

WESSEX COMMUNITY ACTION

England & Wales · Charity number 1019716

Details

Other names	SALISBURY AND DISTRICT COUNCIL FOR VOLUNTARY SERVICE
Status	Registered
Legal form	Charitable company
Company number	02797768
Registered	1993-04-13
Register	View on the Charity Commission register

Contact

Address	Unit 6 Paxton Business Centre Whittle Road Churchfields Salisbury Wiltshire SP2 7YR
Phone	01722326822
Email	info@wessexcommunityaction.org.uk
Website	www.wessexcommunityaction.org.uk

Activities

Objects: 1. TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE PUBLIC, PRINCIPALLY BUT NOT EXCLUSIVELY IN THE LOCAL GOVERNMENT AREA OF WILTSHIRE AND ITS ENVIRONS, IN PARTICULAR, BUILD THE CAPACITY OF THIRD SECTOR ORGANISATIONS AND PROVIDE THEM WITH THE NECESSARY SUPPORT, INFORMATION AND SERVICES TO ENABLE THEM TO PURSUE OR CONTRIBUTE TO ANY CHARITABLE PURPOSE. 2. TO PROMOTE, ORGANISE AND FACILITATE CO-OPERATION AND PARTNERSHIP WORKING BETWEEN THIRD SECTOR, STATUTORY AND OTHER RELEVANT BODIES IN THE ACHIEVEMENT OF THE ABOVE. 3. FOR THE PURPOSES OF THESE OBJECTS: (A) "THIRD SECTOR" MEANS CHARITIES, VOLUNTARY ORGANISATIONS AND SOCIAL ENTERPRISES. (B) "CHARITIES" ARE ORGANISATIONS WHICH ARE ESTABLISHED FOR EXCLUSIVELY CHARITABLE PURPOSES IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES. (C) "VOLUNTARY ORGANISATIONS AND SOCIAL ENTERPRISES" ARE INDEPENDENT ORGANISATIONS, WHICH ARE ESTABLISHED FOR PURPOSES THAT ADD VALUE TO THE COMMUNITY AS A WHOLE, OR A SIGNIFICANT SECTION OF THE COMMUNITY, AND WHICH ARE NOT PERMITTED BY THEIR CONSTITUTION TO MAKE A PROFIT FOR PRIVATE DISTRIBUTION. VOLUNTARY ORGANISATIONS AND SOCIAL ENTERPRISES DO NOT INCLUDE LOCAL GOVERNMENT OR OTHER STATUTORY AUTHORITIES.

Activities: Wessex Community Action is established to "...promote any charitable purpose for the benefit of the community in the administrative area covered by Wiltshire Council & the Borough of Swindon & its neighbourhood Bristol & counties of Gloucestershire, Somerset & Dorset..., in particular the advancement of education, the furtherance of health & the relief of poverty, distress & sickness."

Classification

- **How:** Provides Human Resources, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Economic/community Development/employment
- **Who:** Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** THE LOCAL GOVERNMENT AREA OF WILTSHIRE AND ITS ENVIRONS
- Bristol City
- Dorset
- Gloucestershire
- Somerset
- Swindon
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£415,564	£421,933	-	-
2024-07-31	£427,112	£432,031	-	-
2023-07-31	£413,428	£406,930	-	-
2022-07-31	£472,849	£512,801	-	-
2021-03-31	£344,691	£318,456	-	-
2020-03-31	£281,926	£273,591	-	-

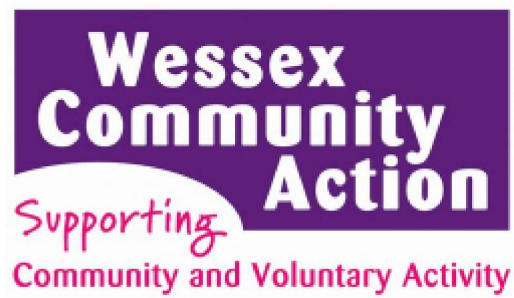
Trustees

Name	Role	Appointed
Ian Giles Phillips	Chair	2017-04-04
Anna Dumas		2022-07-18
Beverly Vanterpool		2025-02-24
Jenny Anne Louise Gaffey		2026-04-13
Marinda Houlden		2022-09-19
Melanie Monaghan		2024-01-15
Suzanne Catherine Tarplee		2024-03-11

WESSEX COMMUNITY ACTION

England & Wales - Charity number 1019716

Accounts



Trustees' report and financial statements for Wessex Community Action

For the 12 month period ended 31 July 2025

Charity No 1019716

Company Registration No 02797768



Fletcher & Partners
Chartered Accountants
Salisbury

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT FOR THE PERIOD ENDED 31 JULY 2025

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Administrative details

Registered office	Unit 6, Paxton Business Centre, Whittle Road, Churchfields, Salisbury, SP2 7YR
Telephone	01722 326822 or 07444 415205
Email	info@wessexcommunityaction.org.uk
Web	www.wessexcommunityaction.org.uk www.wiltshiretogether.org.uk

Independent Examiner	J Fletcher, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury, SP1 2LZ
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Bankers	Unity Trust Bank, 9 Brindley Place, Birmingham, B1 2HB
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Directors and officers

Norman Barter	
Anna Dumas	
Mo Houlden	
Melanie Monaghan	Appointed April 2024
Ian Philips	Chair
Suzanne Tarplee	Appointed April 2024
David Todman	Resigned April 2024
Angela Turner-Wilson	Resigned August 2025
Beverly Vanterpool	Appointed March 2025

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2025

Chair's introduction

I am pleased to present the Trustees' Annual Report for the year ending 31 July 2025.

This has been a year of continued progress and development for Wessex Community Action (WCA). We have remained steadfast in our commitment to strengthening the voluntary, community and social enterprise (VCSE) sector across Wiltshire, supporting local organisations to respond effectively to the evolving needs of their communities.

Our core purpose continues to centre on enabling strong, resilient and inclusive communities. By supporting a thriving VCSE sector, we help ensure that people across Wiltshire can access the support, opportunities and connections they need to live well. Throughout the year, our dedicated team, alongside our valued volunteers and partners, has delivered a wide range of practical support, expert guidance and targeted training. At the same time, we have actively represented the sector's voice in strategic discussions, ensuring that community perspectives are reflected in decision-making at all levels.

We are delighted to have secured further funding through the National Lottery Reaching Communities Fund, a significant endorsement of WCA's role at the heart of Wiltshire's VCSE infrastructure. This investment enables us to further strengthen governance, enhance organisational sustainability and increase the collective impact of the sector.

During the year, we have continued to develop and expand our core programmes. *Wiltshire Together* remains a vital and well-used resource for residents, professionals and community groups alike, highlighting the strength, reach and potential of volunteering across our communities. It stands as a testament to the power of collaboration and community spirit.

Like many organisations, we have experienced changes within our team over the past year. While periods of transition can bring challenges, they also present opportunities to welcome new perspectives, skills and energy. These changes have supported the ongoing evolution and strengthening of our services.

Partnership working has remained central to our approach. We have continued to collaborate closely with local authorities, health partners and fellow VCSE organisations, promoting joined-up thinking and coordinated responses to local priorities. These partnerships ensure that the sector is both heard and influential, and that communities benefit from more integrated and effective support.

On behalf of the Board of Trustees, I would like to extend my sincere thanks to our staff, volunteers, partners and funders. Your dedication, expertise and commitment are the foundation of our work and our achievements. Together, we are building a stronger, more connected and more resilient voluntary and community sector across Wiltshire.

Ian Phillips
Chair
April 2026

The trustees are pleased to present their report together with the financial statements of the Charity, for the period covering twelve months from 1 August 2024 to 31 July 2025. The report serves the purposes of both a Trustees' report and a directors' report under company law. The trustees confirm that their report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

The term 'Company' used throughout the report and accounts refers to charitable company limited by guarantee. Since the Company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2025

Aims and objectives

Charitable aims

The purpose of the Charity, as laid out in the Memorandum and Articles of Association, is to “promote any charitable purpose for the benefit of the community in the administrative area covered by Wiltshire Council, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness”. We achieve our charitable aims by providing a range of support services to the voluntary and community sector.

Mission

Empowering and connecting our community by supporting and championing local charities, groups, and organisations, enabling them to drive positive and lasting change.

Vision

A community, which is strong and vibrant, enabling all residents to succeed and ensuring no one is left behind.

Values

- Empowerment – Supporting VCSE groups to build on strengths.
- Collaboration – Working in partnership to share learning and reduce duplication.
- Inclusivity – Creating equal opportunities and welcoming every voice.
- Innovation – Adapting to local needs with creativity and agility.
- Authenticity – Staying transparent, accountable, and true to our support role.

Objectives

Local infrastructure organisations like Wessex Community Action help communities to meet their needs and achieve their aspirations, making places anyone would want to live, work and visit. We have identified four broad missions of local infrastructure. These are the functions we think are needed to support a thriving voluntary and community sector and are aligned to the Local Infrastructure Framework of the National Association of Voluntary and Community Action (NAVCA), our national membership body. Our work is ‘anchored’ to these elements, and each has a thread that navigates between them.

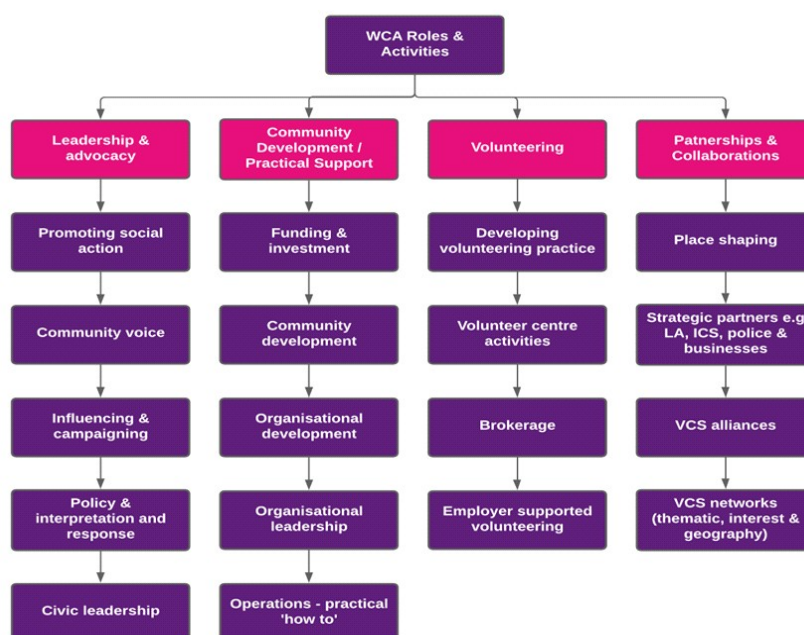
- Leadership and advocacy – Leading and advocating across diverse communities, bringing people together to have a stronger voice and influence, mobilising and encouraging community ambition and aspiration as a connector and ‘door opener’.
- Community development/practical support – this covers a wide range of activity from training to community development work and informal advice and support. We strengthen spaces and opportunities for people to come together to develop their goals and drive aspirations for their communities.
- Volunteering – volunteers are at the heart of our work and those we support. The function is wide-ranging, from developing good volunteer programmes, to providing brokerage and stimulating employee volunteering. We nurture opportunities and generate an expectation and culture in which volunteering can thrive.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2025

- Partnerships and collaborations – at both strategic and operational level. Our aspiration is to bring partners together to make decisions, work together, provide services, listen to communities and are key to fostering relationships for the benefit of the local communities.

Achieving public benefit is a fundamental driver of the way we approach our work. In setting objectives and planning for activities, the trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit including the guidance 'Public benefit: running a charity (PB2)'.



Structure, governance and management

Organisational structure

The trustees have amended the Company's Articles of Association so that future members of the Company shall be the Trustees/Directors, and that they shall have the power to appoint new Directors. The trustees meet six times a year as a full board, and various working groups/sub-committees are convened for more detailed work on various issues as required. The day-to-day management of the charity is delegated to the CEO. At each trustees' meeting, the CEO – supported where appropriate by the functional SME's - provides an operating update on charity activity. This includes but is not limited to; reporting on associated project KPI's, discussing sector development (opportunities and challenges) and reviewing upcoming activities.

Recruitment, appointment, induction of trustees

The trustees regularly look at existing skills and experience and new trustees are recruited to ensure the trustee board has a broad range of management experience to meet the needs of Wessex Community Action and its strategic aims. We advertise for new trustees on the Wiltshire Together platform and other sector sites. The induction process for new trustees includes an information pack, and meetings covering the history, finances, longer term strategies and governance arrangements of the Charity, as well as the roles and responsibilities of trustees.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2025

Risk review

Each year the trustees review and update the risk register which identifies all key perceived risks to the organisation and agrees actions to mitigate those risks. This last took place in March 2025. At each trustees' meeting, the key risks to the organisation are reviewed. Generally, the trustees are satisfied that the Charity addresses the major risks faced and that adequate operating systems and procedures are in place. The Chief Executive reports on reserves, cashflow and budget variance at each trustees' meeting, with recommendations when appropriate.

Related parties

Other than reported in Notes 24 there are no transactions with related parties that are required to be disclosed in these accounts.

Review of developments, activities and achievements

Background

Wessex Community Action (WCA) has operated as a Council for Voluntary Services (CVS) since 1974. Over this time, there have been significant changes to the local landscape, including the move to a single unitary authority for Wiltshire in 2009 and the creation of the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board in 2022. These changes have brought both challenges and opportunities for the voluntary and community sector.

In 2019, WCA began a new phase of development after securing funding from the National Lottery Reaching Communities Fund. This funding enabled us to deliver a programme of local infrastructure support aimed at strengthening the effectiveness, capacity and long-term sustainability of the voluntary, community and social enterprise (VCSE) sector in Wiltshire. This work helps local organisations to thrive and continue delivering essential services to their communities.

We are very grateful to the National Lottery for its continued support. In 2024, we worked with our partners to secure continuation funding, allowing us to build on the success of this programme. This funding was successful, and the new three-year grant period began in January 2025.

WCA operates across the whole of Wiltshire, a large and predominantly rural county facing a number of ongoing and increasing challenges, including:

- An ageing population, with projected growth in the 65+ and 85+ age groups above regional and national averages
- Areas of significant deprivation, with nine lower super output areas (LSOAs) among the 20% most deprived nationally, based on the 2025 data.
- Increasing demand for VCSE services, alongside growing complexity of need.
- Reduced funding and rising costs affecting VCSE organisations.
- Difficulties in recruiting and retaining volunteers and trustees.
- Transport challenges in rural areas, limiting access to services and increasing the risk of isolation.

The NCVO Civil Society Almanac 2024 reports that there is a total of 1,798 'general charities' in the Wiltshire local authority area with a combined annual income of £464m. The majority are small, locally based, grassroots organisations serving their own communities.

A key focus of our work has been supporting leaders across the VCSE sector, from volunteer-led neighbourhood groups to larger charities operating countywide. By strengthening relationships between these organisations, WCA, and statutory partners, we help ensure that the needs of the sector are better understood and responded to. This enables VCSE organisations to operate more effectively, deliver their services, and better support the people who rely on them.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2025

WCA holds the Local Infrastructure Quality Accreditation (LIQA), secured in March 2023, through our national membership body, the National Association for Voluntary and Community Action (NAVCA). This accreditation demonstrates the quality and impact of our work, benchmarking our activities against clear standards and highlighting our strengths and contribution to the local VCSE sector.



1. Leadership and advocacy

One outcome of leadership and advocacy activity has been an increase in working more collaboratively, the recognition/desire to come together to share experience and practice as well as practically coming together to influence and participate/deliver. WCA has nurtured and created (safe spaces) opportunities for coming together, for contributing experience and expertise and, in doing so harnessing and directing the strengths/assets of the sector to make most impact, benefit and opportunities.

We serve as the key independent link between the sector and local stakeholders, developing a shared vision and bringing organisations together through partnerships. Key partnerships include:

- Wiltshire Integrated Care Alliance (ICA)
- Wiltshire VCSE Leadership Alliance
- Children and Families Voluntary Sector Forum
- Wiltshire Oral Health Steering Group
- Voluntary Community Sector Emergency Partnership (VCSEP)
- Wiltshire and Swindon Youth Work Network
- NAVCA EEDI Steering Group
- BSW Work and Health Partnership
- Families and Children's Transformation Board (FACT)
- Wiltshire Local Resilience Forum

VCSE Leadership Alliance

Alongside Community First, we continue to run the VCSE Leadership Alliance to facilitate greater collaboration between the VCSE sector and key stakeholders, including the Bath, North East Somerset, Swindon and Wiltshire (BSW) Health and Care Partnership, the local authority, and businesses. With over 40 organisations now registered, the Alliance has worked to establish the role of the VCSE sector in the delivery and transformation of services and reinforce the sector as a key strategic partner. As a result of our work the VCSE now has a foothold in a range of key workstreams and boards in a representational role which have been brokered by Wessex Community Action. The Alliance enjoys good support from our partners in the statutory sector, and we have been able to attract high profile speakers such as the director of commissioning at Wiltshire Council.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2025

Through the Alliance we led on advocating for the sector around the impact of the 2024 Autumn budget, in particular the rise in employer's national insurance contributions (ENICs). In December 2024 we put our concerns in a letter, backed by evidence of the impact provided by members, to all six of our Wiltshire MPs. This led to the submission of our concerns to the Treasury and to an additional meeting where we were able to discuss the issue in greater detail.

Wiltshire Council VCSE Framework

The need for a new partnership arrangement between Wiltshire Council and the voluntary and community sector, updating the existing 'Wiltshire Compact' has been identified as a key objective within the Wiltshire Council Business Plan and is a recommendation for the Local Government Association Corporate Peer Challenge. Wiltshire has a strong and diverse VCSE, which makes a huge contribution to the council's key priorities. The sector often prevents, delays or reduces demand for statutory services.

The Council has invited the sector to join the sessions to help shape the discussions and explore the way forward. WCA has played a key role in these discussions ensuring the voice of the whole of the voluntary sector has been heard. In November 2024 we played a key role at the VCSE Sector and Wiltshire Council Conference where we provided a presentation on the positive impact of the VCSE in Wiltshire and the challenges facing the sector in terms of increased demand, increased costs and reduced funding as well as challenges in recruiting staff, volunteers and trustees. This was followed up with our role as part of the steering group, attending meetings from February 2025.

Through the VCSE Leadership Alliance we have secured funding for and nominated a voluntary sector representative to the Wiltshire Health and Wellbeing Board. We continue to work with the Director of Commissioning on the design of services to ensure the inclusion of VCSE organisations in commissioning, emphasising the value local VCSE organisations can bring.

We have continued to work closely with Families and Children's Transformation Board (FACT) to develop and promote the Wiltshire Together online platform, built around a branded landing page 'All Together' which curates a directory of specialist help for those seeking Early Years resources.

State of the Sector

Fieldwork for the 2025 State of the Sector survey was undertaken between May and June 2025 with 40 organisations in total participating by completing an online questionnaire. The questionnaire explored organisations size, strengths and challenges.

The results highlighted several key issues impacting on the sector including:

- Rising costs – Increase in running costs identified as a 'significant challenge' by 27.5% and a 'moderate challenge' by 30%.
- Increase in demand – 67.5% reported experiencing an increase in demand over the past 12 months. For 27.5% demand had increased a lot.
- Funding – Core funding identified as a 'significant challenge' by 37.5% and 'moderate challenge' by 22.5%. Project funding identified as a 'moderate challenge' by 35%.
- Difficulty recruiting volunteers and trustees – 57.5% reported experiencing difficulty recruiting volunteers and 45% difficulty recruiting trustees over the past year.

2. Partnerships and collaborations

Wessex Community Action is a strategic and operational hub for partnerships and collaboration. We facilitate networks and forums to provide updates on key issues, opportunities for networking, learning and development, and on-going professional development.

We currently host four regular forums open to VCSE colleagues, volunteers, established organisations, and interested individuals from key partner organisations:

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2025

Wiltshire VCSE Leadership Alliance

The Alliance is a strategic network of CEOs and senior managers from larger, mainly commissioned VCSE organisations, who have come together to cultivate a strategic and influential relationship with the emerging Integrated Care System. Co-chaired by WCA and the CEO of Community First, this network also offers the potential for more co-ordinated and collective representation with local statutory partners.

The Wiltshire Volunteer Managers Forum

The Wiltshire Volunteer Managers Forum is a peer support network for volunteer managers and co-ordinators. It provides a space to share experiences, build knowledge and promote good practice in volunteer management. During the year, the forum worked collaboratively on a range of shared challenges, including recruiting and retaining volunteers and improving how organisations measure the impact of their volunteer programmes.

The Children & Families Voluntary Sector Forum

This forum currently consists of 98 members with WCA commissioned by Wiltshire Council to provide administrative support to the forum. The aim of the forum is to enable the contribution of the VCSE to the Family and Children's Transformation board, promoting the role of the VCSE in the delivery of quality services.

Forum meetings have taken place online on a bi-monthly schedule. In March 2025, we held an in-person forum meeting and networking lunch, which incorporated autism awareness training. This was well received and we plan to move to a hybrid model of online and in-person meetings in the future. In the period key agenda items have included:

- Showcase of Wiltshire charities - Wiltshire Parent Carer Council and Home-Start
- SEND strategy
- LGBTQ+ inclusion
- Wiltshire Council Commissioning structure

The Wiltshire Inclusion Network (WIN)

Wiltshire Inclusion Network was established following feedback in the 2021 State of the Sector survey, to be a 'community of practice' with a common interest in promoting inclusion and working to champion diversity within the sector. The network has experienced continuous growth with 33 organisations/members. A key focus in the period has been sharing information, learning and promoting best practice. Agenda items for WIN meetings have included:

- Gypsy, Roma Travellers and Boaters – health inequalities and engagement work
- Patient and Carer Race Equality Framework
- Supporting asylum seekers in Wiltshire

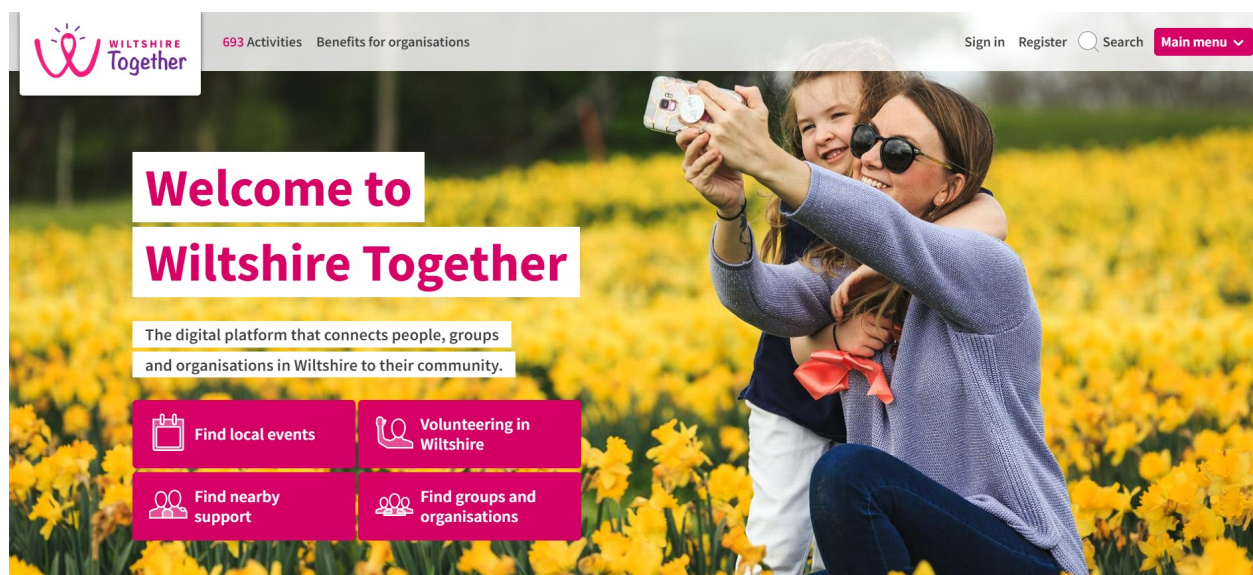
Wiltshire Together

This community platform that WCA established in Nov 2020, as a direct result of there being no comprehensive directory of VCSE services and support available for residents or professionals (the who, where and what) has continued to grow and be developed.

In the last year, Wiltshire Together has:

- been a constant source of information about services for residents (over 120K views) and maintaining steady membership growth.
- had events and activities added regularly by its VCSE organisations.
- held monthly training sessions open to all (subjects varying from volunteering to making their organisation more visible online)
- seen an increase in volunteering opportunities and pledges

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2025



3. Capacity building

Our capacity-building work is based on an asset-based approach. This means the support WCA provides is designed to empower groups to recognise their strengths, take ownership of their development and build long-term organisational sustainability. With strong infrastructure and good governance in place, organisations are better able to demonstrate their effectiveness and sustainability, improving their ability to secure funding.

During the year, we provided bespoke community development support to over 90 groups. This included a wide range of support, such as business planning training, evidencing need, writing successful funding bids, organisational development, conflict resolution and other tailored advice.

4. Volunteering

We play a lead role in creating a positive and supportive environment for volunteers and volunteer-involving organisations, as well as providing spaces to share and promote volunteering opportunities. Volunteers are a vital resource, enabling VCSE organisations to deliver their services, and we support this through targeted capacity-building and training for groups to strengthen their approach to volunteering.

The Wiltshire Together platform continues to be a key resource for promoting volunteering opportunities across the county. Before opportunities go live, we review all listings and offer guidance on how they can be strengthened, ensuring role descriptions, time commitments and expectations are clear and accessible. The platform includes a dedicated *Volunteering in Wiltshire* section, and volunteering opportunities are further promoted through activity such as Volunteer's Week and regular volunteering articles in a local newspaper. Wiltshire Together also hosts a dedicated space for the Wiltshire Volunteer Managers Forum, providing a shared area where volunteer managers can connect, exchange information and share good practice resources outside of meetings.

During the year, the Volunteer Managers' Forum continued to grow in both membership and attendance. Members actively contribute their skills and experience for the benefit of the wider group. Key areas of collaboration have included improving volunteer recruitment and retention, and developing better ways to measure the impact of volunteering.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2025

5. Transport

Wessex Community Action continued to deliver its contracted service of community transport to Exeter House School, a commissioned service through Wiltshire Council. We also ran a Day Centre contract for elderly people to day centres in Salisbury.

Our fleet of seven minibuses which was built up over a few years required increasing maintenance and increasing costs to keep them road legal, therefore maintaining this contract was unviable. The contract expired on 31st August 2025.

We are grateful to the dedicated drivers who were the backbone of this service. We value them and the transport manager as an integral part of the WCA team and acknowledge that the service would have been undeliverable without their care and commitment to the families they supported.

