booklet includes the report and accounts. An electronic copy was sent to all parents earlier in the week</p>
4.	Agree to adopt the constitution of the Group Scout Council as set out in Policy, Organisation & Rules (POR); Rule 3.24	Heather Westrop GSL	<p>Explain the constitution is set out on pages 3 to 7 inc. of the booklet.</p> <p>Explain the constitution sets out how our Scout Group will be managed.</p> <p><i>A show of hands is required confirming that all present agree the constitution be adopted.</i></p>

5.	Agree the maximum number of people who can be elected to the group Executive Committee	Heather Westrop GSL	<p>Explain this is about setting the size of the Executive Committee so that it is manageable and can deliver business properly.</p> <p>Explain that normally the Executive would have between 3 and 6 elected people.</p> <p>We are proposing no more than 6.</p> <p><i>A show of hands is required confirming the maximum number of elected people is 6.</i></p>
6.	Approval of quorums	Heather Westrop GSL	<p>Explain this is setting the size of meetings in the context of how many people must be present enabling valid and binding decisions to be made.</p> <p><i>a) Group Scout Council</i> – the members present</p> <p><i>b) Group Executive Committee</i> – 51% of membership rounded up to a complete number</p> <p><i>c) Subcommittees</i> – 51% of membership rounded up to a complete number</p> <p><i>A show of hands is required to approve the quorums.</i></p>
7.	Approval of Group Scout Leader's nomination of Chair	Heather Westrop GSL	<p>Heather nominates Claire Towlson as Chair.</p> <p><i>Show of hands required to approve nomination.</i></p> <p>Heather hands the meeting to the Chair.</p>

8.	Election of Officers	Claire Towlson Chair	<p>Secretary: Sue Osborne</p> <p>Proposed by: Heather Westrop Seconded by: Claire Towlson</p> <p>Treasurer: David Ward</p> <p>Proposed by: Claire Towlson Seconded by: Heather Westrop</p> <p>Both need to be proposed and seconded.</p> <p>Show of hands required to confirm the elections.</p> <p>Once elected, the Secretary and Treasurer become Ex Officio members of the Executive Committee.</p>
9.	Election of the Executive Committee <i>(Min. of 3 People, Max. of 6)</i>	Claire Towlson Chair	<p>Explain that normally we would be seeking the election of 3 parent representatives to join the management committee.</p> <p>We have not received any nominations this year.</p> <p>If any parent wishes to join our management committee, please speak to me (Claire) or Heather after the meeting.</p> <p>During 2022, we will be actively seeking people to join our management committee. We will also be recruiting people to help run the sections – particularly the Beaver and Cub sections.</p> <p>Beaver Parent Rep:</p> <p>Proposed by: Mandy Joiner Seconded by: Heather Westrop</p>

			<p>Cub Parent Rep:</p> <p>Proposed by: Lee Cast Seconded by: Heather Westrop</p> <p>Scout Parent Rep:</p> <p>Proposed by: William Martin Seconded by: Heather Westrop</p> <p>Any others:</p> <p>Proposed by: Seconded by:</p> <p><i>All need to be proposed and seconded.</i></p> <p><i>Show of hands required to confirm the elections.</i></p>
10.	<p>Approval of Group Scout Leader's Nominations to the Executive Committee</p> <p><i>(Number of nominated members not to exceed the number of elected members)</i></p>	<p>Heather Westrop GSL</p>	<p>Gaynor Bray – Rainbow's leader Jill Osborne – Brownie & Guide leader</p> <p><i>Show of hands required to approve nomination(s).</i></p>
11.	<p>Section leaders – have agreed to join the Executive Committee</p>	<p>Claire Towlson Chair</p>	<p>Amanda Joiner Lee Cast, and William Martin</p> <p>Have agreed that they wish to join the Executive Committee and thus become trustees.</p> <p><i>No vote required – they become Ex Officio members of the Executive Committee.</i></p>
12.	<p>Confirm the members of the Group Executive Committee</p>	<p>Claire Towlson Chair</p> <p>Group Chair Group Secretary Group Treasurer</p>	<p>Myself - Claire Towlson Sue Osborne David Ward</p>

		<p>Group Scout Leader Beaver Scout Leader Cub Scout Leader Scout Leader</p> <p>The elected people (No. 9 above)</p> <p>The GSLs nominated people (No 10 above)</p>	<p>Heather Westrop</p> <p>Amanda Joiner Lee Cast William Martin</p> <p>Gaynor Bray Jill Osborne</p> <p><i>No nominations/vote etc. – merely name the people.</i></p>
13.	Appointment of the Independent Examiner	Claire Towlson Chair	<p>Mrs Linda Palmer</p> <p>Proposed by: Claire Towlson Seconded by: Heather Westrop</p> <p>The treasurer must have no role in naming and appointing the Examiner.</p> <p><i>Show of hands required to approve the appointment.</i></p>
14.	Guest speaker's address	Claire Towlson Chair	<p>Introduce the Guest –</p> <p>Graham Monk District Commissioner Thurrock Scouts</p> <p>Remind Graham nicely that we don't want to curb his wise words, but the young people and parents want their food and he and several others have another AGM to attend.</p>
15.	Awards	Heather Westrop GSL	
16.	Closing comment	Heather Westrop	Thank everyone for attending, and invite to join in the BBQ etc.