Plans for the future

Our project - Stronger Together

At the end of the financial year, we were halfway through our first year of our second round of National Lottery Reaching Communities funding – Stronger Together. This work will continue to focus on building networks, peer groups, collaborations, and partnerships, taking an asset-based approach and will include the following activities:

- Capacity building
- Volunteering
- Training and consultancy
- Funding support
- Community Connectors
- Volunteer Champions
- Partnerships & collaborations
- Asset mapping
- Leadership & Advocacy
- State of the Sector Annual Review

This is a 3-year project and by 2027, Stronger Together will deliver outcomes including improved connectivity between people, places, groups, and sectors to foster healthier, more resilient communities. It will also support more community organisations to access high-quality advice, support, and facilitation, increasing their capacity. In addition, it will improve volunteering and community action to support thriving children and young people, environmental sustainability, and wellbeing.

Other Plans

We plan to broaden and strengthen our training and development offer for the wider VCSE sector. This will include a range of events, such as an in-person Meet the Funder event, to help organisations address and respond to the challenges we know they are facing.

We recognise the importance of diversifying our income streams to complement our funding from the National Lottery Reaching Communities Fund. As a result, our funding strategy is currently under review.

We also plan to undertake a rebrand to refresh our mission, vision and values, alongside our logo, visual identity and website. This will enable us to communicate our work more clearly and effectively to our stakeholders and the communities we support.

**TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2025**

Finances and reserves

Results for the year

At the end of the reporting period to 31 July 2025, the charity had total income of £415,564 (2024 £427,112) and total expenditure of £421,933 (2024 £432,031), with a small deficit of £3,163 (2024 £4,241).

The Charity's total funds amounted to £160,330 (2024 £163,494) at year end held in unrestricted funds. Restricted funds are held in deferred income so are not brought into the balance sheet (see note 15). Our aim is to maintain sufficient unrestricted reserves to enable us to continue operating as a going concern, to provide a level of funding for unexpected opportunities and to provide cover for risks such as unforeseen expenditure or unanticipated loss of income. The trustees feel it prudent to have six months' running costs in reserves, particularly due to the current challenges in our operating environment. The current level of reserves represents just over six months of budgeted expenditure in the 2026 financial year.

We are grateful for the support of the National Lottery's Reaching Community Fund which has supported our work throughout the year. With an underspend carried forward, and a new award for continuation funding for 2025 to 2027, we are looking forward to bringing in other funders to help increase the number of successful applications for projects they receive from Wiltshire voluntary and community organisations and provide their grantees with the support needed for the effective delivery of services to vulnerable groups. We are also looking at other ways of generating income and developing business to fund our work as part of our funding strategy.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2025

Responsibilities of the trustees

The trustees (who are also directors of Wessex Community Action for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:

Unit 6, Paxton Business Centre
Whittle Road
Churchfields
Salisbury
Wiltshire SP2 7YR

Approved by the trustees and signed on their behalf by:

Ian Phillips
(Chair of Trustees)

Date: 23 April 2026

WESSEX COMMUNITY ACTION

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2025

Independent examiner's report to the Trustees of Wessex Community Action ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 July 2025.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:
J Fletcher

Dated: 28 April 2026
FCA

Fletcher & Partners

Crown Chambers
Bridge Street
Salisbury
Wiltshire
SP1 2LZ

WESSEX COMMUNITY ACTION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 JULY 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and grants	3	50,560	124,276	174,836	183,265
Charitable activities	4	231,136	-	231,136	243,828
Investments	5	159	-	159	-
Other income	6	9,433	-	9,433	19
Total income		291,288	124,276	415,564	427,112
Expenditure on:					
Charitable activities		296,157	125,776	421,933	432,031
Total expenditure		296,157	125,776	421,933	432,031
Net expenditure before net gains on investments		(4,869)	(1,500)	(6,369)	(4,919)
Net gains on investments		3,206	-	3,206	678
Net movement in funds		(1,663)	(1,500)	(3,163)	(4,241)
Reconciliation of funds:					
Total funds brought forward		161,993	1,500	163,493	167,734
Net movement in funds		(1,663)	(1,500)	(3,163)	(4,241)
Total funds carried forward		160,330	-	160,330	163,493

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 32 form part of these financial statements.

WESSEX COMMUNITY ACTION
REGISTERED NUMBER: 02797768

BALANCE SHEET
AS AT 31 JULY 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	12	-	4,179
Investments	11	7,788	4,423
		<u>7,788</u>	<u>8,602</u>
Current assets			
Debtors	13	33,914	43,262
Cash at bank and in hand		296,009	270,747
		<u>329,923</u>	<u>314,009</u>
Current liabilities			
Creditors: amounts falling due within one year	14	(177,381)	(159,118)
		<u>152,542</u>	<u>154,891</u>
Net current assets			
		<u>160,330</u>	<u>163,493</u>
Total assets less current liabilities			
		<u>160,330</u>	<u>163,493</u>
Total net assets		<u>160,330</u>	<u>163,493</u>
Charity funds			
Restricted funds	16	-	1,500
Unrestricted funds	16	160,330	161,993
		<u>160,330</u>	<u>163,493</u>
Total funds		<u>160,330</u>	<u>163,493</u>

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Ian Phillips
 (Chair of Trustees)
 Date: 23 April 2026

The notes on pages 16 to 32 form part of these financial statements.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025

1. General information

Wessex Community Action is a charitable company limited by guarantee, incorporated in England and Wales with the company number 02797768. Its registered office is Unit 6 Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, United Kingdom, SP2 7YR.

The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports Regulations 2008) only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Wessex Community Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

Revenue grants are shown in the Statement of Financial Activities in the year in which they are received. Where the grant has to be matched to a different period, the deferred element is deducted from income and carried forward in liabilities.

Income from charitable activities includes transport receipts, training income and administrative services.

Legacies are included when the charity is advised by the personal representatives of an estate that payment will be made or property transferred and the amount involved can be quantified.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025

2. Accounting policies (continued)

2.3 Expenditure

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to the third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable headings as per the relevant notes in the accounts.

2.4 Turnover

Turnover, comprises revenue recognised by the company in respect of services supplied during the year, exclusive of Value Added Tax.

2.5 Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised.

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Company may need to estimate fair value using an income or depreciated replacement cost approach.

Gains and losses on revaluation are recognised in the Statement of financial activities, with a separate revaluation reserve being shown in the Statement of funds note.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Motor vehicles	- 25% straight line
Fixtures and fittings	- 100% straight line
Office equipment	- 100% straight line
Computer equipment	- 100% straight line

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025

2. Accounting policies (continued)

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges in the Statement of Financial Activities.

2.11 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025

3. Income from donations and grants

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Donations	2,397	-	2,397	3,130
Grants	48,163	124,276	172,439	180,135
Total 2025	<u>50,560</u>	<u>124,276</u>	<u>174,836</u>	<u>183,265</u>
Total 2024	<u>67,352</u>	<u>115,913</u>	<u>183,265</u>	

4. Income from charitable activities

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Transport	225,612	225,612	237,607
Training	5,524	5,524	6,221
Total 2025	<u>231,136</u>	<u>231,136</u>	<u>243,828</u>
Total 2024	<u>243,828</u>	<u>243,828</u>	

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025

5. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Dividends from listed investments	159	159	-

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025

6. Other incoming resources

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Profit on disposal of vehicles	9,417	9,417	-
Other incoming resources	16	16	19
Total 2025	<u>9,433</u>	<u>9,433</u>	<u>19</u>
Total 2024	<u>19</u>	<u>19</u>	

7. Expenditure on Charitable Activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £	Total funds 2024 £
Transport	204,723	26,603	231,326	235,162
Community Action	63,975	14,941	78,916	92,530
Lottery: Supporting VCSE Sector	74,330	37,361	111,691	104,339
Total 2025	<u>343,028</u>	<u>78,905</u>	<u>421,933</u>	<u>432,031</u>
Total 2024	<u>355,150</u>	<u>76,881</u>	<u>432,031</u>	

Of the total expenditure on charitable activities £296,157 (2024 - £317,618) was from unrestricted funds and £125,776 (2024 - £114,413) was from restricted funds.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025

8. Support costs

Support costs are allocated between the following headings on the following basis:

Wages & Salaries: time spent by core staff on each activity.

Other Premises costs: 31.5% Lottery supporting VCSE sector 31.5% Transport and 37% Community Action (2024 27.4% Lottery supporting VCSE sector and 27.4% Transport and 45.2% Community Action)

Office and IT costs: 22.1% Lottery supporting VCSE sector 18.6% Transport and 59.3% Community Action (2024 20.7% Lottery supporting VCSE sector 9.8% Transport and 69.5% Community Action)

Advertising: 93.3% Lottery supporting VCSE sector and 0.7% Transport (2024 66.6% Lottery supporting VCSE sector 33.4% Community Action)

Insurance: allocated equally (2024 allocated equally).

Book-keeping: allocated equally (2024 allocated equally).

Governance: 43.2% Lottery supporting VCSE sector 28.4% Transport and 28.4% Community Action (2024 33.2% Lottery supporting VCSE sector 33.2% Transport and 33.6% Community Action)

	Community Action 2025 £	Lottery: Supporting VCSE- Sector 2025 £	Transport 2025 £	Total funds 2025 £	Total funds 2024 £
Wages & salaries	-	24,996	15,589	40,585	38,800
Premises costs	8,149	6,915	6,915	21,979	19,060
Office & IT costs	3,292	1,224	1,031	5,547	7,534
Advertising	-	1,250	92	1,342	2,250
Insurance	615	615	615	1,845	1,842
Book-keeping	1,361	1,361	1,361	4,083	4,383
Governance	1,524	1,000	1,000	3,524	3,012
Total 2025	14,941	37,361	26,603	78,905	76,881
Total 2024	15,910	37,246	23,725	76,881	

Governance costs comprise:

The independent examiner's remuneration amounts to an independent examiner fee of £700 (2024 - £650), and accountancy of £2,824 (2024 - £2,362).

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025

9. Net Income/(Expenditure)

This is stated after charging:

	2025 £	2024 £
Depreciation of tangible fixed assets: - owned by the charity	4,179	4,267
	<u>4,179</u>	<u>4,267</u>

10. Analysis of staff costs

	2025 £	2024 £
Salaries and wages	230,271	249,491
Social security costs	8,755	12,578
Pension costs	2,028	2,860
	<u>241,054</u>	<u>264,929</u>

There were no employees with emoluments over £60,000.

The average monthly head count was 11 staff (2024 - 13 staff).

The total paid to key management personnel during the period (including pension contributions) was £79,257 for twelve months (2024 - £116,712 for twelve months).

Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 July 2025, no Trustee expenses have been incurred (2024 - £NIL).

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025

11. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 August 2024	4,423
Additions	159
Revaluations	3,206
At 31 July 2025	<u>7,788</u>
Net book value	
At 31 July 2025	<u>7,788</u>
At 31 July 2024	<u>4,423</u>

The investment comprises shares held in Santander. The historical cost was £11,499.

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025**

12. Tangible fixed assets

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 August 2024	71,237	8,733	5,412	10,972	96,354
Disposals	(57,920)	-	-	-	(57,920)
At 31 July 2025	<u>13,317</u>	<u>8,733</u>	<u>5,412</u>	<u>10,972</u>	<u>38,434</u>
Depreciation					
At 1 August 2024	69,170	8,733	3,300	10,972	92,175
Charge for the year	2,067	-	2,112	-	4,179
On disposals	(57,920)	-	-	-	(57,920)
At 31 July 2025	<u>13,317</u>	<u>8,733</u>	<u>5,412</u>	<u>10,972</u>	<u>38,434</u>
Net book value					
At 31 July 2025	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 July 2024	<u>2,067</u>	<u>-</u>	<u>2,112</u>	<u>-</u>	<u>4,179</u>

13. Debtors

	2025 £	2024 £
Due within one year		
Trade debtors	20,213	20,840
Other debtors	7,443	16,191
Prepayments and accrued income	6,258	6,231
	<u>33,914</u>	<u>43,262</u>

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025**

14. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	5,741	10,030
Other taxation and social security	1,529	-
Other creditors	76,840	60,531
Accruals and deferred income	93,271	88,557
	<u>177,381</u>	<u>159,118</u>

15. Deferred income

	2025 £	2024 £
Deferred income at 1 August 2024	85,491	105,803
Resources deferred during the year	45,378	25,906
Amounts released from previous periods	(45,163)	(46,218)
Deferred income at 31 July 2025	<u>85,706</u>	<u>85,491</u>

Included in accruals and deferred income was an element of the grant received from the National Lottery Community Fund. The element of expenditure that it related to during the year was accounted for and the balance deferred to match the expenses over the period it covers.

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025**

16. Statement of funds

Statement of funds - current year

	Balance at 1 August 2024 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 July 2025 £
Unrestricted funds					
General Funds - all funds	161,993	291,288	(296,157)	3,206	160,330
Restricted funds					
Restricted Funds - all funds	1,500	3,000	(4,500)	-	-
Transport	-	9,585	(9,585)	-	-
Lottery: Supporting VCSE - Sector	-	111,691	(111,691)	-	-
	1,500	124,276	(125,776)	-	-
Total of funds	163,493	415,564	(421,933)	3,206	160,330

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025**

16. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 August 2023 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 July 2024 £
Unrestricted funds					
General Funds - all funds	167,734	311,199	(317,618)	678	161,993
	Balance at 1 August 2023 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 July 2024 £
Restricted funds					
Transport	-	8,574	(8,574)	-	-
Lottery: Supporting VCSE - Sector	-	104,339	(104,339)	-	-
Community Action	-	3,000	(1,500)	-	1,500
	-	115,913	(114,413)	-	1,500
Total of funds	167,734	427,112	(432,031)	678	163,493

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025

17. Summary of funds

Summary of funds - current year

	Balance at 1 August 2024 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 July 2025 £
General funds	161,993	291,288	(296,157)	3,206	160,330
Restricted funds	1,500	124,276	(125,776)	-	-
	<u>163,493</u>	<u>415,564</u>	<u>(421,933)</u>	<u>3,206</u>	<u>160,330</u>

Summary of funds - prior year

	Balance at 1 August 2023 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 July 2024 £
General funds	167,734	311,199	(317,618)	678	161,993
Restricted funds	-	115,913	(114,413)	-	1,500
	<u>167,734</u>	<u>427,112</u>	<u>(432,031)</u>	<u>678</u>	<u>163,493</u>

Restricted fund purposes:

A grant from the National lottery Community Fund (RC South West Region) with the aim of developing more active and resilient VCSE organisations in Wiltshire. The grant is being received in stages over a period of four years.

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Fixed asset investments	7,788	-	7,788
Current assets	273,219	56,704	329,923
Creditors due within one year	(120,677)	(56,704)	(177,381)
Total	<u>160,330</u>	<u>-</u>	<u>160,330</u>

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025

18. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	4,179	-	4,179
Fixed asset investments	4,423	-	4,423
Current assets	272,181	41,828	314,009
Creditors due within one year	(118,790)	(40,328)	(159,118)
Total	<u>161,993</u>	<u>1,500</u>	<u>163,493</u>

19. Capital Commitments

At 31 March 2025 there were no capital expenditure commitments (2024 - no commitments).

20. Pension commitments

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £2,028 (2024 - £2,860). Contributions of £290 were outstanding at the balance sheet date and are included in creditors (2024 - £425).

The expense and liability is either allocated directly to the charitable activity where the employee is engaged in that activity, or allocated in accordance with note 7 for support staff.

There were no pension commitments not included in the balance sheet.

21. Volunteers

The charity had a rota of numerous volunteers, of which, not all were used, to help with community support.

22. Indemnity insurance

The charity holds third party indemnity insurance to protect the Trustees and volunteers.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025

23. Operating lease commitments

At 31 July 2025 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2025 £	2024 £
Not later than 1 year	15,000	7,500
Later than 1 year and not later than 5 years	15,000	-
	<u>30,000</u>	<u>7,500</u>

24. Related party transactions

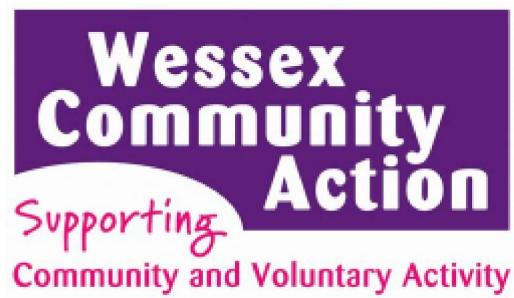
During 2025 no transactions took place between the charity and WCA Trading Services Limited, a company under common control.

Amounts owed to the charity did not increase and stands at a balance of £9,999 owing at the year end (2024 - £9,999). This balance has been fully provided against in the accounts.

WESSEX COMMUNITY ACTION

England & Wales - Charity number 1019716

Accounts



Trustees' report and financial statements for Wessex Community Action

For the 12 month period ended 31 July 2024

Charity No 1019716

Company Registration No 02797768



Fletcher & Partners
Chartered Accountants
Salisbury

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT FOR THE PERIOD ENDED 31 JULY 2024

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Administrative details

Registered office	Unit 6, Paxton Business Centre, Whittle Road, Churchfields, Salisbury, SP2 7YR
Telephone	01722 326822 or 07444 415205
Email	info@wessexcommunityaction.org.uk
Web	www.wessexcommunityaction.org.uk www.wiltshiretogether.org.uk

Independent Examiner	J Fletcher, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury, SP1 2LZ
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Bankers	Unity Trust Bank, 9 Brindley Place, Birmingham, B1 2HB
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Directors and officers

Norman Barter	
Anna Dumas	
Mo Houlden	Treasurer
Melanie Monaghan	Appointed April 2024
Ian Phillips	Chair
Suzanne Tarplee	Appointed April 2024
David Todman	Resigned April 2024
Angela Turner-Wilson	April 2024
Beverly Vanterpool	Appointed March 2025

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2024

Chair's introduction

As Chair of Wessex Community Action (WCA), I am pleased to present our annual report for 2023 to 2024, for the 50th year of WCA's existence, a remarkable amount of time to be supporting our community and voluntary organisations.

Our dedicated team members, volunteers, and partners have worked tirelessly throughout the year to address the needs of our community, and together, we have achieved some significant milestones.

Improving the wellbeing of people living in the Wiltshire area is at the heart of our vision, providing help, advice, training and support. Over the past year, we have successfully launched several initiatives aimed at fostering community spirit and inclusivity. Our flagship digital platform Wiltshire Together continues to grow, connecting people, groups and organisations across Wiltshire. The platform is free for everyone to use and is a resource hub for anyone seeking information about events, activities and volunteering opportunities.

Whilst we can celebrate success, we also faced team changes during the year, challenging in a small team. However, differing perspective and experiences that come with new team members has really added to the support we offer.

We are grateful to our funders and in particular, National Lottery Reaching Communities funding for our Stronger Together project, enabling work with community groups and organisations across Wiltshire, gaining access to high quality training and organisational development, whilst improving their funding, governance, engagement and community impact.

I would like to extend my heartfelt gratitude to our trustees, staff, volunteers, and partners for their unwavering support and dedication. These collective efforts have made profound difference to the lives of many, and I remain inspired by your commitment to the shared vision. Together, we continue to be more inclusive, engaging and representing the diversity of the sector. We collaborate, share, engage and harness information, knowledge and experience to help build capacity for a more resilient, sustainable, vibrant and inclusive community. In conclusion, I and the Board of Trustees continue to be incredibly proud of the positive impact WCA has within its area of operation. We have made significant strides in advancing our vision, and I am confident that we will continue to build on this momentum in the years to come.

Thank you for your ongoing support.

Ian Phillips
Chair
April 2025

The trustees are pleased to present their report together with the financial statements of the Charity, for the period covering twelve months from 1 August 2023 to 31 July 2024. The report serves the purposes of both a Trustees' report and a directors' report under company law. The trustees confirm that their report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

The term 'Company' used throughout the report and accounts refers to charitable company limited by guarantee. Since the Company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2024

Aims and objectives

Charitable aims

The purpose of the Charity, as laid out in the Memorandum and Articles of Association, is to “promote any charitable purpose for the benefit of the community in the administrative area covered by Wiltshire Council, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness”. We achieve our charitable aims by providing a range of support services to the voluntary and community sector.

Vision

A Wiltshire in which strong and vibrant communities enable all residents to succeed and ensure no one is left behind.

Our mission

To support the development of thriving communities; where people belong and can take actions on the things that matter to them.

Our values

- Success through empowerment: believing that community development is what people do for themselves and that organisations can be supported to foster grassroots action.
- Asset-based approaches: building on the strengths or assets in our community to address its needs.
- Adding value: not competing with or threatening the interests of member organisations but advocating the use of existing services and signposting people appropriately.
- Community resilience: enabling communities to be well placed to meet current and future challenges through the development of strong networks.
- Sustainability: supporting sustainable solutions to local issues, meeting local needs now without compromising those of the future.
- Accountability: being accountable to the Wiltshire community as a whole.
- Co-operation: facilitating co-operation and collaboration both within the VCSE and with business and public agencies.
- A lighter touch: working with the minimum of bureaucracy.
- Innovation: seeking to support, broker and/or facilitate innovative approaches/ways of working.
- Equality of opportunity: being committed to creating an equal and inclusive society.
- To maintain our own independence: to be open and accountable, be innovative, think and act in the long-term interests of those we serve, and work collaboratively with.

Objectives

Local infrastructure organisations like Wessex Community Action help communities to meet their needs and achieve their aspirations, making places anyone would want to live, work and visit. We have identified four broad missions of local infrastructure. These are the functions we think are needed to support a thriving voluntary and community sector and are aligned to the Local Infrastructure Framework of the National Association of Voluntary and Community Action (NAVCA), our national membership body. Our work is ‘anchored’ to one of these elements and each has a thread that navigates between them.

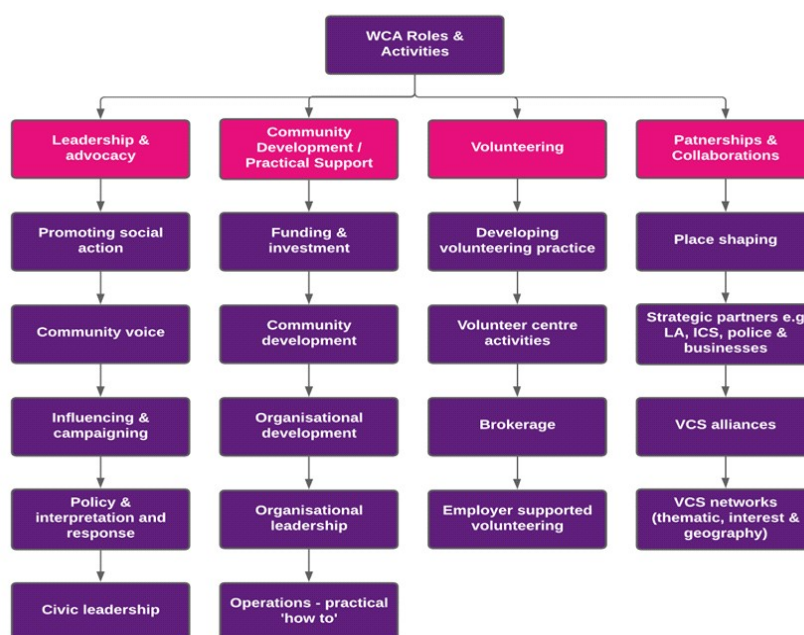
- Leadership and advocacy – Leading and advocating across diverse communities, bringing people together to have a stronger voice and influence, mobilising and encouraging community ambition and aspiration as a connector and ‘door opener’.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2024

- Community development/practical support – this covers a wide range of activity from training to community development work and informal advice and support. We strengthen spaces and opportunities for people to come together to develop their goals and drive aspirations for their communities.
- Volunteering – volunteers are at the heart of our work and those we support. The function is wide-ranging, from developing good volunteer programmes, to providing brokerage and stimulating employee volunteering. We nurture opportunities and generate an expectation and culture in which volunteering can thrive.
- Partnerships and collaborations – at both strategic and operational level. Our aspiration is to bring partners together to make decisions, work together, provide services, listen to communities and are key to fostering relationships for the benefit of the local communities.

Achieving public benefit is a fundamental driver of the way we approach our work. In setting objectives and planning for activities, the trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit including the guidance 'Public benefit: running a charity (PB2)'.



Structure, governance and management

Organisational structure

The trustees have amended the Company's Articles of Association so that future members of the Company shall be the Trustees/Directors, and that they shall have the power to appoint new Directors. The trustees meet six times a year as a full board, and various working groups/sub-committees are convened for more detailed work on various issue as required. The day-to-day management of the charity is delegated to the CEO. At each trustees' meeting, the CEO – supported where appropriate by the functional SME's - provides an operating update on charity activity. This includes but is not limited to; reporting on associated project KPI's, discussing sector development (opportunities and challenges) and reviewing upcoming activities.

**TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2024**

Recruitment, appointment, induction of trustees

The trustees regularly look at existing skills and experience and new trustees are recruited to ensure the trustee board has a broad range of management experience to meet the needs of Wessex Community Action and its strategic aims. We advertise for new trustees on the Wiltshire Together platform and other sector sites. The induction process for new trustees includes an information pack, and meetings covering the history, finances, longer term strategies and governance arrangements of the Charity, as well as the roles and responsibilities of trustees.

Risk review

Each year the trustees review and update the risk register which identifies all key perceived risks to the organisation and agrees actions to mitigate those risks. This last took place in March 2023. At each trustees' meeting, the key risks to the organisation are reviewed. Generally, the trustees are satisfied that the Charity addresses the major risks faced and that adequate operating systems and procedures are in place. The Chief Executive reports on reserves, cashflow and budget variance at each trustees' meeting, with recommendations when appropriate.

Related parties

Other than reported in Notes 24 there are no transactions with related parties that are required to be disclosed in these accounts.

Review of developments, activities and achievements

Background

Wessex Community Action (WCA) has been in existence as a Council for Voluntary Services (CVS) since 1974. During this time there have been a number of key changes with the re-organisation of Local Government in Wiltshire to one unitary authority in 2009 and the creation of the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board in 2022, both of which have presented challenges and opportunities for the voluntary sector. In 2019 we embarked on a new period and the secured funding from the National Lotteries Reaching Communities Fund which enabled WCA to embark on a programme of local infrastructure work to build the effectiveness, capacity and sustainability of the Voluntary and Community Sector (VCSE) in Wiltshire, helping it to thrive and deliver essential services to communities. We are very grateful to the National Lottery for their support and in 2024 we have worked with our partners to develop a bid for continuation funding enabling us to build on the success of this work. At the time of writing, we are delighted to report that this has been successful.

We operate countywide across Wiltshire, which is a large rural county with existing and increasing challenges including:

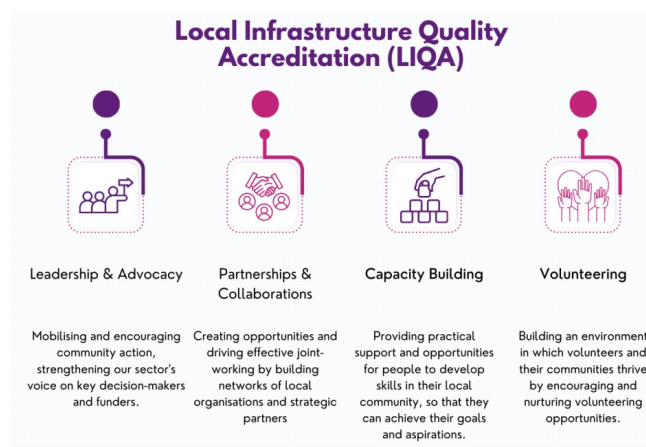
- An ageing population, with a projected increase in the 65+ and 85+ age groups exceeding both the regional and national average
- Pockets of deprivation with eight LSOAs among the 20% most deprived nationally
- VCSE organisations reporting an increase in demand and an increase in complexity of demand
- Impact on VCSE of reduced funding and increased costs
- Challenges around transport in rural areas leading to poorer access to services and increased risk of isolation

There are 1,798 charities across Wiltshire (NCVO almanac 2020/21) with a total income of £463.7m. Most of these are small, local placed-based, grassroots voluntary organisations.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2024

Key to our journey so far has been supporting those 'leaders' of VCSE groups from grassroots volunteer-led groups in neighbourhoods to larger charities operating across Wiltshire, to build stronger relationships with us, with local statutory bodies and each other. This in turn, enables us and other stakeholders to understand and respond to what they need to operate effectively, deliver their services and to ultimately support their service receivers.

We remain Local Infrastructure Quality Accreditation (LIQA) accredited, secured in March 2023, promoting the role of Local Infrastructure organisations with our national membership body, the National Association of Voluntary and Community Action (NAVCA). This work demonstrates the quality and impact of our work, benchmarking our activities and outcomes against clear criteria and highlighting our strengths and impact.



1. Leadership and advocacy

"It is such a reassurance knowing you are championing our corner so actively in these important spaces."

One outcome of leadership and advocacy activity has been an increase in working more collaboratively, the recognition/desire to come together to share experience and practice as well as practically coming together to influence and participate/deliver. WCA has nurtured and created (safe spaces) opportunities for coming together, for contributing experience and expertise and, in doing so harnessing and directing the strengths/assets of the sector to make most impact, benefit and opportunities.

We serve as the key independent link between the sector and local stakeholders, developing a shared vision and bringing organisations together through partnerships. Key partnerships include:

- Wiltshire Integrated Care Alliance (ICA)
- Bath/Swindon/Wiltshire (BSW) Wiltshire Joint VCSE Lead on Integrated Care System (ICS)
- Voluntary Community Sector Emergency Partnership (VCSEP) – regional and national
- engagement
- NAVCA Anti- Racist Group
- NAVCA Health and Wellbeing Forum
- Connecting with Our Communities (CWOC) – ICA workstream.
- BSW Academy
- BSW Equalities Leads Partnership
- Professional Leadership Network (ICA)
- Wiltshire Council Refugee Partnership
- Wiltshire Local Resilience Forum

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2024

VCSE Leadership Alliance

Alongside Community First, we continue to run the VCSE Leadership Alliance to facilitate greater collaboration between the VCSE sector and key stakeholders, including the Bath, North East Somerset, Swindon and Wiltshire (BSW) Health and Care Partnership, the local authority, and businesses. With 47 organisations now registered, the Alliance has worked to establish the role of the VCSE sector in the delivery and transformation of services and reinforce the sector as a key strategic partner. As a result of our work the VCSE now has a foothold in a range of key workstreams and boards in a representational role which has been brokered by Wessex Community Action.

Wiltshire Council

The need for a new partnership arrangement between Wiltshire Council and the voluntary and community sector, updating the existing 'Wiltshire Compact' has been identified as a key objective within the Wiltshire Council Business Plan and is a recommendation for the Local Government Association Corporate Peer Challenge. Wiltshire has a strong and diverse VCSE, which makes a huge contribution to the council's key priorities. The sector often prevents, delays or reduces demand for statutory services. The Council has invited the sector to join the sessions to help shape the discussions and explore the way forward. WCA has played a key role in these discussions ensuring the voice of the whole of the voluntary sector has been heard.

Through the VCSE Leadership Alliance we have secured funding for and nominated a voluntary sector representative to the Wiltshire Health and Wellbeing Board. We continue to work with the Director of Commissioning on the design of services to ensure the inclusion of VCSE organisations in commissioning, emphasising the value local VCSE organisations can bring.

We have continued to work closely with Families and Children's Transformation Board (FACT) to develop and promote the Wiltshire Together online platform, built around a branded landing page 'All Together' which curates a directory of specialist help for those seeking Early Years resources.

Regional/National Engagement

We have taken part in national briefings and consultations including our national body's (NAVCA) quarterly members' briefings, their Health & Wellbeing Forum, Vision for Volunteering and others. We have also engaged with NHS England around the integration of the voluntary sector. Another forum has been the Voluntary Community Sector Emergency Partnership (VCSEP). VCSEP consists of over 200 community and specialist organisations committed to working together in preparation for and response to major emergencies in the UK. WCA are a key representative for Wiltshire, bringing a local perspective and we work alongside a network of organisations committed to a more person-centred approach to emergency planning and response. By working better together, the partnership aims to reduce the confusion and further trauma caused to individuals and communities by disconnected responses to emergencies. The partnership exists to unlock the power before, during and after an emergency by making the best use of our shared time and resources and bringing the voices of the local and national civil society organisations to the forefront for the development of greater national resilience. With all the above we have been able to cascade and share information to the sector in Wiltshire and offer an insight from a Wiltshire perspective on the challenges faced by the sector.

2. Partnerships and collaborations

Wessex Community Action is a strategic and operational hub for partnerships and collaboration. We facilitate networks and forums to provide updates on key issues, opportunities for networking, learning and development, and on-going professional development.

We currently host five regular forums open to VCSE colleagues, volunteers, established organisations, and interested individuals from key partner organisations:

**TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2024**

Wiltshire VCSE Leadership Alliance

The Alliance is a strategic network of CEOs and senior managers from larger, mainly commissioned VCSE organisations, who have come together to cultivate a strategic and influential relationship with the emerging Integrated Care System. Co-chaired by WCA and the CEO of Community First, this network also offers the potential for more co-ordinated and collective representation with local statutory partners. We have recently seen a number of consortium bids submitted, have been part of three of these and are keen to develop lead partners to bring in smaller grassroots organisations.

The Wiltshire Voluntary & Community Sector Forum

This is a more generic forum that provides networking, partnership opportunities between organisations around and emerging issues/needs/challenges. This Forum operates particularly around national & strategic agendas where we want a local Wiltshire voice feeding in.

The Wiltshire Volunteer Managers Forum

A peer support group for Volunteer Managers and Co-ordinators interested in sharing common experience with a view to developing knowledge and good practice in volunteer management. This year has seen the group work collaboratively across a broad spectrum including responding to the cost-of-living campaign, volunteer and trustee weeks, addressing challenges in the recruitment of volunteers and shared learning around Equalities and Diversity in volunteering.

The Children & Families Voluntary Sector Forum

This forum is managed by WCA and commissioned by Wiltshire Council. The aim of the forum was to enable the contribution of the VCSE to the Family and Children's Transformation board, promoting the role of the VCSE in the delivery of quality services. Forum meetings have taken place online bi-monthly, and a monthly newsletter has been circulated. The forum currently consists of 98 members.

The Wiltshire Inclusion Network (WIN)

Wiltshire Inclusion Network was established following feedback in the 2021 State of the Sector survey, to be a 'community of practice' with a common interest in promoting inclusion and working to champion diversity within the sector. The network has experienced continuous growth with 33 organisations/members.



CEO Peer Support Network

Wessex Community Action gauged the interest in creating a "safe space" for CEOs to come together and share the challenges they are facing particularly as a result of the extremely challenging operating environment (cost of living crisis pressures on demand, rising costs, capacity and wellbeing of staff and volunteers, funding and commissioning creating competition, lack of equity of opportunity etc.). Feedback received demonstrates the value CEOs are placing on the opportunity, which given the limitations and demands on their time speaks for itself. The difference being achieved to date (it is still early days) is CEOs feeling connected and supported, trust is being built, as well as some practical/operational support e.g., "sorting payroll" and being part of new consortiums bids for contracts.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2024

Wiltshire Together

The community platform that WCA established in Nov 2020, as a direct result of there being no comprehensive directory of VCSE services and support available for residents or professionals (the who, where and what) has continued to grow and be developed.

In the last year, Wiltshire Together has:

- been a constant source of information about services for residents (over 67K views) and maintaining steady membership growth.
- had events and activities added regularly by its VCSE organisations.
- seen the introduction of a landing page and branding designed for Families and Children's Transformation (FACT) with migration of key service information called All Together
- held monthly training sessions open to all (subjects varying from volunteering to making their organisation more visible online)
- hosted the Cost-of-Living campaign (56 organisations supported)
- agreed to support a new landing page for a volunteer led local community health and wellbeing forum
- seen a significant increase in volunteering opportunities and pledges
- developed a community news stories page.



3. Capacity building

“We are only a small club helping with a very large problem of loneliness and isolation in a very rural environment. We have worked with WCA using their experience and knowledge to support and help our club with its growing nature to lead us and solve any problems we have through meetings, training courses and packs, both one to one and in groups.

Most recently the help we have had with changing the structure of our club has been invaluable to us in moving forward in making the club safer, sustainable, and lasting.” Corsham Community Club

Our new framework to support VCSE groups with their infrastructure development was launched this year. The framework is an asset-based approach that enables the support WCA provides to empower groups, take ownership of developing their own organisational sustainability, and to measure progress. With good infrastructure in place, and as healthy organisations, they are more likely to be successful in funding bids as they have the evidence in place to show they can run effectively and sustainably.

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2024

We delivered bespoke community development support to over 70 groups across the wide range of support areas developed including business planning training, evidencing need, writing successful funding bids, organisational development, conflict resolution and more.

We continued to publish a monthly Newsletter that goes out to approx. 900+ members to share information to VCSE groups on funding opportunities, policy updates, national briefings, opportunities to collaborate and updates about the Wiltshire Together platform.

4. Volunteering

“The Volunteer Manager’s Forum creates a sense of community, a sounding board, a different perspective, a sense of belonging. We are stronger and more effective by working together.”

Volunteer Managers Forum member



The Vision for Volunteering highlighted how important it is to ensure that both volunteers and VCSE organisations develop a relationship of good will, support and engagement on both sides, to develop longer-term volunteering that is enriching for the volunteer and sustainable for VCSE groups. Volunteers are a key resource to enable VCSE organisations to deliver their services. We support these ambitions directly through our capacity building and training work with groups around their volunteering needs.

The Wiltshire Together platform also remains a key resource for groups to post their volunteering opportunities and, before going live, we check all opportunities and suggest how vacancies can be improved on the site by ensuring role descriptions, hours of work etc are clear. We have a dedicated Volunteering in Wiltshire sub-page and continue to develop ways of engaging more potential volunteers to access the site by promotion of Volunteer’s Week and continuing regular volunteering articles in a local paper. We have seen a significant increase in people pledging to volunteer (30% increase on last year). There is now a space on Wiltshire Together to promote the Volunteer Managers forum with the opportunity for each member to see other members and linked volunteer vacancies. This also includes a shared space area for volunteer managers to exchange information and share relevant good practice resources outside of the meetings.

During the year, our Volunteer Managers’ Forum has seen growth in both membership and attendance. Members contribute their skills and experience for the benefit of the wider forum. Some of the key areas the forum has been collaborating on this year include volunteer recruitment and retention, equality diversity and inclusion around volunteering, and sharing learning around marketing and communications and volunteer recognition.

5. Transport

Wessex Community Action continued to deliver its contracted service of community transport to Exeter House School, a commissioned service through Wiltshire Council. We also run a Day Centre contract for elderly people to day centres in Salisbury.

We have a team of six drivers, most of whom are already retired when they join us, a part time passenger assistant and full time Transport Manager. Each year our fleet of drivers work a total of 8,200hrs and cover 110,300 miles in very rural locations.

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2024

Our dedicated drivers are the backbone of this services and their commitment to transport and support our elderly, children and young people with physical and learning disabilities requires a particular quality of driver. We value them as an integral part of the WCA team and acknowledge that the service would have been undeliverable without their care and commitment to the families they support.

Our fleet of seven minibuses which we have built up over a few years now requires increasing maintenance and with increasing costs keep them road legal, maintaining a sustainable service beyond the term of our current Wiltshire Council contract is unviable. The current contract expires on 31st August 2025.

Plans for the future

Our project - Stronger Together

Our work over the past four years has focused on building networks, peer groups, collaborations, and partnerships. This approach is valued as a means to connect, share, and access resources to improve outcomes for the people they serve. We plan to take this work further over the next three years and have built this into the central strand of our future National Lottery Reaching Communities funding. We will achieve our project aims by building a culture of people-powered change, asset-based approaches, co-production, networks & reciprocity - all enabled through relationships & connection making.

It is our intention to refocus on the core CVS functions (above) and invest in additional capabilities to expand our reach and impact. This will include rebalancing and exploring how volunteer resources can support our own operational activity.

Working with the National Lottery, we will further develop our relationships with neighbouring CVS's and look for opportunities to enhance our impact through deeper collaboration.

We also recognise the requirement to diversify income streams to add to and complement the National Lottery Reaching Community Fund. As such, a new funding strategy has been developed and will be implemented in the forthcoming year.

Our project activities

- Capacity building, volunteering and organisational development and change management, health checks, training and consultancy.
- Funding support
- Partnerships & collaborations - networks, peer support, consortia
- Broadening & deepening Wiltshire Together - down to settlement & thematic levels
- Asset mapping
- Leadership & Advocacy
- Supporting Equality, Diversity and Inclusion initiatives
- State of the Sector Annual Review.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2024

Finances and reserves

Results for the year

At the end of the reporting period to 31 July 2024, the charity had total income of £427,112 (2023 £413,428) and total expenditure of £432,031 (2023 £406,930), with a small deficit of £4,241 (2023 a surplus of £7,824).

The Charity's total funds amounted to £163,493 (2023 £167,734) at year end. Our aim is to maintain sufficient unrestricted reserves to enable us to continue operating as a going concern, to provide a level of funding for unexpected opportunities and to provide cover for risks such as unforeseen expenditure or unanticipated loss of income. The trustees feel it prudent to have a maximum of six months' running costs in reserves, particularly due to the current challenges in our operating environment. The current level of reserves represents just over four months of budgeted expenditure in the 2025 financial year.

We have been grateful for the support of the National Lottery's Reaching Community Fund which has supported our work over the past three years. With an underspend carried forward, and a new award for continuation funding for 2025 to 2027, we are looking forward to also bringing in other funders to help increase the number of successful applications for projects they receive from Wiltshire voluntary and community organisations and provide their grantees with the support needed for the effective delivery of services to vulnerable groups. We are also looking at other ways of generating income and developing business to fund our work as part of our new funding strategy.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2024**

Responsibilities of the trustees

The trustees (who are also directors of Wessex Community Action for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:

Unit 6, Paxton Business Centre
Whittle Road
Churchfields
Salisbury
Wiltshire SP2 7YR

Approved by the trustees and signed on their behalf by:

Ian Phillips
(Chair of Trustees)

Date: 24 February 2025

WESSEX COMMUNITY ACTION

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2024

Independent examiner's report to the Trustees of Wessex Community Action ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 July 2024.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:
J Fletcher

Dated: 28 April 2025
FCA

Fletcher & Partners

Crown Chambers
Bridge Street
Salisbury
Wiltshire
SP1 2LZ

WESSEX COMMUNITY ACTION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 JULY 2024

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and grants	3	67,352	115,913	183,265	166,131
Charitable activities	4	243,828	-	243,828	247,230
Other income	5	19	-	19	67
Total income		311,199	115,913	427,112	413,428
Expenditure on:					
Charitable activities		317,618	114,413	432,031	406,930
Total expenditure		317,618	114,413	432,031	406,930
Net (expenditure)/income before net gains on investments		(6,419)	1,500	(4,919)	6,498
Net gains on investments		678	-	678	1,326
Net movement in funds		(5,741)	1,500	(4,241)	7,824
Reconciliation of funds:					
Total funds brought forward		167,734	-	167,734	159,910
Net movement in funds		(5,741)	1,500	(4,241)	7,824
Total funds carried forward		161,993	1,500	163,493	167,734

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 17 to 31 form part of these financial statements.

WESSEX COMMUNITY ACTION
REGISTERED NUMBER: 02797768

BALANCE SHEET
AS AT 31 JULY 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	11	4,179	6,334
Investments	10	4,423	3,745
		8,602	10,079
Current assets			
Debtors	12	43,262	35,024
Cash at bank and in hand		270,747	305,432
		314,009	340,456
Creditors: amounts falling due within one year	13	(159,118)	(182,801)
		154,891	157,655
Net current assets			
		163,493	167,734
Total assets less current liabilities			
		163,493	167,734
Total net assets		163,493	167,734
Charity funds			
Restricted funds	15	1,500	-
Unrestricted funds	15	161,993	167,734
		163,493	167,734
Total funds		163,493	167,734

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Ian Phillips
(Chair of Trustees)

Date: 24 February 2025

The notes on pages 17 to 31 form part of these financial statements.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

1. General information

Wessex Community Action is a charitable company limited by guarantee, incorporated in England and Wales with the company number 02797768. Its registered office is Unit 6 Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, United Kingdom, SP2 7YR.

The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports Regulations 2008) only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Wessex Community Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

Revenue grants are shown in the Statement of Financial Activities in the year in which they are received. Where the grant has to be matched to a different period, the deferred element is deducted from income and carried forward in liabilities.

Income from charitable activities includes transport receipts, training income and administrative services.

Legacies are included when the charity is advised by the personal representatives of an estate that payment will be made or property transferred and the amount involved can be quantified.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

2. Accounting policies (continued)

2.3 Expenditure

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to the third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable headings as per the relevant notes in the accounts.

2.4 Turnover

Turnover, comprises revenue recognised by the company in respect of services supplied during the year, exclusive of Value Added Tax.

2.5 Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised.

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Company may need to estimate fair value using an income or depreciated replacement cost approach.

Gains and losses on revaluation are recognised in the Statement of financial activities, with a separate revaluation reserve being shown in the Statement of funds note.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Motor vehicles	- 25% straight line
Fixtures and fittings	- 100% straight line
Office equipment	- 100% straight line
Computer equipment	- 100% straight line

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

2. Accounting policies (continued)

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges in the Statement of Financial Activities.

2.11 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

3. Income from donations and grants

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations	3,130	-	3,130	2,694
Grants	64,222	115,913	180,135	163,437
Total 2024	<u>67,352</u>	<u>115,913</u>	<u>183,265</u>	<u>166,131</u>
Total 2023	<u>42,352</u>	<u>123,779</u>	<u>166,131</u>	

4. Income from charitable activities

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Transport	237,607	237,607	240,692
Training	6,221	6,221	6,538
Total 2024	<u>243,828</u>	<u>243,828</u>	<u>247,230</u>
Total 2023	<u>247,230</u>	<u>247,230</u>	

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

5. Other incoming resources

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Other incoming resources	19	19	67
	<u>19</u>	<u>19</u>	<u>67</u>
Total 2023	<u>67</u>	<u>67</u>	

6. Expenditure on Charitable Activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	Total funds 2023 £
Transport	211,437	23,725	235,162	228,995
Community Action	76,620	15,910	92,530	67,282
Lottery: Supporting VCSE Sector	67,093	37,246	104,339	110,653
	<u>355,150</u>	<u>76,881</u>	<u>432,031</u>	<u>406,930</u>
Total 2024	<u>355,150</u>	<u>76,881</u>	<u>432,031</u>	
Total 2023	<u>329,753</u>	<u>77,177</u>	<u>406,930</u>	

Of the total expenditure on charitable activities £317,618 (2023 - £284,651) was from unrestricted funds and £114,413 (2023 - £122,279) was from restricted funds.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

7. Support costs

Support costs are allocated between the following headings on the following basis:

Wages & Salaries & Book keeping: time spent by core staff on each activity.

Premises costs: Rental allocated equally (2023 allocated equally).

Other Premises costs: 27.4% Lottery supporting VCSE sector 27.4% Transport and 45.2% Community Action (2023 72% Lottery supporting VCSE sector and 28% Transport)

Office and IT costs: 20.7% Lottery supporting VCSE sector 9.8% Transport and 69.5% Community Action (2023 43.5% Lottery supporting VCSE sector 43.5% Transport and 13% Community Action)

Advertising: 66.6% Lottery supporting VCSE sector 33.4% Community Action (2023 75% Lottery supporting VCSE sector 12.5% Community Action 12.5% Transport)

Insurance: allocated equally (2023 allocated equally).

Book-keeping: allocated equally (2023 allocated equally).

Governance: 33.2% Lottery supporting VCSE sector 33.2% Transport and 33.6% Community Action

	Community Action 2024 £	Lottery: Supporting VCSE- Sector 2024 £	Transport 2024 £	Total funds 2024 £	Total funds 2023 £
Wages & salaries	-	25,000	13,800	38,800	41,136
Premises costs	6,836	6,112	6,112	19,060	19,020
Office & IT costs	5,237	1,559	738	7,534	6,177
Advertising	750	1,500	-	2,250	1,967
Insurance	614	614	614	1,842	1,959
Book-keeping	1,461	1,461	1,461	4,383	4,386
Governance	1,012	1,000	1,000	3,012	2,532
Total 2024	15,910	37,246	23,725	76,881	77,177
Total 2023	9,008	42,351	25,818	77,177	

Governance costs comprise:

The independent examiner's remuneration amounts to an independent examiner fee of £650 (2023 - £600), and accountancy of £2,362 (2023 - £1,932).

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

8. Net Income/(Expenditure)

This is stated after charging:

	2024 £	2023 £
Depreciation of tangible fixed assets: - owned by the charity	4,267	9,050
	<u>4,267</u>	<u>9,050</u>

9. Analysis of staff costs

	2024 £	2023 £
Salaries and wages	249,491	237,259
Social security costs	12,578	12,661
Pension costs	2,860	3,374
	<u>264,929</u>	<u>253,294</u>

There were no employees with emoluments over £60,000.

The average monthly head count was 13 staff (2023 - 13 staff).

The total paid to key management personnel during the period (including pension contributions) was £116,712 for twelve months (2023 - £107,957 for twelve months).

. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 July 2024, no Trustee expenses have been incurred (2023 - £NIL).

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024**

10. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 August 2023	3,745
Revaluations	678
At 31 July 2024	4,423
Net book value	
At 31 July 2024	4,423
At 31 July 2023	3,745

The investment comprises shares held in Santander. The historical cost was £11,499.

11. Tangible fixed assets

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 August 2023	71,237	8,733	3,300	10,972	94,242
Additions	-	-	2,112	-	2,112
At 31 July 2024	71,237	8,733	5,412	10,972	96,354
Depreciation					
At 1 August 2023	64,903	8,733	3,300	10,972	87,908
Charge for the year	4,267	-	-	-	4,267
At 31 July 2024	69,170	8,733	3,300	10,972	92,175
Net book value					
At 31 July 2024	2,067	-	2,112	-	4,179
At 31 July 2023	6,334	-	-	-	6,334

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024**

12. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	20,840	23,145
Other debtors	16,191	5,974
Prepayments and accrued income	6,231	5,905
	<u>43,262</u>	<u>35,024</u>

13. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	10,030	6,076
Other taxation and social security	-	3,308
Other creditors	60,531	63,584
Accruals and deferred income	88,557	109,833
	<u>159,118</u>	<u>182,801</u>

14. Deferred income

	2024 £	2023 £
Deferred income at 1 August 2023	105,803	53,478
Resources deferred during the year	25,906	66,771
Amounts released from previous periods	(46,218)	(14,446)
Deferred income at 31 July 2024	<u>85,491</u>	<u>105,803</u>

Included in accruals and deferred income was an element of the grant received from the National Lottery Community Fund. The element of expenditure that it related to during the year was accounted for and the balance deferred to match the expenses over the period it covers.

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024**

15. Statement of funds

Statement of funds - current year

	Balance at 1 August 2023 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 July 2024 £
Unrestricted funds					
General Funds - all funds	167,734	311,199	(317,618)	678	161,993
Restricted funds					
Transport	-	8,574	(8,574)	-	-
Lottery: Supporting VCSE - Sector	-	104,339	(104,339)	-	-
Community Action	-	3,000	(1,500)	-	1,500
	-	115,913	(114,413)	-	1,500
Total of funds	167,734	427,112	(432,031)	678	163,493

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024**

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 August 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2023 £
Unrestricted funds						
General Funds - all funds	159,910	289,649	(284,651)	1,500	1,326	167,734

	Balance at 1 August 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2023 £
Restricted funds						
Transport	-	7,876	(7,876)	-	-	-
Lottery: Supporting VCSE - Sector	-	110,653	(110,653)	-	-	-
Community Action	-	5,250	(3,750)	(1,500)	-	-
	-	123,779	(122,279)	(1,500)	-	-
Total of funds	159,910	413,428	(406,930)	-	1,326	167,734

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

16. Summary of funds

Summary of funds - current year

	Balance at 1 August 2023 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 July 2024 £
General funds	167,734	311,199	(317,618)	678	161,993
Restricted funds	-	115,913	(114,413)	-	1,500
	<u>167,734</u>	<u>427,112</u>	<u>(432,031)</u>	<u>678</u>	<u>163,493</u>

Summary of funds - prior year

	Balance at 1 August 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2023 £
General funds	159,910	289,649	(284,651)	1,500	1,326	167,734
Restricted funds	-	123,779	(122,279)	(1,500)	-	-
	<u>159,910</u>	<u>413,428</u>	<u>(406,930)</u>	<u>-</u>	<u>1,326</u>	<u>167,734</u>

Restricted fund purposes:

A grant from the National lottery Community Fund (RC South West Region) with the aim of developing more active and resilient VCSE organisations in Wiltshire. The grant is being received in stages over a period of four years.

17. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	4,179	-	4,179
Fixed asset investments	4,423	-	4,423
Current assets	272,181	41,828	314,009
Creditors due within one year	(118,790)	(40,328)	(159,118)
Total	<u>161,993</u>	<u>1,500</u>	<u>163,493</u>

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

17. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	6,334	6,334
Fixed asset investments	3,745	3,745
Current assets	340,456	340,456
Creditors due within one year	(182,801)	(182,801)
Total	<u>167,734</u>	<u>167,734</u>

18. Capital Commitments

At 31 March 2024 there were no capital expenditure commitments (2023 - no commitments).

19. Pension commitments

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £2,673 (2023 - £3,374). Contributions of £425 were outstanding at the balance sheet date and are included in creditors (2023 - £623).

The expense and liability is either allocated directly to the charitable activity where the employee is engaged in that activity, or allocated in accordance with note 7 for support staff.

There were no pension commitments not included in the balance sheet.