Meeting Closed at:

Any Other Notes:

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2020 Trustees Annual Report and Accounts

Skills for Life

As Scouts, we believe in preparing young people with Skills for Life. We encourage our young people to do more, learn more and be more. We help young people develop and improve key life skills.

Each week, we give over 460,000 young people the opportunity to enjoy fun and adventure while developing the skills they need to succeed now and in the future. We are talking about teamwork, leadership, and resilience – skills that have helped Scouts become everything from teachers and social workers to astronauts and Olympians.

Trustees Annual Report

For the year 1 January 2020 to 31 December 2020

Reference and administration details

Charity name	1 st Thors Oak Scout Group
Registered charity number	1019958
Scout Association's Headquarter number	44526
Charity's principal address	97 The Sorrells STANFORD-LE-HOPE SS17 7ER
Charity's website	www.thurrockscouts.org.uk
Names of the charity trustees who manage the charity	Mrs H Westrop (Chair) Mrs S Osborne (Secretary) Mr D Ward (Treasurer) Mr M Benson Mrs S Benson Mr R Bowyer (from 8 December 2020) Mrs G Bray Mr L Cast Mrs E Fisher (ceased 12 July 2020) Mrs A Joiner Mr K Keeys Mr C Martin (from 18 May 2020) Mr W Martin Mrs J Osborne Mrs C Towlson Mr D Wood (ceased 3 October 2020)
Custodian trustees	The Scout Association Trust Corporation Gilwell Park London E4 7QW Reference: T5105

Names and addresses of advisers

Penman's Solicitors
83A St John's Way
Corringham
STANFORD-LE-HOPE
SS17 7LL

Tillett Burns & Hughes Surveyors
1 Anne Boleyn Mansions
High Road
Pitsea
BASILDON
SS13 3AN

Structure, governance and management

Type of governing document	The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted	The Group is a trust established under its rules that are common to all Scouts.
Trustee selection methods	The trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Policies and procedures adopted for:	
a) the induction and training of trustees	Trustees are trained according to The Scout Association's Adult Training Scheme.
b) the trustee's consideration of major risks and the systems and procedures to manage them	<p>The Group's Executive Committee, the members of which are the 'Charity Trustees' of the Group, which is an educational charity, manages the Group. As charity trustees they act collectively, are responsible and accountable for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of three independent representatives, Chair, Secretary and Treasurer together with the Group Scout Leader, Section Leaders (if opted to take on the responsibility) and meets regularly, except in August and December.</p> <p>The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for the:</p>

- Group's compliance with the Policy, Organisation and Rules of the Scout Association;
- Protection and maintenance of Group property;
- Insurance of people, property and equipment;
- Management of the Group's finances;
- Provision of sufficient resources for Scouting to operate;
- Approval of the trustee's annual report and annual accounts after examination by an Independent Examiner;
- Presentation of the annual report and accounts to the Group Scout Council at its Annual General Meeting and where necessary to The Charity Commission;
- Appointing and managing any sub committees that may be required;
- Appointing Group Administrators and Advisers other than those who are elected;
- Opening, closing and amalgamation of sections within the Group;
- Inclusion of Young People so that they are meaningfully involved in decision making at all levels within the Group;
- Promotion and support to the development of Scouting in the local area;
- Management and implementation of the Scout Association's Safety Policy locally;
- Positive image of Scouting in the local community.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include:

- a requirement for all income and expenditure to be receipted and invoiced;
- limits of expenditure without reference to the Group Executive Committee;
- relevant data and money to be passed to the group treasurer in accordance with an agreed timetable;
- relevant accounts and financial reports to be made available to all trustees in accordance with an agreed timetable;
- two signatures for all outgoing bank transactions;
- comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and activities

Summary of the objectives of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy, and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs, and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

Summary of the main activities undertaken for the public benefit in relation to these objectives

1st Thors Oak Scout Group in carrying out our activities keep in mind the Charity Commission's guidance on public benefit.