20. Volunteers

The charity had a rota of numerous volunteers, of which, not all were used, to help with community support.

21. Indemnity insurance

The charity holds third party indemnity insurance to protect the Trustees and volunteers.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

22. Operating lease commitments

At 31 July 2024 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £	2023 £
Not later than 1 year	7,500	7,500

23. Related party transactions

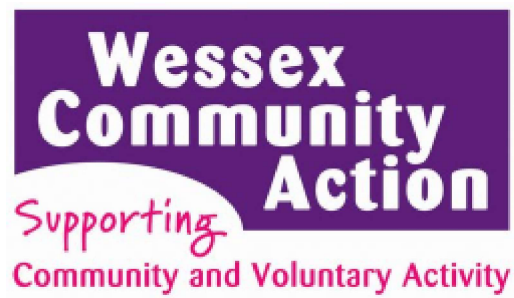
During 2024 no transactions took place between the charity and WCA Trading Services Limited, a company under common control.

Amounts owed to the charity did not increase and stands at a balance of £9,999 owing at the year end (2023 - £9,999). This balance has been fully provided against in the accounts.

WESSEX COMMUNITY ACTION

England & Wales - Charity number 1019716

Accounts



Trustees' report and financial statements for Wessex Community Action

For the 12 month period ended 31 July 2023

Charity No 1019716

Company Registration No 02797768



Fletcher & Partners
Chartered Accountants
Salisbury

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT FOR THE PERIOD ENDED 31 JULY 2023

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Administrative details

Registered office	Unit 6, Paxton Business Centre, Whittle Road, Churchfields, Salisbury, SP2 7YR
Telephone	01722 326822 or 07444 415205
Email	info@wessexcommunityaction.org.uk
Web	www.wessexcommunityaction.org.uk www.wiltshiretogether.org.uk

Independent Examiner	J Fletcher, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury, SP1 2LZ
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Bankers	Unity Trust Bank, 9 Brindley Place, Birmingham, B1 2HB
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Directors and officers

Norman Barter	
Peter Curbishley	Resigned March 2023
Anna Dumas	
Peter Hawkins	Resigned September 2022
Mo Houlden	Treasurer, Appointed November 2022
Andrew Longland	Resigned May 2023
Ian Phillips	Chair
Sarah Rouse	Resigned November 2022
David Todman	Appointed March 2023

Chief Executive Officer

Amber Skyring

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2023

Chair's introduction

This year has been another challenging year for Wessex Community Action (WCA) and indeed for the many voluntary and community sector organisations we work with.

The cost-of-living crisis following hard on the heels of the Covid19 pandemic compounded the challenge of reduced volunteer numbers and increased demand for support, particularly for mental health and wellbeing services, whilst placing additional pressures on VCSE organisations.

Increased operating costs, particularly energy prices and fuel, a reduction in the purchasing power of funding due to inflation, and continued demand and pressure on staff and volunteers has, yet again, required the sector to look at how it can "do more with less", and creatively support, manage and retain staff and volunteers.

We have responded to the needs of local voluntary and community groups, adapting our services and the support we offer, whilst addressing our own operational and capacity hurdles. This has resulted in changing work priorities, with some areas striving ahead and others taking longer to "bear fruit". Many organisations' own capacity constraints have meant that they have prioritised delivery and support to beneficiaries over developing their own organisational capacity and sustainability.

However, despite these challenges, we have made a huge difference to organisations across Wiltshire as evidenced by a recent impact survey and we have included various examples and quotes from them in this report. The range and amount of work that WCA has achieved in partnership with our stakeholders with minimal resources has been vast.

WCA remains a relatively small team of highly dedicated staff, and I would like to thank all of the team on behalf of the trustees; their hard work and dedication has been outstanding and is very much appreciated.

I would also like to thank our trustee board: their support and counsel has been invaluable. During the reporting period, Peter Curbishley, Andrew Longland and Peter Hawkins retired from the Board and I would like to place on record our thanks for their contributions over many years. A warm welcome to David Todman who joined the Board during the year, and we have recently recruited three new trustees who are already making a real difference with their experience and skills.

The trustees and I are immensely proud of the positive impact that WCA is having across the sector and how our support is enabling local community organisations to thrive in order to influence and enhance the quality of life for people in Wiltshire. We continue with a strong purpose, a sound financial position, and with a dedicated and skilled team.

Ian Phillips
Chair

The trustees are pleased to present their report together with the financial statements of the Charity, for the period covering twelve months from 1 August 2022 to 31 July 2023. The report serves the purposes of both a Trustees' report and a directors' report under company law. The trustees confirm that their report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

The term 'Company' used throughout the report and accounts refers to charitable company limited by guarantee. Since the Company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2023

Aims and objectives

Charitable aims

The purpose of the Charity, as laid out in the Memorandum and Articles of Association, is to “promote any charitable purpose for the benefit of the community in the administrative area covered by Wiltshire Council, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness”. We achieve our charitable aims by providing a range of support services to the voluntary and community sector.

Vision

A Wiltshire in which strong and vibrant communities enable all residents to succeed and ensure no one is left behind.

Our mission

To support the development of thriving communities; where people belong and can take actions on the things that matter to them.

Our values

- Success through empowerment: believing that community development is what people do for themselves and that organisations can be supported to foster grassroots action.
- Asset-based approaches: building on the strengths or assets in our community to address its needs.
- Adding value: not competing with or threatening the interests of member organisations but advocating the use of existing services and signposting people appropriately.
- Community resilience: enabling communities to be well placed to meet current and future challenges through the development of strong networks.
- Sustainability: supporting sustainable solutions to local issues, meeting local needs now without compromising those of the future.
- Accountability: being accountable to the Wiltshire community as a whole.
- Co-operation: facilitating co-operation and collaboration both within the VCSE and with business and public agencies.
- A lighter touch: working with the minimum of bureaucracy.
- Innovation: seeking to support, broker and/or facilitate innovative approaches/ways of working.
- Equality of opportunity: being committed to creating an equal and inclusive society.
- To maintain our own independence: to be open and accountable, be innovative, think and act in the long-term interests of those we serve, and work collaboratively.

Objectives

Local infrastructure organisations like Wessex Community Action help communities to meet their needs and achieve their aspirations, making places anyone would want to live, work and visit. We have identified four broad missions of local infrastructure. These are the functions we think are needed to support a thriving voluntary and community sector and are aligned to the Local Infrastructure Framework of the National Association of Voluntary and Community Action (NAVCA), our national membership body. Our work is ‘anchored’ to one of these elements and each has a thread that navigates between them.

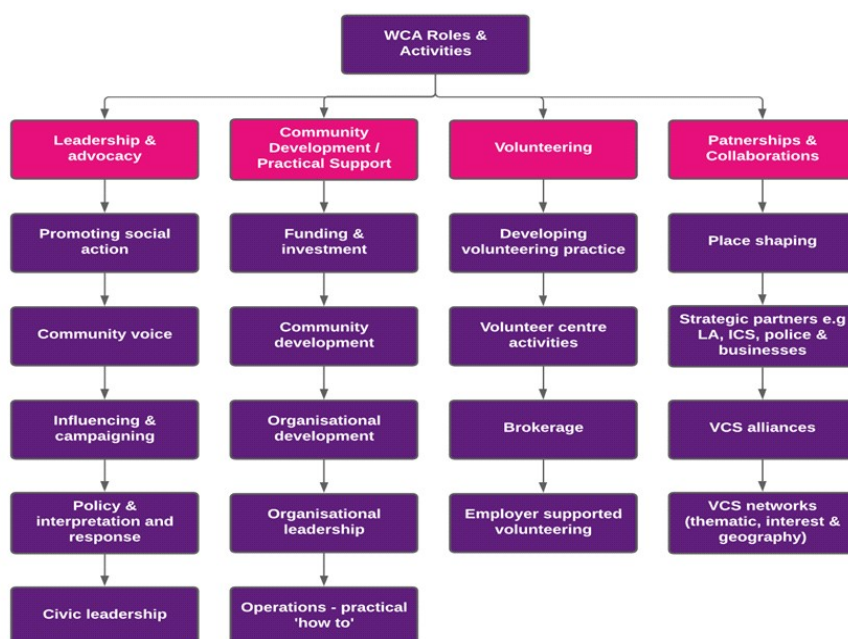
- Leadership and advocacy – Leading and advocating across diverse communities, bringing people together to have a stronger voice and influence, mobilising and encouraging community ambition and aspiration as a connector and ‘door opener’.
- Community development/practical support – this covers a wide range of activity from training to community development work and informal advice and support. We strengthen spaces and opportunities for people to come together to develop their goals and drive aspirations for their communities.
- Volunteering – volunteers are at the heart of our work and those we support. The function is wide-ranging, from developing good volunteer programmes, to providing brokerage and stimulating employee volunteering. We nurture opportunities and generate an expectation and culture in which volunteering can thrive.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2023

- Partnerships and collaborations – at both strategic and operational level. Our aspiration is to bring partners together to make decisions, work together, provide services, listen to communities and are key to fostering relationships for the benefit of the local communities.

Achieving public benefit is a fundamental driver of the way we approach our work. In setting objectives and planning for activities, the trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit including the guidance 'Public benefit: running a charity (PB2)'.



Structure, governance and management

Organisational structure

The trustees have amended the Company's Articles of Association so that future members of the Company shall be the Trustees/Directors, and that they shall have the power to appoint new Directors. The trustees meet six times a year as a full board, and various working groups/sub-committees are convened for more detailed work on various issue as required. The day-to-day management of the charity is delegated to the CEO.

Recruitment, appointment, induction of trustees

The trustees regularly look at existing skills and experience and new trustees are recruited to ensure the trustee board has a broad range of management experience to meet the needs of Wessex Community Action and its strategic aims. We advertise for new trustees on the Wiltshire Together platform and other sector sites. The induction process for new trustees includes an information pack, and meetings covering the history, finances, longer term strategies and governance arrangements of the Charity, as well as the roles and responsibilities of trustees.

Risk review

Each year the trustees review and update the risk register which identifies all key perceived risks to the organisation and agrees actions to mitigate those risks. This last took place in March 2023. At each trustees' meeting, the key risks to the organisation are reviewed. Generally, the trustees are satisfied that the Charity addresses the major risks faced and that adequate operating systems and procedures are in place. The Chief Executive reports on reserves, cashflow and budget variance at each trustees' meeting, with recommendations when appropriate.

TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2023

Related parties

Other than reported in Notes 8 and 8 there are no transactions with related parties that are required to be disclosed in these accounts.

Review of developments, activities and achievements

Background

Wessex Community Action (WCA) has been in existence as a Council for Voluntary Services (CVS) since 1974. The re-organisation of Local Government in Wiltshire to one unitary authority in 2009, and the subsequent withdrawal of funding, saw a severe disruption in support for the sector. After some difficult years, we were able to overcome the challenges with the appointment of a new CEO and Lottery Funding (secured in 2019) which has enabled WCA to embark on a programme of local infrastructure work to build the effectiveness, capacity and sustainability of the Voluntary and Community Sector (VCSE) in Wiltshire, helping it to thrive and deliver essential services to communities. We are very grateful to the Lottery for their support.

We operate across Wiltshire, which is a large rural county with increasing challenges including:

- An ageing population above the national average
- Higher proportions of people receiving disability benefits
- Households living in fuel poverty - just under one-quarter of homes in Wiltshire in poor condition,
- Barriers to affordable housing and poor public transport networks
- Higher rates of Attendance Allowance claimants
- Children who are more likely to be in low-income households
- Young adults are more likely to be unemployed; combined with low levels of Higher Education participation and low educational attainment within disadvantaged pupil groups
- Residents living with high levels of personal debt. The challenges for Wiltshire residents are that disadvantage is often hidden in affluent areas.

There are 1,887 charities across Wiltshire (NCVO almanac 2021) with a total income of £277.4m. Most of these are small, local placed-based, grassroots voluntary organisations.

Key to our journey so far has been supporting those leaders of VCSE groups from those that are grassroots volunteer-led to larger charities operating across Wiltshire, to build stronger relationships with us, with local statutory bodies and each other. This in turn, enables us and other stakeholders to what they need to operate effectively, deliver their services and support their service receivers.

To aid and promote the role of local infrastructure organisations like WCA, the National Association of Voluntary and Community Action (NAVCA), our national membership body, worked with us as part of pilot to develop the Local Infrastructure Quality Accreditation scheme. We successfully achieved accreditation March 2023 which demonstrates the quality and impact of our work, benchmarking our activities and outcomes against clear criteria and highlights our strengths and impact.



TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2023

1. Leadership and advocacy

"I think the networking and co-ordination role WCA play in bringing the sector together has been invaluable. I have built better links and trust with other senior leaders in the sector through the breakfasts and leaders forum and this has led to working on two tender documents in partnership with others. Personally, the support of the leadership groups, particularly the CEO breakfast has really helped me in my role and helped me to feel less isolated, more shared experience, etc".

Wessex Community Action continues to be a leader and advocate for the voluntary and community sector in Wiltshire so that it has a strong voice. As a member of various local, regional, and national networks, we are well-positioned to share insights, access resources, and facilitate a supported response from the sector.

We serve as the key independent link between the sector and local stakeholders, developing a shared vision and bringing organisations together through partnerships. Key partnerships include:

- Wiltshire Integrated Care Alliance (ICA)
- Bath/Swindon/Wiltshire (BSW) Wiltshire Joint VCSE Lead on Integrated Care System (ICS)
- Voluntary Community Sector Emergency Partnership (VCSEP) – regional and national
- engagement
- NAVCA Anti- Racist Group
- NAVCA Health and Wellbeing Forum
- Connecting with Our Communities (CWOC) – ICA workstream.
- BSW Academy
- BSW Equalities Leads Partnership
- Professional Leadership Network (ICA)
- Wiltshire Council Refugee Partnership
- Wiltshire Local Resilience Forum

VCSE Leadership Alliance

Alongside Community First, we continue to run the VCSE Leadership Alliance to facilitate greater collaboration between the VCSE sector and key stakeholders, including the Bath, North East Somerset, Swindon and Wiltshire (BSW) Health and Care Partnership, the local authority, and businesses. With 46 organisations now registered, the Alliance aims to establish the role of the VCSE sector in the delivery and transformation of services and reinforce the sector as a key strategic partner. An MOU has been established with BSW and the Integrated Care Board, and there is increased awareness about the sector's contribution to the health and social care of people in Wiltshire.

Wiltshire Council

We continue to work with Wiltshire Council. The Health and Wellbeing Board now has a representative from the sector, the first in ten years, and we continue to work with the Director of Commissioning on the design of services to ensure the inclusion of VCSE organisations in commissioning. We have secured funding from the Families and Children's Transformation Board (FACT) to migrate all the organisations from the FACT Directory onto the Wiltshire Together online platform with a branded landing page 'All Together' including specialist help for those seeking Early Years resources.

Regional/National Engagement

We have taken part in national briefings and consultations including our national body's (NAVCA) quarterly members' briefings, their Health & Wellbeing Forum, Vision for Volunteering, the review of the Hewitt Report and others. We have also engaged with NHS England including their Framework for addressing practical barriers to integration of the voluntary sector. Another forum has been the Voluntary Community Sector Emergency Partnership (established during Covid) to shape thinking about the sector response to emergencies. Issues have included the cost of living and winter preparedness, helping the most vulnerable stay safe during heat waves, ongoing guidance on Covid, refugees from both Ukraine and Afghan, and extreme weather conditions.

With all the above we have been able to cascade and share information to the sector in Wiltshire, and offer an insight from a Wiltshire perspective on the challenges faced by the sector.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2023

2. Partnerships and collaborations

“Very helpful introductions and networking across Wiltshire VCSE when I started working here. WCA are really pushing a strong agenda for VCSE orgs within Local Authority and health commissioning and representing our voice well.”

Wessex Community Action is a strategic and operational hub for partnerships and collaboration. We facilitate networks and forums to provide updates on key issues, opportunities for networking, learning and development, and on-going professional development. We currently host five regular forums open to VCSE colleagues, volunteers, established organisations, and interested individuals from key partner organisations:

Wiltshire VCSE Leadership Alliance

A strategic network of CEOs and senior managers from larger, mainly commissioned VCSE organisations, who come together to cultivate a strategic and influential relationship with the emerging Integrated Care System. Co-chaired by the CEO of Community First, this network also offers the potential for more co-ordinated and collective representation with local statutory partners. We have recently seen a number of consortium bids submitted, have been part of three of these and are keen to develop lead partners to bring in smaller grassroots organisations.

The Wiltshire Voluntary & Community Sector Forum

Open to all VCSE and regularly attended by local council and health officers.

The Wiltshire Volunteer Managers Forum

A peer support group for Volunteer Managers and Co-ordinators interested in sharing common experience with a view to developing knowledge and good practice in volunteer management.

The Children & Families Voluntary Sector Forum

This group, administrated by WCA under contract to Wiltshire Council and brings together 96 VCSE organisations working with children and families. This group has offered a range of training including Awareness of Young People's Mental Health, Childhood Bereavement, Safeguarding and Protecting Children and Young People to name a few. Members of the group are representatives of the Families and Children's Transformation Board, Wiltshire Children & Young People's Mental Health Network, the Family Help Steering Group, the Wiltshire & Swindon Safeguarding & Community Safety Group, Early Support Assessment Focus and Audit Groups, and more. We hosted forums on relevant issues including cost of living, warm spaces and energy efficiency and enhancing financial resilience.

The Wiltshire Inclusion Network (WIN)

An emerging “community of practice” with a common interest in promoting the inclusion agenda and working to champion diversity and equity within the sector. Now with 33 organisational members, this group aims to work collectively to maximise the opportunities for organisations and communities that are less likely to be available to an individual organisation.

CEO Peer Support Network.

During the year, we set up peer support breakfast meetings for CEOs of sector organisations. The meetings provide a safe space where CEOs could come together and share the challenges they face particularly around staff and volunteer wellbeing and retention, funding needs, rising costs and other key areas which impact their work.



We organised Systems Leaderships Training to support VCSE colleagues in their interaction with statutory bodies. Those attending were asked to summarise how the training made them feel.

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2023

Wiltshire Together

The community platform that WCA established in Nov 2020, as a direct result of there being no comprehensive directory of VCSE services and support available for residents or professionals (the who, where and what) has continued to grow and be developed.

In the last year, Wiltshire Together has:

- been a constant source of information about services for residents (over 65K views)
- seen a steady growth in its membership.
- had events and activities added regularly by its VCSE organisations.
- held monthly training sessions open to all (subjects varying from volunteering to making their organisation more visible online)
- agreed a partnership with FACT (Families and Children's Transformation Board) to develop a front door on Wiltshire Together as mentioned above.
- agreed to support a new landing page for a volunteer led local community health and wellbeing forum
- developed a specific page for all things volunteering related.
- developed a community news stories page.



3. Capacity building

“WCA is a great central point for us to access and provides a wealth of information. It helps us to think about our compliance in terms of how we run the group and informs us of our vulnerabilities and risks.”

“The external environment is tough for charities, and WCA allows us to pull together. Information is sent regularly so we don't miss funding opportunities, so essential for charities, or general updates in changes to ways of working”.

Community Development is one of our key areas of work to support VCSE organisations across Wiltshire. From initial telephone advice, workshops, 1-2-1 advice, health checks and long-term support, we have helped hundreds of sector groups to take a step back to improve their governance and strengthen their boards, plan for the future, become fit for funding and improve their marketing.

Since June 2022, we have piloted a new framework to support VCSE groups with their infrastructure development. The framework is an asset-based approach that enables the support WCA provides to empower groups, take ownership of developing their own organisational sustainability, and to measure progress. With good infrastructure in place, and as healthy organisations, they are more likely to be successful in funding bids as they have the evidence in place to show they can run effectively and sustainably.



WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2023

To support each of the five areas, we have developed factsheets and workbooks on the detailed areas of support in the form of a workbook that organisations can use to continue their development after the training. We have also developed 2-hour online bite sized training videos on a variety of topics such as developing an effective business plan, evidencing need, writing successful funding bids to name a few.

In June 2022, we jointly held a Meet the Funder event in partnership with Wiltshire and Swindon Funder Network to provide an opportunity for organisations to meet funders face-to-face, to ask questions and find out about their grant-making priorities. 46 delegates attended and various follow-up work resulted with various organisations.



We continue to publish a monthly Newsletter that goes out to approx. 900+ members to share information to VCSE groups on funding opportunities, policy updates, national briefings, opportunities to collaborate and updates about the Wiltshire Together platform.

4. Volunteering

“Advertising for volunteers in the local area via Wiltshire Together has been very effective and helped us to find active retired people with the right skills and motivation”

Volunteers are a key resource to enable VCSE organisations to deliver their services. Rather than acting as a placement service for volunteers, we are supporting both organisations and volunteers to develop a relationship of goodwill, support and engagement on both sides.

The Wiltshire Together platform has become a key resource for groups to post their volunteering opportunities and, before going live, we check all opportunities and suggest how vacancies can be improved on the site by ensuring role descriptions, hours of work etc are clear. We have a dedicated Volunteering in Wiltshire sub-page and developed ways of engaging more potential volunteers to access the site by taking part in the King's Coronation Campaign and 'The Big Help Out'. We also regularly promote Volunteer's Week and have a regular volunteering slot in a local paper.

During the year, our Volunteer Managers' Forum has seen growth in both membership and attendance. Members contribute their skills and experience for the benefit of the wider forum. One issue that was common amongst the group was how the increasing demand for services and impact of rising costs was having an impact on volunteer recruitment and retention. This led to training to support volunteer managers to implement practices to support and help retain their volunteers.

5. Transport

Wessex Community Action continues to deliver its contracted service of community transport to Exeter HouseSchool, a commissioned service through Wiltshire Council. We also run a Day Centre contract for elderly people to day centres in Salisbury.

We have a team of six drivers, most of whom are already retired when they join us. Each year our fleet of drivers work a total of 8,224hrs and cover 108,370 miles in very rural locations.

TRUSTEES' REPORT (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2023

Our dedicated drivers are the backbone of this services and their commitment to transport and support our elderly, children and young people with physical and learning disabilities requires a particular quality of driver. We value them as an integral part of the WCA team and miss them when they finally do retire.

Our fleet of minibuses which we have built up over a number of years now requires increasing maintenance, but we would have difficulty replacing them due to the withdrawal of grants and the uncertainty about the contracts with Wiltshire Council in the longer term. Our current contract has recently been extended for a further year. It is likely that the new transport contracts will look significantly different going forward and we will have to take this into account when future planning.

Plans for the future

“It is going to become more crucial for the sector to work together on projects and services in the future. It would be good for Wessex to continue to act as the glue between VCS organisations in Wiltshire and continue to help them build relationships and ways of joint working.” Wessex MS Therapy Centre

Our project - Stronger Together

Wiltshire is defined by having a large and growing number of smaller VCSE groups. Many are volunteer-led with limited resources, spread across rural areas. Our last three annual State of the Sector Surveys together with community engagement specifically to inform this project's development confirm that these groups - supporting places, spaces, adults, children and young people, health and wellbeing and the environment - need support to help them operate effectively, to access funding and to recruit and support volunteers.

Our work over the past 3 years has focused on building networks, peer groups, collaborations, and partnerships. This approach has been valued as a way to connect, share, and access resources to improve outcomes for the people they serve. We want to take that work further over the next three years. We will achieve our project aims by building a culture of people-powered change, asset-based approaches, co-production, networks & reciprocity - all enabled through relationships & connection making.

Our project activities

- Capacity building, volunteering and organisational development and change management, health checks, training and consultancy.
- Funding support
- Community Connectors
- Volunteer Champions
- Partnerships & collaborations - networks, peer support, consortia
- Broadening & deepening Wiltshire Together - down to settlement & thematic levels
- Asset mapping
- Leadership & Advocacy
- State of the Sector Annual Review.

By 2027 Stronger Together will deliver:

- Improved connectivity between people, places, groups & sectors to foster healthier more resilient communities.
- Improved awareness & involvement across places, groups & sectors
- Community organisations accessing high quality support advice & facilitation which extends their skills, knowledge, resources and sustainability increasing their capability to meet local needs
- Improved volunteering & community action to foster thriving children & young people, environmental sustainability & wellbeing.

**TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2023**

Finances and reserves

Results for the year

The trustees agreed to change the financial year end in the previous financial year so that our year end was aligned with the reporting period for the National Lottery grant and our contracts with Wiltshire Council, and hence the 2021-22 financial year had a 16-month reporting period, ending 31st July 2022. The 2022-23 financial year is a 12-month reporting period and, as such, it is difficult to compare our financial results with those of the previous year. At the end of the reporting period to 31 July 2023, the charity had total income of £413,428 (2022 £472,849) and total expenditure of £406,930 (2022 £512,801), with a small surplus of £6,498 (2022 a deficit of £39,952).

The Charity's total funds amounted to £167,734 (2022 £159,190) held in unrestricted funds. Our aim is to maintain sufficient unrestricted reserves to enable us to continue operating as a going concern, to provide a level of funding for unexpected opportunities and to provide cover for risks such as unforeseen expenditure or unanticipated loss of income. The trustees feel it prudent to have a maximum of six months' running costs in reserves, particularly due to the current challenges in our operating environment. The current level of reserves represents just over three months of budgeted expenditure in the new financial year.

With only one more year of Lottery Funding remaining to July 2024, we are working hard to bring in other funders to help increase the number of successful applications for projects they receive from Wiltshire voluntary and community organisations and provide their grantees with the support needed for the effective delivery of services to vulnerable groups. We are also looking at other ways of generating income and developing business to fund our work.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 31 JULY 2023**

Responsibilities of the trustees

The trustees (who are also directors of Wessex Community Action for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:

Unit 6, Paxton Business Centre
Whittle Road
Churchfields
Salisbury
Wiltshire SP2 7YR

Approved by the trustees and signed on their behalf by:

Ian Phillips
(Chair of Trustees)

Date: 11 March 2024

WESSEX COMMUNITY ACTION

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2023

Independent examiner's report to the Trustees of Wessex Community Action ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 July 2023.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:
J Fletcher

Dated: 23 April 2024
FCA

Fletcher & Partners

Crown Chambers
Bridge Street
Salisbury
Wiltshire
SP1 2LZ

WESSEX COMMUNITY ACTION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 JULY 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and grants	3	42,352	123,779	166,131	158,777
Charitable activities	4	247,230	-	247,230	309,758
Investments	5	-	-	-	28
Other income	6	67	-	67	4,286
Total income		289,649	123,779	413,428	472,849
Expenditure on:					
Charitable activities		284,651	122,279	406,930	512,801
Total expenditure		284,651	122,279	406,930	512,801
Net income/(expenditure) before net gains/(losses) on investments					
		4,998	1,500	6,498	(39,952)
Net gains/(losses) on investments		1,326	-	1,326	(442)
Net income/(expenditure)		6,324	1,500	7,824	(40,394)
Transfers between funds	16	1,500	(1,500)	-	-
Net movement in funds		7,824	-	7,824	(40,394)
Reconciliation of funds:					
Total funds brought forward		159,910	-	159,910	200,304
Net movement in funds		7,824	-	7,824	(40,394)
Total funds carried forward		167,734	-	167,734	159,910

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 31 form part of these financial statements.

WESSEX COMMUNITY ACTION
REGISTERED NUMBER: 02797768

BALANCE SHEET
AS AT 31 JULY 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	6,334	15,384
Investments	11	3,745	2,419
		<u>10,079</u>	<u>17,803</u>
Current assets			
Debtors	13	35,024	86,688
Cash at bank and in hand		305,432	171,035
		<u>340,456</u>	<u>257,723</u>
Creditors: amounts falling due within one year	14	(182,801)	(115,616)
Net current assets		<u>157,655</u>	<u>142,107</u>
Total assets less current liabilities		<u>167,734</u>	<u>159,910</u>
Total net assets		<u><u>167,734</u></u>	<u><u>159,910</u></u>
Charity funds			
Restricted funds	16	-	-
Unrestricted funds	16	167,734	159,910
Total funds		<u><u>167,734</u></u>	<u><u>159,910</u></u>

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Ian Phillips
(Chair of Trustees)

Date: 11 March 2024

The notes on pages 16 to 31 form part of these financial statements.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

1. General information

Wessex Community Action is a charitable company limited by guarantee, incorporated in England and Wales with the company number 02797768. Its registered office is Unit 6 Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, United Kingdom, SP2 7YR.

The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports Regulations 2008) only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Wessex Community Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

Revenue grants are shown in the Statement of Financial Activities in the year in which they are received. Where the grant has to be matched to a different period, the deferred element is deducted from income and carried forward in liabilities.

Income from charitable activities includes transport receipts, training income and administrative services.

Legacies are included when the charity is advised by the personal representatives of an estate that payment will be made or property transferred and the amount involved can be quantified.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

2. Accounting policies (continued)

2.3 Expenditure

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to the third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable headings as per the relevant notes in the accounts.

2.4 Turnover

Turnover, comprises revenue recognised by the company in respect of services supplied during the year, exclusive of Value Added Tax.

2.5 Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised.

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Company may need to estimate fair value using an income or depreciated replacement cost approach.

Gains and losses on revaluation are recognised in the Statement of financial activities, with a separate revaluation reserve being shown in the Statement of funds note.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Motor vehicles	- 25% straight line
Fixtures and fittings	- 100% straight line
Office equipment	- 100% straight line
Computer equipment	- 100% straight line

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

2. Accounting policies (continued)

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges in the Statement of Financial Activities.

2.11 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

3. Income from donations and grants

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	2,694	-	2,694	2,664
Grants	39,658	123,779	163,437	156,113
Total 2023	42,352	123,779	166,131	158,777
Total 2022	24,791	133,986	158,777	

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Transport	240,692	240,692	300,712
Training	6,538	6,538	9,046
Total 2023	247,230	247,230	309,758
Total 2022	309,758	309,758	

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Dividends from listed investments	-	-	28
	<u> </u>	<u> </u>	<u> </u>
Total 2022	<u> 28</u>	<u> 28</u>	

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

6. Other incoming resources

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Profit on disposal of vehicles	-	-	4,027
Other incoming resources	67	67	259
Total 2023	<u>67</u>	<u>67</u>	<u>4,286</u>
Total 2022	<u>4,286</u>	<u>4,286</u>	

7. Expenditure on Charitable Activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Transport	203,177	25,818	228,995	302,411
Community Action	58,274	9,008	67,282	90,697
Lottery: Supporting VCSE Sector	68,302	42,351	110,653	113,802
Salisbury Child Contact Centre	-	-	-	5,891
Total 2023	<u>329,753</u>	<u>77,177</u>	<u>406,930</u>	<u>512,801</u>
Total 2022	<u>407,607</u>	<u>105,194</u>	<u>512,801</u>	

Of the total expenditure on charitable activities £284,652 (2022 - £380,730) was from unrestricted funds and £122,278 (2022 - £132,071) was from restricted funds.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

8. Support costs

Support costs are allocated between the following headings on the following basis:

Wages & Salaries & Book keeping: time spent by core staff on each activity.

Premises costs: Rental allocated equally (2022 50% Community Action and 50% Transport). Other Premises costs: 72% Lottery supporting VCSE sector and 28% Transport (2022 50% Community action and 50% Transport)

Office and IT costs: 43.5% Lottery supporting VCSE sector 43.5% Transport and 13% Community Action (2022 50% Community Action and 50% Transport)

Advertising: 75% Lottery supporting VCSE sector 12.5% Community Action 12.5% Transport (2022 50% Community Action and Transport)

Insurance: allocated equally (2022 50% Community Action and 50% Transport).

Book-keeping: allocated equally (2022 50% Community Action and 50% Transport).

Governance: allocated equally (2022 50% Community Action and 50% Transport)

	Community Action 2023 £	Lottery: Supporting VCSE- Sector 2023 £	Transport 2023 £	Total funds 2023 £	Total funds 2022 £
Wages & salaries	-	27,336	13,800	41,136	52,206
Premises costs	5,000	7,894	6,126	19,020	25,592
Office & IT costs	803	2,687	2,687	6,177	13,328
Advertising	246	1,475	246	1,967	2,375
Insurance	653	653	653	1,959	2,983
Book-keeping	1,462	1,462	1,462	4,386	5,377
Governance	844	844	844	2,532	3,333
Total 2023	9,008	42,351	25,818	77,177	105,194
Total 2022	26,494	38,439	40,261	105,194	

Governance costs comprise:

The independent examiner's remuneration amounts to an independent examiner fee of £600 (2022 - £600), and accountancy of £1,932 (2022 - £2,733).

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

9. Net Income/(Expenditure)

This is stated after charging:

	2023 £	2022 £
Depreciation of tangible fixed assets: - owned by the charity	9,050	15,783
Profit on disposal of assets - owned by the charity	-	4,027
	<u>9,050</u>	<u>19,810</u>

10. Analysis of staff costs

	2023 £	2022 £
Salaries and wages	237,259	262,406
Social security costs	12,661	8,820
Pension costs	3,374	2,841
	<u>253,294</u>	<u>274,067</u>

There were no employees with emoluments over £60,000.

The average monthly head count was 13 staff (2022 - 12 staff).

The total paid to key management personnel during the period (including pension contributions) was £107,957 for twelve months (2022 - £104,777 for sixteen months).

Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 July 2023, no Trustee expenses have been incurred (2022 - £NIL).

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

11. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 August 2022	2,419
Revaluations	1,326
At 31 July 2023	3,745
Net book value	
At 31 July 2023	3,745
At 31 July 2022	2,419

The investment comprises shares held in Santander. The historical cost was £11,499.

12. Tangible fixed assets

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 August 2022	71,237	8,733	3,300	10,972	94,242
At 31 July 2023	71,237	8,733	3,300	10,972	94,242
Depreciation					
At 1 August 2022	55,853	8,733	3,300	10,972	78,858
Charge for the year	9,050	-	-	-	9,050
At 31 July 2023	64,903	8,733	3,300	10,972	87,908
Net book value					
At 31 July 2023	6,334	-	-	-	6,334
At 31 July 2022	15,384	-	-	-	15,384

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

13. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	23,145	74,123
Other debtors	5,974	1,833
Prepayments and accrued income	5,905	10,732
	<u>35,024</u>	<u>86,688</u>

14. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	6,076	10,616
Other taxation and social security	3,308	4,512
Other creditors	63,584	43,228
Accruals and deferred income	109,833	57,260
	<u>182,801</u>	<u>115,616</u>

15. Deferred income

	2023 £	2022 £
Deferred income at 1 August 2022	53,478	74,043
Resources deferred during the year	66,771	(20,565)
Amounts released from previous periods	(14,446)	-
	<u>105,803</u>	<u>53,478</u>

Included in accruals and deferred income was an element of the grant received from the National Lottery Community Fund. The element of expenditure that it related to during the year was accounted for and the balance deferred to match the expenses over the period it covers.

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

16. Statement of funds

Statement of funds - current year

	Balance at 1 August 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2023 £
Unrestricted funds						
General Funds - all funds	159,910	289,649	(284,651)	1,500	1,326	167,734
Restricted funds						
Transport	-	7,876	(7,876)	-	-	-
Lottery: Supporting VCSE - Sector	-	110,653	(110,653)	-	-	-
Community Action	-	5,250	(3,750)	(1,500)	-	-
	-	123,779	(122,279)	(1,500)	-	-
Total of funds	159,910	413,428	(406,930)	-	1,326	167,734

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023**

16. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2022 £
Unrestricted funds						
General Funds - all funds	175,156	338,863	(380,730)	27,063	(442)	159,910
	<u>175,156</u>	<u>338,863</u>	<u>(380,730)</u>	<u>27,063</u>	<u>(442)</u>	<u>159,910</u>
Restricted funds						
Salisbury Child Contact Centre	25,148	-	(5,891)	(19,257)	-	-
Transport	-	12,378	(12,378)	-	-	-
Lottery: Supporting VCSE - Sector	-	121,608	(113,802)	(7,806)	-	-
	<u>25,148</u>	<u>133,986</u>	<u>(132,071)</u>	<u>(27,063)</u>	<u>-</u>	<u>-</u>
Total of funds	<u>200,304</u>	<u>472,849</u>	<u>(512,801)</u>	<u>-</u>	<u>(442)</u>	<u>159,910</u>

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

17. Summary of funds

Summary of funds - current year

	Balance at 1 August 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2023 £
General funds	159,910	289,649	(284,651)	1,500	1,326	167,734
Restricted funds	-	123,779	(122,279)	(1,500)	-	-
	<u>159,910</u>	<u>413,428</u>	<u>(406,930)</u>	<u>-</u>	<u>1,326</u>	<u>167,734</u>

Summary of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2022 £
General funds	175,156	338,863	(380,730)	27,063	(442)	159,910
Restricted funds	25,148	133,986	(132,071)	(27,063)	-	-
	<u>200,304</u>	<u>472,849</u>	<u>(512,801)</u>	<u>-</u>	<u>(442)</u>	<u>159,910</u>

Restricted fund purposes:

A grant from the National lottery Community Fund (RC South West Region) with the aim of developing more active and resilient VCSE organisations in Wiltshire. The grant is being received in stages over a period of four years.

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	6,334	6,334
Fixed asset investments	3,745	3,745
Current assets	340,456	340,456
Creditors due within one year	(182,801)	(182,801)
Total	<u>167,734</u>	<u>167,734</u>

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

18. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	15,384	15,384
Fixed asset investments	2,419	2,419
Current assets	257,723	257,723
Creditors due within one year	(115,616)	(115,616)
Total	<u>159,910</u>	<u>159,910</u>

19. Capital Commitments

At 31 March 2023 there were no capital expenditure commitments (2022 - no commitments).

20. Pension commitments

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £3,374 (2022 - £2,842). Contributions of £623 were outstanding at the balance sheet date and are included in creditors (2022 - £624).

The expense and liability is either allocated directly to the charitable activity where the employee is engaged in that activity, or allocated in accordance with note 11 for support staff.

There were no pension commitments not included in the balance sheet.

21. Volunteers

The charity had a rota of numerous volunteers, of which, not all were used, to help with community support.

22. Indemnity insurance

The charity holds third party indemnity insurance to protect the Trustees and volunteers.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

23. Operating lease commitments

At 31 July 2023 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	2022 £
Not later than 1 year	7,500	7,500

24. Related party transactions

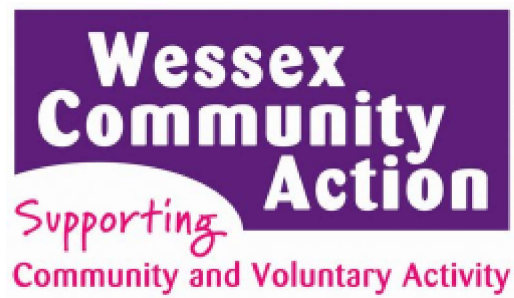
During 2023 no transactions took place between the charity and WCA Trading Services Limited, a company under common control.

Amounts owed to the charity did not increase and stands at a balance of £9,999 owing at the year end (2022 - £9,999). This balance has been fully provided against in the accounts.

WESSEX COMMUNITY ACTION

England & Wales - Charity number 1019716

Accounts



Trustees' report and financial statements for Wessex Community Action

For the 16-month period ended 31 July 2022

Charity No 1019716

Company Registration No 02797768

**Fletcher & Partners
Chartered Accountants
Salisbury**

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

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Administrative details

Registered office	Unit 6, Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, SP2 7YR
Telephone	01722 326822 or 07444 415205
Email	info@wessexcommunityaction.org.uk
Web	www.wessexcommunityaction.org.uk www.wiltshiretogether.org.uk
Independent Examiner	J Fletcher, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury, SP1 2LZ
Bankers	Unity Trust Bank, 9 Brindley Place, Birmingham, B1 2HB
Company registered number	02797768
Charity registered number	1019716

Directors and officers

Norman Barter	
Elizabeth Conway	resigned 6 May 2022
Peter Curbishley	Secretary
Stephen Donald	resigned 15 March 2022
Anna Dumas	appointed 18 July 2022
Peter Hawkins	resigned 26 September 2022
Christopher Horwood	resigned 25 January 2022
Marinda Houlden	appointed 19 November 2022
Andrew Longland	Financial Officer
Ian Phillips	Chair
Sarah Rouse	resigned 21 November 2022
David Todman	appointed 20 March 2023
Peter Wrighton	former Chair - resigned 3 January 2022

Chief Executive Officer

Amber Skyring

TRUSTEES' REPORT (CONTINUED)
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

Chair's introduction

During 2021-22 Wessex Community Action (WCA) has continued to work closely with an ever-expanding (10 formal regional and national) range of key partner organisations and consortiums to ensure that local voluntary and community sector organisations have a voice in the planning and delivery of national services. We continue to bring key parts of the sector together through the Forums we organise and deliver vital one-to-one support to organisations to help them with a whole range of strategic, governance and funding issues. Volunteers are key to the successful delivery of services, and we have launched and continue to develop the online Wiltshire Together Community platform. The platform is already having a huge impact; allowing organisations to promote their events and activities as well as volunteering opportunities in one easily accessible place.

It has been another challenging reporting period with all the threats that the not-for-profit sector faces. We hope that, whilst navigating through the sheer volume of ongoing and extraordinary challenges over the last few years, we have to date demonstrated our resilience and ability to be a steady, resourceful anchor for the voluntary and community sector in Wiltshire, and that in spite of those challenges, its creditable to our aptitude to flex and adjust to meet those emerging needs is both testament of the skill and commitment of our staff and the community whom we serve.

Our staff have worked incredibly hard to support voluntary and community sector organisations to cope with rising demand on their services, energy costs, recruitment and retention of staff, volunteers and trustees, and the reduction in funding in line with inflation. The rise in the cost of living was also being felt across the team, and I am pleased to say that we were able to agree to an increase in salaries for staff to acknowledge the impact of this.

We remain a relatively small team of highly dedicated staff, ably led by Chief Executive Amber Skyring and assisted by Operations Manager, Linda Cantillon-Guyatt. I would like to acknowledge and thank all the amazing team on behalf of the trustees; their hard work and dedication is very much appreciated.

It has been a period of change in our trustee board. During the reporting period, Sarah Rouse, Elizabeth Conway, Steve Donald and Peter Hawkins retired from the Board and I would like to place on record our thanks for their contributions over many years. I would also like to thank all the trustees; your support and counsel has been most welcome. A warm welcome to Anna Dumas, Mo Houlden and David Todman who have joined the Board recently and are already making a real difference at WCA with their HR, fundraising and business experience.

I would like to formally recognise the impact that Chris Horwood made at WCA during his time as a trustee, serving 9 years; Chris sadly passed away in May 2022.

The trustees and I are immensely proud of the positive impact that WCA is having across the sector and how our asset-based approach is enabling local community organisations to thrive. WCA continues with a strong purpose, and is in a financially sound position, with a super experienced team and a strong leader. I look forward to forming new, and building on existing relationships so that we continue to influence and enhance the quality of life for people in Wiltshire.

Ian Phillips
Chair

The trustees are pleased to present their report together with the financial statements of the Charity, for the period covering sixteen months from 1 April 2021 to 31 July 2022. The report serves the purposes of both a Trustees' report and a directors' report under company law. The trustees confirm that their report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

The term 'Company' used throughout the report and accounts refers to charitable company limited by guarantee. Since the Company qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Aims and objectives

Charitable aims

The purpose of the Charity, as laid out in the Memorandum and Articles of Association, is to “promote any charitable purpose for the benefit of the community in the administrative area covered by Wiltshire Council, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness”. We achieve our charitable aims by providing a range of support services to the voluntary and community sector.

Vision

To support the development of thriving communities; where people belong and can take actions on the things that matter to them.

Our mission

To take an asset-based approach to the way we work using these six stepping stones:

- building connections
- finding 'connectors'
- mapping assets
- identifying community building themes
- identifying match funds, and
- celebration and planning

Our values

We believe that success comes through empowerment: community development is what people do for themselves and that organisations can be supported to foster grassroots action.

- Asset-based community development: building on the strengths or assets in our community to address its needs.
- Adding Value: not competing with or threatening the interests of member organisations but advocating the use of existing services and signposting people appropriately.
- Sustainability: supporting sustainable solutions to local issues, meeting local needs now without compromising those of the future.
- Accountability: being accountable to the community as a whole.
- Co-operation: facilitating co-operation and collaboration both within the VCSE and with business and public agencies.
- A lighter touch: working with the minimum of bureaucracy.
- Innovation: seeking to support, broker and/or facilitate innovative approaches/ways of working.
- Equality of Opportunity: being committed to creating an equitable and inclusive society.

Objectives

Local infrastructure organisations like Wessex Community Action help communities to meet their needs and achieve their aspirations, making places anyone would want to live, work and visit. We have identified four broad missions of local infrastructure. These are the functions we think are needed to support a thriving voluntary and community sector.

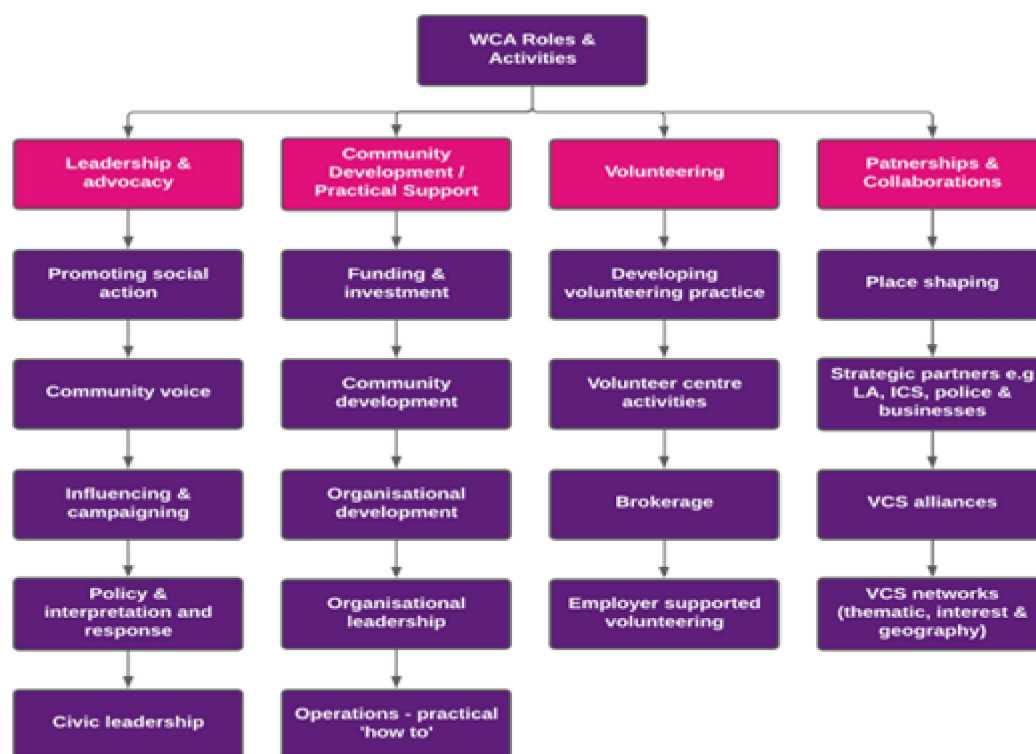
- Leadership and advocacy – we have seen the importance of strong clear leadership to make the best of a local thriving voluntary and community sector through Covid. The leadership and advocacy role played is fundamental. Note that we are not seeing representation or voice as the key function, rather leadership and advocacy to enable others to also have influence.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

- Community development/practical support – this covers a wide range of activity from training to community development work and informal advice and support.
- Volunteering – volunteers are at the heart of our work and those we support. The function is wide-ranging, from developing good volunteer programmes, to providing brokerage and stimulating employee volunteering.
- Partnerships and collaborations – at both strategic and operational level. Our aspiration is to bring partners together to make decisions, work together, provide services, listen to communities and are key to fostering relationships for the benefit of the local communities.

Achieving public benefit is a fundamental driver of the way we approach our work. In setting objectives and planning for activities, the trustees have given due consideration to general guidance, published by the Charity Commission relating to public benefit including the guidance 'Public benefit: running a charity (PB2)'.



Structure, governance and management

Organisational structure

The trustees have amended the Company's Articles of Association so that future members of the Company shall be the Trustees/Directors, and that they shall have the power to appoint new Directors. The trustees meet six times a year as a full board, and various working groups/sub-committees are convened for more detailed work on various issues as required. The day-to-day management of the charity is delegated to the CEO.

TRUSTEES' REPORT (CONTINUED)
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

Recruitment, appointment, induction of Trustees

The trustees regularly look at existing skills and experience and new trustees are recruited to ensure the trustee board has a broad range of management experience to meet the needs of Wessex Community Action and its strategic aims. We advertise for new trustees on the Wiltshire Together platform and other sector sites. The induction process for new trustees includes an information pack, and meetings covering the history, finances, longer term strategies and governance arrangements of the Charity, as well as the roles and responsibilities of trustees.

Risk review

Each year the trustees review and update the risk register which identifies all key perceived risks to the organisation and agrees actions to mitigate those risks. This last took place in March 2023. Generally, the trustees are satisfied that the Charity addresses the major risks faced and that adequate operating systems and procedures are in place. The Chief Executive reports on reserves, cashflow and budget variance at each trustees' meeting, with recommendations when appropriate.

Related parties

Other than reported in Notes 13 and 27 there are no transactions with related parties that are required to be disclosed in these accounts.

Review of developments, activities and achievements

Wessex Community Action has been in existence as a Council for Voluntary Services (CVS) since 1974. The re-organisation of Local Government in Wiltshire from local authorities to one unitary authority in 2009, and the subsequent withdrawal of funding, and hiatus in the delivery of core CVS services to support local community organisations in 2015 saw a severe disruption in support for the sector. After some difficult years, we have been able to overcome the challenges with the appointment of a new CEO and Lottery Funding (secured in 2019) which has enabled WCA to embark on a programme of local infrastructure work to build the effectiveness, capacity and sustainability of the Voluntary and Community Sector (VCSE) in Wiltshire, helping it to thrive and deliver essential services to communities. We are very grateful to the Lottery for their support.

During the Covid-19 pandemic, it was found that places with a strong local infrastructure organisation, like ours, had a more co-ordinated and hence better response to supporting their local communities. A robust local infrastructure organisation will underpin a thriving and vibrant voluntary and community sector, and flourishing communities.

To aid and promote the role of local infrastructure organisations like Wessex Community Action, the National Association of Voluntary and Community Action (NAVCA), our national membership body, identified four elements which when delivered together offer synergy, greater impact, and stronger support for communities.

We have, therefore, adopted and are working to NAVCA's Local Infrastructure Framework and have aligned our work to this, to aid clarity about our role, develop awareness, communicate impact and highlight the benefits of having a well-resourced, supported, and sustainable local infrastructure organisation in Wiltshire.

Throughout the reporting period, we have been working to achieving NAVCA's Local Infrastructure Quality Accreditation mark. This is intended to demonstrate the quality and impact of our work, benchmarking our activities and outcomes against clear criteria and highlighting our strengths and impact, and opportunities for future development.

Since the National Lottery funding was awarded; the Covid-19 pandemic, the Russian invasion of Ukraine and subsequent refugee crisis, the rising cost of living, and the transformation of the Integrated Care System and Wiltshire Council service review have all impacted the operating environment. As one local partner reflected in our most recent State of the Sector Survey, the past few years have been tumultuous.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

"This is the strangest period I've experienced in 40 years in our sector. Vacancies are very difficult to fill. Uncertainty across the country, in Wiltshire and so on. So many issues and opportunities at the same time."

As a result, we have redirected our limited resources to support and assist the sector to effectively respond to the external emerging crises. We have successfully raised our profile amongst both voluntary and community groups, and our statutory partners, developing good relationships and new ways to connect with our communities.

The remainder of this report uses the four elements of local infrastructure as a framework to share our achievements, areas for learning and future plans.

1. Leadership and advocacy

Wessex Community Action has been committed to cultivating its role as a leader and advocate for the sector over the past 16 months. Positioned between numerous local, regional and national networks - of which we are a member - and a vast and diverse Voluntary and Community Sector (VCSE) in Wiltshire, we are well-positioned to contribute and co-ordinate; sharing insights and emerging trends, accessing and disseminating timely and relevant information and resources, and facilitating a supported VCSE response where required.

As an enabler, connector and 'door opener', we aim to ensure the VCSE has a strong voice and is heard, is informed, empowered and ready to influence and mobilise as required.

Wessex Community Action is the lead 'independent' interface between local VCSE and key stakeholders. We develop a coherent shared vision, agree a common sense of purpose and bring organisations together, participating in local regional and national partnerships, including:

- Wiltshire Integrated Care Alliance (ICA)
- Bath/Swindon/Wiltshire (BSW) Wiltshire Joint VCSE Lead on Integrated Care System (ICS)
- Voluntary Community Sector Emergency Partnership (VCSEP) – regionally and national engagement
- NAVCA Anti- Racist Group
- NAVCA Health and Wellbeing Forum
- Connecting with Our Communities (CWOC) – ICA workstream.
- BSW (Bath/Swindon/Wiltshire) Academy
- BSW Equalities Leads Partnership
- Professional Leadership Network (ICA)
- Wiltshire Council Refugee Partnership
- Wiltshire Local Resilience Forum

VCSE Leadership Alliance

We have been instrumental, alongside Community First, in the formation of a Wiltshire VCSE Leadership Alliance to influence and facilitate greater collaboration between the sector and Bath, North East Somerset, Swindon and Wiltshire (BSW) Health and Care Partnership, the local authority and businesses. The Alliance aims to establish the role of the VCSE sector in the delivery and transformation of services and reinforce the sector as a key strategic partner.