1st Thors Oak Scout Group is part of the UK's biggest mixed youth organisation. We change lives by offering six to 25-year-olds fun and challenging activities, unique experiences, everyday adventure, and the chance to help others so that our members make a positive impact in communities.

Being part of the Scouts helps children and young adults reach their full potential. Members of the Scouts develop skills including teamwork, time management, leadership, initiative, planning, communication, self-motivation, cultural awareness, and commitment. We help young people to get jobs, save lives and even change the world.

Members of the Scouts take part in activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing.

As a member of the Scouts young people and adults can learn survival skills, first aid, computer programming, or even how to fly a plane. There is something for every young person and adult alike. It is a great way to have fun, make friends, get outdoors, express individual creativity and experience the wider world.

This everyday adventure is possible thanks to our adult volunteers, who support the Scouts in a wide range of roles from working directly with young people, to helping manage a Group, to being a Charity Trustee. We help volunteers get the most out of their experiences with the Scouts by providing opportunities for adventure, training, fun and friendship.

The Scout Association's award-winning training scheme for volunteers means that adults get as much from the Scouts as young people. Our approach focuses on what individual people want to get out of volunteering with the Scouts, while respecting how much time an individual can offer. Over 90% of Scout volunteers say that their skills and experiences have been useful in their work or personal life.

ACHIEVEMENTS

Scouts are do-ers and give-it-a-go-ers. Yes, we go camping, hiking, swimming, abseiling, cycling, and canoeing. But we also get to hang out with our friends every week - having fun, playing games, working in a team, and taking on new challenges.

The COVID pandemic is certainly a challenge. We delivered 'normal' Scouting activities to the first lockdown in March 2020. We then went 'online' and continued to deliver Scouting as often as we could.

Every week we and Scout Groups like us give almost half a million six – 25-year-olds the skills they need for school, college, university, the job interview, the important speech, the tricky challenge, and the big dreams: the skills they need for life.

Everyone is welcome here. All genders, races, and backgrounds. Regardless of a person's physical ability - there is a Scout adventure out there waiting for them. And we can help them find it.

John Daines

Acting Group Scout Leader

ANNUAL STATEMENT OF ACCOUNTS

Receipts and Payments Account

For the year from 1 January 2020 to 31 December 2020

	2020			2019
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£	£	£	£
Receipts				
Donations, legacies, and similar income				
Membership subscriptions	-	2,621	2,621	9,940
Less: Membership subscriptions paid on (HQ, County & District)	-	3,326	3,326	2,691
Net membership subscriptions retained	-	-705	-705	7,249
Donations - Restricted		-	-	-
Donations - Unrestricted	-	652	652	-
Gift Aid Refunds from HMRC	-	6,713	6,713	1,809
Sub total		6,660	6,660	9,058
Fundraising (gross)				
Fundraising activities	-	-	-	-
Sub total	-			
Grants				
HM Government – COVID-19	-	11,334	11,334	-
Jack Petchey Awards	-	-	-	-
Thurrock Council – Rent mitigation	-	1,174	1,174	641
Sub total	-	12,508	12,508	641
Investment income				
Donations for use of hall	-	689	689	2,747
Sub total	-	689	689	2,747
Sundry income				
Refund – Carpet tile delivery	-	228	228	-
Refund – EDF Energy		191	191	-
Other sundry income	-	-	-	807
Sub total	-	419	419	807
Youth programme and activities				
Beaver Scouts	-	349	349	2,738
Cub Scouts	-	1,598	1,598	1,277
Scouts	-	2,175	2,175	3,929
Group led/other activities	740	-	740	-
Sub total	740	4,119	4,859	7,944
Total Gross Income	740	24,395	25,135	21,196
Asset and Investment sales etc.	-	-	-	-
Total receipts	740	24,395	25,135	21,196

Note: Excel is rounding figures up and down to the nearest pound.