"Many thanks for this helpful update on some great progress in giving us all a voice in the changes ahead." **Dorothy House Hospice.**

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

NAVCA Local Infrastructure Quality Accreditation (LIQA)

We have participated in the pilot, not only to work towards gaining the accreditation, but also to work with NAVCA to help shape and develop the Accreditation to ensure it is fit for purpose for other small local infrastructure organisations. Our staff have also trained and secured the role of LIQA Assessors. The experience will not only help inform our own practice through the assessment of our peers and learning for others, but it can also provide an additional nominal income stream.

Voluntary Sector Expo – June 2022

WCA organised and managed the Wiltshire VCSE Expo (webinar of over 30 organisation over 4 days) to showcase the scope and breadth of the VCSE in Wiltshire. The aspiration was to develop awareness and understanding amongst key stakeholders about the VCSE and to articulate and demonstrate the strengths and assets the VCSE brings and to promote the benefits of working closely and collaboratively.

*“Loved hearing about colleagues’ work and organisations - what an amazing array of support Wiltshire has. Thank you for organising the expo”. **Sounds Better CIC***

“I just wanted to share my thoughts on the Wiltshire Voluntary Sector EXPO launch event which was held virtually in June. First, I would like to say thank you, it was incredibly helpful and informative, and I had no idea how many services were out there and what incredible work they do and what they can offer the communities in Wiltshire. Finally, I just wanted to assure you that myself and another ICB colleague fed this back to our weekly colleague briefings and explained the scope of what was presented to us, how valuable the sessions were and urged as many attend the next EXPO event as possible, I am just sad that this is a year away.”

Emma Crockett, Service Redesign Lead, NHS Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (ICB)

State of the Sector 2022

114 VCSE organisations participated in 2022 State of the Sector Survey providing intelligence to support us to develop knowledge and understanding for use in shaping and influencing debates locally, regionally, and nationally about priorities and action and to amplify their needs and aspirations.

Co-ordinated Wiltshire VCSE response to National Consultation

We consulted and co-ordinated the voluntary sector response to Vision for Volunteering and National Lottery Community Fund Strategy Renewal consultations.

The Voluntary and Community Sector Emergencies Partnership

This is a partnership of VCSE organisations with the aim of improving co-ordination at national and local levels before, during and after emergencies. Bringing together local, national and global expertise from the sector, the Emergencies Partnership aims to help people prepare for, respond to and recover from emergencies and rebuild their lives. The Partnership also has an influencing role and gives a voice to those at risk of or affected by disasters and emergencies in the UK, so that they are at the heart of any response.

We joined the Partnership in the midst of the Covid-19 pandemic and we work at the local, regional and national level providing a conduit for local intelligence into the Partnership and out to local stakeholder partnerships, such as Wiltshire Council’s Refugee Partnership.

We joined the Partnership to provide a Wiltshire perspective and to inform and support local stakeholders’ preparation and emergency response. We are now a member of the Wiltshire Local Resilience Forum and have participated in the forums Multi-Agency Tactical Training for Emergencies (MATT).

Opportunities, development and future plans

As the local infrastructure organisation for Wiltshire, Wessex Community Action has developed a good understanding and overview of the challenges, opportunities and issues faced by the sector from its state of the sector surveys, network and forum discussions which we use to inform and influence key local, regional and national debate and decision making.

TRUSTEES' REPORT (CONTINUED)
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

However, the sector is immense and varied, in both its size and governance with a multitude of small grassroots groups, small and medium groups and charities, and we need to be as responsive as we can to their emerging and growing needs whilst maintaining an open dialogue and two-way communication that:

- shares information and opportunities that are appropriate and relevant and
- facilitate and engage sector members in discussions and debates to ensure adequate representation on key issues & policy developments

We have established a strong, central, co-ordinating position, bringing together sector leaders and key decision-makers to respond to, influence and shape decision-making and we now hold a more influential position to advocate for VCSE representation on local decision-making forums e.g., the Health & Wellbeing Forum.

Though capacity constraints on VCSE leaders to actively participate on the many and varied forums, boards and workstreams is still a challenge, we act as a voice to raise understanding of these barriers so that these restraints can be fully acknowledged. We continue to seek and advocate for financial assistance so the VCSE can fully participate and engage equally alongside other key stakeholders. One of our leadership and representational aims, is to achieve greater understanding and recognition around the value and contribution that the sector makes to addressing community needs and contributing to the local economy.

2. Partnership and collaboration

At both strategic and operational level Wessex Community Action is a focal point and catalyst for partnerships and collaboration. Using insights and intelligence, we bring together the voluntary and community sector (VCSE) and statutory partners, creating opportunities to work together around a common purpose and fostering relationships for the benefit of the local communities.

We facilitate networks and forums that build on the existing strengths, share knowledge and experience, co-operate and collaborate to add value. Partnership & collaboration is the "Golden Thread" that runs throughout our work.

We currently host five regular Forums that are open to VCSE colleagues from a mix of new and emerging groups, volunteers and established organisations as well as interested individuals from key partner organisations. These include:

Wiltshire VCSE Leadership Alliance

A strategic network of CEOs and senior managers from larger, mainly commissioned VCSE organisations, who have come together to cultivate a strategic and influential relationship with the emerging Integrated Care System. This network also offers the potential for more co-ordinated and collective representation with local statutory partners.

"This is really helpful. I will share it with my teams as it gives an excellent oversight into what's happening."

Wiltshire Wildlife Trust, member of Wiltshire VCSE Leadership Alliance re update on changes of the Health System structures and role of the VCSE

The Wiltshire Voluntary & Community Sector Forum

A forum open to all VCSE organisations across Wiltshire and regularly attended by local council and health officers.

The Wiltshire Volunteer Managers Forum

A peer support group for Volunteer Managers and Co-ordinators interested in sharing common experience and interests with a view to developing knowledge and good practice in volunteer management.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

The Children & Families Voluntary Sector Forum

Administered by us under contract to Wiltshire Council that brings together VCSE organisations working with children and families.

The Wiltshire Inclusion Network (WIN)

An emerging “community of practice” with a common interest in promoting the inclusion agenda and working to champion diversity and equity within the sector. This developmental group aims to work collectively to maximise the opportunities and mutual benefits for organisations and communities, that are less likely to be available to an individual organisation.

The forums established and facilitated by us aim to provide updates on key topics and issues, opportunities for networking, learning and development and on-going professional development through creating a community of practise, action learning sets and our peer leadership program, with a view to:

- Enable voluntary and community groups to come together to exchange information, share ideas and address issues of mutual interest and importance.
- Ensure the sector is informed and up to date with relevant and appropriate policy developments and trends, to support the sector “voice” and ensure effective representation at a strategic level.
- Make best use of sector skills, resources, information and expertise by working co-operatively.
- Facilitate dialogue between organisation and develop links with prospective partners.
- Influence local strategies that will bring community benefit.

Opportunities, development and future plans

These Networks and Forums are still relatively new and whilst the mutual benefits of collaboration and partnership working are widely recognised and agreed, it takes time and resources to fully maximise the potential from working together. Several of the Forums are beginning to gather momentum and show positive results, which is encouraging, however as with much of this work there is still much to do, particularly with regard to undertaking more joint work and collaborative projects, largely because partner organisations are already working at full capacity to deliver services and meet growing demand created by the pandemic and more recently the cost-of-living crisis.

Occasions, like the recent Winter Pressures work, where forum members and VCSE partners could collaborate to jointly bid to deliver commissioned services, provide the best opportunities to join forces. However, public sector commissioning has not, to date been conducive to this happening and it is hoped that the advent of the new Integrated Care System, in which the VCSE is a named partner, will provide additional opportunities in the future.

As an organisation with asset-based community development at its core, we pursue opportunities to work with others, exploring ways to maximise our limited resources and meet the needs of the sector. Over the last 12 months, we have continued to develop relationship with individuals who have skills, knowledge and experience that may be of benefit to the sector, businesses such as Dyson, and Southwest Local Economic Partnership to expand our training and support offer to VCSE groups.

A key area of development for us is the Wiltshire Together Community online platform. Wiltshire Together is growing and evolving all the time and we are now working closely with the Families and Childrens Transformation Partnership to utilise Wiltshire Together as the front door to Early Help Support.

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022



The banner features the 'Wiltshire Together' logo, which consists of a stylized 'W' made of colorful hands. Below the logo is a laptop displaying the 'Welcome to Wiltshire Together' website. To the right of the laptop is a list of 'REASONS TO JOIN!'. Further right is a QR code with the text 'SCAN ME!' and an arrow pointing to it. At the bottom left, there is contact information and a note about hosting by Wessex Community Action.

Wiltshire Together

Wiltshire Together is a free community platform for voluntary groups, charities and people in the community who want to build partnerships, promote community events or search for volunteering opportunities in Wiltshire.

A COMMUNITY RESOURCE OWNED BY THE COMMUNITY FOR THE COMMUNITY

www.wiltshiretogether.org.uk

REASONS TO JOIN!

- Owned and managed by you
- Free, quick and easy to use
- Share information about who you are and what you do
- Promote and explore activities and events
- Post and find volunteering opportunities
- Explore and find advice and support services available to you
- Make connections with groups and charities across Wiltshire

The community platform that brings Wiltshire Together

01722 326822 | info@wessexcommunityaction.org.uk | Hosted by **Wessex Community Action** Supporting Community and Voluntary Activity

3. Community Development

Community Development is arguably the primary purpose of a local infrastructure organisation. Whether it is working in partnership and collaborating, representing and advocating for the sector and local communities, or promoting and supporting volunteering, the desired outcome of each function, is to empower and enable local communities to thrive.



WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

As a leader and advocate for the sector, we work strategically (e.g. Wiltshire Leadership Alliance and The Voluntary and Community Sector Emergencies Partnership) to channel VCSE and community voices into decision making and service planning, and to influence and respond to current topics and agendas (e.g. National Lottery Strategy Consultation); resulting in collaboration and partnerships that turn ideas into action (e.g. Wiltshire Together), and connect VCSE organisations for the benefit of communities (e.g. Community Hubs established / emerging to support Ukrainian Refugees in Wiltshire).

Our Forums facilitate connection, the sharing of skills and practical knowledge and work together on key topics (Volunteers Week) and our one-to-one support to community organisations is underpinned by information, advice and guidance, practical support and volunteering to aid the professionalism and sustainability of the sector, all for the ultimate benefit of local communities.

Opportunities, development and future plans

Wiltshire Community Action is well positioned to have oversight of emerging key issues and aims to draw together, empower, and co-ordinate partners, offering support and guidance where necessary. For example, we are a champion for Equality, Diversity and Inclusion, a member of the NAVCA anti-racist group and Bath, Swindon and Wiltshire Integrated Care Partnership's Equality, Diversity and Inclusion workstream and initiated the Wiltshire Inclusion Network to develop and support a more inclusive sector.

We are increasingly receiving referrals from Wiltshire Community Foundation, Wiltshire Council and Salisbury City Council, to help groups with governance and funding issues, as well as recommendations from other VCSE sector organisations demonstrating our growing reputation and reach. However, as a small team with limited resources (we receive no core funding from Wiltshire Council), we are looking at how we can support groups in a way that is effective and efficient, as well as source funding that will enable the groups to access more in depth "consultancy" support.

We are developing Beacon, our CRM to aid market segmentation, communication and dialogue with communities of interest / practice on key issues policy developments as well as monitor our interaction and support to the sector and the impact this has on their aspirations and sustainability.

Our training offer has been widely praised but has achieved mixed results. Training, whilst necessary and requested, can be viewed as a luxury expense when competing against the cost of frontline delivery. Training offered with no cost is relatively easy for groups to "no show" and charging a fee is a delicate balance of attracting participants and covering the cost of delivery.

4. Volunteering

As we move towards establishing a Volunteer Centre for Wiltshire, Wiltshire Community Action has been supporting volunteering under the 5 functions:

1. Strategic Development of Volunteering
2. Good Practice Development
3. Developing Volunteering Opportunities
4. Voice of Volunteering
5. Brokerage

We do this by:

- Developmentally, through the sharing and development of knowledge, skills and experience via the Volunteer Managers Forum, Newsletters, training etc, with the aim of driving the development of good volunteer engagement and management practice, ensuring robust policies and procedures and therefore a positive experience for, and improved retention of volunteers,
- Operationally, connecting people and opportunities via the online Wiltshire Together platform and promoting the value and benefits of volunteering,

WESSEX COMMUNITY ACTION

TRUSTEES' REPORT (CONTINUED) FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

- Strategically, by gathering, understanding and sharing the challenges and opportunities faced to inform the national volunteering strategy, as well as our own Volunteer Centre development plan.

The appointment of a Community and Volunteer Development Officer in March 2022 has enhanced capacity and the opportunity to grow our volunteering offer with a view to gaining NAVCA's Volunteer Centre Quality Accreditation in 2023/24.

Key successes:

Wiltshire Together continues to promote and gain traction in advertising volunteering opportunities across Wiltshire.

Wiltshire Volunteer Managers Forum

There are now 50 members of the Forum, managed by a steering group of nine partners, and an agreed annual programme of work to address challenges and interests expressed by the forum members.

Volunteers Week Social Media Campaign

Raises awareness and promote the benefits of volunteering, (supported by members of the Volunteer Managers Forum) reached 429 people, up 700% compared with our Facebook average. Facebook Volunteer Week posts achieved the highest, reach, reactions and comments for us to date.

"It's brilliant to have WCA as a resource to local charities and organisations who engage with volunteers. Their help with information and advice is invaluable to support organisations with good practice when working with volunteers". **Wiltshire Creative**

"I was given useful advice on volunteer policy and procedures; this was invaluable as I am new in this area and really benefited from the support of WCA". **Share Salisbury**

We continue to develop relationships with employers on their Employer Led Volunteering Schemes such as with Dyson, whose graduate interns, interested in volunteering, developed, and trained the VCSE on social media skills. Alongside this, we are cultivating new relationships with retired professional individuals to share skills and experience with the sector.

Opportunities, development and future plans

Wessex Community Action is able to develop a holistic overview of VCSE organisations through our practical community development support, so that when assisting groups achieve their aspirations we can include information, advice and guidance on attracting, managing and retaining volunteers and are developing the resources and training to enable us to fulfil this efficiently.

WCA had intended to achieve the Volunteer Centre Quality Accreditation (VCQA) during this years reporting period. However, the Accreditation has transferred from the National Council for Voluntary Organisations (NCVO) to NAVCA and is only open to previously accredited Volunteer Centres. We are not an accredited Volunteer Centre, so will have to wait until the opportunity is opened more widely. However, our staff have been selected as VCQA assessors which will provide insight into the criteria and requirements of the standard as well as supporting our own learning and development of our volunteer centre functions.

To help with the increasing attainment and retention of volunteers, there needs to be some agility and understanding that volunteers are there to enrich the organisation and not replace the need for paid staff. Therefore, we plan to raise awareness, showcase local examples where differing forms of volunteering e.g., micro-volunteering has been incorporated or minority groups engaged (as identified through Vision for Volunteering) to help change the culture of volunteering, support and encourage more people to volunteer.

TRUSTEES' REPORT (CONTINUED)
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

5. Transport

Wessex Community Action continues to deliver its contracted service of community transport to Exeter House School, a commissioned service through Wiltshire Council. We currently transport 47 children per day and run a fleet of 9 buses in total. We also run a Day Centre contract for elderly people to day centres in Salisbury.

We have a team of seven drivers, most of whom are already retired when they join us. Each year our fleet of drivers work a total of 9,258 hrs and cover 133,246 miles in very rural locations. Feedback from our parent survey on the WCA transport services showed a 100% satisfaction. Our dedicated drivers are the backbone of this services and their commitment to transport and to support our elderly, children and young people with physical and learning disabilities, requires a particular quality of driver, so we value them as an integral part of the WCA team and miss them when they finally do retire.

We undertook the recruitment of a personal assistance (PA's) on one Exeter House routes, which was a pilot to inform the potential recruitment and management of PA's in the future. PA's are currently recruited and managed by Wiltshire Council. This new approach for a contractor to recruit both driver and PAs', creating 'organisational teams' on the buses is likely to be the framework of future contracts.

This financial year remained another difficult year where we had to seek additional funding for our transport service considering the increased cost of fuel, driver recruitment challenges and increased maintenance and parts costs as a result of the state of the economy. Our fleet of minibuses which we have built up over a number of years now requires increasing maintenance, but we have no hope of replacing them due to the withdrawal of grants. Our current contract will be up for renewal in 2024 and it's likely that the any new transport contracts will look significantly different going forward and we will have to take this into account when future planning.

Finances and reserves

Results for the year

The trustees agreed to change the financial year end so that our accounting period was aligned with those of the National Lottery and Wiltshire Council, and hence the 16-month reporting period in these financial statements. As such, it is difficult to compare our financial results with those of the previous year. At the end of the reporting period the charity had a total income of £472,849 and a total expenditure of £512,801, which meant we made a deficit of £39,952.

The Charity's total funds amounted to £159,910 held in unrestricted funds. Our aim is to maintain sufficient unrestricted reserves to enable us to continue operating as a going concern, to provide a level of funding for unexpected opportunities and to provide cover for risks such as unforeseen expenditure or unanticipated loss of income. The trustees feel it prudent to have a maximum of six months' running costs in reserves, particularly due to the current challenges in our operating environment. The current level of reserves represents just over three months of budgeted expenditure in the new financial year.

With only two more years of Lottery Funding remaining, we are working hard to bring in other funders to help increase the number of successful applications for projects they receive from Wiltshire voluntary and community organisations and provide their grantees with the support needed for the effective delivery of services to vulnerable groups. We are also looking at other ways to generate income.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

TRUSTEES' REPORT (CONTINUED)
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

Responsibilities of the trustees

The trustees (who are also Directors of Wessex Community Action for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:

Unit 6, Paxton Business Centre
Whittle Road
Churchfields
Salisbury
Wiltshire SP2 7YR

Approved by the trustees and signed on their behalf by:

Ian Phillips
(Chair of Trustees)

Date: 18 April 2023

WESSEX COMMUNITY ACTION

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 JULY 2022

Independent examiner's report to the Trustees of Wessex Community Action ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the period ended 31 July 2022.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:
J Fletcher

Dated: 21 April 2023
FCA

Fletcher & Partners

Crown Chambers
Bridge Street
Salisbury
Wiltshire
SP1 2LZ

WESSEX COMMUNITY ACTION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE 16-MONTH PERIOD ENDED 31 July 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	3	24,791	133,986	158,777	118,117
Charitable activities	4	309,758	-	309,758	221,192
Other trading activities		259	-	259	48
Investments	6	28	-	28	-
Other income	7	4,027	-	4,027	5,334
Total income		338,863	133,986	472,849	344,691
Expenditure on:					
Raising funds		24,578	-	24,578	19,919
Charitable activities		356,152	18,269	374,421	237,741
Other expenditure		-	113,802	113,802	60,796
Total expenditure		380,730	132,071	512,801	318,456
Net (expenditure)/income before net (losses)/gains on investments		(41,867)	1,915	(39,952)	26,235
Net (losses)/gains on investments		(442)	-	(442)	623
Net (expenditure)/income		(42,309)	1,915	(40,394)	26,858
Transfers between funds	19	27,063	(27,063)	-	29,188
Net movement in funds		(15,246)	(25,148)	(40,394)	56,046
Reconciliation of funds:					
Total funds brought forward		175,156	25,148	200,304	144,258
Net movement in funds		(15,246)	(25,148)	(40,394)	56,046
Total funds carried forward		159,910	-	159,910	200,304

The Statement of financial activities includes all gains and losses recognised in the period.

The notes on pages 18 to 35 form part of these financial statements.

WESSEX COMMUNITY ACTION
REGISTERED NUMBER: 02797768

BALANCE SHEET
AS AT 31 JULY 2022

	Note	31 July 2022 £	31 March 2021 £
Fixed assets			
Tangible assets	15	15,384	17,850
Investments	14	2,419	2,861
		<u>17,803</u>	<u>20,711</u>
Current assets			
Debtors	16	86,688	33,601
Cash at bank and in hand		171,035	241,324
		<u>257,723</u>	<u>274,925</u>
Creditors: amounts falling due within one year	17	(115,616)	(95,332)
Net current assets		<u>142,107</u>	<u>179,593</u>
Total assets less current liabilities		<u>159,910</u>	<u>200,304</u>
Total net assets		<u>159,910</u>	<u>200,304</u>
Charity funds			
Restricted funds	19	-	25,148
Unrestricted funds	19	159,910	175,156
Total funds		<u>159,910</u>	<u>200,304</u>

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the period in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Ian Phillips

(Chair of Trustees)

Date: 18 April 2023

The notes on pages 18 to 35 form part of these financial statements.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

1. General information

Wessex Community Action is a charitable company limited by guarantee, incorporated in England and Wales with the company number 02797768. Its registered office is Unit 6 Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, United Kingdom, SP2 7YR.

The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports Regulations 2008) only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Wessex Community Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

Revenue grants are shown in the Statement of Financial Activities in the year in which they are received. Where the grant has to be matched to a different period, the deferred element is deducted from income and carried forward in liabilities.

Income from charitable activities includes transport receipts, training income and administrative services.

Legacies are included when the charity is advised by the personal representatives of an estate that payment will be made or property transferred and the amount involved can be quantified.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

2. Accounting policies (continued)

2.3 Expenditure

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to the third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable headings as per the relevant notes in the accounts.

2.4 Turnover

Turnover, comprises revenue recognised by the company in respect of services supplied during the year, exclusive of Value Added Tax.

2.5 Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised.

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Company may need to estimate fair value using an income or depreciated replacement cost approach.

Gains and losses on revaluation are recognised in the Statement of financial activities, with a separate revaluation reserve being shown in the Statement of funds note.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Motor vehicles	- 25% straight line
Fixtures and fittings	- 100% straight line
Office equipment	- 100% straight line
Computer equipment	- 100% straight line

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

2. Accounting policies (continued)

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges in the Statement of Financial Activities.

2.11 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the period.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

3. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations	2,608	56	2,664	6,524
Grants	22,183	133,930	156,113	111,593
Total 2022	24,791	133,986	158,777	118,117
Total 2021	34,702	83,415	118,117	

4. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Transport	300,712	300,712	218,502
Training	9,046	9,046	2,690
Total 2022	309,758	309,758	221,192
Total 2021	221,192	221,192	

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022**

5. Income from other trading activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Printing & hire services	259	259	-
SCCC Session fees	-	-	48
Total 2022	<u>259</u>	<u>259</u>	<u>48</u>
Total 2021	<u>48</u>	<u>48</u>	

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Dividends from listed investments	<u>28</u>	<u>28</u>	<u>-</u>

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

7. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Profit on disposal of vehicles	4,027	4,027	1,167
Other incoming resources	-	-	4,167
Total 2022	<u>4,027</u>	<u>4,027</u>	<u>5,334</u>
Total 2021	<u>5,334</u>	<u>5,334</u>	

8. Expenditure on raising funds

	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Voluntary income generation	11,422	11,422	8,715
Other activities for raising funds	13,156	13,156	11,204
Total 2022	<u>24,578</u>	<u>24,578</u>	<u>19,919</u>
Total 2021	<u>19,919</u>	<u>19,919</u>	

All expenditure on raising funds in 2022 and 2021 was from unrestricted funds.

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022**

9. Expenditure on Charitable Activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Transport	275,917	68,761	344,678	218,192
Training	23,852	-	23,852	4,044
Salisbury Child Contact Centre	5,891	-	5,891	4,920
Redworth Club	-	-	-	10,585
Total 2022	<u>305,660</u>	<u>68,761</u>	<u>374,421</u>	<u>237,741</u>
Total 2021	<u>160,309</u>	<u>77,432</u>	<u>237,741</u>	

Of the total expenditure on charitable activities £374,421 (2021 - £215,269) was from unrestricted funds and £18,269 (2021 - £22,472) was from restricted funds.

10. Other expenditure

	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
National Lottery Community Fund RC South West Region	113,802	113,802	51,286
Strengthening VCSE sector	-	-	9,510
Total 2022	<u>113,802</u>	<u>113,802</u>	<u>60,796</u>

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

11. Support costs

Support costs are allocated between the following headings on the following basis:

Wages & Salaries & Book keeping: time spent by core staff on each activity.

Premises costs: 25% Voluntary income generation, 25% Activities for raising funds and 50% to Transport.

Governance costs and Other costs: allocated equally.

Office and IT costs: 10% Voluntary income generation, 10% Activities for raising funds and 80% to Transport.

Travel: 40% Voluntary income generation, 40% Activities for raising funds and 20% to Transport.

	Voluntary income generation 2022 £	Activities for raising funds 2022 £	Transport 2022 £	Total funds 2022 £	Total funds 2021 £
Wages & salaries	964	2,495	36,892	40,351	62,428
Premises costs	6,398	6,398	12,796	25,592	17,508
Office & IT costs	1,644	1,644	11,902	15,190	8,167
Travel	70	70	35	175	198
Other costs	1,107	1,107	1,107	3,321	2,772
Book-keeping	128	331	4,918	5,377	3,428
Governance	1,111	1,111	1,111	3,333	2,850
Total 2022	11,422	13,156	68,761	93,339	97,351
Total 2021	8,715	11,204	77,432	97,351	

Governance costs comprise:

The independent examiner's remuneration amounts to an independent examiner fee of £600 (2021 - £550), and accountancy of £2,733 (2021 - £2,300).

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

12. Net Income/(Expenditure)

This is stated after charging:

	31 July 2022 £	31 March 2021 £
Depreciation of tangible fixed assets: - owned by the charity	15,783	8,050
Profit on disposal of assets - owned by the charity	4,027	1,167
	<u>19,810</u>	<u>9,217</u>

13. Analysis of staff costs

	31 July 2022 £	31 March 2021 £
Salaries and wages	262,406	161,990
Social security costs	8,820	9,858
Pension costs	2,841	1,470
	<u>274,067</u>	<u>173,318</u>

There were no employees with emoluments over £60,000.

The average monthly head count was 12 staff (2021 - 11 staff).

The total paid to key management personnel during the period (including pension contributions) was £104,777 for sixteen months (2021 - £73,740 for twelve months).

Trustees' remuneration and expenses

During the period, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the period ended 31 July 2022, no Trustee expenses have been incurred (2021 - £NIL).

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022**

14. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2021	2,861
Revaluations	(442)
At 31 July 2022	2,419
Net book value	
At 31 July 2022	2,419
At 31 March 2021	2,861

The investment comprises shares held in Santander. The historical cost was £11,499.

15. Tangible fixed assets

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 April 2021	72,240	8,733	3,300	10,972	95,245
Additions	13,317	-	-	-	13,317
Disposals	(14,320)	-	-	-	(14,320)
At 31 July 2022	71,237	8,733	3,300	10,972	94,242
Depreciation					
At 1 April 2021	54,390	8,733	3,300	10,972	77,395
Charge for the period	15,783	-	-	-	15,783
On disposals	(14,320)	-	-	-	(14,320)
At 31 July 2022	55,853	8,733	3,300	10,972	78,858

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022**

15. Tangible fixed assets (continued)

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
Net book value					
At 31 July 2022	15,384	-	-	-	15,384
At 31 March 2021	17,850	-	-	-	17,850

16. Debtors

	31 July 2022 £	31 March 2021 £
Due within one year		
Trade debtors	74,123	18,795
Other debtors	1,833	5,629
Prepayments and accrued income	10,732	9,177
	<u>86,688</u>	<u>33,601</u>

17. Creditors: Amounts falling due within one year

	31 July 2022 £	31 March 2021 £
Trade creditors	10,616	5,886
Other taxation and social security	4,512	3,071
Other creditors	43,228	8,736
Accruals and deferred income	57,260	77,639
	<u>115,616</u>	<u>95,332</u>

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

18. Deferred income

	2022 £	2021 £
Deferred income at 1 April 2021	74,043	2,917
Resources deferred during the period	(20,565)	74,043
Amounts released from previous periods	-	(2,917)
Deferred income at 31 July 2022	<u>53,478</u>	<u>74,043</u>

Included in accruals and deferred income was an element of the grant received from the National Lottery Community Fund. The element of expenditure that it related to during the year was accounted for and the balance deferred to match the expenses over the period it covers.

WESSEX COMMUNITY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022**

19. Statement of funds

Statement of funds - current period

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2022 £
Unrestricted funds						
General Funds - all funds	175,156	338,863	(380,730)	27,063	(442)	159,910
	<u>175,156</u>	<u>338,863</u>	<u>(380,730)</u>	<u>27,063</u>	<u>(442)</u>	<u>159,910</u>
Restricted funds						
Salisbury Child Contact Centre	25,148	-	(5,891)	(19,257)	-	-
Transport	-	12,378	(12,378)	-	-	-
RC South West Region	-	121,608	(113,802)	(7,806)	-	-
	<u>25,148</u>	<u>133,986</u>	<u>(132,071)</u>	<u>(27,063)</u>	<u>-</u>	<u>-</u>
Total of funds	<u>200,304</u>	<u>472,849</u>	<u>(512,801)</u>	<u>-</u>	<u>(442)</u>	<u>159,910</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022**

Statement of funds - prior period

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WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

20. Summary of funds

Summary of funds - current period

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 July 2022 £
General funds	175,156	338,863	(380,730)	27,063	(442)	159,910
Restricted funds	25,148	133,986	(132,071)	(27,063)	-	-
	<u>200,304</u>	<u>472,849</u>	<u>(512,801)</u>	<u>-</u>	<u>(442)</u>	<u>159,910</u>

Summary of funds - prior period

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
General funds	100,326	261,276	(235,188)	48,119	623	175,156
Restricted funds	43,932	83,415	(83,268)	(18,931)	-	25,148
	<u>144,258</u>	<u>344,691</u>	<u>(318,456)</u>	<u>29,188</u>	<u>623</u>	<u>200,304</u>

Restricted fund purposes:

During the year Wessex Community Action accepted the offer of a grant from the National lottery Community Fund (RC South West Region) with the aim of developing more active and resilient VCSE organisations in Wiltshire. The grant is due to be received in stages over a period of four years.

21. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 31 July 2022 £	Total funds 31 July 2022 £
Tangible fixed assets	15,384	15,384
Fixed asset investments	2,419	2,419
Current assets	257,723	257,723
Creditors due within one year	(115,616)	(115,616)
Total	<u>159,910</u>	<u>159,910</u>

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

21. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	Unrestricted funds 31 March 2021 £	Restricted funds 31 March 2021 £	Total funds 31 March 2021 £
Tangible fixed assets	17,850	-	17,850
Fixed asset investments	2,861	-	2,861
Current assets	249,777	25,148	274,925
Creditors due within one year	(95,332)	-	(95,332)
Total	175,156	25,148	200,304

22. Capital Commitments

At 31 March 2021 there were no capital expenditure commitments (2020 - no commitments).

23. Pension commitments

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £2,842 (2021 - £1,470). Contributions of £624 were outstanding at the balance sheet date and are included in creditors (2021 - £309).

The expense and liability is either allocated directly to the charitable activity where the employee is engaged in that activity, or allocated in accordance with note 11 for support staff.

There were no pension commitments not included in the balance sheet.

24. Volunteers

Due to the Covid19 pandemic the Salisbury Child Contact Centre (SCCC) closed during the year. The charity had a rota of numerous volunteers, of which, not all were used, to help with community support during the Covid19 pandemic.

25. Indemnity insurance

The charity holds third party indemnity insurance to protect the Trustees and volunteers.

WESSEX COMMUNITY ACTION

NOTES TO THE FINANCIAL STATEMENTS FOR THE 16-MONTH PERIOD ENDED 31 JULY 2022

26. Operating lease commitments

At 31 July 2022 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	31 July 2022 £	31 March 2021 £
Not later than 1 year	<u>7,500</u>	<u>5,250</u>

27. Related party transactions

During 2022 no transactions took place between the charity and WCA Trading Services Limited, a company under common control.

Amounts owed to the charity did not increase and stands at a balance of £9,999 owing at the year end (2021 - £9,999). This balance has been fully provided against in the accounts.

WESSEX COMMUNITY ACTION

England & Wales - Charity number 1019716

Accounts

WESSEX COMMUNITY ACTION
(A company limited by guarantee)
UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

Fletcher & Partners
Chartered Accountants
Salisbury

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

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WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the Company for the year 1 April 2020 to 31 March 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Reference and administrative details of the Company, its trustees and advisers

Trustees

Norman Barter
Elisabeth Conway
Peter Curbishley
Stephen Donald (appointed 29 March 2021)
Peter Hawkins
Christopher Horwood
Andrew Longland (appointed 25 January 2021)
Ian Phillips, Vice Chair
Sarah Rouse (appointed 25 January 2021)
Dr Peter Wrighton, Chair

Company registered number

02797768

Charity registered number

1019716

Registered office

Unit 6, Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, SP2 7YR

Chief executive officer

Amber Skyring

Accountants

Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury, Wiltshire, SP1 2LZ

Bankers

Unity Trust Bank, Four Brindley Place, Birmingham, B1 2HB

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Objectives and activities

a. Policies and objectives

Our mission is to improve the wellbeing of people living in the Wessex area, providing help and advice and training and support to community and voluntary organisations.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

Our aim is to:

- provide a range of support services that include training, information and advice and practical help
- support, deliver and develop projects
- identify need in the local communities and work collaboratively to address those needs
- encourage liaison between groups and organisations
- support and enable active representation in the strategic planning of services
- participate in and support the voluntary sector in strategic partnerships

c. Activities undertaken to achieve objectives

These activities include:

- providing a wide range of information and guidance for organisations, including making available to them a large resource bank of templates and policies
- providing training tailored to the needs of the sector
- supporting the Wiltshire Volunteer Managers Forum
- organising and facilitating events that respond to emerging issues as well as organising networking opportunities and local contact for national campaigns
- producing a monthly newsletter for the information of as many as possible of the voluntary organisations operating in Wiltshire
- providing community transport services

Achievements and performance

Main achievements of the Company

At the time of writing this report WCA are still in a level of CV-19 restrictions with a new variant increasing concerns so that WCA are not yet able to fully emerge from restrictions.

However, despite not in any way being back to normal, WCA are finding new ways of delivering and engaging with the Voluntary and Community Sector (VCS) to ensure ongoing connection, collaboration, representation, advice and support, and training can still be offered.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

Voluntary and Community Sector Voice

It's fair to say that by far the greatest achievement for WCA this year has been giving the sector a voice through our role, as an infrastructure organisation, on both local and national partnerships. The result of this has been that WCA have shared the experiences and stories of organisations and groups (and those residents whom they are supporting) as they have been unfolding, both the challenges and the joys. The value of this was that other stakeholders could and did hear those challenges and set out to find ways, with the sector, to resolve them together.

It has increased WCA connections and opportunities to network with other sectors/bodies and build new relationships and prospects to work together.

That has been borne out so many times during the pandemic, demonstrating that when WCA work together we are more able to take down the very real barriers that get in the way of us all being able to meet the needs of those that are seeking support.

Here are some quotes that sum up the year for WCA:

"No one can whistle a symphony. It takes a whole orchestra to play it."

– H.E. Luccock

"Coming together is a beginning, staying together is progress, and working together is success."

– Henry Ford

All of what WCA continues to offer at this time is on-line and WCA are still learning and developing new and creative ways to engage and reach the sector to ensure we offer that golden thread that keeps the third sector allied.

In 2020-21 like many of our partners, WCA worked incredibly hard to maintain existing services as well as initiating new services and support, and WCA are proud to say we achieved a number of successes that will continue to carry us forward in these challenging times.

WCA is now recognised as the Council for Voluntary Services in Wiltshire; WCA have been much more visible in delivering our core service over this last financial year as a result of being able to engage and reach a much wider audience. This is a result of on-line technology becoming the new tool connecting us all across geographical areas previously unexplored. Whilst WCA miss the face-to-face engagement, using the on-line meeting tools we have learnt to embrace a new level of connectivity and reach, which has in the main proved successful. The on-line joining has taken away the geographical barriers or travel, time and costs that has often got in the way of the third sector being able to come together.

WCA have also in this year seen the expansion of the team and at the time of writing WCA have recruited four new staff members. As a result of this WCA have been able to expand our offer of support and guidance to the VCS in Wiltshire, as well as being able to play a greater representative role and voice for the sector.

So here are some of the highlights:

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

CV-19 support to organisations and groups in the VCS

Throughout the 'lockdown' phase, that started in March 2020, WCA has been resilient in continuing to operate albeit from home, and in collaboration with our 2 local authority partners, Wiltshire Council and Salisbury City Council (SCC), WCA:

- supported and advised many of the new emerging Mutual Aid CV-19 groups,
- set up specific CV-19 advice and resource pages for the VCS on our website, in particular new templates and guidance for new groups which were CV-19 specific and management of volunteers during CV-19
- hosted two networking events to bring together those groups and organisations who often felt they were working in isolation, both of which drew large numbers to the sessions.
- ran in partnership, our own support for the residents of Salisbury through our Compassionate Communities Scheme in partnership with Salisbury City Council. WCA and SCC recruited and supported over 175 volunteers who themselves were supporting over 350 local residents who were either shielding or self-isolating.
- consulted the sector to understand the impact of CV-19 on organisations and groups which culminated in two VCS Impact Reports, one in June 2020 and another in February 2021. These reports were:
 - used to inform discussions with Andy Haldane Bank of England's Chief Economist and Danny Kruger MP.
 - circulated to Wiltshire Council Recovery and Wellbeing Hub.
 - circulated to the VCS to help evidence funding bids.
 - used to inform the Voluntary and Community Sector Emergencies Partnership (VCSEP) (national body being fed local intelligence)
 - Used to help national bodies reach local organisations through the distribution of PPE, surplus clothes and facilitated the coming together of the food banks in Wiltshire for a research project on food poverty during the pandemic.
- WCA has, during the pandemic, been and remains a core contributor to the WC Community Resilience Partnership. WCA were there to represent and advocate for the third sector, sharing information from the sector, and to ensure that the partners understood and valued the role of the third sector as a key stakeholder in the response and recovery phase of the pandemic.
- From the autumn onwards, WCA began hosting a number of support, engagement and networking events with the VCS:
 - Wiltshire VCS Networking events August 2020 and Oct 2020
 - Introduction to the Voluntary Sector & Community Emergencies Partnership (VCSEP) November 2020
 - 'What does recovery look like ('How to Build Back Better') December 2020
 - 'Having conversations that Matter' February 2021

1-2-1 Support and Advice

WCA continue to provide as our core service 1-2-1 practical and professional support to new, emerging and existing voluntary and community sector organisations in Wiltshire.

Through our 1-2-1 advice sessions, information sheets, templates, peer to peer networking and signposting WCA help groups right from the start, empowering them to become strong and independent, with good governance. Our support aims to support groups grow and evolve so the sector can become strong and resilient.

WCA provide information and advice on;

- starting a new group and legal structures
- policies procedures and good governance
- recruiting and supporting trustees and volunteers
- project development, business and strategic planning
- sustainable funding and finding funders
- consultation and engagement
- monitoring and evaluation

WESSEX COMMUNITY ACTION
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

The Voluntary and Community Sector Emergencies Partnership (VCSEP)

This is made up of a range of local and national charities with the aim of improving co-ordination at national and local levels before, during and after emergencies. WCA has been a partner in this partnership providing the Wiltshire perspective.

VCSEP brought together local, national and global expertise from the sector, and aims to help people prepare for, respond to and recover from emergencies, so that they can rebuild their lives.

It also has an influencing role and gives a voice to those at risk of or affected by disasters and emergencies in the UK, so that they are at the heart of any response.

Wiltshire Together

During the pandemic WCA identified the need for a community platform that helped to reconnect communities and reduce the impact of social isolation, and provide a place where people can exchange ideas, skills, information and knowledge in pursuit of answers to their own day-to-day challenges...a platform to discover who is out there to offer support and make positive connections, and connect with a whole variety of activities and events, social groups and volunteering opportunities.

In October 2020 WCA launched Wiltshire Together and we currently have around 400 members who post activities/services and volunteering opportunities. The number of activities and members is growing week on week and WCA very much see this as the front door for residents in Wiltshire to find out about what is out there and opportunities and services that are available to them in their community.

Learning and Development – building the capacity of the third sector

Despite the challenges of face-to-face training WCA have still managed to deliver to help build capacity through our learning and development opportunities:

Fifteen training courses covering a range of topics including; Cyber security, Mental Health and Work, Reducing Stress and Increasing Resilience, Autism Awareness, Dealing with Challenging Behaviour, Assertiveness, Introduction to Zoom etc. with over 90 people engaged in these courses over the last year.

Developmental Work

Here at WCA we are keen to explore new ways to understand the impact the third sector has on individuals and communities. This led WCA to Ripple Effect Mapping which is a tool we have been piloting as an evaluation process.

Ripple Effect Mapping (REM) is one method that may help researchers and practitioners to understand the wider impacts of their partnership, project or intervention. It takes the form of a retrospective participatory qualitative impact evaluation, meaning that stakeholders who are engaged in, or affected by, the intervention (such as delivery staff, commissioners, intervention designers and others) take part in a series of workshops to visualise how the impacts of the intervention go beyond those which it may be designed to achieve.

WCA have been exploring the use of this technique and tool, with support from Torbay Community Development Trust, and WCA have led on and piloted this tool using Wiltshire Councils Community Resilience Partnership (a multi-agency partnership who responded together in the pandemic).

Transport

WCA continue to offer a community transport service in Salisbury and are currently commissioned by Wiltshire Council to deliver transport to Exeter House School and various day centres within Salisbury.

WCA continued to run our service through this difficult year and often with a much-reduced service and passenger numbers. By September 2020 all our school buses were back to full capacity.

This year WCA have invested in two new buses to improve our fleet to ensure WCA can continue to maintain a high-quality service to our clients.

WESSEX COMMUNITY ACTION
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

Acknowledgements

- High Sheriff Awards for Services to the Community

WCA was honoured with the High Sheriff Award for Services to the Community this year for our Compassionate Communities Scheme in recruiting and supporting volunteers and residents in Salisbury during the pandemic, as well as our wider support and guidance to the sector as a whole.

- Salisbury Cathedral to celebrate its 800th anniversary

The CEO was honoured to be amongst those invited from the third sector to welcome Prince Charles and the Duchess of Cornwall to Salisbury Cathedral to celebrate its 800th anniversary.

Looking forward:

WCA have been quietly developing our unique offer that WCA hope to expand and offer to the VCS in Wiltshire in the future. Our aspiration is to become innovators in the field of engagement and consultation, taking an asset-based community development approach, as well as being innovators of services delivered by the VCS and other stakeholders.

We are also developing our Peer Leadership learning programme to the sector, as well as our role in building the knowledge, capacity and skills in the sector around the Equality, Diversity and Inclusion agenda which enables us to create a more equitable and equal society.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Financial Review and reserves policy

At the end of the reporting period the charity had received total income of £344,691 and had a total expenditure of £318,456. At the end of the year the charity's total funds amounted to £200,304 of which £25,148 was held in restricted funds and £175,156 in unrestricted funds.

The Company aims to maintain sufficient unrestricted reserves to enable it to continue operating as a going concern, to provide a level of funding for unexpected opportunities and to provide cover for risks such as unforeseen expenditure or unanticipated loss of income

Structure, governance and management

a. Constitution

Wessex Community Action is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

Its registered office is Unit 6, Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, SP2 7YR. The Charity's contact telephone number is 01722 326822, and its email address is info@wessexcommunityaction.org.uk, and the website address is www.wessexcommunityaction.org.uk.

b. Methods of appointment or election of Trustees

The Trustees are in the process of amending the Company's Articles of Association with the intention that in future members of the Company shall be the Trustees/Directors, and that they shall have the power to appoint new Directors.

WESSEX COMMUNITY ACTION
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Dr Peter Wrighton

Date: 15 November 2021

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

Independent examiner's report to the Trustees of Wessex Community Action ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:
J Fletcher



Dated:
FCA

19 November 2021

Fletcher & Partners
Crown Chambers
Bridge Street
Salisbury
Wiltshire
SP1 2LZ

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	34,702	83,415	118,117	75,179
Charitable activities	4	221,192	-	221,192	199,378
Other trading activities		48	-	48	1,196
Investments	6	-	-	-	131
Other income	7	5,334	-	5,334	6,042
		<u>261,276</u>	<u>83,415</u>	<u>344,691</u>	<u>281,926</u>
Total income					
Expenditure on:					
Raising funds	8	19,919	-	19,919	17,941
Charitable activities	9	215,269	22,472	237,741	246,178
Other expenditure	10	-	60,796	60,796	9,472
		<u>235,188</u>	<u>83,268</u>	<u>318,456</u>	<u>273,591</u>
Total expenditure					
Net income before net gains/(losses) on investments		26,088	147	26,235	8,335
Net gains/(losses) on investments		623	-	623	(1,799)
		<u>26,711</u>	<u>147</u>	<u>26,858</u>	<u>6,536</u>
Net income		48,119	(18,931)	29,188	-
Transfers between funds	19				
		<u>74,830</u>	<u>(18,784)</u>	<u>56,046</u>	<u>6,536</u>
Net movement in funds					
Reconciliation of funds:					
Total funds brought forward		100,326	43,932	144,258	137,722
Net movement in funds		74,830	(18,784)	56,046	6,536
		<u>175,156</u>	<u>25,148</u>	<u>200,304</u>	<u>144,258</u>
Total funds carried forward					

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 11 to 27 form part of these financial statements.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)
REGISTERED NUMBER: 02797768

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	15	17,850	18,900
Investments	14	2,861	2,239
		<u>20,711</u>	<u>21,139</u>
Current assets			
Debtors	16	33,601	49,426
Cash at bank and in hand		241,324	91,596
		<u>274,925</u>	<u>141,022</u>
Creditors: amounts falling due within one year	17	(95,332)	(17,903)
Net current assets		<u>179,593</u>	<u>123,119</u>
Total assets less current liabilities		<u>200,304</u>	<u>144,258</u>
Total net assets		<u>200,304</u>	<u>144,258</u>
Charity funds			
Restricted funds	19	25,148	43,932
Unrestricted funds	19	175,156	100,326
Total funds		<u>200,304</u>	<u>144,258</u>

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Dr Peter Wrighton

Date: 15 November 2021

The notes on pages 11 to 27 form part of these financial statements.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. General information

Wessex Community Action is a charitable company limited by guarantee, incorporated in England and Wales with the company number 02797768. Its registered office is Unit 6 Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, United Kingdom, SP2 7YR.

The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports Regulations 2008) only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Wessex Community Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

Revenue grants are shown in the Statement of Financial Activities in the year in which they are received. Where the grant has to be matched to a different period, the deferred element is deducted from income and carried forward in liabilities.

Income from charitable activities includes transport receipts, training income and administrative services.

Legacies are included when the charity is advised by the personal representatives of an estate that payment will be made or property transferred and the amount involved can be quantified.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

WESSEX COMMUNITY ACTION
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.3 Expenditure

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to the third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable headings as per the relevant notes in the accounts.

2.4 Turnover

Turnover, comprises revenue recognised by the company in respect of services supplied during the year, exclusive of Value Added Tax.

2.5 Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised.

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Company may need to estimate fair value using an income or depreciated replacement cost approach.

Gains and losses on revaluation are recognised in the Statement of financial activities, with a separate revaluation reserve being shown in the Statement of funds note.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Motor vehicles	- 25% straight line
Fixtures and fittings	- 100% straight line
Office equipment	- 100% straight line
Computer equipment	- 100% straight line

2.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges in the Statement of Financial Activities.

2.11 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

3. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	3,314	3,210	6,524	1,683
Grants	31,388	80,205	111,593	73,496
	<u>34,702</u>	<u>83,415</u>	<u>118,117</u>	<u>75,179</u>
Total 2020	<u>23,716</u>	<u>51,463</u>	<u>75,179</u>	

4. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Transport	218,502	218,502	192,773
Training	2,690	2,690	6,605
	<u>221,192</u>	<u>221,192</u>	<u>199,378</u>
Total 2020	<u>199,378</u>	<u>199,378</u>	

WESSEX COMMUNITY ACTION
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

5. Income from other trading activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Printing & hire services	-	-	-	518
SCCC Session fees	48	-	48	678
	<u>48</u>	<u>-</u>	<u>48</u>	<u>1,196</u>
Total 2020	<u>518</u>	<u>678</u>	<u>1,196</u>	

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Dividends from listed investments	-	-	131
	<u>-</u>	<u>-</u>	<u>131</u>
Total 2020	<u>131</u>	<u>131</u>	

WESSEX COMMUNITY ACTION
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

7. Other incoming resources

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Profit on disposal of vehicles	1,167	1,167	6,042
Other incoming resources	4,167	4,167	-
	<u>5,334</u>	<u>5,334</u>	<u>6,042</u>
	<u>6,042</u>	<u>6,042</u>	
Total 2020			

8. Expenditure on raising funds

	Support costs 2021 £	Total funds 2021 £	Total funds 2020 £
Voluntary income generation	8,715	8,715	7,803
Other activities for raising funds	11,204	11,204	10,138
	<u>19,919</u>	<u>19,919</u>	<u>17,941</u>
	<u>17,941</u>	<u>17,941</u>	
Total 2020			

All expenditure on raising funds in 2021 and 2020 was from unrestricted funds.

WESSEX COMMUNITY ACTION
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

9. Expenditure on Charitable Activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	Total funds 2020 £
Transport	140,760	77,432	218,192	220,688
Training	4,044	-	4,044	3,033
Salisbury Child Contact Centre	4,920	-	4,920	13,855
Redworth Club	10,585	-	10,585	8,602
	<u>160,309</u>	<u>77,432</u>	<u>237,741</u>	<u>246,178</u>
Total 2020	<u>172,331</u>	<u>73,847</u>	<u>246,178</u>	

Of the total expenditure on charitable activities £215,269 (2020 - £220,021) was from unrestricted funds and £22,472 (2020 - £26,157) was from restricted funds.

10. Other expenditure

	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
National Lottery Community Fund RC South West Region	46,286	46,286	-
NAVCA VCSE partnership	5,000	5,000	-
Strengthening VCSE sector	9,510	9,510	9,472
	<u>60,796</u>	<u>60,796</u>	<u>9,472</u>

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

11. Support costs

Support costs are allocated between the following headings on the following basis:

Wages & Salaries & Book keeping: time spent by core staff on each activity.

Premises costs: 25% Voluntary income generation, 25% Activities for raising funds and 50% to Transport.

Governance costs and Other costs: allocated equally.

Office and IT costs: 10% Voluntary income generation, 10% Activities for raising funds and 80% to Transport.

Travel: 40% Voluntary income generation, 40% Activities for raising funds and 20% to Transport.

	Voluntary income generation 2021 £	Activities for raising funds 2021 £	Transport 2021 £	Total funds 2021 £	Total funds 2020 £
Wages & salaries	1,486	3,846	57,096	62,428	57,223
Premises costs	4,377	4,377	8,754	17,508	16,957
Office & IT costs	817	817	6,533	8,167	9,848
Travel	79	79	40	198	865
Other costs	924	924	924	2,772	438
Book-keeping	82	211	3,135	3,428	4,506
Governance	950	950	950	2,850	1,951
	<u>8,715</u>	<u>11,204</u>	<u>77,432</u>	<u>97,351</u>	<u>91,788</u>
Total 2020	<u>7,803</u>	<u>10,138</u>	<u>73,847</u>	<u>91,788</u>	

Governance costs comprise:

The independent examiner's remuneration amounts to an independent examiner fee of £550 (2020 - £550), and accountancy of £2,300 (2020 - £1,401).

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

12. Net Income/(Expenditure)

This is stated after charging:

	2021 £	2020 £
Depreciation of tangible fixed assets: - owned by the charity	8,050	11,456
Profit on disposal of assets - owned by the charity	1,167	6,042
	<u>9,217</u>	<u>17,498</u>

13. Analysis of staff costs

	2021 £	2020 £
Salaries and wages	161,990	156,111
Social security costs	9,858	6,148
Pension costs	1,470	1,124
	<u>173,318</u>	<u>163,383</u>

There were no employees with emoluments over £60,000.

The average monthly head count was 11 staff (2020 - 11 staff).

The Chief Executive is considered to be the key management personnel to the charity. The total paid to the key management personnel during the year (including pension contributions) was £50,265 (2020 - £43,566).

Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

14. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2020	2,239
Revaluations	622
	<u>2,861</u>
At 31 March 2021	<u><u>2,861</u></u>
Net book value	
At 31 March 2021	2,861
At 31 March 2020	<u><u>2,239</u></u>

The investment comprises shares held in Santander. The historical cost was £11,499.