ANNUAL STATEMENT OF ACCOUNTS

Receipts and Payments Account

For the year from 1 January 2020 to 31 December 2020

	2020			2019
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£	£	£	£
Payments				
Charitable payments				
Youth programme and activities				
Administration	-	43	430	797
Adult support and training	-	-	-	-
AGM and trustee expenses	-	-	-	61
Donations & Grants	-	-	-	-
Materials & day to day equipment	-	131	131	1,445
Premises – Cleaning	-	360	360	700
Premises – Domestic items	-	14	14	32
Premises – Electricity	-	1,264	1,264	1,244
Premises – Ground’s maintenance	-	6	6	114
Premises – Insurance (Property & Equipment)	-	1,510	1,510	1,441
Premises – Internet access	-	440	440	491
Premises – Rates	-	-	-	189
Premises – Refuse collection	-	181	181	75
Premises – Rent (Land)	-	675	675	900
Premises – Repairs, renewals & maintenance	-	623	623	884
Premises – Sewerage & water	-	215	215	306
Sundry payments	-	-	-	867
Beaver Scouts	-	1,414	1,414	3,605
Cub Scouts	-	1,865	1,865	2,169
Scouts	-	2,812	2,812	5,018
Group led/other activities	-	-	-	45
Sub total	-	11,939	11,939	20,381
Fundraising expenses				
Fundraising costs	-	-	-	-
Sub total	-	-	-	-
Total Gross Expenditure	-	11,939	11,939	20,381
Asset and Investment purchases etc.	-	-	-	-
Total payments	-	11,939	11,939	20,381
Net of receipts or payments	740	12,456	13,196	815
Cash funds last year end	-	14,574	14,574	13,759
Cash funds this year end	740	27,030	27,770	14,574

Note: Excel is rounding figures up and down to the nearest pound.

In 2019 and part of 2020 the restricted funds were not recorded as Restricted Funds. Recording was changed during 2020 so that the balance at 31 December 2020 (£1,161) reflects the fact the money has restricted purposes.

ANNUAL STATEMENT OF ACCOUNTS

Statement of Assets and Liabilities

As at 31 December 2020

	2020			2019
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£	£	£	£
Cash funds				
Bank – General – USA Camp 2022	1,161	-	1,161	-
Bank - General		20,007	20,007	13,322
Bank – Benevolence	-	1,500	1,500	250
Bank - Reserve	-	5,000	5,000	1,000
Cash – Beaver Section	-	-	-	-
Cash – Cub Section	-	-	-	-
Cash – Scout Section	-	103	103	-
Cash – Treasurer	-	-	-	2
Total	1,161	26,609	27,770	14,574
Other monetary assets				
Debts due	-	-	-	-
Total	-	-	-	-
Investment assets				
None held	-	-	-	-
Total	-	-	-	-
Non-monetary assets for charity's own use				
Land and buildings (Insurance value)	-	242,258	242,258	234,066
Scouting equipment, etc. (Insurance value)	-	37,055	37,055	35,802
Total	-	279,313	279,313	269,868
Liabilities				
Accounts not yet paid	-	-	-	-
Essex Air Ambulance Sponsorship – Beavers		521	521	-
Insurance premium due June 2021		1,750	1,750	1,500
Leasehold rent 2021	-	1,495	1,495	-
Leasehold rent arrears when lease renewed	-	1,425	1,425	1,425
Annual membership subscriptions due Feb/Mar 2021	-	3,235	3,235	3,326
Total	-	8,426	8,426	6,251

Contingent liabilities and future obligations:

- Essex Air Ambulance collected sponsorship money to be passed over in 2021.
- Annual insurance premium (Buildings & Contents) approximately £1,750 due June 2021.
- Annual leasehold rent £1,196 – lease being renewed – but not yet finalised. Plus Q4 2020 £225
- Rent arrears following lease renewal: payable in 2021 – approximately £1,425 @ 31 Dec 2020 and rising by £25 per month thereafter.
- Leasehold rent reviews due April 2021 and every 5 years thereafter.
- Solicitors' fees payable in 2021 dealing with lease renewal. After District's 50% contribution; £225 per hour.
- Annual membership subscriptions due in February/March 2021: £3,235

INDEPENDENT EXAMINER'S REPORT

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE 1ST THORS OAK SCOUT GROUP

Registered Charity Numbered 1019958

I report to the trustees on my examination of the accounts of the Group for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Group, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Mrs L A Palmer

1 Dell Road
GRAYS
RM17 5JY

31 March 2021

Financial Review

Accounts for the year ending
31 December 2020

The accounts have been drawn up on a Receipts and Payments basis which is consistent with previous years.

The accounts were independently examined and have been approved by the Trustees. The original copy of the Independent Examiner's Report to the 1st Thors Oak Scout Group's Trustees is available for inspection on request.

Brief statement of the charity's
policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short.

The Group's trustees consider that following lessons learnt through the COVID-19 pandemic the Group should hold a sum equivalent to 18 months running costs, circa £35,000.

The reserves are unrestricted funds and can be spent – subject to trustee approval – if the need arises.

Further financial review details

The Group's Income and Expenditure is relatively small and therefore does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Details of any funds materially
in deficit

No funds are in deficit.

Declaration

The Trustees declare that they have approved the Trustee's report above.

Signed on behalf of the Charity's Trustees:

Heather Westrop

Heather Westrop

Chair

21 September 2021

David Ward

David Ward

Treasurer

21 September 2021