15. Tangible fixed assets

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 April 2020	72,035	8,733	3,300	10,972	95,040
Additions	7,000	-	-	-	7,000
Disposals	(6,795)	-	-	-	(6,795)
	<u>72,240</u>	<u>8,733</u>	<u>3,300</u>	<u>10,972</u>	<u>95,245</u>
At 31 March 2021	<u><u>72,240</u></u>	<u><u>8,733</u></u>	<u><u>3,300</u></u>	<u><u>10,972</u></u>	<u><u>95,245</u></u>
Depreciation					
At 1 April 2020	53,135	8,733	3,300	10,972	76,140
Charge for the year	8,050	-	-	-	8,050
On disposals	(6,795)	-	-	-	(6,795)
	<u>54,390</u>	<u>8,733</u>	<u>3,300</u>	<u>10,972</u>	<u>77,395</u>
At 31 March 2021	<u><u>54,390</u></u>	<u><u>8,733</u></u>	<u><u>3,300</u></u>	<u><u>10,972</u></u>	<u><u>77,395</u></u>
Net book value					
At 31 March 2021	<u><u>17,850</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>17,850</u></u>
At 31 March 2020	<u><u>18,900</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>18,900</u></u>

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

16. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	18,795	37,579
Other debtors	5,629	3,813
Prepayments and accrued income	9,177	8,034
	<u>33,601</u>	<u>49,426</u>

17. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	5,886	2,748
Other taxation and social security	3,071	3,156
Other creditors	8,736	2,236
Accruals and deferred income	77,639	9,763
	<u>95,332</u>	<u>17,903</u>

18. Deferred income

	2021 £	2020 £
Deferred income at 1 April 2020	2,917	-
Resources deferred during the year	74,043	2,917
Amounts released from previous periods	(2,917)	-
Deferred income at 31 March 2021	<u>74,043</u>	<u>2,917</u>

Included in accruals and deferred income was an element of the grant received from the National Lottery Community Fund. The element of expenditure that it related to during the year was accounted for and the balance deferred to match the expenses over the period it covers.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

19. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
Unrestricted funds						
General Funds - all funds	100,326	261,276	(235,188)	48,119	623	175,156
Restricted funds						
Salisbury Child Contact Centre	16,188	13,880	(4,920)	-	-	25,148
Redworth Club	18,234	14,087	(10,585)	(21,736)	-	-
Strengthening Wiltshire VCSE	9,510	-	(9,510)	-	-	-
Transport	-	6,967	(6,967)	-	-	-
RC South West Region	-	43,481	(46,286)	2,805	-	-
NAVCA	-	5,000	(5,000)	-	-	-
	43,932	83,415	(83,268)	(18,931)	-	25,148
Total of funds	144,258	344,691	(318,456)	29,188	623	200,304

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
Unrestricted funds						
General Funds	87,672	231,034	(239,211)	22,630	(1,799)	100,326
	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
Restricted funds						
Salisbury Child Contact Centre	15,530	18,533	(13,855)	(4,020)	-	16,188
Redworth Club	17,710	10,926	(8,602)	(1,800)	-	18,234
Amesbury Youth Cafe	4,934	-	-	(4,934)	-	-
DfT Community Minibus	11,876	-	-	(11,876)	-	-
Strengthening Wiltshire VCSE	-	18,982	(9,472)	-	-	9,510
Transport	-	3,700	(3,700)	-	-	-
	50,050	52,141	(35,629)	(22,630)	-	43,932
Total of funds	137,722	283,175	(274,840)	-	(1,799)	144,258

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

20. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
General funds	100,326	261,276	(235,188)	48,119	623	175,156
Restricted funds	43,932	83,415	(83,268)	(18,931)	-	25,148
	<u>144,258</u>	<u>344,691</u>	<u>(318,456)</u>	<u>29,188</u>	<u>623</u>	<u>200,304</u>

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
General funds	87,672	231,034	(239,211)	22,630	(1,799)	100,326
Restricted funds	50,050	52,141	(35,629)	(22,630)	-	43,932
	<u>137,722</u>	<u>283,175</u>	<u>(274,840)</u>	<u>-</u>	<u>(1,799)</u>	<u>144,258</u>

Restricted fund purposes:

During the year Wessex Community Action accepted the offer of a grant from the National lottery Community Fund (RC South West Region) with the aim of developing more active and resilient VCSE organisations in Wiltshire. The grant is due to be received in stages over a period of four years.

21. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	17,850	-	17,850
Fixed asset investments	2,861	-	2,861
Current assets	249,777	25,148	274,925
Creditors due within one year	(95,332)	-	(95,332)
Total	<u>175,156</u>	<u>25,148</u>	<u>200,304</u>

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

21. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	18,900	-	18,900
Fixed asset investments	2,239	-	2,239
Current assets	96,644	44,378	141,022
Creditors due within one year	(17,457)	(446)	(17,903)
Total	100,326	43,932	144,258

22. Capital Commitments

At 31 March 2021 there were no capital expenditure commitments (2020 - no commitments).

23. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £1,470 (2020 - £1,124). Contributions of £309 were outstanding at the balance sheet date and are included in creditors (2020 - £243).

The expense and liability is either allocated directly to the charitable activity where the employee is engaged in that activity, or allocated in accordance with note 11 for support staff.

There were no pension commitments not included in the balance sheet.

24. Volunteers

Due to the Covid19 pandemic the Salisbury Child Contact Centre (SCCC) could not operate during the year. The charity had a rota of numerous volunteers, of which, not all were used, to help with community support during the Covid19 pandemic.

25. Indemnity insurance

The Trust holds third party indemnity insurance to protect the Trustees and volunteers.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

26. Operating lease commitments

At 31 March 2021 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	5,250	15,000
Later than 1 year and not later than 5 years	-	3,750
	<u>5,250</u>	<u>18,750</u>

27. Related party transactions

During 2021 no transactions took place between the charity and WCA Trading Services Limited but an inter-company debtor was reversed, a company under common control.

Amounts owed to the charity did not increase and stands at a balance of £9,799 owing at the year end (2020 - £9,939). This balance has been fully provided against in the accounts.

WESSEX COMMUNITY ACTION

England & Wales - Charity number 1019716

Accounts

WESSEX COMMUNITY ACTION
(A company limited by guarantee)
UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

Fletcher & Partners
Chartered Accountants
Salisbury

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

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WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2020

The Trustees present their annual report together with the financial statements of the Company for the year 1 April 2019 to 31 March 2020. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Reference and administrative details of the Company, its trustees and advisers

Trustees

Norman Barter
Elisabeth Conway (appointed 9 March 2020)
Peter Curbishley
Peter Hawkins
Christopher Horwood
Ian Phillips
Dr Peter Wrighton, Chair

Company registered number

02797768

Charity registered number

1019716

Registered office

Unit 6, Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, SP2 7YR

Chief executive officer

Amber Skyring

Accountants

Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury, Wiltshire, SP1 2LZ

Bankers

Unity Trust Bank, Nine Brindley Place, Birmingham, B1 2HB

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Structure, governance and management

a. Constitution

Wessex Community Action is registered in England and Wales as a charitable company limited by guarantee and was set up by a Memorandum of Association.

It's registered office is Unit 6, Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, SP2 7YR. The Charity's contact telephone number is 01722 326822, and its email address is info@wessexcommunityaction.org.uk, and the website address is www.wessexcommunityaction.org.uk.

b. Methods of appointment or election of Trustees

Trustees serve on a Board of Directors and are Company Directors. Board Members shall be those elected annually at the Annual General Meeting. The Board shall have power at any time to co-opt any person representing a member to be a Board Member, either to fill a casual vacancy or as an addition to the existing members. Board Members so appointed shall hold office only until the following Annual General Meeting, and shall then be eligible for reappointment.

Plans for future periods

Our intention looking forward is to ensure that, as the last remaining Council for Voluntary Services in Wiltshire, WCA respond appropriately to the requirements of the sector, working as flexibly as possible so we are truly responding to their needs and representing the sector, wherever we can, in whatever capacity we are able.

Like all infrastructure organisations we are rooted in the community we serve, independent and locally driven, and our intention and wish is to continue to build good collaborative relationships with both the VCS and the public bodies, and to provide strong and meaningful mechanisms for representing and engaging those organisations.

Objectives and activities

c. Policies and objectives

Our mission is to improve the wellbeing of people living in the Wessex area, providing help and advice and training and support to community and voluntary organisations.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

d. Strategies for achieving objectives

Our aim is to:

- provide a range of support services that include training, information and advice and practical help
- support, deliver and develop projects
- identify need in the local communities and work collaboratively to address those needs
- encourage liaison between groups and organisations
- support and enable active representation in the strategic planning of services
- participate in and support the voluntary sector in strategic partnerships

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Objectives and activities (continued)

e. Activities undertaken to achieve objectives

These activities include:

- providing a wide range of information and guidance for organisations, including making available to them a large resource bank of templates and policies
- providing training tailored to the needs of the sector
- supporting the Wiltshire Volunteer Managers Forum
- organising and facilitate events that respond to emerging issues as well as organising networking opportunities and local contact for national campaigns
- producing a monthly newsletter for the information of as many as possible of the voluntary organisations operating in Wiltshire
- providing community transport services
- operating the Salisbury Child Contact Centre which offers families a safe and neutral space for non-resident parents to meet their children in instances where the parents are in dispute over contact
- operating the Redworth Club which offers recreational opportunities within a warm and friendly atmosphere for adults who have a mental or physical disability.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Achievements and performance

a. Main achievements of the Company

During the year we secured financial stability through the award of a contract for our Community Transport Service and more recently by the award of a four-year grant from the National Lottery Community Fund.

Prior to this we secured a Development Grant from the National Lottery Community Fund to explore the support needs of voluntary organisations in Wiltshire. This area of work started in April 2019 and ended in November 2019 with the completion of a report on the "Support Needs of Voluntary and Community Organisations in Wiltshire". This key piece of work influenced and shaped the main lottery application that was submitted in December 2019.

Throughout the CV-19 'lockdown' phase, that started in March 2020, WCA has been resilient in continuing to operate, albeit from home, and in collaboration with our two local authority partners, Wiltshire Council and Salisbury City Council (SCC), we supported and advised many of the new emerging Mutual Aid CV-19 groups, set up a specific advice page for the voluntary sector on our website, as well as running in partnership our own Compassionate Communities Scheme with Salisbury City Council. WCA and SCC recruited and supported volunteers who themselves were supporting local residents who were either shielding or self-isolating. We will be reflecting on the scheme and lessons learnt through the coming months.

In partnership with Community First Wiltshire, a contract was secured to activate a team of experienced qualified and existing Community Organisers within Community First to identify, train and develop a new network of volunteer Community Information Champions.

A new Volunteer Co-ordinators Forum was launched by WCA in June 2019 who established this new initiative supporting volunteer managers across Wiltshire. The aim of the Volunteer Co-ordinators Forum is to act as a safe and neutral space to discuss all things volunteer management. The forum is an opportunity for volunteer managers to come together with their peers to develop a framework of support and learning. The sessions have presentations from external parties as well as utilising the skills and knowledge from within the forum itself. WCA facilitates and hosts within the forum an Action Learning Set program which is a structured method enabling the forum members to address and explore complicated issues by working collectively.

This year also saw the launch of a jointly hosted Volunteer Fair with Wiltshire Council and other VCS partners as part of the National Volunteer Week. The two main events took place in the Salisbury Library and Wiltshire Council Foyer in Trowbridge, where the Voluntary and Community Sector Organisations and Wiltshire Council were available to chat to prospective volunteers and displayed information about their organisations alongside a Recruitment Board that was specially erected to promote Volunteering opportunities in Wiltshire.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Financial review (continued)

b. Financial Review and reserves policy

At the end of the reporting period of the charity had received total income of £281,926 and had a total expenditure of £273,591. At the end of the year the charity's total funds amounted to £144,258 of which £43,932 was held in restricted funds and £100,326 in unrestricted funds.

The Company aims to maintain sufficient unrestricted reserves to enable it to continue operating as a going concern, to provide a level of funding for unexpected opportunities and to provide cover for risks such as unforeseen expenditure or unanticipated loss of income

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102)
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

P Wrighton

Date: 1 October 2020

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2020

Independent examiner's report to the Trustees of Wessex Community Action ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:

J Fletcher

Fletcher & Partners

Crown Chambers
Bridge Street
Salisbury
Wiltshire
SP1 2LZ

Dated: 5 November 2020

FCA

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2020**

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Donations and legacies	3	23,716	51,463	75,179	50,993
Charitable activities	4	199,378	-	199,378	163,201
Other trading activities		518	678	1,196	4,311
Investments	6	131	-	131	376
Other income	7	6,042	-	6,042	-
Total income		<u>229,785</u>	<u>52,141</u>	<u>281,926</u>	<u>218,881</u>
Expenditure on:					
Raising funds	9	17,941	-	17,941	18,857
Charitable activities	8	220,021	26,157	246,178	243,080
Other expenditure		-	9,472	9,472	37,788
Total expenditure		<u>237,962</u>	<u>35,629</u>	<u>273,591</u>	<u>299,725</u>
Net losses on investments		(1,799)	-	(1,799)	(1,259)
Net (expenditure)/income		<u>(9,976)</u>	<u>16,512</u>	<u>6,536</u>	<u>(82,103)</u>
Transfers between funds	19	22,630	(22,630)	-	-
Net movement in funds		<u>12,654</u>	<u>(6,118)</u>	<u>6,536</u>	<u>(82,103)</u>
Reconciliation of funds:					
Total funds brought forward		87,672	50,050	137,722	219,825
Net movement in funds		12,654	(6,118)	6,536	(82,103)
Total funds carried forward		<u>100,326</u>	<u>43,932</u>	<u>144,258</u>	<u>137,722</u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 9 to 25 form part of these financial statements.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)
REGISTERED NUMBER: 02797768

BALANCE SHEET
AS AT 31 MARCH 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	15	18,900	16,481
Investments	14	2,239	4,039
		21,139	20,520
Current assets			
Debtors	16	49,426	37,704
Cash at bank and in hand		91,596	88,671
		141,022	126,375
Creditors: amounts falling due within one year	17	(17,903)	(9,173)
Net current assets		123,119	117,202
Total assets less current liabilities		144,258	137,722
		144,258	137,722
Total net assets		144,258	137,722
Charity funds			
Restricted funds	19	43,932	50,050
Unrestricted funds	19	100,326	87,672
Total funds		144,258	137,722

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

P Wrighton

Date: 1 October 2020

The notes on pages 9 to 25 form part of these financial statements.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

1. General information

Wessex Community Action is a charitable company limited by guarantee, incorporated in England and Wales with the company number 02797768. Its registered office is Unit 6 Paxton Business Centre, Whittle Road, Churchfields, Salisbury, Wiltshire, United Kingdom, SP2 7YR.

The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports Regulations 2008) only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Wessex Community Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The most significant area of uncertainty for the year ending 31 March 2021 is the effect of the coronavirus COVID-19 pandemic. The company still continued to support and advise the VCVS in particular COVID-19 Mutual Aid groups as well as establishing in partnership with Salisbury City Council the Compassionate Communities Scheme recruiting and allocating volunteers to support residents self-isolating or shielding. Only one member of staff was furloughed and services ran as normal, albeit in a reduced capacity.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

Revenue grants are shown in the Statement of Financial Activities in the year in which they are received. Where the grant has to be matched to a different period, the deferred element is deducted from income and carried forward in liabilities.

Income from charitable activities includes transport receipts, training income and administrative services.

Legacies are included when the charity is advised by the personal representatives of an estate that payment will be made or property transferred and the amount involved can be quantified.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

2. Accounting policies (continued)

2.3 Expenditure

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to the third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable headings as per the relevant notes in the accounts.

2.4 Turnover

Turnover, comprises revenue recognised by the company in respect of services supplied during the year, exclusive of Value Added Tax.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

2.6 Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised.

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Revaluations are made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting date.

Fair values are determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers. If there is no market-based evidence of fair value because of the specialised nature of the tangible fixed asset and it is rarely sold, except as part of a contributing business, a Company may need to estimate fair value using an income or depreciated replacement cost approach.

Gains and losses on revaluation are recognised in the Statement of financial activities, with a separate revaluation reserve being shown in the Statement of funds note.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Motor vehicles	- 25% straight line
Fixtures and fittings	- 100% straight line
Office equipment	- 100% straight line
Computer equipment	- 100% straight line

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

2. Accounting policies (continued)

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges in the Statement of financial activities.

2.12 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

3. Income from donations and legacies

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Donations	1,633	50	1,683	6,180
Grants	22,083	51,413	73,496	44,813
	<u>23,716</u>	<u>51,463</u>	<u>75,179</u>	<u>50,993</u>
Total 2019	<u>7,828</u>	<u>43,165</u>	<u>50,993</u>	

4. Income from charitable activities

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Transport	192,773	192,773	156,031
Training	6,605	6,605	7,170
	<u>199,378</u>	<u>199,378</u>	<u>163,201</u>
Total 2019	<u>163,201</u>	<u>163,201</u>	

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

5. Income from other trading activities

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Payroll & book-keeping services	-	-	-	1,941
Printing & hire services	518	-	518	1,820
SCCC Session fees	-	678	678	390
SCCC Pre-assessment fees	-	-	-	160
	<u>518</u>	<u>678</u>	<u>1,196</u>	<u>4,311</u>
Total 2019	<u>3,761</u>	<u>550</u>	<u>4,311</u>	

6. Investment income

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Dividends from listed investments	131	-	131	181
Bank interest received	-	-	-	195
	<u>131</u>	<u>-</u>	<u>131</u>	<u>376</u>
Total 2019	<u>181</u>	<u>195</u>	<u>376</u>	

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

7. Other incoming resources

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Profit on disposal of vehicles	6,042	6,042	-

8. Expenditure on Charitable Activities

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £	Total funds 2019 £
Transport	146,841	73,847	220,688	183,809
Training	3,033	-	3,033	3,234
Salisbury Child Contact Centre	13,855	-	13,855	18,079
Wilts Children & Families VSF	-	-	-	2,814
Redworth Club	8,602	-	8,602	8,502
Amesbury Youth Cafe	-	-	-	12,454
DfT Community Minibus	-	-	-	11,876
Childrens Workforce Development Council	-	-	-	2,312
	<u>172,331</u>	<u>73,847</u>	<u>246,178</u>	<u>243,080</u>
Total 2019	<u>167,540</u>	<u>75,540</u>	<u>243,080</u>	

Of the total expenditure on charitable activities £220,021 (2019 - £187,043) was from unrestricted funds and £26,157 (2019 - £56,037) was from restricted funds.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

9. Expenditure on raising funds

	Support costs 2020 £	Total funds 2020 £	Total funds 2019 £
Voluntary income generation	7,803	7,803	8,210
Other activities for raising funds	10,138	10,138	10,647
	<u>17,941</u>	<u>17,941</u>	<u>18,857</u>
Total 2019	<u>18,857</u>	<u>18,857</u>	

All expenditure on raising funds in 2020 and 2019 was from unrestricted funds.

10. Other expenditure

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Wilts Children & Families VSF	-	-	-	34,125
Childrens Workforce Development Council	-	-	-	3,663
Strengthening VCSE sector	-	9,472	9,472	-
	<u>-</u>	<u>9,472</u>	<u>9,472</u>	<u>37,788</u>
Total 2019	<u>37,788</u>	<u>-</u>	<u>37,788</u>	

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

11. Support costs

Support costs are allocated between the following headings on the following basis:

Wages & Salaries & Book keeping: time spent by care staff on each activity.

Premises costs: 25% Voluntary income generation, 25% Activities for raising funds and 50% to Transport.

Governance costs and Other costs: allocated equally.

Office and IT costs: 10% Voluntary income generation, 10% Activities for raising funds and 80% to Transport.

Travel: 40% Voluntary income generation, 40% Activities for raising funds and 20% to Transport.

	Voluntary income generation 2020 £	Activities for raising funds 2020 £	Transport 2020 £	Total funds 2020 £	Total funds 2019 £
Wages & salaries	1,362	3,525	52,336	57,223	53,430
Premises costs	4,175	4,175	8,607	16,957	16,768
Office & IT costs	1,017	1,017	7,814	9,848	8,320
Travel	346	346	173	865	607
Other costs	146	146	146	438	2,373
Book-keeping	107	278	4,121	4,506	11,049
Governance	650	651	650	1,951	1,850
	<u>7,803</u>	<u>10,138</u>	<u>73,847</u>	<u>91,788</u>	<u>94,397</u>
Total 2019	<u>8,210</u>	<u>10,647</u>	<u>75,540</u>	<u>94,397</u>	

Governance costs comprise:

The independent examiner's remuneration amounts to an independent examiner fee of £550 (2019 - £550), and accountancy of £1,401 (2019 - £1,300).

12. Net Income/(Expenditure)

	2020 £	2019 £
Depreciation of tangible fixed assets: - owned by the charity	11,456	16,481
Profit on disposal of assets - owned by the charity	6,042	-
	<u>17,498</u>	<u>16,481</u>

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

13. Staff costs

	2020 £	2019 £
Salaries and wages	156,111	145,889
Social security costs	6,148	5,402
Pension costs	1,124	1,039
	<u>163,383</u>	<u>152,330</u>

There were no employees with emoluments over £60,000.

The average monthly head count was 11 staff (2019 - 12 staff).

The Chief Executive is considered to be the key management personnel to the charity. The total paid to the key management personnel during the year (including pension contributions) was £43,566 (2019 - £39,875). The increased expenditure in 2019/20 reflects that the Chief Executive post was four days a week and this is a full year, whereas in 2018/19 the Chief Executive post was only filled part way through the year and the Advisor was in office until then for two days a week.

Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 March 2020, no Trustee expenses have been incurred (2019 - £NIL).

14. Fixed asset investments

	Listed investments £
Market value	
At 1 April 2019	4,039
Revaluations	(1,800)
At 31 March 2020	<u>2,239</u>
Net book value	
At 31 March 2020	2,239
<i>At 31 March 2019</i>	<u>4,039</u>

The investment comprises shares held in Santander. The historical cost was £11,499.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

15. Tangible fixed assets

	Motor vehicles £	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
Cost or valuation					
At 1 April 2019	105,334	8,733	-	10,972	125,039
Additions	25,200	-	3,300	-	28,500
Disposals	(58,499)	-	-	-	(58,499)
At 31 March 2020	72,035	8,733	3,300	10,972	95,040
Depreciation					
At 1 April 2019	88,853	8,733	-	10,972	108,558
Charge for the year	8,156	-	3,300	-	11,456
On disposals	(43,874)	-	-	-	(43,874)
At 31 March 2020	53,135	8,733	3,300	10,972	76,140
Net book value					
At 31 March 2020	18,900	-	-	-	18,900
At 31 March 2019	16,481	-	-	-	16,481

16. Debtors

	2020 £	2019 £
Due within one year		
Trade debtors	37,579	28,109
Other debtors	3,813	2,823
Prepayments and accrued income	8,034	6,772
	49,426	37,704

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

17. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	2,748	2,931
Other taxation and social security	3,156	2,687
Other creditors	2,236	425
Accruals and deferred income	9,763	3,130
	<u>17,903</u>	<u>9,173</u>

18. Deferred income

	2020 £	2019 £
Resources deferred during the year	2,917	-
Deferred income at 31 March 2020	<u>2,917</u>	<u>-</u>

Included in accruals and deferred income was a grant received from Wiltshire Community Foundation that was apportioned over the year it covers and seven months was deferred as this falls into the next accounting period.

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

19. Statement of funds

Statement of funds - current year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
Unrestricted funds						
General Funds	87,672	231,034	(239,211)	22,630	(1,799)	100,326
Restricted funds						
Salisbury Child Contact Centre	15,530	18,533	(13,855)	(4,020)	-	16,188
Redworth Club	17,710	10,926	(8,602)	(1,800)	-	18,234
Amesbury Youth Cafe	4,934	-	-	(4,934)	-	-
DfT Community Minibus	11,876	-	-	(11,876)	-	-
Strengthening Wiltshire VCSE	-	18,982	(9,472)	-	-	9,510
Transport	-	3,700	(3,700)	-	-	-
	50,050	52,141	(35,629)	(22,630)	-	43,932
Total of funds	137,722	283,175	(274,840)	-	(1,799)	144,258

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2019 £
Unrestricted funds						
General Funds - all funds	110,045	174,971	(205,900)	9,815	(1,259)	87,672
Restricted funds						
Salisbury Child Contact Centre	13,089	24,540	(18,079)	(4,020)	-	15,530
Wiltshire Children & Families VSF	36,339	195	(36,539)	5	-	-
Childrens Workforce Development Council	6,375	-	(6,375)	-	-	-
Redworth Club	17,087	10,925	(8,502)	(1,800)	-	17,710
Amesbury Youth Cafe	13,138	8,250	(12,454)	(4,000)	-	4,934
DfT Community Minibus	23,752	-	(11,876)	-	-	11,876
	109,780	43,910	(93,825)	(9,815)	-	50,050
Total of funds	219,825	218,881	(299,725)	-	(1,259)	137,722

WESSEX COMMUNITY ACTION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

20. Summary of funds

Summary of funds - current year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
General funds	87,672	231,034	(239,211)	22,630	(1,799)	100,326
Restricted funds	50,050	52,141	(35,629)	(22,630)	-	43,932
	<u>137,722</u>	<u>283,175</u>	<u>(274,840)</u>	<u>-</u>	<u>(1,799)</u>	<u>144,258</u>

Summary of funds - prior year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2019 £
General funds	110,045	174,971	(205,900)	9,815	(1,259)	87,672
Restricted funds	109,780	43,910	(93,825)	(9,815)	-	50,050
	<u>219,825</u>	<u>218,881</u>	<u>(299,725)</u>	<u>-</u>	<u>(1,259)</u>	<u>137,722</u>

Restricted fund purposes:

Salisbury Child Contract Centre - to operate this essential service which benefits local children, enabling them to build relationships with both of their parents.

The Redworth Club - a social and leisure club for adults suffering from learning or physical disabilities, or recovering from mental illness.

DfT Community Minibus - this was to support the charity to deliver community transport and vital services to those communities who may not be serviced by commercial bus services and to enable people in rural areas to access hospitals, shops, leisure facilities, etc. This Minibus was sold during the year and the funds became part of the General Funds.

The grant from The National Lottery Community Fund was to be used to help strengthen the VCSE sector in Wiltshire.

WESSEX COMMUNITY ACTION
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

21. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	18,900	-	18,900
Fixed asset investments	2,239	-	2,239
Current assets	96,644	44,378	141,022
Creditors due within one year	(17,457)	(446)	(17,903)
Total	100,326	43,932	144,258

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	4,605	11,876	16,481
Fixed asset investments	4,039	-	4,039
Current assets	87,753	38,622	126,375
Creditors due within one year	(8,725)	(448)	(9,173)
Total	87,672	50,050	137,722

22. Capital Commitments

At 31 March 2020 there were no capital expenditure commitments (2019 - no commitments).

23. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £1,124 (2019 - £1,039). Contributions of £243 were outstanding at the balance sheet date and are included in creditors (2019 - £174).

The expense and liability is either allocated directly to the charitable activity where the employee is engaged in that activity, or allocated in accordance with note 10 for support staff.

There were no pension commitments not included in the balance sheet.

WESSEX COMMUNITY ACTION
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

24. Volunteers

There are nine volunteers at the Salisbury Child Contact Centre (SCCC) who assist the employed co-ordinator in running the sessions there. Without these volunteers WCA projects could not function.

25. Indemnity insurance

The Trust holds third party indemnity insurance to protect the Trustees and volunteers.

26. Operating lease commitments

At 31 March 2020 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Not later than 1 year	15,000	15,491
Later than 1 year and not later than 5 years	3,750	18,750
	<u>18,750</u>	<u>34,241</u>

27. Related party transactions

During 2020 the following transactions took place between the charity and WCA Trading Services Limited, a company under common control.

Amounts owed to the charity increased by £433 to give a balance of £9,939 owing at the year end (2019 - £9,506). This balance has been fully provided against in the accounts.